

# APPLICATION TO INSTALL COMBUSTION OR OIL FIRED HEATERS OR GAS HEATERS

<b>ADDRESS THE APPLICATION TO:</b> SNOWY VALLEYS COUNCIL TUMBARUMBA OFFICE PO Box 61, TUMBARUMBA NSW 2653  TUMUT OFFICE 76 CAPPER ST, TUMUT NSW 2720	<b>IF YOU NEED HELP LODGING YOUR APPLICATION:</b>  <input type="checkbox"/> PHONE OUR CUSTOMER SERVICE CENTRE ON (02) 69489100 OR;  <input type="checkbox"/> COME IN AND TALK TO US	<b>OFFICE USE ONLY</b>  <b>APPLICATION FEE:</b>  <b>RECEIPT No.</b> _____
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## PART 1 APPLICANT DETAILS

2. APPLICANT DETAILS MR ☐ MRS ☐ MS ☐ OTHER ☐

IT IS IMPORTANT THAT WE ARE ABLE TO CONTACT YOU IF WE NEED MORE INFORMATION.

PLEASE GIVE AS MUCH DETAILS AS POSSIBLE

FULL FAMILY NAME (NO INITIALS)  
(OR COMPANY)

FULL GIVEN NAMES (NO INITIALS)  
(OR ACN)

POSTAL ADDRESS  
(ALL CORRESPONDENCE WILL BE SENT TO THIS ADDRESS)

  


PHONE:

 ( ) 

MOBILE:

SIGNATURE

## PART 2 APPLICATION

I, \_\_\_\_\_ (FULL NAME)

HEREBY MAKE APPLICATION TO INSTALL A COMBUSTION HEATER, OIL FIRED HEATER, GAS HEATER IN PREMISES:-

ADDRESS OF PREMISES: \_\_\_\_\_  
 \_\_\_\_\_

**PLEASE NOTE: A COPY OF THE HEATER MANUFACTURERS MODEL IDENTIFICATION AND INSTALLATION SPECIFICATIONS FOR THE HEATER AND FLUE SYSTEM IDENTIFYING NECESSARY CLEARANCES TO WALLS & HEARTH REQUIREMENTS IS TO BE ATTACHED TO THE APPLICATION**

### PRIVACY & PERSONAL INFORMATION NOTIFICATION

I acknowledge that the personal information provided in this document is collected for the purpose of recording and processing this application.

Access to this personal information is limited to use by Council employees and other authorised persons. This information is protected under the Privacy and Personal Information Protection Act, 1998 and the Tumbarumba Shire Council must not disclose your personal information to any other person or other body if it is not directly related to the purpose for which the was collected.

If you have a complaint, or require further information about the collection and use of personal information, please contact Council's Privacy Officer – Shirley Williams-Enever.

## CONDITIONS PERTAINING TO APPROVAL TO INSTALL COMBUSTION, OR OIL FIRED HEATERS

### 1. **Installation**

The heater has to be installed in accordance with the manufacturer's direction and the provisions of Australian Standard 2918-2001 – Domestic Solid Fuel Burning Appliance Installation.

### 2. **Inspection**

Council will inspect the installation on completion. A time period of 48 hours notice to be given for the inspection.

### 3. **Installer Certification Letter**

The portion below is required to be completed by the person carrying out the installation and returned to Council before approval to use can be granted.

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(Please tear along this line)

Tumbarumba Office  
PO Box 61  
TUMBARUMBA NSW 2653

Tumut Office  
76 Capper St  
TUMUT NSW 2720

Re: **Installer Certification**

The heater at \_\_\_\_\_ (owners address)

for \_\_\_\_\_ (owner's name) has been installed in accordance with the manufacturer's directions and the provisions of Australian Standard 2918-2001.

#### Contact Details

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_