



TUMBARUMBA COMMUNITY SMALL GRANTS GUIDELINES

Introduction

Under an agreement between Snowy Valleys Council, Hyne Community Trust and Tumbarumba Bendigo Bank an agreement has been established to support the Tumbarumba community.

This Fund is administered under the direction of a Board of Directors consisting of representatives from the Tumbarumba Bendigo Bank, Snowy Valleys Council and the Hyne Community Trust (the Committee).

The Tumbarumba Small Grants will look to support projects that will provide social, financial and cultural benefit to Tumbarumba community. These may be in the area of but not limited to:

- Arts and cultural activities
- Sport and recreation
- Community welfare, Heritage and
- Tourism.

Please read through the document carefully as it explains the Tumbarumba Community Small Grants programme and will assist you in completing the application.

Aim

Funds will be provided to programs, activities, events or facilities that assist in the ongoing development or refurbishment of the recreational, social or cultural needs of members of the Tumbarumba community to the maximum value of \$5000.00.

Objectives

The objectives of the Tumbarumba Community Small Grants Program are to:

- Encourage cooperation and sharing between community groups to ensure that a wide range of people can benefit from community resources.
- Increase the range of, and access to, quality community, recreational, social and cultural activities, programs and services.
- Support community development initiatives and socially responsible community activities.
- Support groups that are working to assist economically or socially disadvantaged people.

What Won't Be Funded

- Projects which, in the opinion of the Committee, are the operational responsibility of Federal, State or Local Government.
- Projects or activities that involve or condone animal cruelty.
- Applications from individuals.
- General administration and operating costs of organisations such as wages, salaries and project management costs.

- Political or religious organisations or events.
- Programs or services that are delivered outside of the Tumbarumba region of the Snowy Valleys Council LGA.
- Organisations or groups that do not clearly demonstrate a need for funding.
- Facilities where little or no public access is available.
- Organisations planning activities that are, in the opinion of the Committee, hazardous or may breach legal obligations.

Grant Conditions

- Projects or events funded must clearly identify and formally recognise and promote the level of assistance provided by Tumbarumba Community Small Grants in all publications, promotional materials, media releases and newsletters, as well as at program launches and/or the event itself (i.e. via speeches and placards).
- All projects and events must abide by State and Federal Government legislation in relation to discrimination in the provision of goods, services and facilities.
- The number of applications may exceed the amount of funds available, and worthwhile projects cannot guarantee support, regardless of merit.
- Funding of applications is at the discretion of the Committee within the broad eligibility criteria and the guidelines.
- All grants are to be expended within the financial year of the grant being awarded.
- Where the Committee declines to support an application, it has no obligation to advise reasons for an individual decision.

Other Considerations

- The Committee encourages community groups to undertake joint grant applications.
- Priority will be given to groups that demonstrate the greatest community need.
- Approval of funding does not guarantee an applicant of funding in subsequent years.
- The final decision regarding funding rests with the Committee
- Priority will be given to those groups that provide an additional in-kind level of funding assistance to maximise the value of each project task as undertaken.
- Applications to consider the inclusion of people with disabilities and not be discriminatory in any way.

Successful Applications

- Successful applicants will be notified by the 30th of June 2018.
- Successful applications will receive a pro-forma letter outlining how the grant funding can be obtained when required by the successful organisation.
- No grant funding will be made by cash payments.
- The decision of the Committee is final and will not be subject to review.

Privacy

- All information provided on application forms or attachments to application forms becomes the property of the Committee.
- The information collected will be used by the Committee to assess the validity and merit of each application.
- Based on the information provided the committee will allocate grant funding to successful application.
- The Committee will retain applications and information pertaining to the decision making process for an indefinite period.

- Successful applications will/can be publically acknowledged through means of presentations, or use of various forms of media. Information outlined within the application may be accessible to the public through the communication of successful applications. Any public acknowledgment will be made at the discretion of the Committee.
- The Committee reserves the right to promote the community improvements/projects achieved by using photographs of grant achievements or information provided within the grant applications.

Lodging Applications

To apply for funding, please obtain a copy of the Tumbarumba Community Small Grants Application Form and complete all sections.

Application forms are available from:

- Tumbarumba Bendigo Bank (business hours) & website
www.bendigobank.com.au/public/community/our-branches/tumbarumba/sponsorships-and-grants
- Snowy Valleys Council Tumbarumba Office (business hours) & website
www.snowyvalleys.nsw.gov.au/smallgrants

Completed forms can be posted or delivered (business hours) to the following address:

Tumbarumba Community Small Grants
C/ Snowy Valleys Council
10 Bridge St
Tumbarumba, NSW 2653

OR

Emailed to: mgilbert@snowyvalleys.nsw.gov.au

Key Dates

- Applications open 21st of May 2018
- Applications will not be accepted after 5pm on 22nd of June 2018.
- Applicants to be notified of results of application by no later than 30th of June 2018.