

Snowy Valleys Council



SNOWY VALLEYS COUNCIL MEETING BUSINESS PAPER 26 JULY 2018

THE MEETING WILL BE HELD AT 2.00PM
IN THE SNOWY VALLEYS COUNCIL CHAMBERS, 76 CAPPER STREET, TUMUT

Disclosure of Pecuniary Interests at meetings

- Item from Bluet Local Government Handbook

[14.125] A Councillor or a Council Committee member who has a pecuniary interest in any matter with which the council is concerned, and who is present at a meeting of the council or committee at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable. The person must not be present at, or in the sight of, the meeting either at any time during which the matter is being considered or discussed or at any time during which a vote is being taken on any question relating to the matter (s 451). A Councillor who has declared a pecuniary interest in a matter before the council but has withdrawn from the meeting because of that declaration is not counted in considering whether the meeting is quorate for that matter.

Disclosure of Political Donations and Gifts

The Environmental Planning and Assessment Act 1979 places obligations on Councillors, staff, applicants and any person who makes a public submission, to disclose information relating to political donations and gifts during the environmental plan making or development assessment process.

Furthermore, for each planning decision made at a Council or Committee Meeting, the names of Councillors who supported the decision and those that oppose the decision must be recorded.

The fact that political donations or gifts have been made by applicants / proponents of a planning application should not affect whether an application is approved or refused. Political donations or gifts should not be relevant in making a determination. The matter should be determined on its merits. Nor do they provide grounds for challenging the determination of any applications.

For further information, visit www.planning.nsw.gov.au/donations

Public Recording of Meetings prohibited without Council authority

A person may use any recording device, including audio and visual recording and any device capable of recording speech, to record the proceedings of a meeting of a council or a committee of a council only by the resolution of the council or committee.

A person may, be expelled from a meeting of a council or a committee of a council or using or having used a tape recorder without consent.

Photography

Flash photography is not permitted at a meeting of the Council or a Committee of the council without the consent of the General Manager.

Public Forum (extract from the Code of Meeting Practice)

a) All prospective public forum speakers must advise the General Manager of their wish to address Council by the Monday prior to a Council meeting.

They must also provide a verbal or written précis of the subject matter at that time.

b) The public forum section shall only operate for a period of thirty (30) minutes immediately after apologies have been formally received.

c) Preference shall be given to addressees who wish to speak to any item before Council at that particular meeting.

d) The maximum time allowed for each speaker will be 5 minutes.

e) Not more than two members of a group may speak.

f) All persons addressing the meeting shall speak to the Chair.

g) The Chairperson may curtail the public participation where the information being presented is considered repetitive or irrelevant.

h) Councillors may ask questions of the person/s addressing Council only if so approved by the Chair.

i) Councillors will not enter into general debate with the speakers.

j) The Mayor is to approve of variations to this procedure in urgent / compelling circumstances.

k) All people / organisations who wish to address Council be made aware of the above condition.



Thursday 26 July 2018
Snowy Valleys Council Chambers
76 Capper Street, Tumut
2.00pm

AGENDA

1. ACKNOWLEDGEMENT OF COUNTRY

2. APOLOGIES AND LEAVE OF ABSENCE

3. DECLARATIONS OF PECUNIARY INTEREST

Pursuant to Section 451 of the Local Government Act (1993), Councillors are required to declare any direct or indirect pecuniary interest in any matters being considered by Council.

4. PUBLIC FORUM

5. CONFIRMATION OF MINUTES

- 5.1 ORDINARY MEETING - 28 JUNE 20183
- 5.2 BUSINESS ARISING

6. CORRESPONDENCE/PETITIONS

7. NOTICE OF MOTION/NOTICE OF RESCISSION

8. MAYORAL MINUTE

NIL

9. GOVERNANCE AND FINANCIAL REPORTS

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12.5	DESIGN & CONSTRUCTION OF BIKE PUMP TRACK - TENDER 2018/04B.....	100
12.6	PROCUREMENT OF ROAD BASE	100

13. MEETING CLOSURE

5. CONFIRMATION OF MINUTES

5.1 Ordinary Meeting - 28 June 2018

Recommendation:

That the Minutes of the Ordinary Council Meeting held on 28 June 2018 be received and confirmed as an accurate record

**THE MINUTES OF THE COUNCIL MEETING HELD IN THE SNOWY VALLEYS
COUNCIL CHAMBERS, BRIDGE STREET, TUMBARUMBA, ON THURSDAY 28 JUNE
2018 COMMENCING AT 2:00 pm**

PRESENT: Councillor Andrianna Benjamin, Councillor Julia Ham, Councillor James Hayes, Councillor Margaret Isselmann, Councillor John Larter, Councillor Geoff Pritchard, Councillor Cor Smit, Councillor Bruce Wright.

IN ATTENDANCE: General Manager Matthew Hyde, Director Assets and Infrastructure Matt Christensen, Director Internal Services Robyn Harvey, Director Strategy, Community and Development Gus Cox and Executive Assistant Susan Ivill.

1. ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by Mayor James Hayes.

2. APOLOGIES

M153/18 RESOLVED that leave of absences received from Mayor James Hayes from the Council Meeting to be held on 26th July 2018 and from Cr Bruce Wright from the Council Meeting to be held on 25th October 2018 were received and leave granted.

Cr J Larter/Cr M Isselmann

Leave of Absence for the meeting was previously granted to Cr Cross.

3. DECLARATIONS OF INTEREST

Cr Cor Smit declared a Non Pecuniary Interest relating to report 10.1 as his daughter utilises the child care facilities mentioned in the fees and charges report. Cr Smit will remain in the room during discussion and voting.

4. PUBLIC FORUM

- Mr Jonathan Caffrey and Mr Tony Butler from the Gilmore Progress Association addressed Council in relation to Report #10.2 Adoption of Destination Management Plan and Visitor Services Strategy.
- Mr Tony a'Beckett from the Tumbarumba Chamber of Commerce addressed Council in relation to Report #10.2 Adoption of Destination Management Plan and Visitor Services Strategy.
- Mr Keith Dawson addressed Council in relation to Report #10.2 Adoption of Destination Management Plan and Visitor Services Strategy.

5. CONFIRMATION OF MINUTES**M154/18 RESOLVED:**

That the Minutes of the Ordinary Council Meeting held on 24 May 2018 be received.

Cr M Issemann/Cr J Larter

5.1 BUSINESS ARISING

Nil

6. CORRESPONDENCE/PETITIONS

Nil

7. NOTICE OF MOTION/NOTICE OF RESCISSION

Nil

8. MAYORAL MINUTE

Nil

M155/18 RESOLVED that Council change the order of business and bring forward items 9.2, 10.2, 10.1, and 9.8.

Cr J Hayes/Cr J Ham

9.2 TUMUT TO BATLOW RAIL TRAIL PETITION IN SUPPORT OF PROJECT**M156/18 RESOLVED:**

That Council

1. Note and receive the petition received by the General Manager on 22 May 2018
2. Consider the community's input as part of Council's strategic documentation
3. Write to the first petitioner signatory advising of Council's resolution
4. Develop a Petitions Policy and Guidelines for Snowy Valleys Council

Cr J Ham/Cr M Isselmann

M157/18 RESOLVED that Council move into Committee of the Whole for discussion.

Cr M Isselmann/Cr J Larter

M158/18 RESOLVED that Council move out of Committee of the Whole.

Cr M Isselmann/Cr A Benjamin

10.1 ADOPTION OF THE DRAFT INTEGRATED PLANNING AND REPORTING SUITE OF DOCUMENTS

M159/18 RESOLVED:

1. Following the public exhibition period, Council adopts the attached integrated Planning and Reporting strategies and plans:

- Snowy Valleys 2028 Community Strategic Plan;
- Delivery Program 2018-2021;
- 2018-19 Operational Plan and 2018-19 Fees and Charges;
- Resourcing Strategy documents including the Draft Long Term Financial Plan 2018-2028 (incorporating the 2018-19 Operating Budget), Draft Strategic Asset Management Plan 2018-2028 and the Draft Workforce Management Plan.

With the following changes to the fees and charges:

- Pages 42 – 44 – Swimming Pool Fees – Add “out on public exhibition” in all 2018/19 fee columns.
 - Page 45 – Remove – the Carparking contribution of \$9,910 as the plan is repealed
 - Page 47 – Remove – Vacant land sewerage access charge for Tumbarumba and Khancoban as the vacant land in this area is charged at the residential access charge
 - Page 51 – Remove – Vacant Land water access charges for Khancoban, Jingellic, Rosewood & Tumbarumba as the vacant land in this area is charged at the 20mm rate.
 - Page 52 – Remove – Raw Water (Khancoban, Jingellic, Rosewood and Tumbarumba) as raw water not available in these areas.
2. That a suitable reply be forwarded thanking the community members for their submissions, and including a response to the issues raised.

Cr J Larter/Cr M Isselmann

M160/18 RESOLVED that Council move into Committee of the Whole for discussion.

Cr M Isselmann/Cr J Ham

M161/18 RESOLVED that Council move out of Committee of the Whole.

Cr M Isselmann/Cr J Larter

10.2 ADOPTION OF DESTINATION MANAGEMENT PLAN AND VISITOR SERVICES STRATEGY

M162/18 RESOLVED:

That Council:

1. Adopt the Destination Management Plan and Visitor Services Strategy with the following changes:

- Game Changer Projects change “Tumut Indigenous Attraction” to “Brungle and Snowy Valleys Indigenous Attractions”.
- Cycling change the sentence to: “Council would remain impartial to interested parties seeking funding for preparation of a detailed feasibility study and subsequent masterplan for the Tumut to Batlow rail corridor”.

Cr C Smit/Cr J Larter

9.8 LATE REPORT - MAKING THE RATE FOR 2018/19

M163/18 RESOLVED:

That Council:

1. Make the rate using the following Ad Valorem amounts, including under S.548 (3)(a) the maximum amount of a minimum ordinary rate to be \$526.00:

Former Tumbarumba Shire Council Area:

Category	Base Amount	Ad Valorem (per 1 cent)	Estimated Yield
Farmland	95.53	0.4223	1,637,898.74
Residential	226.41	0.5733	483,959.57
Rural Residential	247.93	0.4256	219,742.35
Business		1.2377	144,448.66
Rural Clubs		0.4948	4,799.56
Inundated		0.8300	21,272.90
			2,512,350.98

Former Tumut Shire Council Area:

Category	Ad Valorem (per 1 cent)	Estimated Yield
Farmland	0.52096	2,286,481.38
Residential	1.00011	2,996,154.70
Rural Residential	0.73248	463,378.92
Business	1.5511	899,775.89
Inundated	0.93642	17,305.04
		6,663,095.93

2. That interest on overdue rates and water for 2018/19 be set at the rate of 7.5% as determined as the maximum interest rate in accordance with S.566 (3) of the Local Government Act 1993.

Cr J Ham/Cr J Larter

9. GOVERNANCE AND FINANCIAL REPORTS

9.1 SMART COMMUNITIES CONFERENCE REPORT

M164/18 RESOLVED:

That Council:

1. Note and receive the report from Cr Cate Cross
2. Consider the use of “smart” technology in the SVC area and send a Councillor and staff member to the next conference to advance a high priority smart project in the Snowy Valleys Council area.

Cr J Ham/Cr M Isselmann

9.3 COMMITTEE MEMBERSHIP RECRUITMENT / APPLICATION APPROVAL - AERODROME COMMITTEE

M165/18 RESOLVED:

That Council;

1. Approve the nomination from Craig Cullinger and Tom Moxey for the Tumut Aerodrome Committee.
2. Approve the re-nomination from Fred Kell, Peter Wilson, Bridget Ryan and Graham Smith for the Tumut Aerodrome Committee.

Cr J Larter/Cr A Benjamin

9.4 COMMITTEE MEMBERSHIP RECRUITMENT / APPLICATION APPROVAL - TUMUT RAILWAY PRECINCT COMMITTEE

M166/18 RESOLVED:

That Council;

1. Approve the nomination from Col Locke representing the Tumut Potters Inc. for the Tumut Railway Precinct Committee.
2. Approve the re-nomination from John Lyell, Phil Bennetts and Kevin Swann for the Tumut Railway Precinct Committee.

Cr M Isselmann/Cr J Ham

9.5 ROADS MANAGEMENT POLICY ADOPTION

M167/18 RESOLVED:

That Council:

1. Note the report and that no formal submissions regarding the draft Roads Management Policy were received
2. Adopt the Roads Management Policy (SVC-RDS-PO-029-01)
3. Rescind the following as superseded policies:
 - a. TSC-RM-PO-050-02 – Roads Management Policy (Tumbarumba Shire Council)
 - b. Roads.06 version 1.4 – Maintenance of Public Roads and Property Accesses (Tumut Shire Council)
 - c. Roads.16 version 1.0 – Development of Unmade Roads Policy (Tumut Shire Council)
 - d. Roads.13 version 1.4 – Crown Roads Policy (Tumut Shire Council)
 - e. TSC-ENG-PO-097-0 – Reserves Roads – Requests for Roadworks (Tumbarumba Shire Council)
 - f. Roads.01 version 1.2 – Road Service Crossings Policy (Tumut Shire Council)
 - g. TSC-ENG-PO-077-02 – Dust Strips Policy (Tumbarumba Shire Council)

Amendment to the policy to include definition of “shoulder of the road”.

Cr M Isselmann/Cr C Smit

9.6 RENEWAL OF FUNDING - ADELONG FREE WIFI**M168/18 RESOLVED:**

That Council continue to fund the Adelong Free Wi-Fi Project for an additional period of two (2) years to the value of a maximum of \$150 per month, and

That Council consider Wi-Fi in other locations across the Snowy Valleys region.

Cr M Isselmann/Cr B Wright

9.7 STATEMENT OF INVESTMENTS AS AT 31 MAY 2018**M169/18 RESOLVED:**

That Council:

1. Receive the Statement of Investments as at 31 May 2018

Cr J Ham/Cr J Larter

M170/18 RESOLVED that Council move into Committee of the Whole for discussion.

Cr M Isselmann/Cr J Larter

M171/18 RESOLVED that Council move out of Committee of the Whole.

Cr M Isselmann/Cr J Larter

10. MANAGEMENT REPORTS**10.3 ENDORSEMENT OF SNOWY VALLEYS COUNCIL REGIONAL ECONOMIC DEVELOPMENT STRATEGY****M172/18 RESOLVED:**

1. That Council endorses the draft Regional Economic Development Strategy documents
 - REDS Snowy Valleys – short form
 - REDS Snowy Valleys – Supporting Analysis
2. That the following aspirational infrastructure projects are prioritised in the REDS to support funding applications to the NSW Government:
 - a. Brindabella Road upgrade
 - b. Tumut Industrial Estate
 - c. Power/gas upgrade for Tumbarumba and other locations in the Snowy Valleys region

- d. Cidery experience in Batlow
- e. Improved electronic communications across the LGA
- f. Regional Education/Business Centre of Excellence
- g. Regional Multipurpose Sport/Community Hub
- h. Hume & Hovell Track improvements
- i. Tumut Hospital – expedition of construction timeline
- j. Caravan Park upgrades
- k. Tumut Airport upgrade

Cr C Smit/Cr M Isselmann

10.4 TUMUT & DISTRICT NEIGHBOURHOOD CENTRE LEASE EXTENSION

M173/18 RESOLVED:

That Council;

1. Engage in a new lease for a three year (3) period commencing 1 July 2018 and ending 30 June 2021, with the option to renew for a period of three years (3) ending 30 June 2024, with Tumut & District Neighbourhood Centre Incorporated for the Tumut Casual Child Care Centre on part of the land described as Lot 1019, DP1099418 in the town of Tumut.
2. Authorise the General Manager and Mayor to affix the Council seal and execute all associated documentation to the lease agreement

Cr G Pritchard/Cr B Wright

M174/18 RESOLVED that Council move into Committee of the Whole for discussion.

Cr J Ham/Cr J Larter

M175/18 RESOLVED that Council move out of Committee of the Whole for discussion.

Cr M Isselmann/Cr A Benjamin

10.5 MULTI-PURPOSE CENTRE FEASIBILITY STUDY

M176/18 RESOLVED:

That Council:

1. Receives the RMP & Associates report; Multi-Purpose Centre Feasibility Study (May 2018).

2. Advertise the RMP & Associates Feasibility Study – Multi-Purpose Centre Feasibility Study seeking public comment for a period of 28 Days.
3. During public consultation provide clear supporting information on the sustainability (Quadruple Bottom Line) of the project.
4. Advertise and seek comment on the NBR Architecture Concept Plan of the Multi-purpose Centre for a period of 28 Days.
5. Following conclusion of the 28 Day public comment period, a report be brought back to Council detailing the public comment received.

Cr J Larter/Cr J Ham

10.6 TUMUT AQUATIC CENTRE MASTERPLAN - COMMUNITY CONSULTATION

M177/18 RESOLVED:

That Council notes the report for Tumut Aquatic Centre Masterplan – Community Consultation and seek the following amendments within the draft masterplan:

1. Include a fifth lane, a ramp into the lap pool, and the extension of dividing wall between the lap pool and the program pool in order to isolate the two pools.
2. Consider moving the toddler pool to a location closer to the amenities building, with the possibility of moving the splashpad from indoors to outdoors to complement the new toddler pool.
3. Consider relocation of the shower and amenity block to be incorporated directly to the pool entry.
4. The size of the public toilets be reviewed for capacity needs and be revised in the final conceptual design.

And

As part of an overall service level review, that Council gauge the public's opinion on the priority of an enclosed heated pool facility at Tumut when considering reduction in levels of service in other service functions of Council or a contribution to the increased costs.

Cr J Larter/Cr B Wright

11. MINUTES OF COMMITTEE MEETINGS**11.1 MINUTES - AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING HELD 9 MAY 2018****M178/18 RESOLVED:**

That the Minutes of the Audit, Risk & Improvement Committee Meeting held on Wednesday 9 May 2018 be received and noted.

Cr J Ham/Cr J Larter

11.2 MINUTES - TUMBARUMBA YOUTH COUNCIL COMMITTEE MEETING HELD 23 MAY 2018**M179/18 RESOLVED:**

That the Minutes of the Tumbarumba Youth Council Committee Meeting held on Wednesday 23 May 2018 be received and noted.

Cr M Isselmann/Cr B Wright

11.3 MINUTES - TUMUT REGION SPORTS COMMITTEE MEETING HELD 5 JUNE 2018**M180/18 RESOLVED:**

That Council;

1. Accept the Minutes of the Tumut Region Sports Committee meeting held on Tuesday 5 June 2018.
2. Adopt the Draft Tumut Region Sports Committee Terms of Reference with the following changes;
 - a. Change wording to remove 'Shire' throughout the document and replace with 'Tumut Region' (those clubs or organisations from the towns or areas of Adelong, Batlow, Brungle, Talbingo or Tumut.
 - b. Under point 5 b) first sentence to read: The Snowy Valleys Council will call for applications from community members within the former Tumut Council area for all community member positions.
 - c. Under point 5 h) first sentence to read: A Quorum of the Committee will be five (5) number of appointed voting members present.

Cr A Benjamin/Cr J Larter

11.4 MINUTES - TUMUT YOUTH COUNCIL COMMITTEE MEETING HELD 6 JUNE 2018**M181/18 RESOLVED:**

That Council;

1. Accept the Minutes of the Tumut Youth Council Committee meeting held on Wednesday 6 June 2018.
2. Accept the nomination of Hunter Boyd to join the Tumut Youth Council Committee as an active member.
3. A note of thanks to Evan Saunders for his efforts while Youth Council Committee Youth Development Officer.

Cr J Ham/Cr M Isselmann

11.5 MINUTES - BATLOW DEVELOPMENT LEAGUE MEETING HELD 6 JUNE 2018**M182/18 RESOLVED:**

That Council;

1. Accept the Minutes of the Batlow Development League meeting held on Wednesday 6 June 2018.
2. Investigates giving Batlow Road Stage One priority of the Batlow Master Plan including a crossing from Batlow Seniors Village to IGA.
3. Note Batlow Development League's full endorsement for Council to become a member of Rural Australians for Refugees and a welcome council for refugees; and that at a future time schedule a Council Workshop to discuss refugee resettlement to the area.

Cr C Smit/Cr B Wright

9.9 LATE REPORT - FEES FOR COUNCILLORS AND MAYOR 2018/19 FINANCIAL YEAR**M183/18 RESOLVED:**

That Council set the annual fees payable to the Mayor and Councillors for the 2018/19 financial year at the maximum level for the Rural Council category based on the 2018 Determination of the Tribunal.

Cr J Larter/Cr B Wright

2. CONFIDENTIAL**M184/18 RESOLVED:**

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

12.1 COMPENSATION FOR THIRD PARTY CLAIMANT

Item 12.1 is confidential under the Local Government Act 1993 Section 10A 2 (a) as it relates to personnel matters concerning particular individuals (other than councillors) and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Cr M Isselmann/Cr J Larter

At this stage, the time being 3:45 pm Council went into Confidential.

12.1 COMPENSATION FOR THIRD PARTY CLAIMANT**M185/18 RESOLVED:**

That council delegate to the General Manager to make an operational decision on the third party claimant compensation matter.

Cr J Larter/Cr M Isselmann

Cr J Larter/Cr A Benjamin

There being no further business to discuss, the meeting closed at 3:46 pm.

9. GOVERNANCE AND FINANCIAL REPORTS**9.1 LGNSW ELECTION OF VICE PRESIDENT (RURAL/REGIONAL) ELECTION NOTICE AND NOMINATION.**

Author: SUSAN IVILL

Responsible Manager: MATTHEW HYDE

Purpose of Report:

To advise Council that an election is required to fill a casual vacancy in the office of Vice President (Rural/Regional) on the Board of the Local Government and Shires Association of New South Wales.

Recommendation:

That Council note the election notice for the Vice President (Rural/Regional) for the Board of the Local Government and Shires Association of NSW and not lodge a nomination for the position.

Report:

On 6 April 2018 the former Vice President (Regional/Rural councils) resigned from the Board of the Local Government and Shires Association of New South Wales. This resulted in a casual vacancy. The Association's rules require the casual vacancy to be filled by secret postal ballot in accordance with the provisions for the election for the vacant office. The Mayor and Deputy Mayor are automatically entitled to vote on behalf of Council.

On 13 July 2018 the Australian Electoral Commission issued an Election Notice inviting nominations for the office of Vice President. Nominations must reach the Returning Officer via the lodgement method stipulated no later than 12:00 noon (AEST) on 3 August 2018.

Prospective candidates and nominators should verify their financial status and any other qualifications required by the Association's rules prior to lodging nominations.

A candidate may withdraw his/her nomination by 12:00 noon (AEST) on 17th August 2018 by providing the Returning Officer with written notification.

Nomination forms are available upon request from the Returning Officer or from the Association's website.

The Ballot will be a postal ballot of eligible voters conducted from 24th August 2018, until 10:00 am (AEST) 14 September 2018, as per Regulation 188 of the Fair Work (Registered Organisations) Regulations 2009 which provided that, if the rules of an organisation provide for elections for office by postal ballot, a vote in the election cannot be counted unless the ballot paper on which it is recorded is returned as follows:

- (a) The ballot paper must be in the declaration envelope provided to the voter with the ballot paper; and
- (b) The declaration envelope must be in another envelope that is in the form prescribed by the regulations.

Options

That Council nominate a Councillor that qualifies for the position of Vice President (Rural/Regional) for the Board of the Local Government and Shires Association of NSW.

Budget Implications:

Nil

Legal/Statutory Implications:

N/A

Risk Management - Business Risk:

N/A

Risk Management - WHS and Public Risk:

N/A

Council Seal:

No

Attachments

- 1 Nomination Form and Election Notice [↓](#)

NOMINATION FORM

Local Government and Shires Association of New South Wales

Election of Vice President (Rural/Regional) - E2018/96

We, the undersigned nominators, hereby nominate:

Candidate Name:	
------------------------	--

(Please print candidate's full name)

Member's Council Name:	
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(Print Name of Candidate's Council name)

For the Office of:	Vice President (Rural/Regional)
---------------------------	--

(Print Name of Office as it appears on the Election Notice)

NOMINATORS (2) - Who are elected members of any council as defined in rule 3 of the Association (Please print clearly)

Name (in full)	Name of Council Member	Signature	Date

CANDIDATE'S CONSENT: (Print your name as you wish it to appear on the ballot paper)

I, _____ Consent to nomination for the above office for which I am eligible under the rules and am not disqualified from being a candidate {see Chapter 7, Part 4 of the <i>Fair Work (Registered Organisations) Act 2009</i> }. I am a Councillor / Board member of the Council / ALC named above, which is a financial Ordinary Member of the Association and I accept the above nomination. I declare I am a current member of the registered political party named below.
Current Registered Political Party Membership Name: Must be the Registered Political Party Name www.aec.gov.au/parties or http://www.elections.nsw.gov.au/candidates_and_parties/registered_political_parties
Postal Address:
Email: (This is the preferred method of contact with candidate)
Work phone: _____ Home phone: _____
Mobile phone: _____ Fax: _____
Signed: _____

Please see instructions on the next page

NOTE:

1. Nominations open on Friday, 13 July 2018 and must reach The Returning Officer, Anthony Carey via the lodgement method outlined in the how to lodge nominations section listed on this form, not later than 12.00 noon (AEST) on 3 August 2018.
2. A candidate may withdraw his/her nomination by no later than 12.00 noon (AEST) on 17 August 2018.
3. Prospective candidates and nominators should verify their eligibility and any other qualifications required by the Association's rules prior to lodging nominations.
3. Candidates will be sent an acknowledgment that their nominations has been received.
4. It is your responsibility to ensure that your nomination is received by the Returning Officer, **BEFORE** nominations close.

HOW TO LODGE NOMINATIONS

By Post: Anthony Carey, AEC Returning Officer, PO Box 496 Haymarket NSW 1240

By Hand: Level 10, 59 St Goulburn Street, Haymarket NSW 2000

By Fax: (02) 6215 9910

By Email: A properly completed nomination form including all necessary signatures and attachments may be scanned and submitted as a pdf file to nswelections@aec.gov.au

PLEASE NOTE: Emails to the AEC inbox that appear to be spam may be blocked. Emails greater than 6 MB in size may not be accepted by the AEC's firewall. It is the responsibility of senders to ensure that their email reaches the AEC before the deadline for nominations. You may call the Returning Officer to check.



Local Government and Shires Association of New South Wales

ELECTION NOTICE - E2018/96

Casual Vacancy Election

Fair Work (Registered Organisations) Act 2009

Nominations are called for:

- **Vice President (Rural/Regional)**

Nominations open on 13 July 2018. Nominations must be in writing and comply with the Association's registered rules. Nominations must reach the Returning Officer via the lodgement method(s) stipulated below **not later than** by 12:00 noon (AEST) on 3 August 2018.

Prospective candidates and nominators should verify their financial status and any other qualifications required by the Association's rules prior to lodging nominations.

A candidate may withdraw his/her nomination by 12:00 noon (AEST) on 17 August 2018 by providing the Returning Officer with written notification.

Nomination forms are available upon request from the Returning Officer or from the Association's website.

The Ballot will be a postal ballot of eligible voters conducted from 24 August 2018, until 10.00am (AEST) 14 September 2018, as per Regulation 188 of the Fair Work (Registered Organisations) Regulations 2009 which provides that, if the rules of an organisation provide for elections for office by postal ballot, a vote in the election cannot be counted unless the ballot paper on which it is recorded is returned as follows:

- (a) the ballot paper must be in the declaration envelope provided to the voter with the ballot paper; and
- (b) the declaration envelope must be in another envelope that is in the form prescribed by the regulations.

Eligible voters The office of Vice President (Rural/Regional) shall be filled by election by an electorate that shall consist of those Delegates entitled to vote at a Conference from Rural/Regional councils that are Ordinary members and, if the ALC is an Ordinary member, the members of the Board of the ALC who are delegates from those ALC Regions that are treated as Rural/Regional Councils for the purpose of Step 2 of Rule 23 and who were eligible to vote on the 24 August 2018.

Candidates can appoint a **scrutineer** to represent him/her in the ballot. This must be done in writing to the Returning Officer, and received by 10:00am (AEST), Friday 14 September 2018.

HOW TO LODGE NOMINATIONS

By Post: Anthony Carey, AEC Returning Officer, PO Box 496, Haymarket NSW 1240

By Email: A properly completed nomination form including all necessary signatures may be scanned and submitted as a pdf file to nswelections@aec.gov.au;

By Fax: 02 6215 9910

By Hand: Australian Electoral Commission, Level 10, 59 Goulburn Street, Haymarket NSW 2000

PLEASE NOTE: Emails to the AEC inbox that appear to be spam may be blocked. Emails greater than 6 MB in size may not be accepted by the AEC's firewall. It is the responsibility of senders to ensure that their email reaches the AEC before the deadline for nominations. You may call the Returning Officer to check.

Anthony Carey
Returning Officer
13 July 2018
Tel: 02 9375 6361

Note: A copy of the AEC's election report can be obtained from the organisation or from me after the completion of the election

9. GOVERNANCE AND FINANCIAL REPORTS

9.2 MURRAY DARLING ASSOCIATION - 74TH NATIONAL CONFERENCE & AGM 29-31 AUGUST 2018

Author: SUSAN IVILL

Responsible Manager: MATTHEW HYDE

Purpose of Report:

To advise Council of a Councillor/Staff request and seek approval for attendance at the 74th National Murray Darling Association Conference and Annual General Meeting 29 – 31 August 2018, Leeton Soldiers Club, Leeton NSW.

Recommendation:

That a nominated Councillor be authorised to attend the Murray Darling Association 74th Annual Conference and AGM 29-31 August 2018.

Report:

The Murray Darling Basin supports thriving communities, economic development and sustainable productivity.

Their purpose is to provide effective representation of local government and communities at state and federal level in the management of Basin resources by providing information, facilitating debate and seeking to influence government policy.

The Murray Darling Association's objective is to advocate on behalf of Basin communities, use local knowledge and expertise to full understand regional issues and to act as a two-way conduit for information and discussion between our communities and governments.

Local government is united to support good process delivering better outcomes for communities facing hardship. Agricultural industries are showing signs of adaptation and growth.

The 2018 National Conference of the Murray Darling Association will focus on the future of Basin communities relying on the pillars of trust, unity, equity and growth.

The Murray Darling Association welcomes delegates to the 74th National Conference and AGM "*Trust. Unity. Equity. Growth.*" showcasing the magnificent Riverina and Murrumbidgee regions.

Options

That Council not send a representative.

Budget Implications:

Registration is \$699 (GST included), with travel and accommodation costs (2 nights' accommodation \$300) to Leeton NSW estimated to be \$1,000 total.

Legal/Statutory Implications:

Nil

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

- 1 74th Annual MDA AGM & Conference Brochure [↓](#)



74th National Conference & Annual General Meeting

29-31 August 2018
Leeton Soldiers Club
Leeton NSW



TRUST • UNITY • EQUITY • GROWTH



LEETON
SHIRE COUNCIL

Presented By:
The Murray Darling Association

Hosted By
Leeton Shire Council
Chair & Council Murrumbidgee Region



The Murray Darling Association welcomes delegates to our 74th National Conference and AGM showcasing the magnificent Riverina and Murrumbidgee regions.

TRUST. UNITY. EQUITY. GROWTH.

Recent months have seen turbulent times across the Murray-Darling Basin. The future of the Basin Plan is tested amid partisan tensions. Revelations of water theft were met with anger, but not surprise.

Scientists question the pace of environmental recovery. And in the absence of a reliable test of social and economic neutrality, the debate over the recovery of the 450GL, and other elements of the sustainable diversion limit rages on.

Yet amid this turbulence, there are signs of strength and resilience.

Local government is united to support good process delivering better outcomes for communities facing hardship. Agricultural industries are showing signs of adaptation and growth.

Regions are working hard to initiate structural adjustment for their local economies. And strong responses from irrigators and legislators are cracking down on the few who would seek to take an unfair advantage.

Now, more so than ever before, it is incumbent upon local government to show the leadership, consistency and confidence that will see us through such a dynamic period.

With this in mind, the 2018 National Conference of the Murray Darling Association will focus on the future for Basin communities relying on the pillars of **trust, unity, equity and growth.**

TRUST • UNITY • EQUITY • GROWTH

Wednesday 29 August 2018		
8:00 am	Registrations open	<i>Leeton Soldiers Club Cnr Acacia & Yanco Ave, Leeton NSW 2705</i>
9:00 am	Conference Opens Welcome and overview of the day	Cr David Thurley <i>National President MDA</i>
	Welcome to Wiradjuri Country	Wiradjuri Elder
	Welcome by host Council	Mayor Paul Maytom <i>Leeton Shire Council</i>
9:30 am	Opening Address	Introduction by The Hon David Littleproud (STC) <i>Minister for Agriculture and Water Resources</i> Emma Solomon <i>Group Director Water Renewal Taskforce</i>
	Water Extraction: Trust and Equity – ensuring public confidence in compliance and enforcement	Grant Barnes <i>Chief Regulatory Officer NSW Natural Resource Access Regulator</i>
10:30 am	MORNING TEA	
11.00 am	Rice growers: Innovation and water efficiency	Jeremy Morton <i>President Ricegrowers' Association of Australia Inc</i>
11.30 am	Socio-economic Neutrality and the Basin Plan. Agreed definition and assessment.	Dr Jacki Schirmer <i>Associate Professor University of Canberra</i>
		Dr Cathy Robinson <i>Principal Research Scientist CSIRO</i>
12:00 noon	Sustainable diversion limits – getting the balance right. 450GL upwater 605GL efficiency. Options and opportunities. <i>Blue Sky Thinking interactive hosted by Ashley Bland.</i>	
12:30 pm	LUNCH	
1:15 pm	YANCO Agricultural High School student presentation	Mr Luke Collins <i>Head teacher of Agriculture and students</i>
1.45 pm	Webster Ltd: Water security and water trade in the Murray-Darling Basin	Brendan Barry <i>General Manager – Water Webster Limited</i>
2.20 pm	Planning for water delivery in a changing environment	Murrumbidgee Irrigation
2:40 am	Riverina Local Land Services: Balancing land and water use	Andrew Lieshke <i>Manager Department of Agriculture and Water Resources</i>
3:00 pm	AFTERNOON TEA	
3:30 pm	Commonwealth Environmental Water Office: Valuing trust and mutual understanding	Jody Swirepik <i>Commonwealth Environmental Water Holder</i>
4:00 pm	Reading of motions, rules for AGM	Councillor David Thurley <i>National President, MDA</i>
4:15 pm	NSW Department of Primary Industries – Water	Speaker TBA
4.45 pm	Close	
6:00 pm	CIVIC RECEPTION NIGHT GLOW	<i>Leeton Racecourse Racecourse Road, Leeton</i>



Thursday 30 August 2018		
9:00 am - 4:15 pm	Partners Tour – details to be confirmed Tour the delightful Riverina region taking in the food and sights of this wonderful food bowl	<i>Tour details TBC</i>
9.00 am	Murray Darling Basin Authority	Phillip Glyde <i>Chief Executive</i> MDBA
9:20 am	Cotton industry: Ensuring a balanced and sustainable yield of food and fibre	Michael Murray <i>General Manager, Operations</i> Cotton Australia
9.50 am	National Carp Control Plan: Update on this internationally significant project	Matt Barwick <i>Coordinator – NCCP</i> Fisheries Research & Development Corp.
11.00 am MORNING TEA		
11:30 am	Panel Session: Lessons from The Darling Explore the history of the Darling System and lessons for the future management of water extraction across the Basin. An open Q&A will provide for lively audience participation.	Brendan Barry <i>Webster Limited</i> Michael Murray <i>Cotton Australia</i> Jeremy Morton <i>Ricegrowers' Australia</i> Andrew Lieshke <i>Riverina Local Land Services</i> Jody Swirepik <i>Commonwealth Environmental Water Holder</i> TBC <i>Dept of Agriculture and Water Resources</i>
12:30 pm LUNCH		
1.15 pm	Solar farms and renewable energy	TBC
1.45 pm	Stories from the farm gate: •Rice •Cotton •Grapes •Citrus	Peter Draper Dallas and Liz Stott Riverina Wine Grapes Marketing Board Vito Mancini
2:15 pm	Riverina Water County Council: Urban and industrial water efficiency	Bede Spanigal <i>Director of Engineering</i> Riverina Water County Council
2.45 pm	Presentation – Conference 2019 75th National Conference and AGM	<i>Region 12, Northern Basin</i>
3:00 pm AFTERNOON TEA		
3:30 pm	Murray Darling Association 74th Annual General Meeting Chaired by Cr David Thurley, National President MDA Introductory remarks by The Hon. Neil Andrew AO, MDBA	
5:00 pm	Close	
6:30 pm	ANNUAL GALA DINNER Celebrate a year of groundbreaking achievements	<i>Sponsored by</i> Cotton Australia
<div style="text-align: right;">  <p>After dinner guest speaker: MATT HERRING Director and Ecologist, Murray Wildlife. <i>The ecology and economics of bittern friendly rice growing</i></p> </div>		
Friday 31 August 2018		
8.30 am - 4:15 pm	Study Tour Riverina Murrumbidgee Region	<i>Departs Leeton Visitor Information Centre</i> Sites to include: Walnuts Australia Leeton Orchard, Murray Cod Australia, Winery, Kooba Station, Southern Cotton Gin.

This program may be subject to minor changes for scheduling, but we will endeavour to keep as close as possible to what appears here.

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STUDY TOUR MURRUMBIDGIE RIVERINA REGION



9:00am Depart Leeton Visitor Information Centre

10 Yanco Ave, Leeton NSW 2705

9:15 am Walnuts Australia

Walnuts thrive in the Riverina climate – hot summer and cold winter – with the trees enjoying drip irrigation and fertigation systems to ensure strong, healthy trees and a large, full nut of light colour. Enjoy a short tour of the orchard and outside views of processing plant



10:00 am Willow Park

Meet the farmer, inspect irrigation water reticulation and recycling system on this property farming rice, cotton and various winter crops

11:40 am Murray Cod Australia

Meet Murray Cod Australia management, inspect ponds and cropping system to see how fish farming makes maximum use of available water for breeding, growing and supplying what is Australia's best-tasting freshwater fish



1:00 pm Lunch at McWilliams

2:20 pm Kooba Station

Meet the manager, inspect extensive landforming and irrigation water reticulation and recycling systems.

3:30 pm Southern Cotton gin

4.30 pm Return to the Leeton Visitor Information Centre



The Murray Darling Association would like to thank our valued sponsors and exhibitors.

Sponsors:



Local Land Services Riverina



Department of Primary Industries Water

Balloon Glow sponsor



Exhibitors & contributors:



AUSTRALIAN INSTITUTE of COMPANY DIRECTORS

Special thanks:



The Murray Darling Association would like to thank Picture This Ballooning and all of the private balloonists for their support for this event.

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9:00am Depart from Leeton Visitor Information Centre

10 Yanco Ave, Leeton NSW 2705

9:20 am Murrami Rice Farm

Meet farmer, discuss aspects of his farming operations

10:30 am Rocking Horse Museum

Be transported to another age by the remarkable craftsmanship and eye for detail, with this wonderful collection of English and Australian wooden rocking horses of all shapes and sizes, dating from the 1880's. There's also a huge collection of old farm and hand tools, early Murrumbidgee irrigation area settlers memorabilia and antiques and collectables of all shapes and sizes



12:15 am Griffith CBD Tour

Tour around Griffith City noting points of interest

1:00 pm Lunch at McWilliams with delegates' tour party

2:30 pm Altina Wildlife Park

Meet the animals up close and personal with your guide whilst travelling in style on personalised horse drawn or motorised carts



4.30 pm Return to the Leeton Visitor Information Centre

CONFERENCE SPEAKERS

Detailed speaker biographies are available at www.mda.asn.au



GRANT BARNES

NRAR Chief Regulatory Officer

Grant was appointed to the role in March 2018 has over ten years' experience in senior leadership roles in freshwater science, strategic planning and science leadership in both established organisations and start-ups. As NRAR's Chief Regulatory Officer, Grant is responsible for the day-to-day operations of the regulator which is charged with adding transparency and building community confidence in water compliance and enforcement in NSW.



DR CATHY ROBINSON

Principal Research Scientist at CSIRO

Dr Robinson specialises in Indigenous land, water and health enterprises and rural communities. Cathy is also the Research Director for the Northern Alliance – a collaborative research partnerships between CSIRO and Northern Institute (CDU)



DR JACKIE SCHIRMER

Associate Professor

Dr Jackie Schirmer has worked for over a decade examining social dimensions of natural resource management in Australia. Her research focuses on how changes in management of natural resources such as forests, fisheries and rural land and water affect the wellbeing of workers and rural communities.



THE HON NEIL ANDREW AO

Chair, Murray-Darling Basin Authority.

Neil Andrew was elected to the House of Representatives for South Australia in 1983 and served the Federal Parliament until 2004. Neil continues his lifelong association with the irrigation industry, particularly horticulture and viticulture. He has chaired reviews of the South Australian Barley Marketing Legislation and the SA citrus industry. He was awarded an Officer of the Order of Australia in 2008. Neil was appointed Chair of the Murray-Darling Basin Authority in January 2015.



JEREMY MORTON

President

Mr Jeremy Morton is a Moulamein rice grower and has been a member of the RiceGrowers' Association of Australia (RGA) Wakool Branch since 1987. Prior to his appointment as RGA President in September 2015, Jeremy held the role of Senior Vice President and has been a member of RGA's Central Executive over two periods, first in the early 1990's and again during the last three years.



MATT HERRING

Director and Ecologist, Murray Wildlife

Matt has worked as a wildlife ecologist on over 900 MDB farms during the past 20 years. His consultancy specialises in wetland conservation and community engagement. The focus of his PhD at Charles Darwin University is the ecology and economics of bittern-friendly rice growing.



BRENDAN BARRY

General Manager Water, Webster

Brendan joined Webster in 2015 from the Tandou business as General Manager Water where he had a similar role for around 10 years. He is currently responsible for management of Webster's water portfolio of over 200 GL and annual water use of around 150 GL.



ASHLEY BLAND

Senior Manager Environment, Skillset

Born into a farming family, Ashley trained as an engineer and worked in the mining and agricultural industries during his early career. Now working as Senior Manager Environment for Skillset, Ashley assists individuals and organisations with energy, waste and landscape management.



MATT BARWICK

Coordinator for the National Carp Control Plan, Fisheries Research and Development Corporation

Matt Barwick has worked in fisheries research and management with state and federal government, and later as an independent consultant over the past 20 years. Matt is currently leading the development of the National Carp Control Plan, which seeks to manage carp impacts in Australia.



CR DAVID THURLEY

MDA National President

Cr David Thurley has been National President of the MDA since 2014 and is a councillor with Albury City Council. David is also an accomplished scientist, astronomer, and futurist. His expertise in the treatment of waste water has taken him to Malaysia, Brazil, England, France, Sweden and Greece.



EMMA BRADBURY

MDA Chief Executive Officer

Emma Bradbury is a social scientist with extensive experience in business management across the agricultural, mining and education sectors. Emma has also owned a mixed farming enterprise and served as a councillor with the Shire of Campaspe. Emma is a graduate of the Australian Institute of Company Directors.



JODY SWIREPIIK

Commonwealth Environmental Water Holder

Prior to taking up the Commonwealth Environmental Water Holder position in February 2018, Jody spent 3 years with the Clean Energy Regulator learning about the parallel universe of carbon accountancy and renewables working with big industry. Jody has over 25 years of experience in the water sector, driving a range of initiatives including state water reforms, The Living Murray and parts of the Basin Plan.



PHILLIP GLYDE

Chief Executive Murray-Darling Basin Authority

Phillip Glyde has been the Chief Executive of the Murray-Darling Basin Authority since January 2016. Immediately prior to this Phillip worked for the Department of Agriculture for nine years. Phillip joined the Australian Public Service in 1980 and has worked on natural resource management, industry and environment policies in a number of Australian government departments and overseas.

Please visit mda.asn.au for registration and accommodation options



Additional copies of this document can be downloaded from www.mda.asn.au

Murray Darling Association 463-465 High Street, Echuca Vic 3564 | Ph 03 5480 3805 | Email admin@mda.asn.au

9. GOVERNANCE AND FINANCIAL REPORTS

9.3 STATEMENT OF INVESTMENTS AS AT 30 JUNE 2018

Author: AMANDA SUTTON

Responsible Manager: SARAH PENTLAND

Purpose of Report:

This report is to provide a summary of Council's cash and investments as at 30 June 2018.

Recommendation:

That Council:

1. Receive the Statement of Investments as at 30 June 2018

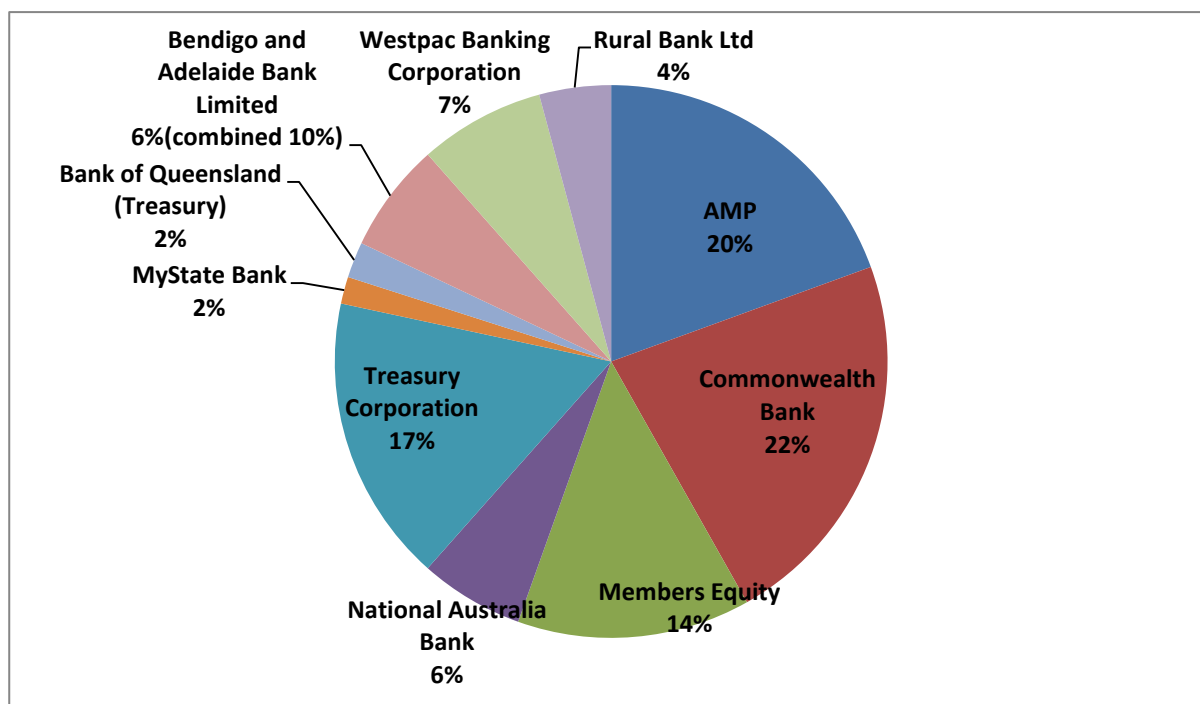
Report:

In accordance with Clause 212 of the Local Government (General) Regulation 2005, a monthly report is required to be submitted to Council detailing all investments of Council.

Combined Cash & Investment		as at	30/06/2018				
Cash & 11am at call Accounts	Balance Invested \$	Type	Interest Rate%	Maturity Date	% of Total Portfolio	% of Category	Rating
Commonwealth Bank	5,326,594	IWD Gen	1.40%		11.2%	25.7%	A-1+
AMP	516,614	IWD BSA	1.80%		1.1%	2.5%	A-1+
AMP	1,000,000	31d notice	2.30%		2.1%	4.8%	A-1
National Australia Bank	990,472	W/Acct	1.50%		2.1%	4.8%	A-1+
Commonwealth Bank	1,061,195	W/Acct	1.40%		2.2%	5.1%	A-1+
Commonwealth Bank	668,462	At Call (BOS)	1.50%		1.4%	3.2%	A-1+
Commonwealth Bank	511,467	At Call (BOS)	1.50%		1.1%	2.5%	A-1+
Commonwealth Bank	2,598,870	At Call (BOS)	1.50%		5.5%	12.6%	A-1+
<i>Sub Total Cash & 11 am at Call Accounts</i>	12,673,675		1.61%		26.6%	61.3%	
TCorp Investments (at Call)	Balanced Invested \$	Type	Monthly Interest Rate%	Financial Year Interest Rate (to date)	% of Portfolio	% of Category	Rating
Treasury Corporation	520,502	at call	0.13%	1.98%	1.1%	2.5%	Treas
Treasury Corporation	1,043,644	at call	0.16%	2.13%	2.2%	5.0%	Treas
Treasury Corporation	3,147,467	MTGF	0.61%	4.80%	6.6%	15.2%	Treas
Treasury Corporation	3,302,322	LTGF	1.37%	9.40%	6.9%	16.0%	Treas
<i>Sub Total TCorp Investments at call</i>	8,013,935		0.57%		16.8%	38.7%	
Total Cash & At Call Investments	20,687,609		1.26%		16.8%	100.0%	

Term Deposits & Commercial Bills	Balance Invested \$	Lodgement Date	Interest Rate%	Maturity Date	% of Portfolio	% of Category	Rating
Bendigo and Adelaide Bank Limited	1,029,500	12/07/2017	2.75%	12/07/2018	2.2%	3.8%	A-2
Bendigo and Adelaide Bank Limited	1,029,500	12/07/2017	2.75%	12/07/2018	2.2%	3.8%	A-2
Members Equity	1,500,000	15/01/2018	2.65%	16/07/2018	3.1%	5.6%	A-2
Members Equity	2,500,000	9/01/2018	2.60%	17/07/2018	5.2%	9.3%	A-2
Westpac Banking Corporation	2,500,000	23/04/2018	2.80%	23/07/2018	5.2%	9.3%	A-1+
National Australia Bank	750,000	20/09/2017	2.64%	20/08/2018	1.6%	2.8%	A-1+
Westpac Banking Corporation	1,000,000	24/05/2018	2.70%	24/08/2018	2.1%	3.7%	A-1+
Members Equity	750,000	29/08/2017	2.60%	29/08/2018	1.6%	2.8%	A-2
Members Equity	750,000	29/08/2017	2.60%	29/08/2018	1.6%	2.8%	A-2
National Australia Bank	750,000	4/10/2017	2.63%	4/09/2018	1.6%	2.8%	A-1+
Bank of Queensland (Treasury)	1,000,000	5/12/2017	2.60%	5/09/2018	2.1%	3.7%	A-2
MyState Bank	750,000	13/12/2017	2.65%	11/09/2018	1.6%	2.8%	A-2
AMP	1,000,000	18/12/2017	2.40%	18/09/2018	2.1%	3.7%	A-1
AMP	2,000,000	19/09/2017	2.60%	19/09/2018	4.2%	7.4%	A-1
AMP	500,000	25/09/2017	2.60%	25/09/2018	1.0%	1.9%	A-1
AMP	750,000	27/09/2017	2.60%	27/09/2018	1.6%	2.8%	A-1
AMP	500,000	3/10/2017	2.60%	3/10/2018	1.0%	1.9%	A-1
AMP	2,000,000	9/01/2018	2.45%	8/10/2018	4.2%	7.4%	A-1
Members Equity	1,000,000	23/05/2018	2.77%	19/11/2018	2.1%	3.7%	A-2
Bendigo and Adelaide Bank Limited	500,000	16/01/2018	2.65%	16/01/2019	1.0%	1.9%	A-2
AMP	1,000,000	20/04/2018	2.70%	15/01/2019	2.1%	3.7%	A-1
Bendigo and Adelaide Bank Limited	250,000	9/03/2018	2.60%	11/03/2019	0.5%	0.9%	A-2
Bendigo and Adelaide Bank Limited	250,000	9/03/2018	2.60%	11/03/2019	0.5%	0.9%	A-2
Rural Bank Ltd	2,000,000	25/06/2018	2.91%	25/06/2019	4.2%	7.4%	A-2
National Australia Bank	411,140	27/06/2018	2.80%	26/06/2019	0.9%	1.5%	A-1+
<i>Sub Total Term Deposits & Bills</i>	26,470,140		2.65%		55.5%	98.1%	
Floating Rate Notes	Balance Invested \$	Lodgement Date	Interest Rate%	Maturity Date	% of Portfolio	% of Category	
Commonwealth Bank	500,000	1/08/15	2.63%	1/08/18	1.0%	1.9%	A-1+
<i>Sub Total Floating Rate Notes</i>	500,000		2.63%		1.0%	1.9%	
Total TD's/CB's & Floating Rate Notes	26,970,140		2.65%		1.0%	100.0%	
Total Cash & Investments	47,657,749				100.0%		

Council’s investments and cash on hand were invested with the following institutions:



625 of the Local Government Act 1993 and the regulations thereunder, and in accordance with the Snowy Valleys Council Investment Policy.

Council's cash and investments increased by \$5.2m from the previous month. Significant income in addition to payment of the 4th quarter rates instalments received during the month included the following:

➤ Financial Assistant Grant 2018-2019	\$2.8m
➤ RMS payments	\$2.9m
➤ Khancoban Swimming Pool Grant	\$215k

Significant expenditure in addition to salaries and wages included funds expended on:

➤ Workers Comp Insurance	\$200k
➤ Staff super	\$117.5k

A new Term Deposit with Rural Bank (part of Bendigo bank for calculating counterparty limits) of \$2m was established in June for 12m at 2.91%.

Options

Nil

Links to Community Strategic Plan and Delivery and Operational Plan:

Nil

Financial and Resources Implications:

Nil

Cost Benefit Analysis:

Nil

Sustainability Assessment:

Nil

Policy, Legal and Statutory Implications:

The information provided complies with Council's Investment Policy and Section 625 of the Local Government Act 1993.

Risk Management – Business Risk/WHS/Public Risk:

Nil

Council Seal:

Nil

Implementation/Communication

Nil

Attachments

Nil

9. GOVERNANCE AND FINANCIAL REPORTS

9.4 BASE RATE FOR 2018/19 - FORMER TUMBARUMBA SHIRE

Author: SARAH PENTLAND

Responsible Manager: ROBYN HARVEY

Purpose of Report:

This report is to specify the percentage of the base rate that will be produced for the former Tumbarumba Shire in line with the rates freeze until 2020.

Recommendation:

That Council:

1. **Resolve and note in regards to S.537 of the Local Government Act (1993) that the base amounts for former Tumbarumba Shire are as stated including the percentage which is in conformity with S.500 of the Local Government Act (1993)**
2. **Note that the total amount and percentage the base will produce is:**

Category	No of Ass.	Base Amount	Ad Valorem (per 1 cent)	Total Base Amount	Total Ad valorem Amount	Estimated Yield	Base percentage
Farmland	847	95.53	0.4223	80,913.91	1,556,984.83	1,637,898.74	4.94%
Residential	1067	226.41	0.5733	241,579.47	242,380.10	483,959.57	49.92%
Residential Rural	354	247.93	0.4256	87,767.22	131,975.13	219,742.35	39.94%
Business	185		1.2377			144,448.66	
Rural Clubs	4		0.4948			4,799.56	
Inundated	2		0.8300			21,272.90	
						2,512,121.78	

Report:

Former Tumbarumba Shire Council uses a base rate to which an ad valorem is added as their rating structure. Under the rates freeze we are required to continue on the same rating path until June 2020.

Under S.500 of the Local Government Act (1993) the amount specified as the base amount of a rate (or the base amount of the rate for a category or sub-category of an ordinary rate) must not be such as to produce more than 50 percent of the total amount payable by the levying rate (or of the rate for the category or sub-category concerned) on all rateable land subject to the rate (or the rate for the category or sub-category concerned).

In addition to report Making the Rates 2018/19 we now specify the actual amount of the base income by category and the % of the total income by category the base amount represents (S.537 of the Local Government Act 1993) as follows:

Category	No of Ass.	Base Amount	Ad Valorem (per 1 cent)	Total Base Amount	Total Ad valorem Amount	Estimated Yield	Base percentage
Farmland	847	95.53	0.4223	80,913.91	1,556,984.83	1,637,898.74	4.94%
Residential	1067	226.41	0.5733	241,579.47	242,380.10	483,959.57	49.92%
Residential Rural	354	247.93	0.4256	87,767.22	131,975.13	219,742.35	39.94%
Business	185		1.2377			144,448.66	
Rural Clubs	4		0.4948			4,799.56	
Inundated	2		0.8300			21,272.90	
						2,512,121.78	

Options

Nil

Links to Community Strategic Plan and Delivery and Operational Plan:

Nil

Financial and Resources Implications:

Nil

Cost Benefit Analysis:

Nil

Sustainability Assessment:

Nil

Policy, Legal and Statutory Implications:

Section 537 of the Local Government Act (1993) (b) the percentage, in conformity with section 500, of the total amount payable by the levying of the rate, or the rate for the category or sub-category concerned of the ordinary rate, that the levying of the base amount will produce.

Risk Management – Business Risk/WHS/Public Risk:

Nil

Council Seal:

No

Implementation/Communication:

Nil

Attachments

Nil

9. GOVERNANCE AND FINANCIAL REPORTS**9.5 COMMITTEE MEMBERSHIP RECRUITMENT / APPLICATION APPROVAL - FRIENDS OF TUMUT WETLANDS COMMITTEE**

Author: ANDREW BURKE

Responsible Manager: MATT CHRISTENSEN

Purpose of Report:

To present re-nomination for membership of the Friends of Tumut Wetlands Committee within the terms and conditions of Council controlled committees.

RECOMMENDATION:**That Council;**

- 1. Approve the re-nomination from Ken Stubbs, Athol Price, Simon Quinnell and Gary Bilton for the Friends of Tumut Wetlands Committee.**

Background:

Immediately following the election of each new council, all committee Terms of Reference, including existing membership of council controlled committees are reviewed and approved by council.

Given the number of committees, there are regular changes to membership reflecting the changes within the broad community. Member(s) retire or leave town, new members express interest, and existing members recruit suitable candidates to committees that hold specific interest to individuals.

Committee membership is vital for community engagement, collaboration and partnerships.

The following applications have been received from interested community members for nomination and re-nomination to the Friends of Tumut Wetlands Committee;

- Ken Stubbs (ECM ID1995880)
Applicant Qualifications: Retired. Multi-skilled.
Reasons for Membership: To work and help manage the Wetlands as set out in Terms of Reference.
- Athol Price (ECM ID1995878)
Applicant Qualifications: Previous Member.
Reasons for Membership: Existing Member.
- Simon Quinnell (ECM ID1995879)
Applicant Qualifications: Cert. 3 Land & Environmental Management. Chem. Cert.

Reasons for Membership: Existing Member.

- Gary Bilton (ECM ID1995881)
Applicant Qualifications: Former employee of national parks & Wildlife Service now Office of Environment & Heritage (31 years). On Wetlands Committee for many years.
Reasons for Membership: Has been a volunteer participant in many community groups for many years including past committees of council and the secretary of the Talbingo Progress & Ratepayers Association for the past 20 years. He feels he knows the Shire well and may be able to help make a positive contribution in this Committee.

Options

Nil

Budget Implications:

Nil

Legal/Statutory Implications:

Nil

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

Nil

9. GOVERNANCE AND FINANCIAL REPORTS**9.6 COMMITTEE MEMBERSHIP RECRUITMENT / APPLICATION APPROVAL - TUMUT REGION SPORTS COMMITTEE**

Author: ANDREW BURKE

Responsible Manager: MATT CHRISTENSEN

Purpose of Report:

To present re-nomination for membership of the Tumut Region Sports Committee within the terms and conditions of Council controlled committees.

RECOMMENDATION:**That Council;**

- 1. Approve the re-nomination from representatives of the Tumut Basketball Association, Tumut Golf Club and Tumut Netball Association for the Tumut Region Sports Committee.**

Background:

Immediately following the election of each new council, all committee Terms of Reference, including existing membership of council controlled committees are reviewed and approved by council.

Given the number of committees, there are regular changes to membership reflecting the changes within the broad community. Member(s) retire or leave town, new members express interest, and existing members recruit suitable candidates to committees that hold specific interest to individuals.

Committee membership is vital for community engagement, collaboration and partnerships.

The following applications have been received from interested community members for nomination and re-nomination to the Tumut region Sports Committee;

- Tumut Basketball Association-Jason Beavan (ECM ID1992402)
Applicant Qualifications: Local Volunteer & Tradesman. Running own small business
Reasons for Membership: President of Tumut Basketball since 2013. Accredited Coach for Basketball NSW. Wants to be involved in seeing sporting groups succeed and promoted in Tumut.
- Tumut Golf Club-Geoff Brain (ECM ID1995960)
Applicant Qualifications: Local Sporting & Social Club
Reasons for Membership: To have some input into the local sporting scene and be aware of what the other groups are doing.

- Tumut Netball Association-Liz Crampton (ID1996973)
Applicant Qualifications: Treasurer Tumut Netball Association. Retired Bank manager. P/T Medical Receptionist.
Reasons for Membership: Representing Tumut Netball Association.

Options

Nil

Budget Implications:

Nil

Legal/Statutory Implications:

Nil

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

Nil

10. MANAGEMENT REPORTS

10.1 TUMBARUMBA CYCLE MTB TRAIL PROPOSAL

Author: GLEN MCGRATH

Responsible Manager: MATT CHRISTENSEN

Purpose of Report:

To consider a proposal from Cycle Tumbarumba (CT) to build a mountain bike trail in the Tumbarumba Town Common.

Recommendation:**That Council;**

- 1. Support the proposal from Cycle Tumbarumba to build a mountain bike trail at the Tumbarumba Town Common.**
- 2. Authorise the General Manager to enter into an agreement with Cycle Tumbarumba to utilise the Tumbarumba Town Common.**
- 3. All associated capital and maintenance works costs be borne by Cycle Tumbarumba.**

Report:

Cycle Tumbarumba is seeking Council permission to develop a short Mountain Bike Trail loop in the Tumbarumba Town Common, which will be used as a safe and enjoyable riding link between Tumbarumba and the Mason's Hill Trail Network.

Cycle Tumbarumba propose to utilise their own funds to engage a professional trail builder to design and construct the trail, and be responsible for ongoing trail maintenance. This would be for an earthen structure, with minimal/no fixed structures proposed.

The current use of the Tumbarumba Town Common is for grazing of stock in accordance with the fees and charges of Council. The use of the area for a mountain bike trail would not affect the other users. The Common is split into Freehold and Crown sections of land, with Council being the manager of the Crown section.

The section of land proposed to be used by Cycle Tumbarumba is steep and well vegetated with native species. Were Council to pursue the subdivision of the land, this area would not be the preferred location. Additionally, Council has a bore in the Common that would need to have an easement and suitable access to this important infrastructure. The proposal put forward is a worthwhile suggested use for the available land.

The main area desired for use by Cycle Tumbarumba is the vegetated area in the north eastern area of the Common. This would be for a downhill construction with the uphill to follow the general path of the dividing fence.

This fits with Theme 2 – Cycling, of the draft Destination Management Plan, and actions to develop MTB trail experiences suitable for tourism promotion

Options

1. Council Support the proposal from Cycle Tumbarumba to build a mountain bike trail in the Tumbarumba Town Common
2. Council not support the use of the Town Common

Budget Implications:

Periodic inspections of the track are required to ensure appropriate maintenance is maintained. This is estimated as costing \$600 per Annum. Costs will be incurred to footpath and track maintenance budget allocation.

Legal/Statutory Implications:

Nil

Risk Management - Business Risk:

Whilst Cycle Tumbarumba have indicated that maintenance will be undertaken by the club, this does not absolve Council of liability with regards to injuries incurred on the track.

Council will need to undertake periodic inspections of the track to investigate defects with potential to cause harm. Furthermore, it is appropriate that signage be installed at entrances to the new track to indicate risks of use.

Risk Management - WHS and Public Risk:

The tracks will be developed using professional trail builders by Cycle Tumbarumba.

Council Seal:

No

Attachments

- 1 Tumbarumba Cycle MTB Trail Proposal letter [↓](#)



Request for Approval: Tumbarumba Town Common MTB Trail

Summary

Cycle Tumbarumba have been constructing a MTB trail network on Mason’s Hill (with Forestry NSW approvals). This will feature a really fun 10km loop suitable for riders of all abilities. It is expected this trail will be completed later this year.

Currently to access the trail when riding from town, riders must either ride out on Wagga Road, or ride up the Mate Street bike path and onto Alfred Street (dirt road), then Courabyra Road which is a 100km/hr speed limit (shown in red below).

This is a request for permission to put a Mountain Bike Trail through the Town Common, which will bypass these two sections of on-road riding, making riding out to the trail network much safer and an enjoyable part of the journey itself.

A trail which provided access from the Harrow Street gate (sth east corner) to the public lane to the north of the common, as shown in yellow below, would enable people to ride from the Mate Street shared use path out to Mason’s Hill without riding along any roads.

Fig 1 Access through the town common (yellow) would avoid on-road riding (red) Mason’s Hill Trail network shown in green and blue.



Concept

We propose a one-direction loop, starting from the Harrow St Gate in the South East corner, and linking to a stile or gate on the northern boundary fence to access the public lane, which continues West across Courabyra Road up to Mason’s Hill.

The trail could be ridden as a short loop on its own, or used to ride to and return from Mason’s Hill. Creating a loop avoids having a 2-way trail which is not as safe, and also means it can be designed to be as enjoyable as possible.

The trail will be built to an International Mountain Biking Association (IMBA) green/easy standard, with the potential of some intermediate line options (A and B lines). It will follow all the principles of sustainable trail design which ensure there is no erosion or negative environmental impact from construction or the ongoing use.

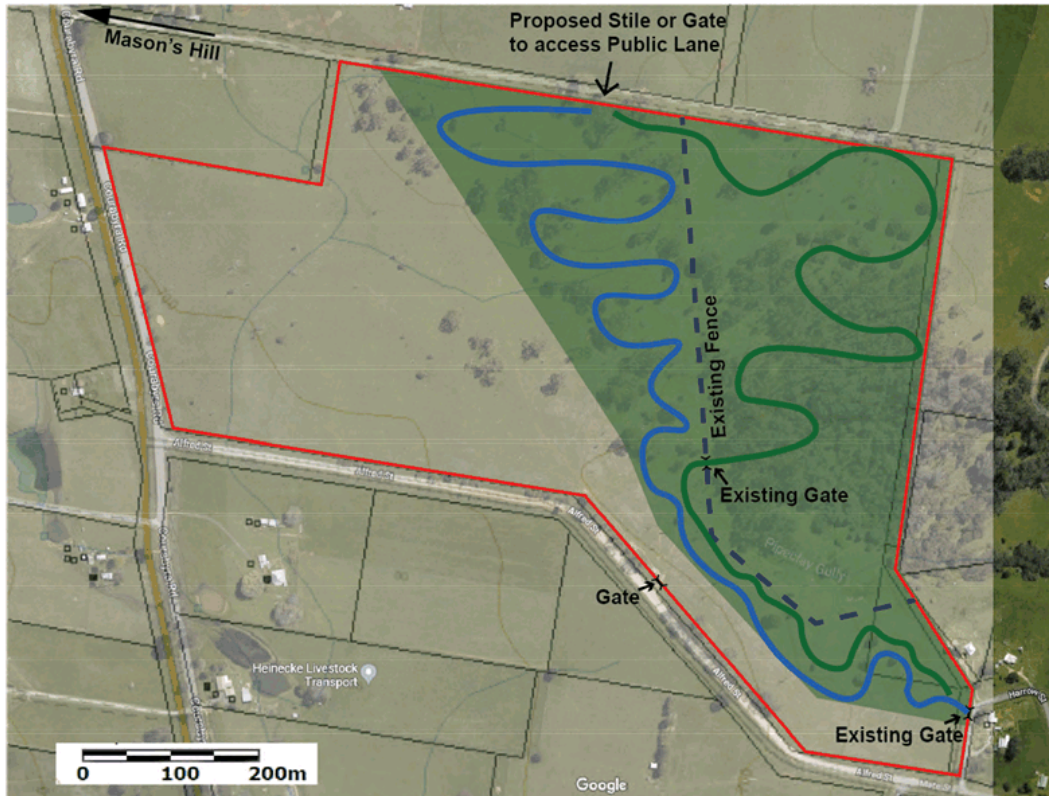
Permission Request:

Cycling Tumbarumba requests Council’s permission/approval to develop MTB trail within the green-shaded area shown in Figure2.

Figure 2 shows an indicative trail alignment in two parts (green and blue) creating a loop. The exact trail alignment may differ to the illustration as it will be determined by the trail builder’s expertise, terrain, environmental sensitivities and conditions of approval.

The green-shaded area keeps within the existing paddock trees and will provide the trail builder a clear boundary which the trail development must remain within.

Fig2 Area requested for approval to construct trail – shaded green.



Considerations

Land Tenure:

We have received advice that the Town Common is owned freehold by Council. The north east vegetated area has been fenced off for environment protection. Council also has a town backup bore sited on the paddock.

Future uses for the site include agriculture, and potentially residential housing subject to re-zoning.

We understand the lane to the north of the common is a crown road and therefore public land. The lane is fenced on both sides and there are no gates in the section riders would travel through.

Liability

As Council land the issues of liability would be the same as the existing Police Paddock trail development.

Cycle Tumbarumba is an incorporated association, affiliated with Mountain Bike Australian (MTBA). The club insurance specifically covers club sanctioned trail building activities. The proposed trail builder holds their own contractor insurances. All Certificates of Currency can be provided.

Funding and Maintenance

Cycle Tumbarumba is not seeking any Council funding. And will be using its own funds for construction and ongoing maintenance of the MTB trail.

Construction

If permission is granted, Cycle Tumbarumba proposes to engage professional trail builder Craig Stonestreet - Natural Trails, to design and construct the trail with assistance from club volunteers. Stonestreet is highly experienced in sustainable trail design and construction with many successful projects in Kosciusko National Park, Thredbo, Jindabyne and Canberra.

The constructed trail will use the existing natural surface (dirt) and be approximately 60cm wide, although they usually narrow over time.

Gates, Stiles and Signage

Pending approval, the final design will determine where the trail will need to cross any existing fences. Cycle Tumbarumba proposes to liaise with the relevant Council officer on the design and specifications of any gates or stiles and trail signage to gain their approval prior to installation.

Investment

It is anticipated that the club will invest approximately \$15-20k in the trail development, further augmented by club volunteer labour. This funding has been secured from a number of grant sources.

Strategic Context

This project is part of Cycle Tumbarumba's cycling destination masterplan.

It fits under the draft Destination Management Plan Theme 2 – cycling, and actions to develop MTB trail experiences suitable for tourism promotion.

Community Benefit

Safety

This trail will create an important off-road link to the Mason's Hill trail network making the ride out and back from Mason's Hill easier, much safer and more enjoyable.

Active recreation opportunity suitable for young people

Mason's Hill is easy riding distance from town (3km). This was a major factor when the club selected this location for its trail project, teenagers would be able to ride out without being driven. However, for this to be truly realised they need to be able to ride out without riding on the road.

Once the Mason's Hill Trail network is complete, it will be an ideal facility for novice riders. Cycle Tumbarumba will offer programs to encourage local young people and novices to get out and enjoy the mountain biking opportunities on their back door.

Tourism

The centre piece of the Mason's Hill trail network is a very fun 10km loop trail. This trail is not even completed or signposted, yet it is attracting visitors from Wagga, Albury and Tumut most weekends. As soon as it is completed Cycle Tumbarumba will begin to promote it through social media, and look to hold organised events for further promotion.

The more single trail a town has, the more appeal it holds to a mountain biker. Being able to ride from town or your accommodation is also highly valued. This proposal will add to the attractiveness of Tumbarumba to mountain bikers. The ride will feature areas of remnant apple box forest and unique views not currently available to the public.

The trail will help visitors to find their way to Mason's hill as it can be separately sign posted. It also completes another piece of the vision to create a 35km off-road loop which circumnavigates town, taking in both the current MTB trail areas (Police Paddock and Mason's Hill) and the TSR trail.

Health

Riding a bike delivers significant health, social and psychological benefits. Located so close to town this trail will provide both cyclists and walkers another option to enjoy healthy physical activity.

Environment Protection

An area of the Town Common has been fenced for environmental protection. When a community has use of these areas they value it more and will get involved in caring for it.

Demonstrated Experience

Cycle Tumbarumba has demonstrated its ability to deliver Trail Building projects on Council and Forestry land in both the Police Paddock trail project and Mason's Hill, coordinating the design and construction of both facilities. We have also delivered trail signage and mapping projects and ongoing maintenance activities, including weed control.

Club volunteers have donated considerable time to both projects, which is evidence of the enthusiasm and willingness of the community to see mountain biking trails established. For the Police Paddock project 400 hours of voluntary labour has been put in by the club and the Mason's Hill Project is over 600 hours just in the last 12 months and counting.

Cycle Tumbarumba volunteers have completed a 3-day workshop in Trail Building theory and design with professional Trail Builder Craig Stonestreet, learning the principles of sustainable trail design. Cycle Tumbarumba is currently sponsoring four club members to attain Chainsaw Handling certification and 17 members to attain Chemical Handling certificates so that the club is well placed to deliver ongoing trail maintenance and construction activities.

Contact:

Peter Marshall, President Cycle Tumbarumba, Ph.0409 833 504

10. MANAGEMENT REPORTS

10.2 MONITORING SALEYARD OPERATIONS

Author: GLEN MCGRATH

Responsible Manager: MATT CHRISTENSEN

Purpose of Report:

To review feasible options for the monitoring of the throughput of stock for the Tumut Saleyards.

Recommendation:

That Council endorse the operation of the Saleyards with a manual system and allocate the budget towards this function for a period of 1 year. This will involve Council Staff locking the site and recording the usage of the facility upon request.

Report:

At the May 2018 Council Meeting, Council endorsed the recommendations of the Tumut Saleyards Committee to “Divert the intended funds to be used for the review of the Saleyards Operations towards a means of accurately capturing throughput on the Saleyards.”

The yards are nearing the end of their useful life, with significant deterioration of the concrete surface being patched over the past 5 years to ensure it is safe for use. The maintenance and capital expenditure over the past 5 years has been an average of \$28,500. The land value is held by Council at \$218,000 in the asset register.

Usage of the facility is unknown across a full calendar year. There are 2-3 ‘weaner’ sales per year, and other users of the facility not communicating with Council or paying the fees and charges as adopted by Council. The honesty system of recording and paying for use that has been applied for the management of the facility in the recent history. According to member of the Saleyards Committee the figures of cattle passing through the facility are significantly higher than the 3650 head averaged that Council has record of over the past 2 years.

The land is classified as Freehold. The land current pays \$5241.31 in rates to Council in 2017/2018.

Council is competing with a privately owned, larger facility, 20km away at Adelong. Communication to Council staff has indicated that this facility is not able to be accessed by Higher Mass Limit (HML) B-Double trucks. This restriction is currently under review. Additionally there are larger facilities regionally at Wagga (Bomen) and Yass which are being utilised on a weekly basis for sale of livestock.

Options considered for the monitoring of the throughput of the saleyards were electronic (camera), and manual systems. The budget initially allocated for the review of operations is \$40,000.

Electronic surveillance

If authorised would involve the setting up of cameras at each of the races on the site, together with additional cameras for the collation of registration details for the delivery vehicles, would ensure accurate data and billing would be undertaken. This would then require analysis from a Council employee at set intervals (weekly or fortnightly) to establish and provide details for the provision of the accurate fees and charges as per Council's adopted structure.

Electronic surveillance would also require the erection of the signage and community consultation in regards to the surveillance of the area in line with legislation including Workplace Surveillance Act and the NSW Government Policy Statement and Guidelines for the Establishment and Implementation of Closed Circuit Television (CCTV) in Public Places.

An estimate for the erection of the required signage and equipment for monitoring of the saleyards is \$11,000. This includes the purchase and erection of 5 cameras, however excludes vandal proofing measures and ongoing monitoring and operational costs.

Manual surveillance

The manual option would require the saleyards to be locked and signage erected providing a contact number, should the community wish to use this facility. Council staff (on duty or the Ranger) would then attend the site, unlock and count the stock to be unloaded and then when the stock are to be transported from site, arrange for the unlocking of the Council facility.. Arrangements would then be made for the invoicing of the appropriate stock agent for the use of the facility in line with fees and charges.

A manual option would allow for electronic forms to be utilised at the site for efficient and effective invoicing and easy tracking of numbers of stock using the facility over the year. The use of electronic forms saves the details back to a central database and would allow for regular processing as the information has been stored and can be accessed and processed by the relevant Council staff.

Manual operation would be anticipated to cost \$100 per call, including 1 hour of labour, travelling and an average out for sign erection. This does not incorporate any of the costs that would need to be recouped by Council for use of the facility.

At the 'weaner' sales that are held 2-3 times per year, a Council employee would be provided as a scribe to the agents to ensure an accurate record of the stock throughput is recorded on the day. The resulting use would then be processed to ensure that Council would recoup the appropriate Fees and Charges as per those that have been adopted.

If the yards would be required for emergency use, it is anticipated that Council would be able to unlock the facility within 1 hour of notification, a more than adequate response time. Keys would be provided to the Duty Officers, On Call operators and Rangers to ensure suitable coverage.

Ongoing Viability

Accurate record of the throughput at the saleyards is essential to determine the ongoing future of the saleyards. The Environmental Protection Authority has in the

past noted the saleyards as a risk of non-compliance, and the deteriorating nature of the infrastructure may present a workplace Health and Safety risk.

Following a 12 month period of tracking throughput in this method, it is suggested Council receive a report on the throughput and make a determination on the ongoing operation of the saleyards against the quadruple bottom line principles (Social, Environmental, Economic, Governance).

The area of the saleyards has a non-permeable surface, meaning the rainfall that lands on the side washes off. A manure pit has been constructed, but this does not capture the full site runoff as per EPA requirements, placing Council at risk of fines or litigation due to environmental pollution. Additionally the size of the pit is not large enough to handle significant rainfall events. To be compliant with EPA requirements, Council would be required to erect a shed over the entire facility and have a separate treatment plant for the runoff of the effluent for the whole area.

Options

- a) That Council endorse the operation of the Saleyards with a manual system and allocate the budget towards this function for a period of 1 year.
- b) That Council continue with the review of the Saleyards Operations as budgeted.

Budget Implications:

There is currently a budget allocated towards the review of the Saleyards Operations

Legal/Statutory Implications:

Council is currently has no up to date policy regarding CCTV, however there are various other legislation and policy statements that would be required to be complied with.

Risk Management - Business Risk:

Council currently has moderate risk associated with the Saleyards Assets. The potential for an environmental incident is moderate, as are the risk for a non-supervised asset being used by the community.

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

Nil

10. MANAGEMENT REPORTS

10.3 ADELONG COMMUNITY TRANSPORT SERVICE

Author: TRACY WIGGINS

Responsible Manager: GUS COX

Purpose of Report:

To determine if Council would endorse the request of the Adelong Community Transport Service Incorporated to be auspiced under Snowy Valleys Council through Tumut District Community Transport.

Recommendation:

That Council endorse Adelong Community Transport Service Incorporated (ACTS) to become part of the Tumut District Community Transport auspiced by Snowy Valleys Council.

Report:

Adelong Community Transport Service Incorporated (ACTS) have requested that they would like to become part of Tumut District Community Transport (TDCT). The ACTS has been operating predominately by three volunteers who coordinate the service for many years. The volunteers are elderly and coordinating the service has become burdensome for them with the new technology requirements enforced by the Federal Government. They are concerned that the service will be lost to the community once they retire.

At present they have a volunteer base of 14 drivers who are coordinated to take Adelong residents to medical appointments ranging from Tumut, Wagga or Albury. They also undertake local community transport taking clients (elderly residents of Adelong), to day care in Adelong or to taking clients to Tumut on a regular basis. Their service is very small compared to the TDCT, between February to May they conducted 60 drives to 20 clients.

TDCT has State and Federal funding streams to cover Adelong client transportation and transports approximately 5 clients per week from Adelong to Wagga (this is usually on the bus trip coordinated from Tumut). Other trips are usually from Adelong to Tumut for appointments and shopping. There is a standard booking once a fortnight to pick up and take an elderly resident who is transported to Day Care in Adelong and for the return trip to the client's home.

Options

1. Not provide auspice under TDCT.
2. Refer ACTS to another transport provider.

Budget Implications:

TDCT is currently funded under Community Home Support Program (CHSP) and Community Transport Program (CTP) funding, to transport clients in Adelong community.

The objectives of the funding are to provide transport to people who have no or limited access to private or public transport due to their location, when they need to travel, or their financial resources, or physical and cognitive capacities.

TDCT already has approval to provide transport under funding guidelines to Adelong clients, so absorbing the services would not have any financial implication. The current funding agreement covers the cost of providing the service including the administration and organisation overheads.

Legal/Statutory Implications:

The legal and statutory implications would be covered by the CHSP and CTP funding guidelines.

Risk Management - Business Risk:

The reputation of Snowy Valleys Council could be tarnished if auspice is not extended to the Adelong service and interpreted as Council not supporting villages and smaller communities within its boundaries.

Other local organisations could take on the auspice and Snowy Valleys Council risk losing a business that has potential to grow. Auspice under Snowy Valleys Council would allow better access to service provision (potentially seven days a week), compared to limited access currently available.

Risk Management - WHS and Public Risk:

Risks would be those identified under the TDCT Risk Management Plan.

All volunteers would have to comply with Council's policies and procedures and TDCT procedures.

Council Seal:

Not required for endorsement

Attachments

Nil

10. MANAGEMENT REPORTS

10.4 ROTARY CLUB TUMBARUMBA REQUEST FOR LAND GRANT

Author: ANDREW BURKE

Responsible Manager: MATT CHRISTENSEN

Purpose of Report:

To request the support in granting a piece of land for the Rotary Club of Tumbarumba to use to build a new shed.

Recommendation:**That Council:**

- 1. Enter into a lease agreement with Rotary Club of Tumbarumba for use of Council land lot number 2//DP1148834 for the purposes of a storage shed facility.**
- 2. Enter into an agreement with the Rotary Club of Tumbarumba for the use of Council land lot number 2//DP1148834 for the purposes of a storage shed facility.**
- 3. Advise the Rotary Club of Tumbarumba all costs related to construction of the facility are to be borne by the club.**
- 4. Authorise the General Manager and Mayor to affix the Council seal and execute all associated documentation to the lease agreement.**

Report:Background

The Rotary Club of Tumbarumba has requested to have a land grant to build a three bay storage shed to store their equipment in. Currently the Club is hiring a small storage shed which incurs significant ongoing costs, and is now insufficient in capacity. The equipment to be stored is used for their Tumbarumba2Kokoda initiative.

It is proposed by the Rotary Club that the capital and ongoing maintenance costs of the new facility will be borne by the club.

Lease Arrangements

The proposal seeks to access a parcel of land adjoining the Tumbarumba State Emergency Service sheds, with the land being classified as freehold.

Council will need to enter into a lease arrangement with Rotary Club Tumbarumba for the use of the land to be utilised for the shed facility. Through this arrangement

Council can formalise the terms of use, particularly the costs to maintain and operate the structure ongoing.

It is suggested the lease will be developed on a long term basis, as a five plus five year proposal with the determination to extend the lease after the initial five year period to be at the discretion of the Rotary Club. This will need to be negotiated.

Shed Construction

All costs of construction are to be borne by the Rotary Club, whom have indicated funding has been secured from a government grant, plus own source funds. It will be a condition of the lease that Council staff approve the final design plan of the facility prior to construction.

All development application fees and subsequent consultative services costs will be borne by the Rotary Club of Tumbarumba.

State Emergency Services

Council has requested feedback on the proposal from the local State Emergency Services Controller. No objections have been raised as part of this consultation.

Options

Recommendation seeks to provide a portion of land, however Council may determine that it does not support this land parcel and as such can deny the request for provide an alternative arrangement to facilitate the proposal.

Budget Implications:

Council will incur costs in the drawing up of the lease agreement, which are estimated at \$1,500 initially, and \$700 in years five and 10 of the lease.

No assets are proposed to be donated to Council, and therefore no whole of life costs for the facility are forecast.

Legal/Statutory Implications:

Lease agreement will be drafted by Council's solicitors. The lease agreement will contain all necessary information with regards to costs of maintenance and upkeep and Council's liability with regards to the land.

Risk Management - Business Risk:

There is a minor risk with regards to the construction of the facility on Council land and the Rotary Club opting to no longer engage in a lease with Council. Should this eventuate, Council at the time will need to consider its position with regards to taking over the asset, which will incur lifecycle costs.

Risk Management - WHS and Public Risk:

Council will request that works carried out to construct the building are undertaken by qualified and appropriately insured companies. This will be facilitated through Council resources to ensure compliance.

Council Seal:

Yes if Required.

Attachments

- 1 5 June 2018 - Request - Tumbarumba2Kokoda - (ID1993272) [↓](#)
- 2 28 June 2018 - Approval - SES Tumbarumba - (ID1993274) [↓](#)
- 3 SES Tumbarumba Map [↓](#)



An initiative of the Rotary Club of Tumbarumba

PO Box 101, Tumbarumba NSW 2653

Contacts – Bruce Wright 0407 020 176 & Grant Harris 02 6948 3134

Received

12 JUN 2018

SVC

Tumbarumba Branch

Date:- 5/6/18

The General Manager
Mayor & Councillors
Snowy Valleys Council
76 Capper St,
Tumut,
NSW 2720

Dear Mr Hyde,

We are writing to ask for SVC support in granting a piece of land for the Rotary Club of Tumbarumba to use to build a new three bay secure storage building with a concrete slab and solar lighting.

We have investigated an area between the SES building and Bergin Loggings yard that has an old falling down toilet block and heaps of rubbish and high grass around it.

We have consulted with the local SES manager/director who is very happy for the Rotary Club to have the building there.

We propose to clean up the block at our own cost and seek partnership funding to install a concrete slab and to supply and erect the building.

We are looking to build this building to store our new barbeque trailer (presently under construction) and to install shelving to store and safely access our catering and trekking items.

We own packs, sleeping bags, tents, mattresses, duffel bags and all of the other gear for 25 trekkers and 10 porters, to trek the Kokoda Track and for training prior. We also have crockery, cutlery, glassware and other items necessary to cater for 120 diners.

We also have various other items like a bar fridge, wash basin, ice cream machine, fairy floss machine, TV etc that we use for other Rotary fund raising activities for our community.

As can be seen by this extensive list if we built a decent sized building with proper shelving we can keep all of this equipment clean, safe and in order.

Presently we hire a storage shed that is extremely inadequate and doesn't allow safe storage of our Barbeque trailer, this is left in the open in various back yards around town. Not to mention the existing storage shed costs us \$30/week and we really could do with three of them and would still need somewhere to store the barbeque trailer.

As you may be aware The Rotary Club of Tumbarumba with our Tumbarumba2Kokoda initiative have already taken 93 year 11&12 young people over the Kokoda Track since 2007 and already some 20 young people preparing to come with us in 2019. To finance this undertaking we have to cater for many events and need the equipment we have.

Looking forward to a positive response

Kind regards,


Theresa McIntyre
President

COURAGE ENDURANCE MATESHIP SACRIFICE

From: Tumbarumba Shire Unit Ops
Sent: 28 Jun 2018 06:55:37 +1000
To: Burke, Andrew
Subject: 2018628 - Response- Tumbarumba 2 Kokoda SES correspondence

To whom it may concern,

The Tumbarumba SES has no issue with the Rotary Club building a shed in this area. The only concern I have is that the logs will need to be removed by Council as they have white ants in them. But other than that we welcome the proposed development.



John Mansfield
Unit Controller
Tumbarumba Shire
NSW State Emergency Service - Murray Region
P 02 6948 3534 M 0499 978 754 F 02 6948 2073 E tumbarumba.ops@ses.nsw.gov.au

From: Burke, Andrew [<mailto:aburke@snowyvalleys.nsw.gov.au>]
Sent: Thursday, 21 June 2018 1:53 PM
To: Tumbarumba Shire Unit Ops
Subject: Feed Back

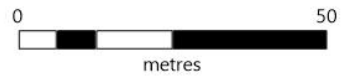
To Whom it May Concern

I am writing on the matter of the proposed development on the adjacent block where the old toilet block is the Rotary Club of Tumbarumba have written to council requesting permission to build a shed for their equipment. I am writing to you to see if you have any objections to this if someone could write and official letter to council stating you view on this matter it would be greatly appreciated.

Kind regards

Andrew Burke

Coordinator Open Spaces and Facilities



DISCLAIMER: No responsibility is taken for any errors or omissions that may be contained within any map and associated data in any form. No guarantee is given as to the accuracy of the information contained within any map or data. Circle asset locations should be arranged before proceeding with any excavations. You should NOT rely solely on the information especially if you are buying a property. Building on a property and/or making a final decision, it is recommended that you seek legal advice before proceeding. Any data from the LPI is used under license from the Land & Property Information.

11. MINUTES OF COMMITTEE MEETINGS

11.1 MINUTES - FRIENDS OF TUMUT WETLANDS COMMITTEE HELD 19 JUNE 2018

File/Trim Ref: D18/4178

Recommendation:

That Council;

- 1. Adopt the Minutes of the Friends of Tumut Wetlands Committee meeting held on Tuesday 19 June 2018.**
- 2. Adopt the Draft Friends of Tumut Wetlands Terms of Reference.**

Attachments

- 1 Minutes - Friends of Tumut Wetlands Committee meeting held 19 June 2018 (ID1996262) [↓](#)

**MINUTES
FRIENDS OF TUMUT WETLANDS**

TUESDAY, 19 JUNE, 2018

MEETING COMMENCEMENT: 4pm

PRESENT:

Participants:	Present:	Apology:	Absent:
Clr Geoff Pritchard (Delegate)	x		
Coordinator Open Spaces and Facilities - Andrew Burke	x		
Ken Stubbs	x		
Sharon Stacy		x	
Gary Bilton	x		
Bob Erskine	x		
Athol Price	x		
Simon Quinnell	x		

Council staff in attendance was Councillor James Hayes

APOLOGIES:

FTW.01 RESOLVED that the apologies from Sharon Stacy be received.

Bob Erskine /Simon Quinnell

CONFIRMATION OF MINUTES:

FTW.02 RESOLVED that the minutes of the **Friends of Tumut Wetlands** held on **20-June-2017** be accepted as read.

Ken Stubbs / Gary Bilton

BUSINESS ARISING FROM MINUTES:

Friends of Tumut Wetlands Report

Page 3 Point 4. When will the Trail cameras be installed?

Page 3 Point 2. Information requested to be provided by Gary Bilton as to the status of the proposed wetlands brochure.

General Business

Page 4 Paragraph 2 - Bob Erskine has an issue with Elm Tree Management Plan that no chemicals should be used as a pest control as this will be in the leaves and end up in our waterways.

DECLARATIONS OF INTEREST AND REPORTABLE POLITICAL DONATIONS:

None

COMMITTEE REPORTS:

Want a new format in the previous minutes – No suggestions were received.

**MINUTES
FRIENDS OF TUMUT WETLANDS****TUESDAY, 19 JUNE, 2018****Friends of Tumut Wetlands Committee - Matters for June 2018 (.)****RECOMMENDATION****That the Council adopt the Draft Friends of Tumut Wetlands Committee Terms of Reference.****Ken Stubbs/ Athol Price****GENERAL BUSINESS:**

1. Councillor Geoff Pritchard wants a status with treatment of the elms affecting the wetlands.
2. The Friends of Tumut Wetlands have asked if they can meet at the wetlands at least once a year.
3. Wetlands Committee can't make a decision until they have financials and wetlands program.
4. The Friends of Tumut Wetlands would like a wish list if they have any money in their budget.
5. Ken Stubbs has requested an excavator to clean up rubbish that is on site
6. Simon Quinnell wants more traps for foxes and cats.
7. \$300 in the budget for brochure they want 3 new signs and a QR sticker on the signs.
8. Extend the walking track from eucalyptus walk to Gocup Road.
9. Ken Stubbs be made a life time member for all his long service and commitment.
10. Friends of Tumut Wetlands would like to purchase a new mower as they have approx. \$11,000 and want this rolled over to the next financial year

These matters will be reported back to the next committee meeting.

NEXT MEETING

The next meeting will be held on 18 September 2018

CLOSED:

The meeting closed at 4:45pm.

**MINUTES
FRIENDS OF TUMUT WETLANDS**

TUESDAY, 19 JUNE, 2018



**Friends of Tumut Wetlands
Committee**

***DRAFT* Terms of Reference**

ToR No: SVC-TofR-002-01

1. NAME

The name of the Committee is the Friends of Tumut Wetlands.

The Friends of Tumut Wetlands Committee is an advisory committee to Snowy Valleys Council.

2. STATUS

Being an advisory committee, the Friends of Tumut Wetlands Committee does not have executive power or authority to direct staff. The Friends of Tumut Wetlands has limited delegations to expend the allocated maintenance budget consistent with the adopted "Riverglade Wetlands Management plan" as well as Snowy Valleys Council's strategies and policies.

3. DELEGATION

All decisions of the Committee will, therefore, constitute recommendations to Council and other major stakeholders where relevant.

2. PURPOSE

The purpose of the committee is to:

- Provide appropriate advice and recommendations on matters relevant to the Tumut Wetlands;
- Provide a forum for discussion of wetland related issues;
- To improve the amenity of the Tumut Wetland as a community asset and to recognise the need to save and reinstate as much of the original native flora and fauna as possible but enable judicious use of the area for passive recreation and education including Aboriginal education (taken from Riverglade Wetland Management Plan, 2003).

3. OBJECTIVES OF THE COMMITTEE

The Friends of Tumut Wetlands Committee is a committee of Council responsive to community needs. The effectiveness of the committee depends on community support.

The Committees objectives are:

- a. To assist Council in planning and implementing the Riverglade Wetland Management Plan 2003.
- b. To understand and respect the cultural heritage values of the site.
- c. To rehabilitate the degraded Tumut Wetlands, adjoining Travelling Stock Reserve and Eucalyptus Walk and in doing so:
 - Improve water quality and establish an appropriate hydrological regime
 - Increase the quantity and improve the quality of native vegetation in the area of the wetlands, and to whatever extent that is possible, over the whole site.
 - Improve habitat for native animals, especially birds including migratory birds.

**MINUTES
FRIENDS OF TUMUT WETLANDS****TUESDAY, 19 JUNE, 2018**

- Provide a distinctive recreational asset for the community which is consistent with the listed aims.
- Provide interpretive information on these values, including information on progress of the rehabilitation project.

4. BACKGROUND

In 1993 Mr Tom Scott and Mr Kevin Hedley through their volunteer work for the Murray Darling Basin RAAU Bird Survey identified 41 waterbirds and 39 bird species at the then Common.

In 1997 Mr Tom Scott and Tumut Shire Council formed a Wetlands Committee with the support of the Blakeney Millar Foundation through a \$2,000 grant.

In May 2003 Janet Mackay & Associates in association with DSB Landscape Architects developed the Riverglade Wetlands Management Plan which was then adopted by Council. This plan was based on Mr Tom Scott's original restoration plan and which now resides in the Tumut Library.

In 2004 Tumut Shire Council, Landcare and members of the community successfully applied for a grant from the Environmental Trust for \$98,500.00. Over the following three years the grant was spent restoring and rehabilitating the Riverglade Wetlands. In order to fulfil the grant requirements specific activities require completion within certain time frames. 2005 activities that require completion as stated in the grant are; weed control, planting, design aboriginal interpretation and walking track construction.

On 27 January 2005 the Friends of Riverglade Wetlands committee started development of the 2005 Works Plan.

In 2007 the Wetlands were awarded the Regional Landcare Award.

In 2008 the Wetlands were awarded the State Landcare Award. Later that year the Wetlands were runner up in the National Landcare Awards.

In September 2008 Council agreed to expand the Riverglade Wetlands project to include the adjoining Travelling Stock Reserve and Eucalyptus Walk.

In 2008 Tumut Shire Council allocated \$70,000 from Section 94 Parks Developer Contribution Funds to expand the Wetlands and develop the adjoining Travelling Stock Reserve and an area of the Tumut Sewerage Works being the Eucalyptus Walk. The Travelling Stock Reserve is currently controlled by the Rural Lands Protection Board who have agreed in writing to allow for the TSR to become part of the Wetlands. The Board has also signed a 10 year Property Vegetation Plan Agreement with the Murrumbidgee Catchment Management Authority. Council has also provided water troughs at an alternative TSR on the Gocup Rd. The Eucalyptus Walk was an idea of Ken Stubbs and involves a walking track along the Gilmore Creek at the back of the sewerage treatment plant currently controlled by Council.

On the 4th November 2008 Governor: Professor Marie Bashir AC, CVO officially opened the Wetlands.

In June 2009 following a recommendation from the Friends of Riverglade Wetlands Council resolved to change the name of Riverglade Wetlands to Tumut Wetlands.

5. DECISION MAKING

It is intended that the Committee will make decisions based on consensus. If it is not possible to arrive at a consensus on a particular item the recommendation to Council should note the dissenting views.

**MINUTES
FRIENDS OF TUMUT WETLANDS**

TUESDAY, 19 JUNE, 2018

6. MANAGEMENT AND OPERATION OF THE COMMITTEE

a) STRUCTURE / MEMBERSHIP

The Committee shall be comprised of citizen/community representatives, the General Manager or nominated delegate and one (1) Councillor. It is desirable that there is a representation from the entire Shire, a reasonable gender balance and age distribution on the Committee.

b) APPOINTMENT AND SELECTION OF MEMBERS

The Snowy Valleys Council will call for applications from community members within the Council area for all community member positions.

The applications will be assessed on their merit and suitable persons will be appointed to the Friends of Tumut Wetlands Committee by Snowy Valleys Council. Persons can be self-nominated, or can represent a group or organisation.

c) TERM

The term should initially be for four years in line with the term of Council. Any vacancies which occur will be advertised and appointed from nominations received or in the case of an organisation that group can nominate a replacement representative. Members of the Friends of Tumut Wetlands Committee may cease to hold office:

- By death, mental incapacitation or by serving of a criminal sentence;
- If the member provides a written resignation;
- If a member is absent from three consecutive meetings (with or without apology), without having obtained a formal leave of absence.

d) CHAIRPERSON

The Chairperson shall be elected by the committee by a simple majority vote taken from members present at the first meeting of each calendar year and shall serve a term of one year.

In the absence of the Chairperson, the Committee shall elect a Deputy Chairperson for that meeting.

e) SECRETARIAT

A staff member from Snowy Valleys Council shall perform the Secretariat duties for the Committee.

f) COUNCIL STAFF MEMBERS ON COMMITTEES

Snowy Valleys Council staff members who attend Committee meetings shall:

- Not be considered as part of the quorum;
- Have no voting rights;
- Not be able to enact the role of Chairperson or Vice Chairperson at any meeting;
- Be considered as an ex-officio member of the committee at all times.
- Not be able to enact the role of Chairperson or Vice Chairperson at any meeting;
- Be considered as an ex-officio member of the committee at all times.

**MINUTES
FRIENDS OF TUMUT WETLANDS****TUESDAY, 19 JUNE, 2018****g) PECUNIARY INTERESTS AND CONFLICTS OF INTEREST**

Members of the Committee must, having reviewed the agenda for a meeting, or when becoming aware of a potential conflict of interest or pecuniary interest in any matters being discussed by the Committee, immediately advise the Chairperson.

The Committee member must refrain from participating in the discussion and if deemed appropriate by the voting members present, leave the meeting whilst the matter is discussed and not participate in any decision making related to the issue. The interest will be recorded in the minutes.

h) QUORUM

A quorum of the Committee will be half of the appointed voting members present plus one (a simple majority).

If a quorum is not reached within 10 minutes of the appointed starting time, the meeting shall:

- a) be adjourned to a time determined by the Chairperson in consultation with the staff member performing Secretariat duties to ensure that the adjourned time does not clash with other scheduled meetings or;
- b) continue as an Inquorate discussion (refer 6i).

i) INQUORATE MEETINGS

In the event that a meeting does not have the required quorum, those members present can determine whether they would like to continue with the meeting as an Inquorate Discussion.

In this case, recommendations for decisions cannot be made, but can be carried forward to subsequent meetings where a quorum is present.

Minutes of an inquorate discussion must take the form of Inquorate Discussion Notes.

The members present at an inquorate discussion cannot put or carry any motion or resolution.

j) DECISIONS AND VOTING

The Committee's business is conducted on a simple majority vote by those appointed members present. Each appointed member of the Committee present at any meeting shall have one vote on any matter.

Major decisions and recommendations will be referred to Council for adoption prior to implementation by the Committee.

The Committee shall make recommendations to Council on matters that relate to the objectives of the Friends of Tumut Wetlands Committee for the Snowy Valleys Shire.

Only those Councillors appointed to the Friends of Tumut Wetlands Committee have voting rights.

**MINUTES
FRIENDS OF TUMUT WETLANDS****TUESDAY, 19 JUNE, 2018****k) ATTENDANCE OF NON MEMBERS**

The Committee may, at its discretion, allow non-members, observers and advisers to attend meetings of the committee to facilitate exchange of information and to provide specialist advice and counsel to the Committee.

l) WORKING GROUPS

The Committee is able to form a Working Group as required to address specific issues or undertake specific activities. The Working Group must report to each Committee meeting.

Non-members may be co-opted to a working group. A member of the Committee shall act in the capacity of Chairperson of the working group.

The Committee shall determine a statement of the purpose/objectives, responsibilities and tasks to be achieved by the Working Group at the time that it is formed.

7. COMMITTEE OPERATION AND MEETINGS**a) MEETINGS**

Meetings will be held as required at 4.30pm in the Riverina Highlands Building.

b) SPECIAL MEETINGS

Special meetings may be called by the Chairperson, or at least two voting members of the Committee in consultation with the Secretariat to avoid potential clashes.

c) NOTICE OF MEETINGS

The Notice of Meeting will be provided to each Committee member in writing, setting out the date, time and place of the meeting; and be accompanied by a business paper which includes an agenda for the meeting, minutes of the previous meeting and any reports to the Committee.

The agenda for ordinary meetings of the committee will be provided to members of the Committee at least three working days prior to the meetings.

A minimum of twenty four hours notice shall be given for any Special meetings of the Committee.

A copy of the notice of meeting, agenda and accompanying reports shall be placed on public exhibition at the Council office, Council website and libraries.

d) MINUTES

Minutes shall be kept of all meetings of the Committee and any working group. Each Committee member will receive copies of the minutes with the notice of meeting for the next meeting.

Other arrangements to receive minutes from the meetings can be made by resolution of the voting members of the Committee.

The minutes shall be confirmed at the next Ordinary meeting with or without amendments.

Copies of the minutes will be supplied to Council before its next meeting following that of the Committee.

e) MEETING PROCEDURES AND PROTOCOL

The procedures and protocols to be observed at the Committee meetings are

**MINUTES
FRIENDS OF TUMUT WETLANDS****TUESDAY, 19 JUNE, 2018**

those of the Code of Meeting Practice was established in accordance with the provisions of Section 360(2) Local Government Act of 1993.

8. SUPPORT AND RESOURCING THE COMMITTEE

Council will provide administrative services and other resources, including a venue, preparation and distribution of agendas/minutes) to support the function of the Committee and any working groups.

9. MEDIA COMMENT AND CONFIDENTIALITY

The Committee has no delegated authority to make comments to the media on behalf of the Committee without the express permission of the General Manager.

The Committee does not have the authority to make comments on behalf of Snowy Valleys Council.

Members of the Committee should appreciate that the Committee may, from time to time, deal with sensitive matters of a confidential nature. The confidentiality of such information should be respected by all members.

10. FINANCE (include this section if applicable)

For Committees who hold funds with Council:

A record of the financial transactions of the Committee will be maintained by Council's finance team and reported to the committee at each meeting.

Receipting, purchasing and tendering of goods and services shall be conducted in accordance with Council's internal financial control procedures.

11. DOCUMENTATION / COUNCIL AND EXTERNAL REFERENCES

Snowy Valleys Council Code of Meeting Practice was established in accordance with the provisions of Section 360(2) Local Government Act of 1993. The objective of the Code is to provide procedures and standards for the proper, conduct of Council business and decision making.

Snowy Valleys Council Code of Conduct sets the minimum requirements of conduct for council officials in carrying out their functions. The Model Code is prescribed by regulation and was developed to assist council officials understand the standards of conduct that are expected of them.

12. AMENDING THE TERMS OF REFERENCE

Recommendations for amendments to the Terms of Reference can be made at any time provided that suggested changes are noted on the Agenda, a quorum is present at the meeting and the majority of voting members present support the recommendation.

Amendments to the Terms of Reference must be approved by Snowy Valleys Council.

13. DISSOLUTION

Council may at any time dissolve the Committee.

**MINUTES
FRIENDS OF TUMUT WETLANDS**

TUESDAY, 19 JUNE, 2018

14. LIABILITY OF MEMBERS

In accordance with Division 2 Section 731 of the Local Government Act 1993, A matter or thing done by the Minister, the Director-General, a council, a councillor, a member of a committee of the council or an employee of the council or any person acting under the direction of the Minister, the Director-General, the council or a committee of the council does not, if the matter or thing was done in good faith for the purpose of executing this or any other Act, and for and on behalf of the Minister, the Director-General, the council or a committee of the council, subject a councillor, a member, an employee or a person so acting personally to any action, liability, claim or demand.

15. SUPERSEDING POLICY NO AND TITLE

Friends of Tumut Wetlands Terms of Reference, No. 06, Version 1.3

16. TERMS OF REFERENCE PREPARED AND AMENDED BY:

DES/Parks & Property Officer

17. HISTORY TABLE

Version No	Approval Date	Resolution Number	Date to be Reviewed
1.0	28 July 2016	M76/18	01/07/2020

11. MINUTES OF COMMITTEE MEETINGS

11.2 MINUTES - TUMBARUMBA YOUTH COUNCIL COMMITTEE MEETING
HELD 20 JUNE 2018

File/Trim Ref: D18/4189

Recommendation:

That the Minutes of the Tumbarumba Youth Council Committee meeting held on 20 June 2018 be received and noted.

Attachments

- 1 Minutes - Tumbarumba Youth Council Committee meeting held 20 June 2018 [↓](#)

**THE MINUTES OF THE TUMBARUMBA YOUTH COUNCIL MEETING HELD IN
THE YOUTH ROOM, WINTON STREET, TUMBARUMBA ON WEDNESDAY 20th
JUNE 2018.**

PRESENT: Amy Eggleton, Jaymeii Metcalf-Salter, Emma Thomsen, Ewan Middleton, Sam Clarke, Ethan Thomsen, Rhianna Jones, Maddison Jones, Charlotte Newell, Caitlin Proctor

APOLOGIES: Wyattte Metcalf-Salter, Imogen Radford,

IN ATTENDANCE: Evan Saunders (Council)

222 RESOLVED:

"That the Minutes of the informal Youth Council meeting held on 23rd May 2018 be received as a true and accurate record."

Moved: Amy E /Emma T

BUSINESS ARISING:

A. Youth Holiday Activities

Wednesday 11th July – Bus Trip to Wagga Bowling & Movies, departing Tumbarumba.

- Marilyn Gilbert and Amanda Lewis will accompany participants on the return bus trip to Wagga during the school holiday break.
- Cost will be approximately \$15 - \$20 each person which will include ten pin bowling games and a movie following. Lunch will also be enjoyed in Wagga, contact Marilyn on 6948 9163 to reserve your place.
- Evan has organised the youth holiday program for the region which includes Mountain Bike Rides in Tumba with Cycle Tumbarumba, Dungeons and Dragons games at Batlow, Tumba and Tumut libraries and the shuttle bus trips to Wagga return departing from Tumbarumba and Tumut on separate days.

B. Youth Council visits to Pinnaroo House

- Following previous meeting where committee members put their hand up to take part in visiting residents at Pinnaroo House
- Gary has indicated that Tues and Thursdays are the ideal days to begin the visits.
- Members expressed that it could begin in the new term once the holidays are out of the way.
- For Tuesdays, Amy, Ethan, Ewan and Sam said they are available.
- For Thursdays Caitlin and Charlotte are available.
- Marilyn will liaise with Gary and the Youth Council about first visits.

REPORTS:

Nil

CORRESPONDENCE:

Nil

GENERAL BUSINESS:

- Following last meeting, Evan spoke with local artist Kody Lavis about doing a mural project with the Tumba Youth Council after Winter is over.
- Jaymeii and Amy discussed that a mural competition should be hosted by the Youth Council. Competition terms and conditions would allow for 10 to 18 year olds to enter a design. Aimed at high school students predominantly.
- Amy suggested a guest youth speaker, motivational speaker that could visit the local schools might be something worth applying for funding for. Someone to inspire and encourage local youth such as young Australian Jessica Hulsman who has a Youtube channel called 'Study with Jess'.
- Amy to research this further and get in touch with Marilyn to work out the community grant application.
- Evan notified the committee that the new Youth Development Officer will be filled in July or August. He will notify once it has been announced by Council.
- Invite Glenn McGrath to the next Youth Council meeting to discuss plans to install the filtered water station at the skate park and ask about the Rotary Park situation with the upkeep in question from one member concerned that it was being neglected by Rotary.
- Youth Council members wanted to know what was happening with the funds that were awarded to the Youth Council in the 2016 Hyne Community grants. Plans were discussed regarding the removal of the old radio station demountable and building of an outdoor area outside the youth room.

Next meeting will be held on Wednesday 25th July at 4:30pm at Tumba Memorial Hall youth room.

Snacks for next meeting – Amy and Jaymeii

Meeting closed at 5:34pm.

11. MINUTES OF COMMITTEE MEETINGS

11.3 MINUTES - TUMUT RAILWAY PRECINCT COMMITTEE MEETING
HELD 3 JULY 2018

File/Trim Ref: D18/4179

Recommendation:

That Council;

- 1. Adopt the Minutes of the Tumut Railway Precinct Committee meeting held on Tuesday 3 July 2018.**
- 2. Adopt the Draft Tumut Railway Precinct Committee Terms of Reference with the following changes;**

Point 5(h) Quorum –

First sentence to read:

A quorum of the Committee will be half plus one appointed voting members present.

Attachments

- 1 Minutes - Tumut Railway Precinct Committee meeting held 3 July 2018 (ID1996261)



**MINUTES
TUMUT RAILWAY PRECINCT COMMITTEE**

TUESDAY, 03 JULY, 2018

MEETING COMMENCEMENT:

PRESENT:

Participants:	Present:	Apology:	Absent:
Clr Geoff Pritchard – (Delegate)	x		
Parks & Facilities Officer - Andrew Burke (Delegate)	x		
Phil Bennetts	x		
Tumut Potters Inc. – Col Locke	x		
Community Garden Group - John Lyell			x
Kevin Swann	x		

APOLOGIES:

No apologies were received.

CONFIRMATION OF MINUTES:

TRPC.01 RESOLVED that the minutes of the **Tumut Railway Precinct Committee** held on **7-December-2016** and **13-June-2018** be accepted as read.

Phil Bennett / Col Locke

BUSINESS ARISING FROM MINUTES:

The Committee discussed the notes taken from 13 June 2018 meeting.

Phil Bennet / Col Locke

DECLARATIONS OF INTEREST AND REPORTABLE POLITICAL DONATIONS

Nil

COMMITTEE REPORTS:

Tumut Railway Precinct Committee- Matters for July 2018 (.)

RECOMMENDATION

That the Council adopt the draft Tumut Railway Precinct Committee Terms of Reference with the following changes:

Point 5 (h) Quorum

First sentence to read:

A quorum of the Committee will be half plus one appointed voting members present.

Kevin Swann / Clr Geoff Pritchard

**MINUTES
TUMUT RAILWAY PRECINCT COMMITTEE****TUESDAY, 03 JULY, 2018****GENERAL BUSINESS:**

1. Lots of water pooling where the damaged sleepers are, can council investigate why this is happening and the size of the drainage for the storm water pipe.
2. Tidy up the sleepers and re stake.
3. Investigate soil being washed away near SES Building.
4. The Committee doesn't want any planting to be done in the railway corridor.
5. Investigate to see if shade trees can be planted on the western side between the highway and old railway station and look at putting seats and tables in.
6. If the Committee needs more storage to use something that is easy to remove and keeping with appearance and railway theme.
7. The Committee doesn't want heavy vehicles driving on the asphalt at the Railway Precinct as they are damaging the surface. Could signs could be placed stating light traffic only.
8. Does the Railway Committee have any money to convert standard film to digital AVI as Kevin Swann has some film from the last steam train in 1974 he would like to put on the website it will cost around \$200 max.
9. The Committee would like to formally thank Nick Browning and Georgina Oliver for all their hard work over the years.
10. Follow up Number 4 - 13 June 2018 minutes regarding advertising for more members.
11. Can Council check if the lights come on at night and who pays for this?
12. Consult with the Lions Club to see how many electric bollards they need for their market days and they might need to be locked to stop illegal use.
13. There is a leak in the ridge capping on the goods shed (potters shed) this might need replacing.
14. Is there a security circuit and if so does it go part the Railway precinct.
15. Is there a long term future plan done by Jane Irwin Architecture if so can the new members be shown this.

Phil Bennet / Col Locke

These matters will be reported back to the next committee meeting

NEXT MEETING

The next meeting will be held on 6 November 2018

**MINUTES
TUMUT RAILWAY PRECINCT COMMITTEE**

TUESDAY, 03 JULY, 2018

CLOSED:

The meeting closed at 4.30pm.

**MINUTES
TUMUT RAILWAY PRECINCT COMMITTEE**

TUESDAY, 03 JULY, 2018



Tumut Railway Precinct Committee

***DRAFT* Terms of Reference**

ToR No: SVC-TofR-011-01

1. NAME

The name of the Committee is the Tumut Railway Precinct Committee

The Tumut Railway Precinct Committee is an advisory committee to Snowy Valleys Council.

2. STATUS

Being an advisory committee, the Tumut Railway Precinct Committee does not have executive power or authority to direct staff nor does it enjoy the delegation of any powers, functions or duties of Council.

3. DELEGATION

All decisions of the Committee will, therefore, constitute recommendations to Council and other major stakeholders where relevant.

2. PURPOSE

The purpose of the Committee is to;

- Manage the railway precinct area of 4.703 hectares located between the Adelong Road and Yarra Road, Tumut.
- To ensure compliance with all relevant leases, Acts and regulations.

3. OBJECTIVES OF THE COMMITTEE

The Tumut Railway Precinct Committee is an advisory Committee of Council with delegated authority to assist;

- With the management of the Tumut Railway Precinct.
- With the preparation of staged development plans within the guidelines of the Conservation Management Strategy (CMS) and Historical Heritage Assessment and the Landscape Plan.
- Council to source funding for each Stage of development.
- Council to maintain the precinct in good condition.
- User groups to increase the use of the precinct.
- Council to review progress of implementation of Stages development plans.

4. DECISION MAKING

It is intended that the Committee will make decisions based on consensus. If it is not possible to arrive at a consensus on a particular item the recommendation to Council should note the dissenting views.

5. MANAGEMENT AND OPERATION OF THE COMMITTEE

a) STRUCTURE / MEMBERSHIP

The Committee shall be comprised of community representatives with an interest in the development and management of the Tumut Railway Precinct.

SVC-TofR-011-01
Draft Tumut Railway Precinct Committee Terms of Reference

Page 1 of 6

Adopted:
Reviewed:

**MINUTES
TUMUT RAILWAY PRECINCT COMMITTEE****TUESDAY, 03 JULY, 2018**

It is desirable that each user group have a one (1) representative on the Committee i.e.; Railway Creative Crafts Inc., Tumut Potters and others as they occur.

b) APPOINTMENT AND SELECTION OF MEMBERS

The Snowy Valleys Council will call for applications from community members within the Council area for all community member positions.

The applications will be assessed on their merit and suitable persons will be appointed to the Committee by Snowy Valleys Council. Persons can be self-nominated, or can represent a group or organisation.

c) TERM

The term should initially be for four years in line with the term of Council. Any vacancies which occur will be advertised and appointed from nominations received or in the case of an organisation that group can nominate a replacement representative.

Members of the Committee may cease to hold office:

- By death, mental incapacitation or by serving of a criminal sentence;
- If the member provides a written resignation;
- If a member is absent from three consecutive meetings (with or without apology), without having obtained a formal leave of absence.

d) CHAIRPERSON

The Chairperson shall be the appointed Councillor delegate.

If the Councillor delegate chooses not to fill the role of Chairperson the position will be elected from the Committee members.

In the absence of the Chairperson, the Committee shall elect a Deputy Chairperson for that meeting.

In the absence of the Chairperson, the Committee shall elect a Deputy Chairperson for that meeting.

e) SECRETARIAT

A staff member from Snowy Valleys Council shall perform the Secretariat duties for the Committee.

f) COUNCIL STAFF MEMBERS ON COMMITTEES

Snowy Valleys Council staff members who attend Committee meetings shall:

- Not be considered as part of the quorum;
- Have no voting rights
- Not be able to enact the role of Chairperson or Vice Chairperson at any meeting;
- Be considered as an ex-officio member of the committee at all times.

**MINUTES
TUMUT RAILWAY PRECINCT COMMITTEE**

TUESDAY, 03 JULY, 2018

g) PECUNIARY INTERESTS AND CONFLICTS OF INTEREST

Members of the Committee must, having reviewed the agenda for a meeting, or when becoming aware of a potential conflict of interest or pecuniary interest in any matters being discussed by the Committee, immediately advise the Chairperson.

The Committee member must refrain from participating in the discussion and if deemed appropriate by the voting members present, leave the meeting whilst the matter is discussed and not participate in any decision making related to the issue. The interest will be recorded in the minutes.

h) QUORUM

A quorum of the Committee will be ~~five (5)~~ half plus one appointed voting members present.

If a quorum is not reached within 10 minutes of the appointed starting time, the meeting shall:

- a) be adjourned to a time determined by the Chairperson in consultation with the staff member performing Secretariat duties to ensure that the adjourned time does not clash with other scheduled meetings or;
- b) continue as an Inquorate discussion (refer 5i).

i) INQUORATE MEETINGS

In the event that a meeting does not have the required quorum, those members present can determine whether they would like to continue with the meeting as an Inquorate Discussion.

In this case, recommendations for decisions cannot be made, but can be carried forward to subsequent meetings where a quorum is present.

Minutes of an inquorate discussion must take the form of Inquorate Discussion Notes. The members present at an inquorate discussion cannot put or carry any motion or resolution.

j) DECISIONS AND VOTING

The Committee's business is conducted on a simple majority vote by those appointed members present.

Each appointed member of the Committee present at any meeting shall have one vote on any matter.

Major decisions and recommendations will be referred to Council for adoption prior to implementation by the Committee.

The Committee shall make recommendations to Council on matters that relate to the objectives of the Tumut Railway Precinct Committee for the Tumut Shire.

Only those Councillors appointed to the Tumut Railway Precinct Committee have voting rights.

k) ATTENDANCE OF NON MEMBERS

The Committee may, at its discretion, allow non-members, observers and advisers to attend meetings of the committee to facilitate exchange of information and to provide specialist advice and counsel to the Committee.

**MINUTES
TUMUT RAILWAY PRECINCT COMMITTEE****TUESDAY, 03 JULY, 2018****l) WORKING GROUPS**

The Committee is able to form a Working Group as required to address specific issues or undertake specific activities. The Working Group must report to each Committee meeting.

Non-members may be co-opted to a working group. A member of the Committee shall act in the capacity of Chairperson of the working group.

The Committee shall determine a statement of the purpose/objectives, responsibilities and tasks to be achieved by the Working Group at the time that it is formed.

6. COMMITTEE OPERATION AND MEETINGS**a) MEETINGS**

Meetings will be held on the third Wednesday, quarterly at 3.30pm, at the Riverina Highlands Building, 76 Capper Street, Tumut.

b) SPECIAL MEETINGS

Special meetings may be called by the Chairperson, or at least two voting members of the Committee in consultation with the Secretariat to avoid potential clashes.

c) NOTICE OF MEETINGS

The Notice of Meeting will be provided to each Committee member in writing, setting out the date, time and place of the meeting; and be accompanied by a business paper which includes an agenda for the meeting, minutes of the previous meeting and any reports to the Committee.

The agenda for ordinary meetings of the committee will be provided to members of the Committee at least three working days prior to the meetings.

A minimum of twenty four hours' notice shall be given for any Special meetings of the Committee.

A copy of the notice of meeting, agenda and accompanying reports shall be placed on public exhibition at the Council office, Council website and libraries.

d) MINUTES

Minutes shall be kept of all meetings of the Committee and any working group. Each Committee member will receive copies of the minutes with the notice of meeting for the next meeting.

Other arrangements to receive minutes from the meetings can be made by resolution of the voting members of the Committee.

The minutes shall be confirmed at the next committee meeting with or without amendments.

Copies of the minutes will be supplied to Council before its next meeting following that of the Committee.

e) MEETING PROCEDURES AND PROTOCOL

The procedures and protocols to be observed at the Committee meetings are those of the Code of Meeting Practice was established in accordance with the provisions of Section 360(2) Local Government Act of 1993.

**MINUTES
TUMUT RAILWAY PRECINCT COMMITTEE****TUESDAY, 03 JULY, 2018****7. SUPPORT AND RESOURCING THE COMMITTEE**

Council will provide administrative services and other resources, including a venue, preparation and distribution of agendas/minutes to support the function of the Committee and any working groups.

8. MEDIA COMMENT AND CONFIDENTIALITY

The Committee has no delegated authority to make comments to the media on behalf of the Committee without the express permission of the General Manager.

The Committee does not have the authority to make comments on behalf of Snowy Valleys Council.

Members of the Committee should appreciate that the Committee may, from time to time, deal with sensitive matters of a confidential nature. The confidentiality of such information should be respected by all members.

9. FINANCE

For Committees who hold funds with Council:

- A record of the financial transactions of the Committee will be maintained by Council's finance team and reported to the committee at each meeting.
- Receipting, purchasing and tendering of goods and services shall be conducted in accordance with Council's internal financial control procedures.

10. DOCUMENTATION / COUNCIL AND EXTERNAL REFERENCES

Snowy Valleys Council Code of Meeting Practice was established in accordance with the provisions of Section 360(2) Local Government Act of 1993. The objective of the Code is to provide procedures and standards for the proper, conduct of Council business and decision making.

Snowy Valleys Council Code of Conduct sets the minimum requirements of conduct for council officials in carrying out their functions. The Model Code is prescribed by regulation and was developed to assist council officials understand the standards of conduct that are expected of them.

11. AMENDING THE TERMS OF REFERENCE

Recommendations for amendments to the Terms of Reference can be made at any time provided that suggested changes are noted on the Agenda, a quorum is present at the meeting and the majority of voting members present support the recommendation.

Amendments to the Terms of Reference must be approved by Snowy Valleys Council.

12. DISSOLUTION

Council may at any time dissolve the Committee.

13. LIABILITY OF MEMBERS

In accordance with Division 2 Section 731 of the Local Government Act 1993, A matter or thing done by the Minister, the Director-General, a council, a councillor, a member of a committee of the council or an employee of the council or any person acting under the direction of the Minister, the Director-General, the council or a committee of the council does not, if the matter or thing was done in good faith for the

**MINUTES
TUMUT RAILWAY PRECINCT COMMITTEE**

TUESDAY, 03 JULY, 2018

purpose of executing this or any other Act, and for and on behalf of the Minister, the Director-General, the council or a committee of the council, subject a councillor, a member, an employee or a person so acting personally to any action, liability, claim or demand.

14. SUPERSEDING POLICY NO AND TITLE

Tumut Railway Precinct Committee Terms of Reference ToFR No.18 v2.1 – Former Tumut Shire Council

15. TERMS OF REFERENCE PREPARED AND AMENDED BY:

Director Assets and Infrastructure

16. HISTORY TABLE

Version No	Approval Date	Resolution Number	Date to be Reviewed
1.0	27 November 2012	777	

11. MINUTES OF COMMITTEE MEETINGS

11.4 MINUTES - BATLOW DEVELOPMENT LEAGUE MEETING HELD 4 JULY 2018

File/Trim Ref: D18/4177

Recommendation:

That the Minutes of the Batlow Development League meeting held on Wednesday 4 July 2018 be received and noted.

Attachments

- 1 Minutes - Batlow Development League meeting held 4 July 2018 (ID1996032) [↓](#)

BATLOW DEVELOPMENT LEAGUE**4th July 2018****GENERAL MEETING****MEETING COMMENCED: 7.00 pm (Moved to Batlow RSL)****PRESENT:** M Tomlinson, R Billing, K Dawson, C Smit, C Agate, R Sweeney, D Killeen.**APOLOGIES:** K McLaren, H Tietze, C Billing, C Dawson, J Wilkinson, M Sullivan.**MINUTES:**

It was **RESOLVED** that the Minutes of the **Batlow Development League (BDL)** meeting held on 6th June 2018 be accepted as read.

Moved: C Agate/Seconded K Dawson/Passed

TREASURER'S REPORT:

It was **RESOLVED** that the Treasurer's Report of the **BDL** accounts to 4th July 2018 be accepted as tabled.

Moved C Agate/Seconded R Sweeney/Passed

CORRESPONDENCE:

- SVC Meeting Business Papers June 2018
- Minutes Ciderfest 4th June 2018
- Email K McLaren new grant
- Flyer Batlow Book Festival
- Invitation SVC NAIDOC Week
- J Barilaro MP letter to advise of grant success
- Email SVC re Batlow CBD Master Plan
- Batlow Rotary Club invitation to Change Over
- Keith Dawson's speech at SVC meeting
- M Hyde SVC GM email – thanks for speech
- D Maguire RSVP acceptance
- Literary Institute of Batlow bank statement.

Moved M Tomlinson/Seconded C Agate/Passed

BUSINESS ARISING

Nil

GENERAL BUSINESS

Memorial Park: Concerns were expressed about the safety of mature eucalyptus trees on the park, particularly now the area has RV visitors.

Motion

That a letter be sent to Snowy Valleys Council General Manager requesting that the mature eucalyptus trees on Memorial Park be assessed for safety, that dangerous trees be removed and replaced with deciduous trees which are safer – the situation is more urgent now that the site has RV Friendly status.

Moved K Dawson/Seconded C Agate/Passed

Other matters concerning Memorial Park discussed included the lack of RV Friendly signage; and that the new toilets are still locked despite BDL understanding that our repeated requests for them to be opened had been enacted by SVC.

Landcare Plants: R Billing reminded the meeting that it is time to plant the \$500 of plants donated by Landcare. M Tomlinson volunteered to follow up with Steven at Landcare.

Street Stall: The planned street stall was cancelled due to weather. C Agate has booked the new date, Friday 20th July from 8.30 to 4.30. K Dawson volunteered to contact L Collins for firewood and D Killeen donated one of her hand made leather products.

8.30 – 10.30	Marjory & Robyn
10.30 – 12.30	Donna & ?
12.30 - 16.30	Col & Keith

Literary Institute: The kitchen from Tumut RSL has been removed, transported to Batlow and is awaiting installation.

Batlow Master Plan: SVC advised that the closing date for submissions was 30th June. Our request for more time was denied.

SVC June Business Paper: BDL noted the items relating to Batlow and discussed some items including the Rail Trail debate. C Smit provided more information about the meeting.

Literary Institute Launch: M Tomlinson volunteered to give SVC advance notice of the launch with the Mayor, Councillors, executive staff and Gary Mayes to be invited. M Tomlinson asked to approach Batlow Technology School first for catering and/or wait staff. It was agreed that finger food needs to be substantial. D Killeen suggested that BDL members could supply some hors d'oeuvres. Dress will be formal. Numbers will be set at 150, with tickets to be sold in advance – no door sales. Sales will be open to the public. D Killeen volunteered to design invitations. Members to bring lists of people they want to invite for the next meeting.

New Grant for Literary Institute: The funds are to be lodged with SVC with payments made at the request of BDL. K McLaren and R Sweeney will project manage the development and keep BDL informed of progress.

Draft Memorandum of Understanding for Batlow Literary Institute (BLI): M Tomlinson asked, why do we need a MOU? The following discussion gave the response that BDL feels it is necessary to have a say in how BLI is managed to protect our investment. R Billing outlined the history of the refurbishment project. C Smit advised that the Tumbarumba Memorial Hall doesn't have a MOU and functions well. K Dawson, D Killeen and R Sweeney will make contact with SVC Tumbarumba office to learn how that works, and will report back.

BDL Voluntary Work: M Tomlinson stated that BDL is a council committee comprised of volunteers who do voluntary work. Recently that model has been challenged and following discussion a new model was proposed.

MOTION:

That all work done by Batlow Development League members shall be voluntary unless payment is by prior approval. **Moved M Tomlinson/Seconded C Agate/Passed**

R Billing will consult with R Harvey, SVC Director Internal Services regarding payment of invoices.

BDL Letterhead: a decision was deferred - C Agate and D Killeen will work on some options.

CiderFest: R Billing informed the meeting that Business Enterprise Centre employed by CiderFest Committee is coming to Batlow to consult with stakeholders in the event regarding its future. He

also called for suggestions for an activity to thank CiderFest volunteers. C Smit suggested free passes to Batlow Apple Blossom Festival.

C Smit expressed his positive thoughts about BDL and our new members.

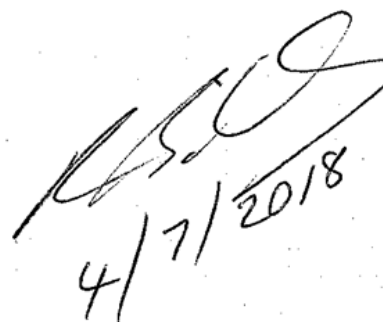
Meeting Closed at 9.50 pm.

Next Meeting 1st August, 3 pm in Batlow RSL

BATLOW DEVELOPMENT LEAGUE**MONTHLY FINANCIAL REPORT****4TH JULY 2018**

Apple Blossom Festival:	Opening Balance	\$ 31,587.84
	Income	\$ Nil
	Expenditure	\$ Nil
	Balance As At 30/06/18	\$ 31,587.84
Cider fest:	Opening Balance	\$ 48,185.03
	Income	\$ 7,190.03
	Expenditure	\$ 16,831.05
	Balance As At 30/06/18	\$ 38,562.01
Literary Group:	Opening Balance	\$ 4,853.70
	Income	\$ Nil
	Expenditure	\$ Nil
	Balance As At 30/06/18	\$ 4,853.70
Development League Main Account:	Opening Balance	\$ 2,265.44
	Income	\$.87
	Expenditure	\$ Nil
	Balance As At 30/06/18	\$ 2,266.31

Prepared by Col Agate – Treasurer Batlow Development League 2018.



4/7/2018

11. MINUTES OF COMMITTEE MEETINGS

11.5 MINUTES - KHANCOBAN UNITED VOLUNTEERS ASSOCIATION (KUVA) MEETING HELD 10 MAY AND 18 MAY 2018

File/Trim Ref: D18/4169

Recommendation:

That the Minutes of the Khancoban United Volunteers Association (KUVA) meeting held on 10 and 18 May 2018 be received and noted.

Attachments

- 1 Minutes - Khancoban United Volunteers Association (KUVA) Meeting held 10 May 2018 (D18/3531) [↓](#)
- 2 Minutes - Khancoban United Volunteers Association (KUVA) Meeting held 18 May 2018 (D18/3531) [↓](#)

D18/3531

Khancoban United Volunteers Association (KUVA)**General Meeting****10TH May 2018****Welcome and thank you for coming.****Present:** Ann-Maree DeWit, Alby DeWit, Ina Coysh, Lesley Barlee, Louise Werrett, Ron Aarons, Coral Lattanzio, Marylyn Moore and Jennifer Browne**Apologies:** Anne Tempest, Carol Jarvis**Resignations:** Carol and Tracey Fair**Meeting Opened:** 5.30pm**Minutes of previous meeting 21st February 2018:** Not at hand**Correspondence in:**

- Two bonded signs for Op shop and KUVA buildings \$346.50 each
- Resignation letter from Carol Fair

Correspondence out: Nil**Treasurer's Reports:** See attached

Op Shop Report \$13,614.96

Artisan Report \$ 682.00

Khancoban Hall Report \$14,896.59

1st Ron Aarons 2nd Ina**Agenda Items:** Not at hand**P.T.O.**

General Business:

- Thank you to Coral and Marylin for doing such a wonderful job in rearranging the Op Shop.
- Thank you to Ron for his donation of \$50 to CTC.
- Op shop lights have been replaced by Jim. Still some minor repairs to be performed.
- Ron Aarons nominated Jennifer Browne as Secretary of KUVA 2nd. Louise Werrett
- Louise has contacted Snowy Hydro to obtain Op Shop stock from St. Vincents De Paul. Anne Nugent to organise donations.
- Op Shop roster discussed regarding volunteers just not turning up as many volunteers are away. Suggestions of an empty roster to be displayed and volunteers to fill in their names when available.
- Anne-Maree nominated that the Op shop be closed Monday and Tuesdays during winter starting on 21st May. 2nd Ina.
- Another discussion regarding the blue float box should be left on the premises overnight rather than at Shaneo's, however it has now been decided to leave at Shaneo's as the pick up key was problematic.
- Louise asked that the next meeting be at the CTC as it's too noisy at the Alpine Inn. 2nd Anne-Maree
- Lesley Barlee suggested depositing the \$5,000 cheque which was originally donated to the gun club and not cashed, be reconciled. Cheques written on 4/8/17 \$3,000 KUVA and \$2,000 Op Shop.

Meeting Closed: 6.15pm

Next meeting scheduled for September at a date to be advised 5.30pm @ the CTC

D18/3531.

Khancoban United Volunteers Association (KUVA)**General Meeting****18TH May 2018****Welcome and thank you for coming.****Present:** Ann-Maree DeWit, Alby DeWit, Ina Coysh, Louise Werrett, Ron Aarons, and Jennifer Browne**Apologies:** Lesley Barlee**Meeting Opened:** 3pm**Minutes of previous meeting 10th May 2018:** 1st Ina Coysh, 2nd Anne – Maree De Wit**Correspondence in:**

- Request from Khancoban Tennis Club for replacement equipment \$ 486.00
- Invoice received from Corryong Computer Services \$ 165.00

Correspondence out: Letter to Kath Cossettini regarding receipts requested for rent. 1st Ron Aarons
2nd Alby De Wit.**Treasurer's Reports:**

Op Shop Report \$12,514.58

Term deposit \$ 8,190.24

Khancoban Hall Report \$14,896.59

1st Ron Aarons 2nd Ina**Agenda Items:**

- Letter to be sent to Khancoban Tennis Club regarding financial request
- Louise Werrett to pay Corryong Computer Services \$ 165.00
- Louise Werrett to pay Corryong Ambulance Services \$200
- Louise Werrett to pay for new signs.

P.T.O.

General Business:

- Louise Werrett has printed a blank Op Shop calendar for volunteers to fill in available days.
- Community Hall purchase of fridge is on hold.
- Ron Aarons amended the Easter Raffle prize from a flat screen T.V. to Easter eggs. The cost of \$500 was reduced to \$100. \$390 was raised. Well done!
- Louise Werrett informed the committee that she will be away from 1st June until approximately 1st September.
- Lesley Barlee will perform any treasurers duties regarding paying of bills etc.
- Ina Coysh will also be away as will Ann-Maree and Alby De Wit from time to time.
- Letter is to be sent to John Tempest regarding request for funding for the tennis court equipment. KUVA need to know how the insurance is handled. Are players only covered if they pay membership fees?

Meeting Closed: 3.40pm

Next meeting scheduled for September at a date to be advised 5.30pm @ the CTC

11. MINUTES OF COMMITTEE MEETINGS

11.6 MINUTES - ROSEWOOD COMMUNITY SHED COMMITTEE HELD 2 MAY 2018

File/Trim Ref: D18/4168

Recommendation:

That the Minutes of the Rosewood Community Shed Committee meeting held on 2 May 2018 be received and noted.

Attachments

1 Minutes - Rosewood Community Fire Shed Committee held 2 May 2018 (D18/3319)



D18/3319.

Meeting Community Shed 2-5-18

Present, Shirley Weule, Albert Jones, Les Doughty
Eric Greenhalgh, Rex Dennis.
Meeting started ~~5:15~~^{5:30} PM.

"General Business"

Moved Eric 2ND Les minutes as read be
accepted, motion carried

Robert Dodwell paid \$500 19-4-18.

this brought his rent up to date.

Bank Balance \$3,981-07

Meeting closed 6-PM.

A. G Meeting was opened. President. by Eric,
took the chair. Members Present, were.
Eric, Albert, Les, Rex & Shirley.

All position vacant:

Eric was nominated for President. (accepted.)

Call for Secretary, Rex was nominated (Accepted)

Albert Jones was nominated for Treasurer
by Rex 2ND Les motion carried.

"General Business"

Les suggested we give \$1000 to Club.

Meeting Closed at 6-20 PM.

Shirley Weule tendered her resignation
it was accepted, and she was thanked
for her work she had done over
the year

Received

18 MAY 2018

SVC

Tumbarumba Branch

www.bendigobank.com.au



Received

16 MAY 2018

SVC
Tumbarumba Branch



ROSEWOOD COMMUNITY SHED COMMITTEE
PO BOX 22
ROSEWOOD NSW 2652

Your details at a glance

BSB number
Account number
Customer number
Account title ROSEWOOD COMMUNITY SHED COMMITTEE

Account summary

Statement period 20 Jan 2018 - 19 Apr 2018
Statement number 26
Opening balance on 20 Jan 2018 \$3,476.35
Deposits & credits \$504.72
Withdrawals & debits \$0.00
Closing Balance on 19 Apr 2018 \$3,981.07



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CSB - Cash Management Trading Account

Date	Transaction	Withdrawals	Deposits	Balance
Opening balance				\$3,476.35
20 Jan 18	Interest Rate	0.550%PA		
1 Feb 18	INTEREST		1.63	3,477.98
1 Mar 18	INTEREST		1.47	3,479.45
1 Apr 18	INTEREST		1.62	3,481.07
13 Apr 18	DEPOSIT - CASH		500.00	3,981.07
Transaction totals / Closing balance		\$0.00	\$504.72	\$3,981.07

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

...continued overleaf >

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11. MINUTES OF COMMITTEE MEETINGS

11.7 MINUTES - TUMBAFEST MEETING HELD 23 MAY 2018

File/Trim Ref: D18/4081

Recommendation:

That the Minutes of the Tumbafest Committee meeting held on 23 May 2018 be received and noted.

Attachments

- 1 Tumbafest Minutes for Meeting held 23 May 2018 [↓](#)

Tumbafest Committee Minutes – 23 May 2018 – Tumbarumba Council Chambers



1. Attendance/Apologies					
Alison Dennis	Present	Irene Lauder	Present	Richard Cottam	Present
Andrew Rae	Present	Jackie Lauder	Apology	Sue Goldspink	Present
Aylsh Brice	Apology	Julia Ham	Present	Tash McQueen	Present
Chris Blake	Present	Julie Giddings	Present	Tracy Wiggins	Apology
Desley Kendall	Present	Marilyn Fredericks	Apology	Bruce Wright	Absent
Donna May	Present	Martin Brown	Present		
Ed Lauder	Present	Martin Burke	Present		
Helen Taylor	Present	Peter McQueen	Present		

Meeting Open: 5:05pm

Agenda Item	Topic	General Discussion	Actions
2. Actions Arising	Amendments to attendees	<ul style="list-style-type: none"> Irene & Helen missed off meeting attendee list from last meeting. Minutes a 	
	Coordinator	<ul style="list-style-type: none"> Carried over to agenda 	
	Additional payment for previous Coordinator	<ul style="list-style-type: none"> Carried over to agenda 	
	Budget	<ul style="list-style-type: none"> Carried over to agenda 	
3. Correspondence	Acquittal of the grant	<ul style="list-style-type: none"> One print ads didn't get run, so we didn't get charged from it. Tash is negotiating what we can do with that surplus money, or if we can redirect it to In light of change of personal circumstances, Donna tendered her resignation as president of the committee 	Moved: Peter Second: Julie Tash to continue chasing DNSW up concerning this matter.
	Donna's resignation as president		
	Election of President	<ul style="list-style-type: none"> Donna nominate Ed Lauder. Ed accept. Ed duly elected, all in favour. Continue as Martin Burke as per AGM minutes 	
	Vice President	<ul style="list-style-type: none"> Donna nominate Peter as Secretary Martin second All in favour 	
4. Election of Office-bearers	Election of Secretary	<ul style="list-style-type: none"> Tash nominated as Treasurer Julia second All in favour 	
	Election of Treasurer		
	Election of President		
5. Role of Coordinator & Subcommittee	Attachment D	<ul style="list-style-type: none"> Peter presented the detail surrounding the reviewed Attachment D Committee reviewed and commented on different aspects of the work structure. Impact of the delegation of duties to the subcommittee determined. 	Martin Moved Richard Seconded
	Advertisement	<ul style="list-style-type: none"> Coordinator position will be advertised shortly. Copy of advertisement provided to Council officers. 	
	Role Secretary	<ul style="list-style-type: none"> Discussion concerning the position of the secretary and how that will interface with the Coordinator, particularly concerning work-flow and communication through the gmail. Need to define the boundaries and interconnections of these roles – perhaps do this in consultation with the coordinator, once appointed Contract along with attachment D adopted by the committee to be release as part of the recruitment process. 	
	Adoption of reviewed contract		Release sample contract and task list as part of the advertisement

Agenda Item	Topic	General Discussion	Actions
6. Budget (2019)	Ticket & sales target	<ul style="list-style-type: none"> RESOLVED: keep ticket prices unchanged from 2018 RESOLVED: increase general target for ticket sales to \$72,000 	
	Stallholder income	<ul style="list-style-type: none"> Keep in line with actuals for 2018. Dependent on reviewed fee structure for each subcommittee 	
	Merchandise	<ul style="list-style-type: none"> RESOLVED: \$2,200 	
	Bar Sales	<ul style="list-style-type: none"> Impact of Tumut River Brewing, Batlow Cider etc. RESOLVED: \$25,000 	
	Sponsorship	<ul style="list-style-type: none"> RESOLVED: \$50,000 target, \$8,000 from Council 	
	Miscellaneous income	<ul style="list-style-type: none"> RESOLVED: \$1,800 bank interest RESOLVED: \$4,200 sundry (largely hire of Tumbafest equipment) 	<p>Explore promotion of equipment available for hire. Need to do a stocktake. Provide feedback about the published user fees and charges from Council. ACTION: do a stocktake, provide feedback to the user fees and charges</p>
	Coordinator Expense	<ul style="list-style-type: none"> RESOLVED: \$40,000 – contingent on the response to the advertisement. Review based on outcome 	
	Marketing global budget	<ul style="list-style-type: none"> RESOLVED: \$18,000 	
	Main stage – artists, accommodation, transport, meals	<ul style="list-style-type: none"> RESOLVED: \$45,000 	
	Main stage – stage manager, audio, APRA	<ul style="list-style-type: none"> RESOLVED: \$9,950 	
	Big Screen	<ul style="list-style-type: none"> Does it have a purpose for the money we pay? What role does it have for sponsorship RESOLVED: removed from budget. Review the need if negative feedback is received from sponsors. Perhaps consider having only the minor screen for the bar end, rather than the HD large screen. 	<p>Review the sponsor packages to adjust for the no big screen.</p>
	Communities Group	<ul style="list-style-type: none"> RESOLVED: keep the same 	
	Children's entertainment	<ul style="list-style-type: none"> RESOLVED: \$3,000 	
	Hire of Equipment	<ul style="list-style-type: none"> RESOLVED: \$8,000 	<p>Need to go out to quote</p>
	Security	<ul style="list-style-type: none"> RESOLVED: \$11,000 	
	Toilets	<ul style="list-style-type: none"> RESOLVED: \$4,000 	<p>Negotiate for proper cleaning of all site toilets</p>
	Bar Expense	<ul style="list-style-type: none"> RESOLVED: \$12,000 – adjust for increase in costs for alcohol. 	
	Tickets (new wrist bands)	<ul style="list-style-type: none"> RESOLVED: \$500 	
	Storage Shed	<ul style="list-style-type: none"> RESOLVED: \$800 	
	Volunteers	<ul style="list-style-type: none"> RESOLVED: \$400 – purchase of meat and drinks for 	
	Other expenses	<ul style="list-style-type: none"> RESOLVED: \$2,000 	
	Office	<ul style="list-style-type: none"> RESOLVED: \$250 	
	Merchandise	<ul style="list-style-type: none"> RESOLVED: \$2,500 	
	Insurance	<ul style="list-style-type: none"> RESOLVED: \$3,000 – review as required based on quotes and negotiation 	
	Electricity	<ul style="list-style-type: none"> RESOLVED: \$500 	
	Sponsorship Reception	<ul style="list-style-type: none"> RESOLVED: \$800 	
	Final result	<ul style="list-style-type: none"> Tash summed up the end result, and indicated a \$1,800 loss, which can be reviewed as key items are locked in to bring the budget back to over balance. 	
	Use of surplus	<ul style="list-style-type: none"> Discussion was held concerning the use of the surplus funds in reserve for capital investments/purchases. 	

Agenda Item	Topic	General Discussion	Actions
7. General Business	SUB-COMMITTEE formation Sponsorship	<ul style="list-style-type: none"> • Tash – chair • Chris • Peter • Andrew • Allison • Irene (Doug) • Julie 	
	Main stage	<ul style="list-style-type: none"> • Martin Burke – Chair • Ed • Helen • Donna (ext) • Jackie • Desley • Sue 	
	Food stalls	<ul style="list-style-type: none"> • Jackie – Chair • Ed • Helen 	
	Market stalls	<ul style="list-style-type: none"> • Julie – Chair • Allison • Irene 	
	Alcohol stalls	<ul style="list-style-type: none"> • Richard – Chair (as required at meetings) 	
	Merchandise	<ul style="list-style-type: none"> • Jackie – Chair • Maz 	
	Children's	<ul style="list-style-type: none"> • Desley – Chair • Julia • Tracy 	
	New committee member	<ul style="list-style-type: none"> • Motion to adopt Andrew Rae as committee member 	<p>Moved: Peter Second: Julia</p>

Meeting Close: 7:11pm

Next meeting date: 20th June 2018, 5pm, Council Chambers

12. CONFIDENTIAL

The Local Government Act provides that Council may close to the public that part of the meeting that deals with matters of a confidential nature. Section 10(2) lists such matters.

The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

Recommendation:

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

- 12.1 REQUEST FOR REDUCTION OF WATER ACCOUNT -
METER R00017531
Item 12.1 is confidential under the Local Government Act 1993 Section 10A 2 (a) as it relates to personnel matters concerning particular individuals (other than councillors) and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.
- 12.2 REQUEST FOR REDUCTION OF WATER ACCOUNT -
METER R00000839
Item 12.2 is confidential under the Local Government Act 1993 Section 10A 2 (a) as it relates to personnel matters concerning particular individuals (other than councillors) and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.
- 12.3 PROVISION OF CASUAL LABOUR HIRE - TENDER 2018/03
Item 12.3 is confidential under the Local Government Act 1993 Section 10A 2 (d)i as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.
- 12.4 KHANCOBAN ROSE GARDEN REDEVELOPMENT PROJECT
- TENDER 2018/04
Item 12.4 is confidential under the Local Government Act 1993 Section 10A 2 (d)i as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.
- 12.5 DESIGN & CONSTRUCTION OF BIKE PUMP TRACK -
TENDER 2018/04B
Item 12.5 is confidential under the Local Government Act 1993 Section 10A 2 (d)i as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.
- 12.6 PROCUREMENT OF ROAD BASE
Item 12.6 is confidential under the Local Government Act 1993 Section 10A 2 (d)i as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.