

## DRAFT 2018/2019 LIST OF COMMITTEES AND THEIR DELEGATES As at 11/09/2018



Section 355 Committees	Committee Function	Councillor Delegate	Alternate Councillor Delegate	Other Staff Delegate / Community Members	Meeting Frequency
Batlow Development League	<p>The objectives of the Committee is:</p> <ul style="list-style-type: none"> <li>To provide civic leadership to the Batlow community</li> <li>To stimulate the ongoing economic community, social and cultural prosperity of the community of Batlow and its environs.</li> </ul> <p><b>Sub-committees are:</b></p> <ul style="list-style-type: none"> <li>Batlow Apple Blossom Festival Sub Committee</li> <li>The Batlow Literacy Institute Management Sub Committee</li> <li>A Youth Recreation (skate park) Sub Committee</li> <li>A Batlow Youth Advancement League</li> <li>Ciderfest Sub Committee</li> <li>Other Sub Committees as from time to time approved by Council.</li> </ul>	Cr Cor Smit	Cr Margaret Isselmann	Community representatives	This committee meets – 1 <sup>st</sup> Wednesday of each month at 7pm
Tumut Community Transport Service	To provides transport for people in our Communities, who are <i>frail aged</i> , people who have a <i>disability</i> , and for their <i>carers</i> .	Cr John Larter		Community representatives	Still developing TORs
Festival of the Falling Leaf	The purpose of the Working Party is to plan, organise and deliver a quality annual festival event within an approved budget for the whole of the Tumut that provides a high value festival experience for both the community and visitors to the region.	Cr Andrianna Benjamin		Six Community representatives	Fortnightly
Glenroy Heritage Reserve Committee	This Committee has the responsibility for the care, control and management of the Glenroy Heritage Reserve, including letting, cleaning, maintenance and	Cr Julia Ham		Community representatives	The Committee meets quarterly

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	operations and the purchase of furniture and furnishings.  <b>Sub-Committee is</b> <ul style="list-style-type: none"> <li>Pioneer Women's Hut</li> </ul>				
Khancoban Community Committee	Management of Khancoban Community Hall.  <b>Sub Committees are:</b> <ul style="list-style-type: none"> <li>Khancoban Op Shop Committee;</li> <li>Hall Committee KUYA</li> </ul>	Cr Margaret Isselmann	Cr Julia Ham	Community representatives	Three times per year.
Mountain Landcare Committee - Tumarumba	To provide education about environmental issues, threats to beautiful natural environment, Energy and Waste management	Cr Julia Ham	Cr Bruce Wright	Director of Strategy Community and Development Community representatives	Annually
Rosewood Community Shed Committee	To manage the facility known as the "old fire shed" for the community of Rosewood. This building is leased by the Council and committee to assist with payment of ongoing costs	Cr Cor Smit	Cr Bruce Wright	Community representatives	Quarterly
Talbingo Progress & Ratepayers Association	The objectives of the Committee is: <ul style="list-style-type: none"> <li>To provide civic leadership to the Talbingo community</li> <li>To stimulate the ongoing economic community, social and cultural prosperity of the community of Talbingo and its environs</li> </ul>	Cr Margaret Isselmann	Cr Cate Cross	Community representatives	This Committee meets – 1 <sup>st</sup> Wednesday of each month at 7.30pm
Tooma Recreation Reserve Committee	Management of Tooma Reserve and Tooma Gymkhana	Cr Bruce Wright	Cr Julia Ham	Community representatives	Annually

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Tumbafest Committee	To deliver a successful festival.	Cr Julia Ham	Cr Bruce Wright	Tumbafest Coordinator and Tourism Promotions Officer	This committee meets monthly
Tumbarumba Airfield Committee	Manages the operation of the Tumbarumba Authorised Landing Area.	Cr Bruce Wright	Cr Julia Ham	Community representatives Director of Assets and Infrastructure	This committee meets on an as needs basis
Tumbarumba Friends of the Library	To assist and encourage enhancement of the Tumbarumba Library and to raise funds to assist in the development of resources within the library.	Cr Cor Smit	Cr Julia Ham	Community representatives/ Division Manager Community Services (or delegate)	Monthly (TOR developed)
Tumbarumba Historical Society	To preserve Tumbarumba and district's history and the management and running of the Tumbarumba Museum	Cr Bruce Wright	Cr Julia Ham	Community representatives	This committee meets on an as needs basis
Tumbarumba Men's Shed	To manage the facility known as the Tumbarumba Men's Shed	Cr Bruce Wright	Cr Cor Smit	Community representatives	Monthly
Tumbarumba RSL Memorial Hall Management Committee	Management of the RSL community Hall and facilities	Cr Bruce Wright	Cr Julia Ham	Division Manager Assets (or delegate)	Meetings may be held as often as necessary but must be held at least quarterly
TumbaTrek Committee	To highlight the tourism aspect and provide an opportunity for informal discussion about issues that are important to rural people.	Cr Bruce Wright Cr Julia Ham Cr Margaret Isselmann		General Manager and delegate	Meetings as required leading up to Tumbatrek event

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Tumbarumba Musicians and Dramatic Arts Group	<p>Umbrella committee for arts and dramatic groups.</p> <p>Sub-committees are:</p> <ul style="list-style-type: none"> <li>• Tumbarumba Youth Choir;</li> <li>• Tumbarumba Pipes and Drums</li> </ul>	Cr Julia Ham	Cr Cor Smit	Community Representatives	Every three Months.
Tumut Community Gardens Committee (resolved S355 - 15/12/09)	The purpose of this committee is to form a community group who are interested in gardening.	Not Required	Not Required	Community Representatives	
Friends of Stockwell Gardens Committee	Aims to assist and advise Council with maintenance and improvement to Stockwell Park.	Not Required	Not Required	Community Representatives	
Camp Hudson Management Committee (resolved S355 - 24/11/09)	Assist Council to comply with the terms and conditions of the Licence with the National parks and Wildlife Service.				
Christmas in Tumut Committee					

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Internal Advisory Committees	Committee Function	Councillor Delegate	Alternate Councillor Delegate	Staff Delegate / Community Members	Meeting Frequency
Aboriginal Liaison Committee	To provide a forum for discussion between Council and the Aboriginal Community of the Tumut area on key issues.	Cr Geoff Pritchard		Coordinator Community & Cultural Development. Community Representatives.	The Aboriginal Liaison Committee meets Bi-monthly at 10am.
Adelong Falls Gold Mill Ruins Committee	Conservation and management of the Adelong Falls Reserve so as to retain its important heritage significance for current and future generations. community.	Cr Cate Cross		General Manager or delegate  Community representatives	The Adelong Falls Gold Mill Ruins Committee meets on an as needs basis
Australia Day Committee	To organise Australia Day celebrations within the Council area and to select recipients of the Awards and places of celebration.	Cr Andrianna Benjamin Cr Bruce Wright		General Manager or delegate	This Committee meets as required between November and January each year.
Children's Committee	To provide a mechanism to engage providers of Children Services in the SVC area	CI Julia Ham Cr Cate Cross		Division Manager Community Services	Quarterly
Friends of Tumut Wetlands Committee	Assist Council in planning and implementing the Riverglade Wetland Management Plan	Cr Geoff Pritchard		Division Manager of Infrastructure Works / Coordinator Open Space & Facilities and community representative	The Friends of Tumut Wetlands Committee meets at 4pm on the third Tuesday quarterly

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Audit, Risk & Improvement Committee (was SVC Internal Audit-change adopted 23/11/2017)	The objective of the Audit Committee (Committee) is to provide independent assurance and assistance to the Snowy Valleys Council on risk management, control, governance and external accountability responsibilities.	Cr Julia Ham Cr John Larter Cr James Hayes	Independent plus chairperson Dave Maxwell and independent	Members (voting):- Council delegate, Independent external member (not a member of the Council), Alyson Forsyth, Independent external member (an independent to be the chairperson) Dave Maxwell. Attendee (non-voting) General Manager, Director of Internal Services and Other Officers as required.	Quarterly
Safety, Risk and Quality Committee	To oversee implementation of the Enterprise Risk Management and Work Health and Safety strategies corporate governance and supervisory responsibilities.	Not required	Not required	Director of Internal Services as sponsor	Monthly
SVC Consultative Committee	The purpose of the committee is to: <ul style="list-style-type: none"> <li>provide a forum for consultation between the General Manager and Council employees;</li> <li>positively cooperate in workplace reform to enhance efficiency and productivity and to provide employees with access to career opportunities and fulfilling, varied and well paid work; and.</li> <li>act as an advisory committee to provide input into Council decisions.</li> </ul>	Not required	Not Required	General Manager	Bi-monthly

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Local Environmental Plan Steering Committee	To review proposed amendments to the Local Environmental Plan	Cr Margaret Isselmann Cr Andrianna Benjamin		Director of Strategy, Community and Place, Strategic & Statutory Town Planner and other staff as needed	The LEP Steering Committee meets on an as needs basis
Third Age Committee	Merged with SVC Community Welfare Committee				
Tumut Aerodrome Committee	To advise Council on all aspects of Tumut Aerodrome.	Cr John Larter		Survey & Design Engineer	The Aerodrome Committee meets at 5.30pm on the second Tuesday of each quarter
Tumut Railway Station Precinct Committee	The purpose of the Committee is to; <ul style="list-style-type: none"> <li>manage the railway precinct area of 4.703 hectares located between the Adelong Road and Yarra Road, Tumut.</li> <li>ensure compliance with all relevant leases, Acts and regulations.</li> </ul>	Clr G Pritchard as Chairperson		Director Asset & Infrastructure / Coordinator Open Space & Facilities plus community representatives	Quarterly at 3.30pm on the Third Wednesday of the month
Tumut Region Sports Committee	To provide appropriate advice and recommendations on matters relevant to sport and recreation in the area;	Cr Andrianna Benjamin		Director Asset & Infrastructure / Coordinator Open Space & Facilities. Plus Community Representatives.	The Sports Committee meets Quarterly at 5.30pm on the first Tuesday of the month
Tumut Saleyard Committee	To advise Council on Tumut Saleyards	Cr John Larter		Director Asset & Infrastructure / Coordinator Open Space & Facilities. Plus Community Representatives	The Saleyards Committee meets at 5.30pm on the second Monday of every 4 months or as required

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Youth Council – Tumut and Tumbarumba	To provide a forum for consultation between Council and the youth of the local area	Cr Cate Cross Cr Bruce Wright	Cr Andrianna Benjamin	Youth Development Officer Community Youth Representatives	The Youth Council Committee Tumut meets officially at 4.30pm on the first Wednesday Bi-monthly. Tumbarumba meets at 4.30pm on the last Wednesday of each month.
General Manager Review Committee	To conduct the performance review of the General Manager and to recommend to Council any changes to the General Manager's remuneration.	Mayor, Deputy Mayor, Cr Cate Cross Cr Andrianna Benjamin Cr Bruce Wright			This Committee meets as required – called by the Mayor and meet at least once annually to conduct the performance review of the General Manager.



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Working Groups (currently active)	Committee Function	Councillor Delegate	Alternate Councillor Delegate	Staff Delegate / Community Members	Meeting Frequency
Interagency Forum	Forum for welfare agencies to share information	Cr Cate Cross Cr Margaret Isselmann		Community Representatives and Community Services staff	Quarterly
Tumut Community Strengthening Grants Assessment Panel		2 Councillors		General Manager	
Local Heritage Grants Panel	To review and allocate Heritage grants	2 Councillors		General Manager	
Tumut Public Arts Grant Assessment Panel	To review and allocate Public Arts Grants	2 Councillors		General Manager	
Pratt Foundation Steering Group (Adopted 22/3/18 M053/18)	Expedite a partnership for the construction of a community asset to service the Tumut Community.	Mayor & Interested Councillors		General Manager and / or delegate	

Advisory Committees	Committee Function	Councillor Delegate	Alternate Councillor Delegate	Staff Delegate / Community Members	Meeting Frequency
SVC Community Welfare Committee	The Committee oversees the management of the Multi-Service Outlet, Rotary Place units, and general community welfare/health issues.	Cr Cate Cross Cr Julia Ham		Division Manager Community Services	Every three Months
Tumbarumba Showground Planning Working Group	Liaise with various users of the facility and to develop a master plan that addresses current and future needs.	Cr Bruce Wright		Director of Assets and Infrastructure or delegate	

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External Committees with Council Representation	Committee functions	Councillor Delegate	Alternate Councillor Delegate	Staff Delegate / Community Members	Meeting frequency
Alliance of Councils and Shires of the Upper Murray (ACSUM)	Joint Council and Shire meetings convened by The Alliance of the Councils and Shires of the Upper Murray (ACSUM).	Cr Bruce Wright	1 Councillor	General Manager	Meetings Held Six Monthly
ANZAC Centenary Committee - Tumut		Cr Andrianna Benjamin		General Manager, Coordinator Community & Cultural Development, Community representatives	
Community Grants Committee – Tumbarumba Region (Hyne Trust / Bendigo Bank / Snowy Valleys Council)	Whilst this Committee is yet to be formed, it is envisaged that it will comprise two representatives of each group.	The Mayor and Cr Margaret Isselmann			
Joint Regional Planning Panels	To determine 'regionally significant' development applications (DAs) and certain other DAs and modification applications act as the relevant planning authority (RPA) when directed undertake rezoning reviews, provide advice on other planning and development matters when requested	Cr Geoff Pritchard		General Manager or delegate	
Local Emergency Management Committee	To review emergency management arrangements on a regular basis to keep them current and to provide coordination between emergency response units.	Cr John Larter	1 Councillor	General Manager: Chairperson. LEMO - Division Manager Asset Planning & Design Deputy LEMO Division Manager Infrastructure Works	Committee Meets approximately three to four times a year.

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Mannus Correctional Centre Community Consultative Committee	To assist them with public consultation and planning for activities involving inmates at Mannus and to encourage the involvement of the local community in correctional programs.	Cr Cor Smit Cr Bruce Wright		General Manager or delegate	Meetings are held every 3 months (quarterly)
Murray Darling Association – Region 1 & 9	To maintain and improve the economic and sustainable development of the Murray Darling.	1 Councillor	1 Councillor	General Manager or Alternate	Meetings are held every 3 months.(quarterly)
REROC Code of Conduct Reviewers	The Code of Conduct panel is responsible for making enquiries into allegations of breaches of the code of conduct by Councillors	REROC Panel		General Manager	
Softwoods Working Group	To see improved road and bridge infrastructure provided throughout Snowy Valleys Council Shire Council area and the region in general	Cr Bruce Wright		General Manager / Director of Assets and Infrastructure	Quarterly
Riverina Eastern Organisation of Councils (REROC)	To foster cooperation between Councils to achieve financial and community benefits. To provide a cohesive forum for the co-operation of Councils with the aim of enhancing the quality of life in the region.	Mayor	Deputy Mayor	General Manager	Meetings are held bimonthly.
Riverina Highlands Zone Bush Fire Management Committee	This Committee is a Statutory Committee under the Rural Fires Act.	Cr Cor Smit	Cr Julia Ham	Director Strategy, Community & Development or Division Manager Asset Planning & Design	Meetings are held at least 4 times per year
Riverina Highlands Zone Rural Fire Service Liaison Committee	To oversee policies and procedures relating to the Rural Fire Service and attend to requirements of the Rural Fire Service volunteers.	Cr Cor Smit	Cr Julia Ham	Director Strategy, Community & Development or Division Manager	Meets approximately 4 times per year

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				Asset Planning & Design	
Riverina Regional Library Service Committee	To advise the Councils on matters of library, information management networks and research, records management and archiving policy.	Cr Cate Cross	Cr Margaret Isselmann	Director of Strategy, Community and Development. Alternate: Division Manager of Community Services	Meetings are held twice per year.
Riverina / Murray Regional Weeds Committee	The former Tumut and Tumbarumba Shire Councils were respective members of the Riverina and Murray Regional Weed Action Committees. These committees are now under the management of NSW Local Land Services as sub-committees'.	Cr Julia Ham			
RMS Consultative Committee	To liaise with other Councils in the region to determine distribution of Roads and Traffic Authority funding.	Cr Bruce Wright	1 Councillor??	Director of Assets & Infrastructure	Committee meets once or twice per year.
South West Regional Waste Management Group	To manage the Bald Hill Waste dumping facility.	Cr John Larter		Coordinator Water & Wastewater	
Traffic Committee	This Committee is a statutory requirement and its objectives are to consider proposals for changes in traffic arrangements, review existing traffic arrangements and seek to implement safer road usage for the public within the Snowy Valleys Council.	Not required		Director of Assets & Infrastructure / Roads Safety Officer, Police and Roads & Maritime Services representatives.	This Committee meets approximately twice a year or as required.
Visy Community Consultative Committee	Committees functions is to:- <ul style="list-style-type: none"> <li>Monitor compliance with the conditions of development</li> </ul>	The Mayor		Senior Staff member – Director of Strategy, Community and Development	

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	<p>consent.</p> <ul style="list-style-type: none"> <li>• Monitor the environmental, social and economic impacts of the mill.</li> <li>• Act as an interface between the local community and Visy.</li> <li>• Review complaints.</li> <li>• Comment on any development proposals by Visy.</li> <li>• Appoint community representatives to the VCCC.</li> </ul>				
Hyne Community Trust Board	The Trust will receive an amount of \$40,000 annually indexed from Hyne and Son to be distributed among community works and services and projects throughout Snowy Valleys Council in accordance with the determinations of the appointed Trust Directors.	Cr Bruce Wright			
Floodplain Risk Management Committee – Adelong	<p>The purpose of the committee is to:</p> <ul style="list-style-type: none"> <li>• Provide a forum for discussion of issues (technical, social, environmental and cultural) relevant to the development and implementation of a Floodplain Risk Management Plan for Adelong.</li> <li>• Provide advice and recommendations on matters relevant to the development and implementation of a Floodplain Risk Management Plan for Adelong</li> </ul>	Cr John Larter		Director of Assets & Infrastructure, Director of Strategy, Community & Development and Community Member (Chris Piper Adelong Flood affected Land owner)	As required

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Tumut Region Visitors Centre Advisory Committee	The role of the committee is to advise NPWS and Council on the management of the Tumut Region Visitors Centre	Cr Geoff Pritchard Cr Andrianna Benjamin	1 Councillor	Director Strategy, Community & Development or Delegate	Three times per year
Tumbarumba Chamber of Commerce				Executive attending	Meet Monthly on the 3 <sup>rd</sup> Wednesday at 5.30pm at Wenona Studio.
Tumut Chamber of Commerce				Executive attending	Meet Monthly on the 2 <sup>nd</sup> Tuesday at 5.45pm at Club Tumut.

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Original committee's lists from the former Councils in 2016 and a report from 2017 were reviewed against the current list of committees and the following differences have been identified. Further investigation in relation to the status of these committees has provided information listed below:

- Adelong showground committee – established to manage Adelong showground. It has been determined that SVC is the Trust Manager of the Adelong Showground was gazetted to Council with the Adelong Showground and Reserve Trust Committee. It is proposed that this committee be reinstated and for Council to call for community nominees as members of this committee.
- Christmas in Tumut committee – established to manage Christmas in Tumut. This committee's purpose is to promote Christmas in the Tumut Region with the objective of being responsive to community needs. The effectiveness of this committee depends on community support. It was previously delegated that this committee has the delegated authority to make decisions concerning the planning and delivery of its associated events, including decisions regarding expenditure and budget. All other decisions constitute a recommendation to Council. And that the Committee shall be comprised of a minimum of five citizen/community representatives who will liaise with a staff member from Council's Community Development Team. It is recommended that this committee remain as a council committee.
- Ournie recreation reserve management committee – This is a non-functioning committee as there is no longer any hall on the Ournie Reserve for the committee to manage. The old hall building was replaced by the Ournie Bush Fire shed. Recommended that this committee be removed from the list.
- Tumbarumba building committee and the Finance and Works committee were replaced by the Infrastructure Works committee.
- Community and Economic development committee - This Committee has a charter to review and monitor economic and community development initiatives across the Shire – To decide if this committee is a valuable council committee.
- Planning review committee – Oversee planning reform - To decide if this committee is a valuable council committee
- Policy review committee– Closed no longer required
- Telecommunications committee – used when required. Members were Margaret Isselmann and Ian Chaffey. This committee has not met recently.
- Snowy Valleys Tourism committee – There was a recommendation of council in November 2016 that all tourism committees to be brought together into one committee once the Destination management plans were complete.
- Tumbarumba based tourism advisory committee – All tourist committees to be brought together
- Kosciusko Alpine Way steering group – to be brought under the tourism group
- Infrastructure management committee – no scope for this committee shown on 2016 list.
- Tumbarumba Water and Waste water committee –part of the Infrastructure committee
- Adelong goldmine community consultative committee
- National Timber association - An advocacy body providing opportunity to have relevant issues such as transport issues such as transport infrastructure and forest sustainability advanced at a National level on behalf of Local Government. This committee is beneficial and should be sponsored by the Economic Development Team.
- Tumut Community Project committee – No scope shown on original list
- Tumut River Advisory committee – No scope shown on original list
- Hume and Hovell walking track meeting group – No scope shown on original list
- Indoor Soccer – not active for two years. There has been an approach by members of the community to reinstate this committee. Council is waiting for feedback from this group in relation to insurance matters and assistance from the PCYC in Albury.

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- Sunset committee to review MOU with indigenous groups – not active committee – recommend to be removed from listing
- Upper Murray Partnership group – removed not beneficial to council and to be removed from listing
- Community swimming pool working party – Tumut based – not currently a functioning committee.