

# **Snowy Valleys Council**



## **SNOWY VALLEYS COUNCIL MEETING BUSINESS PAPER 25 MAY 2017**

THE MEETING WILL BE HELD AT 2.00PM  
IN THE TUMBARUMBA COUNCIL CHAMBERS, BRIDGE STREET, TUMBARUMBA

## **Disclosure of Pecuniary Interests at meetings**

- Item from Bluet Local Government Handbook

[14.125] A Councillor or a Council Committee member who has a pecuniary interest in any matter with which the council is concerned, and who is present at a meeting of the council or committee at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable. The person must not be present at, or in the sight of, the meeting either at any time during which the matter is being considered or discussed or at any time during which a vote is being taken on any question relating to the matter (s 451). A Councillor who has declared a pecuniary interest in a matter before the council but has withdrawn from the meeting because of that declaration is not counted in considering whether the meeting is quorate for that matter.

## **Disclosure of Political Donations and Gifts**

The Environmental Planning and Assessment Act 1979 places obligations on Councillors, staff, applicants and any person who makes a public submission, to disclose information relating to political donations and gifts during the environmental plan making or development assessment process.

Furthermore, for each planning decision made at a Council or Committee Meeting, the names of Councillors who supported the decision and those that oppose the decision must be recorded.

The fact that political donations or gifts have been made by applicants / proponents of a planning application should not affect whether an application is approved or refused. Political donations or gifts should not be relevant in making a determination. The matter should be determined on its merits. Nor do they provide grounds for challenging the determination of any applications.

For further information, visit [www.planning.nsw.gov.au/donations](http://www.planning.nsw.gov.au/donations)

## **Public Recording of Meetings prohibited without Council authority**

A person may use any recording device, including audio and visual recording and any device capable of recording speech, to record the proceedings of a meeting of a council or a committee of a council only by the resolution of the council or committee.

A person may, be expelled from a meeting of a council or a committee of a council or using or having used a tape recorder without consent.

## **Photography**

Flash photography is not permitted at a meeting of the Council or a Committee of the council without the consent of the General Manager.

## **Public Forum (extract from the Code of Meeting Practice)**

a) All prospective public forum speakers must advise the General Manager of their wish to address Council by the Monday prior to a Council meeting.

They must also provide a verbal or written précis of the subject matter at that time.

b) The public forum section shall only operate for a period of thirty (30) minutes immediately after apologies have been formally received.

c) Preference shall be given to addressees who wish to speak to any item before Council at that particular meeting.

d) The maximum time allowed for each speaker will be 5 minutes.

e) Not more than two members of a group may speak.

f) All persons addressing the meeting shall speak to the Chair.

g) The Chairperson may curtail the public participation where the information being presented is considered repetitive or irrelevant.

h) Councillors may ask questions of the person/s addressing Council only if so approved by the Chair.

i) Councillors will not enter into general debate with the speakers.

j) The Mayor is to approve of variations to this procedure in urgent / compelling circumstances.

k) All people / organisations who wish to address Council be made aware of the above condition.



**Thursday 25 May 2017**  
**Snowy Valleys Council Chambers**  
**Bridge Street, Tumbarumba**  
**2.00pm**

## **AGENDA**

**1. ACKNOWLEDGEMENT OF COUNTRY**

**2. APOLOGIES AND LEAVE OF ABSENCE**

**3. DECLARATIONS OF PECUNIARY INTEREST**

*Pursuant to Section 451 of the Local Government Act (1993), Councillors are required to declare any direct or indirect pecuniary interest in any matters being considered by Council.*

**4. PUBLIC FORUM**

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## **12. MEETING CLOSURE**

**5. CONFIRMATION OF MINUTES****5.1 Ordinary Meeting - 27 April 2017****Recommendation:**

That the Minutes of the Ordinary Council Meeting held on 27 April 2017 be received and confirmed as an accurate record

**5.2 Extraordinary Meeting - 10 May 2017****Recommendation:**

That the Minutes of the Extraordinary Council Meeting held on 10 May 2017 be received and confirmed as an accurate record

**THE MINUTES OF THE COUNCIL MEETING HELD IN THE TUMUT COUNCIL CHAMBERS, 76 CAPPER STREET, TUMUT, ON THURSDAY 27 APRIL 2017 COMMENCING AT 2.02PM**

**PRESENT:** Administrator Paul Sullivan

**IN ATTENDANCE:** Acting Interim General Manager Kay Whitehead, Executive Director Environmental Services Gus Cox, Executive Director Engineering Services Matt Christensen, Director Corporate Services & Governance Allan Tonkin, Director of Financial Services John Proctor, Executive Assistant Susan Ivill, and IT Officer Michael Edwards

**1. ACKNOWLEDGEMENT OF COUNTRY**

An acknowledgement of the Traditional Custodians of the Land was delivered by Council's Administrator, Paul Sullivan.

The Administrator Paul Sullivan advised that

1. Council will bring forward report **8.4 "Live Streaming of Council Meetings" – Adoption of Policy** from page 24 for consideration as Council would like to commence Live Streaming of today's Council meeting going forward, and
2. Council will consider report **8.3 "Adoption of the Proposed Organisation Structure" before 8.2 "Administrators Minute – Adoption of Proposed Organisation Structure"** to ensure correct order of adoption.

**8.4 LIVE STREAMING OF COUNCIL MEETINGS - ADOPTION OF POLICY**

**M41/17 RESOLVED:**

That Council adopt the Recording of Public Meetings Policy.

Paul Sullivan

**2. APOLOGIES**

Nil

**3. DECLARATIONS OF INTEREST**

Nil

**4. PUBLIC FORUM**

Nil

**5. CONFIRMATION OF MINUTES**

**M42/17 RESOLVED:**

That the Minutes of the Ordinary Council Meeting held on 23 March 2017 be received.

Paul Sullivan

**5.1 BUSINESS ARISING**

Nil

**6. CORRESPONDENCE/PETITIONS**

Nil

**7. NOTICES OF MOTION/NOTICES OF RESCISSION**

Nil

**8. GOVERNANCE AND FINANCIAL REPORTS****8.1 STATEMENT OF INVESTMENTS AS AT 31 MARCH 2017****M43/17 RESOLVED:**

That Council receive the Statement of Investments as at 31 March 2017.

Paul Sullivan

**8.3 ADOPTION OF THE PROPOSED ORGANISATION STRUCTURE****M44/17 RESOLVED:**

That Council:

1. Adopt the proposed Organisation Structure outlined in this report.
2. Determine that the positions of Director Strategy, Community and Development, Director Internal Services and Director Assets and Infrastructure are Senior Staff positions
3. Note that the proposed Organisation Structure has been sent to the Union(s) whose members may be adversely affected by the proposed change at least twenty-eight (28) days before the change is implemented.
4. Note that the proposed Organisation Change was presented to the SVC Consultative Committee on the 18<sup>th</sup> April 2017 seeking comment for consideration.
5. In accordance with Section 332(1A) the General Manager will present a further report to the Council meeting on 25 May 2017 advising any feedback from the unions and staff, for final consultation with Council before the General Manager determines the positions within the organisation structure.



Paul Sullivan

## **8.2 ADMINISTRATORS MINUTE - ADOPTION OF THE PROPOSED ORGANISATION STRUCTURE**

### **M45/17 RESOLVED:**

That the report of the Acting Interim General Manager titled 'Proposed Organisational Structure' dated 27 April 2017 be adopted.

Paul Sullivan

## **8.5 ADOPTION OF COUNCIL POLICY**

### **M46/17 RESOLVED:**

1. That Council adopt the policies that are listed here and attached to this report. These documents together with associated procedures and forms have been reviewed by Council's policy review committee and are now ready for adoption by Council.

Policy Number	Policy Name
SVC -COR-PO-008-01	Draft Lease/Licence of Council/Crown land Policy
SVC-EXE-PO-007-01	Draft Wood First Policy
SVC-EXE-PO-009-01	Draft Gifts and Benefits Policy

2. That Council advertise the draft policy for a period of 28 twenty eight days, seeking community consultation and written submissions on the subject. In the event that no significant matters are raised by the consultation process, that Council adopt the policy. In the event that significant matters are raised, the matter be referred back to Council for resolution.
3. That the adopted policy and associated procedure be communicated and implemented in the workplace
4. Training identified by these policies be undertaken
5. That actions identified within these policies be added to the Council Delivery Plan.

Paul Sullivan

## **9. MANAGEMENT REPORTS**

### **9.1 DEVELOPMENT APPLICATION (DA2017/0018) - TEMPORARY ROADSIDE STALLS**

#### **M47/17 RESOLVED:**

That Council:

1. Endorse the amendment of the Statement of Environmental Effects to:
  - a) allow the sale of local produce (fruit, vegetables and flowers) or products containing local produce (apple pies, jams and the like), subject to compliance with the Food Act; and
  - b) Increase the public liability insurance from 10 million to 20 million.
2. Approve DA2017/0018 for Temporary Roadside stalls - Fitzroy Street between Elm Drive and Sydney Street, Tumut subject to the 14 conditions recommended in this report.

Paul Sullivan

## **9.2 CONTAMINATED LAND MANAGEMENT POLICY**

### **M48/17 RESOLVED:**

- 1) That Council advertise the draft REROC policy for a period of 28 twenty eight days, seeking community consultation and written submissions on the subject. In the event that no significant matters are raised by the consultation process, that Council adopt the policy. In the event that significant matters are raised, the matter be referred back to Council for resolution; and
- 2) That Council allocate additional resources towards a comprehensive review and upgrade of the schedule of potentially contaminated lands across the Snowy Valleys Council area.

Paul Sullivan

## **10. MINUTES OF COMMITTEE MEETINGS**

### **10.1 MINUTES OF THE POLICY REVIEW COMMITTEE MEETING HELD ON THURSDAY 30 MARCH 2017**

#### **M49/17 RESOLVED:**

That the Minutes of the Policy Review Committee meeting held on 30 March 2017 be received and the following recommendations contained therein be adopted:

#### 4.1 Policy and Procedure Review for Snowy Valleys Council

Recommendation:

That the Policy Review committee approve the following Policy documents and refer to Council for adoption.

- DRAFT Lease Licence of Council Crown Land Policy
- DRAFT Wood First Policy - SVC-EXE-PO-007-01
- Drafts Gifts and Benefits – SVC-EXE-PO

#### 4.2 Contaminated Land Management Policy

Recommendation:

- 1) That Council advertise the draft policy for a period of 28 twenty eight days, seeking community consultation and written submissions. In the event that no significant matters are raised by the consultation process, that Council adopt the policy. In the event that significant matters are raised, the matter be referred back to Council for resolution.
- 2) That Council allocate additional resources towards a comprehensive review and upgrade of the schedule of potentially contaminated lands across the Snowy Valleys Council area.

Paul Sullivan

## **10.2 MINUTES OF THE FRIENDS OF TUMUT WETLANDS COMMITTEE MEETING HELD ON TUESDAY 21 MARCH 2017**

### **M50/17 RESOLVED:**

That the Minutes of the Friends of Tumut Wetlands Committee meeting held on 21 March 2017 be received and the following recommendation contained therein be adopted:

Tumut Wetlands Works Program March 2017

Recommendation:

That Council note the Friends of Tumut Wetlands Committee Works Program March 2017 as follows:

1. Weed Control – allocate \$1,000 to willow management for 2016/17.
2. Rehabilitation and planting will be done once autumn rains come (Ken Stubbs)
3. Track maintenance is an ongoing expense and the amount will likely have to be increased as it is already over budget.
4. Slashing and various maintenance is also over budget and will need to

- be increased.
5. \$1000 for feral animal control (traps) is allocated. It was determined that this is not necessary. One fox trap is missing however Council has one still available. 4 foxes were removed from the wetlands as well as several cats. These have been disposed of and it is believed that this is no longer a big problem. Reallocate the \$1000 to willow and tree removal for the year 2016/17.
  6. \$300 is allocated for the brochure – this is held until Gary Bilton gives report at next meeting.
  7. Signage - \$1500 is allocated for signage. It is recommended that this be spent on the purchase and installation of two signs to indicate the nearest toilet facility (information centre) with a map and directions. It needs to say no toilet facilities in wetlands.
  8. Tree Removal. Only \$507 of the allocated \$2000 has been used. It is recommended that the remaining \$1493 be allocated to willow and other tree removal.
  9. Materials and mower repairs have a combined budget of \$4000. It is believed that this allocation is being used for slashing, and track maintenance as well. Materials include chemicals and such so that \$1000 should remain intact and an ongoing fixed feature of the budget for review. Mower repairs, fuel etc. should be reduced to \$1000 and the remaining \$2000 be allocated to willow and other tree removal.
  10. There is an unbudgeted float to cover unexpected items. There is no specific allocation for this funding and it is suggested that a large portion \$4000 of it be allocated to Willow and tree removal.

Paul Sullivan

## **11. COMMITTEE OF THE WHOLE**

### **M51/17 RESOLVED:**

That Council move into Committee of the Whole to consider the matters listed in the confidential section of the agenda (Committee of the Whole) in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

#### **11.1 WASTE LOAD AND TRANSFER CONTRACT**

*Item 1.1 is confidential under the Local Government Act 1993 Section 10A 2 (d)i as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

#### **11.2 KHANCOBAN SWIMMING POOL TENDER**

*Item 2.2 is confidential under the Local Government Act 1993 Section 10A 2 (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and Council considers*

*that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Paul Sullivan

At this stage, the time being 2.20pm, Council went into Committee of the Whole.

**M52/17 RESOLVED:**

That at this stage, the time being 2.24pm, Council returned to Open Council.

Paul Sullivan

**M53/17 RESOLVED:**

That the General Manager's report on the resolutions made while in Committee of the Whole meeting be adopted.

Paul Sullivan

**11.1 WASTE LOAD AND TRANSFER CONTRACT**

**M54/17 RESOLVED:**

That Council extend the term of the existing waste load and transfer contract held between Council and Elliott's Landscape Supplies for the additional period of 1 July 2017 and expiration on the 30 June 2018.

Paul Sullivan

**11.2 KHANCOBAN SWIMMING POOL TENDER**

**M55/17 RESOLVED:**

That Council award the tender to design and construction work to modify the existing 33 metre steel walled, concrete floor Khancoban Swimming Pool to a 25 metre concrete and tile swimming pool with accessible access and associated drainage to Total Creations & Services for a contracted value of \$589,370 ex GST.

Paul Sullivan

There being no further business to discuss, the meeting closed at 2.25pm.

**THE MINUTES OF THE COUNCIL MEETING HELD IN THE TUMBARUMBA COUNCIL CHAMBERS, ON WEDNESDAY 10 MAY 2017 COMMENCING AT 2.02PM**

**PRESENT:** Administrator Paul Sullivan

**IN ATTENDANCE:** Acting Interim General Manager Kay Whitehead, Director of Murray Engineering Operations Wayne Bennett, and Executive Assistant Leanne Elliott

**1. ACKNOWLEDGEMENT OF COUNTRY**

An acknowledgement of the Traditional Custodians of the Land was delivered by Council's Administrator, Paul Sullivan.

**2. APOLOGIES**

Nil

**3. DECLARATIONS OF INTEREST**

Nil

**4. ADMISSION OF LATE REPORTS**

Nil

**5. COMMITTEE OF THE WHOLE**

**M1/17 RESOLVED:**

That Council move into Committee of the Whole to consider the matters listed in the confidential section of the agenda (Committee of the Whole) in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

**5.1 UPPER MURRAY – CLARKES HILL PROJECT TOOMA ROAD UPGRADE**

*Item 5.1 is confidential under the Local Government Act 1993 Section 10A 2 (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest. Paul Sullivan*

At this stage, the time being 2.03pm, Council went into Committee of the Whole.

**M2/17 RESOLVED:**

That at this stage, the time being 2.06pm, Council returned to Open Council.

Paul Sullivan

**M3/17 RESOLVED:**

That the General Manager's report on the resolution made while in Committee of the Whole meeting be adopted.

Paul Sullivan

**5.1 UPPER MURRAY – CLARKES HILL PROJECT TOOMA ROAD UPGRADE**

**M4/17 RESOLVED:**

That the tender submitted by Excell Gray Bruni Pty Ltd, for the tendered amount of \$3,311,350.00, be accepted for Contract No. 10008251 for Upper Murray Clarkes Hill Project, Tooma Road Upgrade.

Paul Sullivan

There being no further business to discuss, the meeting closed at 2.07pm.

## 8. GOVERNANCE AND FINANCIAL REPORTS

### 8.1 STATEMENT OF INVESTMENTS AS AT 30 APRIL 2017

Author: TANYA WILESMITH

Responsible Manager: JOHN PROCTOR

#### Purpose of Report:

Following is the Statement of Investments held as at 30 April 2017. The investments listed have been made in accordance with the Local Government Act (1993), the regulations and Council's policy.

#### Recommendation:

**That Council receive the Statement of Investments as at 30 April 2017.**

#### Report:

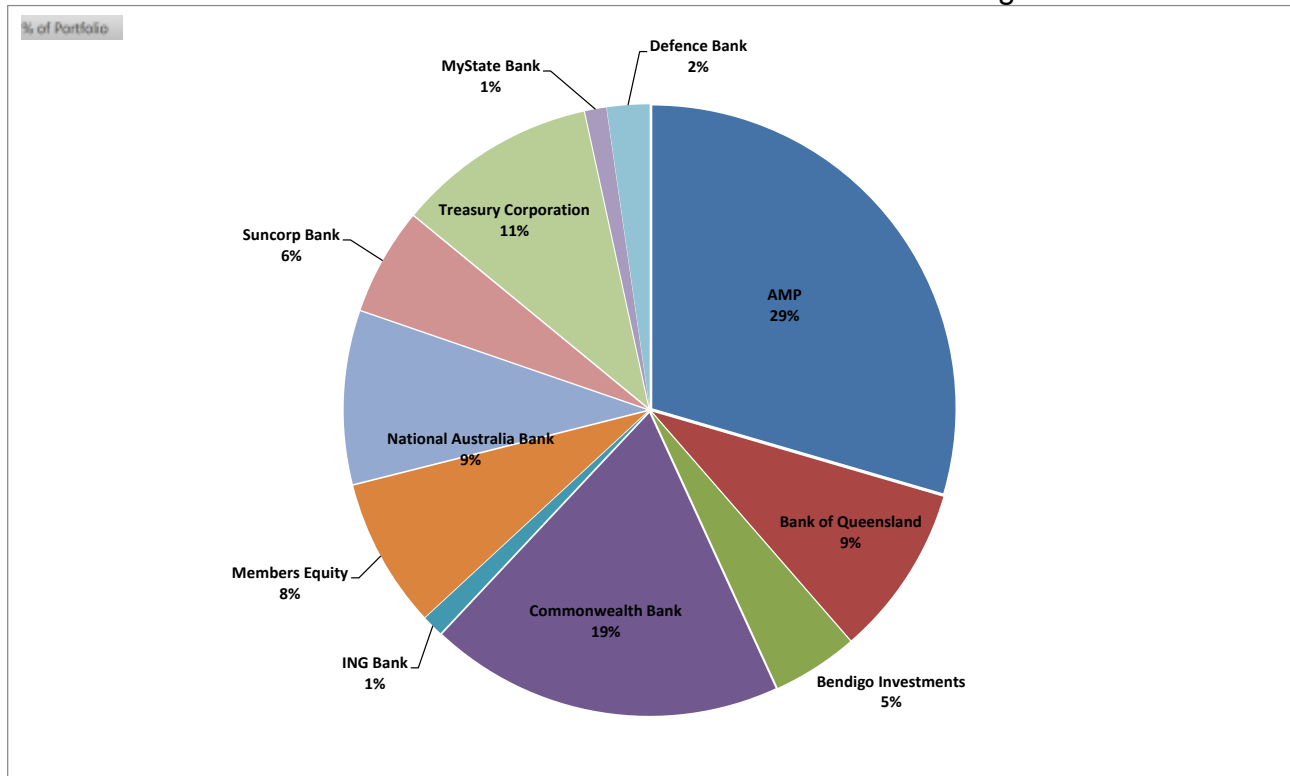
In accordance with Clause 212 of the Local Government (General) Regulation 2005, a monthly report is required to be submitted to Council detailing all investments of Council.

Cash & 11am at call Accounts	Branch	Balance Invested \$	Investment Date	Interest Rate%	% of Total Portfolio	% of Category	Rating
Treasury Corporation	SCF - CF	508,414	At Call	1.40%	1.2%	3.9%	A-1+
Commonwealth Bank	Snowy Works	2,967,153	SWS Gen	1.40%	6.7%	22.9%	A-1+
Commonwealth Bank	Snowy Works	1,483,049	SWS BSA	2.05%	3.4%	11.4%	A-1+
Commonwealth Bank	Snowy Works	1,194	SWS BOS	1.50%	0.0%	0.0%	A-1+
AMP	Snowy Works	2,000,000	At Call	2.20%	4.5%	15.4%	A-1+
National Australia Bank	Tumbarumba	1,670,268	W/Acct	2.00%	3.8%	12.9%	A-1+
Treasury Corporation	SCF - SCF	1,017,634	At Call	2.20%	2.3%	7.8%	A-1+
Commonwealth Bank	Tumut	1,197,096	W/Acct	1.40%	2.7%	9.2%	A-1+
Commonwealth Bank	IF 3 & 4	1,213,610	At Call (BOS)	1.50%	2.8%	9.4%	A-1+
Commonwealth Bank	SCF-6	873,729	At Call (BOS)	1.50%	2.0%	6.7%	A-1+
Commonwealth Bank	Tumut	46,014	At Call (BOS)	1.50%	0.1%	0.4%	A-1+
<b>Sub Total Cash &amp; Call Accounts</b>		<b>12,978,162</b>			<b>29.5%</b>	<b>100.0%</b>	



Term Deposits & Commercial Bills	Branch	Balance Invested \$	Investment Date	Interest Rate%	Maturity Date	% of Portfolio	% of Category	Rating
Bank of Queensland	IF-1	2,000,000	16/01/2017	2.80%	16/07/2017	4.5%	6.4%	A-2
AMP	IF-2	1,000,000	20/07/2016	3.00%	20/07/2017	2.3%	3.2%	A-1+
Bendigo Investments	SCF-1	1,000,000	12/07/2016	2.95%	12/07/2017	2.3%	3.2%	A-2
Bendigo Investments	SCF-2	1,000,000	12/07/2016	2.95%	12/07/2017	2.3%	3.2%	A-2
Members Equity	SCF-3	1,000,000	27/02/2017	2.70%	24/11/2017	2.3%	3.2%	A-2
Suncorp Bank	SCF-4	2,500,000	19/04/2017	2.60%	18/04/2018	5.7%	8.1%	A-1+
AMP	SCF-5	1,000,000	16/01/2017	3.00%	16/07/2017	2.3%	3.2%	A-1+
Treasury Corporation	Tumut	1,548,892	30/09/2016	2.06%	At Call MT	3.5%	5.0%	A-1+
Treasury Corporation	Tumut	1,603,373	30/09/2016	4.51%	At Call LT	3.6%	5.2%	A-1+
AMP	Snowy Works	2,000,000	5/04/2017	2.95%	9/01/2018	4.5%	6.4%	A-1+
AMP	Tumbarumba	750,000	24/05/2016	3.00%	24/05/2017	1.7%	2.4%	A-1+
National Australia Bank	Tumbarumba	750,000	21/11/2016	2.80%	20/09/2017	1.7%	2.4%	A-1+
National Australia Bank	Tumbarumba	750,000	4/04/2017	2.61%	4/10/2017	1.7%	2.4%	A-1+
Bank of Queensland	Tumbarumba	500,000	12/08/2016	2.70%	9/05/2017	1.1%	1.6%	A-2
MyState Bank	Tumbarumba	500,000	27/02/2017	2.75%	24/11/2017	1.1%	1.6%	A-2
AMP	Tumbarumba	750,000	28/02/2017	2.75%	28/02/2017	1.7%	2.4%	A-1+
AMP	Tumbarumba	500,000	26/09/2016	2.75%	26/09/2017	1.1%	1.6%	A-1+
AMP	Tumbarumba	750,000	27/09/2016	2.75%	27/09/2017	1.7%	2.4%	A-1+
National Australia Bank	Tumbarumba	500,000	23/09/2016	2.69%	23/06/2017	1.1%	1.6%	A-1+
Bank of Queensland	Tumbarumba	500,000	31/03/2017	2.65%	30/09/2017	1.1%	1.6%	A-2
Bank of Queensland	Tumbarumba	1,000,000	8/03/2017	2.65%	8/12/2017	2.3%	3.2%	A-2
AMP	Tumbarumba	750,000	17/03/2017	2.75%	12/12/2017	1.7%	2.4%	A-1+
AMP	Tumbarumba	500,000	3/04/2017	2.75%	3/10/2017	1.1%	1.6%	A-1+
AMP	Tumut	1,000,000	23/03/2017	2.95%	18/12/2017	2.3%	3.2%	A-1+
Defence Bank	Tumut	1,000,000	13/12/2016	2.95%	13/12/2017	2.3%	3.2%	A-2
Members Equity	Tumut	1,000,000	3/03/2017	2.65%	28/11/2017	2.3%	3.2%	A-2
ING Bank	Tumut	500,000	8/03/2017	2.65%	8/03/2018	1.1%	1.6%	A-2
AMP	Tumut	2,000,000	19/09/2016	2.75%	19/09/2017	4.5%	6.4%	A-1+
Members Equity	Tumut	1,500,000	19/01/2017	2.80%	18/07/2017	3.4%	4.8%	A-2
National Australia Bank	Tumut - TDCT	389,947	28/06/2016	3.05%	28/06/2017	0.9%	1.3%	A-1+
<b>Sub Total Term Deposits &amp; Bills</b>		<b>30,542,212</b>		<b>2.83%</b>		<b>69.4%</b>	<b>98.4%</b>	
Floating Rate Notes	Branch	Balance Invested \$	Investment Date	Interest Rate%	Maturity Date	% of Portfolio	% of Category	
Commonwealth Bank	Tumbarumba	500,000	1/08/2015	2.74%	1/08/2018	1.1%	1.6%	A-1+
<b>Sub Total Term Deposits &amp; Bills</b>		<b>500,000</b>		<b>2.74%</b>		<b>1.1%</b>	<b>1.6%</b>	
<b>Total Cash &amp; Invested Funds</b>		<b>44,020,374</b>		<b>2.83%</b>		<b>100%</b>	<b>100%</b>	

Council's investments and cash on hand are invested with the following institutions.



During the month of April, the following investments reached maturity and new term deposits were invested.

- National Bank investment of \$750,000, reinvested for a further 6 months @ 2.61%.
- AMP investment of \$2 million, reinvested for a further 9 months @ 2.95%.
- National Bank investment of \$2.5 million was reinvested with Suncorp Bank for a further 12 months @ 2.60%.
- AMP new investment of \$500,000 for 6 months @ 2.75%.
- AMP investment of \$500,000 was closed.

It is hereby certified that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and the regulations thereunder, and in accordance with the Snowy Valleys Council Investment Policy.

### Reserve Listing

Reserve balances as shown below for both Tumbarumba and Tumut.

**Snowy Valleys – Tumbarumba Reserve Balances**

<b>RESERVE FUNDS</b>	<b>Balance</b>
<b>Externally Restricted Reserves</b>	
Water Fund	\$1,121,002
Sewer Fund	\$2,795,725
Domestic Waste	\$462,230
Urban Stormwater	\$153,488
Unexpended Specific Purpose Grants	\$1,007,504
Tumbarumba Retirement Village	\$428,701
<b>Balance Externally Restricted</b>	<b>\$5,968,650</b>
<b>Internally Restricted Reserves</b>	
Plant Replacement	\$1,459,934
Capital Projects	\$1,171,796
Employees Leave Entitlements	\$400,000
Quarry Reserves	\$706,261
Community Services	\$408,530
Office Equipment Replacement	\$25,454
Private Works Contingency	\$400,000
Uncompleted Works	\$9,700
Other Minor Reserves	\$96,345
Unrestricted Funds	\$23,598
<b>Balance Internally Restricted</b>	<b>\$4,701,618</b>
<b>Total Reserve Funds</b>	<b>\$10,670,268</b>

**Snowy Valleys – Tumut Reserve Balances**

<b>RESERVE FUNDS</b>	<b>Balance</b>
<b>Externally Restricted Reserves</b>	
Water Fund	2,143,790
Sewer Fund	1,998,076
Domestic Waste	1,190,079
Developer Contributions	2,958,295
Unexpended Specific Purpose Grants	71,222
Stronger Communities Fund	8,899,777
Implementation Fund	4,213,610
<b>Balance Externally Restricted</b>	<b>21,474,849</b>
<b>Internally Restricted Reserves</b>	
Aboriginal Br. Reserve	44,646
Adelong Showground	10,000
Aerodrome Obstacle Lighting	60,000
Airfield General	61,707
Airfield Reseals	60,000
Asset Renewal Reserve	88,200
Batlow Literary Institute	57,091
Bridge Maintenance	57,261
Caravan Park	139,183
Carpark Improvements	95,165
Capital Projects	1,840,828
Dividend Reserve	538,906
Election Reserve	71,507
Emergency Services	86,271
Employee Leave Entitlement Reserve	2,067,041
Gravel Pits Reserve	202,594
Hazard Reduction	52,568
Insurance (Risk Management)	123,755
Legal	105,000
Open Space Strategy Reserve	106,800
Packards Pit	40,076
Plant Dividend	463,581
Playground Strategy Reserve	77,241
Project Development Reserve	24,570
Public Amenities	114,896
Saleyards	37,559
Scholarships	6,448
Security Deposits	8,705
Shire Signage	84,497
Swimming Pools Reserve	311,771

SWS Business Development Reserve	162,764
SWS Community Development Reserve	-
SWS Contingencies Reserve	675,851
SWS FBT Liability Reserve	107,172
SWS Plant Replacement Reserve	1,183,291
SWS Vehicle Replacement Reserve	574,304
TSC Vehicle Replacement Reserve	230,107
Talbingo Town Improvement	123,563
Telecentre	31,549
Television Services	71,359
Telstra Tower	18,089
Tree Management	39,000
Trust Reserves	247,577
Visy Emergency Works	27,065
Unrestricted Funds	1,345,698
<b>Balance Internally Restricted</b>	<b>11,875,257</b>
<b>Total Reserve Funds</b>	<b>33,350,106</b>

Options

Nil

Budget Implications:

Nil

Legal/Statutory Implications:

Clause 212 of the Local Government (General) Regulations 2005.

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

Nil

Attachments

Nil

**8. GOVERNANCE AND FINANCIAL REPORTS**

8.2 BUDGET REVIEW AS AT 31 MARCH 2017

Author: JOHN PROCTOR

Responsible Manager: KAY WHITEHEAD

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Purpose of Report:

This report recommends alterations to votes following the 31 March 2017 budget review.

Recommendation:

**That the budget review as at 31 March 2017 be received and the alterations to votes contained therein be adopted.**

Report:

The budget review as at 31 March 2017 will be completed and distributed prior to the Council meeting.

Options

Council may choose to amend or not endorse any of the recommended alterations to budget.

Budget Implications:

As detailed in the report

Legal/Statutory Implications:

Nil

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

- 1 Budget Review at 31 March 2017 - to be distributed prior to the Council meeting [↓](#)

**8. GOVERNANCE AND FINANCIAL REPORTS****8.3 DRAFT INTEGRATED PLANNING AND REPORTING DOCUMENTS 2017/2018**

Author: ALLAN TONKIN

Responsible  
Manager: KAY WHITEHEAD**Purpose of Report:**

To present the Draft Integrated Planning and Reporting (IP&R) documents for 2017-2018 to Council for adoption prior to public exhibition.

**Recommendation:**

- 1. That Council adopt the following draft reports:**
  - **Draft Delivery Program incorporating the Operational Plan 2017/2018**
  - **Draft 2017/2018 Operational Budget**
  - **Draft 2017/2018 Schedule of Fees & Charges and Revenue Policy**
- 2. That in accordance with Sections 402(6), 404(4) and 405(3) of the Local Government Act, the adopted draft reports be placed on public exhibition for a period of not less than 28 days before consideration of any submissions received and adoption by Council.**

**Report:**

The Office of Local Government (OLG) have advised 'newly merged council' that the normal annual IP&R process has been deferred. The newly merged Council will plan the 2017-2018 year operations as if it were a normal IP&R 'rollover' year.

Snowy Valleys Council was proclaimed on the 12<sup>th</sup> May 2016. The 2016/2017 IP&R documents including Draft Delivery Program incorporating the Operational Plan 2017/2018, Draft 2017/2018 Operational Budget and Draft 2017/2018 Schedule of Fees & Charges and Revenue Policy were created by the consolidation of the former Tumbarumba and Tumut plans.

The 2017/2018 IP&R documents have been prepared by Snowy Valleys Council in a manner that provides the community with a single set of documents which will form the basis for a complete review of the IP&R process following the election of the new council on the 9<sup>th</sup> September 2017.

**Delivery Program incorporating the 2017/2018 Operational Plan**

The structure of the 2017/2018 Operational Plan reflects the key Community Strategic Plan quadruple bottom line strategies of the former councils.

The preparation of the 2017/2018 Operational Plan has followed the following steps;

1. Review the 2016/2017 Operational Plan and delete the completed 2016/2017 specific actions.
2. Carryover ongoing 2016/2017 actions into the 2017/2018 operational plan and review them to ensure they are accurate and relevant.
3. Add any new actions identified to 2017/2018 including;
  - a) The new 2017/2018 Capital Works program
  - b) Any projects identified as part of the current Community Infrastructure Program including minor projects and feasibility reviews.
4. Ensure actions included in the 2017/2018 Operational Plan are adequately resourced and have identified budgets within the 2017/2018 Budget.

### 2017/2018 Fees & Charges

The 2017/2018 SVC Fees and Charges schedule is being prepared similar to the 2017/2018 Operational Plan in that it is a 'transitional' schedule with no major changes proposed without comprehensive service reviews and community consultation.

The existing 2016/2017 Fees and Charges have been rolled over into a single SVC document and where relevant a 2% CPI adjustment has been applied.

The circulation and adoption of the draft schedules will follow the same timetable as the 2017/2018 Operational Plan.

During the preparation of the 2017/2018 Fees and Charges a number of operational areas were identified where there were substantial difference between the fees and charges of the former Councils. It was determined where possible, to consider rationalising and alignment these fees and charges. The areas where the greatest difference occurred are:

- 1) Sporting Field charges across the Shire
- 2) Domestic Waste Charges
- 3) Cemetery Fees
- 4) Sec. 94 Contributions

### Sporting Field Charges

The former Tumbarumba Shire Council charged a fee to sporting groups for the use of Council facilities, which did not occur in the former Tumut Shire. On review, it was determined that the sporting clubs in the former Tumut Shire have provided substantial funds to improve the sporting fields that they play on over many decades which has been encouraged/aided by the fact there are no charges, allowing the clubs to retain a greater proportion of revenue (to then spend back on sporting fields) as well as minimising the expectation for Council to provide capital improvements. Although this has occurred in the former Tumbarumba Shire, it hasn't occurred to the same scale as same sporting groups in the former Tumut Shire. Therefore it is proposed to leave the fee in place in the former Tumbarumba Shire.

### Domestic Waste Charges

There are differences in the following:

- 1) Domestic Waste Management Charge (kerbside collection)



Higher in Tumbarumba - This can be justified as Tumut have a 120 litre waste bin and Tumbarumba has 140 litre waste bin. Proposed to remain the same.

2) Waste Access Charge

Tumut only - this is used to promote and implement recycling infrastructure and programs and to fund the four "free waste weekends" It is proposed to leave the existing proposed charge of \$50 in the former Tumut Shire and implement a waste access charge of \$25 across the former Tumbarumba Shire and introduce two "free waste weekends"

3) Gate Charges

General waste charges were substantial higher in the former Tumut to promote recycling and waste minimization. It is proposed to align gate charges between the former Councils by introducing a differential fee essentially charging lower fees for waste where recyclables have been removed and higher fees for mixed waste that cannot be recycled and must therefore be landfilled. The fees proposed are \$25 per m3 for general waste, both putrescible & inert waste containing less than 20% recycling, and \$45 for mixed waste containing greater than 20% recycling (per cubic metre). Contamination level will determined by site supervisor. Recoverable materials include cardboard, paper, glass, steel, aluminium, polystyrene and some plastic products.

4) Cemetery Fees

There were some variations in fees, however on review it was determined to make minimal changes and not to align as the cemetery burial costs are site specific. A review will be undertaken in relation to the reservation and burial changes in 2017/18.

5) Section 94 Contributions

It is proposed not to amend the current contributions until a detailed assessment is carried out in 2017/18 to determine the effects.

### 2017/2018 Budget

The starting point for the preparation of the 2017/2018 Budget was to take the 2016/17 budget and apply the following increases to reflect changes in the financial environment over the past twelve (12) months:

- a) Rates increased by 1.5% as approved by the IPART annual determination. This increase is allowed outside of the commitment to 'rates harmonisation' in the four (4) years following the merger proclamation.
- b) Wages increased by 2.8% in line with the current State Award.
- c) Materials and contracts by 1% to reflect the annual CPI impact.
- d) Fees and Charges increase by 2% as a combination of b) and c).
- e) Grants income by 2%
- f) Interest on Investment by 2.75% as supported by projected investment portfolio returns.

### 2017-18 Budget Preparation

The draft operational budget for 2017-18 is for Snowy Valleys Council combines the former Tumbarumba and Tumut Shire Council's operating budgets and have been adjusted by the agreed percentage increases stated above.

A number of capital grants have been secured for Clarke's Hill rehabilitation and redevelopment of the Tumbarumba Caravan Park. The budget includes capital works that were highlighted in the former long term financial plans together with works required due to condition assessments.

The draft 2017/18 budget includes expenditure for both the Stronger Communities Infrastructure Funds and the Implementation funds for the financial year. With the amalgamation of the former Councils gaining traction items such as a new organisation structure will impact on the operating budget and adjustments may be required between functional areas.

The operating budget indicates that Snowy Valleys Council will have an operating deficit after capital grants of \$1.6M of which \$1.5M will be incurred due to amalgamation expenditure, leaving a small deficit of approx. \$90K. The grants received from State Government for the amalgamation was received in the 2016/17 financial year and will be held in a restricted reserve to cover the expenditure in 2017/18.

#### Options

Nil

#### Budget Implications:

The implementation of the 2017/2018 Operational Plan will be funded within the adopted 2017/2018 Budget.

#### Legal/Statutory Implications:

The adoption of the 2017/2018 IP&R documents comply with all relevant statutory requirements.

#### Risk Management - Business Risk:

Nil

#### Risk Management - WHS and Public Risk:

Nil

#### Council Seal:

No

#### Attachments

- 1 Draft Delivery Program incorporating the Operational Plan 2017/2018 (under separate cover) ⇨
- 2 Draft 2017/2018 Operational Budget (under separate cover) ⇨
- 3 Draft 2017/2018 Schedule of Fees & Charges and Revenue Policy (under separate cover) ⇨

**9. MANAGEMENT REPORTS**

## 9.1 SNOWY VALLEYS COUNCIL DISABILITY INCLUSION ACTION PLAN

Author: TRACY WIGGINS

Responsible Manager: KAY WHITEHEAD

**Purpose of Report:**

In 2014 the Disability Act 1993 was changed to the Disability Inclusion Act (DIA). Under the DIA all public authorities must have a Disability Inclusion Action Plan (DIAP). NSW Government agencies must have their plans in place by 1 July 2017.

The Snowy Valleys Council, Disability Inclusion Action Plan (SVC DIAP) has been developed using the NSW DIAP guidelines template, and has four focus areas, (Attitudes and Behaviours, Liveable Communities, Employment and Systems and Process). Each of the focus areas have been aligned to SVC Vision Values.

SVC DIAP has an emphasis on consultation with people with a disability for planning, monitoring and direction.

Governance and accountability arrangements are important to encourage effective implementation.

The SVC DIAP is still to be approved by the Disability Council NSW.

**Recommendation:**

That Council adopt the Snowy Valleys Council Disability Inclusion Action Plan and place it on public exhibition for consultation for a period of 28 days before formal adoption at the June Council meeting.

**Report:**

Action Plans will outline the practical steps NSW Government agencies will put in place to break down barriers and promote access to services, information and employment and promote the rights of people with disability.

The actions in the plan include feedback from the consultation process that occurred throughout Snowy Valleys Council. The consultation process occurred between March 2016 and March 2017, and consisted of face to face forums and surveys. People with disability and carers were a focus of the consultation process.

The largest contribution to surveys came from Snowy Valleys Council staff.

Across SVC the feedback was consistent with many of the same themes.

It is recommended that the Draft Plan be now placed on public exhibition for comment for a period of 28 days before adoption at the June meeting.

Following adoption, the Plan will need to be sent to the Disability Council NSW for approval.

The Snowy Valleys Council Draft Disability Inclusion Action Plan actions will be incorporated into the 2017-2018 Snowy Valleys Council Operational Plan and in the new the Community Strategic Plan when developed by Council.

It will be recommended that a Disability Inclusion Access Reference Group (Action 1.5 Attitudes and Behaviours) be formed and approved for ongoing consultation and Disability Inclusion Action Plan reviews.

Options:

Nil

Budget Implications:

The focus area 'Liveable communities', will have the largest financial commitment, as many of the needed actions will have costs due to time and money (people resources to undertake audits); and resources and materials needed e.g. upgrading parks and recreational facilities to meet disability requirements or to be disability friendly.

The timeframe for large cost actions has been projected over longer periods of time to allow for them to be incorporated in budgets.

Legal/Statutory Implications:

Under the [Disability Inclusion Regulation 2014](#), public authorities that are required to have Action Plans are required to have them in place by 1 December 2015. Local councils are to have Action Plans in place by 1 July 2017.

The overarching policy and legislation falls from the United Nations Convention on the Rights of Persons with Disabilities (UNCRPD).

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Risk has been calculated against each of the actions.

Council Seal:

No

Attachments

- 1 Final Snowy Valleys Council Disability Inclusion Action Plan (under separate cover)



**9. MANAGEMENT REPORTS**

9.2 TUMUT LOCAL ENVIRONMENTAL PLAN 2012 (DRAFT AMENDMENT NO. 4)

Author: JIM MUMFORD

Responsible GUS COX  
Manager:

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Purpose of Report:

To recommend that Council proceed with a minor rezoning proposal resolved by the former Tumut Shire Council.

Recommendation:

- 1. That, pursuant to Section 54 of the Environmental Planning and Assessment Act 1979, Council prepare a Planning Proposal to rezone Lots 1 and 3 DP 506932 Tumut Plains Road and Lots 1 and 2 DP 836586 and Lots 2, 3 and 4 Section 2 DP 759004 Blowering Road, Tumut, from R5 – Large Lot Residential to R2 – Low density Residential with a minimum lot size for erection of a dwelling house of 600 m<sup>2</sup>.**
- 2. That Council not take any further action to rezone land in Rimmers Lane, Adelong, until such time as a need for additional zoned land can be justified in accordance with Tumut Shire Growth Strategy 2013-2033.**

Report:

Tumut Shire Planning Proposal 2014 (PP 2014) recommends (among other things) the rezoning of land bounded by Tumut Plains Road, East Street, Bundara Crescent and Snowy Mountains Highway Tumut from R5 Large Lot Residential to R2 Low Density Residential. The minimum lot size for erection of a dwelling house was also to be reduced from 5,000 m<sup>2</sup> to 600 m<sup>2</sup>. The Planning Proposal was the culmination of a significant review of Tumut LEP 2012 and was to result in Tumut LEP 2012 Amendment No.3.

PP 2014 was exhibited from 12 January to 6 March 2015 and a significant number of objections were made to this particular proposal and to the Tumut South East proposals generally. Council, when considering the submissions at its 26 May 2015 Ordinary Meeting, resolved not to proceed with this rezoning.

As the omission of the Tumut South East rezonings constituted a significant change to the Planning Proposal, a new one had to be prepared and re-submitted to the Department of Planning for approval under the Gateway process.

This new proposal (PP 2015) was approved by the Department and exhibited from 14 December 2015 to 29 January 2016. Only nine submissions were received this time but two of them were from landowners in the Tumut Plains Road/East Street area who were in favour of the original proposal and wanted their land to be rezoned.

Another submission was from a landowner in Rimmers Lane Adelong who wanted a spot rezoning of his land from RU1 to RU5 so that he could dispose of one of his two lots with a building right.

Council considered the submissions at its 22 March 2016 Ordinary Meeting and resolved finalise the LEP amendment and to reinstate the two Tumut Plains Road/East Street properties in the Planning Proposal and to further investigate Rimmers Lane for future rezoning.

In the course of finalizing the LEP amendment, the Department advised Council that the land in Tumut Plains Road/East Street could not be reinstated in the proposal without preparing an amended Planning Proposal and re-exhibiting the whole proposal again.

It was decided, in consultation with the Department, to proceed with the Planning Proposal as exhibited and to prepare a new Planning Proposal for the Tumut Plains Road/East Street rezoning.

The Amalgamation has cast some doubt on the validity of the 22 March 2016 resolution and this report is to recommend that Snowy Valleys Council resolve to rezone the two areas in the Tumut Plains Road/East Street area but to not take any further action regarding the rezoning of land in Adelong.

#### Consideration

Rezoning of the subject land was identified in the Tumut Shire Rural Land Use Strategy, 2008 and justified in the Tumut Shire Growth Strategy 2013-2033. The Growth Strategy has been endorsed by the Department of Planning.

As the proposal is consistent with the Growth Strategy and complies with the Minister's Directions under s.117 of the Act, there is no impediment to the proposal proceeding. Once the Planning Proposal has received a Gateway approval from the Department, Council will have to commence extensive public participation, including advertising the proposal and sending letters to adjacent landowners. The land included to be rezoned is slightly different to that in the 22nd March 2016 resolution. This is due to including land to make the rezoned land contiguous with the existing adjoining R2 land (to avoid pockets of differently zoned land) and also to include the road reserves (as required by the Standard Mapping Guidelines).

After the public exhibition has finished, Council will have to consider all submissions received and decide whether to finalise the rezoning.

With regard to the Tumut Shire Council resolution to investigate the need for rezoning in Adelong (Rimmers Lane), there is no apparent shortage of available land and no strategic basis for rezoning at this time. Any spot rezoning of individual lots within the Adelong South East Investigation Area would be contrary to the Department's guidelines and the Minister's Directions under s.117 of the Act.

Any strategic town planning decision to proceed with this matter should therefore await the election of a council (vide clause 3.5 of "Guidance for Merged Councils on Planning Functions" issued by the Department in May 2016).

Options

Council could decide not to proceed with the LEP amendment.

Budget Implications:

It is anticipated that no budget for external expenditure will be required unless the Department requires additional studies to be carried out.

Legal/Statutory Implications:

Council is required to comply with the Environmental Planning and Assessment Act, the Regulation and relevant Ministerial Directions and Departmental Guidelines. Following the amalgamation, Council is also required to follow the "Guidance for Merged Councils on Planning Functions". In particular, Clause 3.5 which sets out the types of LEP amendments that can be carried out by merged councils.

Risk Management - Business Risk:

There are no known risks.

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

- 1 Report to Council 22 March 2016 (under separate cover) ⇨
- 2 Minutes of Council meeting 22 March 2016 (under separate cover) ⇨
- 3 Map of proposed land to be rezoned (under separate cover) ⇨

## 10. MINUTES OF COMMITTEE MEETINGS

10.1 MINUTES OF THE INTERNAL AUDIT COMMITTEE MEETING HELD ON WEDNESDAY 10 MAY 2017

File/Trim Ref: D17/3548

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### **Recommendation:**

**That the Minutes of the Internal Audit Committee meeting held on 10 May 2017 be received and the resolutions contained therein be noted.**

### **Attachments**

1 Minutes of the Internal Audit Committee meeting held on Wednesday 10 May 2017





**THE MINUTES OF THE INTERNAL AUDIT COMMITTEE MEETING HELD IN  
THE TUMBARUMBA SHIRE COUNCIL CHAMBER, BRIDGE STREET, TUMBARUMBA,  
ON WEDNESDAY 10 MAY 2017**

**COMMENCING AT** 10.05 am

**PRESENT:** Alyson Forsyth (LRC member), Glenyce Francis (LRC member), Stephen Byrns (Internal Auditor), Dave Maxwell (Chairperson), Sue Fletcher (LRC member) and Brad Bohun (External Auditor)

**IN ATTENDANCE:** John Proctor (Director of Financial Services), Kay Whitehead (Acting Interim General Manager), Gus Cox (Executive Director of Environmental Services) and Shirley Williams-Enever (Corporate Support Officer)

**1. APOLOGIES**

An apology was received from Allan Tonkin.

**1. DECLARATIONS OF INTEREST**

Dave Maxwell declared a non-significant pecuniary interest as a supplier of training, software templates, and handbooks to Local Government generally.

**2. MINUTES OF PREVIOUS MEETINGS**

**RESOLVED:**

That the Minutes of the Internal Audit Committee Meeting held on 23 February 2017 be received and confirmed as an accurate record.

Dave Maxwell/Glenyce Francis

**3 BUSINESS ARISING**

Nil

**4. AGENDA ITEMS**

**4.1 PRESENTATION - CROWE HORWATH - CUSTOMER SERVICE PLAN**

**RESOLVED:**

That the Internal Audit Committee receive and note the Client Service Plan.

Sue Fletcher/Alyson Forsyth

**4.2 DRAFT INTERNAL AUDIT REVIEW - BUILDING, PLANNING, AND SECTION 94 CONTRIBUTIONS**

**RESOLVED:**

1. That the draft Building, Planning and Section 94 report be referred back to Management for additional detail and revised target dates.
2. That the Committee considers that there is an element of urgency attached to the review of Section 94 contribution plans.

Glenyce Francis/Sue Fletcher

Gus Cox and Brad Bohun left the meeting at 11.20am. The meeting adjourned at 11.20am and reconvened at 11.27am.

#### **4.3 FINAL INTERNAL AUDIT REVIEWS - PROCUREMENT AND CORPORATE CREDIT CARDS**

##### **RESOLVED:**

That the Internal Audit Committee accept the reports as final and that any actions be included and monitored in the Audit Matrix report.

Alyson Forsyth/Sue Fletcher

#### **4.4 REPORT ON ATTENDANCE AT AUDITOR GENERAL'S FORUM - SYDNEY - 3 MARCH 2017**

##### **RESOLVED:**

1. That Council contact the Auditor General to clarify if they want a copy of Internal Audit meeting agenda and minutes to be provided to them.
2. That the report be received and noted.

Dave Maxwell/Sue Fletcher

#### **4.5 INTERNAL AUDIT MATRIX 2017**

##### **RESOLVED:**

That the Internal Audit Committee note the matrix report.

Glenyce Francis/Alyson Forsyth

#### **4.6 UPDATE ON MERGER IMPLEMENTATION PLANS**

##### **RESOLVED:**

That the Internal Audit Committee note the report.

Glenyce Francis/Alyson Forsyth

#### **4.7 RISK MANAGEMENT MINUTES 21 FEBRUARY 2017**

##### **RESOLVED:**

1. That as the components of the Risk Register are progressively completed they be presented to the next available Internal Audit committee meeting.
2. That the Minutes of the Risk Management meeting 21 February 2017 be noted.

Dave Maxwell/Glenyce Francis

#### **5. GENERAL BUSINESS**

Dave Maxwell thanked Sue Fletcher for her contribution to the Internal Audit committee and wished her well for her future move to New Zealand.

#### **6. NEXT MEETING**

The next Internal Audit Committee meeting will be held on Wednesday 9 August 2017 at Tumut.

There being no further business to discuss, the meeting closed at 12.30pm.

## **11. COMMITTEE OF THE WHOLE**

The Local Government Act provides that Council may close to the public that part of the meeting that deals with matters of a confidential nature. Section 10(2) lists such matters.

The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

## Recommendation:

That Council move into Committee of the Whole to consider the matters listed in the confidential section of the agenda (Committee of the Whole) in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

11.1 REQUEST FOR REDUCTION IN WATER ACCOUNT - METER

98B073015

*Item 11.1 is confidential under the Local Government Act 1993 Section 10A 2 (a) as it relates to personnel matters concerning particular individuals (other than councillors) and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

11.2 REQUEST FOR REDUCTION IN WATER ACCOUNT - METER

R01002027

*Item 11.2 is confidential under the Local Government Act 1993 Section 10A 2 (a) as it relates to personnel matters concerning particular individuals (other than councillors) and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

11.3 REQUEST FOR REDUCTION IN WATER ACCOUNT - METER

16W050773

*Item 11.3 is confidential under the Local Government Act 1993 Section 10A 2 (a) as it relates to personnel matters concerning particular individuals (other than councillors) and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

11.4 REQUEST FOR REDUCTION IN WATER ACCOUNT - METER

09B031592

*Item 11.4 is confidential under the Local Government Act 1993 Section 10A 2 (a) as it relates to personnel matters concerning particular individuals (other than councillors) and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

11.5 LITTLE RIVER ROAD

*Item 11.5 is confidential under the Local Government Act 1993 Section 10A 2 (g) as it relates to advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*