

# **Snowy Valleys Council**



## **SNOWY VALLEYS COUNCIL MEETING BUSINESS PAPER 27 JULY 2017**

THE MEETING WILL BE HELD AT 10.00AM  
IN THE SNOWY VALLEYS COUNCIL CHAMBERS, BRIDGE STREET, TUMBARUMBA

## **Disclosure of Pecuniary Interests at meetings**

- Item from Bluet Local Government Handbook

[14.125] A Councillor or a Council Committee member who has a pecuniary interest in any matter with which the council is concerned, and who is present at a meeting of the council or committee at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable. The person must not be present at, or in the sight of, the meeting either at any time during which the matter is being considered or discussed or at any time during which a vote is being taken on any question relating to the matter (s 451). A Councillor who has declared a pecuniary interest in a matter before the council but has withdrawn from the meeting because of that declaration is not counted in considering whether the meeting is quorate for that matter.

## **Disclosure of Political Donations and Gifts**

The Environmental Planning and Assessment Act 1979 places obligations on Councillors, staff, applicants and any person who makes a public submission, to disclose information relating to political donations and gifts during the environmental plan making or development assessment process.

Furthermore, for each planning decision made at a Council or Committee Meeting, the names of Councillors who supported the decision and those that oppose the decision must be recorded.

The fact that political donations or gifts have been made by applicants / proponents of a planning application should not affect whether an application is approved or refused. Political donations or gifts should not be relevant in making a determination. The matter should be determined on its merits. Nor do they provide grounds for challenging the determination of any applications.

For further information, visit [www.planning.nsw.gov.au/donations](http://www.planning.nsw.gov.au/donations)

## **Public Recording of Meetings prohibited without Council authority**

A person may use any recording device, including audio and visual recording and any device capable of recording speech, to record the proceedings of a meeting of a council or a committee of a council only by the resolution of the council or committee.

A person may, be expelled from a meeting of a council or a committee of a council or using or having used a tape recorder without consent.

## **Photography**

Flash photography is not permitted at a meeting of the Council or a Committee of the council without the consent of the General Manager.

## **Public Forum (extract from the Code of Meeting Practice)**

a) All prospective public forum speakers must advise the General Manager of their wish to address Council by the Monday prior to a Council meeting.

They must also provide a verbal or written précis of the subject matter at that time.

b) The public forum section shall only operate for a period of thirty (30) minutes immediately after apologies have been formally received.

c) Preference shall be given to addressees who wish to speak to any item before Council at that particular meeting.

d) The maximum time allowed for each speaker will be 5 minutes.

e) Not more than two members of a group may speak.

f) All persons addressing the meeting shall speak to the Chair.

g) The Chairperson may curtail the public participation where the information being presented is considered repetitive or irrelevant.

h) Councillors may ask questions of the person/s addressing Council only if so approved by the Chair.

i) Councillors will not enter into general debate with the speakers.

j) The Mayor is to approve of variations to this procedure in urgent / compelling circumstances.

k) All people / organisations who wish to address Council be made aware of the above condition.



**Thursday 27 July 2017**  
**Snowy Valleys Council Chambers**  
**Bridge Street, Tumbarumba**  
**10.00am**

## **AGENDA**

**1. ACKNOWLEDGEMENT OF COUNTRY**

**2. APOLOGIES AND LEAVE OF ABSENCE**

**3. DECLARATIONS OF PECUNIARY INTEREST**

*Pursuant to Section 451 of the Local Government Act (1993), Councillors are required to declare any direct or indirect pecuniary interest in any matters being considered by Council.*

**4. PUBLIC FORUM**

**5. CONFIRMATION OF MINUTES**

5.1	ORDINARY MEETING - 22 JUNE 2017 .....	3
5.2	EXTRAORDINARY MEETING - 29 JUNE 2017 .....	3
5.3	BUSINESS ARISING	

**6. CORRESPONDENCE/PETITIONS**

**7. NOTICES OF MOTION/NOTICES OF RESCISSION**

**8. GOVERNANCE AND FINANCIAL REPORTS**

8.1	STATEMENT OF INVESTMENTS AS AT 30 JUNE 2017 .....	12
8.2	STOCKTAKE REPORT - TUMBARUMBA OFFICE .....	18
8.3	ADOPTION OF COUNCIL POLICIES.....	20

**9. MANAGEMENT REPORTS**

9.1	EXECUTION OF ACCESS LICENCE – NBN CO. LTD - TALBINGO .....	22
9.2	KERB AND GUTTERING CHARGES .....	24
9.3	GARAGE SALE TRAIL RENEWAL .....	26
9.4	ROTARY CLUB OF TUMUT - DONATION REQUEST .....	29
9.5	RIVERGLADE CARAVAN PARK PROPOSED CAPITAL WORKS .....	33

9.6	RELINQUISH TRUST MANAGEMENT OF CROWN LAND RESERVE NO 97764 TO SCOUTS ASSOCIATION .....	35
9.7	REQUEST FOR PURCHASE OF LAND ADJACENT TO 106 TUMUT STREET, ADELONG .....	41
9.8	LOCAL GOVERNMENT ROAD SAFETY PROGRAM (LGRSP) AGREEMENT 2017/18	45
9.9	REQUEST FOR ASSISTANCE - GOBRAGANDRA VALLEY RESERVES TRUST - THOMAS BOYD TRACKHEAD.....	47
9.10	REZONING OF LAND AT GILMORE FROM RU3 FORESTRY AND RU1 PRIMARY PRODUCTION TO IN1 GENERAL INDUSTRY – TUMUT LEP 2012 (AMENDMENT No.5).....	53

## **10. MINUTES OF COMMITTEE MEETINGS**

10.1	MINUTES OF THE YOUTH COUNCIL COMMITTEE MEETING HELD ON WEDNESDAY 7 JUNE 2017 .....	56
10.2	MINUTES OF THE SPORTS COMMITTEE MEETING HELD ON TUESDAY 4 JULY 2017.....	61

## **11. COMMITTEE OF THE WHOLE**

11.1	SALE OF LOT 39 SNOW VIEW ESTATE TUMBARUMBA.....	64
11.2	REQUEST FOR REDUCTION IN WATER ACCOUNT – METER 3K220000041290.....	64

## **12. MEETING CLOSURE**

**5. CONFIRMATION OF MINUTES****5.1 Ordinary Meeting - 22 June 2017****Recommendation:**

That the Minutes of the Ordinary Council Meeting held on 22 June 2017 be received and confirmed as an accurate record

**5.2 Extraordinary Meeting - 29 June 2017****Recommendation:**

That the Minutes of the Extraordinary Council Meeting held on 29 June 2017 be received and confirmed as an accurate record

**THE MINUTES OF THE COUNCIL MEETING HELD IN THE TUMUT COUNCIL CHAMBERS, 76 CAPPER STREET, TUMUT, ON THURSDAY 22 JUNE 2017 COMMENCING AT 2:00PM**

**PRESENT:** Administrator Paul Sullivan

**IN ATTENDANCE:** Interim Acting General Manager Kay Whitehead, Executive Director Environmental Services Gus Cox, Acting Executive Director Engineering Services Matt Christensen, Director Corporate Services & Governance Allan Tonkin, and Executive Assistant Susan Ivill

**1. ACKNOWLEDGEMENT OF COUNTRY**

An acknowledgement of the Traditional Custodians of the Land was delivered by Council's Administrator, Paul Sullivan.

**2. APOLOGIES**

Nil

**3. DECLARATIONS OF INTEREST**

Nil

**4. PUBLIC FORUM**

Nil

**5. CONFIRMATION OF MINUTES**

**M78/17 RESOLVED:**

That the Minutes of the Ordinary Council Meeting held on 25 May 2017 be received.

Paul Sullivan

**5.1 BUSINESS ARISING**

Nil

**6. CORRESPONDENCE/PETITIONS**

Nil

**7. NOTICES OF MOTION/NOTICES OF RESCISSION**

Nil

**8. GOVERNANCE AND FINANCIAL REPORTS**

**8.1 STATEMENT OF INVESTMENTS AS AT 31 MAY 2017**

**M79/17 RESOLVED:**

That Council receive the Statement of Investments as at 31 May 2017.

Paul Sullivan

## **9. MANAGEMENT REPORTS**

### **9.1 DRAFT COMMUNITY ENGAGEMENT FRAMEWORK**

#### **M80/17 RESOLVED:**

That the draft Community Engagement Framework be placed on public exhibition for a period of 28 days, and that the submissions received are brought back to Council for consideration and adoption.

Paul Sullivan

### **9.2 ENDORSEMENT OF REGIONAL STRATEGIC WEED MANAGEMENT PLANS - RIVERINA AND MURRAY**

#### **M81/17 RESOLVED:**

That Council endorse the Regional Strategic Weed Management Plans 2017-2022 for the Murray and Riverina Local Land Services Regions.

Paul Sullivan

### **9.3 FUNDING FOR TUMBOOSH DEMOUNTABLE BUILDING**

#### **M82/17 RESOLVED:**

That Council approve the allocation of an additional \$25,000 from the general fund for the installation of a new demountable building for the Tumboosh Before and After School Care.

Paul Sullivan

### **9.4 LAND SALE - LOT 4 DP758009 - LYNCH STREET, ADELONG**

#### **M83/17 RESOLVED:**

That Council:

1. note the report on the sale of surplus land referenced as Lot 4 DP758009 at Lynch Street, Adelong
2. endorse the acceptance of offer for the sale of Lot 4 DP758009 as a matter of urgency with the following conditions of sale:



- a. Purchase price \$35,000
  - b. Council will construct water infrastructure and water meter to the property
  - c. Council will construct a sewer riser for the property to connect to the sewer network
  - d. Council will provide a rebate of \$5,000 to the owner if the land is built on and occupied within two (2) years from the date of the sale of contract
3. Direct the proceeds of sale, minus agent fees, legal costs and sale considerations towards the construction of barbeque facilities at the Adelong Pool.

Paul Sullivan

**9.5 REQUEST TO PURCHASE PART OF CARPARK - LOT 4 DP705658 – FULLER STREET SOUTH CARPARK, TUMUT**

**M84/17 RESOLVED:**

That Council:

1. agree in principle to the request from St Vincent de Paul Society to purchase part of Lot 4 DP705658 from Council.
2. write to St Vincent de Paul Society agreeing in principle, advising of estimated costs to facilitate the sale, and notifying consideration of donation of the land will be made following the presentation of the valuation report to Council
3. following agreement with St Vincent de Paul Society of estimated costs, undertake land survey and valuation of proposal; and,
4. receive a further report following the land valuation for consideration of sale price and the request for the land to be donated.

Paul Sullivan

**9.6 REQUEST FOR COUNCIL TO ACQUIRE CROWN ROAD, CURRAWONG ROAD, TUMUT**

**M85/17 RESOLVED:**

That Council decline the request seeking the transfer of tenure of the Crown Road reserve adjacent to Lot 262 DP757252 on the following basis that this point of access to the proposed subdivision of DA2016/0108 will provide traffic management issues on the realisation of the full development (21 allotments).

Paul Sullivan

## **10. MINUTES OF COMMITTEE MEETINGS**

Nil

## **11. COMMITTEE OF THE WHOLE**

### **M86/17 RESOLVED:**

That Council move into Committee of the Whole to consider the matters listed in the confidential section of the agenda (Committee of the Whole) in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

#### 11.1 TENDER 2017/01 - PROVISION OF CASUAL LABOUR HIRE SUPPLY

*Item 11.1 is confidential under the Local Government Act 1993 Section 10A 2 (d)i as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Paul Sullivan

At this stage, the time being 2:12pm, Council went into Committee of the Whole.

### **M87/17 RESOLVED:**

That at this stage, the time being 2:16pm, Council returned to Open Council.

Paul Sullivan

### **M88/17 RESOLVED:**

That the General Manager's report on the resolutions made while in Committee of the Whole meeting be adopted.

Paul Sullivan

#### 11.1 TENDER 2017/01 - PROVISION OF CASUAL LABOUR HIRE SUPPLY

### **M89/17 RESOLVED:**

That Snowy Valleys Council accept the tender of Complete Staff Solutions Pty Limited for the provision of casual labour hire supply for the period 1 July 2017 to 30 June 2018.

Paul Sullivan

There being no further business to discuss, the meeting closed at 2:17pm.

**THE MINUTES OF THE COUNCIL MEETING HELD IN THE TUMUT COUNCIL CHAMBERS, 76 CAPPER STREET, TUMUT, ON THURSDAY 29 JUNE 2017 COMMENCING AT 2.00PM**

**PRESENT:** Administrator Paul Sullivan

**IN ATTENDANCE:** Acting Interim General Manager Kay Whitehead, Director Corporate Services & Governance Allan Tonkin, Director of Financial Services John Proctor, and Executive Assistant Susan Ivill

**1. ACKNOWLEDGEMENT OF COUNTRY**

An acknowledgement of the Traditional Custodians of the Land was delivered by Council's Administrator, Paul Sullivan.

**2. APOLOGIES**

Nil

**3. DECLARATIONS OF INTEREST**

Nil

**4. ADMISSION OF LATE REPORTS**

Nil

**5. GOVERNANCE AND FINANCIAL REPORTS**

**5.1 ADOPTION OF INTEGRATED PLANNING DOCUMENTS 2017-2018**

**M90/17 RESOLVED:**

That Council

1. adopt the Draft Delivery Program incorporating the Operational Plan 2017-2018 and Revenue Policy following consideration of public submissions received.
2. make the rate using the following Ad Valorem amounts, including under Sec 548 (3)(a) the maximum amount of a minimum ordinary a rate to be \$514.00:

Tumbarumba site:

Category	Base Amount	Ad Valorem (per 1 cent)	Estimated Yield
Farmland	92.90	0.4107	1,591,939.76
Residential	220.16	0.5575	469,443.03
Rural Residential	241.09	0.4139	219,369.48
Business		1.2035	141,070.09
Rural Clubs		0.4812	4,667.64
Inundated		0.8071	20,685.97

			\$2,447,175.97
--	--	--	----------------

Tumut site:

Category	Ad Valorem (per 1 cent)	Estimated Yield
Farmland	0.51352	2,247,735.33
Residential	0.97799	2,928,918.22
Rural Residential	0.71906	458,882.11
Business	1.51482	880,810.22
Inundated	0.91340	16,879.63
Balance		\$6,533,225.51

3. adopt the Draft Fees and Charges Schedule 2017-2018
4. adopt the Draft Operational Budget 2017-2018
5. that the interest on overdue rates for 2017-2018 be set at the rate of 7.5% as determined by the Minister in accordance with the Local Government Act 1993

Paul Sullivan

## 5.2 FEES FOR COUNCILLORS AND MAYOR 2017-2018

### M91/17 RESOLVED:

That Council set the annual fees payable to the Mayor and Councillors for 2017/2018 at the maximum level for Rural Council category (\$11,570 Councillor Annual Fee and \$25,250 Mayor Additional Fee) based on the 2017 determination of the Local Government Remuneration Tribunal.

Paul Sullivan

## 5.3 ADOPTION OF COUNCIL POLICY

### M92/17 RESOLVED:

That Council adopt the following policies:

1. Contaminated Land Policy
2. Gifts and Benefits Policy
3. Lease Licence of Council Crown Land Policy
4. Wood First Policy

Paul Sullivan

**6. MANAGEMENT REPORTS**

**6.1 ADOPTION OF SNOWY VALLEYS COUNCIL DISABILITY INCLUSION ACTION PLAN**

**M93/17 RESOLVED:**

1. That Council adopt the Snowy Valleys Council Disability Inclusion Action Plan and forward the Plan to the Disability Council NSW for approval.
2. That a Disability Inclusion Access Reference Group be formed and approved for ongoing consultation and Disability Inclusion Action Plan reviews.

Paul Sullivan

There being no further business to discuss, the meeting closed at 2.07pm.

## 8. GOVERNANCE AND FINANCIAL REPORTS

### 8.1 STATEMENT OF INVESTMENTS AS AT 30 JUNE 2017

Author: TANYA WILESMITH

Responsible Manager: JOHN PROCTOR

#### Purpose of Report:

Following is the Statement of Investments held as at 30 June 2017. The investments listed have been made in accordance with the Local Government Act (1993), the regulations and Council's policy.

#### Recommendation:

**That Council receive the Statement of Investments as at 30 June 2017.**

#### Report:

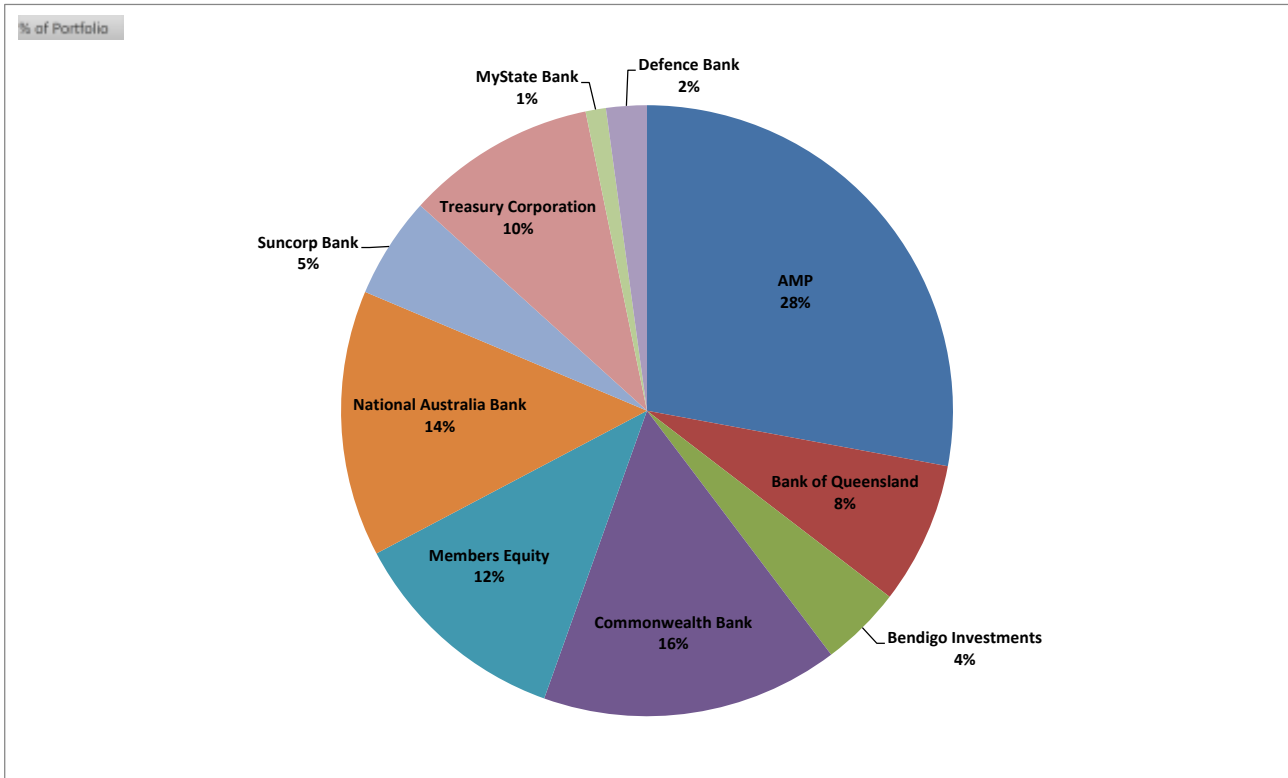
In accordance with Clause 212 of the Local Government (General) Regulation 2005, a monthly report is required to be submitted to Council detailing all investments of Council.

Cash & 11am at call Accounts	Branch	Balance Invested \$	Investment Date	Interest Rate%	% of Total Portfolio	% of Category	Rating
Treasury Corporation	SCF - CF	510,408	At Call	1.40%	1.1%	3.4%	A-1+
Commonwealth Bank	Snowy Works	2,279,592	SWS Gen	1.40%	4.9%	15.2%	A-1+
Commonwealth Bank	Snowy Works	1,490,965	SWS BSA	2.05%	3.2%	9.9%	A-1+
Commonwealth Bank	Snowy Works	1,194	SWS BOS	1.50%	0.0%	0.0%	A-1+
AMP	Snowy Works	2,000,000	At Call	2.20%	4.3%	13.3%	A-1+
National Australia Bank	Tumbarumba	4,663,642	W/Acct		10.0%	31.0%	A-1+
Treasury Corporation	SCF - SCF	1,021,859	At Call	2.20%	2.2%	6.8%	A-1+
Commonwealth Bank	Tumut	918,813	W/Acct	1.40%	2.0%	6.1%	A-1+
Commonwealth Bank	IF- 3 & 4	837,820	At Call (BOS)	1.50%	1.8%	5.6%	A-1+
Commonwealth Bank	SCF-6	829,435	At Call (BOS)	1.50%	1.8%	5.5%	A-1+
Commonwealth Bank	Tumut	471,982	At Call (BOS)	1.50%	1.0%	3.1%	A-1+
<b>Sub Total Cash &amp; Call Accounts</b>		<b>15,025,711</b>			<b>32.3%</b>	<b>100.0%</b>	

Term Deposits & Commercial Bills	Branch	Balance Invested \$	Investment Date	Interest Rate%	Maturity Date	% of Portfolio	% of Category	Rating
Bank of Queensland	IF-1	2,000,000	16/01/2017	2.80%	16/07/2017	4.3%	6.3%	A-2
AMP	IF-2	1,000,000	20/07/2016	3.00%	20/07/2017	2.1%	3.2%	A-1+
Bendigo Investments	SCF-1	1,000,000	12/07/2016	2.95%	12/07/2017	2.1%	3.2%	A-2
Bendigo Investments	SCF-2	1,000,000	12/07/2016	2.95%	12/07/2017	2.1%	3.2%	A-2
Members Equity	SCF-3	1,000,000	27/02/2017	2.70%	24/11/2017	2.1%	3.2%	A-2
Suncorp Bank	SCF-4	2,500,000	19/04/2017	2.60%	18/04/2018	5.4%	7.9%	A-1+
AMP	SCF-5	1,000,000	16/01/2017	3.00%	16/07/2017	2.1%	3.2%	A-1+
Treasury Corporation	Tumut	1,550,525	30/09/2016	1.15%	At Call MT	3.3%	4.9%	A-1+
Treasury Corporation	Tumut	1,601,314	30/09/2016	1.95%	At Call LT	3.4%	5.1%	A-1+
AMP	Snowy Works	2,000,000	5/04/17	2.95%	9/01/18	4.3%	6.3%	A-1+
Members Equity	Snowy Works	2,000,000	29/06/17	2.95%	9/01/18	4.3%	6.3%	A-1+
Bank of Queensland	Tumbarumba	1,000,000	8/03/17	2.65%	8/12/17	2.1%	3.2%	A-1
AMP	Tumbarumba	750,000	28/02/17	2.75%	28/02/17	1.6%	2.4%	A-1+
AMP	Tumbarumba	500,000	26/09/16	2.75%	26/09/17	1.1%	1.6%	A-1+
National Australia Bank	Tumbarumba	750,000	4/04/17	2.61%	4/10/17	1.6%	2.4%	A-1
MyState Bank	Tumbarumba	500,000	27/02/2017	2.75%	24/11/2017	1.1%	1.6%	A-2
AMP	Tumbarumba	750,000	24/05/17	2.60%	24/05/18	1.6%	2.4%	A-1+
AMP	Tumbarumba	750,000	29/09/16	2.75%	29/09/17	1.6%	2.4%	A-2
National Australia Bank	Tumbarumba	750,000	21/11/16	2.80%	20/09/17	1.6%	2.4%	A-2
AMP	Tumbarumba	750,000	17/03/2017	2.75%	12/12/2017	1.6%	2.4%	A-1+
Bank of Queensland	Tumbarumba	500,000	31/03/2017	2.65%	30/09/2017	1.1%	1.6%	A-1+
AMP	Tumbarumba	500,000	3/04/2017	2.75%	3/10/2017	1.1%	1.6%	A-1+
AMP	Tumut	1,000,000	23/03/17	2.95%	18/12/17	2.1%	3.2%	A-1+
Defence Bank	Tumut	1,000,000	13/12/16	2.95%	13/12/17	2.1%	3.2%	A-2
Members Equity	Tumut	1,000,000	3/03/17	2.65%	28/11/17	2.1%	3.2%	A-2
AMP	Tumut	2,000,000	19/09/16	2.75%	19/09/17	4.3%	6.3%	A-1+
Members Equity	Tumut	1,500,000	19/01/17	2.80%	18/07/17	3.2%	4.8%	A-2
National Australia Bank	Tumut - TDCT	401,178	28/06/17	2.53%	27/06/18	0.9%	1.3%	A-1+
<b>Sub Total Term Deposits &amp; Bills</b>		<b>31,053,016</b>		<b>2.69%</b>		<b>66.7%</b>	<b>98.4%</b>	
Floating Rate Notes	Branch	Balance Invested \$	Investment Date	Interest Rate%	Maturity Date	% of Portfolio	% of Category	
Commonwealth Bank	Tumbarumba	500,000	1/08/15	2.74%	1/08/18	1.1%	1.6%	A-1+
<b>Sub Total Term Deposits &amp; Bills</b>		<b>500,000</b>		<b>2.74%</b>		<b>1.1%</b>	<b>1.6%</b>	
<b>Total Cash &amp; Invested Funds</b>		<b>46,578,727</b>		<b>2.70%</b>		<b>100%</b>	<b>100%</b>	



Council’s investments and cash on hand are invested with the following institutions.



During the month of June, the following investment transactions occurred.

- National Bank investment of \$500,000, was closed for cash flow purposes.
- National Bank investment of \$389,947, was reinvested including interest totalling \$401,178 for a further 12 months @ 2.53%.
- Members Equity new invest of \$2 million for 18 months @ 2.95%.

It is hereby certified that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and the regulations thereunder, and in accordance with the Snowy Valleys Council Investment Policy.

Reserve Listing

Reserve balances as shown below for both Tumbarumba and Tumut.

**Snowy Valleys – Tumbarumba Reserve Balances**

<b>RESERVE FUNDS</b>	<b>Balance</b>
<b>Externally Restricted Reserves</b>	
Water Fund	\$1,126,979
Sewer Fund	\$2,576,229
Domestic Waste	\$434,282
Urban Stormwater	\$157,195
Unexpended Specific Purpose Grants	\$906,547
Tumbarumba Retirement Village	\$405,272
<b>Balance Externally Restricted</b>	<b>\$5,606,504</b>
<b>Internally Restricted Reserves</b>	
Plant Replacement	\$745,017
Capital Projects	\$3,388,830
Employees Leave Entitlements	\$400,000
Quarry Reserves	\$706,261
Community Services	\$405,352
Office Equipment Replacement	\$17,114
Private Works Contingency	\$400,000
Uncompleted Works	\$134,453
Other Minor Reserves	\$193,223
Unrestricted Funds	\$666,888
<b>Balance Internally Restricted</b>	<b>\$7,057,138</b>
<b>Total Reserve Funds</b>	<b>\$12,663,642</b>

**Snowy Valleys – Tumut Reserve Balances**

<b>RESERVE FUNDS</b>	<b>Balance</b>
<b>Externally Restricted Reserves</b>	
Water Fund	2,136,565
Sewer Fund	2,186,889
Domestic Waste	1,321,732
Developer Contributions	2,958,295
Unexpended Specific Purpose Grants	71,222
Stronger Communities Fund	8,861,702
Implementation Fund	3,837,820
<b>Balance Externally Restricted</b>	<b>21,374,226</b>
<b>Internally Restricted Reserves</b>	
Aboriginal Br. Reserve	44,646
Adelong Showground	10,000
Aerodrome Obstacle Lighting	60,000
Airfield General	61,707
Airfield Reseals	60,000
Asset Renewal Reserve	88,200
Batlow Literary Institute	57,091
Bridge Maintenance	57,261
Caravan Park	139,183
Carpark Improvements	95,165
Capital Projects	1,090,828
Dividend Reserve	538,906
Election Reserve	71,507
Emergency Services	86,271
Employee Leave Entitlement Reserve	2,067,041
Gravel Pits Reserve	202,594
Hazard Reduction	52,568
Insurance (Risk Management)	123,755
Legal	105,000
Open Space Strategy Reserve	106,800
Packards Pit	40,076
Plant Dividend	463,581
Playground Strategy Reserve	77,241
Project Development Reserve	24,570
Public Amenities	114,896
Saleyards	37,559
Scholarships	6,448
Security Deposits	8,705
Shire Signage	84,497
Swimming Pools Reserve	311,771

SWS Business Development Reserve	162,764
SWS Community Development Reserve	-
SWS Contingencies Reserve	675,851
SWS FBT Liability Reserve	107,172
SWS Plant Replacement Reserve	1,360,660
SWS Vehicle Replacement Reserve	626,863
TSC Vehicle Replacement Reserve	249,209
Talbingo Town Improvement	123,563
Telecentre	31,549
Television Services	71,359
Telstra Tower	18,089
Tree Management	39,000
Trust Reserves	247,577
Visy Emergency Works	27,065
Unrestricted Funds	2,512,271
<b>Balance Internally Restricted</b>	<b>12,540,859</b>
<b>Total Reserve Funds</b>	<b>33,915,085</b>

Options

Nil

Budget Implications:

Nil

Legal/Statutory Implications:

Clause 212 of the Local Government (General) Regulations 2005.

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

Nil

Attachments

Nil

## 8. GOVERNANCE AND FINANCIAL REPORTS

### 8.2 STOCKTAKE REPORT - TUMBARUMBA OFFICE

Author: TANYA WILESMITH

Responsible Manager: JOHN PROCTOR

#### Purpose of Report:

The end of financial year stocktake was performed on 24 May 2017.

#### Recommendation:

1. That Council note the stocktake report.
  
2. That the adjustment to correct the discrepancies between the actual stocktake and the inventory ledger from the stocktake, amounting to a variation of \$3,758.22 be made to the inventory and materials ledger.

#### Report:

The variation from actual counted to the Inventory Masterfile is set out below.

Description	Physical Count	Computer Count	Variation	Value
Anti Freeze	35	70	35	\$158.67
Backing Plates	-	516	516	\$1,482.21
EB Bands 300mm	3	2	-1	-\$54.06
EB Bands 375mm	27	24	-3	-\$66.07
EB Bands 525 mm	21	12	-9	-\$108.66
EB Bands 600 mm	-	3	3	\$41.37
EB Bands 750 mm	10	7	-3	-\$51.16
Batteries	298	308	10	\$16.92
CRC	20	17	-3	-\$28.08
Deliniators Guardrail	208	215	7	\$43.82
Distillate	17,450	18765.86	1315.86	\$1,093.08
Hand Cleaner	30	16	-14	-\$231.29
Handles Fern Hook	-	5	5	\$39.32
Handles Sledge Hammer		8	8	\$58.40
300 Headwalls	1	2	1	\$168.18
Oil	945	931.5	-13.5	-\$46.41
Pegs Wooden	422	302	-120	-\$124.67
Pipe Caps (Downee Knobs)	24	32	8	\$7.71
900 x 900 x 300	4	5	1	\$172.72
Vests Orange Safety	31	27	-4	-\$57.76

Sand Bags	700	707	7	\$9.31
Sign Brackets	467	468	1	\$3.10
Vehicle Emblems	0	93	93	\$599.09
Water Containers	11	10	-1	-\$16.55
Weedspray - Brushoff	3,805	4331	526	\$152.07
Weedspray - Glyphosate 360	140	143.5	3.5	\$23.41
Weedspray Grazon	168	183	15	\$415.98
Weedspray Roundup (450)	210	220	10	\$74.43
Weedspray Spray Oil	80	61.5	-18.5	-\$72.49
Weedspray - Surfactant	55	50.5	-4.5	-\$39.37
Manhole Cover Riser 200mm High		1	1	\$95.00
<b>Total</b>				<b>\$3,758.22</b>

Options

Nil

Budget Implications:

An adjustment of \$3,758.22 to be made against the inventory and materials ledger for the Tumbarumba Office.

Legal/Statutory Implications:

Nil

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

Nil

## 8. GOVERNANCE AND FINANCIAL REPORTS

### 8.3 ADOPTION OF COUNCIL POLICIES

Author: SHIRLEY WILLIAMS

Responsible Manager: KAY WHITEHEAD

#### Purpose of Report:

Policies and procedures are essential to ensure legal, fair and consistent decision making across Council. They support Council in achieving its corporate objectives and provide a critical guide for staff and other stakeholders. In the absence of effective policies and procedures there is a greater risk of inconsistency, confusion and inefficiency.

The policy review committee has reviewed the following policies and now present them to Council for consideration and adoption.

#### **Recommendation:**

- 1. That Council adopt the policies that are listed here and attached to this report. These documents together with associated procedures and forms have been reviewed by Council's policy review committee and are now ready for adoption by Council.**

<b>Policy Number</b>	<b>Policy Name</b>
<b>SVC-FIN-PO-019-01</b>	<b>Draft Related Party Disclosure Policy</b>
<b>SVC-HR-PO-010-02</b>	<b>Staff Corporate Uniform Policy</b>

- 2. That the adopted policy and associated procedure be communicated and implemented in the workplace**

#### Report:

Policies are statements of intent by which an organisation expresses its expectations, sets parameters for the use of its resources and manages its operations to attain goals and objectives. Policies address the need for predictability and consistency in all aspects of the organisation.

Policies often require procedures to support their implementation; these may be seen as rules which prescribe expectations, define pathways and facilitate adherence. When policies are absent or inadequate, councils often fall back upon precedent or past practice, which at least offer some reliability, but may not be consistent with Council's current objectives.

Policies are also fundamental to routine and on-going management of the organisation because they provide the foundations and rationale for routine decision making. Policies cannot cover every circumstance; the need for decisions outside policy will still exist.

Council's Corporate Support Officers are the primary officers responsible for policy review and development. All Council policies have now been reviewed by Council's Policy

Review Committee. The Policy Review Committee has now referred the listed policies to Council for adoption.

#### Options

1. Council may adopt the policies as presented. or
2. May opt to amend the proposed policy , or
3. May opt not to adopt any of the policy presented at this time.

#### Budget Implications:

Following adoption of any of these documents, Council will incur implementation and monitoring costs, and ongoing training costs.

#### Legal/Statutory Implications:

Nil

#### Risk Management - Business Risk:

There is potential for Council to suffer financial loss if effective policy and procedure is not implemented

#### Risk Management - WHS and Public Risk:

Nil

#### Council Seal:

Nil

#### Attachments

- 1 Draft Related Party Disclosure Policy SVC-FIN-PO-019-01 (under separate cover) ⇨
- 2 SVC Staff Corporate Uniform Policy SVC-HR-PO-010-02 (under separate cover) ⇨



**9. MANAGEMENT REPORTS**

## 9.1 EXECUTION OF ACCESS LICENCE – NBN CO. LTD - TALBINGO

Author: ALLAN TONKIN

Responsible Manager: KAY WHITEHEAD

---

Purpose of Report:

To present to Council an Access Licence for execution allowing NBN Co. Ltd access to property, folio identifiers 10/848009 and 31/847483, for the purpose of using a road to gain access to a tower to upgrade telecommunications equipment.

Recommendation:**That Council**

- 1. execute the Access Licence allowing NBN Co. Ltd to access Lot 10 DP848009 and Lot 31 DP847483, for the purpose of using a road to gain access to a tower to upgrade telecommunications equipment,**
- 2. Apply Council's seal to the relevant documents.**

Report:

Over the past six (6) months Council have been working with NBN appointed property managers and legal staff to provide an Access Licence to enable NBN agents to travel over council controlled land to gain access to existing telecommunication towers to upgrade equipment as part of the NBN national communications project.

The terms of the Licence have been reviewed by relevant council staff and amended in favour of council where necessary. Council is completely protected from adverse outcomes from the access process.

Options

Nil

Budget Implications:

Nil

Legal/Statutory Implications:

Nil

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

Yes

Attachments

- 1 Copy of Access Licence (under separate cover) [⇒](#)

**9. MANAGEMENT REPORTS**

## 9.2 KERB AND GUTTERING CHARGES

Author: TANYA WILESMITH

Responsible Manager: KAY WHITEHEAD

Purpose of Report:

This report considers the deferment of an account for kerb and guttering.

Recommendation:

**That Council continue to defer debts of \$11,342 plus GST and add the debts to the land to be recouped upon the sale or further development of the land by the vendor and/or current owner.**

Report:

During the construction of the Snow View Estate in Ramsay Road, Council took the opportunity to construct additional kerb and guttering on Ramsay Road to Albury Street adjacent to the Estate. In accordance with the Roads Act 1993 and Council's kerb and gutter policy of 1994 whereby Council is able to charge adjacent land owners up to 50% of the cost of the new kerb and gutter installation. Council raised invoices to the adjoining landholders.

A report was presented to the Council meeting held on 23 November 2006, regarding these charges to the landholders. Council resolved to: "defer seeking payment for the costs for a period of ten years or upon the sale or further development of the land by the vendor and/or current owner. Following the expiration of this period the matter will again be reviewed by Council".

As this ten year period has now expired, Council needs to consider either extending the deferred debtor as a debt on the land until the properties are sold or further redevelopment of the land occurs by the vendor and/or current owner, or raising the debt for an account to be paid being for \$4,933.50 and \$7,543.25, including GST. There has been no development of this land during the past ten years, and payment of these large amounts would cause financial difficulty to the current land owners. It is therefore recommended that the debt continue to be deferred.

Options

Council can continue to defer these debts of \$11,342 plus GST and add this debt to the land to be re-couped upon the sale or further development of the land by the vendor and/or current owner, or

Council can continue with the collection of these outstanding kerb and guttering accounts totalling \$11,342 plus GST to the landholders, thus causing financial hardship to the two land owners.

Budget Implications:

Nil

Legal/Statutory Implications:

Nil

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

Nil

**9. MANAGEMENT REPORTS**

## 9.3 GARAGE SALE TRAIL RENEWAL

Author: SHELLEY JONES

Responsible Manager: GUS COX

Purpose of Report:

To seek approval for the ongoing participation of Snowy Valleys Council in the Garage Sale Trail reuse initiative for a three year period.

Recommendation:

**That Snowy Valleys Council renew its agreement with the Garage Sale Trail for a further three year term at a total cost of \$7,500 plus GST expensed as \$2,500 plus GST per annum.**

Report:

Garage Sale Trail is a waste education and community building program for councils which includes one dedicated weekend of garage sales that promote reuse and waste minimisation in communities across Australia.

Garage Sale Trail operates on a membership basis for councils and help to achieve council's strategic objectives by:

- Promoting and enabling reuse
- Encouraging waste minimisation
- Building a stronger sense of community by enabling local community connections
- Participating in a national program that is activated locally
- Generating positive media for Council
- Providing a platform for local fundraising for community groups and charities

Supported by over 150 councils nationally, the program provides year-round waste education benefits for Council, with the highlight of the year being one big community building weekend of garage sales which takes place on Saturday 21 and Sunday 22 October 2017.

Participation in the program provides residents with unlimited access to the Garage Sale Trail event on Saturday 21 and Sunday 22 October 2017. The event has become the country's biggest reuse and community event, supported by more than 150 councils and involving over 320,000 Australians on the one weekend.

The program has been established in Tumut since 2014 and was expanded to include the merged Snowy Valleys Council area in 2016.

The following results have been supplied by the Garage Sale Trail for Snowy Valleys Council last year:

- 138 sales and stalls with households, community groups and schools getting involved
- 5,000 items were listed for sale / reuse
- 79% of participants reported that they now think differently about waste and are more likely to reuse
- 91% of sellers say they would like to participate again in the program
- 86% of participants state they support council's involvement and investment in the program

As well as waste and community benefits, the program also generated positive media for council with articles included in the Tumut & Adelong Times, Tumbarumba Times and Corryong Courier.

### **Benefits**

- An overall increase the volume of unwanted items that are reused
- On average each garage sale in Snowy Valleys re-distributed 73 of items that may have otherwise gone to landfill
- Increased emphasis on changing residents' attitude to waste
- 79% of participants are more conscious of waste and understand their role in reducing it after participating in the program
- Building a sense of community and providing an opportunity for Council to engage and promote waste education
- On average residents made 28 new community connections through their sale
- 91% of those who participate want to get involved again and 86% state that they want to see their council invest in the program
- Generation of positive media for council
- The program attracts significant media coverage each year with over 25 million people reached through campaigns annually. Much of this media highlights the role of council in making the program possible locally.
- On average each household sale in the region made \$311, with an average of 15% of sellers getting involved to raise money for a local charity or community group

### Options

Council can decide not to participate in the program or can choose to commit to the two year term at a higher per annum cost.

### Budget Implications:

Membership fees for participation in the program are as follows:

- 3 year term: \$2,500 + GST / per annum
- 2 year term: \$3,000 + GST / per annum

In order to fully leverage the membership, Council needs to commit staff resources to activate the program in addition to the direct financial implication.

On average, this has required approximately two and a half days per month between August and October to implement the program locally.

In the past, Council's Events Officer has led this project for Council, however Council's Waste and Environment Team may be in a position to activate the program over the next three years as part of their ongoing waste education initiatives.

Resourcing the program will be an operational decision for the Director Development, Community and Strategy.

Legal/Statutory Implications:

Nil

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

- 1 Garage Sale Trail overview (under separate cover) [⇒](#)

**9. MANAGEMENT REPORTS**

## 9.4 ROTARY CLUB OF TUMUT - DONATION REQUEST

Author: BRAD BEED

Responsible Manager: MATT CHRISTENSEN

---

Purpose of Report:

To recommend a donation to the Rotary Club of Tumut.

Recommendation:

**That Council donate \$385.00 as reimbursement for park hire costs associated with the 2016 Carols by Candlelight held in Richmond Park.**

Report:

On the 11<sup>th</sup> of December 2016 the Rotary Club of Tumut held their annual Carols by Candlelight event in Richmond Park Tumut. In hiring the facility the Club incurred standard charges for park hire, electricity and additional bin hire as per Council's adopted Fees and Charges. Given the event is a community event the Club is requesting a donation from Council to the same amount as reimbursement.

The former Tumut Shire Council had a standard historical policy of charging the appropriate hire fees for all events however for community (not-for-profit) events a donation (for the amount charged) was provided, in lieu of waiving fees.

Options

Council does have the option, to not provide a donation given the charges incurred by the Rotary Club are standard adopted fees for park hire. However Tumut Shire Council historically provided a donation to the amount charged for such community not-for-profit events. The former Tumbarumba Shire Council annually made a donation to the local Rotary and Lions Clubs to hold the Christmas Street Party. Recent amendment to the Local Government Act will allow Council to delegate decisions to make donations under S356. However, the new delegation has not yet been considered by Council. Given that the donation requested has been outstanding since December 2016, it is recommended that Council agree to the donation at this point rather than waiting for delegations to be reviewed.

Budget Implications:

\$385.00 to be funded under allocations for donations under Section 356 of the Local Government Act.



Legal/Statutory Implications:

Nil

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

- 1 Correspondence from Rotary Club of Tumut [↓](#)

Tuesday 16<sup>th</sup> May 2017

Brad Beed  
Snowy Valleys Council  
76 Capper Street  
Tumut NSW 2720

Dear Brad,

Park Hire Fees: Carols By Candlelight 2016

The Rotary Club of Tumut hereby request the reimbursement of fees paid for the Rotary Carols By Candlelight December 2016.  
The fees \$385.00 (See enclosed) were paid as Park Hire Fees

Please forward the reimbursement to the following account:

Rotary Club of Tumut Service Account  
BSB: 012-855  
Account: 302 548 426

We thank you for your co-operation in forwarding the funds prior to the end of the financial year so that we can finalise the matter.

Yours Sincerely,



Lorraine Wysman  
Secretary

Rotary Club of Tumut  
PO Box 209  
Tumut NSW 2720

Bridge and Winton Sts,  
Tumbarumba NSW 2653  
Box 61, Tumbarumba NSW 2653  
Phone: 02 6948 9100 Fax: 02 6948 2865  
Toll-free: 1800 069 280  
Email: tumbaadmin@snowyvalleys.nsw.gov.au

**COUNCIL**  
www.snowyvalleys.nsw.gov.au  
ABN 53 558 891 887

76 Capper St, Tumut NSW 2722  
Phone: 02 6941 2555 Fax: 02 6941 2677  
Email: tumutadmin@snowyvalleys.nsw.gov.au

**Rotary Club - Tumut**  
**Po Box 209**  
**TUMUT NSW 2720**

Account No. **100654**  
Invoice No. **10326**  
Date **21/09/2016**  
Purchase Order No. /


Page 1 of 1

**TAX INVOICE**

Details	Qty	Amount	GST	Nett Amount
Electricity usage 11-12-16 - 9am to 10pm 13 hours @ \$15.00 per hour	1.00	\$189.09	\$18.91	\$208.00
Use of Richmond Park 11-12-2016 for Carols by Candlelight	1.00	\$106.36	\$10.64	\$117.00
Bin hire at Richmond Park 11-12-16 10 bins @ \$6.00 per bin	1.00	\$54.55	\$5.45	\$60.00

**Total** \$350.00 \$35.00 \$ 385.00

Includes Taxable Supply  
Please pay on this invoice - Interest of 8.5% applies  
if 30 days

	Billers Code: 137216
	Ref: 40006554

Receipt required mark X in this square.

**REMITTANCE ADVICE**

Please return with payment  
Please advise if these details are incorrect.

**Rotary Club - Tumut**  
**Po Box 209**  
**TUMUT NSW 2720**

**Snowy Valleys Council**  
76 Capper Street  
TUMUT  
ABN: 80 970 406 169

Account No. 100654 Invoice No. 10326 Due Date: 21/10/2016 Amount Due: \$ 385.00

**9. MANAGEMENT REPORTS**

## 9.5 RIVERGLADE CARAVAN PARK PROPOSED CAPITAL WORKS

Author: BRAD BEED

Responsible Manager: MATT CHRISTENSEN

---

Purpose of Report:

To recommend allocation of funds from the Caravan Park Reserve to undertake capital works at Riverglade Caravan Park.

Recommendation:

**That Council allocate \$110,000 from the Caravan Park Reserve to fund internal road works and upgrades to the laundry at Riverglade Caravan Park.**

Report:

On the 24<sup>th</sup> of March this year Council received correspondence from the Lessees of the Riverglade Caravan Park requesting upgrade works to the park identified by Star Ratings Australia during their recent inspection. These identified works which include an upgrade to the laundry of the main amenities block as well as sealing the roads to the eastern portion of the park are deemed necessary for the Park to maintain its current 3 ½ star rating. The Lessees believe this star rating is extremely important not only for the park in attracting patrons, but also for the town (and region) in attracting tourists and the subsequent economic benefits to the community from increased tourism.

Council staff have had a number of subsequent meetings with the Lessees to determine and scope the requested works as well as identify responsibility of works in accordance with the current Lease. Currently the roads in the eastern portion of the park are unsealed and during times of flooding the gravel is washed away while the laundry has not been upgraded for a number of decades and as such detracts from the rest of the park as well as the recently upgraded adjacent amenities.

It should be noted that the Lessee has advised that they will be funding and undertaking a number of works/projects identified in the Star Ratings Australia which under the current Lease are deemed the Lessees responsibility.

The quoted costs for the two projects are:

Sealing of roads to eastern portion of park - \$80,000

Upgrade to existing laundry including retiling, painting and replacement of basin and associated plumbing - \$30,000

Options

Council has the option of not undertaking the requested works given the current standard of the roads and laundry are functional though in substandard condition.

Budget Implications:

\$110,000.00 to be funded from the Caravan Park Reserve which currently has a sum of \$139,000.

Legal/Statutory Implications:

Under the terms of the current Riverglade Caravan Park Lease Council is responsible for capital improvements.

Risk Management - Business Risk:

Minimal – The Caravan Parks within the former Tumut Shire are managed as a “business unit” whereby funds generated through lease fees fund all operational and capital expenditure and excess funds are placed in the Caravan Park Reserve which currently sits at \$139,000.

Risk Management - WHS and Public Risk:

Minimal – the current standard of the roads and laundry are functional though in substandard condition.

Council Seal:

No

Attachments

Nil

**9. MANAGEMENT REPORTS****9.6 RELINQUISH TRUST MANAGEMENT OF CROWN LAND RESERVE NO 97764 TO SCOUTS ASSOCIATION**

Author: BRAD BEED

Responsible Manager: MATT CHRISTENSEN

Purpose of Report:

To recommend Council relinquishes its Trust Management of Crown Land Reserve No 97764 and supports the application of Riverina Scouts to assume the Trust Management.

Recommendation:**That Council:**

- 1. Relinquish its Trust Management of Crown Land Reserve No 97764**
- 2. Support the application of Riverina Scouts to assume the Trust Management of Crown Land Reserve No 97764**

Report:

In June of this year Council received correspondence from The Scout Association of Australia NSW Branch Riverina Region regarding Council's Trust Management of Crown Land Reserve No 97764 located on Greenhills Road, Wondalga (refer attached maps). The Reserve directly borders a current crown land Reserve managed by Scouts NSW Riverina Region. Their site is currently being rejuvenated by the Scouts Club to expand for general community use and the bordering Reserve managed by Council would be a worthwhile addition to any outdoor activities at the site. The Scouts have approached Crown Lands regarding this proposal who advised in order to proceed Council would need to formally (by way of Resolution) relinquish the Trust Management of the Reserve as well as provide support for the Riverina Scouts to assume the Trust Management of the Reserve.

Crown Land Reserve No 97764 which encompasses Lot 154 Plan DP658108, Lot 7001 DP1001051, Lot 7002 DP1001051, Lot 7003 DP1001052 and Property ID 72951 (consisting of approximately 14.3 hectares of bushland, zoned rural use) is currently unmaintained with no specific purpose (and no recorded/historical function) and until this recent correspondence staff were unaware of the Reserve's status. Subsequent investigations have determined that the Reserve is of no value to the Council and would be best served under the management of the Scouts.

Options

Council can continue as Trust Manager and either not allow the Scouts to use the land and seek alternate use or allow Scouts to use the land under a formal agreement. Given the Reserve has no value to Council and Council may incur costs to maintain into the future neither of these options is recommended.

Budget Implications:

Nil should Council relinquish the management.

Legal/Statutory Implications:

Relinquishing Trust Management of the Reserve would absolve Council of responsibility of the Reserve and therefore any legal implications in regards to the Reserve.

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Relinquishing Trust Management of the Reserve would absolve Council of responsibility of the Reserve and therefore any legal implications in regards to the Reserve.

Council Seal:

No

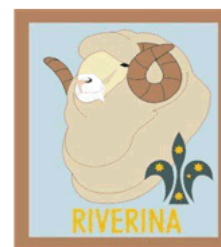
Attachments

- 1 Correspondence from Scouts Association [↓](#)
- 2 Map of Reserve 1 [↓](#)
- 3 Map of Reserve 2 [↓](#)



THE SCOUT ASSOCIATION OF AUSTRALIA  
NSW Branch

RIVERINA REGION



Scouts Australia NSW  
Riverina Region  
Tel: 0429 181061  
Email: [cdistrictcomriverina@gmail.com](mailto:cdistrictcomriverina@gmail.com)  
[www.riverinascouts.com](http://www.riverinascouts.com)  
PO Box 458  
Tumut NSW 2720

Mr Brad Beed  
Manager Assets & Design  
Snowy Valleys Council  
76 Capper Street  
Tumut 2720

**Transfer of Crown Land Reserve 97764 from SV Council to Scouts NSW Riverina Region**

Dear Brad,

This is an application for forwarding to the Administrator of Snowy Valleys Council, to seek the approval of Snowy Valleys Council to transfer the Corporate Trust Management of Crown Land Reserve 97764, from Snowy Valleys Council to Scouts NSW, Riverina Region.

The Crown Land Reserve No 97764 encompasses Lot 154 Plan DP658108, Lot 7001 DP1001051, Lot 7002 DP1001051, Lot 7003 DP1001052 and Property ID 72951, overall consisting of approximately 14.3 hectares of bushland, zoned rural use. The attached maps refer.

The property is bordered by two creeks, Old Tumbarumba Road, and an old wire fence at the northern boundary of a stock reserve. It does not contain any council assets, any improvements, structures or power connections.

The allotment concerned directly borders a current crown land reserve managed by Scouts NSW Riverina Regions' Wondalga Public Campsite Committee for over 50 years. This site is being rejuvenated at the moment to expand for general community use and the bordering allotment, Crown Land Reserve No 97764, (until recently, unknown by council to be under council management), would be a worthwhile addition to any outdoor activities at the site. Crown Land Reserve No 97764t is currently unmaintained and little used by anyone, other than occasionally scout youth.



We have communicated with Grant Maginness of Natural Resources & Property Services, NSW Industry – Lands, Wagga Wagga Office, who advises to affect the transfer we need to send a group of approval and relinquishment letters, preferably at the same time as follows:

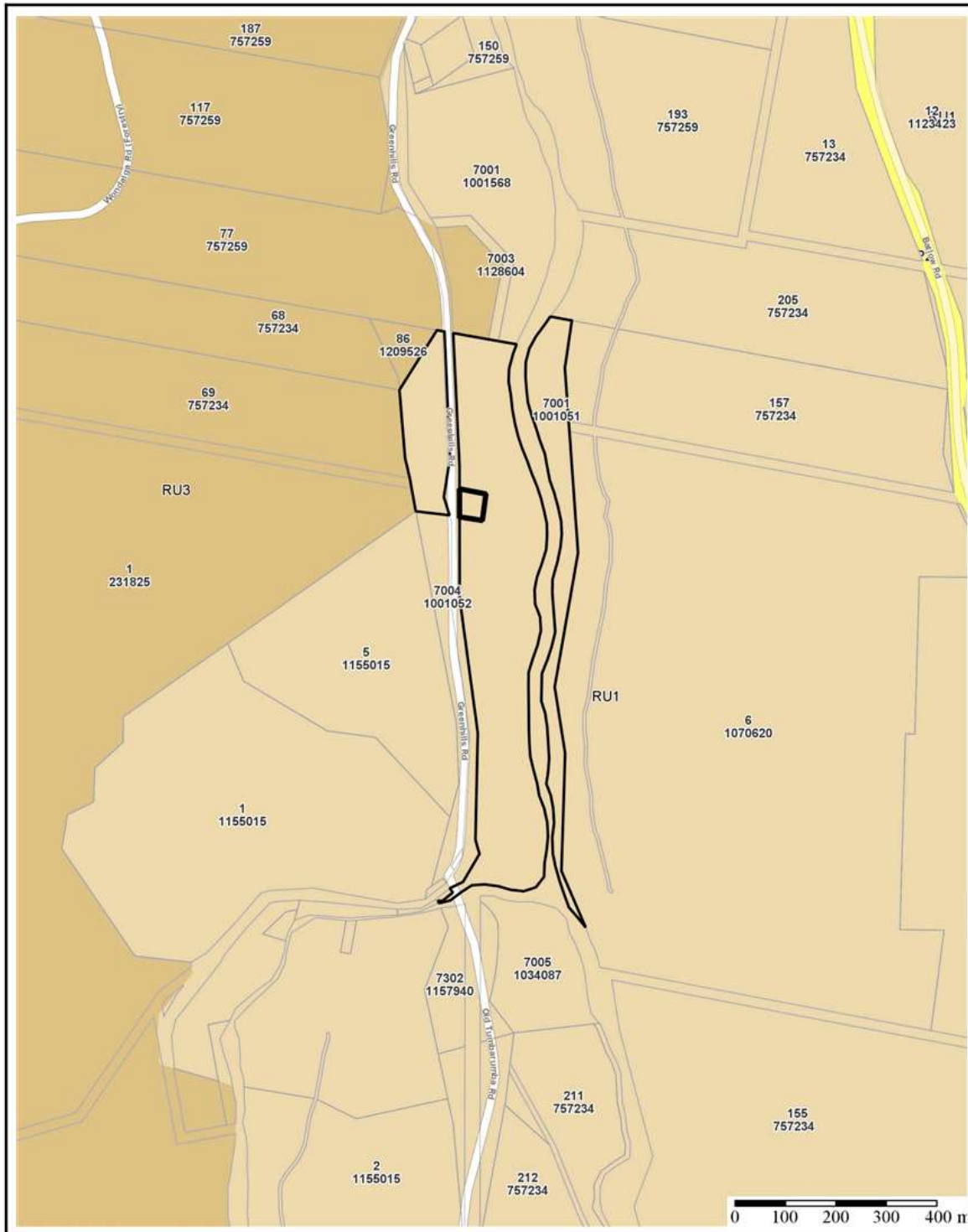
- A letter from Snowy Valleys Council addressed to Grant Maginness (at Natural Resources & Property Services, Department of Industry - Lands, 26-28 Johnson Street, WAGGA WAGGA NSW 2650) stating by resolution/minutes the council relinquishes its Trust Management of Crown Land Reserve No 97764, and including
- That the council supports the application of Riverina Scouts to assume the Trust Management of Crown Land Reserve No 97764



If such a letter could be forwarded via our address as per above we can forward all approvals from Scouts NSW at the same time to expeditiously affect the transfer.

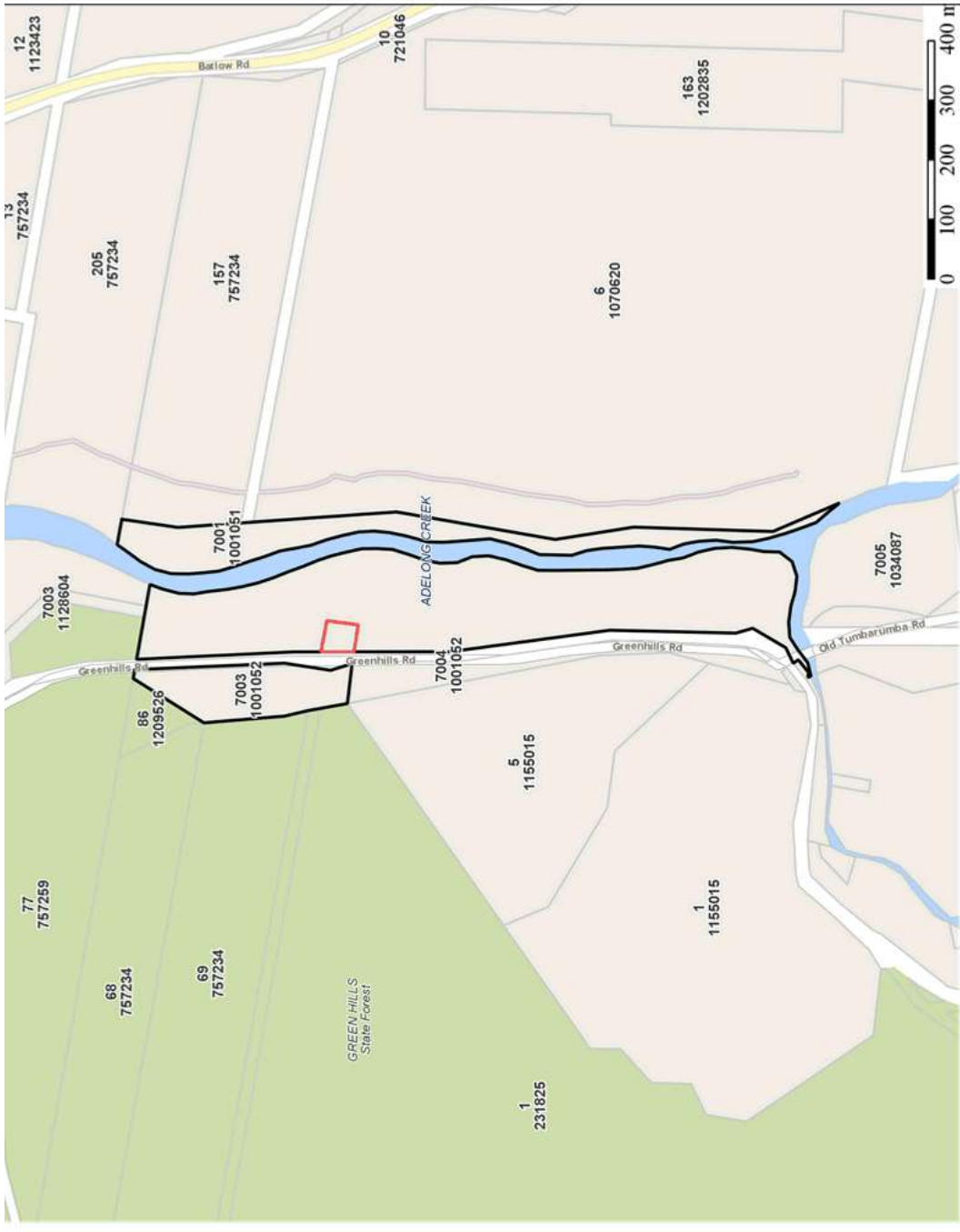
Yours Sincerely



D Reeves  
Central District Commissioner  
*for*  
Wayne Geale  
Riverina Commissioner  
Scouts NSW  
1 June 2017



 <p>76 Copper Street TUMUT NSW 2720 Ph.(02)6941 2555 Corner Bridge and Winton Streets, TUMBARUMBA NSW 2653 Ph.(02)6948 9100 Web <a href="http://www.snowyvalleys.nsw.gov.au">www.snowyvalleys.nsw.gov.au</a></p>	<p>© Snowy Valleys Council and © LPI Department of Finance and Services, Panorama Avenue, Bathurst, 2795. <a href="http://www.lpi.nsw.gov.au">www.lpi.nsw.gov.au</a>. While every care is taken to ensure the accuracy of this product, Council and the Local / State / Federal Government departments and Non-Government organisations whom supply datasets, make no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability.</p>	<p><b>Created by:</b> Mumford, Jim  <b>Projection:</b> GDA94 / MGA zone 55  <b>Scale:</b> 1:10093  <b>Date:</b> 1/06/2017 2:53 PM</p>	<p><b>Property ID 72951</b></p> 
---	---	---	---



**Land Information**

CADID 103305750  
 Lot No 154  
 Section No DP658108  
 Plan No 2671.44m2  
 Approx Land Area [Click here \(if black click on nearest blue road at bottom left\)](#)  
 Google Maps

**Property Information**

Land ID 14087  
 Property ID 72951  
 Assessment No 02074-00000000-  
 Land Area 0.000000  
 Land Address Greenhills Road  
 WONDALGA NSW  
 2729

**Land Title**

Parcel Tenure 154//DP658108  
 Owners CROWNRES97764  
 Tumut Shire Council

**Owner Information**

Owner Title Desc  
 Owner Given  
 Names  
 Surname  
 Owner Address  
 Owner Locality  
 Owner Postcode  
 Tumut Shire Council  
 Greenhills Road  
 WONDALGA NSW  
 2729  
 TUMUT  
 2720

**Planning Attributes** Yes (7)  
**Planning** No



**Snowy Valleys Council**  
 76 Copper Street  
 TUMUT NSW 2720  
 Ph: (02) 6541 2555  
 Corner Bridge and Winton Streets,  
 TUMBARUMBA NSW 2653  
 Ph: (02) 6548 9100  
 Web: [www.snowyvalleys.nsw.gov.au](http://www.snowyvalleys.nsw.gov.au)

© Snowy Valleys Council and © LPI Department of Finance and Services, Panorama Avenue, Bathurst, 2795, [www.lpi.nsw.gov.au](http://www.lpi.nsw.gov.au).  
 While every care is taken to ensure the accuracy of this product, Council and the Local / State / Federal Government departments and Non-Government organisations whom supply datasets, make no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability.

Created by: Mumford, Jim  
 Projection: GD494 / MGA zone 55  
 Scale: 1:10000  
 Date: 1/05/2017 3:04 PM

**Property ID 72951**  
**WARNING - CHECK NO PRIVATE INFORMATION TO UNAUTHORISED USERS**

**9. MANAGEMENT REPORTS****9.7 REQUEST FOR PURCHASE OF LAND ADJACENT TO 106 TUMUT STREET, ADELONG**

Author: MATT CHRISTENSEN

Responsible Manager: KAY WHITEHEAD

Purpose of Report:

To report on a request to purchase a section of unutilised road reserve adjacent to 106 Tumut Street, Adelong, off Travers Street.

Recommendation:

**That Council advise the applicant that it will seek in principle support from the adjoining landholder and subject to there being no objection received, provide a letter of support for application of Crown Road Closure and Transfer by the Department of Primary Industries – Crown Lands.**

Report:

Council has received a request from Commins Hendricks, acting on behalf of the property owner of 106 Tumut Street Adelong, to purchase a portion of Crown Road adjacent to Travers Street. The request indicates that the owner currently has the section of reserve fenced and maintains the land for many years.

The matter has been circulated to multiple officers with comments received offering no objections with regards to the proposal made. There are confirmed alternative access points to Adelong Creek, with the preferred access being located 100m to the north of the subject area, which acts as the parking for the Adelong Creek Walk to the Adelong Gold Mill Ruins.

The proposal is generally considered reasonable given the property owner maintains fencing around the subject area already.

One concern raised was the vicinity of the Caravan Dump Point which is located within the Crown Road reserve off Travers Street. Discussions have been held with the applicant about this issue. The applicant has indicated they do not intend to construct a second driveway to the premises from the Crown Road, and it is accepted that Council may refuse a request to build a driveway at this location given the location of the Caravan Dump Point.

Council has in the past not committed to seeking transfer of Crown Roads for intention of consolidation into adjacent allotments, however in this matter it is considered prudent that Council have some input early in the proposed purchase given the location of the Caravan Dump Point. Further to this, Council should seek concurrence from the neighbouring land owner (5 Travers Street, Adelong) to confirm there is no objection to the proposed purchase.

Options

Council may refuse and not support the request, which would constitute one of two further options to be put to the applicant:

1. Remove fencing and Council maintain the vacant road reserve
2. Elect to lease the subject area to the land owner

Budget Implications:

Council is not expected to incur any costs. Costs of the transfer would be covered by the applicant and all relevant Department of Primary Industries.

Legal/Statutory Implications:

The transfer process for land matters relating to Crown can be time consuming and complex. It is suggested that legal counsel be engaged to assist with the process.

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

- 1 Request to purchase land [↓](#)



**TUMUT SHIRE COUNCIL**  
 PATH .....  
 BOX ID .....  
 DOC ID .....

RECEIVED  
**- 1 FEB 2017**

OFFICER	ACTION	INFO
MAYOR		
GM		
CORP SERV.	✓	
DEV. & ENV.		
ASSETS		
FINANCE		

**COMMINS HENDRIKS**  
**SOLICITORS**

We can help.

Our Ref: RB:ES:325994

30 January 2017

The General Manager  
 Snowy Valleys Council  
 76 Capper Street  
 TUMUT NSW 2720

Dear Sir

**RE: REQUEST FOR PURCHASE OF LAND ADJACENT TO 106 TUMUT ROAD, ADELONG (10/28/758009)**

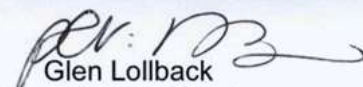
We act for Russell and Robyn Dunn who are purchasing property located at 106 Tumut Street, Adelong (Folio Identifier 10/28/758009). Adjacent to this property is land owned by the Crown as shown in the cross hatched section of the **enclosed** map. We understand this land is a Crown road.

We are instructed to formally request to purchase the land from Council. Our client is advised that the land has been fenced in as part of, and used by the owners of 106 Tumut Street for many years.

We are also instructed that the proposed purchase will not prevent Council from accessing the Adelong Creek at the rear of the property because there is access to the creek approximately 100 metres up the road. There is also access from the other side of the creek.

Please let us know if you would like any further information about this matter. We look forward to hearing from you in due course.

Yours faithfully  
**COMMINS HENDRIKS PTY LTD**

  
 Glen Lollback  
 Solicitor - Director

Contact: Debbie Boardman - Tumut Office  
 Email: d.boardman@chl.com.au  
 Please reply to Tumut office

**Wagga Wagga**

P 02 6933 6900  
 F 02 6933 6933  
 23 Gurwood St  
 PO Box 25 (DX 5403)  
 Wagga Wagga NSW 2650

**Junee**

P 02 6924 1611  
 F 02 6924 1610  
 90 Lorne St  
 PO Box 2  
 Junee NSW 2663

**Coolamon**

P 02 6927 3106  
 F 02 6927 3195  
 116 Cowabbie St  
 PO Box 36  
 Coolamon NSW 2701

**Ganmain**

P 02 6927 6106  
 F 02 6927 6107  
 88 Ford St  
 PO Box 14  
 Ganmain NSW 2702

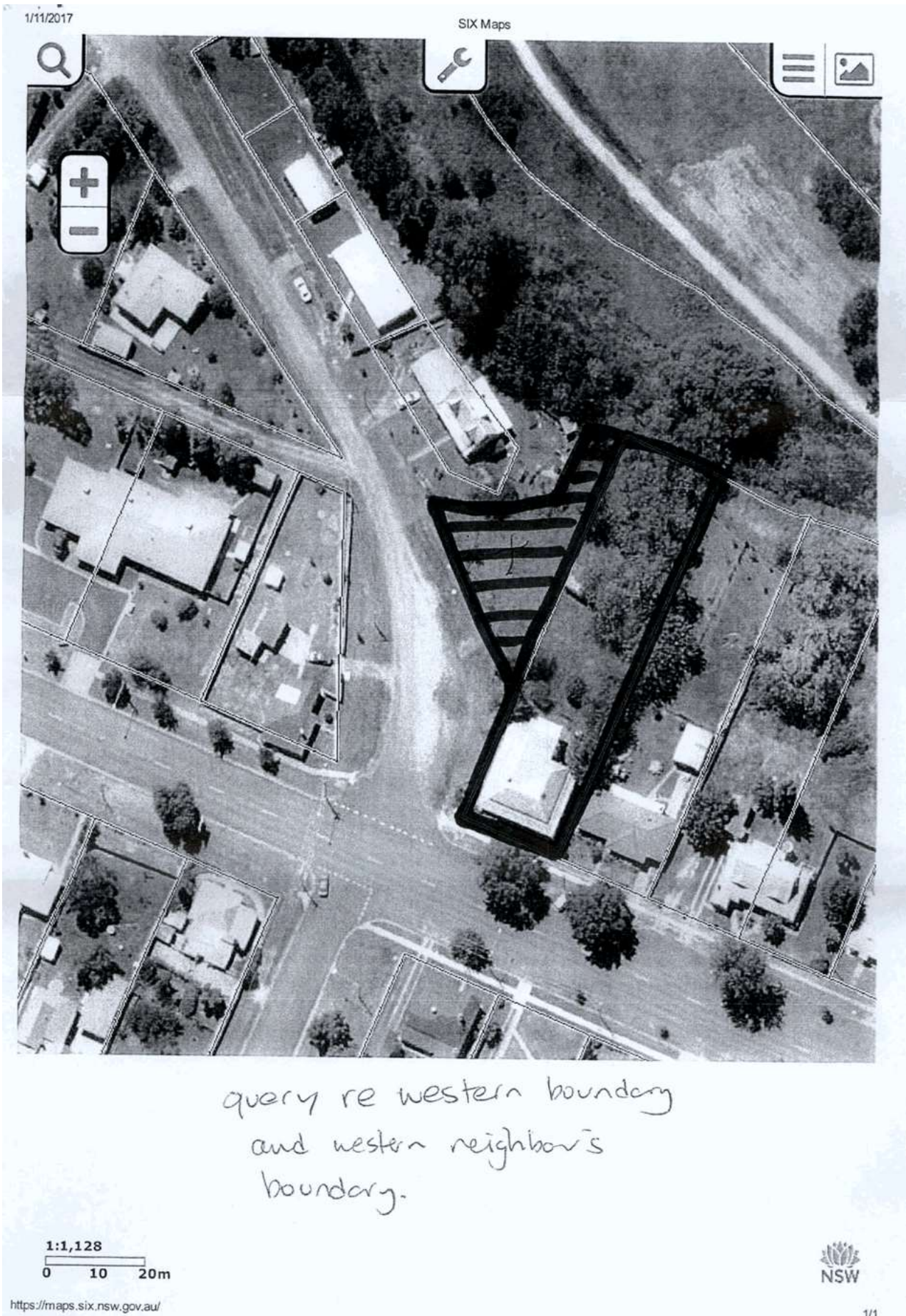
**Tumut**

P 02 6947 1966  
 F 02 6947 3482  
 62 Fitzroy St  
 PO Box 27 (DX 5502)  
 Tumut NSW 2720

**Henty**

P 02 6929 3010  
 F 02 6929 3199  
 10 Allan St  
 PO Box 87  
 Henty NSW 2658

reception@chl.com.au





**9. MANAGEMENT REPORTS****9.8 LOCAL GOVERNMENT ROAD SAFETY PROGRAM (LGRSP) AGREEMENT 2017/18**

Author: MATT CHRISTENSEN

Responsible Manager: KAY WHITEHEAD

Purpose of Report:

To seek Council endorsement of the continuation of the Local Government Road Safety Program (LGRSP) and funding arrangements through the 2017/18 financial year.

Recommendation:

**Council accept the Local Government Road Safety Program funding agreement from Roads and Maritime Services and delegate authority to the General Manager to sign all necessary documentation to execute the agreement.**

Report:

Snowy Valleys Council has received correspondence from Roads and Maritime Services attaching a copy of the 2017/18 Local Government Road Safety Program (LGRSP) Funding Agreement.

As an overview, the agreement explains that The Local Government Road Safety Program “aims to help NSW local Councils by making funding available for Councils to target road safety issues in their local community.”

Further, “Under this agreement, RMS (Roads and Maritime Services) will support the delivery of the Local Government Road Safety Program (LGRSP) and will contribute funding, made available by TfNSW (Transport for New South Wales), towards Council’s road safety program” The LGRSP aims to help NSW Councils to reduce the likelihood of deaths and injuries from road trauma in their local communities.”

Background

The Road Safety Officer position has existed since 2004, and is a shared position under the previous Gundagai, Tumbarumba and Tumut Councils. Funding for the position in this previous arrangement was a 50/50 funding split between RMS and the all three of the participating Councils. Council’s funding agreement for the total of the 50% contribution was made up of Gundagai – 20%, Tumbarumba – 20% and Tumut – 60%.

Following the merger of the Tumut and Tumbarumba Councils, Snowy Valleys Council contribution to the total Council funding contribution became 80%, with Cootamundra-Gundagai Council meeting 20% of the Council contribution.

In addition to fulfilling the Council’s road safety program (to 2018/19), the position additionally provides support and assessment of traffic management issues for reporting to the Local Traffic Committee, Road Safety Assessments for forward planning and proposed works and assessment of national heavy vehicle regulator applications for access heavy and long vehicles on the road network.



### Comment

Cootamundra-Gundagai wishes to access the Road Safety Officer for two days per week, increasing Cootamundra-Gundagai's funding contribution to 40% of the total Council funding contribution. This is a workable arrangement given the reduced administrative burdens of the agreement being reduced from three councils, to two.

### Options

Council may choose not to enter into the LGRSP funding agreement. This is not recommended given the position is established in the organisation and the majority of the position is funded from external entities.

### Budget Implications:

All budgets for the 2017/18 financial year have been included within the operational budget. The total costs of the LGRSP funding is \$140,000, with 50% costs met by Roads and Maritime Services (capped at \$64,400) and the remaining Council contribution being budgeted - 30% by Snowy Valleys Council (\$36,000) and 20% Cootamundra-Gundagai Council (\$34,000).

### Legal/Statutory Implications:

The funding agreement is a legal document and must be executed under delegation of Council by resolution.

### Risk Management - Business Risk:

None identified

### Risk Management - WHS and Public Risk:

The Road Safety Officer position is employed by Council, and thus the employee falls into the safe working systems of the Council.

### Council Seal:

No

### Attachments

- 1 Agreement - Road Safety Program Funding - Transport Roads and Maritime Services #1966213 (under separate cover) [⇒](#)

**9. MANAGEMENT REPORTS****9.9 REQUEST FOR ASSISTANCE - GOBRAGANDRA VALLEY RESERVES TRUST - THOMAS BOYD TRACKHEAD**

Author: MATT CHRISTENSEN

Responsible Manager: KAY WHITEHEAD

---

**Purpose of Report:**

Council consideration of a request for financial assistance to restore the internal access road of the Thomas Boyd Trackhead camp site.

**Recommendation:**

**That Council provide a donation to the Goobragandra Valley Reserves Trust towards the restoration of the internal roads of the Thomas Boyd Trackhead camp site to a maximum value of \$7,488 on the presentation of invoices of completed works.**

**Report:**

The Goobragandra Valley Reserves Trust (the Trust) maintains a number of reserves in the Goobragandra Valley. The Thomas Boyd Trackhead in particular is a major reserve administered by these volunteers.

During the very wet year experienced in 2016, the internal roads of the Thomas Boyd Trackhead have deteriorated in condition and repairs are required to improve visitor amenity and prevent further deterioration of the road.

The Trust has gained a quotation to undertake the repairs of the internal road, which have been estimated to cost \$9,988.00, which is above what the trust are able to afford. Further to this, the toilet block needs a new urinal and cistern, and as such this has had to be the subject of the Trusts Crown Lands grant for the 2017/18 year.

As indicated in the request letter, the Trust has \$2,500 to contribute to the work, and is seeking assistance from Council for the balance of the costs of works. This would equate to a donation of \$7,488.

In previous instances, the former Tumut Council considered such requests of not-for profit organisations in accordance with s.356 of the Local Government Act as discretionary donations. Council needs to consider if it wishes to contribute funds from this budget towards this request.

Should Council agree to the request, it is recommended that the works be commissioned by the Trust, and should the works cost less than the estimated amount, only the invoiced amount be provided as a donation.

**Options**

Council can decline the request given the discretionary nature of the budget.

Budget Implications:

The reserve for s.356 donations (non-rates or fees and charges related) has a budget of \$32,000. Should Council agree to the request, the costs of the repairs would be taken from this amount.

Legal/Statutory Implications:

Nil

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

- 1 Request - Thomas Boyd Trackhead Goobarragandra road works - Goobarragandra Valley Reserves Trust #1965312 [↓](#)

**GOOBARRAGANDRA VALLEY RESERVES TRUST**

President: Alan Percival Ph 02 69475770  
Secretary: Lola Green Ph 02 69479945  
Mb 0437145069  
Email: [goobrag@bigpond.com](mailto:goobrag@bigpond.com)

3 Chisholm Place  
TUMUT 2720

Kaye Whitehead  
Acting Interim General Manager  
Snowy Valleys Council  
76 Capper Street  
TUMUT 2720

Dear Ms Whitehead

Re: Road works at Thomas Boyd Trackhead camp site at Goobarragandra

The Trust, who administer this reserve for Crown Lands, requests a meeting to discuss some financial assistance from the Council for repairs to the internal road at the above camp site. We have obtained a quote from Snowy Works & Services for the amount of \$9,988.00. and we find that our resources cannot cover this amount.

We consider that the Trackhead is an important contributor to the tourist trade of the area, providing amenities for fishermen, bushwalkers, campers, caravanners and day trippers, our average attendance for last financial year being 3,000 plus and this financial year is set to equal that. We do get some financial assistance from Crown Lands, the Trackhead being a part of the four Crown reserves under our management, but in our Grant application for the next financial year, we have requested funds from them for the installation of a new urinal and cistern in the toilet block as we consider the existing facilities could become a Health and Safety issue.

I have enclosed photos of the road damage for your consideration, also a copy of the quote from Snowy Works & Services. The Trust could contribute the amount of \$2,500 to the project and we hope that Council can assist us with this matter. We look forward to your reply.

Yours sincerely,

Lola Green  
Secretary/Treasurer

25<sup>th</sup> May 2017

*Encl. 3*

*Copy emailed to Leanne for Assets Kay.*

TUMUT SHIRE COUNCIL		
PATH	.....	.....
BOX ID	.....	.....
DOC ID	.....	.....
RECEIVED		
31 MAY 2017		
OFFICER	ACTION	INFO
MAYOR		
<i>GM</i>		✓
SERV.		
VIR		✓



File Reference: 2017\_012\_A/LT

13 April 2017

Thomas Boyd Trackhead Trust  
C/ Allan Percival

Email: percivals@outlook.com.au



**SnowyWS**

**Civil Contractors**

1 Gocup Road  
TUMUT NSW 2720  
Phone: 02 6941 2400  
Fax: 02 6941 2480  
snowyws@snowyvalleys.nsw.gov.au  
www.snowyws.com.au

Dear Mr Percival

**Re: Quotation to shape correction, build-up to parking area, clear under post and rail fence, direct water to grass area at the Thomas Boyd Trackhead camp ground.**

Thank you for the opportunity to quote for the work you requested.

Snowy Works and Services price includes plant, labour and materials shape correction, build-up to parking area, clear under post and rail fence, direct water to grass area at the Thomas Boyd Trackhead camp ground.

**TOTAL (incl. GST)     \$9,988.00**

Snowy Works and Services reserves the right to update this price after 30 days from the date of this letter.

If you wish to accept this quotation, works will only go ahead once the copy of this quotation is returned, signed and dated showing that you agree to this quote and you would like for works to proceed.

Should you have any questions regarding this quotation, please contact Geoff Pym on 6941 2415 or the office on 6941 2400.

Yours sincerely

Andrew Taylor  
**Chief Executive Officer – SnowyWS**









**9. MANAGEMENT REPORTS**

9.10 REZONING OF LAND AT GILMORE FROM RU3 FORESTRY AND RU1 PRIMARY PRODUCTION TO IN1 GENERAL INDUSTRY – TUMUT LEP 2012 (AMENDMENT NO.5)

Author: JIM MUMFORD

Responsible Manager: GUS COX

---

**Purpose of Report:**

To recommend that Council resolve to:

1. Rezone to IN1 General Industry land at Gilmore occupied by the Carter Holt Harvey Timber Mill that is still zoned RU3 Forestry and RU1 Primary Production after being sold by the Forestry Corporation; and
2. Rezone land adjacent to the Tumut Waste Recovery Centre from RU1 Primary Production to IN1 General Industry to facilitate development of the Gilmore Industrial Estate.

**Recommendation:**

That pursuant to section 55 of the Environmental Planning and Assessment Act 1979, Council prepare a Planning Proposal to:

1. Rezone Lot 100 DP 1040583, Lot 5 DP 1178042 and Lots 1, 2 and 3 DP 1042001 from RU1 and RU3 to IN1; and
2. Rezone those parts of Lot 1 DP 197308, Lot 3 DP 1041444 and Lots 61, 62, 94 and 140 DP 757252 that are not subject to significant environmental or physical constraints from RU1 to IN1.

**Report:**

When the Tumut Shire Growth Strategy and new Shire-wide LEP project was commenced, it was intended that several incomplete LEP amendments were to be discontinued and replaced by a new comprehensive amendment. The comprehensive amendment ultimately became Tumut LEP 2012 (Amendment No. 3).

One of those amendments was LEP 1990 Amendment No.24, which was intended to provide additional Industrial land in the town of Tumut. Due to the location of Tumut between conservation land and flood prone land, there is very little additional land suitable for industrial use.

A comprehensive investigation of industrial land use needs was carried out and a Local Environmental Study was prepared for the land identified as suitable for industrial development. This included land on the western side of the Snowy Mountains Highway occupied by the Gilmore Timber Mill and land on the eastern side occupied by Bellettes landfill and adjoining Council owned land (including Council's waste recovery centre). The



proposal at that time was to enable a subdivision for the creation of standard sized industrial lots ranging from 1,500 m<sup>2</sup> to 1 ha.

The proposal was placed on public exhibition in 2007 but, ultimately, OEH objected to the rezoning of some of the land on the eastern side of the highway and required extensive Biodiversity and Aboriginal cultural heritage studies to be carried out.

The time delay and cost of carrying out the required studies was deemed by Council at the time to be unreasonable and the proposal was abandoned in favour of including Industry as a use permissible with consent in the RU1 zone.

Unfortunately, when Amendment No.24 was abandoned, so was the housekeeping component, that being the rezoning of the Gilmore Timber Mill (now operated by Carter Holt Harvey) from RU3 Forestry to IN1 General Industrial.. This mill was established in the 1960's on State Forest land and has operated continuously since then. In the intervening years, State Forests sold the site to the operators but the zoning has stayed RU3.

Council is now faced with the situation where it is not the consent authority for development on the site and State Forests is reluctant to continue in that role as they no longer own the land.

State Forests has no objection to the land being rezoned and Council should correct this anomaly.

With regard to the land on the eastern side of the Highway, Council's current aim of developing a large-lot (2 ha+) industrial estate at Gilmore would be best served by the land being zoned IN1. This land was included in the abandoned Tumut LEP Amendment No.24 and the proposal is essentially to revive the proposal in a form acceptable to Office of Environment and Heritage (OEH) and in line with an identified need for large industrial lots suitable for road transport operators in particular.

## **Consideration**

Discussions have been held with Department of Planning and Environment regarding the best way of achieving Council's objectives while satisfying the relevant OEH requirements. Rezoning of the Gilmore Mill site is relatively straight forward as the current zoning is clearly inappropriate.

Rezoning of the land on the eastern side of the highway will require the identification of sensitive land and its exclusion from the proposed IN1 zone. A draft Master Plan that was prepared in 2005 shows the land suitable for industrial use and also the land that should be excluded. OEH was generally in favour of the concept at the time (subject to further investigation and exclusions). Using this Plan as a baseline, Council will need to liaise with the OEH to ascertain what level of further investigation is required. This may require the allocation of funding for biodiversity and aboriginal cultural heritage surveys.

The 2005 Master Plan and OEH comments are attached for Council's information.

An updated layout plan (2016) showing how the land could be subdivided into large industrial lots is also provided as an attachment.

Options

Council could defer either or both of the proposed rezonings until a consolidated Snowy Valleys Council LEP is prepared (possibly in 2018)

Budget Implications:

There is currently no budget allocation for any studies or surveys that may be required by OEH. A further report will be made to Council if any funding allocation is required.

Legal/Statutory Implications:

The LEP amendment process is prescribed by the Environmental Planning and Assessment Act and Regulation and is subject to DPE Guidelines on the preparation of Planning Proposals and LEPs.

As a merged council, Snowy Valleys Council is bound by clause 3.5 of the DPE document "Guidance for Merged Councils on Planning Functions". In particular, the Department may consider that Council should not use its delegations for this particular proposal or, indeed, that the matter should be deferred until it can be considered by the elected Council.

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

- 1 Map - Subject land (under separate cover) ⇨
- 2 Aerial Map (under separate cover) ⇨
- 3 Map - Council land (under separate cover) ⇨
- 4 Map - Crown land (under separate cover) ⇨
- 5 Master Plan 2005 (under separate cover) ⇨
- 6 OEH objections 2007 (under separate cover) ⇨
- 7 Proposed layout 2016 (under separate cover) ⇨

**10. MINUTES OF COMMITTEE MEETINGS****10.1 MINUTES OF THE YOUTH COUNCIL COMMITTEE MEETING HELD ON WEDNESDAY 7 JUNE 2017**File/Trim Ref: D17/5091

---

**Recommendation:**

**That the Minutes of the Youth Council Committee meeting held on 7 June 2017 be received and the following recommendation contained therein be adopted:**

**New Youth Council Membership****RECOMMENDATION:**

That Council accept the nomination of Teagan Fava and accept her as a member of the Tumut Youth Council Committee.

**Attachments**

- 1 Minutes of the Youth Council Committee meeting held on Wednesday 7 June 2017



**MINUTES  
YOUTH COUNCIL COMMITTEE**

**WEDNESDAY, 07 JUNE, 2017**

**MEETING COMMENCEMENT:**

**PRESENT:**

<b>Participants:</b>	<b>Present:</b>	<b>Apology:</b>	<b>Absent:</b>
Council Representative – Evan Saunders	x		
Chairperson – Daisy James	x		
LRC Delegate – Trina Thomson			x
Deputy Chairperson - Joshua Veitch		x	
Treasurer – Caleb Francis			x
Secretary -			
Publicity Officer –			
Charlie Dodds	x		
Nate Wood			x
Kiera Beavan			x
Aiden Rossiter			x
Joe Post	x		
Lori Webb	x		
Brendon Castle	x		
Jeremy Hannah	x		
Lachlan McDonald	x		
Jeane Van Der Merwe	x		
Lulu Saunders	x		
Hannah Veitch	x		
Oscar Thronton		x	
Barb McKimmie – Adult Facilitator		x	

Council staff in attendance were Evan Saunders .

**APOLOGIES:**

**YC7 RESOLVED** that the apologies from Joshua, Oscar and Barb . be received.

J Hannah / B Castle

**CONFIRMATION OF MINUTES:**

**YC8 RESOLVED** that the minutes of the Youth Council Committee held on 05-April-2017 be accepted as read.

J Van der Merwe / D James

**BUSINESS ARISING FROM MINUTES:**

- The Talking Trash workshop held on the 4<sup>th</sup> of May at the Tumut Library was enjoyed by Lachlan and Jeané.
- Lachlan noted that the session covered areas that had previously been done before by the facilitator.
- Income over the past two months has been steady for the Youth Council.
- Evan reported that during Youth week activities the committee raised a total of \$377.25.
- During Festival of the Falling Leaf the Youth Council fundraised \$229.50 from their face painting and activities stall.

**MINUTES  
YOUTH COUNCIL COMMITTEE****WEDNESDAY, 07 JUNE, 2017**

- In gratitude for the hire of the Youth Council PA for the park stage, the CiderFest committee donated \$400 to the Youth Council. Ben Treglowan was given a donation of \$150 from this amount for his efforts in operating and packing up the sound system on the day.

**DECLARATIONS OF INTEREST AND REPORTABLE POLITICAL DONATIONS**

Nil

**COMMITTEE REPORTS:****Youth Matters June and July 2017 (YC1)****1. Heywire Grant Application**

- Recapping our informal Youth Council meeting in May. Teagan Fava announced that as part of her studies in a diploma of Youth services she was going to apply for funding from one of the Heywire grant options.
- Our choice on behalf of the Youth Council was to implement a year-long funded project that would include workshops and a range of activities and small events that would be hosted by a local peer mentor network.
- The idea behind this Heywire grant is that positive mental health is being promoted in Tumut via a group of local volunteers who are dubbed as mentors.
- Mentors are individuals who specialise in one area ranging from but not limited to yoga, cooking and photography classes, sustainable gardening in Tumut, to woodwork at the Adelong and Men's Shed.
- Like teachers, each mentor will be required to have a valid working with children check and will be offered some form of training including include mental health first aid.
- Mentors will provide knowledge about services in town that provide support and treatment for people affected by a mental health illness.
- Should the application be successful the Youth Council will have the resources to provide two separate events of their own during the length of the project.
- Events should include activities that promote and aim to improve the wellbeing of young people in our shire area.
- Initially projects will be implemented in Tumut with the aim to turn into a self-sustainable model after the 12 month funding period is complete.

**2. Winter Holidays Activities**

- The youth winter holiday activities program is nearly ready for release.
- So far this program includes Tumut yoga classes, photography workshops in Tumut and Tumbarumba, Mountain bike trail riding, a wholefood cooking class, drumbeat workshop, a bush walk along the Blowering Dam shore and more.
- The Youth Council has suggested we add a trip to wagga with a shuttle bus trip to wagga bowling and cinema complex. Suggested movies are the new Spiderman or Transformers releases.
- Evan suggests we ask a small fee to participants of \$5 to help pay for the bus trip.
- 20 to 40 seat options are available for the bus.
- Suitable adult volunteers are needed to ride along for the journey to help support and supervise the group.
- Youth Council members are to notify Evan if they can attend a trip on Wednesday the 12<sup>th</sup> of July.
- Parents are welcome to attend if they can help as a volunteer.

---

**PAGE 2**

**MINUTES  
YOUTH COUNCIL COMMITTEE****WEDNESDAY, 07 JUNE, 2017****3. NSW Youth Council Conference**

- Friday September 22<sup>nd</sup> to Sunday 24<sup>th</sup> in Sydney.
- Hosted by Ryde City Council.
- An application pack has been sent to Evan from the conference organisers.
- All registration, travel and accommodation costs for participants will be subsidised by Council through the Youth Council fundraising achievements from the past two years plus through an application for a reduced cost.
- Youth Council members who wish to attend must have shown Evan commitment to volunteering efforts from the past six to twelve months and made an effort in attending monthly meetings and helping at events and activities when possible.
- At least two Tumbarumba Youth Council members have expressed interest in attending along with the Tumut Youth Council.
- An information letter and expression of interest form will be sent to youth council members parents in the coming weeks.

**4. Youth Council Elections August Meeting**

- Members are to take note of the positions up for election at the next formal meeting on Wednesday the 2<sup>nd</sup> of August.
- People who wish to nominate themselves or someone else for a role such as Chairperson or Publicity Officer should make sure they attend the meeting or place their choice by formal note to Evan or Daisy if they cannot attend the meeting for any reason.
- Elected positions in the executive committee last for a period of twelve months.

**YC9 RESOLVED** that the Youth Council discuss matters in this report and take action accordingly.

J Hannah / D James

The Youth Council has received a membership application from Teagan Fava to join the committee as an adult helper.

1. **RECOMMENDATION** that Council accept the nomination of Teagan Fava and accept her as a member of the Tumut Youth Council Committee.

J Hannah / J Post

**GENERAL BUSINESS:**

- Jeané suggests we go on a camping trip with the Tumbarumba Youth Council sometime.
- Suggested that we wait until suitable weather is around for the trip to be made. Possibility of a late Summer or Youth Week date in 2018.
- Lori recommended the Borambola Sport and Recreation centre as a possible destination for a camp. The Youth Councils could do some outdoor team building activities together.
- Other suggestions include along the Goobragandra River, at the Laurel Hill lodge, along the Jounama Creek near Talbingo or next to the Murray River at Jinjelic.
- Other fundraising ideas suggested by Lori include a bake stall. This can be incorporated into any fundraising stall activity or event.
- Jeané suggested that the Youth Council could prepare and sell chicken wraps instead of holding BBQ's.

**MINUTES  
YOUTH COUNCIL COMMITTEE**

---

**WEDNESDAY, 07 JUNE, 2017**

- Evan suggests that we donate a \$50 gift voucher to Michael Madigan for his generous donation and assistance to the Youth Council with the milk products for the Festival of Falling Leaf parade.
- All members agreed that is a good idea, Evan will also produce a certificate to Michael Madigan that includes a group photo of Michael and the YC on the Falling Leaf Parade morning.
- Any members who wish to hand over the voucher are welcome and should contact Evan to do so.

**NEXT MEETING**

The next meeting will be held on Wednesday the 5<sup>th</sup> of July.

The next formal meeting will be held on Wednesday the 2<sup>nd</sup> of August.

**CLOSED:**

The meeting closed at 5:25pm.

**10. MINUTES OF COMMITTEE MEETINGS**

10.2 MINUTES OF THE SPORTS COMMITTEE MEETING HELD ON TUESDAY 4 JULY 2017

File/Trim Ref: D17/5092

---

**Recommendation:**

**That the Minutes of the Sports Committee meeting held on 4 July 2017 be received and the following recommendation contained therein be adopted:**

**Southern Sports Academy Funding assistance request**

**RECOMMENDATION:**

That Council allocate \$500 from the Local Athletes Fund to the Southern Sports Academy for nine local athletes currently attending.

**Attachments**

- 1 Minutes of the Sports Committee meeting held on Tuesday 4 July 2017 [↓](#)



**MINUTES  
SPORTS COMMITTEE**

**TUESDAY, 04 JULY, 2017**

**MEETING COMMENCEMENT:** 5.30

**SC.04 RESOLVED** that Bernadette Cahill Chair the meeting.

J Beavan / J Butt

**PRESENT:**

<b>Participants:</b>	<b>Present:</b>	<b>Apology:</b>	<b>Absent:</b>
Parks & Property Officer-Brad Beed (Delegate)	✓		
Adelong Swim Club & Adelong Horse Activity Group			✓
South West Slopes Sporting Field Archers			✓
Batlow Swimming Club – Sandra Howell	✓		
Batlow Swimming Club – Jen Taylor	✓		
Batlow Ladies Hockey			✓
Little Athletics			✓
Tumut Netball Association			✓
Tumut Rugby League Club			✓
Tumut Minor League			✓
Tumut Rugby Union Football Club – James McMahon	✓		
McAuley Catholic Central School			✓
Tumut Public School			✓
Tumut Clay Target Club Inc – Matthew Gorman	✓		
Batlow Tennis Club – Karen Collins		✓	
Tumut Junior Cricket Association – Jame Butt	✓		
Tumut Hockey Association			✓
Tumut District Cricket Association – James Carberry		✓	
Tumut Lawn Tennis Club – Bernadette Cahill	✓		
Tumut Basketball Committee – Jason Beavan	✓		
Tumut Basketball Committee – Tanya Gaul	✓		
Tumut Eagles Football Club – Matt Casey	✓		
Tumut Pony Club			✓
Tumut Valley Canoe Club			✓
Riding For Dis-Abled			✓
Tumut Swimming Club			✓
Adelong Cricket Club			✓
Tumut Golf Club – Geoff Brain	✓		

**SC.05 RESOLVED** that the apologies be received and leave granted.

J Butt / S Howell

**CONFIRMATION OF MINUTES:**

**SC.06 RESOLVED** that the minutes of the **Sports Committee** held on **07-March-2017** be accepted as read.

T Gaul / B Cahill

**BUSINESS ARISING FROM MINUTES:**

Nil

**DECLARATIONS OF INTEREST AND REPORTABLE POLITICAL DONATIONS**

Nil

**MINUTES  
SPORTS COMMITTEE**

---

**TUESDAY, 04 JULY, 2017**

**COMMITTEE REPORTS:**

General discussion regarding the 2017/18 Sports Capital Grant program.

**Sports Capital Grant 2017/18** (.)

**GENERAL BUSINESS:**

Brad Beed tabled correspondence from the Southern Sports Academy requesting funding assistance from Council for 9 young local athletes attending the academy.

**1. RECOMMENDATION**

**That Council allocated \$500 from the Local Athletes Fund to the Southern Sports Academy for nine local athletes currently attending.**

**B Cahill / J Butt**

General update on each club provided.

**NEXT MEETING**

The next meeting will be held on 3<sup>rd</sup> October 2017.

**CLOSED:**

The meeting closed at 6.20pm.

## 11. COMMITTEE OF THE WHOLE

The Local Government Act provides that Council may close to the public that part of the meeting that deals with matters of a confidential nature. Section 10(2) lists such matters.

The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

### **Recommendation:**

That Council move into Committee of the Whole to consider the matters listed in the confidential section of the agenda (Committee of the Whole) in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

- 11.1 SALE OF LOT 39 SNOW VIEW ESTATE TUMBARUMBA  
*Item 11.1 is confidential under the Local Government Act 1993 Section 10A 2 (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*
- 11.2 REQUEST FOR REDUCTION IN WATER ACCOUNT –  
METER 3K220000041290  
*Item 11.2 is confidential under the Local Government Act 1993 Section 10A 2 (b) as it relates to discussion in relation to the personal hardship of a resident or ratepayer and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*