

# **Snowy Valleys Council**



## **SNOWY VALLEYS COUNCIL MEETING BUSINESS PAPER 24 AUGUST 2017**

THE MEETING WILL BE HELD AT 2.00PM  
IN THE SNOWY VALLEYS COUNCIL CHAMBERS, 76 CAPPER STREET, TUMUT

## **Disclosure of Pecuniary Interests at meetings**

- Item from Bluet Local Government Handbook

[14.125] A Councillor or a Council Committee member who has a pecuniary interest in any matter with which the council is concerned, and who is present at a meeting of the council or committee at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable. The person must not be present at, or in the sight of, the meeting either at any time during which the matter is being considered or discussed or at any time during which a vote is being taken on any question relating to the matter (s 451). A Councillor who has declared a pecuniary interest in a matter before the council but has withdrawn from the meeting because of that declaration is not counted in considering whether the meeting is quorate for that matter.

## **Disclosure of Political Donations and Gifts**

The Environmental Planning and Assessment Act 1979 places obligations on Councillors, staff, applicants and any person who makes a public submission, to disclose information relating to political donations and gifts during the environmental plan making or development assessment process.

Furthermore, for each planning decision made at a Council or Committee Meeting, the names of Councillors who supported the decision and those that oppose the decision must be recorded.

The fact that political donations or gifts have been made by applicants / proponents of a planning application should not affect whether an application is approved or refused. Political donations or gifts should not be relevant in making a determination. The matter should be determined on its merits. Nor do they provide grounds for challenging the determination of any applications.

For further information, visit [www.planning.nsw.gov.au/donations](http://www.planning.nsw.gov.au/donations)

## **Public Recording of Meetings prohibited without Council authority**

A person may use any recording device, including audio and visual recording and any device capable of recording speech, to record the proceedings of a meeting of a council or a committee of a council only by the resolution of the council or committee.

A person may, be expelled from a meeting of a council or a committee of a council or using or having used a tape recorder without consent.

## **Photography**

Flash photography is not permitted at a meeting of the Council or a Committee of the council without the consent of the General Manager.

## **Public Forum (extract from the Code of Meeting Practice)**

a) All prospective public forum speakers must advise the General Manager of their wish to address Council by the Monday prior to a Council meeting.

They must also provide a verbal or written précis of the subject matter at that time.

b) The public forum section shall only operate for a period of thirty (30) minutes immediately after apologies have been formally received.

c) Preference shall be given to addressees who wish to speak to any item before Council at that particular meeting.

d) The maximum time allowed for each speaker will be 5 minutes.

e) Not more than two members of a group may speak.

f) All persons addressing the meeting shall speak to the Chair.

g) The Chairperson may curtail the public participation where the information being presented is considered repetitive or irrelevant.

h) Councillors may ask questions of the person/s addressing Council only if so approved by the Chair.

i) Councillors will not enter into general debate with the speakers.

j) The Mayor is to approve of variations to this procedure in urgent / compelling circumstances.

k) All people / organisations who wish to address Council be made aware of the above condition.



**Thursday 24 August 2017**  
**Snowy Valleys Council Chambers**  
**76 Capper Street, Tumut**  
**2.00pm**

## **AGENDA**

**1. ACKNOWLEDGEMENT OF COUNTRY**

**2. APOLOGIES AND LEAVE OF ABSENCE**

**3. DECLARATIONS OF PECUNIARY INTEREST**

*Pursuant to Section 451 of the Local Government Act (1993), Councillors are required to declare any direct or indirect pecuniary interest in any matters being considered by Council.*

**4. PUBLIC FORUM**

**5. CONFIRMATION OF MINUTES**

5.1	ORDINARY MEETING - 27 JULY 2017.....	3
5.2	EXTRAORDINARY MEETING - 9 AUGUST 2017 .....	3
5.3	BUSINESS ARISING	

**6. CORRESPONDENCE/PETITIONS**

**7. NOTICES OF MOTION/NOTICES OF RESCISSION**

**8. GOVERNANCE AND FINANCIAL REPORTS**

8.1	ADMINISTRATOR END OF TERM REPORT.....	19
8.2	STATEMENT OF INVESTMENTS AS AT 31 JULY 2017 .....	20
8.3	SECOND BI-ANNUAL REVIEW OF OPERATIONAL PLANS 2016-2017 .....	26
8.4	ADOPTION OF COUNCIL POLICIES.....	28

**9. MANAGEMENT REPORTS**

9.1	SNOWY VALLEYS COUNCIL COMMUNITY ENGAGEMENT FRAMEWORK .....	30
9.2	LOCAL HERITAGE GRANTS 2017/18 .....	33
9.3	DEVELOPMENT APPLICATION - (DA19/17) INSTALLATION OF RELOCATEABLE BUILDING FOR BEFORE AND AFTER SCHOOL CARE (TUMBOOSH) .....	36

- 9.4 REVIEW OF 2015-16 TRIPLE BOTTOM LINE (TBL) PERFORMANCE REPORTING  
FOR WATER SUPPLY AND SEWERAGE SERVICES..... 45

**10. MINUTES OF COMMITTEE MEETINGS**

- 10.1 MINUTES OF THE YOUTH COUNCIL COMMITTEE MEETING HELD ON 2 AUGUST  
2017..... 49

**11. COMMITTEE OF THE WHOLE**

- 11.1 REQUEST FOR WATER INVOICE REDUCTION - METER WM13W077355 ..... 53  
11.2 WATER REBATE FOR HOME HAEMODIALYSIS PATIENT..... 53

**12. MEETING CLOSURE**

## **5. CONFIRMATION OF MINUTES**

### **5.1 Ordinary Meeting - 27 July 2017**

#### **Recommendation:**

That the Minutes of the Ordinary Council Meeting held on 27 July 2017 be received and confirmed as an accurate record

### **5.2 Extraordinary Meeting - 9 August 2017**

#### **Recommendation:**

That the Minutes of the Extraordinary Council Meeting held on 9 August 2017 be received and confirmed as an accurate record

**THE MINUTES OF THE COUNCIL MEETING HELD IN THE SNOWY VALLEYS  
COUNCIL CHAMBERS, BRIDGE STREET, TUMBARUMBA, ON THURSDAY 27 JULY  
2017 COMMENCING AT 10.00AM**

**PRESENT:** Administrator Paul Sullivan

**IN ATTENDANCE:** Acting Interim General Manager Kay Whitehead, Director Strategy, Community and Development Gus Cox, Director Internal Services Robyn Harvey, Director Assets and Infrastructure Matt Christensen, and Executive Assistant Leanne Elliott

**1. ACKNOWLEDGEMENT OF COUNTRY**

An acknowledgement of the Traditional Custodians of the Land was delivered by Council's Administrator, Paul Sullivan.

**2. APOLOGIES**

Nil

**3. DECLARATIONS OF INTEREST**

Nil

**4. PUBLIC FORUM**

Nil

**5. CONFIRMATION OF MINUTES**

**M94/17 RESOLVED:**

That the Minutes of the Ordinary Council Meeting held on 22 June 2017 be received.

Paul Sullivan

**M95/17 RESOLVED:**

That the Minutes of the Extraordinary Council Meeting held on 29 June 2017 be received.

Paul Sullivan

**5.1 BUSINESS ARISING**

Nil

**6. CORRESPONDENCE/PETITIONS**

Nil

**7. NOTICES OF MOTION/NOTICES OF RESCISSION**

Nil

**8. GOVERNANCE AND FINANCIAL REPORTS****8.1 STATEMENT OF INVESTMENTS AS AT 30 JUNE 2017****M96/17 RESOLVED:**

That Council receive the Statement of Investments as at 30 June 2017.

Paul Sullivan

**8.2 STOCKTAKE REPORT - TUMBARUMBA OFFICE****M97/17 RESOLVED:**

1. That Council note the stocktake report.
2. That the adjustment to correct the discrepancies between the actual stocktake and the inventory ledger from the stocktake, amounting to a variation of \$3,758.22 be made to the inventory and materials ledger.

Paul Sullivan

**8.3 ADOPTION OF COUNCIL POLICIES****M98/17 RESOLVED:**

1. That Council adopt the following policies:

Policy Number	Policy Name
SVC-FIN-PO-019-01	Draft Related Party Disclosure Policy
SVC-HR-PO-010-02	Staff Corporate Uniform Policy

2. That the adopted policies and associated procedures be communicated and implemented in the workplace

Paul Sullivan

**9. MANAGEMENT REPORTS****9.1 EXECUTION OF ACCESS LICENCE – NBN CO. LTD - TALBINGO****M99/17 RESOLVED:**

That Council



1. execute the Access Licence allowing NBN Co. Ltd to access Lot 10 DP848009 and Lot 31 DP847483, for the purpose of using ta road to gain access to a tower to upgrade telecommunications equipment,
2. Apply Council's seal to the relevant documents.

Paul Sullivan

## **9.2 KERB AND GUTTERING CHARGES**

### **M100/17 RESOLVED:**

That Council continue to defer debts of \$11,342 plus GST and add the debts to the land to be recouped upon the sale or further development of the land by the vendor and/or current owner.

Paul Sullivan

## **9.3 GARAGE SALE TRAIL RENEWAL**

### **M101/17 RESOLVED:**

That Council renew its agreement with the Garage Sale Trail for a further three year term at a total cost of \$7,500 plus GST expensed as \$2,500 plus GST per annum.

Paul Sullivan

## **9.4 ROTARY CLUB OF TUMUT - DONATION REQUEST**

### **M102/17 RESOLVED:**

That Council donate \$385.00 as reimbursement for park hire costs associated with the 2016 Carols by Candlelight held in Richmond Park, Tumut.

Paul Sullivan

## **9.5 RIVERGLADE CARAVAN PARK PROPOSED CAPITAL WORKS**

### **M103/17 RESOLVED:**

That Council allocate \$110,000 from the Caravan Park Reserve to fund internal road works and upgrades to the laundry at the Riverglade Caravan Park in Tumut.

Paul Sullivan

**9.6 RELINQUISH TRUST MANAGEMENT OF CROWN LAND RESERVE NO 97764 TO SCOUTS ASSOCIATION****M104/17 RESOLVED:**

That Council:

1. Relinquish its Trust Management of Crown Land Reserve No 97764.
2. Support the application of Riverina Scouts to assume the Trust Management of Crown Land Reserve No 97764.

Paul Sullivan

**9.7 REQUEST FOR PURCHASE OF LAND ADJACENT TO 106 TUMUT STREET, ADELONG****M105/17 RESOLVED:**

That Council advise the applicant that it will seek in principle support from the adjoining landholder and subject to there being no objection received, provide a letter of support for application of Crown Road Closure and Transfer by the Department of Primary Industries – Crown Lands.

Paul Sullivan

**9.8 LOCAL GOVERNMENT ROAD SAFETY PROGRAM (LGRSP) AGREEMENT 2017/18****M106/17 RESOLVED:**

That Council accept the Local Government Road Safety Program funding agreement from Roads and Maritime Services and delegate authority to the General Manager to sign all necessary documentation to execute the agreement.

Paul Sullivan

**9.9 REQUEST FOR ASSISTANCE - GOBRAGANDRA VALLEY RESERVES TRUST - THOMAS BOYD TRACKHEAD****M107/17 RESOLVED:**

That Council provide a donation to the Goobragandra Valley Reserves Trust towards the restoration of the internal roads of the Thomas Boyd Trackhead camp site to a maximum value of \$7,488 on the presentation of invoices of

completed works.

Paul Sullivan

**9.10 REZONING OF LAND AT GILMORE FROM RU3 FORESTRY AND RU1 PRIMARY PRODUCTION TO IN1 GENERAL INDUSTRY – TUMUT LEP 2012 (AMENDMENT NO.5)**

**M108/17 RESOLVED:**

That pursuant to section 55 of the Environmental Planning and Assessment Act 1979, Council prepare a Planning Proposal to:

1. Rezone Lot 100 DP 1040583, Lot 5 DP 1178042 and Lots 1, 2 and 3 DP 1042001 from RU1 and RU3 to IN1; and
2. Rezone those parts of Lot 1 DP 197308, Lot 3 DP 1041444 and Lots 61, 62, 94 and 140 DP 757252 that are not subject to significant environmental or physical constraints from RU1 to IN1.

Paul Sullivan

**10. MINUTES OF COMMITTEE MEETINGS**

**10.1 MINUTES OF THE YOUTH COUNCIL COMMITTEE MEETING HELD ON WEDNESDAY 7 JUNE 2017**

**M109/17 RESOLVED:**

That the Minutes of the Youth Council Committee meeting held on 7 June 2017 be received and the following recommendation contained therein be adopted:

New Youth Council Membership

RECOMMENDATION:

That Council accept the nomination of Teagan Fava and accept her as a member of the Tumut Youth Council Committee.

Paul Sullivan

**10.2 MINUTES OF THE SPORTS COMMITTEE MEETING HELD ON TUESDAY 4 JULY 2017**

**M110/17 RESOLVED:**

That the Minutes of the Sports Committee meeting held on 4 July 2017 be received and the following recommendation contained therein be adopted:

Southern Sports Academy Funding assistance request

**RECOMMENDATION:**

That Council allocate \$500 from the Local Athletes Fund to the Southern Sports Academy for nine local athletes currently attending.

Paul Sullivan

**11. COMMITTEE OF THE WHOLE**

**M111/17 RESOLVED:**

That Council move into Committee of the Whole to consider the matters listed in the confidential section of the agenda (Committee of the Whole) in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

- 11.1 SALE OF LOT 39 SNOW VIEW ESTATE TUMBARUMBA  
*Item 11.1 is confidential under the Local Government Act 1993 Section 10A 2 (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*
- 11.2 REQUEST FOR REDUCTION IN WATER ACCOUNT – METER 3K220000041290  
*Item 11.2 is confidential under the Local Government Act 1993 Section 10A 2 (b) as it relates to discussion in relation to the personal hardship of a resident or ratepayer and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Paul Sullivan

At this stage, the time being 10.20am, Council went into Committee of the Whole.

**M112/17 RESOLVED:**

That at this stage, the time being 10.24am, Council returned to Open Council.

Paul Sullivan

**M113/17 RESOLVED:**

That the General Manager's report on the resolutions made while in Committee of the Whole meeting be adopted.

Paul Sullivan

**11.1 SALE OF LOT 39 SNOW VIEW ESTATE TUMBARUMBA**

**M114/17 RESOLVED:**

That Council make a counter offer of \$40,400 for Lot 39 Snow View Estate Tumbarumba.

Paul Sullivan

**11.2 REQUEST FOR REDUCTION IN WATER ACCOUNT – METER  
3K220000041290**

**M115/17 RESOLVED:**

That Council reduce the water account for meter 3K22000004129 for the May 2016 to February 2017 period to \$14,515.20.

Paul Sullivan

There being no further business to discuss, the meeting closed at 10.26am.

**THE MINUTES OF THE COUNCIL MEETING HELD IN THEBATLOW RSL, 6 MAYDAY ROAD, BATLOW, ON WEDNESDAY 9 AUGUST 2017 COMMENCING AT 2.10pm**

**PRESENT:** Administrator Paul Sullivan

**IN ATTENDANCE:** Acting Interim General Manager Kay Whitehead, Director Strategy, Community and Development Gus Cox, Director Assets and Infrastructure Matt Chistensen, Director Internal Services Robyn Harvey and Administrator's Assistant Amanda Hobson

**DEFINING THE COUNCIL CHAMBERS AREA**

**M116/17 RESOLVED:**

That the building known as the Batlow RSL be determined to be the Council Chambers, under the meaning of the Local Government Act 1993, for this Extraordinary Meeting of Snowy Valleys Council and the meeting of Council in Committee of the Whole.

Paul Sullivan

**1. ACKNOWLEDGEMENT OF COUNTRY**

An acknowledgement of the Traditional Custodians of the land was delivered by Council's Administrator, Paul Sullivan.

**2. APOLOGIES**

Nil

**3. DECLARATIONS OF INTEREST**

Nil

**4. ADMISSION OF LATE REPORTS**

Nil

**5. ADMINISTRATOR MINUTE**

**5.1 RECRUITMENT OF GENERAL MANAGER**

**M117/17 RESOLVED:**

That a recruitment process for the General Manager of Snowy Valleys Council commence during August 2017, with the newly elected Council to determine the selection and appointment process at its first meeting to be held in September 2017.

Paul Sullivan

## **5.2 TERMINATION OF APPOINTMENT OF ACTING INTERIM GENERAL MANAGER KAY WHITEHEAD**

### **M118/17 RESOLVED:**

1. That Kay Whitehead's temporary appointment as the Acting Interim General Manager is to cease upon the appointment of a replacement Acting General Manager effective from a date to be determined by the Administrator, but no later than 8 September 2017.
2. In light of Ms Whitehead's permanent position as Deputy General Manager being made redundant following the recent organisational restructure, Ms Whitehead will cease her employment with Council effective from her final day as Acting Interim General Manager.
3. Ms Whitehead will receive a termination payment in reliance upon clauses 10.3.5 and 11.3 of the Standard Contract of Employment to be calculated from her final day of employment.
4. The Administrator is to publish a press release recognising the significant long term service of Ms Whitehead to Tumbarumba Shire and, more recently, Snowy Valleys Council.

Paul Sullivan

## **6. GOVERNANCE AND FINANCIAL REPORTS**

### **6.1 UNCOMPLETED WORKS 2016-2017**

#### **M119/17 RESOLVED:**

1. That Council note the list of projects transferred to reserve.
2. That the transfers to Uncompleted Reserve, Capital Works Reserve, Plant Replacement Reserve, Water and Sewer reserves totalling \$6,818,015 be carried forward and endorsed for expenditure in 2017/2018.

Paul Sullivan

## **7. MANAGEMENT REPORTS**

### **7.1 REQUEST FOR SPONSORSHIP**

#### **M120/17 RESOLVED:**

That Council approve the request from Upper Murray Challenge event organisers for \$1,200 cash sponsorship and in-kind support for the 2017 event.

Paul Sullivan

## **7.2 PROPOSED CROWN ROAD CLOSURE**

### **M121/17 RESOLVED:**

That Council not support the closure of public roads outlined in Cluster 583976.

Paul Sullivan

## **8. MINUTES OF COMMITTEE MEETINGS**

### **8.1 MINUTES OF THE BUILDING COMMITTEE MEETING HELD ON THURSDAY 22 JUNE 2017**

#### **M122/17 RESOLVED:**

That the Minutes of the Building Committee meeting held on 22 June 2017 be received and the following recommendations contained therein be adopted:

#### **4.1 Depot Upgrade**

##### **RECOMMENDATION:**

That Council endorse the additional funding of \$75,000 for the Depot upgrade to enable the project to be finalised.

#### **4.2 Khancoban Rose Garden**

##### **RECOMMENDATION:**

That the following amendments be made to the Landscape Specification document and then proceed to Tender:

1.7 Access to Site and Storage - SVC is to advise where on site stock piling can occur.

2.2.4 Relocation of Existing Roses – the Director Engineering Services to ascertain if there are any ashes located within the rose garden memorial site.



- 5.5 Signage – to be the responsibility of SVC. Should contain history, species. Signage will not be part of the Tender.

#### 4.3 Khancoban Swimming Pool Upgrade

##### RECOMMENDATION:

That an additional \$20,000 be allocated from the general fund towards upgrading of the toddlers pool at Khancoban at a total estimated cost of \$85,000 with the remainder (\$65,000) to be funded from savings in the redevelopment of the main pool and from funds held in Khancoban community reserves.

#### 4.5 Tumbarumba Creek Caravan Park Upgrade

##### RECOMMENDATION:

1. That the workers accommodation be located on the northern side of the Tumbarumba Creek on the existing mod football field, subject the mod field being included in the redevelopment of the showground oval.
2. That the Director Environmental Services provide a detailed budget report for consideration to the next Building Committee meeting.
3. That the Hyne Community Trust be flagged as a possible source for additional funding.

Paul Sullivan

The following reports were originally placed in Committee of the Whole however were moved into Open Council for consideration.

## 9.1 STRONGER COMMUNITIES FUNDING

### M123/17 RESOLVED:

That Council endorse \$8.8 million of funds for projects that build more vibrant, sustainable and inclusive local communities through the Snowy Valleys Council Stronger Communities Major Infrastructure Fund. These projects are listed below:

- a. Brindabella Road Upgrade: \$308,000
- b. Tumut Indoor Swim Centre and Community 'Hub': \$1,008,000
- c. Adelong Connected Creek and Caravan Park: \$782,000

- d. Batlow Beautification and Masterplan: \$1,763,000
- e. Tumbarumba Creekscape and Sporting Facilities: \$1,545,000
- f. Tumut CBD Amenity and Sporting Facilities: \$2,271,000
- g. Brungle Picnic Area: \$5,000
- h. Jingellic Multi-Use Track: \$35,000
- i. Khancoban Streetscape and General Store: \$594,000
- j. Rosewood Beautification and Play Area: \$346,000
- k. Talbingo Beautification and Play Area: \$200,000
- l. Tooma Amenity: \$80,000

Paul Sullivan

## **9.2 COMMUNITY INFRASTRUCTURE GRANT FUNDING OPPORTUNITIES**

### **M124/17 RESOLVED:**

1. That Council endorse the following projects in priority order for funding applications under the Stronger Country Communities program:
  - a) New Batlow Library;
  - b) Tumut Bull Paddock playing fields upgrade;
  - c) Tumbarumba pump track and playground extension.
2. That Council endorses the following projects for funding applications under other elements of the NSW Regional Growth Fund or other grant programs, where the projects meet the eligibility guidelines:
  - Installation of solar heating at Tumbarumba and Tumut pools;
  - Replacement of toddler pool at Tumbarumba in partnership with Tumbarumba Swimming Club;
  - Tumut indoor swim centre and 'community 'hub'';
  - Tumut multi-purpose basketball and netball sporting complex;
  - Adelong Theatre upgrade;
  - Batlow street-scape upgrade;
  - Tumbarumba AFL/Cricket/Athletics oval drainage and resurfacing.
  - Enhancement of Adelong Falls site as a tourist attraction;
  - Adelong Showground redevelopment;

- Tumut industrial estate;
- Tumut indoor swimming community 'hub';
- Adelong Creek bank stabilisation;
- Jingellic beautification;
- Talbingo walking track.

Paul Sullivan

## **9. COMMITTEE OF THE WHOLE**

### **M125/17 RESOLVED:**

That Council move into Committee of the Whole to consider the matters listed in the confidential section of the agenda (Committee of the Whole) in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

#### **9.3 ACQUISITION OF LAND**

*Item 9.3 is confidential under the Local Government Act 1993 Section 10A 2 (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Paul Sullivan

At this stage, the time being 2.23pm Council went into Committee of the Whole.

### **M126/17 RESOLVED:**

That at this stage, the time being 2.27pm, Council returned to Open Council.

Paul Sullivan

### **M127/17 RESOLVED:**

That the General Manager's report on the resolutions made while in Committee of the Whole meeting be adopted.

Paul Sullivan

## **9.3 ACQUISITION OF LAND**

**M128/17 RESOLVED:**

1. That Council authorise the Interim General Manager or delegate to commence private negotiations with the owners of Part Lot 22 DP1097085; and Part Lot 2 DP222218 Wynyard Street Tumut, to purchase that land by private agreement.
2. In the event that no binding agreement has been entered into by August 31, 2017 for the purchase by Council of Part Lot 22 DP1097085; and Part Lot 2 DP222218 Wynyard Street Tumut, (collectively the Acquisition Land), Council resolves to:
  - a) Compulsorily acquire any part of the Acquisition Land which is not the subject of a binding agreement for purchase; and
  - b) Make an application (whether before or after August 31 2017) to the Minister for Local Government the Compulsory Acquisition (Just Terms) Compensation Act 1991 to compulsorily acquire any parts of the Acquisition Land which is not the subject of a binding agreement for purchase.
3. Council authorise the Interim General Manager (or delegate) to write to the Minister for Local Government and the Chief Executive of the Office of Local Government to advise of Council's intention to compulsorily acquire all or part of the Acquisition Land in the event that no binding agreement to purchase any property forming part of the Acquisition Land is entered into on or before August 31, 2017.
4. Council authorise the Interim General Manager (or her delegate) to undertake such work as is necessary to obtain the required approvals or agreements from relevant State or Crown Authorities to compulsorily acquire all or parts of the Acquisition Land.
5. Council delegate any administrative or incidental functions to the Interim General Manager (or delegate) in order to implement the above resolutions
6. Council acknowledge for the avoidance of doubt, that nothing in this resolution prevents Council continuing negotiations with the proprietors of all or parts of the Acquisition Land after
  - a) August 31, 2017; or
  - b) An application has been made to the Minister for Local Government and the Governor pursuant to Part 12 for the compulsory acquisition of all or parts of the Acquisition Land.

Paul Sullivan

There being no further business to discuss, the meeting closed at 2.30pm.

**8. GOVERNANCE AND FINANCIAL REPORTS**

## 8.1 ADMINISTRATOR END OF TERM REPORT

Author: PAUL SULLIVAN

Responsible Manager: PAUL SULLIVAN

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Purpose of Report:

To provide an update on the progress of the formation of Snowy Valleys Council under the period of Administration.

**Recommendation:**

That the Administrator's End of Term Report be received and noted.

Report:

The Administrator's End of Term Report has been developed to advise the Office of Local Government, the community and the incoming Council of the progress made on the formation of Snowy Valleys Council since proclamation on 12 May 2016 until the commencement of caretaker mode on 11 August 2017.

Options

Nil

Budget Implications:

Nil

Legal/Statutory Implications:

Nil

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

- 1 Administrator's End of Term Report - to be tabled at the meeting [↓](#)

## 8. GOVERNANCE AND FINANCIAL REPORTS

### 8.2 STATEMENT OF INVESTMENTS AS AT 31 JULY 2017

Author: TANYA WILESMITH

Responsible Manager: ROBYN HARVEY

#### Purpose of Report:

Following is the Statement of Investments held as at 31 July 2017. The investments listed have been made in accordance with the Local Government Act (1993), the regulations and Council's policy.

#### Recommendation:

**That Council receive the Statement of Investments as at 31 July 2017.**

#### Report:

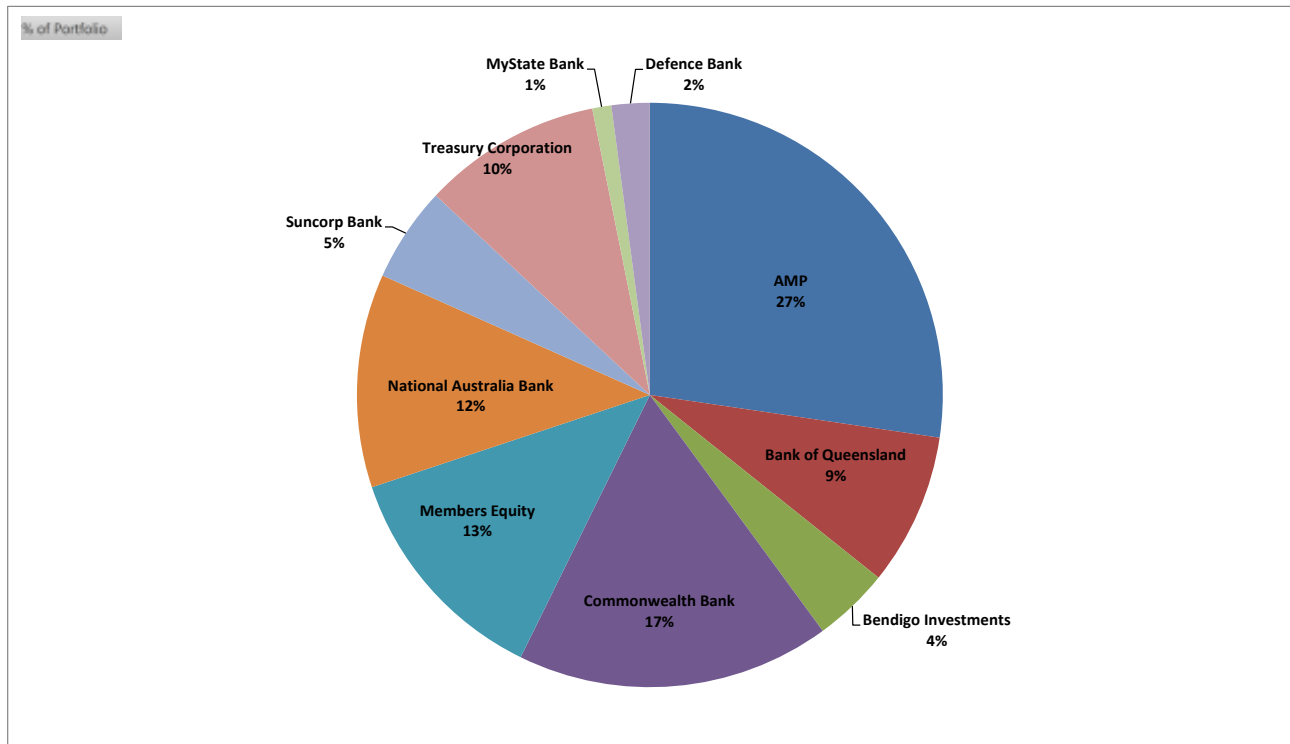
In accordance with Clause 212 of the Local Government (General) Regulation 2005, a monthly report is required to be submitted to Council detailing all investments of Council.

Cash & 11am at call Accounts	Branch	Balance Invested \$	Investment Date	Interest Rate%	% of Total Portfolio	% of Category	Rating
Treasury Corporation	SCF - CF	511,736	At Call	1.40%	1.1%	3.4%	A-1+
Commonwealth Bank	IWD	2,815,697	IWD Gen	1.40%	5.9%	18.8%	A-1+
Commonwealth Bank	IWD	1,490,965	IWD BSA	2.05%	3.1%	9.9%	A-1+
Commonwealth Bank	IWD	1,194	IWD BOS	1.50%	0.0%	0.0%	A-1+
AMP	IWD	2,000,000	At Call	2.20%	4.2%	13.3%	A-1+
National Australia Bank	Tumbarumba	3,717,829	W/Acct		7.8%	24.8%	A-1+
Treasury Corporation	SCF - SCF	1,024,844	At Call	2.20%	2.2%	6.8%	A-1+
Commonwealth Bank	Tumut	1,584,667	W/Acct	1.40%	3.3%	10.6%	A-1+
Commonwealth Bank	IF- 3 & 4	416,098	At Call (BOS)	1.50%	0.9%	2.8%	A-1+
Commonwealth Bank	SCF-6	895,438	At Call (BOS)	1.50%	1.9%	6.0%	A-1+
Commonwealth Bank	Tumut	530,339	At Call (BOS)	1.50%	1.1%	3.5%	A-1+
<b>Sub Total Cash &amp; Call Accounts</b>		<b>14,988,808</b>			<b>31.5%</b>	<b>100.0%</b>	

Term Deposits & Commercial Bills	Branch	Balance Invested \$	Investment Date	Interest Rate%	Maturity Date	% of Portfolio	% of Category	Rating
Bank of Queensland	IF-1	2,000,000	1/07/17	2.80%	22/11/17	4.2%	6.1%	A-1
AMP	IF-2	1,000,000	17/07/2017	2.70%	15/01/2018	2.1%	3.1%	A-1+
Bendigo Investments	SCF-1	1,000,000	12/07/2017	2.75%	12/07/2018	2.1%	3.1%	A-2
Bendigo Investments	SCF-2	1,000,000	12/07/2017	2.75%	12/07/2018	2.1%	3.1%	A-2
Members Equity	SCF-3	1,000,000	27/02/2017	2.70%	24/11/2017	2.1%	3.1%	A-2
Suncorp Bank	SCF-4	2,500,000	19/04/2017	2.60%	18/04/2018	5.3%	7.7%	A-1+
AMP	SCF-5	1,000,000	20/07/2017	2.80%	20/04/2017	2.1%	3.1%	A-1+
Treasury Corporation	Tumut	1,556,126	30/09/2016	1.15%	At Call MT	3.3%	4.8%	A-1+
Treasury Corporation	Tumut	1,608,126	30/09/2016	1.95%	At Call LT	3.4%	4.9%	A-1+
AMP	IWD	2,000,000	5/04/17	2.95%	9/01/18	4.2%	6.1%	A-1+
Members Equity	IWD	2,500,000	29/06/17	2.95%	9/01/18	5.3%	7.7%	A-2
Bank of Queensland	Tumbarumba	1,000,000	8/03/17	2.65%	8/12/17	2.1%	3.1%	A-1
AMP	Tumbarumba	750,000	28/02/17	2.75%	28/08/17	1.6%	2.3%	A-1+
AMP	Tumbarumba	500,000	26/09/16	2.75%	26/09/17	1.1%	1.5%	A-1+
National Australia Bank	Tumbarumba	750,000	4/04/17	2.61%	4/10/17	1.6%	2.3%	A-1
MyState Bank	Tumbarumba	500,000	27/02/2017	2.75%	24/11/2017	1.1%	1.5%	A-2
AMP	Tumbarumba	750,000	24/05/17	2.60%	24/05/18	1.6%	2.3%	A-1+
AMP	Tumbarumba	750,000	29/09/16	2.75%	29/09/17	1.6%	2.3%	A-2
National Australia Bank	Tumbarumba	750,000	21/11/16	2.80%	20/09/17	1.6%	2.3%	A-2
AMP	Tumbarumba	750,000	17/03/2017	2.75%	12/12/2017	1.6%	2.3%	A-1+
Bank of Queensland	Tumbarumba	500,000	31/03/2017	2.65%	30/09/2017	1.1%	1.5%	A-1+
AMP	Tumbarumba	500,000	3/04/2017	2.75%	3/10/2017	1.1%	1.5%	A-1+
AMP	Tumut	1,000,000	23/03/17	2.95%	18/12/17	2.1%	3.1%	A-1+
Bank of Queensland	Tumut	500,000	1/07/17	2.65%	8/03/18	1.1%	1.5%	A-1
Defence Bank	Tumut	1,000,000	13/12/16	2.95%	13/12/17	2.1%	3.1%	A-2
Members Equity	Tumut	1,000,000	3/03/17	2.65%	28/11/17	2.1%	3.1%	A-2
AMP	Tumut	2,000,000	19/09/16	2.75%	19/09/17	4.2%	6.1%	A-1+
Members Equity	Tumut	1,500,000	18/07/17	2.65%	15/07/18	3.2%	4.6%	A-2
National Australia Bank	Tumut - TDCT	401,178	28/06/17	2.53%	27/06/18	0.8%	1.2%	A-1+
Sub Total Term Deposits & Bills		32,065,430		2.66%		67.4%	98.5%	
Floating Rate Notes	Branch	Balance Invested \$	Investment Date	Interest Rate%	Maturity Date	% of Portfolio	% of Category	
Commonwealth Bank	Tumbarumba	500,000	1/08/15	2.35%	1/08/18	1.1%	1.5%	A-1+
Sub Total Term Deposits & Bills		500,000		2.35%		1.1%	1.5%	
Total Cash & Invested Funds		47,554,238		2.65%		100%	100%	



Council's investments and cash on hand are invested with the following institutions.



During the month of July, the following investment transactions occurred.

- Bank of Queensland investment of \$2 million, was reinvested for a further 4 months @ 2.80%.
- AMP investment of \$1 million, was reinvested for a further 6 months @ 2.70%.
- Bendigo Bank investment of \$1 million, was reinvested for a further 12 months @ 2.75%.
- AMP investment of \$1 million, was reinvested for a further 9 months @ 2.80%.
- Bendigo Bank investment of \$1 million, was reinvested for a further 12 months @ 2.75%.
- Members Equity investment of \$1.5 million, was reinvested for a further 12 months @ 2.65%.
- Bank of Queensland new invest of \$500,000 for 8 months @ 2.65%.

It is hereby certified that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and the regulations thereunder, and in accordance with the Snowy Valleys Council Investment Policy.

### Reserve Listing

Reserve balances as shown below for both Tumbarumba and Tumut.

## Snowy Valleys – Tumbarumba Reserve Balances

<b>RESERVE FUNDS</b>	<b>Balance</b>
<b>Externally Restricted Reserves</b>	
Water Fund	\$1,126,979
Sewer Fund	\$2,576,229
Domestic Waste	\$434,282
Urban Stormwater	\$157,195
Unexpended Specific Purpose Grants	\$906,547
Tumbarumba Retirement Village	\$405,272
<b>Balance Externally Restricted</b>	<b>\$5,606,504</b>
<b>Internally Restricted Reserves</b>	
Plant Replacement	\$745,017
Capital Projects	\$2,888,830
Employees Leave Entitlements	\$400,000
Quarry Reserves	\$706,261
Community Services	\$405,352
Office Equipment Replacement	\$17,114
Private Works Contingency	\$400,000
Uncompleted Works	\$134,453
Other Minor Reserves	\$193,223
Unrestricted Funds	\$221,075
<b>Balance Internally Restricted</b>	<b>\$6,111,325</b>
<b>Total Reserve Funds</b>	<b>\$11,717,829</b>

**Snowy Valleys – Tumut Reserve Balances**

<b>RESERVE FUNDS</b>	<b>Balance</b>
<b>Externally Restricted Reserves</b>	
Water Fund	2,188,758
Sewer Fund	2,444,937
Domestic Waste	1,495,908
Developer Contributions	2,958,295
Unexpended Specific Purpose Grants	71,222
Stronger Communities Fund	8,932,018
Implementation Fund	3,416,098
<b>Balance Externally Restricted</b>	<b>21,507,236</b>
<b>Internally Restricted Reserves</b>	
Aboriginal Br. Reserve	44,646
Adelong Showground	10,000
Aerodrome Obstacle Lighting	60,000
Airfield General	61,707
Airfield Reseals	60,000
Asset Renewal Reserve	88,200
Batlow Literary Institute	57,091
Bridge Maintenance	57,261
Caravan Park	139,183
Carpark Improvements	95,165
Capital Projects	3,090,828
Dividend Reserve	538,906
Election Reserve	71,507
Emergency Services	86,271
Employee Leave Entitlement Reserve	2,067,041
Gravel Pits Reserve	202,594
Hazard Reduction	52,568
Insurance (Risk Management)	123,755
Legal	105,000
Open Space Strategy Reserve	106,800
Packards Pit	40,076
Plant Dividend	463,581
Playground Strategy Reserve	77,241
Project Development Reserve	24,570
Public Amenities	114,896
Saleyards	37,559
Scholarships	6,448
Security Deposits	8,705
Shire Signage	84,497
Swimming Pools Reserve	311,771

SWS Business Development Reserve	162,764
SWS Community Development Reserve	-
SWS Contingencies Reserve	675,851
SWS FBT Liability Reserve	107,172
SWS Plant Replacement Reserve	1,360,660
SWS Vehicle Replacement Reserve	626,863
TSC Vehicle Replacement Reserve	249,209
Talbingo Town Improvement	123,563
Telecentre	31,549
Television Services	71,359
Telstra Tower	18,089
Tree Management	39,000
Trust Reserves	247,577
Visy Emergency Works	27,065
Unrestricted Funds	2,300,584
<b>Balance Internally Restricted</b>	<b>14,329,172</b>
<b>Total Reserve Funds</b>	<b>35,836,409</b>

Options

Nil

Budget Implications:

Nil

Legal/Statutory Implications:

Clause 212 of the Local Government (General) Regulations 2005.

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

Nil

Attachments

Nil

**8. GOVERNANCE AND FINANCIAL REPORTS**

## 8.3 SECOND BI-ANNUAL REVIEW OF OPERATIONAL PLANS 2016-2017

Author: ROBYN HARVEY

Responsible Manager: KAY WHITEHEAD

**Purpose of Report:**

To advise Council of outcomes achieved against the Snowy Valleys Council Operational Plan 2016-17.

**Recommendation:**

**That the Second Bi-Annual Reviews of the Snowy Valleys Council Operational Plan 2016-17 be adopted.**

**Report:**

Section 404 of the Local Government Act 1993 states the General Manager must provide a report to Council on its progress with respect to the activities detailed in its Delivery Program at least every six months.

The second bi-annual review of the 2016-2017 Operational Plan covering the period 1<sup>st</sup> January 2017 to 30 June 2017.

The 2017-2018 Operational Plans have been integrated to enable a single review process under Snowy Valleys Council to occur. For the 2016-2017 year reports remain in their previous format.

**Highlights – Tumbarumba site**

In the 2016/17 year Council has successfully commenced and/or completed 270 of 310 actions equating to 87% of all actions for the year.

40 actions are not progressing as they are either not due to start, have been rolled over into 2017/18 or are awaiting budget allocations in 2018-2019.

**Highlights – Tumut site**

In the 2016/17 year Council has successfully commenced and/or completed 171 of 195 actions equating to 88% of all actions for the year.

21 actions are not progressing and 3 are not due to start mainly due to merger workloads and have been rolled over into 2017/18 or are awaiting budget allocations in 2018-2019.

**Options**

Nil

Budget Implications:

The budget impacts are managed within Council quarterly budget review reporting procedures

Legal/Statutory Implications:

Nil

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

- 1 Tumut – 2nd Annual Review of the Operational Plan 2016-17 (under separate cover) [⇒](#)
- 2 Tumbarumba – 2nd Annual Review of the Operational Plan 2016-17 (under separate cover) [⇒](#)

## 8. GOVERNANCE AND FINANCIAL REPORTS

### 8.4 ADOPTION OF COUNCIL POLICIES

Author: SHIRLEY WILLIAMS

Responsible Manager: ROBYN HARVEY

#### Purpose of Report:

Policies and procedures are essential to ensure legal, fair and consistent decision making across Council. They support Council in achieving its corporate objectives and provide a critical guide for staff and other stakeholders. In the absence of effective policies and procedures there is a greater risk of inconsistency, confusion and inefficiency.

The policy review committee has reviewed the following policies and now present them to Council for consideration and adoption.

#### **Recommendation:**

1. **That Council give public notice of the intention to adopt the policies listed below (with the exception of the Draft Interaction between Councillors and Staff Policy) and place the documents on display for a 28 day period.**
2. **That Council give consideration to all submissions received at the conclusion of the 28 day period and adopt the policies.**
3. **That the adopted policies be communicated to, and a copy provided to all elected members. The requirements of these policies will be implemented into workplace procedure.**
4. **That the adopted policy and associated procedure be communicated and implemented in the workplace**

<b>Policy Number</b>	<b>Policy Name</b>
<b>SVC-CLR-PO-002-02</b>	<b>Payment of Expenses and provision of facilities to Mayor and Councillors</b>
<b>SVC-EXE-STM-021-01</b>	<b>Statement of Business Ethics</b>
<b>SVC-EXE-M-023-01</b>	<b>Draft Code of Meeting practice</b>
<b>SVC-EXE-PO-022-01</b>	<b>Draft Public Interaction and Meeting Disclosure Policy</b>
<b>SVC -EXE-PO-020-01</b>	<b>Draft Interaction between Councillors and Staff Policy</b>

#### Report:

Policies are statements of intent by which an organisation expresses its expectations, sets parameters for the use of its resources and manages its operations to attain goals and objectives. Policies address the need for predictability and consistency in all aspects of the organisation.

Policies often require procedures to support their implementation; these may be seen as rules which prescribe expectations, define pathways and facilitate adherence. When

policies are absent or inadequate, councils often fall back upon precedent or past practice, which at least offer some reliability, but may not be consistent with Council's current objectives.

Policies are also fundamental to routine and on-going management of the organisation because they provide the foundations and rationale for routine decision making. Policies cannot cover every circumstance; the need for decisions outside policy will still exist.

The policies attached form a critical part of the on boarding of newly elected councillors. They provided critical information, support and guidance that councillors will need to fulfil their role.

#### Option

1. Council may adopt the policies as presented. or
2. May opt to amend the proposed policy , or
3. May opt not to adopt any of the policy presented at this time.

#### Budget Implications:

Following adoption of any of these documents, Council will incur implementation and monitoring costs, and ongoing training costs.

#### Legal/Statutory Implications:

Nil

#### Risk Management - Business Risk:

There is potential for Council to suffer financial loss if effective policy and procedure is not implemented

#### Risk Management - WHS and Public Risk:

Nil

#### Council Seal:

Nil

#### Attachments

- 1 Draft Councillor expenses and facilities policy (under separate cover) ⇨
- 2 Draft Statement of Business Ethics policy (under separate cover) ⇨
- 3 Draft Code of Meeting Practice (under separate cover) ⇨
- 4 Draft Public Interaction and Meeting Disclosure Policy (under separate cover) ⇨
- 5 Draft Interaction between Councillors and Staff policy (under separate cover) ⇨



**9. MANAGEMENT REPORTS****9.1 SNOWY VALLEYS COUNCIL COMMUNITY ENGAGEMENT FRAMEWORK**

Author: SHELLEY JONES

Responsible Manager: GUS COX

Purpose of Report:

This report proposes the adoption of the draft Snowy Valleys Council (SVC) Community Engagement Framework, including the proposed Action Plan for implementation.

The SVC Community Engagement Framework aims to provide a policy, strategy and implementation plan to support the establishment of a standard organisational-wide approach to community engagement across Council.

The adoption of the Community Engagement Framework will represent a significant change to the traditional ways in which Snowy Valleys Council has undertaken engagement with its communities.

Recommendation:

**That Council adopt the Snowy Valleys Council Community Engagement Framework and commit the required resources to support the implementation of the framework, as detailed in the action plan.**

Report:

The rationale for the establishment of an organisational Community Engagement Framework is multifaceted.

All merged councils are required to prepare and implement a Community Engagement Framework before the new council is elected.

Currently there are no Council guidelines for Snowy Valleys Council that supports the provision of community engagement activities.

Every Councillor and Council staff member will be required to engage and consult with the community. The term 'community' can be an individual resident, a visitor, stakeholder, creditor or customer. An agreed organisational standard for community engagement activities will help deliver consistency and quality.

The requirement for a Community Engagement Framework is driven by the unprecedented focus on the development of genuine community consultative methods. This will promote community input and participation in the visioning and planning of projects and initiatives for the Snowy Valleys Council.

Due to the comprehensive range of services delivered by Council there are at times incidences of consultation 'duplication'. The Framework aims to coordinate engagement

activities and reduce engagement 'fatigue' and 'silo' orientated consultation through coordination and standardisation of engagement practice.

There is currently no central point for sourcing information about historical, existing or emerging engagement processes undertaken by Council.

There is no coordinated support, coaching or training available to Council staff members required to undertake community engagement.

The existing level of resources expended on community engagement is not collected, analysed or known.

The Framework will deliver an accurate account of Council's commitment to engagement activities, the outcomes and provide a mechanism to report on progress to Council.

### Consultation and Communication

The draft Community Engagement Framework has been presented to the community through a period of public exhibition for a period of 28 days. The community has been invited to provide feedback through the local newspaper, community radio and various social media platforms.

The draft framework was also sent to the various progress and development associations for review and comment.

The period of public exhibition ended on 20 July 2017. At the time of writing, no submissions or comments had been received.

### Options

1. Council adoption of the Community Engagement Framework
2. Council not proceed with the adoption of the Community Engagement Framework and continue with its existing methods of engagement.

### Budget Implications:

The financial impact of implementing this Framework is to be factored into current and future project planning and operational budgets.

It is envisaged that the new position of Strategy and Engagement Officer within the Strategy and Place Division will provide the support and advice required to improve Council's performance in engaging with the community and drive the implementation of the Community Engagement Framework.

### Legal/Statutory Implications:

*Local Government Act 1993* contains provision to ensure that community input is a part of the decision making process of councils.

### Risk Management - Business Risk:

Nil

### Risk Management - WHS and Public Risk:

Nil

### Council Seal:

No

Attachments

- 1 Draft Community Engagement Policy (under separate cover) [⇒](#)
- 2 Draft Community Engagement Strategy (under separate cover) [⇒](#)
- 3 Draft Community Engagement Action Plan (under separate cover) [⇒](#)

**9. MANAGEMENT REPORTS**

9.2 LOCAL HERITAGE GRANTS 2017/18

Author: CRAIG PERRIN

Responsible Manager: GUS COX

Purpose of Report:

To recommend that Council allocate 2017/18 Local Heritage Grants.

Recommendation:**1. That Local Heritage Grants for 2017/18 be awarded as follows:**

- \$2,000 – Henry Bingham Gravesite – 74A Gocup Farms Rd, Gocup
- \$4,000 – Residence – 33 Neill St, Adelong
- \$1,500 – Tumut Museum – 63 Capper St, Tumut
- \$6,000 – Elm Cottage – 1730 Tumbarumba Rd, Rosewood

**2. That Council reimburse from the Gifts & Donations Fund, Development Application (DA), Construction Certificate (CC) and associated Council fees for Local Heritage Grant projects requiring approvals. The fees are to be reimbursed when the projects have been completed and final reports received.****3. As a matter of policy:**

- If any of the successful Local Heritage Grant applicants decline the offer of financial assistance, then the assessment panel be given the authority to re-allocate the funds to other applicants, and
- Council roll over to the following year any unspent Local Heritage Grant funds.

Report:

The Local Heritage Grant Program provides funding to encourage the conservation of heritage items within the local government area. Applicants are required to provide at least matching finance. Projects can include structural work through to repairs, maintenance and painting. This will be the first year this program has been available to the residents of the former Tumbarumba Shire area.

Projects must be completed by the end of April 2018. Payment of grants will not be made until the projects have been completed and final reports received.

An assessment panel reviewed the applications on Wednesday 9<sup>th</sup> August 2017.

Options

1. Allocate the funding as per report
2. Reallocate the funding.
3. Not allocate the funding

Budget Implications:

It is proposed to allocate \$13,500 to grant projects. The 2017/18 budget is \$18,000 (\$12,000 allocated by Council with a \$6,000 grant funding from the Heritage Council of NSW). The surplus \$4,500 will roll over into next year's grant projects. Estimated impact on the Gifts and Donations budget from reimbursing various application fees is expected to be nil.

Legal/Statutory Implications:

Any grant funding is issued on the proviso that development consent, if required, will be obtained prior to works commencing.

Risk Management - Business Risk:

Not applicable

Risk Management - WHS and Public Risk:

Not applicable

Council Seal:

No

Attachments

- 1 Local Heritage Grant Applications - 2017/18 [↓](#)

**Local Heritage Grant Applications - 2017/18 (available funds = \$18,000)**

Asses No.	Property Address	Applicant	Conservation Works	A heritage item or an item included in a heritage conservation area	Total \$ Estimate Value of Project	\$ Amount sought	Recommended \$ Grant	DA Required Yes/No
1	74A Gocup Farms Road Gocup NSW 2720	Ian Fiegg 0427 850 162	Memorial renovation/repair works to the grave of the late Henry Bingham	nil	\$3,201.20	\$2,046.00	\$2,000.00	No
2	33 Neil Street Adelong NSW 2729	Stephen Radford 0400 351 359	Renovation works - new fascia, guttering	Yes - I16 Schedule 5 Tumut LEP 2012	\$8,125.70	\$4,075.00	\$4,000.00	No - Exceptions under Clause 5.10 of the LEP
3	Tumut Museum - 63 Capper Street, Tumut (Lot7300 DP1137821)	Tumut Historical Society - Marcia Commins 02 69472 871	To replace the window glass of the Miles Franklin room with tinted double glazed glass to reduce the effects of heat and light on displays.	nil	\$4,100.00	\$2,000.00	\$1,500.00	No
4	Elm Cottage (Circa 1887) 1730 Tumberumba Road Rosewood NSW 2852 (Lot 1 DP 1044043)	George and Judy Szymoniczek 02 69488 386	cleaning and preparation works in order to replace or reset missing or loose stones and sills + sealing doors & window frames.	Yes - I1 Schedule 5 Tumberumba LEP 2010	\$11,839.00	\$5,000.00	\$6,000.00	No - Exceptions under Clause 5.10 of the LEP
					<b>\$27,265.90</b>	<b>\$13,121.00</b>	<b>\$13,500.00</b>	

**9. MANAGEMENT REPORTS**

9.3 DEVELOPMENT APPLICATION - (DA19/17) INSTALLATION OF RELOCATEABLE BUILDING FOR BEFORE AND AFTER SCHOOL CARE (TUMBOOSH)

Author: MARK KIRTON

Responsible GUS COX  
Manager:

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**Purpose of Report:**

A Development Application (DA 19/17) has been lodged by Council for the installation of a relocatable building for Tumboosh (before & after school care) on the Carcoola Children's Centre site described as Lot 13 Section 8 DP 759003, Corner Bridge & King Street, Tumbarumba.

This report is required as a resolution of Council is required for approving a Council Development Application.

**Recommendation:**

**That Council grant consent to install a relocatable building for Before and After School Care (TUMBOOSH) on the Carcoola Children's Centre site described as Lot 13 Section 8 DP 759003, Corner Bridge & King Street, Tumbarumba, subject to 18 conditions as detailed in the report.**

**Report:**

The development consists of the installation of a relocatable building for before & after school care (Tumboosh). Currently this service operates out of the basketball stadium at the Tumbarumba Showground. The proposal is to relocate to the Carcoola Children Centre site to allow the sharing of staff between the two operations. In determining this application, the following matters were taken into consideration in accordance with Section 79C of the Environmental Planning & Assessment Act 1979:

**(a)(i) The provision of any Environmental Planning Instruments****Tumbarumba Local Environmental Plan 2010**

The subject land is zoned R1 General Residential Zone. Before and after school care is defined as Child Care Centre under the LEP and the activity is a permissible activity with consent in the zone.

**Regional Environmental Plans or State Environmental Planning Policies**

None apply

**(a)(ii) The Provisions of any Draft Environmental Planning Instruments**

None apply

**(a)(iii) Development Control Plans****N1- Notification of Development Application**

The development was advertised for 30 days in accordance with Clause 14.0 of the DCP from June 21 to July 20, 2017. One submission was received by an adjoining owner outlining they supported the development however would like the existing bulk rubbish bin relocated. Although it does not directly relation to this development, the use of this bin and its location is currently being reviewed.

**V1 –Village & Residential – Zones RU5 & R1, R3**

The development complies with the DCP.

**(a)(iv) Any Matters Prescribed by the Regulation**

The development was advertised in accordance with section 89 of the Regulations.

**(b) The likely impacts of that development, including environmental impacts on both the natural and built environment, and social and economic impacts in the locality****Environmental:**

The proposed development would have the following likely impacts on the natural and built environment:

**Traffic Movement-** There will be an increase in traffic movements with the proposed development. The building will be licenced to cater for up to 24 children, however average number presently are between 2 to 5 children per session. The site is well located between the two primary schools which will allow children to walk to and from school to the centre which will reduce traffic movements. The staggering of drop offs and keep ups will also minimum the traffic congestion from the development. Therefore traffic movement issues are assessed to be minimum.

**Increase in Stormwater-** The roofed and sealed surfaces will increase the amount of stormwater generated off the site into existing services. This will be retained and discharged into the kerb in Bridge Street in a controlled matter. Therefore will not be an issue.

**Tree Removal-** To allow for the building to be placed on site two trees will have to be removed and one trimmed these trees are described as:

1. A large gum- Located with the property boundary, which was getting to a size that would become dangerous to the adjoining childcare operation and would be required to be removed in the future.
2. A small horse chestnut tree on the road reserve. This tree is within 2 metres of a larger claret ash, which will require minor trimming. The removal of the smaller tree will not impact the streetscape as the larger adjoining tree will fill the void.

**Social and Economic:**

The assessment does not envisage any significant adverse economic or social impacts as a result of the development. Rather, the building will allow provision of a more efficient service for child care to the community.



**(c) Suitability of the site for the development**

The site has all of the required services and is suitable for the development.

**(d) Any submission made in accordance with the Act or Regulations**

The proposal was advertised and the adjoining neighbours were notified for a period of 30 days. There was one submissions as outlined above in the report.

**(e) Public interest**

Creating a modern and efficient before and after school care facility would be seen in the best interest of the public.

Options:

1. Approve the application.
2. Refuse the application

Budget Implications:

The Development has been majority funded by grant and partly funded by Council. In relation to this DA there are no budget implications.

Legal/Statutory Implications:

The following conditions of consent would apply to this development:

**1 TRANSPORTABLE BUILDING STRUCTURAL REPORT**

Prior to the installation of the transportable building, a certificate from a practicing structural engineer is required to be submitted to and approved by Council. The certificate shall certify that the under floor frame, roof frame and wall framing of the transportable building comply with all relevant Building Code of Australia and Australian Standards.

**REASON:** To ensure the structural integrity of the transportable building. Section 79C (1)(b) of the Environmental Planning and Assessment Act 1979, as amended.

**2 TRANSPORTABLE BUILDING RUBBISH CONTAINER**

Prior to the installation of the transportable home, a container must be erected on site for the enclosure of all building rubbish and debris, including that which can be windblown. The enclosure shall be approved by Council and be retained on site at all times prior to the disposal of rubbish at Council's Transfer Station.

Materials and sheds or machinery to be used in association with the construction of the building must not be stored or stacked on Council's footpath, nature strip, reserve or roadway.

**NOTE 1:** No building rubbish or debris must be placed, or be permitted to be placed on any adjoining public reserve, footway, road or private land.

**NOTE 2:** The applicant must retain weighbridge certificates, receipts or dockets that clearly identify where waste has been deposited. Documentation must include quantities and nature of the waste. This documentation must be provided to Council prior to the final inspection.

**NOTE 3:** The suitable container for the storage of rubbish must be retained on site until a Final Certificate is issued for the development.

**REASON:** To ensure that the development site and adjoining public places are maintained in a clean and tidy condition so as not to interfere with the amenity of the area. Section 79C (1)(b) and (e) of the *Environmental Planning and Assessment Act 1979*, as amended.

### 3 TRANSPORTABLE BUILDING EROSION AND SEDIMENT CONTROL

Prior to the installation of the transportable home erosion and sediment control measures are to be established and maintained to prevent silt and sediment escaping the site or producing erosion. This work must be carried out and maintained in accordance with Council's:-

- (a) Development Control Plan 2010 (Section 2.8 and Appendix 2)
- (b) Erosion and Sediment Control Guidelines for Building Sites; and
- (c) Soils and Construction Volume 1, Managing Urban Storm water

**NOTE:** All erosion and sediment control measures must be in place prior to installation works commencing.

**REASON:** To ensure the impact of the work on the environment in terms of soil erosion and sedimentation is minimised. Section 79C (1)(b) of the *Environmental Planning and Assessment Act 1979*, as amended.

### 4 SECTION 68 APPLICATION FOR TRANSPORTABLE BUILDING

An Approval to Install a Transportable Dwelling, pursuant to Section 68 of the Local Government Act 1993, as amended, must be obtained from Council prior to the building being erected/established on the subject land.

**NOTE:** Council will determine the Section 68 Application and impose any relevant conditions. The applicant is advised to read the Approval and comply with the conditions as appropriate.

**REASON:** To enable the design of the proposed work to be assessed, in detail, before any work commences on site, and because it is in the public interest that the development comply with the appropriate construction standards. Section 68 of the Local Government Act 1993 as amended.

### 5 TRANSPORTABLE DWELLING INSPECTIONS

The applicant shall ensure that an inspection(s) is undertaken by Council to ensure that the work as identified in the table below has been installed in accordance with the approved plans, relevant specifications, codes and standards.

COLUMN 1	COLUMN 2
Site	Prior to any works commencing.

Footings	When the footings have been excavated and all steel reinforcement has been placed in position.
Final	Prior to operation.

**REASON:** It is in the public interest that the works are inspected to ensure compliance with the approved plans and relevant specifications, codes and standards.

## 6 TRANSPORTABLE BUILDING DUST AND NOISE

The applicant must take all reasonable steps to minimise dust and noise generation during the installation process. No offensive noise must be emitted during this process. Such activities must only be undertaken Monday to Friday 7.00am to 6.00pm and Saturday 7.00am to 5.00pm, excepting public holidays.

**REASON:** To ensure works do not have adverse effects on the amenity of the area. Section 79C(1)(b) of the *Environmental Planning and Assessment Act 1979*, as amended.

## 7 TRANSPORTABLE CERTIFICATION

Council will require an original certificate from a suitable qualified person for any works carried out that are unable to be inspected by the Principle Certifying Authority.

Transportable dwellings will require certification for the following critical stage inspections:  
 Frame Inspection: The floor, wall and roof frames have been installed in accordance with AS 1684 - Residential timber-framed construction, including bracing and tie-down.

Wet Area Flashings Inspection: Wet areas have been installed in accordance with AS 3740 – Waterproofing of wet areas within residential building.

An Occupation Certificate will not be issued unless Council has received an original certificate of Compliance for the above inspections.

**REASON:** Under Section 109E(3)(d) of the Environmental Planning & Assessment Act 1979 Critical Stage Inspections are required on all building work. As Council is the Principle Certifying Authority and unable to carry out these inspections third party certification is required

## 8 COMPLIANCE WITH THE BUILDING CODE OF AUSTRALIA

All building work must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant Construction Certificate or Complying Development Certificate was made).

**REASON:** To ensure the development complies with the requirements imposed under Clause 98 of the Environmental Planning and Assessment Regulations 2000, as amended, and Section 80A(11) of the *Environmental Planning and Assessment Act 1979*, as amended.

## 9 NOTICE OF WORKS

The licensed plumber must submit to Council, at least two (2) days prior to the commencement of any plumbing and drainage works on site a “Notice of Works”.

**NOTE:** A copy of the Notice of Works form can be found on Council’s website.

**REASON:** To ensure compliance with the relevant provisions of the *Plumbing and Drainage Act 2011* and Regulations.

## 10 COLOUR SCHEME

Unless otherwise approved by Council, exterior colours and materials of the building must be of neutral tones and sympathetic with the surrounding environment.

**REASON:** To ensure the exterior colour scheme is compatible with the character and amenity of the area. Section 79C(1)(a)(i) and (b) of the *Environmental Planning and Assessment Act 1979*, as amended.

## 11 NOTICE OF COMMENCEMENT AND APPOINTMENT OF P.C.A.

At least two (2) days prior to the commencement of any works, the attached “Notice of Commencement of Building or Subdivision Works and Appointment of Principal Certifying Authority”, must be submitted to Council.

**REASON:** Because it is in the public interest that Council receive notification in accordance with the provision of the *Environmental Planning and Assessment Act 1979*, as amended. Section 79C(1)(e) of the *Environmental Planning and Assessment Act 1979*, as amended.

## 12 TOILET FACILITIES

Prior to works commencing on site, toilet facilities must be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of one toilet for every 20 persons or part of 20 persons employed at the site. Each toilet provided must be:

- a) a standard flushing toilet connected to a public sewer, or
- b) if that is not practicable, an accredited sewage management facility approved by Council, or
- c) if that is not practicable, any other sewage management facility approved by Council.

**NOTE 1:** The provision of toilet facilities in accordance with this condition must be completed before any other work is commenced and the toilet facility must not be removed without the prior written approval of Council.

**NOTE 2:** Vicinity in this condition is defined to mean within 50 metres of the subject building site.

**NOTE 3:** The toilet facilities are to comply with all WORK COVER NSW requirements.

**REASON:** To provide adequate sanitary facilities during the construction phase. Section 79C(1)(b) of the *Environmental Planning and Assessment Act 1979*, as amended.

### 13 DEVELOPMENT APPLICATION RECORD TO BE KEPT ONSITE

The Builder must at all times maintain, on the job, a legible copy of the plan and specification approved with the Construction Certificate.

**REASON:** It is in the public interest that a copy of the Construction Certificate plans are available, and Section 79C(1)(e) of the *Environmental Planning and Assessment Act 1979*, as amended.

### 14 DRAIN ROOFED AND PAVED AREAS

All roofed area is to be drained and the water from those areas and from any other drainage conveyed to the gutter in Bridge Street, in accordance with AS 3500 - 2003.

Storm water disposal drains shall be connected to all roof gutter down pipes within fourteen (14) days of installation of the down pipes and/or the construction of hard standing areas, as may be appropriate, to discharge roof water to the approved method of disposal.

Where kerb and gutter is constructed, an approved PVC or galvanised steel kerb adaptor (either roll over kerb adaptor or upright kerb adaptor) shall be installed in the kerb.

**REASON:** Because the character of the development is such that storm water runoff will be increased and must be safely conveyed to the storm water drainage system. Section 79C(1)(b) of the *Environmental Planning and Assessment Act, 1979*, as amended.

### 15 LICENSED PLUMBER

All plumbing and drainage work shall be carried out by a licensed plumber and drainer and the requirements of AS/NZS 3500 and New South Wales Code of Practice, Plumbing and Drainage.

**REASON:** To ensure that all plumbing and drainage work is carried out in accordance with the requirements of the Local Government (General) Regulation 2005. Section 78A(4) of the *Environmental Planning and Assessment Act, 1979*, as amended.

### 16 PLUMBING INSPECTIONS

A Compliance Certificate for the plumbing and drainage work identified in Column 1 at the times specified in Column 2 must be obtained from Council.

COLUMN 1	COLUMN 2
Internal Sewer Drainage	When all internal plumbing work is installed and prior to concealment.
External Sewer Drainage	When all external plumbing work is installed and prior to concealment.

Storm water Drainage	When all external storm water drainage work is installed and prior to concealment.
Final	Prior to occupation of the building.

**REASON:** It is in the public interest that plumbing work is certifying as complying with AS/NZS 3500.2003 and Plumbing Code of Australia.

## 17 COLORBOND CLADDING

The new external building material (sheet metal cladding) proposed to be used on the walls and roof of the building is to be non-reflective. Zinalume, White, Evening Haze or Surfsmist colour bond is not acceptable.

**REASON:** So that the external appearance of the development is of a standard acceptable within the community, and because it is in the public interest to minimise hazards and nuisances caused by sunlight reflecting from the development. Section 79C (1)(b) & (e) of the Environmental Planning and Assessment Act, 1979, as amended.

## 18 CERTIFICATE OF COMPLIANCE

Council requires a Certificate of Compliance and Works as Executed Diagram to be submitted and approved by Council prior to the issue of a Final Plumbing Certificate. The Works as Executed Diagram must be submitted in electronic format in either AutoCAD or PDF File in accordance with Council/NSW Fair Trading requirements.

**REASON:** It is in the public interest that plumbing and drainage work is carried out in accordance with the relevant provision of the Plumbing and Drainage Act 2011 and Regulations.

### Risk Management - Business Risk:

The relation of the service with improve Council business risk in relation to this service.

### Risk Management – WHS and Public Risk:

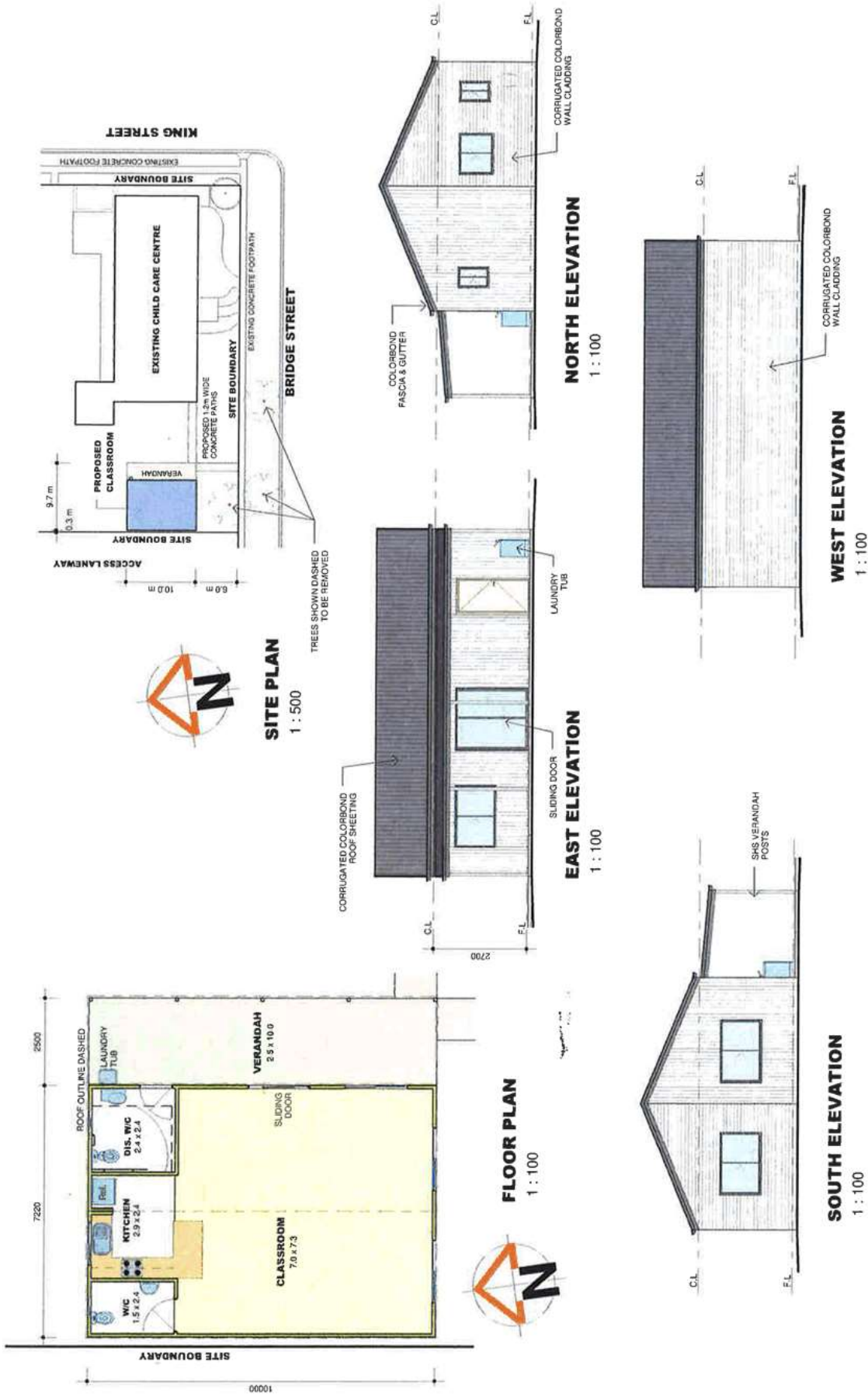
All contractors will have the appropriate insurances and comply with Council's WHS policies and procedures.

### Council Seal:

No

### Attachments

- 1 Elevation and Site Plan [↓](#)



**SHEET SIZE "A3" PROPOSED CLASSROOM**  
**For: SNOWY VALLEYS COUNCIL - TUMBARUMBA PRE-SCHOOL**  
**At: CNR BRIDGE STREET & KING STREET, TUMBARUMBA**

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**9. MANAGEMENT REPORTS****9.4 REVIEW OF 2015-16 TRIPLE BOTTOM LINE (TBL) PERFORMANCE REPORTING FOR WATER SUPPLY AND SEWERAGE SERVICES**

Author: EDWARD GREIG

Responsible Manager: MATT CHRISTENSEN

Purpose of Report:

To inform Council of the results of the *2015-16 Triple Bottom Line (TBL) Performance Reports* for water supply and sewerage and to adopt the Action Plans for areas of under-performance.

Recommendation:**That Council:**

- 1. Note the review of the 2015-16 TBL Performance Reports for Water Supply and Sewerage Services.**
- 2. Adopt the actions stated in the water and sewerage action plans including:**
  - a. Review of Drinking Water Management System;**
  - b. Review of water quality complaints for operational improvements;**
  - c. Review water capital works program for adequacy;**
  - d. Continue sewerage mains relining program;**
  - e. Review sewerage management and treatment costs; and**
  - f. Review treatment processes for effluent quality.**

Report:

In regional NSW, the reticulated public water supply and sewerage services are the most important factors in protecting public health and contributing to community liveability. There are presently 92 local water utilities (LWUs) providing these services across regional NSW (excluding Sydney and Hunter Water Corporations and Hawkesbury Council), a reduction from 105 LWUs in 2014-15, due to Council amalgamations.

Snowy Valleys Council is recognized as a LWU. The *NSW Department of Primary Industries / Water* (DPI Water) requires LWUs to report details of their business operations annually. This information is compiled into a database which rates the performance of each LWU and also compares them with similar sized LWUs across the state.

Snowy Valleys Council water and sewerage operations include seven sewage treatment plants, five water treatment plants, with chlorination provided at two additional sites, and numerous pump stations.



**BACKGROUND:**

The NSW Government commenced the collection and comparison of performance data from LWUs in 1986.

For the purpose of performance comparisons, LWUs are grouped into four size ranges:

- 200 – 1,500 connected properties
- 1,500 – 4,000 connected properties
- **4,000 – 10,000 connected properties** (Council is in this group)
- > 10,000 connected properties

Snowy Valleys Council is ranked 39<sup>th</sup> largest based on the number of water supply connected properties (5660).

**TRIPLE BOTTOM LINE (TBL) SUMMARY – PERFORMANCE INDICATORS:**

The TBL reports compare the LWU's performance over 50 key performance areas for provision of water supply and sewerage services. For each indicator, LWUs are ranked from 1 (top 20% of LWUs - best) to 5 (bottom 20% of LWUs).

Generally, the results of the TBL performance benchmarking show that the Snowy Valleys Council water supply and sewerage operations are performing well; however, treatment costs for both water and sewerage are high due to multiple plants serving relatively small populations. This low ranking reflects the fact that Council operates seven sewage treatment plants and is being compared against other LWU's which have one or two plants with far less complex treatment processes (Trickling filter vs our Extended Aeration Plants).

Several key performance comparisons are highlighted in Table 1. See attachments for all performance comparisons.

**Table 1 Highlighted Key Performance Indicators**

Water Performance 2015-16					
Indicator	Description	Result	Rank within Size Group	Rank Across State	Statewide Median
14a	Typical residential bill \$ per assessment	\$557	2	1	\$601
19b	Water chemical compliance, % of population	100	1	1	100
20a	Water microbiological compliance, % of	100	1	1	100
25	Water Quality Complaints per 1000 properties	4	4	4	3
26	Water Service Complaints per 1000 properties	2	2	2	4
43	Economic Real Rate of Return %	0.2	5	5	2.3
48	Operating Cost (OMA) per 100 km of main \$'000	\$868	1	1	\$1,120
49	Operating Cost (OMA) \$ per property	\$388	1	1	\$440
51	Management Cost \$ per property	\$129	1	2	\$148
52	Treatment Cost \$ per property	\$128	4	3	\$59
53	Pumping Cost \$ per property	\$46	3	3	\$28
Sewerage Performance 2015-16					
12a	Typical residential bill \$ per assessment	\$651	3	3	\$697
34	Compliance BOD in licence %	97	5	5	100
35	Compliance SS in Licence %	97	4	4	100
46	Economic Real Rate of Return %	0	5	4	2.5
50	Operating Cost (OMA) \$ per property	\$489	4	4	\$470
52	Management Cost \$ per property	\$235	5	5	\$164
53	Treatment Cost \$ per property	\$199	5	5	\$159
54	Pumping Cost \$ per property	\$17	1	1	\$59

\*OMA = Operation, Maintenance and Administration.

## BEST PRACTICE MANAGEMENT OF WATER SUPPLY AND SEWERAGE GUIDELINES:

The NSW Office of Water introduced these Best Practice Management (BPM) guidelines in 2007. All LWUs are to implement 19 outcomes to achieve appropriate, affordable, cost-effective and sustainable piped water supply and sewerage services. These outcomes involve the following six interrelated elements:

1. Integrated water cycle management
2. Water conservation and demand management
3. Strategic business planning
4. Drought management
5. Pricing and regulation of water supply, sewerage and trade waste
6. Annual performance monitoring

Council is 100% compliant in the sewerage BPM function and 100% compliant in the water supply BPM function; however, Council needs to finish preparing the 30-year IWCM Strategy, Financial Plan and Report in accordance with the July 2014 IWCM Check List to maintain 100% BPM Implementation in the future.

Action plans for water supply and sewerage have been provided in the attachments. A number of BPM Framework indicators are listed as Very Good or Satisfactory. Other indicators are to be reviewed.

Finally, it should be understood that LWUs in regional NSW continue to face challenges from issues such as: climate variability, competition for available water and financial

resources, compliance and documentation requirements, and projected skills shortages and resources in water engineering.

FULL PERFORMANCE INDICATORS:

The full report of performance indicators and benchmarking can presently be accessed from the NSW Office of Water website at:

*<http://www.water.nsw.gov.au/urban-water/country-town-water/best-practice-management/performance-monitoring>*

Options

Nil

Budget Implications:

Nil

Legal/Statutory Implications:

Nil

Risk Management - Business Risk:

Nil, action plans will only improve service delivery for water and sewerage infrastructure.

Risk Management - WHS and Public Risk:

Nil, action plans will only improve service delivery for water and sewerage infrastructure.

Council Seal:

No

Attachments

- 1 TBL Performance Reports and Action Plans – Information Sheet [⇒](#)
- 2 TBL Water Supply Performance Report [⇒](#)
- 3 TBL Sewerage Performance Report [⇒](#)
- 4 TBL Water Action Report [⇒](#)
- 5 TBL Sewerage Action Report [⇒](#)

## 10. MINUTES OF COMMITTEE MEETINGS

10.1 MINUTES OF THE YOUTH COUNCIL COMMITTEE MEETING HELD ON  
2 AUGUST 2017

File/Trim Ref: D17/5947

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### **Recommendation:**

**That the Minutes of the Youth Council Committee meeting held on 2 August 2017 be received and noted.**

### **Attachments**

- 1 Minutes of the Youth Council Committee meeting held on 2 August 2017 [↓](#)

**MINUTES  
YOUTH COUNCIL COMMITTEE**

**WEDNESDAY, 02 AUGUST, 2017**

**MEETING COMMENCEMENT:**

**PRESENT:**

<b>Participants:</b>	<b>Present:</b>	<b>Apology:</b>	<b>Absent:</b>
Council Representative – Evan Saunders	x		
Chairperson – Daisy James	x		
Deputy Chairperson - Joshua Veitch	x		
Treasurer – Caleb Francis			x
Secretary -			
Publicity Officer –			
Charlie Dodds			x
Nate Wood			x
Aiden Rossiter			x
Joe Post	x		
Lori Webb	x		
Brendon Castle	x		
Jeremy Hannah	x		
Lachlan McDonald		x	
Jeane Van Der Merwe	x		
Lulu Saunders	x		
Hannah Veitch		x	
Oscar Thornton	x		
Teagan Fava – Adult Facilitator		x	
Barb McKimmie – Adult Facilitator	x		

Council staff in attendance were Evan Saunders and Barb McKimmie.

**APOLOGIES:**

**YC10 RESOLVED** that the apologies from Hannah, Teagan and Lachlan be received.

J Hannah / D James

**CONFIRMATION OF MINUTES:**

**YC11 RESOLVED** that the minutes of the **Youth Council Committee** held on **07-June-2017** be accepted as read.

J Van der Merwe / L Saunders

**BUSINESS ARISING FROM MINUTES:**

- Jeané discussed the proposed camping trip between the Tumbarumba and Tumut youth councils to be discussed in further detail.
- Imogen Radford from Tumbarumba Youth Council will also be attending the Youth Council conference with our group, a discussion about ideas for a joint camping trip early 2018 can be made with her during the conference trip.
- Following our Heywire grant application put together by Teagan Fava and Evan we have been successful in gaining a grant to carry out our peer mentoring program around towns in our shire area.
- More details about the local initiative for youth will emerge once it has been announced publicly by the ABC.

**MINUTES  
YOUTH COUNCIL COMMITTEE****WEDNESDAY, 02 AUGUST, 2017**

- The youth winter holiday program was well attended, Jeremy said that the bush walk along the Blowering Dam foreshore was a highlight for him.

**COMMITTEE REPORTS:****Youth Matters August and September 2017 (YC 1)****1. Youth Council Executive Committee Election**

- All members had an opportunity to nominate themselves or another member for a position on the executive committee.
- The voting process is a silent vote, each member wrote their choice a position on a folded piece of paper which was collected and tallied by Evan and Barb.
- Nominees for Chairperson: Jeané, Jeremy, Hannah.  
Nominees for Vice Chairperson: Joe, Hannah, Jeremy, Daisy.  
Nominees for Treasurer: Lulu, Jeremy, Josh.  
Nominees for Secretary: Daisy, Josh, Jeremy.  
Nominees for Publicity Officer: Lori, Jeremy, Josh.
- Election result. Chairperson: Jeané Van der Merwe.  
Vice Chairperson: Joe Post.  
Treasurer: Jeremy Hannah.  
Secretary: Daisy James.  
Publicity Officer: Lori Webb.

**2. Ryde NSW Youth Council Conference**

- All information packages and registration documents were sent out to parents and received back to Evan signed by parents and members.
- Youth Council members attending the NSW Youth Council Conference in Ryde Sydney are Lulu Saunders, Jeané Van der Merwe, Lori Webb, Hannah Jensen, Daisy James, Imogen Radford, Joe Post, Isaac Erbacher, Josh Jensen, Oscar Thornton, Brendon Castle, Jeremy Hannah.
- Adults attending as chaperones are Evan Saunders and Kylie Jensen.
- A Goodes bus with a driver is booked to transport the group to and from Sydney for the weekend.

**3. Lanterns on the Lagoon milk crate furniture**

- Any remaining members who aren't attending the Youth Council conference are asked to help out at the Lanterns on the Lagoon event on Saturday the 23<sup>rd</sup> of September.
- The Lanterns on the Lagoon Committee has access to many empty milk crates which can form structures and furniture for the event.
- Interested members are to contact the committee via their website.

**YC12 RESOLVED** that the Youth Council discuss matters in this report and take action accordingly.

J Hannah / L Saunders

**GENERAL BUSINESS:**

- Albert and Carrol Manning from the Lions Club attended the beginning of the meeting to ask for help with the one hundred year anniversary celebration of the Lion club to be held at the Tumut Boys Club Hall on Saturday the 30<sup>th</sup> of September.
- Asked for volunteers to assist with running games as part of the day's festivities.

**MINUTES  
YOUTH COUNCIL COMMITTEE****WEDNESDAY, 02 AUGUST, 2017**

- Helpers would need to be there from approximately 11am until 3pm.
- The seven members who said they would like to help out were; Lori, Jeremy, Daisy, Jeané, Joe, Oscar and Josh.
- Albert will be in touch closer to the date to get contact numbers of the members in order to brief them about the day and what is required.
- Jeané relayed requests from users of the Tumut skate park to look into the possibility of upgrades to be made on the park including lighting to improve safety and visibility at night and a street circuit that caters towards other styles of skating and younger skaters and riders.
- The Youth Council will organise a time soon to meet at the skate park and consult with youth and parents over possible design improvements.
- Following this consultation the Youth Council will begin to start the process of applying for funding and fundraising towards any costs involved in getting designs drawn.
- Evan will be in charge of researching and applying for grants that provide capital for infrastructure projects like this.
- Evan will consult with relevant Council staff in all areas of the process.
- Plans for a live music event on Saturday the 11<sup>th</sup> of November for all ages drug and alcohol free are in early planning stages, more info will be available once Evan has consulted with students and staff to form a steering group.
- Several members noted that Tumut Youth Council needs a new logo as the old one refers to the previous Council name.
- Suggestions that we have a competition in schools to create a new logo. The committee is to discuss this further at the next meeting in September.

**NEXT MEETING**

The next meeting will be held on Wednesday the 6<sup>th</sup> of September in the Tumut Community Support Centre at 4:00pm.

The next formal business meeting will be held on Wednesday the 11<sup>th</sup> of October.

**CLOSED:**

The meeting closed at 6:00pm.

## 11. COMMITTEE OF THE WHOLE

The Local Government Act provides that Council may close to the public that part of the meeting that deals with matters of a confidential nature. Section 10(2) lists such matters.

The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

### **Recommendation:**

That Council move into Committee of the Whole to consider the matters listed in the confidential section of the agenda (Committee of the Whole) in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

11.1 REQUEST FOR WATER INVOICE REDUCTION - METER  
WM13W077355

*Item 11.1 is confidential under the Local Government Act 1993 Section 10A 2 (b) as it relates to discussion in relation to the personal hardship of a resident or ratepayer and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

11.2 WATER REBATE FOR HOME HAEMODIALYSIS PATIENT

*Item 11.2 is confidential under the Local Government Act 1993 Section 10A 2 (b) as it relates to discussion in relation to the personal hardship of a resident or ratepayer and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*