

Snowy Valleys Council



SNOWY VALLEYS COUNCIL MEETING BUSINESS PAPER 28 SEPTEMBER 2017

THE MEETING WILL BE HELD AT 2.00PM
IN THE SNOWY VALLEYS COUNCIL CHAMBERS, BRIDGE STREET, TUMBARUMBA

Disclosure of Pecuniary Interests at meetings

- Item from Bluet Local Government Handbook

[14.125] A Councillor or a Council Committee member who has a pecuniary interest in any matter with which the council is concerned, and who is present at a meeting of the council or committee at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable. The person must not be present at, or in the sight of, the meeting either at any time during which the matter is being considered or discussed or at any time during which a vote is being taken on any question relating to the matter (s 451). A Councillor who has declared a pecuniary interest in a matter before the council but has withdrawn from the meeting because of that declaration is not counted in considering whether the meeting is quorate for that matter.

Disclosure of Political Donations and Gifts

The Environmental Planning and Assessment Act 1979 places obligations on Councillors, staff, applicants and any person who makes a public submission, to disclose information relating to political donations and gifts during the environmental plan making or development assessment process.

Furthermore, for each planning decision made at a Council or Committee Meeting, the names of Councillors who supported the decision and those that oppose the decision must be recorded.

The fact that political donations or gifts have been made by applicants / proponents of a planning application should not affect whether an application is approved or refused. Political donations or gifts should not be relevant in making a determination. The matter should be determined on its merits. Nor do they provide grounds for challenging the determination of any applications.

For further information, visit www.planning.nsw.gov.au/donations

Public Recording of Meetings prohibited without Council authority

A person may use any recording device, including audio and visual recording and any device capable of recording speech, to record the proceedings of a meeting of a council or a committee of a council only by the resolution of the council or committee.

A person may, be expelled from a meeting of a council or a committee of a council or using or having used a tape recorder without consent.

Photography

Flash photography is not permitted at a meeting of the Council or a Committee of the council without the consent of the General Manager.

Public Forum (extract from the Code of Meeting Practice)

a) All prospective public forum speakers must advise the General Manager of their wish to address Council by the Monday prior to a Council meeting.

They must also provide a verbal or written précis of the subject matter at that time.

b) The public forum section shall only operate for a period of thirty (30) minutes immediately after apologies have been formally received.

c) Preference shall be given to addressees who wish to speak to any item before Council at that particular meeting.

d) The maximum time allowed for each speaker will be 5 minutes.

e) Not more than two members of a group may speak.

f) All persons addressing the meeting shall speak to the Chair.

g) The Chairperson may curtail the public participation where the information being presented is considered repetitive or irrelevant.

h) Councillors may ask questions of the person/s addressing Council only if so approved by the Chair.

i) Councillors will not enter into general debate with the speakers.

j) The Mayor is to approve of variations to this procedure in urgent / compelling circumstances.

k) All people / organisations who wish to address Council be made aware of the above condition.



Thursday 28 September 2017
Snowy Valleys Council Chambers
Bridge Street, Tumbarumba
2.00pm

AGENDA

1. ACKNOWLEDGEMENT OF COUNTRY

2. APOLOGIES AND LEAVE OF ABSENCE

3. DECLARATIONS OF PECUNIARY INTEREST

Pursuant to Section 451 of the Local Government Act (1993), Councillors are required to declare any direct or indirect pecuniary interest in any matters being considered by Council.

4. PUBLIC FORUM

5. CONFIRMATION OF MINUTES

5.1	ORDINARY MEETING - 24 AUGUST 2017	3
5.2	EXTRAORDINARY MEETING - 7 SEPTEMBER 2017.....	3
5.3	BUSINESS ARISING	

6. CORRESPONDENCE/PETITIONS

7. NOTICES OF MOTION/NOTICES OF RESCISSION

8. GOVERNANCE AND FINANCIAL REPORTS

8.1	ELECTION OF MAYOR AND DEPUTY MAYOR 2017 - 2018	12
8.2	ELECTION OF COMMITTEE DELEGATES FOR 2017/2018	19
8.3	ADOPTION OF POLICIES.....	22
8.4	STATEMENT OF INVESTMENTS AS AT 31 AUGUST 2017	24

9. MANAGEMENT REPORTS

NIL

10. MINUTES OF COMMITTEE MEETINGS

10.1	MINUTES OF THE TUMUT AERODROME COMMITTEE MEETING.....	30
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10.2 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON THURSDAY 17
AUGUST 2017 33

11. COMMITTEE OF THE WHOLE

11.1 WONDALGA ROAD REHABILITATION – TENDER ASSESSMENT 40

12. MEETING CLOSURE

5. CONFIRMATION OF MINUTES**5.1 Ordinary Meeting - 24 August 2017****Recommendation:**

That the Minutes of the Ordinary Council Meeting held on 24 August 2017 be received and confirmed as an accurate record

5.2 Extraordinary Meeting - 7 September 2017**Recommendation:**

That the Minutes of the Extraordinary Council Meeting held on 7 September 2017 be received and confirmed as an accurate record

**THE MINUTES OF THE COUNCIL MEETING HELD IN THE SNOWY VALLEYS
COUNCIL CHAMBERS, 76 CAPPER STREET, TUMUT, ON THURSDAY 24 AUGUST
2017 COMMENCING AT 2.04PM**

PRESENT: Administrator Paul Sullivan

IN ATTENDANCE: Interim General Manager Kay Whitehead, Director Strategy, Community and Development Gus Cox, Director Assets and Infrastructure Matt Christensen, Director Internal Services Robyn Harvey and Executive Assistant Amanda Hobson

1. ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the Traditional Custodians of the Land was delivered by Council's Administrator, Paul Sullivan.

2. APOLOGIES

Nil

3. DECLARATIONS OF INTEREST

Nil

4. PUBLIC FORUM

Nil

5. CONFIRMATION OF MINUTES

M129/17 RESOLVED:

That the Minutes of the Ordinary Council Meeting held on 27 July 2017 be received.

Paul Sullivan

M130/17 RESOLVED:

That the Minutes of the Extraordinary Council Meeting held on 9 August 2017 be received.

Paul Sullivan

5.1 BUSINESS ARISING

Nil

6. CORRESPONDENCE/PETITIONS

Nil

7. NOTICES OF MOTION/NOTICES OF RESCISSION

Nil

8. GOVERNANCE AND FINANCIAL REPORTS**8.1 ADMINISTRATOR END OF TERM REPORT****M131/17 RESOLVED:**

That the Administrator's End of Term Report be received and noted.

Paul Sullivan

8.2 STATEMENT OF INVESTMENTS AS AT 31 JULY 2017**M132/17 RESOLVED:**

That Council receive the Statement of Investments as at 31 July 2017.

Paul Sullivan

8.3 SECOND BI-ANNUAL REVIEW OF OPERATIONAL PLANS 2016-2017**M133/17 RESOLVED:**

That the Second Bi-Annual Reviews of the Snowy Valleys Council Operational Plan 2016-17 be adopted.

Paul Sullivan

8.4 ADOPTION OF COUNCIL POLICIES**M134/17 RESOLVED:**

1. That Council give public notice of the intention to adopt the policies listed below (with the exception of the Draft Interaction between Councillors and Staff Policy) and place the documents on display for a 28 day period.
2. That Council give consideration to all submissions received at the conclusion of the 28 day period and adopt the policies.
3. That the adopted policies be communicated to, and a copy provided to all elected members. The requirements of these policies will be implemented into workplace procedure.
4. That the adopted policy and associated procedure be communicated and implemented in the workplace

Policy Number	Policy Name
SVC-CLR-PO-002-02	Payment of Expenses and provision of facilities to Mayor and Councillors
SVC-EXE-Strm-021-01	Statement of Business Ethics
SVC-EXE-M-023-01	Draft Code of Meeting practice
SVC-EXE-PO-022-01	Draft Public Interaction and Meeting Disclosure Policy
SVC -EXE-PO-020-01	Draft Interaction between Councillors and Staff Policy

Paul Sullivan

9. MANAGEMENT REPORTS

9.1 SNOWY VALLEYS COUNCIL COMMUNITY ENGAGEMENT FRAMEWORK

M135/17 RESOLVED:

That Council adopt the Snowy Valleys Council Community Engagement Framework and commit the required resources to support the implementation of the framework, as detailed in the action plan.

Paul Sullivan

9.2 LOCAL HERITAGE GRANTS 2017/18

M136/17 RESOLVED:

1. That Local Heritage Grants for 2017/18 be awarded as follows:
 - \$2,000 – Henry Bingham Gravesite – 74A Gocup Farms Rd, Gocup
 - \$4,000 – Residence – 33 Neill St, Adelong
 - \$1,500 – Tumut Museum – 63 Capper St, Tumut
 - \$6,000 – Elm Cottage – 1730 Tumbarumba Rd, Rosewood
2. That Council reimburse from the Gifts & Donations Fund, Development Application (DA), Construction Certificate (CC) and associated Council fees for Local Heritage Grant projects requiring approvals. The fees are to be reimbursed when the projects have been completed and final reports received.
3. As a matter of policy:
 - If any of the successful Local Heritage Grant applicants decline the offer of financial assistance, then the assessment panel be given the authority to re-allocate the funds to other applicants, and
 - Council roll over to the following year any unspent Local Heritage Grant funds.

Paul Sullivan

9.3 DEVELOPMENT APPLICATION - (DA19/17) INSTALLATION OF RELOCATEABLE BUILDING FOR BEFORE AND AFTER SCHOOL CARE (TUMBOOSH)

M137/17 RESOLVED:

That Council grant consent to install a relocatable building for Before and After School Care (TUMBOOSH) on the Carcoola Children's Centre site described as Lot 13 Section 8 DP 759003, corner of Bridge & King Street, Tumbarumba, subject to 18 conditions as detailed in the report.

Paul Sullivan

9.4 REVIEW OF 2015-16 TRIPLE BOTTOM LINE (TBL) PERFORMANCE REPORTING FOR WATER SUPPLY AND SEWERAGE SERVICES

M138/17 RESOLVED:

That Council:

1. Note the review of the 2015-16 TBL Performance Reports for Water Supply and Sewerage Services.
2. Adopt the actions stated in the water and sewerage action plans including:
 - a. Review of Drinking Water Management System;
 - b. Review of water quality complaints for operational improvements;
 - c. Review water capital works program for adequacy;
 - d. Continue sewerage mains relining program;
 - e. Review sewerage management and treatment costs; and
 - f. Review treatment processes for effluent quality.

Paul Sullivan

10. MINUTES OF COMMITTEE MEETINGS

10.1 MINUTES OF THE YOUTH COUNCIL COMMITTEE MEETING HELD ON 2 AUGUST 2017

M139/17 RESOLVED:

That the Minutes of the Youth Council Committee meeting held on 2 August 2017 be received and noted.

Paul Sullivan

11. COMMITTEE OF THE WHOLE

M140/17 RESOLVED:

That Council move into Committee of the Whole to consider the matters listed in the confidential section of the agenda (Committee of the Whole) in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

- 11.1 REQUEST FOR WATER INVOICE REDUCTION - METER WM13W077355
Item 11.1 is confidential under the Local Government Act 1993 Section 10A 2 (b) as it relates to discussion in relation to the personal hardship of a resident or ratepayer and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.
- 11.2 WATER REBATE FOR HOME HAEMODIALYSIS PATIENT
Item 11.2 is confidential under the Local Government Act 1993 Section 10A 2 (b) as it relates to discussion in relation to the personal hardship of a resident or ratepayer and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Paul Sullivan

At this stage, the time being 2.15pm, Council went into Committee of the Whole.

M141/17 RESOLVED:

That at this stage, the time being 2.18pm, Council returned to Open Council.

Paul Sullivan

M142/17 RESOLVED:

That the General Manager's report on the resolutions made while in Committee of the Whole meeting be adopted.

Paul Sullivan

11.1 REQUEST FOR WATER INVOICE REDUCTION - METER WM13W077355

M143/17 RESOLVED:

That Council reduce the water account for meter 13W077355 for the period 1 July 2016 through 31 December 2016 by \$565.92 and any interest that has

accrued.

Paul Sullivan

11.2 WATER REBATE FOR HOME HAEMODIALYSIS PATIENT

M144/17 RESOLVED:

That Council proceed with the former Tumbarumba Shire Council: Sewer, Water and Water Meter Policy, providing a water rebate for home hemodialysis patients equal to the annual water consumption for the patient's haemodialysis machine, as stated in a Statutory Declaration from the property owner or occupier of the dwelling, where the home haemodialysis treatment will be undertaken.

Paul Sullivan

There being no further business to discuss, the meeting closed at 2.20pm.

THE MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS, BRIDGE STREET, TUMBARUMBA, ON THURSDAY 7 SEPTEMBER 2017 COMMENCING AT 2.02PM

PRESENT: Administrator Paul Sullivan

IN ATTENDANCE: Acting General Manager David Aber, Director Strategy, Community and Development Gus Cox, and Executive Assistant Leanne Elliott

1. ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the Traditional Custodians of the Land was delivered by Council's Administrator, Paul Sullivan.

2. APOLOGIES

Nil

3. DECLARATIONS OF PECUNIARY INTEREST

Nil

4. ADMISSION OF LATE REPORTS

Nil

5. MANAGEMENT REPORTS

5.1 COMMUNITY STRENGTHENING GRANTS

M145/17 RESOLVED:

That Council endorse the funding of \$17,500 for projects that build more vibrant, sustainable and inclusive local communities through the Snowy Valleys Council Community Strengthening Grants.

These projects include:

- a. Tumut Birthing and Babies Support - \$1,400
- b. Tumut Youth Council - \$1,600
- c. IOTA - \$3,000
- d. Talbingo Progress & Ratepayers Association - \$1,250
- e. Adelong Falls Gold Mills Ruins Committee - \$1,250
- f. Griffith Skills Training Centre - \$4,000
- g. 1st Tumut Scout Group - \$3,000
- h. Batlow RSL Club - \$2,000

Paul Sullivan

5.2 DEVELOPMENT APPLICATION DA24/17- TUMBARUMBA CREEK CARAVAN PARK REDEVELOPMENT

M146/17 RESOLVED:

That based on the recommendation of Building and Environmental Services Today (BEST), Council grant consent to Development Application 24/7 for the redevelopment of the Tumbarumba Creek Caravan Park at Lots 453 and 433 DP755892 Lauder Street, Tumbarumba, subject to Conditions 1 to 53 as detailed in BEST's report.

Paul Sullivan

There being no further business to discuss, the meeting closed at 2.07pm.

8. GOVERNANCE AND FINANCIAL REPORTS

8.1 ELECTION OF MAYOR AND DEPUTY MAYOR 2017 - 2018

Author: LEANNE ELLIOTT

Responsible Manager: DAVID ABER

Purpose of Report:

This report outlines the procedures for the election of the position of Mayor and Deputy Mayor.

Recommendation:

- 1. That Council elect a Mayor in accordance with Sections 225, 226, 227 and 230 of the Local Government Act.**
- 2. That Council elect a Deputy Mayor in accordance with Section 231 of the Local Government Act.**
- 3. That nominations be invited for the election of Mayor and Deputy Mayor.**
- 4. That in the event of there being more than one candidate for office, that Council determine the voting method.**

Report:

Sections 225 to 231 of the Local Government Act 1993 prescribe the role and method of election of the Mayor and Deputy Mayor.

These sections of the Act are reproduced below.

225 The mayor

An area must have a mayor who is elected in accordance with this Division.

226 What is the role of the mayor?

The role of the mayor is as follows:

- (a) to be the leader of the council and a leader in the local community,*
- (b) to advance community cohesion and promote civic awareness,*
- (c) to be the principal member and spokesperson of the governing body, including representing the views of the council as to its local priorities,*
- (d) to exercise, in cases of necessity, the policy-making functions of the governing body of the council between meetings of the council,*
- (e) to preside at meetings of the council,*
- (f) to ensure that meetings of the council are conducted efficiently, effectively and in accordance with this Act,*
- (g) to ensure the timely development and adoption of the strategic plans, programs and policies of the council,*
- (h) to promote the effective and consistent implementation of the strategic plans, programs and policies of the council,*

- (i) to promote partnerships between the council and key stakeholders,*
- (j) to advise, consult with and provide strategic direction to the general manager in relation to the implementation of the strategic plans and policies of the council,*
- (k) in conjunction with the general manager, to ensure adequate opportunities and mechanisms for engagement between the council and the local community,*
- (l) to carry out the civic and ceremonial functions of the mayoral office,*
- (m) to represent the council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level,*
- (n) in consultation with the councillors, to lead performance appraisals of the general manager,*
- (o) to exercise any other functions of the council that the council determines.*

227 Who elects the mayor?

The mayor of an area is the person elected to the office of mayor by:

- (a) the councillors from among their number, unless there is a decision in force under this Division which provides for the election of the mayor by the electors, or*
- (b) the electors, if such a decision is in force.*

228 How is it decided that the mayor be elected by the electors?

- (1) It may be decided at a constitutional referendum that the mayor be elected by the electors.*
- (2) A decision that the mayor be elected by the electors takes effect in relation to the next ordinary election after the decision is made.*

229 Can the decision be changed?

- (1) A decision that the mayor be elected by the electors is rescinded only if a constitutional referendum decides in favour of discontinuing that means of election.*
- (2) The rescission takes effect in relation to the next ordinary election after the rescission occurs.*

230 For what period is the mayor elected?

- (1) A mayor elected by the councillors holds the office of mayor for 2 years, subject to this Act.*
- (2) A mayor elected by the electors holds the office of mayor for 4 years, subject to this Act.*
- (3) The office of mayor:*
 - (a) commences on the day the person elected to the office is declared to be so elected, and*
 - (b) becomes vacant when the person's successor is declared to be elected to the office, or on the occurrence of a casual vacancy in the office.*
- (4) A person elected to fill a casual vacancy in the office of mayor holds the office for the balance of the predecessor's term.*

231 Deputy mayor

- (1) The councillors may elect a person from among their number to be the deputy mayor.*
- (2) The person may be elected for the mayoral term or a shorter term.*

- (3) *The deputy mayor may exercise any function of the mayor at the request of the mayor or if the mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of mayor.*
- (4) *The councillors may elect a person from among their number to act as deputy mayor if the deputy mayor is prevented by illness, absence or otherwise from exercising a function under this section, or if no deputy mayor has been elected.*

Mayor

Council must elect a Mayor (S225). As there has been no referendum of the Snowy Valleys Council electors to directly elect the Mayor, the councillors are to elect the Mayor (S227). The Mayor is then elected for a period of two years (S230). In the year of a Council election, the Mayor continues to hold office until the election of a successor at the first meeting of the new Council.

Deputy Mayor

S231 states that Councillors may elect a person to be the Deputy Mayor, and this may be for the Mayoral term or for a shorter term.

Whilst the Deputy Mayor has no statutory authority other than that conferred by the Mayor, Council has always elected a Deputy Mayor to “fill in” when the Mayor is absent from duty and/or to chair various meetings should the Mayor not be present at such meetings.

The election of Mayor and Deputy Mayor is covered by the provisions of Schedule 7 of the Local Government (General) Regulation 2005. Schedule 7 is reproduced below.

SCHEDULE 7 – Election of mayor by councillors

(Clause 394)

Part 1 - Preliminary

1 Returning officer

The general manager (or a person appointed by the general manager) is the returning officer.

2 Nomination

- (1) A councillor may be nominated without notice for election as mayor or deputy mayor.*
- (2) The nomination is to be made in writing by 2 or more councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.*
- (3) The nomination is to be delivered or sent to the returning officer.*
- (4) The returning officer is to announce the names of the nominees at the council meeting at which the election is to be held.*

3 Election

- (1) If only one councillor is nominated, that councillor is elected.*
- (2) If more than one councillor is nominated, the council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.*

(3) *The election is to be held at the council meeting at which the council resolves on the method of voting.*

(4) *In this clause:*

"ballot" has its normal meaning of secret ballot.

"open voting" means voting by a show of hands or similar means.

Part 2 - Ordinary ballot or open voting

4 Application of Part

This Part applies if the election proceeds by ordinary ballot or by open voting.

5 Marking of ballot-papers

(1) *If the election proceeds by ordinary ballot, the returning officer is to decide the manner in which votes are to be marked on the ballot-papers.*

(2) *The formality of a ballot-paper under this Part must be determined in accordance with clause 345 (1) (b) and (c) and (6) of this Regulation as if it were a ballot-paper referred to in that clause.*

(3) *An informal ballot-paper must be rejected at the count.*

6 Count-2 candidates

(1) *If there are only 2 candidates, the candidate with the higher number of votes is elected.*

(2) *If there are only 2 candidates and they are tied, the one elected is to be chosen by lot.*

7 Count-3 or more candidates

(1) *If there are 3 or more candidates, the one with the lowest number of votes is to be excluded.*

(2) *If 3 or more candidates then remain, a further vote is to be taken of those candidates and the one with the lowest number of votes from that further vote is to be excluded.*

(3) *If, after that, 3 or more candidates still remain, the procedure set out in subclause (2) is to be repeated until only 2 candidates remain.*

(4) *A further vote is to be taken of the 2 remaining candidates.*

(5) *Clause 6 of this Schedule then applies to the determination of the election as if the 2 remaining candidates had been the only candidates.*

(6) *If at any stage during a count under subclause (1) or (2), 2 or more candidates are tied on the lowest number of votes, the one excluded is to be chosen by lot.*

Part 3 - Preferential ballot

8 Application of Part

This Part applies if the election proceeds by preferential ballot.

9 Ballot-papers and voting

(1) *The ballot-papers are to contain the names of all the candidates. The councillors are to mark their votes by placing the numbers "1", "2" and so on against the various names so as to indicate the order of their preference for all the candidates.*

(2) *The formality of a ballot-paper under this Part is to be determined in accordance with clause 345 (1) (b) and (c) and (5) of this Regulation as if it were a ballot-paper referred to in that clause.*

(3) *An informal ballot-paper must be rejected at the count.*

10 Count

(1) *If a candidate has an absolute majority of first preference votes, that candidate is elected.*

(2) *If not, the candidate with the lowest number of first preference votes is excluded and the votes on the unexhausted ballot-papers counted to him or her are transferred to the candidates with second preferences on those ballot-papers.*

(3) *A candidate who then has an absolute majority of votes is elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his or her unexhausted ballot-papers to the candidates remaining in the election next in order of the voter's preference is repeated until one candidate has received an absolute majority of votes. The latter is elected.*

(4) *In this clause,*

"absolute majority" , *in relation to votes, means a number that is more than one-half of the number of unexhausted formal ballot-papers.*

11 Tied candidates

(1) *If, on any count of votes, there are 2 candidates in, or remaining in, the election and the numbers of votes cast for the 2 candidates are equal-the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected.*

(2) *If, on any count of votes, there are 3 or more candidates in, or remaining in, the election and the numbers of votes cast for 2 or more candidates are equal and those candidates are the ones with the lowest number of votes on the count of the votes-the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.*

Part 4 - General

12 Choosing by lot

To choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the returning officer, the slips are folded by the returning officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the returning officer and the candidate whose name is on the drawn slip is chosen.

13 Result

The result of the election (including the name of the candidate elected as mayor or deputy mayor) is:

(a) *to be declared to the councillors at the council meeting at which the election is held by the returning officer, and*

(b) *to be delivered or sent to the Director-General and to the Secretary of the Local Government and Shires Association of New South Wales.*

Nomination papers have been prepared for the election of Mayor and Deputy Mayor. These have been distributed to Councillors. Councillors are requested to complete nomination papers prior to the meeting and hand them to the General Manager (Returning Officer) by 1.30 pm on the day of the Council meeting.

The nomination is to be made in writing by two or more Councillors, (one of whom may be the nominee), and is not valid unless the nominee has indicated consent to the nomination in writing.

If more than one Councillor is nominated, Council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot, or by open voting. Traditionally, Council has resolved to vote by Ordinary ballot, which is a secret ballot. In the event that Council resolves to proceed with an ordinary ballot, then the only disclosure to be made by the Returning Officer will be the name of the elected candidate. If Council wishes individual votes to be known then it should resolve to vote by open voting.

The fees to be paid to the Mayor and Deputy Mayor are prescribed by S249 of the Local Government Act 1993, which is reproduced below.

249 Fixing and payment of annual fees for the mayor

- (1) A council must pay the mayor an annual fee.*
- (2) The annual fee must be paid in addition to the fee paid to the mayor as a councillor.*
- (3) A council may fix the annual fee and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the Remuneration Tribunal.*
- (4) A council that does not fix the annual fee must pay the appropriate minimum fee determined by the Remuneration Tribunal.*
- (5) A council may pay the deputy mayor (if there is one) a fee determined by the council for such time as the deputy mayor acts in the office of the mayor. The amount of the fee so paid must be deducted from the mayor's annual fee.*

Provision has been made in the 2017/2018 budget for the Mayoral Allowance, and any amount payable to the Deputy Mayor will be deducted from the budget amount for Mayor. There is no additional allowance paid to the position of Deputy Mayor and any arrangements to remunerate the Deputy Mayor for periods of carrying out Acting Mayoral duties must be by arrangement between the Mayor and Deputy Mayor.

Options

Council must elect a Mayor and may elect a Deputy Mayor.

Budget Implications:

Nil

Legal/Statutory Implications:

Elections must be conducted in accordance with the Local Government Act and Regulations.

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

- 1 Office of Local Government - Mayoral Election Procedures (under separate cover) [⇒](#)
- 2 Nomination form for Mayoral elections (under separate cover) [⇒](#)

8. GOVERNANCE AND FINANCIAL REPORTS

8.2 ELECTION OF COMMITTEE DELEGATES FOR 2017/2018

Author: SHIRLEY WILLIAMS

Responsible Manager: ROBYN HARVEY

Purpose of Report:

Council is required to review and make appointments to the various Committees that Council has approved in order to assist it in exercising its functions in accordance with the Local Government Act 1993.

Recommendation:

That Council review the current list of Committees and make appointments of delegates for 2017/2018.

Report:

In accordance with Section 355 of the Local Government Act, the Council may exercise its functions:

- (a) by the Council by means of the Councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or
- (b) by a Committee of the council, or
- (c) partly or jointly by the council and another person or persons, or
- (d) jointly by the council and another council or councils (including by means of a Voluntary Regional Organisation of Councils of which the councils concerned are members), or
- (e) by a delegate of the council (which may, for example, be a Voluntary Regional Organisation of Councils of which the council is a member).

Such Committees are traditionally appointed annually by Council following the Mayoral elections. Attached is a list of the current Committees approved by Council in the period of Administration, and the membership and/or delegates to the various Committees on which Council is represented.

In order to clarify and improve the understanding of the various types of Committees and their delegations etc. to act for and on behalf of Council, Council's Committees are categorised in the following manner:

1. **External Committees** of outside Organisations to which Council appoints a delegate and/or representative, including those where members are appointed by other levels of Government.
2. **Management Committees** of Council which are traditionally the Committees that raise & expend funds as approved within the Management plan on the various assets that they are charged with maintaining on behalf of Council
3. **Advisory Only Committees** whereby special interest groups participate, discuss, and contribute strongly to advising Council as to priorities and/or future directions in regard to the specific Committees on which they participate.

The attached list details the representation in the above categories that currently exists.

Council will work with all Committees to ensure the compliance with legislative requirements and accounting requirements of their Committees and to provide information on the requirements of compliance by providing a set of supporting guidelines.

A review process for each of the Section 355 Committees will be conducted on a six monthly basis. This review will collect information and determine if the committees are meeting all their requirements under the section 355 Committee guidelines. As part of the requirements under the section 355 guidelines is that Council provides training for committee representatives to try to make compliance with the guidelines easier, Council will continue to offer this training and support.

The attached report outlines the function of each of the Committees with the previous members/ delegates arrangements is shown. Council may wish to consider this in conjunction with nominations of delegates.

Committees should hold regular meetings, with the reporting of those meetings documented in the minutes and the minutes and membership details then forwarded to Council. Council also requires proper financial records to be kept, and that these are submitted to Council for review and for GST accounting on an annual basis.

Options

Council may choose to endorse the role of existing Committees and nominate delegates, or may choose to change Committee structures.

Budget Implications:

Resources required for providing training/induction for Committee representatives on the section 355 Committee management guidelines, and following up outstanding requirements.

Legal/Statutory Implications:

Local Government Act requirements.

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

- 1 2017/2018 Election of Committee Delegates (under separate cover) [⇒](#)

8. GOVERNANCE AND FINANCIAL REPORTS

8.3 ADOPTION OF POLICIES

Author: SHIRLEY WILLIAMS

Responsible Manager: ROBYN HARVEY

Purpose of Report:

To adopt Council policies following advertising for public comment.

Recommendation:

1. That Council adopt the following policies:

Policy Number	Policy Name
SVC-CLR-PO-002-02	Payment of Expenses and the provision of facilities to Mayors and Councillors policy
SVC-EXE-STM-021-01	Draft Statement of Business Ethics
SVC-EXE-PO-022-01	Draft Public Interaction and Meeting Disclosure Policy
SVC-EXE-M-023-01	Draft Snowy Valleys Code of Meeting Practice

2. That the adopted policies and their associated procedures be communicated and implemented in the workplace.

3. That any training identified by these policies be undertaken.

Report:

At the ordinary meeting held on the 24 August 2017, Council resolved to advertise the following policies for public comment prior to adopting them.

- Payment of Expenses and the provision of facilities to Mayors and Councillors policy
- Draft Statement of Business Ethics
- Draft Public Interaction and Meeting Disclosure Policy
- Draft Snowy Valleys Code of Meeting Practice

The policies were advertised for the recommended period of 28 days. No submissions were received in relation to any of the policies.

Policies and procedures are essential to ensure legal, fair and consistent decision making across Council. They support Council in achieving its corporate objectives and provide a critical guide for staff, Councillors and other stakeholders. In the absence of effective policies and procedures there is a greater risk of inconsistency, confusion and inefficiency.

Options

1. Council may adopt the policies as presented. or
2. May opt to amend the proposed policy , or
3. May opt not to adopt any of the policy presented at this time.

Budget Implications:

Following adoption of any of these documents, Council will incur implementation and monitoring costs, and ongoing training costs.

Legal/Statutory Implications:

Nil

Risk Management - Business Risk:

There is potential for Council to suffer financial loss if effective policy and procedure is not Implemented.

Risk Management - WHS and Public Risk:

Nil

Council Seal:

No

Attachments

- 1 Payment of Expenses and the provision of facilities to Mayors and Councillors Policy (under separate cover) ⇨
- 2 Statement of Business Ethics (under separate cover) ⇨
- 3 Public Interaction and Meeting Disclosure Policy (under separate cover) ⇨
- 4 Snowy Valleys Code of Meeting Practice (under separate cover) ⇨

8. GOVERNANCE AND FINANCIAL REPORTS

8.4 STATEMENT OF INVESTMENTS AS AT 31 AUGUST 2017

Author: TANYA WILESMITH

Responsible Manager: ROBYN HARVEY

Purpose of Report:

Following is the Statement of Investments held as at 31 August 2017. The investments listed have been made in accordance with the Local Government Act (1993), the regulations and Council's policy.

Recommendation:

That Council receive the Statement of Investments as at 31 August 2017.

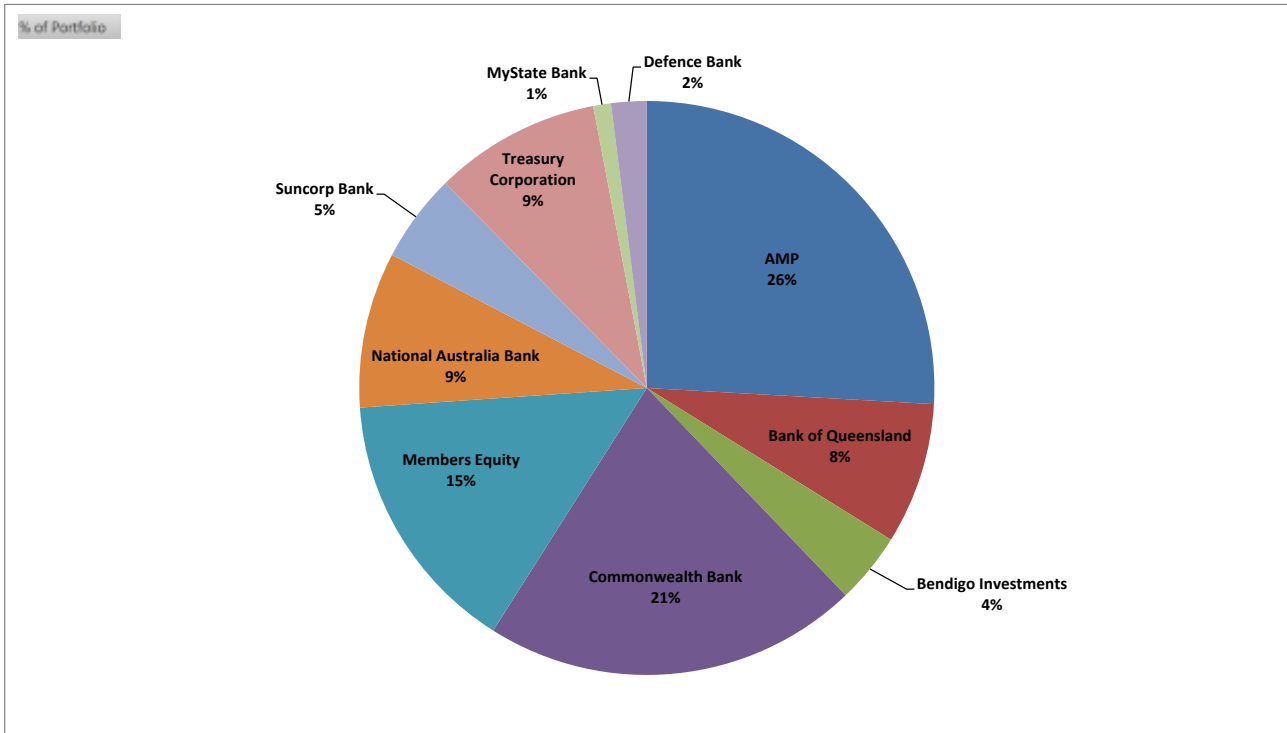
Report:

In accordance with Clause 212 of the Local Government (General) Regulation 2005, a monthly report is required to be submitted to Council detailing all investments of Council.

Cash & 11am at call Accounts	Branch	Balance Invested \$	Investment Date	Interest Rate%	% of Total Portfolio	% of Category	Rating
Treasury Corporation	SCF - CF	512,486	At Call	1.40%	1.0%	3.2%	A-1+
Commonwealth Bank	IWD	1,886,051	IWD Gen	1.40%	3.8%	11.7%	A-1+
Commonwealth Bank	IWD	1,493,477	IWD BSA	2.05%	3.0%	9.3%	A-1+
Commonwealth Bank	IWD	1,194	IWD BOS	1.50%	0.0%	0.0%	A-1+
AMP	IWD	2,000,000	At Call	2.20%	4.0%	12.4%	A-1+
National Australia Bank	Tumbarumba	2,499,598	W/Acct	2.05%	5.0%	15.5%	A-1+
Treasury Corporation	SCF - SCF	1,026,435	At Call	2.20%	2.0%	6.4%	A-1+
Commonwealth Bank	Tumut	3,377,310	W/Acct	1.40%	6.7%	20.9%	A-1+
Commonwealth Bank	IF- 3 & 4	416,098	At Call (BOS)	1.50%	0.8%	2.6%	A-1+
Commonwealth Bank	SCF-6	874,697	At Call (BOS)	1.50%	1.7%	5.4%	A-1+
Commonwealth Bank	Tumut	2,053,572	At Call (BOS)	1.50%	4.1%	12.7%	A-1+
Sub Total Cash & Call Accounts		16,140,918			32.2%	100.0%	

Term Deposits & Commercial Bills	Branch	Balance Invested \$	Investment Date	Interest Rate%	Maturity Date	% of Portfolio	% of Category	Rating
Bank of Queensland	IF-1	2,000,000	1/07/17	2.80%	22/11/17	4.0%	5.9%	A-1
AMP	IF-2	1,000,000	17/07/2017	2.70%	15/01/2018	2.0%	2.9%	A-1+
Bendigo Investments	SCF-1	1,000,000	12/07/2017	2.75%	12/07/2018	2.0%	2.9%	A-2
Bendigo Investments	SCF-2	1,000,000	12/07/2017	2.75%	12/07/2018	2.0%	2.9%	A-2
Members Equity	SCF-3	1,000,000	27/02/2017	2.70%	24/11/2017	2.0%	2.9%	A-2
Suncorp Bank	SCF-4	2,500,000	19/04/2017	2.60%	18/04/2018	5.0%	7.3%	A-1+
AMP	SCF-5	1,000,000	20/07/2017	2.80%	20/04/2018	2.0%	2.9%	A-1+
Treasury Corporation	Tumut	1,555,863	30/09/2016	1.15%	At Call MT	3.1%	4.6%	A-1+
Treasury Corporation	Tumut	1,602,406	30/09/2016	1.95%	At Call LT	3.2%	4.7%	A-1+
AMP	IWD	2,000,000	5/04/17	2.95%	9/01/18	4.0%	5.9%	A-1+
Members Equity	IWD	2,500,000	29/06/17	2.95%	9/01/18	5.0%	7.3%	A-2
Bank of Queensland	Tumbarumba	1,000,000	8/03/17	2.65%	8/12/17	2.0%	2.9%	A-1
AMP	Tumbarumba	750,000	28/08/17	2.60%	25/02/18	1.5%	2.2%	A-1+
AMP	Tumbarumba	500,000	26/09/16	2.75%	26/09/17	1.0%	1.5%	A-1+
National Australia Bank	Tumbarumba	750,000	4/04/17	2.61%	4/10/17	1.5%	2.2%	A-1
MyState Bank	Tumbarumba	500,000	27/02/2017	2.75%	24/11/2017	1.0%	1.5%	A-2
AMP	Tumbarumba	750,000	24/05/17	2.60%	24/05/18	1.5%	2.2%	A-1+
AMP	Tumbarumba	750,000	29/09/16	2.75%	29/09/17	1.5%	2.2%	A-2
National Australia Bank	Tumbarumba	750,000	21/11/16	2.80%	20/09/17	1.5%	2.2%	A-2
AMP	Tumbarumba	750,000	17/03/2017	2.75%	12/12/2017	1.5%	2.2%	A-1+
Bank of Queensland	Tumbarumba	500,000	31/03/2017	2.65%	30/09/2017	1.0%	1.5%	A-1+
AMP	Tumbarumba	500,000	3/04/2017	2.75%	3/10/2017	1.0%	1.5%	A-1+
Members Equity	Tumbarumba	750,000	29/08/2017	2.60%	29/08/2018	1.5%	2.2%	A-2
Members Equity	Tumbarumba	750,000	29/08/2017	2.60%	29/08/2018	1.5%	2.2%	A-2
AMP	Tumut	1,000,000	23/03/17	2.95%	18/12/17	2.0%	2.9%	A-1+
Bank of Queensland	Tumut	500,000	1/07/17	2.65%	8/03/18	1.0%	1.5%	A-1
Defence Bank	Tumut	1,000,000	13/12/16	2.95%	13/12/17	2.0%	2.9%	A-2
Members Equity	Tumut	1,000,000	3/03/17	2.65%	28/11/17	2.0%	2.9%	A-2
AMP	Tumut	2,000,000	19/09/16	2.75%	19/09/17	4.0%	5.9%	A-1+
Members Equity	Tumut	1,500,000	18/07/17	2.65%	15/07/18	3.0%	4.4%	A-2
National Australia Bank	Tumut - TDCT	401,178	28/06/17	2.53%	27/06/18	0.8%	1.2%	A-1+
Sub Total Term Deposits & Bills		33,559,447		2.65%		66.9%	98.5%	
Floating Rate Notes	Branch	Balance Invested \$	Investment Date	Interest Rate%	Maturity Date	% of Portfolio	% of Category	
Commonwealth Bank	Tumbarumba	500,000	1/08/15	2.74%	1/08/18	1.0%	1.5%	A-1+
Sub Total Term Deposits & Bills		500,000		2.74%		1.0%	1.5%	
Total Cash & Invested Funds		50,200,365		2.65%		100%	100%	

Council’s investments and cash on hand are invested with the following institutions.



During the month of August, the following investment transactions occurred.

- AMP investment of \$750,000, was reinvested for a further 6 months @ 2.60%.
- Members Equity – two (2) new investments of \$750,000 each for 12 months @ 2.60%.

It is hereby certified that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and the regulations thereunder, and in accordance with the Snowy Valleys Council Investment Policy.

Reserve Listing

Reserve balances as shown below for both Tumbarumba and Tumut.

Snowy Valleys – Tumbarumba Reserve Balances

RESERVE FUNDS	Balance
Externally Restricted Reserves	
Water Fund	\$1,144,950
Sewer Fund	\$2,651,461
Domestic Waste	\$273,539
Urban Stormwater	\$157,199
Unexpended Specific Purpose Grants	\$994,281
Tumbarumba Retirement Village	\$498,598
Balance Externally Restricted	\$5,720,028
Internally Restricted Reserves	
Plant Replacement	\$1,073,897
Capital Projects	\$1,836,361
Employees Leave Entitlements	\$400,000
Quarry Reserves	\$706,261
Community Services	\$324,912
Office Equipment Replacement	\$25,454
Private Works Contingency	\$400,000
Uncompleted Works	\$1,203,306
Other Minor Reserves	\$183,611
Unrestricted Funds	\$125,768
Balance Internally Restricted	\$6,279,570
Total Reserve Funds	\$11,999,598

Snowy Valleys – Tumut Reserve Balances

RESERVE FUNDS	Balance
Externally Restricted Reserves	
Water Fund	2,491,174
Sewer Fund	2,160,378
Domestic Waste	1,211,252
Developer Contributions	2,958,295
Unexpended Specific Purpose Grants	71,222
Stronger Communities Fund	8,913,618
Implementation Fund	3,416,098
Balance Externally Restricted	21,222,037
Internally Restricted Reserves	
Aboriginal Br. Reserve	44,646
Adelong Showground	10,000
Aerodrome Obstacle Lighting	60,000
Airfield General	61,707
Airfield Reseals	60,000
Asset Renewal Reserve	88,200
Batlow Literary Institute	57,091
Bridge Maintenance	57,261
Caravan Park	139,183
Carpark Improvements	95,165
Capital Projects	3,090,828
Dividend Reserve	538,906
Election Reserve	71,507
Emergency Services	86,271
Employee Leave Entitlement Reserve	2,067,041
Gravel Pits Reserve	202,594
Hazard Reduction	52,568
Insurance (Risk Management)	123,755
Legal	105,000
Open Space Strategy Reserve	106,800
Packards Pit	40,076
Plant Dividend	463,581
Playground Strategy Reserve	77,241
Project Development Reserve	24,570
Public Amenities	114,896
Saleyards	37,559
Scholarships	6,448
Security Deposits	8,705
Shire Signage	84,497
Swimming Pools Reserve	311,771

IWD Business Development Reserve	162,764
IWD Community Development Reserve	-
IWD Contingencies Reserve	675,851
IWD FBT Liability Reserve	107,172
IWD Plant Replacement Reserve	1,415,890
IWD Vehicle Replacement Reserve	637,333
Tumut Vehicle Replacement Reserve	255,537
Talbingo Town Improvement	123,563
Telecentre	31,549
Television Services	71,359
Telstra Tower	18,089
Tree Management	39,000
Trust Reserves	247,577
Visy Emergency Works	27,065
Unrestricted Funds	4,878,114
Balance Internally Restricted	16,978,730
Total Reserve Funds	38,200,767

Options

Nil

Budget Implications:

Nil

Legal/Statutory Implications:

Clause 212 of the Local Government (General) Regulations 2005.

Risk Management - Business Risk:

Nil

Risk Management - WHS and Public Risk:

Nil

Council Seal:

Nil

Attachments

Nil

10. MINUTES OF COMMITTEE MEETINGS

10.1 MINUTES OF THE TUMUT AERODROME COMMITTEE MEETING

File/Trim Ref: D17/6821

Recommendation:

That the Minutes of the Tumut Aerodrome Committee meeting held on 12 September 2017 be received and noted.

Attachments

- 1 Minutes of the Aerodrome Committee meeting held on Tuesday 12 September 2017



**MINUTES
AERODROME COMMITTEE**

TUESDAY, 12 SEPTEMBER, 2017

MEETING COMMENCEMENT: 5:40 pm

PRESENT:

Participants:	Present:	Apology:	Absent:
Design Engineer – Edward Greig (Delegate)	x		
Fred Kell	x		
Peter Wilson			x
Graham Smith			x
David Francis	x		
Tim Gallard			x
Bridget Ryan	x		
Ashley Parker			x

Council staff in attendance were **Edward Greig**.

APOLOGIES:

AC04. RESOLVED that the apologies from Nil be received.

No Quorum.

CONFIRMATION OF MINUTES:

AC05. RESOLVED that the minutes of the **Aerodrome Committee** held on **14-March-2017** be accepted as read.

No Quorum.

BUSINESS ARISING FROM MINUTES:

Nil.

DECLARATIONS OF INTEREST AND REPORTABLE POLITICAL DONATIONS

Nil.

COMMITTEE REPORTS:

There was no quorum.

There was discussion regarding the proposed changes to Part 139 of MOS and Part 139 of CASR. David Francis encouraged Committee members to review the proposed changes and make a submission to CASA.

GENERAL BUSINESS:

There was discussion regarding fences around the Tumut Aerodrome. Council should consider options for maintenance with adjacent landholders as a means of preventing animals from entering the airstrip.

**MINUTES
AERODROME COMMITTEE**

TUESDAY, 12 SEPTEMBER, 2017

NEXT MEETING

The next meeting will be held on March 10, 2018.

CLOSED:

The meeting closed at 6:10 pm.

10. MINUTES OF COMMITTEE MEETINGS

10.2 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON THURSDAY 17 AUGUST 2017

File/Trim Ref: D17/6884

Recommendation:

That the Minutes of the Local Traffic Committee meeting held on 17 August 2017 be received and the following recommendations contained therein be adopted:

4.1 Traffic Concerns - Coppabella and Wagga Road Intersection, Rosewood**RECOMMENDATION:**

That Council write to the Roads and Maritime Services and request that the Roads and Maritime Services consider implementing a Basic right-turn treatment (BAR) at the Wagga and Coppabella Road intersection.

4.2 Request for Extension of Speed Zone - Batlow Road, Laurel Hill**RECOMMENDATION:**

That Council write to Roslyn Kamradt to advise that based on the determining factors when assessing speed zones, an extension of the 80km/h speed zone south of Laurel Hill is not a priority at this time.

4.3 Road Safety Concerns - Snowy Mountains Highway and Batlow Road Intersection, Rosewood**RECOMMENDATION:**

That Council write to the Roads and Maritime Services to advise of its concerns pertaining to the existing road design at the Batlow Road leg of the Batlow Road and Snowy Mountains Highway intersection and to urge a further road safety review of the intersection, to consider both the short term and long term strategies.

4.4 Traffic Concerns - Elm Drive Tumut (at Basketball Stadium)**RECOMMENDATION:**

That Council endorse further investigation of the Elm Drive length commencing at the Fitzroy Street intersection to the Racecourse rear car park be undertaken and that a report outlining proposed remedial traffic options be tabled at the next Local Traffic Committee meeting.

4.5 Rural Bus Stop Application - 3878 Batlow Road, Batlow**RECOMMENDATION:**

That Council approve the rural school bus stop situated at 3878 Batlow Road, Batlow.

4.6 Rural Bus Stop Application - 3996 Batlow Road, Batlow

RECOMMENDATION:

That Council approve the rural school bus stop situated at 3996 Batlow Road, Batlow.

Attachments

- 1 Minutes of the Local Traffic Committee meeting held on Thursday 17 August 2017 [↓](#)

THE MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD IN THE SNOWY VALLEYS COUNCIL, RIVERINA ROOM, 76 CAPPER STREET, TUMUT, ON THURSDAY 17 AUGUST 2017

COMMENCING AT: 10.20am

PRESENT: Matthew Christensen (Director Assets and Infrastructure), Anthony Webb (Road Safety Officer), Nicholas Els (Roads and Maritime Services), Senior Constable Paul Dean (NSW Police) and Steve Horsley.

IN ATTENDANCE: Kylie Putland (Executive Support Officer)

1. APOLOGIES

An apology was received from Stuart Styche.

2. MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION:

That the Minutes of the Local Traffic Committee Meeting held on 1 December 2016 be received.

3 BUSINESS ARISING

- Heavy Vehicle Parking – The Parade, Tumbarumba - Council Road Safety Officer Anthony Webb advised that the findings of the safe intersection sight distance assessment undertaken failed to identify any sight distance restrictions whilst heavy vehicles were parked. Based on this advice the Committee agreed that there is no requirement to impose any parking restrictions on heavy vehicle parking along The Parade between Selwyn and Lauder Streets.
- Extension of Speed Zone – Batlow Road (North of Cemetery Road, Batlow) - The RMS member Nicholas Els advised that based on the road alignment north of Cemetery Road to extend the current posted 50km/h speed zone would be a significant extension.

Director of Assets and Infrastructure Matthew Christensen recognised compliance to the posted speed zone limit in its current design to some degree is difficult particularly for motorists travelling northbound (incline length of road) and to further extend the speed zone ideally would not support the driver expectancy of this speed zone for the road environment.

Nicholas Els advised that RMS will soon finalise the speed zone review and advise Councils of its findings.

4. AGENDA ITEMS

4.1 TRAFFIC CONCERNS - COPPABELLA AND WAGGA ROAD INTERSECTION, ROSEWOOD

DISCUSSION:

The RMS member Nicholas Els advised that when the next scheduled rehabilitation works is to be undertaken at this section of the Wagga Road Rosewood, road widening and the inclusion of a basic right-turn treatment (BAR) will be considered.

RECOMMENDATION:

That Council write to the Roads and Maritime Services and request that the Roads and Maritime Services consider implementing a Basic right-turn treatment (BAR) at the Wagga and Coppabella Road intersection.

4.2 REQUEST FOR EXTENSION OF SPEED ZONE BATLOW ROAD, LAUREL HILL

DISCUSSION:

The local member representative Steve Horsley recognised that due to the complainant's driveway access onto the Batlow Road having reduced sight distance it would be of concern for vehicles entering onto the Batlow Road.

Anthony Webb advised that he would review both approaches to the driveway to determine if an advisory 'Concealed Entrance' sign is a reasonable road safety measure to implement.

RECOMMENDATION:

That Council write to Roslyn Kamradt to advise that based on the determining factors when assessing speed zones, an extension of the 80km/h speed zone south of Laurel Hill is not a priority at this time.

4.3 ROAD SAFETY CONCERNS - SNOWY MOUNTAINS HIGHWAY AND BATLOW ROAD INTERSECTION, ROSEWOOD

DISCUSSION:

The Committee acknowledged that the right turning movement from the Batlow Road onto the Snowy Mountains Highway continues to be of concern. Nicholas Els noted that low cost treatment treatments such as raised pavement markers (RPM's) or transverse rumble strips are immediate options to enhance delineation and guidance for motorists making this turning movement.

The Committee agreed that a further review of the safety of the intersection is necessary for both in the short and long term.

RECOMMENDATION:

That Council write to the Roads and Maritime Services to advise of its concerns pertaining to the existing road design at the Batlow Road leg of the Batlow Road and Snowy Mountains Highway intersection and to urge a further road safety review of the intersection, to consider both the short term and long term strategies.

4.4 TRAFFIC CONCERNS - ELM DRIVE TUMUT (AT BASKETBALL STADIUM)**DISCUSSION:**

Matthew Christensen advised that Council has strategic plans to improve the road design of Elm Drive (the length from the Fitzroy Street intersection to the rear of the Racecourse carpark) to enhance the overall safety and practicality of this precinct for all road users.

RECOMMENDATION:

That Council endorse further investigation of the Elm Drive length commencing at the Fitzroy Street intersection to the Racecourse rear car park be undertaken and that a report outlining proposed remedial traffic options be tabled at the next Local Traffic Committee meeting.

4.5 RURAL BUS STOP APPLICATION - 3878 BATLOW ROAD, BATLOW**RECOMMENDATION:**

That Council approve the rural school bus stop situated at 3878 Batlow Road, Batlow.

4.6 RURAL BUS STOP APPLICATION - 3996 BATLOW ROAD, BATLOW**RECOMMENDATION:**

That Council approve the rural school bus stop situated at 3996 Batlow Road, Batlow.

5 GENERAL BUSINESS

- Nicholas Els advised that this would be his last Traffic Committee meeting due to taking up a new role within RMS. Matthew Christensen thanked Nicholas for his contribution and ongoing support to the Traffic Committee.

6 **NEXT MEETING**

There was no date set for a future meeting of the Local Traffic Committee.

There being no further business to discuss, the meeting closed at 11.43am.

11. COMMITTEE OF THE WHOLE

The Local Government Act provides that Council may close to the public that part of the meeting that deals with matters of a confidential nature. Section 10(2) lists such matters.

The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

Recommendation:

That Council move into Committee of the Whole to consider the matters listed in the confidential section of the agenda (Committee of the Whole) in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

11.1 WONDALGA ROAD REHABILITATION – TENDER ASSESSMENT

Item 11.1 is confidential under the Local Government Act 1993 Section 10A 2 (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.