

Temporary Food Stall Application Form

This application form is required to be completed by vendors wishing to provide food at events and markets, including road-side stalls and fetes.

EVENT DETAILS				
Event Name				
Event Organiser Name		Contact Number		
Event Date/s				
Event Location				
Suburb		Postcode		
PROPOSED ACTIVITY				
<input type="checkbox"/> Food stall <input type="checkbox"/> Mobile food vending vehicle* <input type="checkbox"/> Trailer/caravan* <input type="checkbox"/> Other (please specify): _____				
*Vehicle registration number				
BUSINESS DETAILS				
Trading Name				
Are you a not-for-profit organisation? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, please provide a certificate of incorporation as an attachment				
Proprietor/Company Name				
Business ABN				
Postal Address				
All correspondence will be sent to this address				
Business Contact Person				
Mobile Number				
Email Address				
FOOD FOR SALE AND PREPARATION				
Type of food/drink sold (please list):				
Is all food prepared at the event? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If NO, Address where food is prepared				
Suburb		Postcode		State

Types of food prepared at this address (please list)			
FOOD SAFETY SUPERVISOR (Not required if you do not handle/prepare potentially hazardous food and businesses licensed by the NSW Food Authority)			
Food Safety Supervisor Name			
Certificate Number		Certificate Expiry	

APPLICANT DECLARATION	
I declare that to the best of my knowledge, the information provided in this application is accurate and correct. I understand that my vehicle/stall may be inspected by Council officers and a fee* may apply.	
Proprietor Name	
Proprietor Signature	
Date	

Note 1 – Fees charged for inspections are in accordance with the most recent Snowy Valleys Council's Fees and Charges Schedule.

HOW TO RETURN THIS FORM	
You can return the completed temporary food stall application form via:	
Email	info@svc.nsw.gov.au
Mail	Tumbarumba Office PO Box 61, Tumbarumba, NSW 2653
	Tumut Office 76 Capper St, Tumut NSW 2720
In Person	Tumbarumba Office Cnr Bridge & Winston St, Tumbarumba
	Tumut Office 76 Capper St, Tumut

Our offices are open to the public Monday to Friday 8:30am - 4:30pm (excluding public holidays)

NEED MORE INFORMATION?	
For further information regarding your application, or if you need help with this form, please contact us by:	
Telephone	1300 ASK SVC (1300 275 782)
Website	http://www.snowyvalleys.nsw.gov.au
For more information regarding food stalls at temporary events, please refer to our ' Temporary Food Stall Operation Checklist ' document which can be obtained on the Snowy Valley's Council website.	

PRIVACY STATEMENT

Snowy Valleys Council will take all reasonable and appropriate steps to protect the privacy of individuals having regard to the requirements of the *Privacy and Personal Information Protection Act 1998* and the *Government Information (Public Access) Act 2009*. Council will not disclose your personal information to any person or body if it is not directly related to the purpose for which the information was collected. Questions concerning privacy or the use of your personal information may be referred to Council's Public Officer.