

POSITION TITLE	Senior Development Assessment Planner				
POSITION CODE	DEV007				
REPORTS TO	Coordinator Growth and Development				
GROUP	Community & Corporate				
ORG UNIT	Growth & Activation			TEAM	Growth & Development
CLASSIFICATION	Band	3	Level	2	GRADE
EFFECTIVE DATE	20 th January 2020			REVISED DATE	
REQUIREMENTS	<input type="checkbox"/> Nil <input type="checkbox"/> Qualifications Check <input type="checkbox"/> Police Check <input type="checkbox"/> Working with Children Check				
SUPERVISION	<input type="checkbox"/> No Supervision <input checked="" type="checkbox"/> Directly supervises 1 people <input type="checkbox"/> Indirectly Supervises 0 people				

Primary Purpose

Provide guidance and mentorship to development application assessment team and make determinations to ensure effective management of the built and natural environments.

Accountabilities

1. Interpret and administer relevant legislation, Australian Standards, council policies and procedures to ensure effective management of the built and natural environments.
2. Partner, Inform and advise customers on matters impacting development to facilitate efficient and effective service delivery.
3. Assist strategic town planning to ensure effective management of the built and natural environments.
4. Provide internal town planning advice and guidance to building surveyors and engineers processing other applications to ensure effective management of the built and natural environments.
5. Promote information sharing and knowledge transfer to drive evidence-based decision-making, enhance capability and optimise capacity.
6. Mentor and develop junior staff from across the Growth and Development team.

Key Relationships

Internal	External
Building Surveyors	Community Members
Plumbing, Drainage and Wastewater Officer	Developers
	Department of Planning

Council Values

Council's values of Respect, Safety and Integrity guide the decisions, actions and conduct of all employees.

Essential Criteria

1. Tertiary qualification in Urban and Regional Planning.
2. Contemporary experience (minimum 5 years) in assessing and determining development applications, including a range of land uses and building classes.
3. Contemporary knowledge and demonstrated application of Environmental Planning & Assessment Act and Regulations.
4. Exposure to developing strategic land use planning programs and experience in the development and management of approved initiatives.
5. Demonstrated ability to provide a high standard of customer service to internal and external customers.
6. Class C drivers' licence.

Desirable Criteria

1. Contemporary knowledge of the NSW Planning system.
2. Local Government Experience

The position description should be read and applied, in conjunction with other corporate documentation that guides decision-making, actions and conduct including, but not limited to, the Code of Conduct, Delegations of Authority, policies, procedures and plans.

Name (please print)

Signature

Date