

THE MINUTES OF THE EXTRA-AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING HELD IN THE TUMUT ROOM 76 CAPPER STREET TUMUT, ON WEDNESDAY 25 SEPTEMBER 2019

COMMENCING AT: 12:23pm

PRESENT: Glenyce Francis (Chairperson), Steven Walker (External Member), John Larter (Councillor)

IN ATTENDANCE: James Hayes (Mayor), Matthew Hyde (General Manager), Shelley Jones (Acting Director Internal Services), Phil Stone (Acting Director Strategy, Community and Development), Heinz Kausche (Acting Director Assets and Infrastructure) Sarah Pentland (Division Manager Finance & IT), Brook Penfold (Coordinator Governance and Risk), Amanda Sutton (Coordinator Financial Strategy & Reporting)

BY TELEPHONE: Brad Bohun (Crowe Horwath)

1. APOLOGIES

Apologies have been received and accepted from Cr Ham, Michael Kharzoo & Surbhi Katyal (Audit Office), Stephen Prowse (National Audits Group) and Shirley Williams-Enever.

Matthew Hyde and Cr Hayes joined the meeting, the time being 12:26pm.

2. MINUTES OF PREVIOUS MEETINGS

Nil

3 BUSINESS ARISING

Nil

Brad Bohun gave a verbal report and left the meeting, the time being 12:30pm.

Matthew Hyde, Shelley Jones, Phil Stone and Heinz Kausche left the meeting, the time being 1:50pm.

At this stage the committee made the decision to break, the time being 1:55pm.

The meeting resumed at 2:07pm.

Cr Hayes left the meeting, the time being 2:15pm.

Minutes of the Meeting of the Extraordinary Audit Risk & Improvement Committee held in the Tumut Room 76 Capper Street Tumut, on Wednesday 25 September 2019

4. AGENDA ITEMS

4.1 DRAFT 2018-19 FINANCIAL STATEMENTS ARI.85 RESOLVED:

That the Committee reports to Council as follows:

1. The Committee has considered the draft 2018/19 Annual Financial Statements, Special Purpose Reports and Special Schedules and has asked relevant questions of Council's finance staff and auditors in attendance, and is satisfied with the responses received.
2. The Committee is not aware of any matter which would prevent the Council from executing the certificates to the Annual Financial Statements and Special Purpose Reports required by section 413(2)(c) of the Local Government Act 1993.
3. While the reports contain matters which the Committee will follow up in the future, there are no matters to which the Committee wishes to draw Council's attention at this stage.
4. The following suggested changes be made to the 2018-2019 Financial Statements, approved by Crowe Horwath and once approved, implemented:
 - a) Page 21 Note 3 (a) Comparatives for the reclassification of pensioner rebates
 - Detail in the accounting policy should indicate that the comparatives for the 17/18 financial statements have been changed due to an accounting policy.
 - b) Page 32 Note 4 (e) Advertising
 - Separate the cost to Council of NPWS running the Tumut visitor centre
 - c) Page 76 Note 23 (a) Related parties transactions
 - Include the positions stated in the policy as detail on the note
 - d) Page 95 Note 1 Significant Accounting Policies
 - Private Works SPFS no longer classified as a Category 1 business activity. Need to include detail in Note 1

Steven Walker / Cr John Larter

CARRIED UNANIMOUSLY

5 GENERAL BUSINESS

Discussion occurred in relation to:

- The new Risk Management and Internal Audit Framework Discussion paper (link to be emailed to ARIC members)
- Code of Accounting Practice for Local Government (link to be emailed to ARIC members)
- Next year's meeting dates and locations (to be discussed at the next meeting)

ARI.86 RESOLVED that the committee move into Confidential Session for discussion, the time being 2:33pm.

Steven Walker / Cr John Larter

ARI.87 RESOLVED that the committee move out of Confidential Session into open Session, the time being 2:47pm.

Cr John Larter / Steven Walker

6 NEXT MEETING

The next meeting of the Audit Risk & Improvement Committee will be held on 6 November 2019 at 10am in Tumbarumba.

There being no further business to discuss, the meeting closed at 2.48pm.

Disability Inclusion Access Reference Group

Meeting Minutes

5 September 2019 Batlow RSL Club

Meeting opened: 1105 am

Present: Catherine Anderson, Judi Boyd, Martin Brown, Wendy Arentz, Fiona Scott, Grace McEachern, Tracy Wiggins

Apologies: Nil

1. Notes from last meeting: Adopted as true and accurate account: Wendy Arentz

Seconded: Fiona Scott

Moved by all

2. Business arising from minutes:

Meeting days to change to accommodate Councillor participation. Suggested and accepted by all 4th Thursday of every month. Councillors Cross and Larter have been appointed to the DIARG.

3. Operational Plan/ 2017 -2018 DIAP actions
 - 2017 - 2018 actions are an action for Community Services operational plan. Tracy to forward copy of DIAP 2017 -2018 actions for members to assess. Assessment, prioritisation, and development of strategies for actions that can be achieved by DIARG to be discussed at next meeting.
 - Disability modules for staff training discussed from DIAP actions. Catherine to forward link to modules used by Kurrajong Therapy plus.
 - Carer's Charter – International Day of Disability activities to include awareness of Carer's.
 - Martin suggested street stalls, roll out across SVC to raise awareness during week of International Day of Disability
 - Catherine raised that there is a shortage of Carers for children with disability to give families respite in the Snowy Valleys Council region. Suggested research and development of a survey to identify potential Carers.
4. Terms of Reference
 - Interests and conflicts of interests raised for clarification.
 - Point 3. Sub committees, paragraph K include,
"A sub - committee may be formed to undertake affiliated tasks, and that minutes of the sub – committee to be presented to the Disability Inclusion Access Reference Group to form part of the Disability Inclusion Access Reference Group minutes presented to Council".

Recommendation to Council to adopt changes to Disability Inclusion Access Reference Group, Terms of Reference.

Resolved: Wendy Arentz/Fiona Scott

Terms of Reference to be accepted with removal of finance section and added subcommittee section. All in favour.

It was noted that DIARG participants will need to complete paperwork for volunteering and as a members of DIARG. Tracy to forward links and paper copies to those who need them.

5. Letter of thanks to be written to Narelle Nibbs (Ability Links), for participation in the DIARG. Martin to write letter.
6. Letter inviting Community Welfare Committee to be a subcommittee of the DIARG, to be written and forwarded to Amanda Lewis. Martin to write letter.
7. Other Business
 - Access to flats in Murray Street Tumbarumba, there is an access but no driveway. Gutter is high.
 - The Tumbarumba Bowling Club access needs a rail for disabled to hang onto when alighting from a car.
 - Footpath at Tumbarumba High School needed where the path runs out. Students walking on the road,
 - Access to Tumbarumba Library is steep on the corner of Prince and Winton Streets. (These four issues were raised at the Welfare meeting, DIARG happy to note and advised that they will have to come through in Welfare Meeting minutes to DIARG).
 - The building of toilets in Pioneer Park is progressing. A grant application through Tumut Rotary Club is being submitted.
 - Unleashed dogs in Biloxi Park, Tumut has increased and causing issues for people with companion and guide dogs. Rangers to be invited to next meeting for a discussion.
 - Concerns for younger children with disability in the unfenced playgrounds.

Meeting closed: 11:57 am

Next meeting: 26 September



Disability Inclusion Access Reference Group

DRAFT Terms of Reference

ToR No: SVC-TofR-[]-[]
(Number to be obtained from CSO)

1. NAME

The Disability Inclusion Action Reference Group (DIARG) is an advisory group to Snowy Valleys Council.

2. STATUS

The Disability Inclusion Action Reference Group does not have executive power or authority to direct staff nor does it enjoy the delegation of any powers, functions or duties of Council.

3. DELEGATION

All decisions of the Committee will constitute recommendations to Council and other major stakeholders where relevant.

4. PURPOSE

The purpose of the committee is to:

- Provide feedback to Council on the actions out of the Disability Inclusion Action Plan (DIAP)
- Provide a forum for discussion for achieving actions out of the DIAP.
- Assist and encourage enhancement of services, facilities and activities within the Council region to include people who have disability.
- Develop links between service providers and Council.

5. OBJECTIVES OF THE COMMITTEE

The Disability Inclusion Action Reference Group is a committee of Council responsive to community needs. The effectiveness of the committee depends on community support. The objectives are:

- Provide insight to council's plans and actions in order to facilitate access to services, facilities and activities within the area for people who have disability.
- Be a sounding board / group for consultation to council and its committees when they plan services, facilities and activities.

6. DECISION MAKING

The Committee is to make decisions based on consensus. If it is not possible to arrive at a consensus on a particular item, the recommendation to Council should note the dissenting views.

7. MANAGEMENT AND OPERATION OF THE COMMITTEE

a) STRUCTURE / MEMBERSHIP

The Committee shall be comprised of a minimum of five (5) of community representatives, the General Manager or nominated delegate and one Councillor. It is desirable that there is a representation from the entire Council area, a reasonable gender balance and age distribution within the Committee.

b) APPOINTMENT AND SELECTION OF MEMBERS

The Snowy Valleys Council will call for applications from community members within the Council area for all community member positions.

The applications will be assessed on their merit and suitable persons will be appointed to the Disability Inclusion Access Reference Group by Snowy Valleys Council. Persons can be self-nominated, or can represent a group or an organisation.

c) TERM

The term will be in line with the term of Council. Any vacancies which occur will be advertised and appointed from nominations received or in the case of an organisation that group can nominate a replacement representative.

Members of the Disability Inclusion Access Reference Group may cease to hold office:

- If the member provides a written resignation;
- By death, mental incapacitation or by serving of a criminal sentence;
- If a member is absent from three consecutive meetings (with or without apology), without having obtained a formal leave of absence.

d) CHAIRPERSON

The Chairperson shall be elected by the committee by a simple majority vote taken from members present at the first meeting of each calendar year and shall serve a term of one year.

In the absence of the Chairperson, the Committee shall elect a Deputy Chairperson for that meeting.

e) COUNCIL STAFF MEMBERS ON COMMITTEES

Snowy Valley's Council staff members who attend Committee meetings shall:

- Not be considered as part of the quorum;
- Have no voting rights;
- Not be able to enact the role of Chairperson or Vice Chairperson at any meeting;
- Be considered as an ex-officio member of the committee at all times.

f) PECUNIARY INTERESTS AND CONFLICTS OF INTEREST

Members of the Committee must, having reviewed the agenda for a meeting, or when becoming aware of a potential conflict of interest or pecuniary interest in any matters being discussed by the Committee, immediately advise the Chairperson.

The Committee member must refrain from participating in the discussion and if deemed appropriate by the voting members present, leave the meeting whilst the matter is discussed and not participate in any decision making related to the issue. The interest will be recorded in the minutes.

g) QUORUM

A quorum of the Committee will be four (4) appointed voting members.

If a quorum is not reached within 10 minutes of the appointed starting time, the meeting shall:

- a) be adjourned to a time determined by the Chairperson in consultation with the staff member performing Secretariat duties to ensure that the adjourned time does not clash with other scheduled meetings or;
- b) continue as an Inquorate discussion (refer 5h).

h) INQUORATE MEETINGS

In the event that a meeting does not have the required quorum, those members present can determine whether they would like to continue with the meeting as an Inquorate Discussion.

In this case, recommendations for decisions cannot be made, but can be carried forward to subsequent meetings where a quorum is present.

Minutes of an inquorate discussion must take the form of Inquorate Discussion Notes. The members present at an inquorate discussion cannot put or carry any motion or resolution.

i) DECISIONS AND VOTING

The Committee's business is conducted on a consensus model.

If it is not possible to arrive at a consensus on a particular item, the recommendation to Council should note the dissenting views.

Major decisions and recommendations will be referred to Council for adoption.

The Committee shall make recommendations to Council on matters that relate to the objectives of the Disability Inclusion Action Reference Group for Snowy Valleys Council.

Only those Councillors appointed to the Disability Inclusion Action Reference Group have voting rights.

j) ATTENDANCE OF NON MEMBERS

The Committee may, at its discretion, allow non-members, observers and advisers to attend meetings of the committee to facilitate exchange of information and to provide specialist advice and counsel to the Committee.

k) SUB – COMMITTEES

A sub - committee may be formed to undertake affiliated tasks, and that minutes of the sub – committee to be presented to the Disability Inclusion Access Reference Group to form part of the Disability Inclusion Access Reference Group minutes presented to Council.

4. COMMITTEE OPERATION AND MEETINGS

a) MEETINGS

Meetings will be held at least quarterly, as arranged by the committee Chairperson. The location of meetings are to be distributed within locations of Council.

b) SPECIAL MEETINGS

Special meetings may be called by the Chairperson, or at least two voting members of the Committee in consultation with the Secretariat to avoid potential clashes.

c) NOTICE OF MEETINGS

The Notice of Meeting will be provided to each Committee member in writing, setting out the date, time and place of the meeting; and be accompanied by a business paper which includes an agenda for the meeting, minutes of the previous meeting and any reports to the Committee.

The agenda for ordinary meetings of the committee will be provided to members of the Committee at least three working days prior to the meetings.

A minimum of one week's notice shall be given for any Special meetings of the Committee.

A copy of the notice of meeting, agenda and accompanying reports shall be placed on public exhibition at Council offices, Council website and libraries.

d) MINUTES

Minutes shall be kept of all meetings of the Committee and any working group. Each Committee members will receive copies of the minutes with the notice of meeting for the next meeting.

Other arrangements to receive minutes from the meetings can be made by resolution of the voting members of the Committee.

The minutes shall be confirmed at the next committee meeting with or without amendments.

Copies of the minutes will be supplied to Council before its next meeting following that of the Committee.

e) MEETING PROCEDURES AND PROTOCOL

The procedures and protocols to be observed at the Committee meetings are those of Council's Code of Meeting Practice.

5. SUPPORT AND RESOURCING THE COMMITTEE

Council will provide administrative services and other resources, including a venue, preparation and distribution of agendas/minutes to support the function of the Committee and any working groups.

6. MEDIA COMMENT AND CONFIDENTIALITY

The Committee has no delegated authority to make comments to the media.

The Committee does not have the authority to make comments on behalf of Snowy Valleys Council.

Members of the Committee should appreciate that the Committee may, from time to time, deal with sensitive matters of a confidential nature. The confidentiality of such information should be respected by all members.

7. DOCUMENTATION / COUNCIL AND EXTERNAL REFERENCES

Snowy Valleys Council Code of Meeting Practice was established in accordance with the provisions of Section 360(2) Local Government Act of 1993. The objective of the Code is to provide procedures and standards for the proper, conduct of Council business and decision making.

Snowy Valleys Council Code of Conduct sets the minimum requirements of conduct for council officials in carrying out their functions. The Model Code is prescribed by regulation and was developed to assist council officials understand the standards of conduct that are expected of them.

8. AMENDING THE TERMS OF REFERENCE

Recommendations for amendments to the Terms of Reference can be made at any time provided that suggested changes are noted on the Agenda, a quorum is present at the meeting and the majority of voting members present support the recommendation.

Amendments to the Terms of Reference must be approved by Snowy Valleys Council.

9. DISSOLUTION

Council may at any time dissolve the Committee.

10. LIABILITY OF MEMBERS

In accordance with Division 2 Section 731 of the Local Government Act 1993, A matter or thing done by the Minister, the Director-General, a council, a councillor, a member of a committee of the council or an employee of the council or any person acting under the direction of the Minister, the Director-General, the council or a committee of the council does not, if the matter or thing was done in good faith for the purpose of executing this or any other Act, and for and on behalf of the Minister, the Director-General, the council or a committee of the council, subject a councillor, a member, an employee or a person so acting personally to any action, liability, claim or demand.

11. SUPERSEDING POLICY NO AND TITLE

Name and ToFR number of any policy this has superseded

12. TERMS OF REFERENCE PREPARED AND AMENDED BY:

Title of officer

13. HISTORY TABLE

Version No	Approval Date	Resolution Number	Date to be Reviewed
1.0			

Disability Inclusion Access Reference Group

Meeting Minutes

Thursday 26 September 2019

Held at: Riverina Highland Building, Gundagai Room

Meeting opened: 11:06 am

Present: Martin Brown, Wendy Arentz, Fiona Scott, Tracy Wiggins

Special attendees: Rangers, Division Manager Assets and Design for leash free discussion.

Apologies: Councillor Cate Cross, Catherine Anderson, Grace McEachern, Judi Boyd.

1. Minutes from 5 September 2019 meeting: Adopted as true and accurate account after the following corrections;
 - "The building of toilets in Pioneer Park is progressing. A grant application through Tumut Rotary Club is being submitted" to, "There is a possibility of the toilets in Pioneer Park being built. The Snowy Valleys Council is applying for a grants and has asked the Rotary Club of Tumut to write a letter recommending support of the grants for the amenities to be built. The application included many reasons to support suitable accessibility for all age groups, abilities, safety and more".Minutes adopted with correction: Fiona Scott

Seconded: Wendy Arentz

All in favour.

2. Business arising from minutes:
 - Leash free areas. There was robust discussion around the issues identified at the last meeting. It was agreed that there needs to be a nominated area that is designed for purpose, has removable fencing and has suitable access for people of all abilities. Current leash free area runs into other areas, with no guarantees that dogs are put back onto leads once outside the leash free area. Signage and education of dog owners were identified as being needed for leash free areas. Research of other leash free areas and a walk around Tumut and the leash free park was suggested of the DIARG. Ideas for suitable areas and priorities to be forwarded to the Division Manager of Assets and Design, once research is undertaken.
 - Rangers and the Division Manager of Assets and Design left the meeting 11.45 am.
 - International Day of people with Disability activities. Suggested street stall activities raised. Possibility we may be able to share with disability services in Tumut. Have a set day for Councillors activities, and carry our specific activities with Councillors to raise awareness .Tumbarumba kiosk to be booked for 5th or 6th of December.

Other business:

- Representation on DIARG. Gadarra School to be contacted and invited to attend the DIARG meetings.
- Councillor representation on DIARG. Council Meeting minutes detailing Councillor representatives to be forwarded to DAIRG committee members.
- Snowy Valleys Council Disability Inclusion Action Plan operational plan actions and DIAP to be emailed to DIARG representative Councillors.
- Access businesses and service clubs to raise awareness of the Snowy Valleys Council Disability Inclusion Action Plan and offer the disability access scoring for businesses conducted by Intereach.
- Master Access Locksmith Keys. The media release is delayed until the after-hours access points have been clarified and agreed to.
- Martin Brown issued an apology for the next meeting.

Meeting closed: 12:17pm

Next meeting to be held: 24 October 2019

**MINUTES
FRIENDS OF TUMUT WETLANDS**

TUESDAY, 17 SEPTEMBER, 2019

MEETING COMMENCEMENT: 4.00pm

PRESENT:

Participants:	Present:	Apology:	Absent:
Clr Geoff Pritchard (Delegate)			X
Coordinator Open Space & Facilities Officer – Andrew Burke (Delegate)	X		
Ken Stubbs			X
Sharon Stacy		X	
Gary Bilton	X		
Bob Erskine	X		
Athol Price	X		
Simon Quinnell	X		

APOLOGIES:

FOTW.02 RESOLVED that the apologies from Sharon Stacy be received.

Simon Quinnell / Bob Erskine

CONFIRMATION OF MINUTES:

FOTW.03 RESOLVED that the minutes of the **Friends of Tumut Wetlands** held on **19-September-2019** be accepted as read.

Athol Price / Simon Quinnell

BUSINESS ARISING FROM MINUTES:

Nil

DECLARATIONS OF INTEREST AND REPORTABLE POLITICAL DONATIONS:

Nil

COMMITTEE REPORTS:

Nil

Friends of Tumut Wetlands Committee Meeting 17/09/2019 (.)

1. The Committee would like a copy of the Janet Mackay Wetlands Plan and the 10 year Management Plan for the Wetlands.

ACTION: Information will be sent by mail.

2. The Committee would like a copy of the Pesticide Management Statement of requirements for the Wetlands.

ACTION: If pesticide spraying or weed control needs to happen liaise with the ranger from Snowy Valleys Council.

3. The Committee would like the mowing/slashing service rate clarified for the TSR/horse shoe track.

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**MINUTES
FRIENDS OF TUMUT WETLANDS****TUESDAY, 17 SEPTEMBER, 2019**

ACTION: Simon Quinnell would still like to mow when he isn't busy, but Council to maintain under the M&R budget.

4. The Committee would like an update on the status of the Brochure.

ACTION: Council to replace the existing signs to maintain the wetlands as a Dog Free area and if possible have QR sticker added to this sign.

5. The Committee wants an update on the status of the Elm Tree Management Plan.

ACTION: Due to budget restraints there is no Elm Tree Management for the financial year 2019/20.

GENERAL BUSINESS:

The Committee would like to ensure that hazard reduction takes place if it's needed.

NEXT MEETING

The next meeting will be held in early 2020

CLOSED:

The meeting closed at 5:30pm .

THE MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD IN THE RIVERINA ROOM, 76 CAPPER STREET, TUMUT, ON WEDNESDAY 25 SEPTEMBER 2019

COMMENCING AT: 11.00 AM

PRESENT:

Heinz Kausche (Acting Director Assets and Infrastructure); Anthony Carroll (Road Safety Officer), Senior Constable Matt Owen, NSW Police; Ray 'Dossie' Carr, Representative for Justin Clancy MP, State Member for Albury; Zoe Turner, Transport for NSW;

IN ATTENDANCE: Jeannie Moran-Fahey, Executive Assistant, Minute-Taker.

1. APOLOGIES

Councillor Bruce Wright, Steven Horsley (Dr Joe McGirr MP representative).

2. MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION:

Minutes of the Local Traffic Committee Meeting held on 3 July 2019 be accepted as read.

3 BUSINESS ARISING

Matters raised at the 3 July 2019 meeting were discussed as follows:

- 4.1 Speed Zone Request: Tooma Road, Tooma
Data is being collected and collated in relation to the speed zone request for Tooma Road, this information should be available to be presented at the November Local Traffic Committee meeting.
- 4.2 Speed Zone Request – Miles Franklin Drive, Talbingo
Speed zone request for Miles Franklin pending further investigation by RSO.
- 4.3 Rural Bus Stop application – Hussell (N2452)- 519 Tooma Road, Burra
Councillors are keen to find funding, as a budget request as part of the QBR process for lay byes to be installed adhering to Austroads Guide 4.12.3 Design of Bus Stop-Rural.
- 4.4 Rural Bus Stop application – Hussell (N2452)- 1236 Tooma Road, Burra
Councillors are keen to find funding, as a budget request as part of the QBR process for lay byes to be installed adhering to Austroads Guide 4.12.3 Design of Bus Stop-Rural.
- 4.5 Request of pedestrian facility- Batlow Road
Advice received from TFNSW Mitchell Judd on 6 August 2019 'TFNSW concurs with the design of the proposed pedestrian facility at Batlow'. Works will commence within the next couple of weeks.

Minutes of the Meeting of the Local Traffic Committee held in the Riverina Room, 76 Capper Street, Tumut on Wednesday 25 September 2019

4. AGENDA ITEMS

4.1 SPEED ZONE REQUEST - TUMUT STREET, ADELONG

DISCUSSION:

Advice was received from a community meeting chaired by Constable Jason Maybury that the speeding and overtaking in Tumut Street, Adelong was a major issue. A large proportion of people are exceeding the speed limit.

Request made for a high pedestrian zone. Zoe/TFNSW not 100% sure of the location and surrounding and would need to investigate in order to provide advice. TFNSW will work out where the zone would be and consider evidence to support. To be tendered at the next meeting.

RECOMMENDATION:

THAT COUNCIL:

- 4.1.1 Receive the request for the speed zone review in Tumut Street, Adelong.**
- 4.1.2 Present the report with evidence and recommendations at the next Local Traffic Committee Meeting.**

4.2 SPEED ZONE REQUEST - BATLOW ROAD, BATLOW CBD

DISCUSSION:

A request was put to the Local Traffic Committee three years ago, with submissions from 20 businesses for the speed to be reduced. This was not approved due to advice from NSW Police that the limit would not be enforceable.

The Batlow Development League request a review of this. Following discussion between LTC members it was determined to commence the process towards a High Pedestrian Area.

RECOMMENDATION:

THAT COUNCIL:

- 4.2.1 Reconsider the request for the speed zone review in Batlow Road, Batlow.**
- 4.2.2 Present the report with evidence and recommendations at the next Local Traffic Committee Meeting.**

4.3 SPEED ZONE REQUEST - WAGGA ROAD, ROSEWOOD (BETWEEN HUMULA STREET AND BROADLEAF PARK ROAD)

DISCUSSION:

The school zone is off the Wagga Road at Rosewood. Students walk down the street and cross the road at the shops which is within a 60 km zone. In the last 3 weeks, there has been three near misses, therefore a review and

consideration of a 50 km zone is requested.

Agreed TFNSW will create a proposal and review guidelines for how to submit such a proposal.

RECOMMENDATION:

THAT COUNCIL:

4.3.1 Receive the request for the speed zone review in Wagga Road, Rosewood between Humula Street and Broadleaf Park Road.

4.3.2 Present the report with evidence and recommendations at the next Local Traffic Committee Meeting.

4.4 SITE INVESTIGATION & COMMUNITY UPDATE - GOCUP ROAD, CAPPER STREET & SNOWY MOUNTAINS HIGHWAY

DISCUSSION:

Committee members agreed that there is a need to be advised of the State's intentions for this intersection.

TFNSW is installing an extra Give Way sign however, advice regarding any long term upgrade has not been received.

NSW Police for Traffic Patrol have serious concerns. The whole intersection is an issue as incidents/accidents are occurring all around this intersection.

Agreed that the RSO on behalf of the Local Traffic Committee will write to Michael Buckley/TfNSW, requesting advice on intentions for this intersection and include local issues and information relating to issues around this intersection.

RECOMMENDATION:

THAT COUNCIL:

4.4.1 Request Transport for NSW for updates on progress regarding the treatment of the intersection.

4.4.2 Investigate what strategies Transport for NSW and Council can make to reduce the hazards of the intersection.

4.5 RURAL BUS STOP APPLICATION - 272 OLD TUMBARUMBA ROAD, BATLOW

DISCUSSION:

Requested by bus operator Worrick Shaw on behalf of residents as an addition to the existing route. Residents requested an additional outside of their driveway, however following inspection by the RSO this was found to be a blind corner, therefore an alternative request has been made for some distance away.

LTC supports the recommendation.

RSO to advise Worrick Shaw and residents of the TFNSW and Committee's approval; and commence procedure for implementation.

RECOMMENDATION:**THAT COUNCIL:**

4.5.1 Approves the application for the rural bus stop located 50m north of the driveway to the residence of 242 Old Tumbarumba Road, Batlow for south bound traffic only.

4.5.2 That the bus route incorporates a previously used bus turning point located outside 342 Old Tumbarumba Road, Batlow.

4.6 RURAL BUS STOP APPLICATION - 4064 BATLOW ROAD, BATLOW**DISCUSSION:**

Requested by bus operator Worrick Shaw on behalf of residents as an addition to the existing route. RSO advised Committee members that there is a lot of sight distance to the proposed stop, more than 1.5 kms both ways, however a lot of vehicular activity.

TFNSW in agreement with recommendation.

RSO to write TfNSW team in Wollongong with advice of the TFNSW and Committee's approval; and commence procedure for implementation.

RECOMMENDATION:**THAT COUNCIL:**

4.6.1 Approves the application for the rural bus stop located in front of 4064 Batlow Road, Batlow, 50m north of the junction with Herrings Road/Stewarts Road (western lane) for northbound traffic.

4.6.2 Approves the application for the rural bus stop located 50m south of the junction with Herrings Road/Stewarts Road (Eastern lane) for south bound traffic.

4.7 SPECIAL EVENT APPLICATION - 2020 TUMUT CYCLE CLASSIC**DISCUSSION:**

Committee members considered the application and accompanying advice from the RSO. All necessary paperwork has been received by Council; Event Manager satisfied with submission; TFNSW approved.

RSO to advise SVC Event Manager of the TFNSW and Committee's approval.

RECOMMENDATION:**THAT COUNCIL:**

4.7.1 Receive the report on Special Event Application – 2020 Tumut Cycle Classic.

4.7.2 Support the Special Event Application for the 2020 Tumut Cycle Classic on 12 January 2020 to enable the event to go ahead,

subject to Council's standard conditions.

4.8 SPECIAL EVENT APPLICATION - 2020 SNOWY VALLEYS CYCLE CHALLENGE

DISCUSSION:

Committee members considered the application and accompanying advice from the RSO. All necessary paperwork has been received by Council; Event Manager satisfied with submission; TFNSW approved.

RSO to advise SVC Event Manager of the TFNSW and Committee's approval.

RECOMMENDATION:

THAT COUNCIL:

4.8.1 Receive the Special Event Application – 2020 Snowy Valleys Cycle Challenge.

4.8.2 Support the Special Event Application for the 2020 Snowy Valleys Cycle Challenge on 22 March 2020 to enable the event to go ahead, subject to Council's standard conditions.

4.9 SPECIAL EVENT APPLICATION - 2019 UPPER MURRAY CHALLENGE

DISCUSSION:

Committee members considered the application and accompanying advice from the RSO. All necessary paperwork has been received by Council; Event Manager satisfied with submission; TFNSW approved.

RSO to advise SVC Event Manager of the TFNSW and Committee's approval.

RECOMMENDATION:

THAT COUNCIL:

4.9.1 Receive the Special Event Application – 2019 Upper Murray Challenge.

4.9.2 Support the Special Event Application for the 2019 Upper Murray Challenge on 5 October 2019 to enable the event to go ahead, subject to Council's standard conditions.

4.10 SPECIAL EVENT APPLICATION - 2019 TUMUT VALLEY AIR SHOW

DISCUSSION:

Committee members considered the application and accompanying advice from the RSO. All necessary paperwork has been received by Council; Event Manager satisfied with submission; TFNSW approved.

RECOMMENDATION:

THAT COUNCIL:

4.10.1 Receive the Special Event Application – 2019 Tumut Valley Air

Show.

- 4.10.2 Support the Special Event Application for the 2019 Tumut Valley Air Show on 2 November 2019 to enable the event to go ahead, subject to Council's standard conditions.**

4.11 SPECIAL EVENT APPLICATION - 2020 CAMARO - FIREBIRD NATIONALS**DISCUSSION:**

Committee members considered the application and accompanying advice from the RSO. Insurance policy has been received, however expires in October. Renewed policy will be sent to TfNSW.

Otherwise all necessary paperwork has been received by Council; Event Manager satisfied with submission; TFNSW approved.

RSO to advise SVC Event Manager of the TFNSW and Committee's approval pending receipt of current insurance policy.

RECOMMENDATION:**THAT COUNCIL:**

- 4.11.1 Receive the Special Event Application – 2020 Camaro-Firebird Nationals.**

- 4.12.2 Upon receipt of the organizers insurance policy that covers the dates of the event then support the Special Event Application for the 2020 Camaro-Firebird Nationals on 11 April 2020 to enable the event to go ahead, subject to Council's standard conditions.**

4.12 SPECIAL EVENT APPLICATION - 2019 TUMUT CHRISTMAS FAMILY FUN NIGHT**DISCUSSION:**

Committee members considered the application and accompanying advice from the RSO. All necessary paperwork has been received by Council; Event Manager satisfied with submission; TFNSW approved.

The application will be with Wagga Wagga Police for their comment.

RECOMMENDATION:**THAT COUNCIL:**

- 4.12.1 Receive the Special Event Application 2019 Tumut Christmas Family Fun Night.**

- 4.12.2 Support the Special Event Application for the 2019 Tumut Christmas Family Fun Night to be held on 5 December 2019 to enable the event to go ahead, subject to Council's standard conditions.**

5 GENERAL BUSINESS

5.1 Dossie Carr raised concern regarding the Tumut intersection on the corner of Fitzroy and Wynyard Streets, outside the Woolpack/Courthouse. This intersection is dangerous with lots of pedestrian activity.

Action: For investigation by RSO and report to next meeting.

5.2 The exit from the BWS bottle shop was also highlighted as a safety concern with people turning right into the traffic lane going east in Merivale Street.

Zoe/TFNSW queried the need for some signs installed for Glenroy Hills Road on Tumbarumba Road.

Action: Request to be submitted to Director Assets and Infrastructure.

5.3 Senior Constable Matthew Owen requested traffic counters for Gocup Road as there is an ongoing issue of speeding in excess of 120-130kms. A traffic counter at Nangus in the township on Nangus Road would also be beneficial.

SC Owen advised that there is now a traffic taskforce working out of Cootamundra.

Action: RSO to request traffic counters for Gocup Road and Nangus Road.

6 NEXT MEETING

The next meeting is scheduled for Wednesday 27 November 2019 in Tumbarumba.

There being no further business to discuss, the meeting closed at 11.50am.

**MINUTES
TUMUT AERODROME COMMITTEE**

TUESDAY, 10 SEPTEMBER, 2019

MEETING COMMENCEMENT: 5:30pm

PRESENT:

Participants:	Present:	Apology:	Absent:
Clr John Larter (Delegate)	<input checked="" type="checkbox"/>		
Design Engineer – Geoffrey Rotgans (Delegate)	<input checked="" type="checkbox"/>		
Fred Kell	<input checked="" type="checkbox"/>		
Peter Wilson			<input checked="" type="checkbox"/>
Graham Smith			<input checked="" type="checkbox"/>
Craig Cullinger	<input checked="" type="checkbox"/>		
Bridget Ryan	<input checked="" type="checkbox"/>		
Tom Moxey		<input checked="" type="checkbox"/>	
Jon Gregory – Rural Fire Service		<input checked="" type="checkbox"/>	

Council staff in attendance were Geoff Rotgans.

NOTE: The meeting was inquorate. General discussion proceeded.

GENERAL DISCUSSION:

Items of general discussion included:

- CASA are carrying out surveillance next week at Tumut.
- Council has proposed new security restricted locks for airside gates to improve safety and security. A draft vehicle access policy was reviewed and suggestions given. Both items were generally well received.
- Emergency gate always unlocked – Survey & Design Engineer to check with CASA.
- Current improvements being undertaken at the aerodrome – Survey & Design Engineer to query extending the runway with CASA.
- The possibility of grant funding from federal government for an expansion of Tumut Aerodrome.
- The visibility of the open drain causing a hazard for RFS operations – Survey & Design Engineer to enquire about placing witches hats in the open drain to improve visibility.
- Existing OLS obstacles still requiring attention.
- The proposal to introduce landing fees or similar 'User pays' system was discussed, however, it was generally agreed that higher levels of traffic would be required to be able to offset data collection and billing administration costs.

NEXT MEETING

The next meeting will be held in early 2020.

CLOSED:

The meeting closed at 7:00pm.

**MINUTES
TUMUT RAILWAY PRECINCT COMMITTEE**

TUESDAY, 01 OCTOBER, 2019

MEETING COMMENCEMENT: 3:30pm

PRESENT:

Participants:	Present:	Apology:	Absent:
Clr Geoff Pritchard – (Delegate)			X
Coordinator Parks & Facilities Officer - Andrew Burke (Delegate)	X		
Phil Bennetts	X		
Tumut Potters Inc. – Col Locke	X		
Community Garden Group - John Lyell	X		
Kevin Swann	X		

APOLOGIES:

Nil

CONFIRMATION OF MINUTES:

TRPC.09 RESOLVED that the minutes of the **Tumut Railway Precinct Committee** held on **04-June-2019** be accepted as read.

Kevin Swann / Col Locke

BUSINESS ARISING FROM MINUTES:

Nil

DECLARATIONS OF INTEREST AND REPORTABLE POLITICAL DONATIONS

Nil

COMMITTEE REPORTS:

Tumut Railway Precinct Committee Matters October 2019 (.)

1. The Committee understand that the service level will drop and have asked that the amenities be cleaned on Friday ready for the weekend.
2. The Committee are glad that there is an understanding that no trees will be planted to block the railway station.
3. The Coordinator for Open Spaces and Facilities has mentioned Council will continue to look for funds for the potential carpark.
4. The Committee response was that they become a working group instead of an Advisory Committee due to no new members joining but the current Committee still meet once a year so they still have some informal input to the running of the Tumut Railway Precinct.

**MINUTES
TUMUT RAILWAY PRECINCT COMMITTEE****TUESDAY, 01 OCTOBER, 2019**

GENERAL BUSINESS:Old Train Turntable

The Committee would like to request that Council look to find funding to lease the land where the old train turn table is located and have this preserved and become part of the Tumut Railway Precinct.

1. RECOMMENDATION:

That Council seek funding for extension of the area currently leased from John Holland Group to include the old train turntable and have this preserved and become part of the Tumut Railway Precinct.

Internal Advisory Committee cessation /

The Committee would like Council to consider and approve that the Tumut Railway Committee cease being an advisory committee and become a working group with an annual meeting to be held between financial years but not on a formal basis.

2. RECOMMENDATION:

That Council consider and approve the Tumut Railway Precinct Committee cease being an advisory committee and become a working group of council with an annual meeting to be held between financial years but not on a formal basis.

NEXT MEETING

The next meeting will be held in July 2020.

CLOSED: The meeting closed at 4:20pm.

**MINUTES
SALEYARDS COMMITTEE****MONDAY, 09 SEPTEMBER, 2019****MEETING COMMENCEMENT:** 5.30pm**PRESENT:**

Participants:	Present:	Apology:	Absent:
Cr John Larter (Councillor Delegate)	x		
Coordinator Open Space & Facilities – Andrew Burke	x		
Michael Neyland - IWD			
Rob Stubbs - Agent		x	
Kerry Kell - Producer		x	
Anthony Day - Producer	x		
Neil Hartshorn - Resident	x		
David McGruer - Producer	x		
Harrison Daley – Agent	x		

Council staff in attendance was Acting Director Assets & Infrastructure Heinz Kausche.

APOLOGIES:

SC.04 RESOLVED that the apologies from Rob Stubbs and Kerry Kell be received.

Neil Hartshorn / Anthony Day

CONFIRMATION OF MINUTES:

SC.05 RESOLVED that the minutes of the **Saleyards Committee** held on **28-May-2019** be accepted as read.

Anthony Day / David McGruer

BUSINESS ARISING FROM MINUTES:

1. Why hasn't the financial report been in the business paper and could the committee have a financial update next Committee meeting.

DECLARATIONS OF INTEREST AND REPORTABLE POLITICAL DONATIONS

Nil

COMMITTEE REPORTS:

Nil

Tumut Saleyard Committee Meeting - September 2019 (..)

SC.06 RESOLVED

That the Committee;

1. Move forward with the first stage of the Saleyards becoming an incorporated body and that the first draft be sent to all committee members so they can make

**MINUTES
SALEYARDS COMMITTEE****MONDAY, 09 SEPTEMBER, 2019**

their recommendations to the first draft of the Rules of The Tumut Associated Agents Incorporated Agreement.

Harrison Daley / Anthony Day

GENERAL BUSINESS:

The following applications have been received from interested community members for nomination to the Tumut Saleyards Committee:

- Nick Gilvarry – Elders Gundagai
Applicant Qualifications: Livestock Agent 4 years
Reasons for Membership: Local Livestock agent for Elders
- Ross Tout – Elders Gundagai
Applicant Qualifications: B. Bus (Accountancy and Computing)
Reasons for Membership: Manager for Elders Gundagai

RECOMMENDATION:

That Council approve the nominations from Nick Gilvarry – Elders and Ross Tout – Elders.

Neil Hartshorn / Anthony Day

NEXT MEETING

The next meeting will be held on a date to be determined.

CLOSED:

The meeting closed at 6.30pm.

**MINUTES
TUMUT YOUTH COUNCIL COMMITTEE**

WEDNESDAY, 02 OCTOBER, 2019

MEETING COMMENCEMENT: 4.30pm

PRESENT:

Participants:	Present:	Apology:	Absent:
Cr Cate Cross		X	
Council Representative – Mark Mazzini		X	
Chairperson – Jeane Van Der Merwe	X		
Vice Chairperson/Secretary - Lori Webb		X	
Treasurer – Hannah Veitch	X		
Publicity Officer – Lulu Saunders	X		
Natalie Erbacher		X	
Charlie Dodds			X
Daisy James		X	
Jorja Muir		X	
Lachlan McDonald			X
Hunter Boyd			X
Oscar Thornton	X		
Jeremy Hannah		X	
Joe Post	X		
Teagan Fava – Adult Facilitator			X

Council staff in attendance was Evan Saunders.

APOLOGIES:

TYC.14 RESOLVED that the apologies from Cr Cate Cross, Mark Mazzini, Daisy James, Lori Webb, Natalie Erbacher, Jorja Muir and Jeremy Hannah be received.

Lulu Saunders / Hannah Veitch

CONFIRMATION OF MINUTES:

TYC.15 RESOLVED that the minutes of the Youth Council Committee held on 07-August-2019 be accepted as read.

Hannah Veitch / Oscar Thornton

BUSINESS ARISING FROM MINUTES:

- No Pump Track turf assistance due to insurance issues
- Pump Track opening to coincide with opening event
- Grant received to fund event
- Recruitment campaign – Possibility of making a new promotional video

DECLARATIONS OF INTEREST AND REPORTABLE POLITICAL DONATIONS

Nil

COMMITTEE REPORTS:

Tumut Youth Council Committee Meeting - 02/10/2019 (.)

1. **Councillor update**
 - No Councillor update provided due to Cr Cross being an apology

**MINUTES
YOUTH COUNCIL COMMITTEE****TUESDAY, 01 OCTOBER, 2019****2. NSW Youth Council Conference**

- Jeane, Hannah, Lulu and Natalie attended the Conference as representatives of SVC Youth Council's.
- Bided for SVC Youth Council's to host the next NSW YC Conference in 2021 and won.
- Mark and Even to conduct a feasibility assessment and business plan.
- YC's need to grow to gain more numbers in order to have sufficient members involved to organise an event of this size.
- Helpers essential.
- Would be combined effort with Tumbarumba Youth Council and request Gundagai/Cootamundra YC's, Batlow Interact etc to join forces and run a collaborative event.
- Last 2 NSW YC conferences cost approximately \$120,000.
- SVC would be able to considerably reduce cost.
- Would require Major Sponsor and Grants.
- Laurel Hill is an option, however, Tumut based accommodation is preferred.
- Possible Blowering Dam activity. Water based day activity.
- Date would need to be in either August or November.
- Will look at utilising former YC members to assist in varying roles.
- Former YC member Issac Erbacher has offered his assistance and is a possible MC option.

3. YC Shirts

- Discussion held around the new shirts.
- Considered nice but not all members are keen on the colour palate.
- Currently only the YC conference attendees have the new shirts.
- Shirts are available for order.
- Comments regarding new shirts looking similar to Gundagai and Purple would be preferred over green.

GENERAL BUSINESS:

- Oscar's last meeting before resigning due to work commitments with Snowy Hydro.
- Oscar thanked for his efforts since commencing with Tumut YC.
- Oscar's highlight was attending the Ryde YC Conference.
- Jeane raised opportunity to attend ACYP event. More information required.
- EOY Party ideas discussed. Can be either Breakfast, Lunch or Dinner. Location to be determined, Pub meals is not an option.
- Pump Track opening & Skate park redevelopment event:
 - Requires entertainment
 - Local DJ? Joey Hampstead and Jay Casey as possible options
 - Guest scooter riders
 - Prizes and to included local stalls like Ground Up Tumut
 - Food, music, Demo's & YC BBQ.

NEXT MEETING

The next meeting will be held on 5th February at 4:30pm in the Tumut Room.

CLOSED:

The meeting closed at 4.45pm.

BATLOW DEVELOPMENT LEAGUE
GENERAL MEETING 4th September
2019
MEETING COMMENCED: 7.00 pm



PRESENT: R Billing, C Smit, K McLaren, T McDonald, D Wiltshire, C Agate, K Dawson, C Dawson, H Tietze, D Killeen, T Billing, A Dickinson, N Shaw, P Stone (SVC).

APOLOGIES: R Sweeney.

MINUTES:

It was **RESOLVED** that the Minutes of the **Batlow Development League (BDL)** meeting held on 7th August, 2019 be accepted as read.

Moved: C Agate/Seconded D Killeen/Passed

TREASURER'S REPORT:

It was **RESOLVED** that the Treasurer's Report of the **BDL** accounts to 4th September, 2019 be accepted as tabled.

Moved C Agate/Seconded D Wiltshire/Passed

CORRESPONDENCE:

- Council papers
- SVC Code of Conduct

Moved D Wiltshire/Seconded T McDonald/Passed

BUSINESS ARISING

Hides Park 'Sound Shell':
Awaiting approval of plans.

Memorial Park Gates:
Restoration is ongoing.

COUNCIL MATTERS - P Stone

School Bus Parking:
Road Safety Officer will look into this.

Pedestrian Refuge on Batlow Road:
Request for lighting- signage has been referred to the RMS. Council is awaiting a reply.

45 Degree parking on Batlow Road:

Batlow Road is not wide enough to accommodate this. It is not being incorporated into the CBD plan.

40 kph Zone in CBD:

This is still being rejected by the RMS.

Library:

The building will be designed for snow load. Tenders for construction have been called. Council is hoping for an October start. Another meeting to discuss the design is recommended.

Caravan Park:

Clearing of site and demolition of amenities has begun.

Cannery:

Priority will be given to which buildings need to be demolished. A business study will be carried out before Christmas. Council has already had a number of expressions of interest for the site. Part of the site may be a heritage area. The bow truss building was the first dehydrator building in Australia used by the military. A recommendation has gone to Council to make that building structurally sound.

WIFI:

This will be required at all points of entrance during Ciderfest. It should also incorporate the bus stop and Hides Park. P Stone will provide plans to BDL. The CBD will be covered.

Tourism Project:

Still ongoing. There has been a lot of interest from shop owners.

MOU Literary Institute:

This has been on and off the table for 8 years. P Stone has a draft MOU to be read and discussed.

Hides Park 'Sound Shell': (The Cannery)

Draft Plan was tabled. The design has to be of historical value to Batlow. A Mountain Maid image should be painted on the shell. H Tietze informed the committee that he and S Hughes have purchased the Mountain Maid trademark. The sub-committee to meet with A Burke to discuss further.

GENERAL BUSINESS:**Literary Institute update: K McLaren**

The builder has yet to finish the last pieces of work. This is now in Council's hands to follow up and make sure it's completed. \$57000 for the purchase of the old Chemist shop by Valmar has been set aside for repairs to the building. Some of these funds will be used for security of the audio equipment. C Smit congratulated K McLaren, K Dawson and R Billing on the job they have done in managing the grants to obtain an exceptional outcome for the building.

A total of \$370000 was spent.

Hangi:

Talbingo is still interested in BDL running this event every alternate year with them. R Billing will write to A Burke asking for a suitable venue. The Showground seems to be most suitable. A tentative date of 16th November has been set. This will depend on fire danger.

Code of Conduct:

Discussion to be held over to next meeting.

Cocktail Party Leftovers:

To be used at Hangi.

Meeting Closed at 9.10 pm.

Next Meeting: Wednesday October 3rd, 2019, 7.00pm in the Batlow RSL Club.

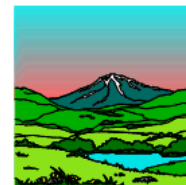
BATLOW DEVELOPMENT LEAGUE
MONTHLY FINANCIAL REPORT
4th September 2019

Apple Blossom Festival:	Opening Balance	\$ 20,156.31
	Income	\$ 435.00
	Expenditure	\$ 4,409.20
	Balance As At 31/08/19	\$ 16,182.11
CiderFest:	Opening Balance	\$ 59,706.93
	Income	\$ 543.01
	Expenditure	\$ 39,876.88
	Balance As At 31/08/19	\$ 20,373.06
CiderFest Fixed Deposit		\$ 60,000.00
Development League Main Account:	Opening Balance	\$ 3,378.69
	Income	\$ 1.29
	Expenditure	\$ Nil
	Balance As At 31/08/19	\$ 3,379.98

Prepared by Col Agate – Treasurer Batlow Development League 2019.



Talbingo Progress And Ratepayers Association.



The Secretary
P.O. Box 6
TALBINGO NSW 2720

ABN 12 881 275 246

MINUTES OF THE ANNUAL GENERAL MEETING HELD WEDNESDAY 4 SEPTEMBER 2019

Meeting Opened : 7.40

PRESENT:

Regina Roach	Frank McCorry	Ross Shield	Lindsay Raymond
Melanie Weckert	John Weckert	Lorraine Oliver	Dana Martin
Jo Erskine	Bob Erskine	James Smith	Bob Quarmby
Matt Hyde	Shelley Jones	Kevin Trevaskis	Gary Bilton

CHAIRPERSON : Regina Roach

APOLOGIES: Joy Otto, Anne Brien, Bruce Brien, Allan Leggett, Leanne Leggett, Cate Cross, Solly Seidl, Bruce Pullen.

NEW and RENEWED MEMBERSHIP: Kevin Trevaskis, James Smith, Regina Roach, Frank McCorry, Leanne Dunne, Darryl Dunn, Lorraine Oliver, Bruce Oliver, Joy otto, Ross Shield, Bob Quarmby, Jo Erskine, Bob Erskine, Allan Leggett, Leanne Leggett, Theresa Caffery, Heather Byatt, Antti Roppola, Gary Bilton.

WELCOME : Regina welcomed Snowy Valleys Councils General Manager Matthew Hyde and Acting Director Internal Services Shelley Jones.

ACCEPTANCE OF PREVIOUS MINUTES: Moved Lindsay 2nd James Carried.

TREASURER'S REPORT:

This years independent auditor was Yati Polmeer. Copies were distributed and passed at our last meeting.

ELECTION OF OFFICE BEARERS: It was agreed Council's Shelley Jones would act as Chairperson.

<u>Position</u>	<u>Nominee</u>	<u>Nominated By</u>	<u>Seconded</u>	<u>Elected</u>
Chairperson	1. Allan Leggett	Lindsay	Ross	
	2. Regina	James	Lorraine	Regina
Vice-Chair	James	Regina	Lorraine	James
Secretary	1. Jo	Melanie	Lindsay	
	2. Gary	James	Frank	Gary
Asst Sec	John	Gary	James	John
Treasurer	Lorraine	Gary	James	Lorraine

Committee Comprising any member attending the meeting.

Regina took the chair.

GENERAL BUSINESS:

Moved Regina Carried by acclamation That there be a vote of thanks for all those members who have contributed throughout the last year.

The meeting was declared closed at 7.59 pm

MINUTES OF THE GENERAL MEETING HELD WEDNESDAY 4 SEPTEMBER 2019

Meeting Opened: 8 pm

PRESENT: Regina Roach Frank McCorry Ross Shield Lindsay Raymond
 Melanie Weckert John Weckert Lorraine Oliver Dana Martin
 Jo Erskine Bob Erskine James Smith Bob Quarmby
 Matthew Hyde Shelley Jones Kevin Trevaskis Gary Bilton

APOLOGIES: Joy Otto, Anne Brien, Bruce Brien, Allan Leggett, Leanne Leggett, Cate Cross, Solly Seidl, Bruce Pullen.

NEW and RENEWED MEMBERSHIP: Kevin Trevaskis, James Smith, Regina Roach, Frank McCorry, Leanne Dunne, Darryl Dunn, Lorraine Oliver, Bruce Oliver, Joy Otto, Ross Shield, Bob Quarmby, Jo Erskine, Bob Erskine, Allan Leggett, Leanne Leggett, Theresa Caffery, Heather Byatt, Antti Roppola, Gary Bilton.

CHAIRPERSON: Regina Roach.

ACCEPTANCE OF THE PREVIOUS MINUTES:

Amendments: To unbold entry in Correspondence re Save Tumbarumba Shire letter to the Editor of T & A Times.

RESOLVED: Moved Kevin 2nd Lorraine that the amended minutes of the Talbingo Progress and Ratepayers Association general meeting held on 7 August 2019 be accepted. Carried.

WELCOME: Regina welcomed tonight's speaker Council's General Manager Matthew Hyde who outlined an organisational review of Council which he hopes to be complete by October.

BUSINESS ARISING FROM THE MINUTES:

Walking Tracks in Talbingo – Ongoing.

Gate at Church yard – Gary reported contacting Church of England minister Rev Mark Evers who is president of the St Paul's Committee. He is willing to meet informally to discuss our proposal. It was decided Gary, Heather and Dawn Byatt to arrange a meeting.

That the Jack Bridle Cycle/Pathway be sealed to be wheelchair accessible - Yet to be bitumised. Ongoing.

Access to Batlow Link Road - Bob E to investigate why the road signs appear to be missing.

Wheelchair Access - 1. Rollover for wheelchair access on the north-west corner of Bridle and Lampe streets and 2. From Bike Path to Golf Club - Ongoing.

Proposed Talbingo Community Energy Project - Gary mentioned Junee are now working on a renewable energy project. Also to note that Council has resolved to "Support the creation of community renewable energy schemes in the Snowy Valleys region." Council's GM Matt Hyde said it is up to the individual Snowy Valleys Council (SVC) communities to put forward their case. Council is willing to play a facilitation role for them to link up with Yackandandah, Tumbarumba and Junee. There are no funds available for projects.

Proposed Cemetery for Talbingo - Our sub-committee of James, Lindsay Raymond and Frank are now to liaise with Council's Phil Stone who is acting in the previous Gus Cox position.

No Public Toilet for Talbingo Library & Loss of Talbingo Community Gardens - Toilet - A single members report from our sub-committee meeting with the School Principal was read.

Gary challenged the report by highlighting a few anomalies and the conclusion. Kevin recommended putting our request back to the Shire. Council's Shelley Jones said a business case would need to be completed before Council could make a decision. Moved Kevin 2nd Melanie **Recommend: That Council prepare a business case to include the moving of the library from Talbingo Public School to an alternate location in Talbingo, possibly combining it with a future Community Centre.**

Community Garden - From a verbal explanation from a member of our sub-committee of the meeting with the School Principal, it was made clear that the school students and staff are now taking back responsibility for all of the former Community Garden. It was Moved Lorraine 2nd Gary That a survey of the community by letter -box drop be performed to determine if there is enough interest to continue running a community garden.

Street and Public Tree Planting Policy - The Draft Tree Management Policy was handed around and will be on public exhibition for 28 days following Council's endorsement.

Bill Byatt Remembrance Plaque - Talbingo Memorial Wall - Lorraine asked Matt for clarification regarding reservation of a space on the wall and if there was a fee. Matt said there is no fee and reservation of a space is still under consideration. He said Council will put our request for reservation of a space on a list.

Promoting Responsible Cat Ownership in Talbingo - Jo reported she spoke to Council's Ranger/Biosecurity Officer Mel Wilkerson who is still working through relevant policies. Kevin spoke about both wild and domestic cat problems. Matt said this is largely resting with State Government. He will look into it and get back. Shire residents and ratepayers can apply for a free loan of a cat trap from Council.

Talbingo Talkabout (TT) - Bob E foreshadowed a rescission motion.

Proposed Talbingo Community Centre Grant Application - Jo emailed Regina with more details about who will be contacted should the grant be successful. It must be the head of the organisation. (Regina).

TREASURER'S REPORT:

Lorraine distributed a copy of the August 2019 report to all those present. **Opening Balance:** \$10,573.60. **Income:** Book Trolley - \$151.30, 1 x Advertising on Talbingo Website \$101.00, Memberships - \$60.00. Donation \$1. **Expenditure:** Snowy Valleys Council - Memorial Plaque purchase and Placement \$703.20. **Closing balance:** \$10,384.56. The cash reserve balance was \$10,689.22 after adding interest of \$1.31. An invoice from Talbingo Supermarket - Postage and Photocopies \$3.00 was presented. Moved Lorraine 2nd Ross. That the outstanding invoice be paid and Treasurer's report as presented be accepted. Carried.

CORRESPONDENCE:

From Life Member Dawn Byatt - re Council's Australia Day proposal

From Bruce and Tracey Pullen explaining shopping area carpark security light upgrade.

From Council Minutes - Draft Tree Management Policy

- Draft Australia Day Celebrations and Procedures

- Resourcing Strategy 2019 - 2020

- Draft Zero Waste Strategy

- Accepted tender of Renjem - Artscape Landscape Services for design and construction of Talbingo Play Area project.

- Wi Fi for Talbingo to commence in August

- State Library have commissioned TPG to install the subsidised library connection at Talbingo.

- Local Traffic Committee - recommend Request Transport for NSW to install more prominent Speed Limit signs.

- Share the data with residents of Talbingo

at the Progress & Ratepayers Association.

To Talbingo Public School - Re alternative Sub-committee members.

From Talbingo Talkabout Sub-Committee - Email - more detail re Comm Centre proposal.

From No Public Toilet for Talbingo Library & Loss of Talbingo Community Gardens sub-committee members report by Melanie Weckert (MW). Also MW email to School Principal and Principal's reply.

From Leanne Dunn - Email - apology for AGM.

From Allan & Leanne Leggett - Email - apology for AGM.

From Heather Byatt - Email - Notice of C of E proposed services for all members.

Moved Gary 2nd Kevin that correspondence be accepted. Carried.

GENERAL BUSINESS:

Wildlife Interacting with Public in Talbingo - Dana from Wires expressed concerns with released kangaroos interacting with the public, particularly children in the village.

Volunteered to come back with appropriate wording for proposed signs to be erected. A sub-committee of Melanie and Jo to progress this.

Council's proposed changes for Australia Day Ceremonies - A letter was read from our Life Member Dawn Byatt expressing concerns re proposed changes. Matt read the resolution of Council which basically means no changes for the smaller towns except the possible loss of an Ambassador for Talbingo.

Letter of thanks to Council's Robyn Harvey - Moved Regina 2nd Lindsay that a letter of thanks be sent to Robyn for all her work liaising with Council for us.

Rabbits - Moved Gary 2nd James **Recommend: That Council assess and address the huge increase in rabbit numbers both within Talbingo and the surrounding properties.**

Poplars branch falls risk - Moved Kevin 2nd Jo **Recommend: That Council assess the risk of poplar branches falling onto the Jack Bridle Cycle/Pathway.**

Disaster Plan for Talbingo - Gary reported the lack of reporting in Council Minutes of Emergency Management Committee plans. Talbingo was to have a Displan drawn up before the amalgamation of Council's in 2016. Moved Gary 2nd Kevin **Recommend: That Council inform the Talbingo Community of the progress of a Displan for Talbingo.**

Talbingo Tattoo - 30 November 2019 - James reported a letter to Talbingo Country Club is needed to book this event.. The next meeting of the sub-committee is Monday 9th September.

Proposed Anglican Services Talbingo - Email from Heather Byatt on behalf of Dawn Byatt re Anglican minister asking if there is enough interest he will start services in the village. Any interested members to contact Dawn on Ph. 69495331 or drop in to 27 Lampe St.

NEXT MEETING:

The next meeting will be held on Wednesday 2 October 2019 at the Country Club meeting room at 7.30 pm.

TERMINATION: Meeting closed at 10.11 pm.

Dana John and Melanie left the meeting at 9.42 pm.

Matt and Shelley left the meeting at 9.45 pm

Membership for 2019/2020 is now due.

Bank Details

BSB No:032766 A/c No:16-2907

A/c Name: Talbingo Progress & Ratepayers Association.

If paying for membership electronically please note that the payment is for membership and provide your name. If a new member please also provide an email address.

DRAFT MINUTES OF MEETING

What: Tumbafest Committee Meeting
 When: Wednesday 11 September 2019
 Time: 5:00pm
 Where: Council Chambers



AGENDA

1. Attendance & Apologies

Andrew Rae (President)	Present	Ed Lauder	Present	Helen Taylor	Apology
Martin Burke (VP)	Present	Richard Cottam	Apology	Martin Brown	Present
Chris Blake (treasurer)	Present	Kylie Bradley	Present	Julie Giddings	Present
Irene Lauder (secretary)	Present	Sue Goldspink	Present	Desley Kendall	Present
Karly Fynn (co-ordinator)	Present	Julia Ham	Apology	Neil Bombardier	Present
Allison Dennis	Present	Tamikah Hoffman	Present	Marilyn Fredericks	Present
Ken Dale	Present	Sophie Gairn	Present	Holly Giddings	Guest
Andrew Getzendorfer	Present	Jackie Lauder	Present		

Kylie Bradley introduced Sophie Gairn who has recently been appointed Tourism Officer for Tumbarumba, and who will be the primary SVC contact in future.

Andrew Getzendorfer gave a brief summary of his background including his involvement with the committee for the "Man from Snowy River" in Corryong.

Julie Giddings introduced, as a guest, Holly Giddings who is now living in Tumbarumba.

2. Previous Minutes & Actions arising

The previous minutes were accepted.

Moved: Neil Bombardier Seconded: Desley Kendall Carried

Actions arising to be dealt with under agenda items below.

3. Correspondence

Karly reported she had received several performer enquiries and has advised them the line-up for 2020 is full. Details have been collated for consideration for 2021 event.

A letter has been received from SVC confirming it agrees the Committee is able to proceed with managing its own financial affairs if it so chooses.

4. Bike Playground Proposal

Cycle Tumbarumba advised they will be putting permanent markings on footpaths and bike paths, these should not cause any issues or interference for Tumbafest.

5. Financial System Update

Chris Blake confirmed HB Accounting has agreed an arrangement for providing accounting services will comprising a fee of \$1,000 cash, and \$2,000 equivalent as sponsorship recognition. HB has confirmed it will carry out all accounting requirements including invoicing, BAS statements and statutory financial statements.

A letter is to be sent to SVC confirming these arrangements and requesting all funds held by SVC on behalf of the Tumbafest 355 Committee be transferred to the newly established bank accounts.

Moved: Julie Giddings Seconded: Tamikah Hoffman Carried.

Chris further advised an account has been established with Bendigo Community Bank.

Signatories for the Bendigo Community Bank Tumbafest account to be:

Martin Burke, Ed Lauder, Chris Blake and Jacinta Arnold of HB Accounting, any two of whom is authorised to sign.

Moved: Chris Blake Seconded: Tamikah Hoffman Carried

6. Online Ticketing

Karly reported the Eventbrite previously discussed fee is on a per ticket basis. Ticket purchases on-line is the preferred method, this will attract a percentage fee depending on the ticket price. For an Adult weekend earlybird ticket this fee is \$3.80 including tax.

After discussion of the merits of absorbing vs passing on the on-line fee the Committee agreed it was reasonable to pass on the fee to purchasers.

Moved: Irene Lauder Seconded: Tamikah Hoffman Carried

7. Grants & Funding

- a. SVC Funding – Karly reported a grant application has been lodged with SVC for \$8,000 cash + \$3000 in kind per annum for 3 years.
- b. Murrumbidgee Primary Health Network Community Grants. The Committee needs to decide on the subject of a grant request, most likely related to children's activities. The "Kids' Activities" subcommittee to consider.
Karly to circulate grant details for ideas from the committee.
- c. Festivals Australia – Funding closes mid-October.
Karly to circulate details to Committee for email comment and suggestions.

8. Marketing

- a. You Tube Advertising – Karly reported a Tumbafest YouTube channel has been set up, and she will obtain quotes for further options to be considered by the Committee, as well as possible on-line advertising via YouTube.
Committee agreed to endorse expenditure of up to \$500 for test advertising via Google, YouTube & Facebook, to be placed just before on-line ticket sales commence.
Moved: Neil Bombardier Seconded: Desley Kendall Carried
- b. Brand Refresh – Karly requested all Committee members respond to the current email and provide feedback.

9. Sub Committee Updates

- a. Main Stage – Website to be updated with final line-up, including "Mighty Yak" launch.
- b. Sponsorship – Chris Blake reported sponsorship agreement docs have been updated, and that:
 - TransGrid has committed to an initial one-year sponsorship of \$6,000.
 - Red Energy declined to sponsor,
 - Snowy Hydro has agreed to increase its sponsorship to \$5,500.
 - Survey seeking feedback from last event's sponsors has been circulated with feedback so far received from around one third of those, with feedback generally very positive (Report circulated).
 - Julie reported that Hyne people had visited her office and advised they will be bringing around 12 of their people from Victoria to the 2020 event. Discussion ensued regarding how best to recognise and provide hospitality for sponsors. Options discussed included morning tea provided by the Kokoda group, VIP area instead of the reception per last event, providing local wines for

sponsors, potentially including headline performers, and local winemakers providing a private tasting for sponsors. Need to investigate options further.

- c. Kids Activities – Desley reported this is a work in progress. Received quotes on outdoor tables and chairs for kids and beanbags. Will approach Bunnings to see if they would reduce the fee for the community event.
- d. Merchandise – Currently on hold pending brand refresh, but s/c noted new Stubby Holders will be required and that new T-shirt design is under consideration. Julie Giddings undertook to provide s/c with info on merchandise from “the Big Red Bash” that may be of interest.
- e. Market & Food Stalls – Work in progress. Karly to email 2019 application forms to Ed and Julie for feedback and changes. Will advise and advertise that market area will be open to the public, not just event ticket holders.
- f. Licencing – Ken Dale reported that he has met with local sergeant and licencing police. As a result of those discussions;
 - Now only required to have 7 security staff provided there are also 2 RSA accredited “Marshalls”.
 - The Trade Fair liquor licence held for Tumbafest stipulates a maximum glass container size of 375ml
 - Sales limited to 4 glasses of wine per patron up until 4 pm, and 2 glasses after 4pm.
 - Takeaway bottle sales requirements need to be resolved – Ken to clarify options.
 - Ken to liaise with Richard / Vignerons on how to manage the requirements.

10. General Business

- Martin Brown - advised he will not be available on the Tumbafest weekend, so another person needs to be designated to handle cash. Martin Burke agreed to stand in. Martin will be available for the Monday count.
- Discussion regarding having EFTPOS available at the bar
- Chris Blake advised he is organising an RSA course for end October or early November. Those interested to contact Chris.

11. Next Meeting –Wednesday 2nd October, 5pm