

**THE MINUTES OF THE COUNCIL MEETING HELD VIA VIDEO LINK, ON THURSDAY  
18 JUNE 2020 COMMENCING AT 2.00pm**

**PRESENT:**

Mayor James Hayes (Chair), Councillor Cate Cross, Councillor Julia Ham, Councillor John Larter, Councillor Geoff Pritchard, Councillor Cor Smit, Councillor Bruce Wright.

**IN ATTENDANCE:**

Chief Executive Officer Matthew Hyde, Executive Director Infrastructure Heinz Kausche, Executive Director Community and Corporate Paul Holton, Executive Chief of Staff Shelley Jones, Chief Financial Officer Susanne Andres and Executive Assistant Jeannie Moran-Fahey.

**1. ACKNOWLEDGEMENT OF COUNTRY**

An acknowledgement of the traditional custodians of the land was delivered by the Mayor James Hayes.

**2. APOLOGIES**

Apologies have been received and accepted from Cr Isselmann.  
Leave of Absence for the meeting was previously granted to Cr Benjamin.

**M116/20 RESOLVED:**

That the apology from Cr Isselmann be noted and the Leave of Absence from Cr Benjamin be received and granted.

Cr Bruce Wright/Cr Cor Smit

**CARRIED UNANIMOUSLY**

**3. DECLARATIONS OF INTEREST**

Mayor Cr James Hayes and Cr Julia Ham declared a non-pecuniary interest in relation to item 10.4 'Adoption of Volunteer Framework Documents' due to their participation in volunteer training with Council.

**4. PUBLIC FORUM**

Nil.

**5. CONFIRMATION OF MINUTES**

**M117/20 RESOLVED:**

That the Minutes of the Ordinary Council Meeting held on 21 May 2020 be received.

Cr Bruce Wright/Cr Julia Ham

**CARRIED UNANIMOUSLY**

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Mayor

  
Chief Executive Officer

**M118/20 RESOLVED:**

That the Minutes of the Extraordinary Council Meeting held on 28 May 2020 be received.

Cr Cor Smit/Cr Julia Ham

**CARRIED UNANIMOUSLY**

**5.1 BUSINESS ARISING**

21 May 2020: Progress on Climate Change Committee is underway, draft TOR to be distributed.

28 May 2020: Funding is progressing for the Batlow Caravan Park cabins. The Batlow Caravan Park in general will return to normal operations by the end of this month.

Clarification of Advocacy Plan: the multipurpose stadium has been rescoped to include a lower cost facility at the outset with the ability to expand if required.

**6. CORRESPONDENCE/PETITIONS**

Congratulations to Cr Bruce Wright on his Order of Australia Medal for service to the Tumbarumba community.

Congratulations also to Michael Neyland, for receiving the Australian Fire Service Medal, following nearly 50 years of fire-fighting.

**7. NOTICE OF MOTION/NOTICE OF RESCISSION**

Nil.

**8. MAYORAL MINUTE****8.1 REGIONAL CYCLING AND WALKING TRAILS MASTERPLAN - VERBAL****M119/20 RESOLVED:**

THAT COUNCIL:

1. Request a report to the July 2020 meeting on the detail of the Advocacy Plan component for the Regional Cycling and Walking Trails Masterplan.

Cr James Hayes/Cr Geoff Pritchard

**CARRIED UNANIMOUSLY**

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**8.2 CITIES POWER PARTNERSHIP PROGRAM - VERBAL****M120/20 RESOLVED:**

THAT COUNCIL:

1. Receive a report investigating the joining of the Cities Power Partnership Program.

Cr James Hayes/Cr Cate Cross

**CARRIED UNANIMOUSLY****9. URGENT BUSINESS WITHOUT NOTICE**

Nil.

**10. GOVERNANCE AND FINANCIAL REPORTS****10.1 DONATION FROM GRIFFITH COUNCIL****M121/20 RESOLVED:**

THAT COUNCIL:

1. Receive the report on Bushfire Donation from Griffith City Council from the Chief Executive Officer.
2. Send a letter of thanks from the Snowy Valleys Mayor to Griffith City Council for their kind donation of \$13,217.35;
3. Distribute the funds from the Griffith City Council bushfire donation to organisations assisting the BlazeAid Camps in the region with the recovery from 2020 bushfires being the Adelong Show Society, Tumbarumba Show Society, Tooma Recreation Reserve Committee, and the Jingellic Show Society;
4. Distribute the total funds from the bushfire donation from Griffith City Council proportionally on the basis of volunteer days as at 5.00pm Monday 1 June 2020.

Cr Julia Ham/Cr Bruce Wright

**CARRIED UNANIMOUSLY****10.2 ENTERPRISE RISK MANAGEMENT FRAMEWORK - FOR ADOPTION****M122/20 RESOLVED:**

THAT COUNCIL:

1. Receive the report on Adoption of Risk Management Policy and Framework

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Mayor

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Chief Executive Officer



2. Adopt the Enterprise Risk Management Framework – SVC-RM-Pln-002-02
3. Adopt the Safety, Risk & Quality Committee Terms of Reference – SVC-TofR-005-03
4. Approve the Risk Management Policy – SVC-RM-PO-003-04 for Public Exhibition for a period of no less than 28 days
5. Note that if submissions are received during the public exhibition period a further report will be provided to Council on the submissions and any proposed amendments to the policy
6. Adopt the Risk Management Policy if no submissions are received on the day after the completion of the public exhibition

Cr John Larter/Cr Cate Cross

**CARRIED UNANIMOUSLY**

### 10.3 DRAFT GIFTS AND BENEFITS POLICY - FOR PUBLIC EXHIBITION

**M123/20 RESOLVED:**  
THAT COUNCIL:

1. Receive the report on Draft Gifts and Benefits Policy (SVC-EXE-PO-009-02) for Public Exhibition
2. Approve the Draft Gifts and Benefits Policy for Public Exhibition for a period of no less than 28 days
3. Note that if submissions are received during the public exhibition period a further report will be provided to Council on the submissions and any proposed amendments to the policy
4. Adopt the policy if no submissions are received on the day after the completion of the public exhibition

Cr Cor Smit/Cr John Larter

**CARRIED UNANIMOUSLY**

Mayor Cr James Hayes and Cr Julia Ham declared a non-pecuniary interest in relation to item 10.4 'Adoption of Volunteer Framework Documents' due to their participation in volunteer training with Council.

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Mayor



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Chief Executive Officer

**10.4 ADOPTION OF VOLUNTEER FRAMEWORK DOCUMENTS**

**M124/20 RESOLVED:**  
THAT COUNCIL:

1. Receive the report on Adoption of Volunteer Framework Documents
2. Adopt the Volunteer Policy SVC-GOV-PO-025-01 and rescind the following documents as superseded
  - a) Volunteer Policy OHSRM.01 (former Tumut Shire Council Policy)
  - b) Volunteer Management Policy TSC-RM-PO-34 (former Tumbarumba Shire Council Policy)
3. Adopt the Volunteer Induction Procedure SVC-GOV-PR-051-01
4. Adopt the Volunteer Induction and Safety Handbook SVC-GOV-GdI-027-01 and rescind the following documents as superseded
  - a) Volunteer Handbook CorpPlan18 (former Tumut Shire Council document)
  - b) Volunteer Coordinator Manual CorpPlan17 (former Tumut Shire Council document)
  - c) Volunteer Safety Management TSC-WHS-M-0142 (former Tumbarumba Shire Council document)

Cr Julia Ham/Cr Cate Cross

**CARRIED UNANIMOUSLY**

**10.5 FINANCIAL REPORT MAY 2020**

**M125/20 RESOLVED:**  
THAT COUNCIL:

1. Receive the report on financial performance as at 31 May 2020.

Cr Julia Ham/Cr John Larter

**CARRIED UNANIMOUSLY**

**10.6 STATEMENT OF INVESTMENTS - MAY 2020**

**M126/20 RESOLVED:**  
THAT COUNCIL:

1. Receive the Statement of Investments as at 31 May 2020.

Cr Julia Ham/Cr Cate Cross

**CARRIED UNANIMOUSLY**

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Mayor

  
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Chief Executive Officer

## **11. MANAGEMENT REPORTS**

### **11.1 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM**

**M127/20 RESOLVED:**  
THAT COUNCIL:

1. Receive this report on the Australian Governments Local Roads and Community Infrastructure Program from the Executive Director Infrastructure
2. Note the allocation of \$871,816 to Snowy Valleys Council, through the Australian Governments Local Roads and Community Infrastructure Program
3. Endorse proceeding with the delivery of the following high priority infrastructure projects funded through the Australian Governments Local Roads and Community Infrastructure Program:
  - a. Replacement of the Withers Creek Bridge
  - b. Upgrade of the Wondalga Road (Forestry Link Road) Intersection
  - c. Upgrade of the Jingellic Public Toilets
  - d. Upgrade of Rifle Range Road
  - e. Optional Project - Enhance the Tumut Central Business District Fitzroy Street entrance
4. Authorise the Chief Executive Officer to negotiate and/or amend the project list as described in item 3 above, as required to comply with the Local Roads and Community Infrastructure Program funding arrangements

Cr Cor Smit/Cr John Larter

**CARRIED UNANIMOUSLY**

### **11.2 DRAFT ASSET MANAGEMENT POLICY - FOR PUBLIC EXHIBITION**

**M128/20 RESOLVED:**  
THAT COUNCIL:

1. Receive this report on the Draft Asset Management Policy (SVC-COR-PO-109-01) from the Executive Director Infrastructure
2. Approve the Draft Asset Management Policy for Public Exhibition for a period of no less than 28 days
3. Note if submissions are received during the exhibition period, a further report will be provided to Council on the submissions and any proposed amendments to the policy

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Mayor

  
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Chief Executive Officer



4. Adopt the policy if no submissions are received on the day after the completion of the public exhibition period

Cr Julia Ham/Cr John Larter

**CARRIED UNANIMOUSLY**

**11.3 TUMUT AERODROME ACCESS POLICY - FOR ADOPTION**

**M129/20 RESOLVED:**  
THAT COUNCIL:

1. Receive the report on the Aerodrome Access Policy – feedback from public and internal exhibition from Executive Director Infrastructure.
2. Note the three submissions received for the Draft Aerodrome Access Policy.
3. Adopt the Aerodrome Access Policy with changes.
4. Write to the submitters, thanking them for their input and advising them of the outcome to their submission.

Cr Julia Ham/Cr Cate Cross

**CARRIED UNANIMOUSLY**

**11.4 SNOWY VALLEYS COUNCIL LOCAL STRATEGIC PLANNING STATEMENT (DRAFT LSPS) - FOR ADOPTION**

**M130/20 RESOLVED:**  
THAT COUNCIL:

1. Receive the report on the Exhibited Draft Local Strategic Planning Statement
2. Adopt the Draft Local Strategic Planning Statement with the changes as recommended in Column 4 'LSPS Submission Analysis Table' to this report in accordance with Clause 11A of the Environmental Planning and Assessment (Savings, Transitional and Other Provisions) Regulation 2017 that requires Council to make its first local strategic planning statement under section 3.9 of the Environmental Planning and Assessment Act 1979 No. 203 before 1 July 2020.
3. Publish the adopted Local Strategic Planning Statement on the NSW planning portal in accordance with Clause 3.9(5) of the Environmental Planning and Assessment Act 1979 before 1 July 2020.

Cr John Larter/Cr Julia Ham

**CARRIED UNANIMOUSLY**

**11.5 DISBANDING OF REGIONAL HEALTH SERVICE COMMITTEE**

**RECOMMENDATION:**  
THAT COUNCIL:

1. Receive the Report on Disbanding the Regional Health Services Committee.
2. Agree to the disbandment of Regional Service Committee.
3. Acknowledge the contribution made by past and present members of the Regional Health Services Committee.

Cr Cate Cross/Cr Julia Ham

AMENDMENT PUT AND CARRIED.

The amendment became the motion, the motion was put and carried, therefore it was:

**M131/20 RESOLVED**  
THAT COUNCIL:

Defer consideration of a report 11.5 'Disbanding of Regional Health Service Committee' to a future meeting of Council.

Cr Cate Cross/Cr Julia Ham

**Division**

**For**

Cr Cross  
Cr Ham  
Cr Hayes  
Cr Larter  
Cr Smit  
Cr Wright

**Against**

Cr Pritchard

**6/1**

**CARRIED**

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Mayor

\_\_\_\_\_  
Chief Executive Officer



**12. MINUTES OF COMMITTEE MEETINGS****12.1 MINUTES - BATLOW DEVELOPLMENT LEAGUE - 6 MAY 2020****M132/20 RESOLVED:  
THAT COUNCIL:**

1. Receives the report on the Batlow Development League meeting held on 6 May 2020.
2. Notes the Minutes of the Batlow Development League meeting held on 6 May 2020.
3. Notes for consideration and further reporting to Council the following recommendations from Batlow Development League:
  - i. Council proceeds with a planned business case for the Batlow Cannery site by 30th June 2020.
  - ii. Council support Batlow Development League in seeking funds to secure use of the rail corridor from the Batlow Caravan Park to the Batlow Apples site.
  - iii. Council repurposes the remaining Cannery Office building as a Tourist Information Centre along with offices that could be used by visiting professionals and organisations that require such facilities.
  - iv. Council make application to the owners of the electrical substation on the corner of Memorial Avenue and Kurrajong Avenue to demolish it.
4. Seeks external funding to undertake an assessment of the vacant former cannery site in order to establish and evaluate the range of potential development opportunities available.

Cr Cor Smit/Cr Cate Cross

**CARRIED UNANIMOUSLY**

**12.2 MINUTES - BATLOW DEVELOPMENT LEAGUE - 3 JUNE 2020****M133/20 RESOLVED:  
THAT COUNCIL:**

1. Receive the report on the Batlow Development League (BDL) meeting held on 3 June 2020.
2. Note the Minutes of the Batlow Development League meeting held on 3 June 2020.
3. Notes for consideration and further reporting to Council the following recommendations from Batlow Development League:

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Mayor



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Chief Executive Officer

- I. The Batlow Cannery site be retained as a community asset for Batlow.
- II. That the Snowy Valleys Council work with BDL and the community to form a masterplan for the entire cannery site.
- III. That Snowy Valleys Council roll over the money allocated for the sound shell to the next financial year as due to the bushfires and COVID-19 quotes are coming in slowly and negotiations with building companies are still being finalised.
- IV. That the Batlow/Tumut Rail Trail be placed as a priority on the Snowy Valleys Council's Recovery Advocacy Plan and that BDL to continually monitor the success of the Tumbarumba/Rosewood Rail Trail.

Cr Cor Smit/Cr Cate Cross

<b>Division</b>	
<b>For</b>	<b>Against</b>
Cr Cross	Cr Larter
Cr Ham	Cr Pritchard
Cr Hayes	
Cr Smit	
Cr Wright	

**5/2**

**CARRIED**

**12.3 MINUTES - DISABILITY INCLUSION ACCESS REFERENCE GROUP (DIARG) COMMITTEE MEETING - 28 MAY 2020**

**M134/20 RESOLVED:**  
THAT COUNCIL:

1. Receive the report on the minutes from the Disability Inclusion Access Reference Group (DIARG) Committee meeting that was held on 28 May 2020.
2. Note the minutes on the DIARG Committee meeting that was held on 28 May 2020.

Cr Julia Ham/Cr Cate Cross

**CARRIED UNANIMOUSLY**

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Chief Executive Officer

**12.4 MINUTES - KHANCOBAN COMMUNITY COMMITTEE MEETING - 20 MAY 2020****M135/20 RESOLVED:  
THAT COUNCIL:**

1. Receive the report on the Khancoban United Volunteers Association meeting held on 20 May 2020.
2. Note the Minutes of the Khancoban United Volunteers Association meeting held on 20 May 2020
3. Approve the "You Khan Uke Festival" as a Council event to be held in September 2020, organised through the Khancoban United Volunteers Association provided there is compliance with COVID-19 restrictions if still in place.

Cr Cor Smit/Cr Julia Ham

**CARRIED UNANIMOUSLY**

**12.5 MINUTES - LOCAL TRAFFIC COMMITTEE - 27 MAY 2020****M136/20 RESOLVED:  
THAT COUNCIL:**

1. Receive this report on the Local Traffic Committee meeting held on 27 May 2020
2. Note the Minutes of the Local Traffic Committee meeting held on 27 May 2020
3. Endorse the following recommendations from the minutes:
  - a. 3.1.1 – Request that Transport for NSW assess the existing 60km/hr speed zone along the Snowy Mountains Highway through Tumut in view of reducing to 50 km/hr, inclusive of the Snowy Mountains Highway/Gocup Road Intersection
  - b. 3.2.1 and 3.2.2 – Request that Transport for NSW install a new rural bus stop at 660 Batlow Road along route number 689 PM1 (Tumbarumba – Willigobung end), noting that the family using this bus stop will need negotiate alternative arrangements with the bus company for safe pickup of passengers in the interim
  - c. 3.3.1 – Include the installation of four speed cushions along the northern end of Elm Drive to reduce traffic speed in the vicinity of Pioneer Park/Hockey Fields/Basketball Courts
  - d. 3.3.2 – Give consideration to installing additional speed cushions at the southern end of Elm Drive in the vicinity of the entrances to the Tumut Showgrounds and the Tumut Turf Club, subject to the

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Mayor



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Chief Executive Officer



availability of funding

- e. 4.1.1 – Request that Transport for NSW immediately assess alternate traffic approaches to the intersection of Snowy Mountains Highway and Gocup Road
- f. 4.1.2 – Request that Transport for NSW realign Gocup Road, so that it intersects the Snowy Mountains Highway (Adelong Road) in the vicinity of the Tumut Saleyards
- g. 4.2.1 – Investigate the installation of roadside barriers to inhibit vehicles leaving the Tooma Road at the crest of Bald Hill
- h. 4.3.1 – Request that Transport for NSW undertake an assessment of the suitability of heavy vehicle parking along the Snowy Mountains Highway (Adelong Road) in the vicinity of the Tumut Railway precinct

Cr Bruce Wright/Cr Cate Cross

**CARRIED UNANIMOUSLY**

**M137/20 RESOLVED** to move into Committee of the Whole.

Cr Julia Ham /Cr Smit

**CARRIED UNANIMOUSLY**

**M138/20 RESOLVED** to move out of Committee of the Whole.

Cr Julia Ham/Cr Bruce Wright

**CARRIED UNANIMOUSLY**

## 12.6 MINUTES - TUMBAFEST ANNUAL GENERAL MEETING - 29 APRIL 2020

**M139/20 RESOLVED:**  
THAT COUNCIL:

1. Receive the report on the Tumbafest Annual General Meeting (AGM).
2. Note the Minutes of the Tumbafest Annual General Meeting held on 29 April 2020

Cr Julia Ham/Cr Bruce Wright

**CARRIED UNANIMOUSLY**

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Chief Executive Officer

**12.7 MINUTES - TUMBAFEST COMMITTEE MEETING - 15 APRIL 2020****M140/20 RESOLVED:**  
THAT COUNCIL:

1. Receive the report on the Tumbafest Committee Minutes from Executive Director Community & Corporate.
2. Note the Minutes of the Tumbafest Committee Minutes meeting held on 15 April 2020.

Cr Julia Ham/Cr John Larter

**CARRIED UNANIMOUSLY****12.8 MINUTES - TUMBAFEST COMMITTEE MEETING (EXTRAORDINARY) - 29 APRIL 2020****M141/20 RESOLVED:**  
THAT COUNCIL:

1. Receive the report on the Tumbafest Committee (Extraordinary) Meeting from Executive Director Community & Corporate.
2. Note the Minutes of the Tumbafest Committee (Extraordinary) Meeting held on 29 April 2020.
3. Support the Tumbafest Committee motion to initiate the process of becoming an Incorporated Association.

Cr Julia Ham/Cr Bruce Wright

**CARRIED UNANIMOUSLY****13. CONFIDENTIAL****M142/20 RESOLVED:**

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

**13.1 BATLOW SHOWGROUND RESURFACING PROJECT**

*Item 13.1 is confidential under the Local Government Act 1993 Section 10A 2 (d)i as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

Cr Cor Smit/Cr Bruce Wright

**CARRIED UNANIMOUSLY**

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Mayor

  
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Chief Executive Officer



At this stage, the time being 3.16pm. Council went into Confidential.

### 13.1 BATLOW SHOWGROUND RESURFACING PROJECT

#### M143/20 RESOLVED: THAT COUNCIL:

1. Receive this report for the Batlow Showground Resurfacing Project from the Executive Director Infrastructure
2. Noting section 55(3)(i) of the Local Government Act 1993 (NSW), resolves as a result of certain other extenuating circumstances, and that because of the unavailability of competitive or reliable tenderers, a satisfactory result would not be achieved by inviting tenders for the purchase of goods and services associated with the Batlow Showground Resurfacing Project
3. Notes that the reasons for Council's decision that a satisfactory result would not be achieved by inviting tenders for the purchase of goods and services associated with the Batlow Showground Resurfacing Project are that:
  - a. In September 2018 Council issued an invitation for tenders relating to the resurfacing of the Tumut Bull Paddock and Tumbarumba Sportsfield including the supply and installation of sub-surface drainage and automated sprinkler systems (Tender 2018/07)
  - b. Tender 2018/07 elicited no response from the market and Council was required to enter into direct negotiations with a service provider to procure the required goods and services
  - c. The goods and services tendered for under Tender 2018/07 are substantially similar to the goods and services that will be purchased in relation to the Batlow Showground Resurfacing Project
4. Considers it to be unlikely that there have been any changes in the market since September 2018 that would result in tenderers now responding to an invitation for tenders in respect of the Batlow Showground Resurfacing Project
5. Council has significant data from the negotiation of the Tumut Bull Paddock, Tumbarumba Sportsfield and Tumbarumba Showground Resurfacing Projects that can be used for referencing and benchmarking purposes in negotiating a contract with a service provider in relation to the purchase of goods and services associated with the Batlow Showground Resurfacing Project.
6. Delivering the project through a negotiated contract provides Council the opportunity to complete the project within the required timelines in turn delivering significant benefits to Council and community with the fields being available for use. Failure to meet the funding timelines could result in the funding being revoked.

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Mayor

  
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Chief Executive Officer



7. Authorise the Chief Executive Officer to negotiate with and, subject to the successful outcome of negotiations, enter into a contract with Excel Turf Pty Ltd for the purchase of goods and services associated with the Batlow Showground Resurfacing.

Cr John Larter/Cr Cate Cross

**CARRIED UNANIMOUSLY**

**M144/20 RESOLVED** to come out of Confidential session.

Cr John Larter/Cr Bruce Wright

**CARRIED UNANIMOUSLY**

There being no further business to discuss, the meeting closed at 3.43pm.

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