



Tumbarumba Office: Bridge St (PO Box 61), Tumbarumba NSW 2653
 Tumut Office: 76 Capper St, Tumut NSW 2720
info@svc.nsw.gov.au | www.svc.nsw.gov.au | Ph: 1300 ASK SVC (1300 275 782)

Liquid Trade Waste Application Form

Service Stations, Mechanical Workshops and Vehicle Washing

This application form is for businesses that wish to discharge liquid trade waste to the wastewater system. Please include all details as requested. When completed, please lodge this form with the Council, along with attachments.

Please note that charges are applicable to this application.

APPLICANT DETAILS				
Applicant Name:				Date:
Postal Address:				
Email Address:				
Phone No:				
Preferred option for bill delivery:	<input type="checkbox"/> Post		<input type="checkbox"/> Email	
Development Application No: <i>(if applicable)</i>				
Applicant's Signature:				
PROPERTY DETAILS				
Property Address:				
Assessment Number: <i>(or Lot / Section / DP)</i>				
Property Owner Name: <i>(if different from applicant details)</i>				
Property Owner Address: <i>(if different from applicant details)</i>				
Property Owner Phone No: <i>(if different from applicant details)</i>				
OCCUPIERS DETAILS				
Occupiers Name:				
Business/Company Name:				
Postal Address:				
Email Address:				
Phone No:				
Normal Hours of Operation:	Monday to Friday		to	
	Saturday		to	
	Sunday		to	
Type of Business:				
Maximum Flowrate of Discharge to Wastewater System: <i>(kL/h or L/s)</i>				
Maximum Daily Discharge to Wastewater System (kL):				



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SITE DETAILS:	
Water Meter No:	
Details of Backflow Prevention Device:	
Details of Existing/Proposed Liquid Trade waste Pre-Treatment equipment: (grease arrestor, basket arrestor, cooling pit, etc)	
Type:	
Size / Flow Rate:	
Proposed cleaning schedule of pre-treatment equipment and name of contractors used:	
Location of the Sampling Point:	
SITE PLANS:	
(application to be accompanied by two copies of plans showing the following)	
<ul style="list-style-type: none"> • Details and location of all processes, tanks, pits and apparatus associated with the generation of commercial waste • Details, location, capacity/dimensions, material of construction and lining of the proposed pre-treatment facilities • Details of pipes and floor drainage conveying the effluent • Stormwater drainage plan 	
Substances PROHIBITED From Being Discharged Into The Wastewater System:	
<ul style="list-style-type: none"> • organochlorine weedicides, fungicides, pesticides, herbicides and substances of a similar nature and/or wastes arising from the preparation of these substances • organophosphorus pesticides and/or waste arising from the preparation of these substances • Per- and poly-fluoroalkyl substances (PFAS) • Disposable products including wet wipes, cleaning wipes, colostomy bags, cat litter and other products marketed as flushable • any substances liable to produce noxious or poisonous vapours in the wastewater system • organic solvents and mineral oil • any flammable or explosive substance • Discharges from chemicals and/or oil storage areas and 'Bulk Fuel Depots' • chromate from cooling towers • natural or synthetic resins, plastic monomers, synthetic adhesives, rubber and plastic emulsions • roof, rain, surface, seepage or ground water, unless specifically permitted (clause 137A of the <i>Local Government (General) Regulation 2005</i>) • solid matter • any substance assessed as not suitable to be discharged into the wastewater system • waste that contains pollutants at concentrations which inhibit the wastewater treatment process – refer <i>Australian Sewage Quality Management Guidelines, June 2012, WSAA</i> • any other substances listed in a relevant regulation. 	



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Mechanical repairers Application Attachment Sheet

Please fill out this attachment sheet if your business is involved in mechanical repair processes (and other services related to motorised equipment processes) that discharge liquid trade waste to the wastewater system. In the lists below, tick the 'business type' or 'processes' that best describe what your business does. Note that there is an additional list at the end for 'associated processes', e.g. take-away food at a service station.

Tick	Business Type
	Airport terminal
	Bus/coach depot
	Car detailer
	Car/truck dealership service centre
	Car importation premises (de-waxing only)
	Construction equipment maintenance (i.e. earthmoving equipment and/or cranes)
	Equipment hire premises
	Fleet vehicle operations
	Forklift maintenance
	Garbage truck washing
	Lawnmower repairer
	Motorbike mechanical repairer
	Motor boat mechanical repairer
	Motor wrecker
	Service station
	Stand-alone mechanical workshop
	Train washing facility
	Transport depot
	Other please specify...

Tick	Mechanical Workshop
	Parts washing with water
	Floor washing
	Draining and flushing of radiator coolant (not permitted for discharge)
	Parts washing with solvents (not permitted for discharge)
	Radiator repairs
	Automobile dismantling (i.e. motor wrecker)
	Cleaning of engine blocks and engine heads in chemical baths
	Engine/gearbox re-conditioner (sent off site)
	Engine/gearbox re-conditioner (carried out on site)
	Other please specify...

Tick	Repairing Car Bodies
	Panel beating
	Wet rubbing
	Spray painting
	Other please specify...



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Tick	Car Washing and Detailing
	Tunnel type (external body only)
	Wand type (external body only)
	Washing by hand (external body only)
	Degreasing of engine and washing
	Internal washing of meat vans or truck underbodies
	External truck washing
	Internal washing of tankers
	Forecourt washing (service station)
	Open area washing (considered only under special circumstances. Applicant must supply reasons why roofing is not possible, and must include the details of a first flush system)
	Other please specify...

Tick	Associated Activities/Business
	Some premises have associated processes generating liquid trade waste. In addition to the above, does your premises have any of the following processes?
	Restaurant (number of seats?)
	Take-away food bar (number of seats?)
	Service station forecourt food caravan(s)
	Boiler blowdown (steam supply for internal washing of tankers)
	Chemical toilet disposal (for intercity coaches/buses)
	Other trade wastewater process (please specify)



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OWNER/S AUTHORISATION:

The applicant should be aware that approval of this application does not constitute a guarantee of any future approval of a variation to the approval. This will be dependent on the available capacity of the wastewater system at that time and any future approval must not be assumed.

However, alerting the Council to the applicant's future plans and proposals may assist the Council in planning future wastewater management and/or infrastructure additions/modifications.

Supporting documentation:

Included

Please attach any relevant supporting documentation e.g.	Environmental Impact Statement	Yes / No
	Consultant's report	Yes / No
	DECC considerations/restrictions	Yes / No
	Other:	Yes / No

Signature of Occupier/Applicant: _____ Date: _____

Position in Company: _____ Date: _____

Signature of owner(s): _____ Date: _____

Signature of owner(s): _____ Date: _____

(Owners authorisation to making the application is mandatory as per Section 78, of the Local Government Act 1993)

Please note that the owner of the property will be billed for water supply, wastewater and liquid trade waste services provided and it is the owner's responsibility to pay such fees and charges within the period specified. The owner may arrange to recover such fees and charges through the lease arrangement between the owner and the occupier.

PAYMENT DETAILS (Office Use Only)

Application Date Received				
Site Visit Conducted:				
Application Result:	Approved / Refused			
LTW Classification:	A	B	S	C
Charging Category	1	2	2S	3
Issue of Approval:				
Approval No:				
Commencement of Discharge:		Officer in Charge:		
Wastewater Treatment Plant (WWTP) Details:				
WWTP Name:	Actual Capacity (EP):		Design Capacity (EP):	
Application Fee:				
Receipt Number:				

PRIVACY STATEMENT

Snowy Valleys Council (council) is collecting your personal information solely for the purpose of administering this application. Council will take all reasonable and appropriate steps to protect the privacy of individuals having regard to the requirements of the *Privacy and Personal Information Protection Act 1998* and the *Government Information (Public Access) Act 2009*. Council will not disclose your personal information to any person or body if it is not directly related to the purpose for which the information was collected. Questions concerning privacy or the use of your personal information may be referred to Council's Public Officer.