


Meeting:	Disability, Inclusion Access Reference Group - Minutes					
Meeting Date:	02 July 2020					
Start Time:	11:03					
Place:	ZOOM Meeting					
Present:	Member	Position	Present	Apology	Absent	
	Martin Brown	Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Moira Kingwell	Principal Snowy Valleys School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Judi Boyd	Community member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Wendy Arentz	Community member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Grace McEachern	Community member	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	Judy Cussons	Community member	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Hillary Wilde	IDEAS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Matthew Suter	SVC Risk Management Officer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Amanda Lewis	MSO Coordinator/ CWC Representative	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Julia Ham	SVC Councillor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Cate Cross	SVC Councillor	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Melissa Bradshaw	Teacher Snowy Valleys School.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Catherine Anderson	Kurrajong Therapy Plus	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Fiona Scott	SVC Community Transport Coordinator	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Tracy Wiggins	Manager Community Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Sophie Gairn	Tourism Officer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Glen McGrath	Manager Assets	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Kylie Bradley	Coordinator Place Activation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Trevor Robinson	Community member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Other Attendees:	Nil					

Minute Taker:	Tracy Wiggins
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1. Welcome and Introductions:

Participants welcomed. Glen McGrath and Sophie Gairn introduced to Committee.

2. Minutes from Meeting 25 May 2020: Moved as a true and accurate account Wendy Arentz Seconded: Martin Brown.

Motion: That minutes of the DIARG meeting 25 May be moved as a true and accurate account. Motion Carried.

3. Business Arising from Last Meeting:

Action	By Who	By When	Status
Introducing 'Access at a Glance' to Tumut and Tumbarumba Chambers of Commerce. Wendy has contacted both and has not had a response. Follow up again for a meeting date.	Wendy Arentz	ASAP	Ongoing until safe under COVID – 19 Restrictions
Renewing of guttering to be sloped instead of vertical, feedback to Council has not occurred since last meeting.	Tracy Wiggins	Before 28 May 2020	Feedback to Council had occurred by Councillor Cross 20.03.2020. Email and response forwarded to committee 02.07.2020.
Attendance of DIARG committee members at Khancoban meet and greet with Councillor Ham to discuss the DIARG and provide opportunity for Khancoban residents to put forward their issues around disability access. Has not occurred due to COVID-19.	Councillor Ham Wendy Arentz	ASAP	Ongoing until safe under COVID – 19 Restrictions.
DIAP progress update – Matrix and updated DIAP matrix to be forwarded to Committee	Tracy Wiggins	Before 30 July 2020	Emailed with meeting invite for 30 July 2020
Toilets Rotary Park in Tumut, where is this at? Queried that Funding application was applied for. Where is this at?	Glen McGrath	Before 30 July 2020	
Leash Free Areas. Possibility of fencing and adventure activities for dogs?	Glen McGrath	Before 30 July 2020	

AGENDA ITEMS AND ACTIONS:

Item No.	Topic	Discussion	Action	Responsibility & Timeframe
4.	DIAP progress update.	<p>2.4 Provide resources for business and industry to do an access and mobility audit. Introduction of 'Access at a Glance' to businesses in the Local Government Area.</p> <p>4.8 Use Disability Inclusion and Access Reference Group when developing the Community Strategic Plan and evaluating the DIAP.</p>	<p>Set up meeting with Intereach to introduce to Business Chambers through a ZOOM meeting.</p> <p>Disability activities for Councillor workshop to be organised to create awareness and understanding of disability and the work of the DIARG.</p>	<p>Tracy & Wendy. ASAP.</p> <p>Councillor Ham, organised for 2 July 2020, Councillor workshop. Activity presenters to liaise with Councillor Ham and Martin Brown.</p>
5.	Community Welfare Committee (CWC) update.	Amanda an apology, not able to give a report.	.	
6.	General business –	<p>Disability Tourism. Discussion was had about the opportunities for Disability Tourism. Accessible information on facilities, accommodation, accessible events and retail access in SVC people with a disability is not available or lacking information.</p> <p>Companion Cards raised again, as these need to be considered when organising entry for events.</p>	<p>Tourism Officer and Coordinator Place Activation noted suggestions and will follow up.</p> <p>Development of information on all facilities, tourist attractions etc. for people with disabilities.</p>	Tourism Officer and Coordinator Place Activation noted suggestions and will follow up.
		SVC events and event support to include people with disability (pwd) discussed. Recommendation to be included in Council report "We encourage Council to continue suitable information to events and facilities within the LGA".	Invite SVC Event Activation Officer to discuss what SVC has in place for pwd at events.	Tracy Wiggins Invitation forwarded for August meeting
		Construction of toilet blocks and current accessibility for MLAK discussed as toilets are closed.	Distribution of MLAK"s to occur.	Sophie Gairn, Tracy Wiggins

Item No.	Topic	Discussion	Action	Responsibility & Timeframe
		Snowy Valleys Council, review of SVC Committees has been completed. This means changes to existing committees.	Invite Governance to discuss new requirements with Committee.	Tracy Wiggins Invitation forwarded for August meeting.
7.	Other Business			
	Disability accessible housing.	The document 'Design by Use for Accessible Homes' was tabled. SVC Building approvals raised.	Invite Planning to a meeting.	Tracy Wiggins ASAP
	SVC as a Disability Employer.	What are SVC processes, how many. Statement – hard to shine a light on disability, if we are not doing it ourselves.		
	Sitting on SVC Committees	Make up of DIARG questioned. Representation of pwd compared to staff representation. Why people are not paid to be on the committee questioned.	Letter to Chief Executive Officer	Trevor Robinson
8.	Around the Table	<p>Snowy Valleys School – working with SVC Human Resources for student placement.</p> <p>There has been near misses at crossing in front of the school.</p> <p>Accessible car parking at front of school needed.</p> <p>No other reports.</p>	<p>Letter to be written to SVC Traffic Committee</p> <p>Letter to be written to NSW Police</p> <p>Letter to Council requesting specific investigation for car park.</p>	<p>Snowy Valleys School</p> <p>DIARG</p> <p>DIARG</p>

9. Next meeting: 11am – 1pm. Thursday 30 July 2020

10. Meeting closed: 12:45 pm.