

DRAFT 2020/2021 LIST OF COMMITTEES AND THEIR DELEGATES As at 11/11/2020



Section 355 Committees	Committee Function	Councillor Delegate (Alternate)	Staff Delegate	Meeting Frequency	Note
Adelong Showground Committee	Management of Adelong Showground.		Manager Technical Services	As required	
Batlow Development League	<p>The objectives of the Committee is:</p> <ul style="list-style-type: none"> To provide civic leadership to the Batlow community To stimulate the ongoing economic community, social and cultural prosperity of the community of Batlow and its environs. <p>Sub-committees are:</p> <ul style="list-style-type: none"> Batlow Apple Blossom Festival Ciderfest The Batlow Literacy Institute Management A Youth Recreation (skate park) A Batlow Youth Advancement League Sound Shell Working Party (7.11.2018) 	Cr Cor Smit (Cr Margaret Isselmann)	Executive Director Community & Corporate	Monthly	REMOVE 4 sub-committees as they no longer exist.
Camp Hudson Management Committee	Assist Council to comply with the terms and conditions of the Licence with the National parks and Wildlife Service.	Cr John Larter	Manager Technical Services	As required	
Christmas in Tumut Committee	To promote Christmas in the Tumut Region with the objective of being responsive to community needs.	Cr Andrianna Benjamin	Community Development Officer	As required	
Festival of the Falling Leaf	To plan, organise and deliver a quality annual festival event that provides a high value festival experience for both the	Cr Margaret Isselmann	Events Activation Officer	Fortnightly	

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	community and visitors to the region.	(Cr Cate Cross)			
Friends of Stockwell Gardens Committee	Assist and advise Council with maintenance and improvement to Stockwell Park.	Cr Geoff Pritchard	Manager Utilities, Openspace & Facilities	Annually	
Glenroy Heritage Reserve Committee	Care, control and management of the Glenroy Heritage Reserve, including letting, cleaning, maintenance and operations and the purchase of furniture and furnishings. Sub-Committee is <ul style="list-style-type: none"> • Pioneer Women's Hut 	Cr Julia Ham Cr Margaret Isselmann	Tourism Officer	Quarterly	
Khancoban United Volunteers Association Committee	Encourages participation in the community for residents and members of all committees.	Cr Cor Smit (Cr Julia Ham)	Economic Development Officer	Monthly	
Rock the Turf Committee	Plan, organise and deliver a quality annual festival event within an approved budget for the Snowy Valleys Council Region that provides a high value festival experience for both the community and visitors to the region.		Events Activation Officer	Quarterly	
Rosewood Community Shed Committee	Manage the facility known as the "old fire shed" for the community of Rosewood.	Cr Bruce Wight	Manager Technical Services	Quarterly	
Talbingo Progress & Ratepayers Association	Provide civic leadership to the Talbingo community as well as stimulate the ongoing economic, social and cultural prosperity of the community of Talbingo and its environs	Cr Cate Cross (Cr Margaret Isselmann)	Chief Executive Officer	Monthly	

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Tooma Recreation Reserve Committee	Management of Tooma Recreation Reserve	Cr Bruce Wright (Cr Julia Ham)	Manager Technical Services	Monthly	
Tumbarumba Friends of the Library	To assist and encourage enhancement of the Tumbarumba Library and to raise funds to assist in the development of resources within the library.	Cr Cor Smit (Cr Julia Ham)	Manager Customer & Technology	Bi-Annually	
Tumbarumba Historical Society	To preserve Tumbarumba and district's history and the management and running of the Tumbarumba Museum	Cr Bruce Wright (Cr Julia Ham)	Coordinator Place and Activation	As required	
Tumbarumba RSL Memorial Hall Management Committee	Management of the RSL community Hall and facilities	Cr Bruce Wright (Cr Julia Ham)	Manager Technical Services	Bi-Annually	
Tumut District Community Transport Service	To provides transport for people in our Communities, who are <i>frail aged</i> , people who have a <i>disability</i> , and for their <i>carers</i> .	Cr John Larter (Cr Cate Cross)	Manager Community Services	Monthly	
Tumut Community Gardens Committee	To form a community group who are interested in gardening.	Cr Geoff Pritchard	Manager Utilities, Openspace & Facilities		Recommendation to Council to dissolve committee on 19 November 2020
Tumbarumba Men's Shed	To manage the facility known as the Tumbarumba Men's Shed	Cr Bruce Wright (Cr Cor Smit)	Coordinator Governance and Risk	Monthly	Recommendation to Council to dissolve committee on 19 November 2020
TumbaTrek Committee	To highlight the tourism aspect and provide an opportunity for informal discussion about issues that are important to rural people.	Cr Bruce Wright Cr Julia Ham Cr Margaret Isselmann	Coordinator Place Activation	As required	Recommendation to Council to dissolve committee on 19 November 2020

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Internal Advisory Committees	Committee Function	Councillor Delegate (Alternate)	Staff Delegate	Meeting Frequency	Notes
Aboriginal Liaison Committee	To provide a forum for discussion between Council and the Aboriginal Community of the Tumut area on key issues.	Cr Geoff Pritchard	Community Development Officer	Bi-monthly - 3 rd Wednesday commencing at 10am	
Audit, Risk & Improvement Committee	To provide independent assurance and assistance to the Snowy Valleys Council on risk management, control, governance and external accountability responsibilities.	Cr Cate Cross Cr John Larter	Coordinator Governance and Risk.	Quarterly – 1 st Wednesday commencing at 10am	
Australia Day Committee	To organise Australia Day celebrations within the Council area and to select recipients of the Awards and places of celebration.	Cr Andrianna Benjamin Cr Bruce Wright	Event Activation Officer	As required between November and January each year.	
Climate Change Adaptation Committee			Executive Director Community & Corporate		New Committee Adopted by Council 17/09/20
Disability Inclusion Access Reference Group Committee	<ul style="list-style-type: none"> Provide feedback to Council on the actions out of the Disability Inclusion Action Plan (DIAP) Provide a forum for discussion for achieving actions out of the DIAP Assist and encourage enhancement of services, facilities and activities within the Council region to include people who have disabilities. <p>Sub-committees are:</p> <ul style="list-style-type: none"> Community Welfare Committee 	Cr Cate Cross (Cr Julia Ham)	Manager Community Services.	Monthly – 4 th Thursday commencing at 11am	

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Internal Advisory Committees	Committee Function	Councillor Delegate (Alternate)	Staff Delegate	Meeting Frequency	Notes
Chief Executive Officer Review Committee	To conduct the performance review of the Chief Executive Officer and to recommend to Council any changes to the Chief Executive Officer's remuneration.	Mayor, Deputy Mayor, Cr Cate Cross Cr Andrianna Benjamin Cr Bruce Wright	Chief Executive Officer	This Committee meets as required – called by the Mayor and meet at least once annually to conduct the performance review of the Chief Executive Officer.	
Tumut Aerodrome Committee	To advise Council on all aspects of Tumut Aerodrome.	Cr John Larter	Survey & Design Engineer	Quarterly – 2 nd Tuesday commencing at 5.30pm	
Tumut Saleyard Committee	To advise Council on Tumut Saleyards	Cr John Larter	Coordinator Open Space & Facilities.	2 nd Monday every 4 months commencing at 5.30pm or as required	Report to disband Committee to be presented to Council once agreement is finalised.
Youth Council – Tumut and Tumbarumba	To provide a forum for consultation between Council and the youth of the local area	Cr Cate Cross Cr Bruce Wright (Cr Andrianna Benjamin)	Community Development Officer	Bi-Monthly Tumut-1 st Wednesday commencing at 4.30pm. Tumbarumba-4 th Wednesday commencing at 4.00pm.	
Regional Health Services Committee (adopted 27/9/2018 Res. No. M266/18)	To engage, support and advocate for appropriate and sustainable health services across SVC and to provide recommendations to Council to assist where possible.	Cr Cate Cross	Executive Director Community & Corporate	Quarterly	
Children's Committee	To provide a mechanism to engage providers of Children Services in the SVC area	CI Julia Ham Cr Cate Cross	Manager Community Services	Quarterly	Recommendation to Council to dissolve committee on 19 November 2020

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Operational Committees	Committee Function	Councillor Delegate (Alternate)	Staff Delegate	Meeting Frequency	Notes
Consultative Committee (Operational)	<ul style="list-style-type: none"> Provide a forum for consultation between the Chief Executive Officer and Council employees; Positively cooperate in workplace reform to enhance efficiency and productivity and to provide employees with access to career opportunities and fulfilling, varied and well paid work; and Act as an advisory committee to provide input into Council decisions. 	N/A	Coordinator People and Culture	Bi monthly	
Safety, Risk and Quality Committee (Operational)	To oversee implementation of the Enterprise Risk Management and Work Health and Safety strategies corporate governance and supervisory responsibilities.	N/A	Risk Management Officer	Quarterly	

Working Groups	Committee Function	Councillor Delegate (Alternate)	Staff Delegate	Meeting Frequency	Notes
Interagency Forum	Forum for welfare agencies to share information	Cr Cate Cross Cr Margaret Isselmann	Manager Community Services	Quarterly	
Pratt Foundation Steering Group (Adopted 22/3/18 M053/18)	Expedite a partnership for the construction of a community asset to service the Tumut Community.	Mayor/councillors	Chief Executive Officer		
Snowy Valleys Community Grants Assessment Panel		2 Councillors	Program Manager	As required	In accordance with the Community Grants Policy SVC-ComDev-PO-055

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Working Groups	Committee Function	Councillor Delegate (Alternate)	Staff Delegate	Meeting Frequency	Notes
Tumbarumba Showground User Group	Liaise with various users of the facility	Cr Bruce Wright	Manager Technical Services	As required	
Friends of Tumut Wetlands	To volunteer at the Wetlands in accordance with the Volunteer Policy and associated procedures	Cr Geoff Pritchard	Coordinator Open Space & Facilities	As required	(Resolved on 16/4/20 to change to Volunteer Working Group)
Tumut Railway Station Precinct	To volunteer at the Tumut Railway Station Precinct in accordance with the Volunteer Policy and associated procedures.	Cr G Pritchard	Coordinator Open Space & Facilities	As required	(Resolved 24/10/2019 to change to Volunteer Working Group)
Local Heritage Grants Panel	To review and allocate heritage grants	2 Councillors	General Manager		REMOVE To be merged into one Snowy Valleys Community Grants Assessment Panel
Snowy Valleys Public Arts Grant Assessment Panel	To review and allocate Public Arts Grants	2 Councillors	General Manager		REMOVE To be merged into one Snowy Valleys Community Grants Assessment Panel

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External Committees with Council Representation	Committee functions	Councillor Delegate (Alternate)	Staff Delegate	Notes
Adelong Progress Association	<ul style="list-style-type: none"> To provide civic leadership to the Adelong community To stimulate the ongoing economic community, social and cultural prosperity of the community of Adelong and its environments 		Chief Executive Officer	
Brindabella Economic Link Group			Executive Director Community and Corporate	
Floodplain Risk Management Committee – Adelong –	<p>The purpose of the committee is to:</p> <ul style="list-style-type: none"> Provide a forum for discussion of issues (technical, social, environmental and cultural) relevant to the development and implementation of a Floodplain Risk Management Plan for Adelong. Provide advice and recommendations on matters relevant to the development and implementation of a Floodplain Risk Management Plan for Adelong 	Cr John Larter	Coordinator Growth and Development	IN RECESS
Joint Regional Planning Panels	To determine 'regionally significant' development applications (Das) and certain other Das and modification applications act as the relevant planning authority (RPA) when directed undertake rezoning reviews, provide advice on other planning and development matters when requested	Cr Geoff Pritchard	Executive Director Community & Corporate	
Local Emergency Management Committee	To review emergency management arrangements on a regular basis to keep them current and to provide	Cr John Larter	Chairperson: Chief Executive Officer. LEMO: Manager Technical Services	

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	coordination between emergency response units.		Deputy LEMO: Executive Director Infrastructure Works	
Mannus Correctional Centre Community Consultative Committee	To assist them with public consultation and planning for activities involving inmates at Mannus and to encourage the involvement of the local community in correctional programs.	Cr Cor Smit Cr Bruce Wright	Manager Growth & Activation	
Riverina Highlands Zone Bush Fire Management Committee	This Committee is a Statutory Committee under the Rural Fires Act.	Cr Cor Smit (Cr Julia Ham)	Manager Technical Services	
Riverina Highlands Zone Rural Fire Service Liaison Committee	To oversee policies and procedures relating to the Rural Fire Service and attend to requirements of the Rural Fire Service volunteers.	Cr Cor Smit (Cr Julia Ham)	Manager Technical Services	
Riverina Regional Library Service Committee	To advise the Councils on matters of library, information management networks and research, records management and archiving policy.	Cr Cate Cross (Cr Margaret Isselmann)	Manager Customer & Technology	
Riverina / Murray Regional Weeds Committee	These committees are managed as a sub-committee of NSW Local Land Services	Cr Julia Ham	Manager Growth & Activation	
RMS Consultative Committee	To liaise with other Councils in the region to determine distribution of Roads and Traffic Authority funding.	Cr Bruce Wright	Executive Director Infrastructure	

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Softwoods Working Group	To see improved road and bridge infrastructure provided throughout Snowy Valleys Council Shire Council area and the region in general	Cr Bruce Wright	Coordinator Place Activation	
South West Regional Waste Management Group	To manage the Bald Hill Waste dumping facility.	Cr John Larter	Manager Utilities and Waste Business	
Local Traffic Committee	This Committee is a statutory requirement and its objectives are to consider proposals for changes in traffic arrangements, review existing traffic arrangements and seek to implement safer road usage for the public within the Snowy Valleys Council.	Cr Margaret Isselmann Cr Bruce Wright	Roads Safety Officer	
Tumut Chamber of Commerce			Manager Growth & Activation	
Tumut Region Visitors Centre Advisory Committee	The role of the committee is to advise NPWS and Council on the management of the Tumut Region Visitors Centre	Cr Geoff Pritchard Cr Andrianna Benjamin	Destination Marketing Officer	REMOVE This Committee No longer exists. MoU in place.
Tumbarumba Chamber of Commerce			Coordinator Place Activation	
Visy Community Consultative Committee	Committees functions is to:- <ul style="list-style-type: none"> Monitor compliance with the conditions of development consent. Monitor the environmental, social and economic impacts of the mill. Act as an interface between the 	The Mayor	Executive Director Community & Corporate	

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	local community and Visy. <ul style="list-style-type: none"> • Review complaints. • Comment on any development proposals by Visy • Appoint community representatives to the VCCC. 			
South East Australian Transport Strategy Inc	Implementation and development of a transport strategy for SE Australia Lobby government for funding		Executive Director Community & Corporate	
Eastern Riverina Arts	Encourage participation and development of local art and cultural activities		Executive Director Community & Corporate	
State and Regional Coordination Group Snowy 2.0	Coordinate regional prioritisation around Snowy 2.0		Chief Executive Officer	
Canberra Region Joint Organisation (CRJO)		Mayor	Chief Executive Officer	
CRJO Regional Waste & Resource Recovery Group	Implement key actions from the Regional Waste Action Plan 2018-2036.	N/A	Manager Utilities and Waste Business	
CRJO Procurement Working Group	To examine options for regional procurement projects identified in the strategic plan (including revaluations).	N/A	Coordinator Management Accounting	
CRJO Finance Working Group	Determine an implementation program for the new accounting standards, including asset revaluation changes	N/A	Chief Financial Officer	

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CRJO IPR Group	Implement agreed actions on CRJO strategic planning priorities and projects.	N/A	Coordinator Communications and Engagement	
CRJO Infrastructure working group	Determine and review strategic infrastructure across the CRJO region; identify infrastructure across the region that is critical in emergency/disaster situations. Review infrastructure prospectus documents for advocacy.	N/A	Executive Director Infrastructure	
CRJO Economic Development working group	Identify regional strategic economic opportunities and implement adopted strategies.	N/A	Coordinator Place & Activation	
Community Grants Committee – Tumbarumba Region (Hyne Trust / Bendigo Bank / Snowy Valleys Council)	Whilst this Committee is yet to be formed, it is envisaged that it will comprise two representatives of each group.	Mayor Cr Margaret Isselmann		REMOVE This Committee managed the Tumbarumba small community grants program. It was a partnership between Hyne, Bendigo Bank and Council. In 2019 both Hyne and Bendigo Bank decided to no longer contribute to this particular grant program.
Hyne Community Trust Board	The Trust will receive an amount of \$40,000 annually indexed from Hyne and Son to be distributed among community works and services and projects throughout Snowy Valleys Council in accordance with the determinations of the appointed Trust Directors.	Cr Bruce Wright		REMOVE Cr Bruce Wright represents himself on this board. There is no Snowy Valleys Council staff or Councillor represented on this Board.