

**THE MINUTES OF THE DISABILITY INCLUSION ACCESS REFERENCE GROUP
MEETING HELD VIA VIDEO LINK THURSDAY 25 FEBRUARY 2021**

Present: Hugh Packard – Valmar
Melissa Bradshaw – Snowy Valleys School
Martin Brown – Chair, Community Member

Council Representatives: Matt Sutter – Risk Management
Amanda Lewis – Coordinator Multi Service Outlet
Fiona Scott – Policy and Quality

1. APOLOGIES

Wendy Arentz – Community Member
Councillor Cate Cross – Snowy Valleys Council
Tracy Wiggins – Snowy Valleys Council

There not being enough voting 20210225 - Note members present, the meeting was rescheduled for 10 am 4 March 2021.

Meeting closed 10:18 am.

**THE MINUTES OF THE DISABILITY INCLUSION ACCESS REFERENCE GROUP
MEETING HELD VIA VIDEO LINK THURSDAY 4 MARCH 2021**

Present: Catherine Anderson – Kurrajong
Melissa Bradshaw – Snowy Valleys School
Martin Brown – Chair, Community Member

Council Representatives:
Amanda Lewis – Coordinator Multi Service Outlet
Tracy Wiggins – Manager Community Services

1. APOLOGIES

Wendy Arentz – Community Member
Councillor Cate Cross – Snowy Valleys Council
Hilary Wilde – IDEAS
Judy Cussons – Community Member

There not being enough voting members present, the meeting was cancelled.

6 NEXT MEETING

11am Thursday 25 March 2021.

Meeting closed at 10.09 am.

Minutes of the Meeting of the Disability Inclusion Access Reference Group held via VIDEO LINK, Thursday 25 February 2021.

**THE MINUTES OF THE DISABILITY INCLUSION ACCESS REFERENCE GROUP
MEETING HELD IN THE VIA VIDEO LINK, ON THURSDAY 25 MARCH 2021****COMMENCING AT**

11:05 am

PRESENT:

Martin Brown (Chair), Melissa Bradshaw (Teacher Snowy Valleys School),

Community Members: Nil.

Tracy Wiggins (Manager Community Services), Amanda Lewis (MSO Coordinator/CWC Representative), Fiona Scott (Policy & Quality).

IN ATTENDANCE:

Nil

BY TELEPHONE:

Nil

OBSERVER:

Nil

1. APOLOGIES

Hugh Packard, Catherine Anderson, Wendy Arentz.

There not being enough voting members present. It was an Inquorate Meeting.

4. AGENDA ITEMS**4.1 MATTERS - DISABILITY INCLUSION ACCESS REFERENCE GROUP
MEETING - 25 MARCH 2021****RECOMMENDATION:**

THAT THE COMMITTEE:

1. Receive the report on Matters - Disability Inclusion Access Reference Group Meeting - 25 March 2021.

Carried over to next meeting.

5 GENERAL BUSINESS

The following items were discussed;

5.1 Attracting more membership to the Disability Inclusion Access Reference Group (DIARG). Suggestions given are to advertise on Council's Facebook page, approach other disability organisations such as Riding for the Disabled Australia and Compact. Try April meeting as face-to-face and via video link.

Minutes of the Meeting of the Disability Inclusion Access Reference Group held via Video Link on Thursday 25 March 2021

5.2 2022 – 2025 SVC Disability Inclusion Action Plan (DIAP). Framework to be developed. Need to consider how to measure ongoing actions.

5.3 Agenda for April meeting. Invite Rohan Sills (Spinalife) to give a presentation. Framework for DIAP development. DIARG Terms of Reference to be reviewed.

6 NEXT MEETING

11am 22 April 2021.

There being no further business to discuss, the meeting closed at 11.25am.

**THE MINUTES OF THE DISABILITY INCLUSION ACCESS REFERENCE GROUP
MEETING HELD IN THE OLD COUNCIL CHAMBERS (HACC BUILDING) AND VIA
ZOOM, ON THURSDAY 22 APRIL 2021**

COMMENCING AT 11:05

PRESENT: Cllr Cate Cross (Councillor Delegate), Martin Brown (Chair),
Melissa Bradshaw (Teacher Snowy Valleys School), Hillary
Wilde (IDEAS), Hugh Packard (Valmar)

Community Members: Wendy Arentz, Fiona Scott (Policy and
Quality Officer),

BY ZOOM: Amanda Lewis (MSO Coordinator/)

OBSERVER: Nil

1. APOLOGIES

Catherine Anderson (Kurrajong Therapy Plus),
Judi Boyd (Community Member),
Tracy Wiggins (Manager Community Services)

2. MINUTES OF PREVIOUS MEETINGS

DIA01/2 **RESOLVED:**
1 That the Minutes of the Disability Inclusion Access Reference Group Meeting
held on 26 November 2020 be received.

Amanda Lewis/Martin Brown
CARRIED UNANIMOUSLY

3 BUSINESS ARISING

Nil

4. AGENDA ITEMS

**4.1 DISABILITY INCLUSION ACCESS REFERENCE GROUP - MEETING - 27
APRIL 2021**

DIA02/2 **RESOLVED:**
1 That the Committee Adopt the agenda for the meeting 22 April 2021.

Minutes of the Meeting of the Disability Inclusion Access Reference Group held in the Old Council Chambers (HACC building) and Via Zoom on Thursday 22 April 2021

Wendy Arentz/Hugh Packard

CARRIED UNANIMOUSLY

5 GENERAL BUSINESS

DIAP Matrix: Fiona Scott communicated notes from Tracy Wiggins, the DIAP Matrix is progressing. Note, there will be some actions that will never be completed (green) as these actions are always in progress.

DIARG Terms of References: Terms of reference needs to be updated; can all committee members to review the Terms of Reference and provide feedback at the next meeting (27th May 2021).

New DIAP: Fiona Scott communicated that Tracy Wiggins has commenced developing a new DIAP. This will be shared at the next meeting.

Rotary Club of Tumbarumba: Martin Brown explained Tumbarumba Rotary will be a purchasing a disability trike costing \$16-17K as part of Cycling without Age program. Recently the trikes were demonstrated at the Tumbarumba – Rosewood Rail Trail Anniversary event with several Tumbarumba Multi Service Outlet clients enjoyed being passengers in the trikes, travelling along the rail trail. ABC Riverina Radio interviewed Tumbarumba Rotarian Grant Harris about the program and how people and community groups can access the trike when purchased. Martin explained “Pilots” will need specific training in operating the trikes. Rotary are searching for further funding for the purchase of a second trike and additional batteries.

This project will provide the facilities and the means for community groups, including participants who have mobility or sensory issues to be able to access and enjoy the Tumbarumba to Rosewood Rail Trail.

IDEAS Ezy-Dun: Hilary Wilde communicated that she had approached Council about using the Ezy-Dun Toilet and adult change room (equipped with hoist) facilities at the Falling Leaf Festival and the Winterbites Festival. However, was advised that there were not sufficient funds in the events budget for the hiring of the Ezy-Dun. Hilary explained the hire cost is \$3000.00. It was discussed if events such as the Falling Leaf Festival and Winterbites were to provide such facilities would make these events more accessible to people in the community who would not normally be able to access these events without access to these facilities. Hilary commented IDEAS is currently under negotiation Council regarding securing a better place to store the Ezy-Dun in an exchange for usage of the Ezy-Dun at a lower rate. Ezy-Dun pamphlets distributed to those present at the meeting.

Petition: Wendy suggested starting a petition to have disability accessible amenities (including hoist and /or adult change table) located at Rotary Park, Tumut to be accessible for all users of the park. It was discussed the toilets at the Tumut pool were meant to be accessed from the park side, however this did not occur. Multiple examples were given of cases of people with a disability, frail aged, their Carer and family members having issues accessing the toilets behind the basketball courts, hence these people no longer feel confident to utilize Rotary Park or accessing events held in the park.

DIA03/2 **RESOLVED:**

Minutes of the Meeting of the Disability Inclusion Access Reference Group held in the Old Council Chambers (HACC building) and Via Zoom on Thursday 22 April 2021

1

That Chairperson Martin Brown to arrange a meeting with SVC CEO, Matthew Hyde, regarding the DIARG to be consulted on disability access matters when Council is looking at erecting or upgrading facilities and amenities to ensure the building / facilities meet the needs of members of the community with a disability, or those who may have access issues.

Hugh Packard / Wendy Arentz.

CARRIED UNANIMOUSLY

Clr. Cate Cross also commented that should also pass on the concerns raised in today's meeting when it is discussed at future Council meetings.

Other examples of access issues around Tumut were raised:

- The public toilets in Wynyard Street, Tumut (adjacent to Pie in the Sky) do not allow for Carers of the opposite gender to assist as they are not unisex toilets.
- Has there been consultation regarding the design of the replacement facilities for the amenity block above Stockwell Gardens, Tumut?
- The fence around the play equipment at the Bull Paddock, Tumut – flying fox gate is too narrow to allow wheelchairs or prams through. Also the lock device on the gate is too high for someone in a wheelchair to reach to gain access the play equipment.

Tumbarumba Multi Service Outlet: Amanda explained she only had one person come to the "Coffee and Cake" catch up. This was due to the event being held at a different time than usual. Amanda advised that she would report at the next DIARG as to how the next meeting goes.

6 NEXT MEETING

11.00am 27th May 2021 – Valmar Community Transport Office, 49 Pioneer St Batlow.

There being no further business to discuss, the meeting closed at 11:45.

BATLOW DEVELOPMENT LEAGUE
GENERAL MEETING 3rd March 2021
MEETING COMMENCED: 7.00 pm



PRESENT: A Dickinson, R Billing, T Billing, N Shaw, C Agate, D Wiltshire, T McDonald, H Tietze, R Kocielik, P Holton (SVC), C Smit (SVC), Dr J McGirr (by phone), B David.

APOLOGIES: K McLaren.

MINUTES:

It was RESOLVED that the Minutes of the **Batlow Development League (BDL)** meeting held on 3rd February 2021 be accepted as read.

Moved: N Shaw/Seconded : D Wiltshire/Passed Unanimously

TREASURER'S REPORT:

It was RESOLVED that the Treasurer's Report of the **BDL** accounts to 3rd February, 2021 be accepted

Moved: C Agate/Seconded: H Tietze/Passed Unanimously

Treasurer moved that the account for PO Box renewal be paid.

Moved C Agate/Seconded: D Wiltshire/Passed Unanimously

CORRESPONDENCE:

- Council Papers.
- CiderFest PO Box renewal
- Email re accommodation businesses

Correspondence accepted as read.

Moved: N Shaw/Seconded: C Agate/Passed Unanimously

BUSINESS ARISING

NIL

REPORTS

C Smit (SVC)

- Council awaiting decision re de-merger.

P Holton (SVC)

- Asking for a better place for the banner coming into Batlow to be displayed. Current ones are getting damaged.
- Seasonal worker accommodation may be completed in time for next season.
- Awaiting report from arborist relating to dangerous trees in Memorial Park, Park Avenue and Yellowin Road.

- A good turnout re engagement of the cannery site. Approximately thirty people over both days.
- Environmental assessment of cannery site completed. Recommended further more detailed assessments be carried out pending the nature of any future use(s) of the site.
- Council budget is underway. Estimated to be out for public consultation by the end of the month.
- Meeting room at the Literary Institute should be open by 1st April.
- Contractors have replaced areas of painted footpaths that were cracking.
- Toilets at tennis court may remain closed permanently. Use toilets at show ground and hockey field.

Dr Joe McGirr

- Resilience NSW are planning a follow up forum to build a shared vision for Batlow on 9/10th April.
- Toured the Blowering foreshore with Forestry Corporation and Crown Lands. The damage to roads is substantial and will not be open for some time. They are looking at opening a road on the Western foreshore via Yellowin Access Road.

GENERAL BUSINESS:

- An Executive meeting needs to be held re incorporation.
- MOU for Literary Institute is a high priority as it will be required for incorporation.
- Literary Institute working bee was carried out. The storeroom is now sorted. Round tablecloths that were missing have been located. Another working bee will be held in 14th March starting at 10am.
- A grant application has been submitted to establish a resilience hub in Batlow.
- Congratulations to Tumbafest for holding their festival under difficult conditions.
- At the opening of "The Can", perhaps have a concert and maybe some pop-up stalls.
- A venue is required to store goods for artists, also a place for them to meet and work.
- Spouses having voting rights to be addressed in the constitution when incorporated.
- Painted pavements still slippery.

Meeting closed at 8.50pm

Next Meeting: 7th April 2021, at the RSL Club commencing 7.00 pm

BATLOW DEVELOPMENT LEAGUE**GENERAL MEETING 7 April 2021****MEETING COMMENCED: 7.00 pm**

PRESENT: R Billing, T Billing, N Shaw, C Agate, D Wiltshire, T McDonald, H Tietze, R Kocielik, C Smit (SVC), B David.

APOLOGIES: K McLaren, P Holton (SVC).

MINUTES:

It was **RESOLVED** that the Minutes of the **Batlow Development League (BDL)** meeting held on 3 March 2021 be accepted as read.

Moved: N Shaw/Seconded : T McDonald/Passed Unanimously

TREASURER'S REPORT:

It was **RESOLVED** that the Treasurer's Report of the **BDL** accounts to 7 April, 2021 be accepted

Moved: C Agate/Seconded: H Tietze/Passed Unanimously

CORRESPONDENCE:

- Letter of resignation from A Dickinson
- Letter from P Holton re: Sound Shell in Hides Park

Correspondence accepted as read.

Moved: N Shaw/Seconded: C Agate/Passed Unanimously

BUSINESS ARISING

- Incorporation and Literary Institute MOU needs to be discussed with P Holton. The Batlow CiderFest event organiser, Karly Finn, to assist with recommendations and documentation on how Batlow Ciderfest fits in with the incorporation of its overarching body - Batlow Development League.
- Old Library – Meeting room yet to be completed.

REPORTS

C Smit (SVC)

- Library meeting room
- Link on Council's webpage re: Rates and Council Documents
Public meetings to be held in Tumut (12 April, 5.30pm – 7.30pm) and Tumbarumba (14 April, 5.30pm – 7.30pm) regarding the proposed Special Rates Variation (SRV).
- Forum for Property Development and Housing/Land, etc. Land is available.
- Council awaiting decision re de-merger.

GENERAL BUSINESS:

- Letter of resignation from A Dickinson

Motion:

A card and flowers be sent to Ange to thank her for all her dedicated and great work as secretary over the last few years.

Moved: C Agate/Seconded T McDonald

- Toilets near RV parking in Memorial Park are locked as the caravan park is now open. Those near the hockey field are open but currently there is no lighting at night. The toilets near the Tennis Courts are closed due to a burst pipe and scheduled for demolition due to their age and not meeting standards.

Recommendation

The Batlow Development League requests that Council hold off demolishing the toilets near the tennis courts until further community consultation occurs and that the avenue of community support in refurbishing the toilet block be investigated.

Moved: C Agate/Seconded: H Tietze/Passed Unanimously

- Concerns around the toilets adjacent to the Batlow Literary Institute:
 - Toilets not yet ready
 - No hooks for hanging items.
 - No places except the floor to put belongings whilst washing hands.
 - Has the issue of the slippery floor been addressed?
- Hides Park use for the Batlow CiderFest on the 16th May 2021.
 - Music in The Can
 - BBQ breakfast and lunch
 - Aboriginal painting.
- Next Steps Forum with Resilience NSW - 9 & 10 April 2021 – Batlow RSL
- Wi-Fi tower in Pioneer Street may be wired to the meter owned by the Batlow CiderFest committee. Electrician who wired it up said it was. R Billing to write to Council.
- Thank you to the working bee group (R Billing, N Shaw, R Kocielik, B David) that cleaned up under the Literary Institute. Work yet to be done includes: cleaning, painting, assembly of storage racks.

Meeting closed at 8.40pm

Next Meeting: 5th May 2021, at the RSL Club commencing 7.00 pm

TDCT Advisory Committee Financial Report 13.04.21

040631 - Community Transport Operations (CTO)- Tumut										BRO: Tracy Wiggins
Code	Account Description	Original Budget 12 Months 21PJ8UD	YTD Actual 21PIACT	YTD Commit 21PIACT	Works Commit	Total Actual (Includes Commit)	Current YTD Budget 21PI8R2	% Variance YTD	\$ Variance YTD	Current Annual Budget 21PI8R2
	Income									
105	User Charges & Fees	-47,228	-26,450	0	0	-26,450	-39,357	32.80%	-12,907	-47,228
110	Interest & Investment Revenue	-6,000	0	0	0	0	-6,000	100.00%	-6,000	-6,000
115	Other Income	-240	-24,573	0	0	-24,573	-200	#####	24,373	-240
120	Operating Grants & Contributions	-315,511	-274,060	0	0	-274,060	-238,573	-14.87%	35,487	-315,511
	Total Income	-368,979	-325,082	0	0	-325,082	-284,130	-14.41%	40,953	-368,979
	Expenses									
200	Employee Costs	296,050	204,238	0	0	204,238	246,567	17.17%	42,329	296,050
205	Materials & Contracts	108,864	59,636	564	0	60,200	90,761	34.29%	31,125	108,864
215	Depreciation & Impairment	30,000	0	0	0	0	25,000	100.00%	25,000	30,000
220	Other Expenses	27,402	4,917	0	0	4,917	24,962	80.30%	20,044	27,402
230	Internal Recharges & Overheads	30,122	55	0	0	55	25,102	99.78%	25,047	30,122
	Total Expenses	492,438	268,846	564	0	269,410	412,392	34.81%	143,545	492,438
	Net Result	123,460	-56,236	564	0	-55,673	128,262	143.84%	184,498	123,460

Income

Income is on track. Projected income and expenditure for end of financial year,

104 **User fees and charges** \$35,266.

115 **Other income** – includes insurance claim for stolen and damaged car, no other revenue expected.

120 **Operating grants & contributions** as predicted \$315,511.

Expenses

200 **Employee costs on track.** Should be as predicted.

205 **Materials and contracts**, vehicle related and social trip costs below estimations due to COVID -19 impacting on ability to perform these functions. Estimating \$80,000.

215 Depreciation and impairment as estimated \$30,000.

220 **Other expenses**, below estimations at present. There are annual charges within this that have not been applied yet. e.g., telephone, mobile phone expenses, rent etc. As estimated.

230 **Internal charges and overheads**, below estimations at present. Should be as estimated, this is administration charge.

Prepared by Tracy Wiggins

Manager Community Service



ABN: 53 558 891 887/003

81 Capper Street
TUMUT NSW 2720**MINUTES OF THE MEETING OF THE TUMUT DISTRICT COMMUNITY
TRANSPORT ADVISORY COMMITTEE****HELD IN THE MEETING ROOM, COMMUNITY SUPPORT BUILDING, 81
CAPPER STREET, TUMUT
ON
TUESDAY 13 APRIL 2021 COMMENCING AT 10.00 AM.****Meeting Opened:** 10.05am**Welcome:** Chairperson – Margaret Davies welcomed all present.**Present:**

Margaret Davies (Chair), Lorraine Oliver, John Dickeson, Jaen Dickeson, Kaye Sturt, Anita Killelea, Richard Pylak, Sue Cross, Suzanne Post, Cate Cross (Councillor Representative, SVC), Tracy Wiggins (Manager Community Services), Catherine Cusack (Co-ordinator, TDCT).

Apologies: Nil

MINUTES OF THE PREVIOUS MEETING: The Minutes of the meeting of 9 February 2021 were accepted as read.

BUSINESS ARISING: Future Direction of TDCT Advisory Committee

This matter was discussed at the meeting of 9 February and it was decided to hold an extraordinary meeting on 15 March. At the extraordinary meeting it was decided that the committee would gather informally to discuss its future following the discussion at both the extraordinary meeting and the meeting of 9 February.

Margaret Davies advised that this was a good meeting as there was open discussion about the future of the committee.

From the extraordinary meeting Manager, Community Services had been asked to establish the amount of money which had been contributed through fundraising and where it had been spent.

Manager, Community Services advised that according to hard copy records from the fund raising committee a total of \$83,960.27 had been raised since 1998. This money had been spent on uniforms, volunteer reimbursement and subsidizing the brokerage trips. It was also likely that the money had been

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TUMUT DISTRICT COMMUNITY TRANSPORT (02) 6941 2591

spent on ancillary items such as the air conditioner for the office, blinds, the old photocopier and a laptop.

Margaret Davies then raised the future of the committee and it was agreed that there was not enough reason to keep going.

Margaret then read the motion: "After considered discussion, the Tumut District Community Advisory Committee regretfully decided to dissolve. The committee would like to thank all past and present committee members, volunteers and the communities of Talbingo, Tumut, Batlow and Adelong for their endless support over the years. The committee wishes the service the best for the future in ensuring to provide the necessary transport for the community."

Margaret asked if anyone wanted to speak for or against the motion. There was no comment.

Consequently, the motion was moved by John Dickeson and seconded by Sue Post. It was voted for unanimously.

Margaret declared the motion carried and it was agreed that it would take effect from the close of business today, 13 April, 2021.

Jaen Dickeson expressed her thanks to the committee for their help and support to the community over many years.

REPORTS:

Co-ordinator's Report: The Co-ordinator advised that she had been involved in submitting an application for funding for a mobile activities service for isolated seniors. This has been a very positive process and she hoped that the funding of \$60,000 was approved.

The two buses had also been examined by RMS inspectors and had been passed without any rectifications which was a very good outcome.

The drivers were very busy leading up to Easter and it had been a bit quieter over the week since, however, it is normal for fluctuations in needs to occur. The co-ordinator also advised she is looking to do smaller trips for clients of the service in order to keep the costs down and had been working with a client on some ideas for one-day, low-cost trips.

The Co-ordinator also expressed her thanks to the committee for their support, especially when she was new to the position in October and November.

Financial Report: Attached. Not available at meeting.

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GENERAL BUSINESS:

Manager, Community suggested that the Co-ordinator organize a bi-monthly coffee and cake session with former committee members, clients, drivers and the community in general in order to get feedback about the service and how it could be improved. Some present thought this was a possibility, others advised they would contact Co-ordinator with feedback as needed, others did not believe this was of any use.

After some discussion, the Chair declared the meeting closed at 10.55am and morning tea was provided as a thank you to the current committee for all their work.

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