

DRAFT 2022/2024 LIST OF COMMITTEES AND THEIR DELEGATES



Section 355 Community Committees	Committee Function	Councillor Delegate (Alternate)	Staff Delegate	Meeting Frequency	Note
Adelong Showground Committee	Management of Adelong Showground.	One Councillor Required	Manager Technical Services	Minimum three meetings per year (ToFR)	
Glenroy Heritage Reserve Committee	Management of Glenroy Heritage Reserve	One Councillor Required	Tourism Officer	Minimum three meetings per year (ToFR)	
Tooma Recreation Reserve Committee	Management of Tooma Recreation Reserve	One Councillor Required	Manager Technical Services	Minimum three meeting per year (ToFR)	

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Internal Advisory Committees	Committee Function	Councillor Delegate (Alternate)	Staff Delegate	Meeting Frequency	Notes
Aboriginal Liaison Committee	To provide a forum for discussion between Council and the Aboriginal Community within the Council area on key issues.	One Councillor Required	Community Development Officer	Quarterly - 3 rd Wednesday commencing at 10am	
Audit, Risk & Improvement Committee	To provide independent assurance and assistance to the Snowy Valleys Council on risk management, control, governance and external accountability responsibilities.	No more than 2 Councillors Required (voting) + Mayor – Cllr Ian Chaffey (non-voting) (no alternate delegate required)	Coordinator Governance and Risk	Quarterly – 1 st Wednesday commencing at 9am	
Australia Day Committee	To organise the Australia Day celebration and award recipients for the for the Snowy Valleys.	Mayor – Cllr Ian Chaffey	Event Activation Officer	Minimum three meetings between November and January each year.	
Chief Executive Officer Review Committee	To conduct the performance review of the Chief Executive Officer and to recommend to Council the Chief Executive Officer's annual performance plan and remuneration.	One Councillor Required Mayor – Cllr Ian Chaffey Deputy Mayor – Cllr Trina Thomson	Chief Executive Officer	This Committee meets as required – called by the Mayor and meet at least once annually to conduct the performance review of the Chief Executive Officer.	1 x Council-nominated Councillor, 1 x CEO-nominated Councillor, plus Mayor & Deputy Mayor.
Climate Change Adaptation Committee			Executive Director Community & Corporate		RECOMMENDATION to Council to not support this Committee. See Report presented to this council meeting separately.
Disability Inclusion Access Reference Group Committee	Provide a forum for discussion for achieving actions out of the Disability Inclusion Access Plan. Assist and encourage enhancement of services, facilities and activities within the	One Councillor Required	Manager Community Services.	Bi-monthly – 4 th Thursday commencing at 11am	

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Internal Advisory Committees	Committee Function	Councillor Delegate (Alternate)	Staff Delegate	Meeting Frequency	Notes
	Council region to include people who have disabilities.				
Tumbarumba RSL Memorial Hall Management Committee	Provide advice regarding the Tumbarumba RSL Memorial Hall	One Councillor Required	Manager Technical Services	Minimum three meetings (ToFR)	
Tumut Aerodrome Committee	Provide a forum for discussion of strategic planning issues relevant to the Tumut Aerodrome	One Councillor Required	Survey & Design Engineer	Quarterly – 2 nd Tuesday commencing at 5.30pm	
Tumbarumba Region Youth Council	To provide a forum for consultation between Council and the youth of the local area	One Councillor Required	Community Development Officer	Bi-monthly at locations within the Local Govt Area.	
Tumut Region Youth Council	To provide a forum for consultation between Council and the youth of the local area	One Councillor Required	Community Development Officer	Bi-monthly at locations within the Local Govt Area.	
Tumut Saleyard Committee	To advise Council on Tumut Saleyards		Coordinator Open Space & Facilities.	2 nd Monday every 4 months commencing at 5.30pm or as required	Resolution M84/20 16/4/20 - Report to dissolve Committee to be presented to Council once agreement between parties is finalised.

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Working Groups	Committee Function	Councillor Delegate (Alternate)	Staff Delegate	Meeting Frequency	Notes
Friends of Tumut Wetlands Volunteer Working Group	To volunteer at the Wetlands in accordance with the Volunteer Policy and associated procedures	No Councillor Required	Manager Utilities, Open Space & Facilities	As required	Working group is not currently active.
Friends of Stockwell Gardens Working Group	Assist and advise Council with maintenance and improvement to the Stockwell Gardens	No Councillor Required	Manager Utilities, Open Space & Facilities	As required	
Pratt Foundation Steering Group (Adopted 22/3/18 M053/18)	Expedite a partnership for the construction of a community asset to service the Tumut Community.	Mayor/councillors	Chief Executive Officer		
Snowy Valleys Community Grants Assessment Panel	To guide the delivery of Council's Community Grant Program which provides financial assistance to community based groups, organisations, individuals and business owners in the SVC Local Government Area	Mayor – Cllr Ian Chaffey Deputy Mayor – Cllr Trina Thomson	Program Manager	As required	In accordance with the Community Grants Policy
Tumbarumba Showground User Group	Liaise with various users of the facility	No Councillor required.	Manager Technical Services	As required	
Tumut Community Gardens Volunteer Working Group	To form a community group who are interested in gardening.	No Councillor Required	Manager Utilities, Open Space & Facilities	As required	
Tumut Railway Station Precinct Volunteer Working Group	To volunteer at the Tumut Railway Station Precinct in accordance with the Volunteer Policy and associated procedures.	No Councillor Required	Coordinator Open Space & Facilities	As required	Working group is not currently active

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External Committees with Council Representation	Committee functions	Councillor Delegate (Alternate)	Staff Delegate	Meeting Frequency	Notes
Adelong Progress Association	<ul style="list-style-type: none"> To provide civic leadership to the Adelong community To stimulate the ongoing economic community, social and cultural prosperity of the community of Adelong and its environments 	One Councillor Required	No staff delegate required.	Monthly	
Brindabella Economic Link Group		One Councillor Required	Executive Director Community and Corporate	As required	
Children's Services Committee - Snowy Valleys (Resolved 19/11/20 - to move from Advisory Committee)	To provide a mechanism to engage providers of Children Services in the SVC area		Manager Community Services		RECOMMENDATION Removal of this committee as it is not a formal committee.
Canberra Region Joint Organisation (CRJO)	A statutory committee that work for improved rural and regional outcomes across LGA's in the SE region to build improved service delivery and infrastructure.	Mayor – Cllr Ian Chaffey	Chief Executive Officer	Held quarterly	
CRJO Regional Waste & Resource Recovery Group	Implement key actions from the Regional Waste Action Plan 2018-2036.	No Councillor Required	Manager Utilities and Waste Business		
CRJO Procurement Working Group	To examine options for regional procurement projects identified in the strategic plan (including revaluations).	No Councillor Required	Coordinator Management Accounting		
CRJO Finance Working Group	Determine an implementation program for the new accounting standards, including asset revaluation changes	No Councillor Required	Chief Financial Officer		
CRJO IPR Group	Implement agreed actions on CRJO strategic planning priorities and projects.	No Councillor Required	Coordinator Communications and Engagement		

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CRJO Infrastructure working group	Determine and review strategic infrastructure across the CRJO region; identify infrastructure across the region that is critical in emergency/disaster situations. Review infrastructure prospectus documents for advocacy.	No Councillor Required	Executive Director Infrastructure		
CRJO Economic Development working group	Identify regional strategic economic opportunities and implement adopted strategies.	No Councillor Required	Coordinator Place Activation		
Eastern Riverina Arts	Encourage participation and development of local art and cultural activities	No Councillor Required	Executive Director Community & Corporate		
Forest Industries Council (Southern NSW)	The Forest Industry Council (Southern NSW) Inc. (FIC) was formed in 1981 as the forum for discussion of matters of common interest to growers, processors and contractors for both softwood plantations and native forests in the South West Slopes of southern NSW	No Councillor Required	Not required		
Humelink Community Consultative Group	A consultative group formed from the recommendations of the Landowner Advocate report on TransGrid's community engagement approach. Aims to bring forward community issues for response, input to Environmental Assessment process and input to legacy ideas.	One Councillor Required	Not required	Held every 3-6 weeks for the first 6 months	M221/21 - Council appointed Clr Ham in October 2021
Regional Development - Infrastructure Delivery Working Group	The Infrastructure Delivery Working Group (IDWG) is intended to : <ul style="list-style-type: none"> Provide a forum to explore opportunities and issues impacting infrastructure delivery at a regional scale Scan for and respond to emerging opportunities and issues. 	No Councillor Required	Executive Director Infrastructure		

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	<ul style="list-style-type: none"> Identify a whole-of-government approach to issues that supports delivery of infrastructure projects across the South East and Tablelands region in a timely manner. <p>Contribute to the development of NSW Government plans and strategies where they relate to infrastructure delivery</p>				
Interagency Forum	Forum for welfare agencies to share information	One Councillor Required	Manager Community Services	Held bi-monthly - Via Video Link.	
Southern Regional Planning Panels	To determine 'regionally significant' development applications (DA's) and certain other DA's and modification applications. Act as the relevant planning authority (RPA) when directed, undertake rezoning reviews, provide advice on other planning and development matters when requested	One Councillor Required	Executive Director Community & Corporate	As required	
Local Emergency Management Committee	To review emergency management arrangements on a regular basis to keep them current and to provide coordination between emergency response units.	No Councillor Required	Chairperson: Chief Executive Officer. LEMO: Manager Technical Services Deputy LEMO: Executive Director Infrastructure		
Local Health Advisory Committee – Tumut		- as appointed by MLHD	Co-ordinator Place Activation		
Local Health Advisory Committee – Tumbarumba		- as appointed by MLHD	Co-ordinator Place Activation as appointed by MLHD		

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Local Traffic Committee	This Committee is a statutory requirement and its objectives are to consider proposals for changes in traffic arrangements, review existing traffic arrangements and seek to implement safer road usage for the public within the Snowy Valleys Council.	Two Councillors Required	Roads Safety Officer	Held quarterly commencing at 10am in Tumut / Tumbarumba Council Chamber	
Mannus Correctional Centre Community Consultative Committee	To assist them with public consultation and planning for activities involving inmates at Mannus and to encourage the involvement of the local community in correctional programs.	No Councillor Required	Manager Growth & Activation	Committee stood down during pandemic. Yet to be re-established.	
Riverina Highlands Zone Bush Fire Management Committee	This Committee is a Statutory Committee under the Rural Fires Act.	No Councillor Required	Manager Technical Services		
Riverina Highlands Zone Rural Fire Service Liaison Committee	To oversee policies and procedures relating to the Rural Fire Service and attend to requirements of the Rural Fire Service volunteers.	No Councillor Required	Manager Technical Services		
Riverina Regional Library Service Committee	To advise the Councils on matters of library, information management networks and research, records management and archiving policy.	One Councillor Delegate Required One Councillor Alt. Delegate Required by RRL	Manager Customer & Technology	Held 6 monthly in Wagga – March & October – commencing at 9.30am	
Riverina / Murray Regional Weeds Committee	These committees are managed as a sub-committee of NSW Local Land Services	No Councillor Required	Manager Growth & Activation	Quarterly	
RMS Consultative Committee	To liaise with other Councils in the region to determine distribution of Roads and Traffic Authority funding.		Executive Director Infrastructure		RECOMMENDATION Removal of this committee as it is no longer active.

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Snowy 2.0 - State and Regional Coordination Group	Coordinate regional prioritisation around Snowy 2.0	No Councillor Required	Chief Executive Officer		
Softwoods Working Group	Plan road networks to advocacy and economic impacts throughout SVC LGA and the region in general. Plan for future needs of the road network that forms an essential part of the infrastructure required by the local timber industry. Secure funding for the major defined regional arterials that service the needs for logs and finished products. Improvements of these local roads benefit the community as all road users will have safer travelling conditions on better roads.	Two Councillors Required	Economic Development Officer	Held quarterly. Locations vary in different council locations – Tumut, Holbrook, Cootamundra-Gundagai & Albury City	
South East Australian Transport Strategy Inc	Implementation and development of a transport strategy for SE Australia Lobby government for funding	No Councillor Required	Executive Director Community & Corporate		RECOMMENDATION Removal of this committee as membership has not been current since 2019.
South West Regional Waste Management Group	To manage the Bald Hill Waste dumping facility.	No Councillor Required	Manager Utilities and Waste Business		
Tumut Chamber of Commerce	To represent the interests of the business community of Adelong, Batlow, Talbingo and Tumut by providing independent support and advocacy	One Councillor Required	Coordinator Place Activation	Monthly	
Tumbarumba Chamber of Commerce	The aim is about supporting and developing the business and economic growth in Tumbarumba.	One Councillor Required	Coordinator Place Activation	Monthly	

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Visy Community Consultative Committee	Committees functions is to:- <ul style="list-style-type: none"> • Monitor compliance with the conditions of development consent. • Monitor the environmental, social and economic impacts of the mill. • Act as an interface between the local community and Visy. • Review complaints. • Comment on any development proposals by Visy • Appoint community representatives to the VCCC. 	One Councillor Required	Executive Director Community & Corporate	As required	