

**THE MINUTES OF THE ABORIGINAL LIAISON COMMITTEE MEETING HELD VIA VIDEO LINK, ON WEDNESDAY 23 FEBRUARY 2022**

- COMMENCING AT** 10.10am
- PRESENT:** Cr Sam Hughes (Councillor Delegate), Meegan Cameron (Chairperson) , Mary Greenhalgh – Brungle/Tumut LALC, Sandra Casey - Director of TKNIC, Rhonda Casey – Director of TKNIC
- IN ATTENDANCE:** Lisa McAuliffe – Community Development Officer (Council Delegate),
- BY TELEPHONE/VIDEO LINK:** Rhonda Casey – Director of TKNIC
- OBSERVER:** Kayley Dickinson – Coordinator Place Activation, Jenna Small – TKNIC
- ABSENT:** Shirley Marlowe – Community Transport (Deputy Chairperson), Margaret berg – Elder, Coral Bulger – AECG, Winnie Bulger – Tumut High School, Shane Herrington, Lenard Connolly – Community Health, Pat Connolly – Elder, Sonia Piper – Elder, Stan Russell – Coo-eye Cottage, Mary Williams – Community Rep

**1. APOLOGIES**

Sue Bulger – Elder (Chairperson), June Wolter – Director of TKNIC, Craig Wilesmith

**2. MINUTES OF PREVIOUS MEETINGS****2.1 ABORIGINAL LIAISON COMMITTEE MEETING - 20 OCTOBER 2021****AL01/22 RESOLVED:**

That the Minutes of the Aboriginal Liaison Committee Meeting held on 20 October 2021 be received.

Mary Greenhalgh/Meegan Cameron

**CARRIED**

**3 BUSINESS ARISING**

Nil

#### **4. AGENDA ITEMS**

##### **4.1 ABORIGINAL LIAISON COMMITTEE MATTERS - FEBRUARY 2022**

##### **AL02/22 RESOLVED:**

THAT THE COMMITTEE:

1. Receive the report on Aboriginal Liaison Committee Matters – 16 February 2022.
2. Discuss matters in this report and take action.

##### **4.2 GIS Team update – LGA mapping**

The GIS team presented a draft Map that identifies adjoining Aboriginal Communities and significant sites in the Snowy Valleys Local Government Area. The committee will continue to provide information and feedback during the development of the Map through meetings. Committee members have also been provided with the GIS team email.

##### **4.3 Committee Member Applications**

All Committee Membership Application forms received will be reviewed at the May 2022 Aboriginal Liaison Committee meeting. The committee were concerned that not all applications had been received.

##### **4.4 Review Aboriginal Liaison Committee Terms of Reference**

After discussions the Committee agreed to review the Aboriginal Liaison Committee Terms of Reference at the May 2022 Aboriginal Liaison Committee meeting.

##### **4.5 Discussion Memorandum of Understanding Between Aboriginal Community of Snowy Valley and Snowy Valleys Council Feedback.**

After discussions the Committee agreed to discuss the Memorandum of Understanding Between Aboriginal Community of Snowy Valley and Snowy Valleys Council Feedback at the May 2022 Aboriginal Liaison Committee meeting.

##### **4.6 Review Aboriginal Cultural Protocols and Practices Policy**

After discussions the Committee agreed to review the Aboriginal Cultural Protocols and Practices policy at the May 2022 Aboriginal Liaison Committee meeting.

##### **4.7 Review Reconciliation Action Plan (RAP)**

The committee discussed the RAP and agreed that more feedback can be obtained during the public exhibition period and agreed that the RAP should be placed on public exhibition for public comment.

##### **4.7 Review Reconciliation Action Plan**

##### **RECOMMENDATION:**

THAT THE COUNCIL:

1. Place the Reconciliation Action Plan on Public Exhibition for a period of 28 days for public comment.

2. Receive and consider feedback.
3. Present to Aboriginal Liaison Committee for consideration.

Sandra Casey/Mary Greenhalgh

**CARRIED**

## **5 GENERAL BUSINESS**

Committee requested an update on the progression of the Interpretative Walking Trial at Murrays Crossing ‘Gudja Gudja Mura’ project and the process involved for consideration to be included in the Tracks and Trails Masterplan. The committee also discussed the possibility of Council nominating a staff member as a point of contact to liaise with regarding the ‘Gudja Gudja Mura’ project.

### **5.1 ABORIGINAL LIAISON COMMITTEE MATTERS - FEBRUARY 2022**

#### **AL03/22 RESOLVED:**

THAT THE COMMITTEE:

1. Receive an update on the progression of the ‘Gudja Gudja Mura’ project

Rhonda Casey/Mary Greenhalgh

**CARRIED**

## **6 NEXT MEETING**

Wednesday the 18<sup>th</sup> of May 2022.

There being no further business to discuss, the meeting closed at 12.20pm.

**THE MINUTES OF THE AERODROME COMMITTEE MEETING HELD IN THE RIVERINA ROOM 76 CAPPER STREET TUMUT, ON TUESDAY 8 MARCH 2022**

<b><u>COMMENCING AT</u></b>	5:35pm
<b><u>PRESENT:</u></b>	Cr Mick Ivill (Councillor Delegate), Fred Kell, Graham Smith, Bridget Ryan, Craig Cullinger.
<b><u>IN ATTENDANCE:</u></b>	Geoffrey Rotgans – Survey & Design Engineer (Council Delegate)
<b><u>BY TELEPHONE/VIDEO LINK:</u></b>	
<b><u>OBSERVER:</u></b>	Tony Clee

**1. APOLOGIES****AC1/22 RESOLVED:**

That the apologies from Peter Wilson, Jon Gregory, and Tom Moxey be accepted.

G Smith / B Ryan

**2. MINUTES OF PREVIOUS MEETINGS****2.1 AERODROME COMMITTEE MEETING - 22 JUNE 2021****AC2/22 RESOLVED:**

That the Minutes of the Aerodrome Committee Meeting held on 22 June 2021 be received.

G Smith / F Kell

**3 BUSINESS ARISING**

Nil

**4. AGENDA ITEMS****4.1 AERODROME COMMITTEE MATTERS FOR MARCH 2022****AC3/22 RESOLVED:**

THAT THE COMMITTEE:

Receive the report on Aerodrome Matters for March 2022.

B Ryan / F Kell

**NEW COUNCIL AND COUNCILLOR DELEGATES ASSIGNED****AC4/22 RESOLVED:**

THAT THE COMMITTEE:

Welcome Cr Mick Ivill and Cr John Larter to the Aerodrome Committee as Councillor Delegates.

B Ryan / G Smith

**CORRESPONDENCE – CATALYST ONE – LATTICE TOWER AT ADJUNGBILLY****AC5/22 RESOLVED:**

THAT THE COMMITTEE:

Note the correspondence to the Aerodrome Committee.

G Smith / F Kell

**STATUS UPDATE – VARIOUS AERODROME PROJECTS**

Discussion Notes:

- Frustration in the community due to the lack of consultation surrounding the acquisition of land for the Aerodrome Stage 2 works. Residents of the Tumut River Orchard Estate (TROE) are anxious to have Council hear their concerns for the community if the land acquisition goes ahead – there a number of issues including DA requirements, inequality of community contributions, legal access arrangements, mortgages, etc.
- Discussed the climb gradient to the north of Tumut Aerodrome (for twin engine aircraft) and whether this will present a problem with operations when the Stage 2 works are complete.
- Council Notice of Motion for Stage 2 project.

**AC6/22 RESOLVED:**

THAT THE COMMITTEE

Note the progress on Aerodrome Stage 2 works, Stage 1 works, and Future Hangar Space.

B Ryan / F Kell

**ANNOUNCEMENT OF FIRE CONTROL CENTRE**

Discussion Notes:

- Discussed a number of issues with the proposal such as where the Fire Control Centre would be located to best fit with the overall aerodrome masterplan, the amount of space required, noise from helicopters impacting residents, etc.

**AC7/22 RESOLVED:**

THAT THE COMMITTEE

Note the announcement by Minister for Emergency Services and Resilience for a RFS Fire Control Centre.

G Smith / B Ryan

**TUMUT AERODROME TERMS OF REFERENCE**

Discussion Notes:

- The Terms of Reference state that meetings are quarterly - this is not true as there is never a meeting in December. This should be changed to 'three times per year'.

**RECOMMENDATION:**

THAT COUNCIL:

1. Change the Terms of Reference point 4(a) to state three meetings a year as per the Committee Operations Manual.
2. Adopt the changes to the Tumut Aerodrome Committee Terms of Reference.

G Smith / B Ryan

**5 GENERAL BUSINESS**

Nomination and re-nomination Committee Forms were received and reported to the 17th March Ordinary Council Meeting for adoption.

**6 NEXT MEETING**

14 June 2022 at 5:30pm in the Riverina Room

There being no further business to discuss, the meeting closed at 7:42pm.



## Aerodrome Committee Terms of Reference

ToR No: SVC-TofR-007-032

In addition to the Terms of Reference, the committee must abide by the Council Committees Policy and Council Committee Operation Manual.

### 1. NAME

The name of the Committee is the Aerodrome Committee.

The Aerodrome Committee is an advisory committee to Snowy Valleys Council.

### 2. STATUS

The Aerodrome Committee does not have executive power or authority to direct staff nor does it enjoy the delegation of any powers, functions or duties of Council.

### 3. DELEGATION

All decisions of the Committee will constitute recommendations to Council and other major stakeholders where relevant.

### 2. PURPOSE

The purpose of the committee is to:

- Provide a forum for discussion of strategic planning issues relevant to the Tumut Aerodrome;
- Provide appropriate advice and recommendations on strategic matters relevant to the Tumut Aerodrome.

### 3. OBJECTIVES OF THE COMMITTEE

The Aerodrome Committee is an advisory committee of Council responsive to community needs. The effectiveness of the committee depends on community support.

The focus of the Committee shall be on long-term strategic planning, with the outcome being recommendations for inclusion in Council's ~~Community Strategic Plan and its Delivery Program~~. Discussions should consider funding priorities, service levels and planning for a sustainable future.

Furthermore, the Aerodrome Committee shall provide comment on aerodrome matters, as presented in Aerodrome Committee reports.

#### Exclusions:

The Aerodrome Committee is not responsible for the day-to-day administration and operation of the Tumut Aerodrome. Any administrative and operational concerns shall be referred to Council through appropriate customer service channels.

Where a matter is deemed significant enough to warrant discussion and/or a recommendation to Council, it may be raised at a Committee meeting.

#### 4. MANAGEMENT AND OPERATION OF THE COMMITTEE

##### a) MEETINGS

Meetings will be held quarterly at 5:30 pm at locations within the Local Government Area of the Snowy Valleys Council. To ensure ongoing accountability and accessibility meetings can be in person or via video link. ~~Snowy Valleys Council.~~

##### b) MEMBERSHIP

Membership should consist of not less than three and not more than twelve voting members, inclusive of a Councillor representative. Membership should be representative of all communities within the Local Government Area.

##### ~~b)c)~~ CHAIRPERSON

The Chairperson, any voting member except a Councillor, shall be elected by the committee by a simple majority vote taken from members present at the first meeting of each calendar year. The Chairperson ~~and~~ shall serve a term of one year. In the absence of the Chairperson, the Committee shall elect a Deputy Chairperson for that meeting.

##### ~~e)d)~~ SECRETARIAT

A staff member from Snowy Valleys Council shall perform the Secretariat duties for the Committee.

##### ~~e)e)~~ PECUNIARY INTERESTS AND CONFLICTS OF INTEREST

Members of the Committee must, having reviewed the agenda for a meeting, or when becoming aware of a potential conflict of interest or pecuniary interest in any matters being discussed by the Committee, immediately advise the Chairperson.

The Committee member must refrain from participating in the discussion and if deemed appropriate by the voting members present, leave the meeting whilst the matter is discussed and not participate in any decision making related to the issue. The interest will be recorded in the minutes.

##### ~~e)f)~~ QUORUM

A quorum of the Committee will be half-plus-one (more than 50%) of appointed voting members present. If a quorum is not present within half an hour after the appointed starting time, the meeting will be adjourned and rescheduled to a later date.

The voting members present can determine whether they would like to continue with the meeting as an Inquorate Discussion. In this case, recommendations for decisions cannot be made, but can be carried forward to subsequent meetings where a quorum is present.

~~In the event that a meeting does not have the required quorum, those members present can determine whether they would like to continue with the meeting as an Inquorate Discussion. In this case, recommendations for decisions cannot be made, but can be carried forward to subsequent meetings where a quorum is present.~~

##### ~~f)g)~~ ATTENDANCE OF NON-MEMBERS

All residents and rate payers of the Local Government Area can attend meetings of the committee.



**g)h) MEDIA COMMENT AND CONFIDENTIALITY**

The Committee must not make comments to the media on any matter without approval, ~~which is obtained through the nominated staff delegate, of Councils Communication and Engagement Team.~~

Members of the Committee should appreciate that the Committee may, from time to time, deal with sensitive matters of a confidential nature. The confidentiality of such information should be respected by all members.

~~All residents and rate payers of the Local Government Area can attend meetings of the committee.~~

**i) GENERAL OPERATIONS**

Appointment, selection, membership and term will be in accordance with the Snowy Valleys Council Committee's Operation Manual and Policy. In addition, all members must abide by Council's Code of Conduct.

**j) WORKING GROUPS**

The committee is able to form Working Groups, as required, for specific purposes relating to the activity associated with the committee objectives.

**5. AMENDING THE TERMS OF REFERENCE**

Recommendations for amendments to the Terms of Reference can be made at any time provided that suggested changes are noted on the Agenda, a quorum is present at the meeting and the majority of voting members present support the recommendation.

Amendments to the Terms of Reference must be approved by adopted by a resolution at a formal meeting of the Snowy Valleys Council.

**6. HISTORY TABLE**

Version No	Approval Date	Resolution Number	Date to be Reviewed
1.0	18 July 2019	M190/19	01/09/2020
2.0	15 July 2021	M153/21	01/09/2022
<u>3.0</u>			