

11.2. DRAFT TRANSGRID ACCOMMODATION OPTIONS WORKING GROUP TERMS OF REFERENCE - ATTACHMENTS

Attachment Titles:

1. DRAFT Transgrid Accommodation Options Working Group Terms Of Reference.

Attachment 1 - DRAFT TRANSGRID ACCOMMODATION OPTIONS WORKING GROUP TERMS OF REFERENCE**Terms of Reference
Transgrid Accommodation Options
Working Group****ToR No: SVC-TofR-036-01****1. NAME**

The name of the working group is the Transgrid Accommodation Options Working Group.

The Transgrid Accommodation Option Working Group is a working group of the Snowy Valleys Council.

2. STATUS

The Transgrid Accommodation Options Working Group does not have executive power or authority to direct staff, nor does it enjoy the delegation of any powers, functions or duties of Council.

3. DELEGATION

All decisions of the Committee will constitute recommendations to Council and other major stakeholders where relevant.

4. PURPOSE

The purpose of the Working Group is to

- Provide a forum for discussion regarding supply and demand of Transgrid itinerant worker accommodation within the Snowy Valleys Local Government Area in accordance with the Delivery Program.
- Focus on the project led by Transgrid to connect Snowy 2.0 to the Maragle substation, currently expected to accommodate 200 people for a period of 3 years beginning mid-2024.

5. OBJECTIVES

The Working Group is a working group of the Council responsive to community needs.

The focus of the Working Group shall be on long-term strategic planning, with the outcome being recommendations for inclusion in Councils Operational plan. Discussions should consider funding priorities, service levels and planning for a sustainable future. Consideration should be given to ongoing legacy for the Council and the community,

6. MANAGEMENT AND OPERATION OF THE COMMITTEE**a) MEETINGS**

The Working Group should meet on a regular basis as required. Meetings shall be held within the Local Government Area of the Snowy Valleys Council. To ensure ongoing accountability and accessibility meetings can be in person or via video link.

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Transgrid Accommodation Options Working Group

Adopted:
Reviewed:

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b) MEMBERSHIP

The membership shall consist of:

- General Manager and/or their delegate
- Two (2) Councillor Representatives
- Manager Growth and Activation
- Manager Technical Services
- Two (2) Representatives from Transgrid as required.

c) CHAIRPERSON

The Chairperson, any member except a Councillor, shall be elected by the working group by a simple majority vote taken from members present at the first meeting of each calendar year. The Chairperson shall serve a term of one year. In the absence of the Chairperson, the Committee shall elect a Deputy Chairperson for that meeting

d) SECRETARIAT

A staff member from the Snowy Valleys Council shall perform the Secretariat duties for the working group.

e) PECUNIARY INTERESTS AND CONFLICTS OF INTEREST

Members of the Working Group when becoming aware of a potential conflict of interest or pecuniary interest in any matters being discussed by the working group, immediately advise the other members of the working group. The working group member must refrain from participating in the discussion and if deemed appropriate by the members present, leave the meeting whilst the matter is discussed and not participate in any decision making related to the issue. The interest will be recorded.

f) ATTENDANCE OF NON-MEMBERS

The working group is not expected to be attended by members of the public. All Councillors are welcome to attend the meetings. Staff and other professionals may be invited to present at meetings as required.

g) CONFIDENTIALITY

Members of the working group should appreciate that the working group may, from time to time, deal with sensitive matters of a confidential nature. The confidentiality of such information should be respected by all members.

7. AMENDING THE TERMS OF REFERENCE

Recommendations for amendments to the Terms of Reference can be made at any time. Any amendments to the Terms of Reference must be adopted by Council.

8. HISTORY TABLE

Version No	Approval Date	Resolution Number	Date to be Reviewed
1			