

12.1. MINUTES - EXTRA-AUDIT RISK AND IMPROVEMENT COMMITTEE - 21 SEPTEMBER 2022

Attachment Titles:

1. Minutes - Extra-Audit Risk and Improvement Committee - 21 September 2022

Attachment 1 - ECM_3199945_v1_Public Minutes for Audit Risk & Improvement Committee 13-45 PM - Wednesday, 21 September 2022



Notice of Meeting

EXTRA-AUDIT RISK & IMPROVEMENT COMMITTEE

Wednesday, 21 September 2022 at 1:45 PM
Tumut Room and Via Video Link

MINUTES

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Audit Risk & Improvement Committee Agenda

Wednesday, 21 September 2022

1. COMMENCING AT:

2.11pm

2. PRESENT:

Steven Walker (Chairperson), Melissa Tooke (External Member), Carolyn Rosetta-Walsh (External Member), Cr Ian Chaffey (Mayor), Cr Brent Livermore (Councillor Delegate), Cr Julia Ham (Councillor Delegate), Hong Wee Soh (Audit Office), Dannielle MacKenzie (Crowe).

Julie Vaughan (Interim Director Community & Corporate), Daryl Hagger (Interim Chief Finance Officer), Brook Penfold (Coordinator Governance) and Amanda Sutton (Coordinator Financial Accounting)

3. ACKNOWLEDGEMENT TO COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by Steven Walker.

4. APOLOGIES:

Apologies were received from Phil Swaffield (National Audits Group), Hamish McNulty (Interim General Manager).

5. DECLARATION OF PECUNIARY INTEREST:

Nil

6. MINUTES OF PREVIOUS MEETING:

Nil

7. BUSINESS ARISING:

Nil

8. AGENDA ITEMS:

8.1. INTERIM GENERAL MANAGER CONFIDENTIAL VERBAL REPORT

ARI.50/22 RESOLVED:

THAT THE COMMITTEE:

1. Note the Interim General Managers Confidential Verbal Report which was provided by the Interim Director Community & Corporate.

ACTION:

The Committee receive a report at the November 2022 Audit Risk and Improvement Committee meeting detailing the current status of the outstanding audit matrix items 929 and 930 regarding the Internal Audit

Minutes of the Meeting of the Audit Risk & Improvement Committee held in Tumut Room and Via Video Link on
Wednesday, 21 September 2022

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of Building and Planning and Section 94 Contributions completed in May 2017 actions and that the committee also receive a plan to ensure these actions are fully implemented.

Carolyn Rosetta -Walsh/Melissa Tooke

8.2. PRESENTATION OF THE 2021/22 ANNUAL FINANCIAL STATEMENTS

ARI51/22 RESOLVED:

THAT THE COMMITTEE:

1. Reviewed the Draft 2021/22 Annual Financial Statements, Special Purpose Reports and Special Schedules and draw Council attention to matters where the Committee considers necessary.
2. Draw Council's attention to the following matters:
 - a. That the Audit Risk and Improvement Committee support the Council's approach in not recognising the RFS Assets and are aware that this may result in a qualified audit.
 - b. Unrestricted cash was discussed in detail and additional information to be provided to Council regarding the discrepancy with the Financial Reserve Management Policy.
 - c. Additional information be provided to Council regarding the cash flow amount shown as 'other' under receipts in Statement of Cash Flows.

ACTION:

1. The Chief Financial Officer to present the financial statements to the Councillors at a Councillor workshop before the October Council meeting. The discussion to include unrestricted cash at years end and the requirements of the Financial Reserve Management Policy.
2. Provide additional information to the committee regarding income from fines, section B2-3 other revenue.

Councillor Julia Ham/Melissa Tooke

9. GENERAL BUSINESS:

Nil

10. NEXT MEETING

Due to availability of members, the next meeting will be held on the 9 November 2022 commencing at 9am in the Tumut Council Chambers and will be a Hybrid meeting.

There being no further business to discuss, the meeting closed at 3.10pm.

12.2. MINUTES - TUMUT AERODROME COMMITTEE - 13 SETPEMBER 2022 - ATTACHMENTS

Attachment Titles:

1. Minutes - Tumut Aerodrome Committee - 13 September 2022

Attachment 1 - 20220913 - Minutes - Tumut Aerodrome Committee



Notice of Meeting

TUMUT AERODROME COMMITTEE

Tuesday, 13 September 2022 at 2:30 PM
 Riverina Room, 76 Capper Street Tumut

MINUTES

1. COMMENCING AT:.....2

2. PRESENT:.....2

3. ACKNOWLEDGEMENT OF COUNTRY2

4. APOLOGIES:2

5. DECLARATION OF PECUNIARY INTEREST:2

6. MINUTES OF PREVIOUS MEETING:2

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7. BUSINESS ARISING:.....2

8. AGENDA ITEMS:3

 8.1. AERODROME COMMITTEE MATTERS - SEPTEMBER 20223

9. GENERAL BUSINESS:3

10. NEXT MEETING3

1. COMMENCING AT:

2:30pm

2. PRESENT:

Cr John Larter (Councillor Delegate), Fred Kell, Bridget Ryan, Craig Cullinger, Peter Wilson, John Gregory, Tom Moxey, Tony Clee.

3. ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by Bridget Ryan.

4. APOLOGIES:

That the apologies from Cr Mick Ivill (Councillor Delegate) and Graham Smith be accepted.

5. DECLARATION OF PECUNIARY INTEREST:

Bridget Ryan declared a pecuniary interest in the proposed southern parallel taxiway.

6. MINUTES OF PREVIOUS MEETING:

6.1. Minutes - Tumut Aerodrome Committee - 8 March 2022**TAC.08/22 RESOLVED:**

THAT:

1. The Minutes of the Tumut Aerodrome Committee meeting held on 8 March 2022 be received.

Tony Clee / Fred Kell

6.2. Notes - Tumut Aerodrome Committee - 14 June 2022**TAC.09/22 RESOLVED:**

THAT:

1. The Notes of the Tumut Aerodrome Committee meeting held on 14 June 2022 be received.

Bridget Ryan / Tom Moxey

7. BUSINESS ARISING:

Nil

8. AGENDA ITEMS:

8.1. AERODROME COMMITTEE MATTERS - SEPTEMBER 2022**TIME FOR THE 2023 AERODROME COMMITTEE MEETINGS**

Jon Gregory spoke to the issue of clashes between the timing and emergency services meetings, outlining the need to change the time of the Aerodrome Committee Meetings.

There was general discussion and acceptance of the proposed time of 2:30pm.

TAC.10/22 RESOLVED:

THAT THE COMMITTEE:

Move the meeting time to 2:30pm for the 2023 Tumut Aerodrome committee meetings.

Tony Clee / Fred Kell

TUMUT AERODROME STAGE 2 PROJECT UPDATE

Project Manager Bimal Shah presented an update on the project progress.

The following points of discussion arose:

- The status of the request to CASA for approval of non-standard runway strip width.
- Briefly discussed community engagement activities.
- General support for the proposed southern parallel taxiway was discussed which resulted in the below recommendation to Council.
- Southern parallel taxiway should include a runup bay to reduce noise on Lot 16 (P. Wilson).
- Pavement design is to include Pilatus PC-24 in addition to AT802 and B350HW as design aircraft.
- Council could consider the TROE pipeline in the water supply investigations for the airport.

RECOMMENDATION:

THAT COUNCIL:

Include the southern parallel taxiway with a runup bay at a suitable location with neighbourly consideration.

Tony Clee / Peter Wilson

9. GENERAL BUSINESS:

Nil

10. NEXT MEETING

Proposed to meet in March 2023 commencing at 2.30pm in accordance with Council's meeting calendar.