

List of Delegations - as of 2 April 2024

Financial Matters

Code	Category	Name/Description	Legislation
DEG001	Financial Matters	Award Contracts, Obtain Quotations and Authorise Purchase Orders To obtain quotations and to authorise the purchase of, and issue official orders for goods, works and services required for the functioning of the Council and to incur expenditure for such goods, works and services (excluding that for the purchase of major items or works, plant, and/or motor vehicles) provided that and subject to: a) due provision has been made in the approved Budget for the incurring of such expenditure; b) or the incurring of such expenditure is otherwise authorised as per Council's policy; and c) the delegate not accepting tenders which are required by the Local Government Act 1993 to be invited by Council.	Local Government Act 1993 Local Government Act 1993 and Local Government (General) Regulation 2021
DEG001a	Financial Matters	Award Contracts, Obtain Quotations and Authorise Purchase Orders to the value of \$200,000 To obtain quotations and to authorise the purchase of, and issue official orders for goods, works and services required for the functioning of the Council and to incur expenditure for such goods, works and services provided that and subject to: a) due provision has been made in the approved Budget for the incurring of such expenditure; b) or the incurring of such expenditure is otherwise authorised as per the Procurement and Tendering Policy and Manual; and c) the delegate not accepting tenders which are required by the Act to be invited by Council.	Local Government Act 1993 and Local Government (General) Regulation 2021 Clause 211
DEG001b	Financial Matters	Award Contracts, Obtain Quotations and Authorise Purchase Orders to the value of \$150,000 To obtain quotations and to authorise the purchase of, and issue official orders for goods, works and services required for the functioning of the Council and to incur expenditure for such goods, works and services provided that and subject to: a) due provision has been made in the approved Budget for the incurring of such expenditure; b) or the incurring of such expenditure is otherwise authorised as per the Procurement and Tendering Policy and Manual; and c) the delegate not accepting tenders which are required by the Act to be invited by Council.	Local Government Act 1993
DEG001bb	Financial Matters	Award Contracts, Obtain Quotations and Authorise Purchase Orders to the value of \$80,000 To obtain quotations and to authorise the purchase of, and issue official orders for goods, works and services required for the functioning of the Council and to incur expenditure for such goods, works and services provided that and subject to: a) due provision has been made in the approved Budget for the incurring of such expenditure; b) or the incurring of such expenditure is otherwise authorised as per the Procurement and Tendering Policy and Manual; and c) the delegate not accepting tenders which are required by the Act to be invited by Council.	Local Government Act 1993 and Local Government (General) Regulation 2021 Clause 211
DEG001c	Financial Matters	Award Contracts, Obtain Quotations and Authorise Purchase Orders to the value of \$50,000 To obtain quotations and to authorise the purchase of, and issue official orders for goods, works and services required for the functioning of the Council and to incur expenditure for such goods, works and services provided that and subject to: a) due provision has been made in the approved Budget for the incurring of such expenditure; b) or the incurring of such expenditure is otherwise authorised as per the Procurement and Tendering Policy and Manual; and c) the delegate not accepting tenders which are required by the Act to be invited by Council.	Local Government Act 1993 and Local Government (General) Regulation 2021 Clause 211
DEG001d	Financial Matters	Award Contracts, Obtain Quotations and Authorise Purchase Orders to the value of \$40,000 To obtain quotations and to authorise the purchase of, and issue official orders for goods, works and services required for the functioning of the Council and to incur expenditure for such goods, works and services provided that and subject to: a) due provision has been made in the approved Budget for the incurring of such expenditure; b) or the incurring of such expenditure is otherwise authorised as per the Procurement and Tendering Policy and Manual; and c) the delegate not accepting tenders which are required by the Act to be invited by Council.	Local Government Act 1993 and Local Government (General) Regulation 2021 Clause 211

DEG001f	Financial Matters	Award Contracts, Obtain Quotations and Authorise Purchase Orders to the value of \$20,000 To obtain quotations and to authorise the purchase of, and issue official orders for goods, works and services required for the functioning of the Council and to incur expenditure for such goods, works and services provided that and subject to: a) due provision has been made in the approved Budget for the incurring of such expenditure; b) or the incurring of such expenditure is otherwise authorised as per the Procurement and Tendering Policy and Manual; and c) the delegate not accepting tenders which are required by the Act to be invited by Council.	Local Government Act 1993 and Local Government (General) Regulation 2021 Clause 211
DEG001g	Financial Matters	Award Contracts, Obtain Quotations and Authorise Purchase Orders to the value of \$10,000 To obtain quotations and to authorise the purchase of, and issue official orders for goods, works and services required for the functioning of the Council and to incur expenditure for such goods, works and services provided that and subject to: a) due provision has been made in the approved Budget for the incurring of such expenditure; b) or the incurring of such expenditure is otherwise authorised as per the Procurement and Tendering Policy and Manual; and c) the delegate not accepting tenders which are required by the Act to be invited by Council.	Local Government Act 1993 and Local Government (General) Regulation 2021 Clause 211
DEG001h	Financial Matters	Award Contracts, Obtain Quotations and Authorise Purchase Orders to the value of \$5,000 To obtain quotations and to authorise the purchase of, and issue official orders for goods, works and services required for the functioning of the Council and to incur expenditure for such goods, works and services provided that and subject to: a) due provision has been made in the approved Budget for the incurring of such expenditure; b) or the incurring of such expenditure is otherwise authorised as per the Procurement and Tendering Policy and Manual; and c) the delegate not accepting tenders which are required by the Act to be invited by Council.	Local Government Act 1993 and Local Government (General) Regulation 2021 Clause 211
DEG001i	Financial Matters	Award Contracts, Obtain Quotations and Authorise Purchase Orders to the value of \$2,500 To obtain quotations and to authorise the purchase of, and issue official orders for goods, works and services required for the functioning of the Council and to incur expenditure for such goods, works and services provided that and subject to: a) due provision has been made in the approved Budget for the incurring of such expenditure; b) or the incurring of such expenditure is otherwise authorised as per the Procurement and Tendering Policy and Manual; and c) the delegate not accepting tenders which are required by the Act to be invited by Council.	Local Government Act 1993 and Local Government (General) Regulation 2021 Clause 211
DEG001j	Financial Matters	Award Contracts, Obtain Quotations and Authorise Purchase Orders to the value of \$2,000 To obtain quotations and to authorise the purchase of, and issue official orders for goods, works and services required for the functioning of the Council and to incur expenditure for such goods, works and services provided that and subject to: a) due provision has been made in the approved Budget for the incurring of such expenditure; b) or the incurring of such expenditure is otherwise authorised as per the Procurement and Tendering Policy and Manual; and c) the delegate not accepting tenders which are required by the Act to be invited by Council.	Local Government Act 1993 and Local Government (General) Regulation 2021 Clause 211
DEG001k	Financial Matters	Award Contracts, Obtain Quotations and Authorise Purchase Orders to the value of \$1,000 To obtain quotations and to authorise the purchase of, and issue official orders for goods, works and services required for the functioning of the Council and to incur expenditure for such goods, works and services provided that and subject to: a) due provision has been made in the approved Budget for the incurring of such expenditure; b) or the incurring of such expenditure is otherwise authorised as per the Procurement and Tendering Policy and Manual; and c) the delegate not accepting tenders which are required by the Act to be invited by Council.	Local Government Act 1993 and Local Government (General) Regulation 2021 Clause 211
DEG002	Financial Matters	Award or decline Tenders to a Value of \$250,000 in accordance with Section 377(1)(i) of the Local Government Act 1993 Award or decline Tenders to a Value of \$250,000 in accordance with Section 377(1)(i) of the Local Government Act 1993	Local Government Act 1993 section 377(1)(i)
DEG002a	Financial Matters	Opening of Tender documents The opening of tender documents received at Council should be undertaken in accordance with Council's Procurement Policy and Procedures and conducted within strict probity and risk management frameworks to ensure accountability and transparency. Nominated Council officers will be delegated authority to open tender documents on behalf of Council.	Local Government Act 1993 Division 1
DEG003	Financial Matters	Authorise Payment of Salaries and Wages To authorise the payment of salaries and wages subject to two signatories for each authorisation.	

DEG004	Financial Matters	Sign and Countersign Electronic Funds Transfers (EFT), Direct Debits and Cheques drawn on Council's Bank Account Sign and Countersign Electronic Funds Transfers (EFT), Direct Debits and Cheques drawn on Council's Bank Account	
DEG005	Financial Matters	Approve Payment to Contractors and Creditors Approve Payment to Contractors and Creditors including the release of any retention money, bank guarantee or bond held by Council as security.	
DEG006	Financial Matters	Check and Certify the Annual Statutory Accounts Check and Certify the Annual Statutory Accounts	
DEG007	Financial Matters	Authorise Expenditure for Urgent Works outside Budget Approved by Council To authorise expenditure outside the budget approved by Council in order to undertake urgent works to reduce or eliminate a significant health or safety hazard.	
DEG008	Financial Matters	Authority to Require the Lodgement of a Cash Bond or Bank Guarantee Authority to Require the Lodgement of a Cash Bond or Bank Guarantee Including the authority for the release of Cash Bonds or Bank Guarantees	
DEG009	Financial Matters	Negotiate Council's Overdraft Limit Negotiate Council's Overdraft Limit	
DEG010	Financial Matters	Sell or Dispose of Old Materials, Spoilt or Obsolete Equipment Sell or Dispose of Old Materials, Spoilt or Obsolete Equipment	
DEG011	Financial Matters	Write-Off Uncollectable Debt (for Charges and Sundry Debtors) To authorise the writing off of uncollectable debts (for charges and sundry debtors) up to a maximum amount of \$20,000.	
DEG012	Financial Matters	Authorise the Issue of Accounts for Services provided by Council Authorise the Issue of Accounts for Services provided by Council	
DEG013	Financial Matters	Apply for Borrowings from Financial Institutions To apply for borrowings from financial institutions following a Resolution of Council in accordance with section 377(1)(f) of the Local Government Act 1993.	Local Government Act 1993 section 377(1)(f)
DEG014	Financial Matters	Engage Consultants to assist Council projects Engage Consultants to assist Council projects subject to compliance with the Local Government Act 1993 and the Law.	Local Government Act 1993
DEG015	Financial Matters	Arrange the Investment of Money not immediately required by Council Arrange the investment of money as per Council's Investments Policy that is not for the time being required by the Council for any other purpose. Any money may only be invested in a form of investment notified by order of the Minister and published in the Government Gazette.	
DEG016	Financial Matters	Write off Accrued Interest on Rates and Charges Write off accrued interest on rates and charges in accordance with section 567 of the Local Government Act 1993.	Local Government Act 1993 section 567
DEG017	Financial Matters	Arrange for Payment by Instalment - Accounts Receivable To make arrangements with debtor for payment to be made by reasonable and satisfactory instalments.	
DEG018	Financial Matters	Refund of Over-Payments To authorise the refund of all over-payments subject to appropriate certification.	
DEG019	Financial Matters	Authorise the Refund of Development Application/Construction Certificate Application Fees To authorise the refund of all or part of the fees paid for development or where the application is either not proceeded with or is withdrawn subsequent to assessment and where that application has been the responsibility of a more junior officer. Note: Authorising officer is not to be the officer recommending refund.	
DEG020	Financial Matters	Grant Rebate of Rates To grant rebates of rates to qualified rateable persons in accordance with the provisions of the Local Government Act 1993.	Local Government Act 1993 Chapter 15 Part 8

DEG021	Financial Matters	Approve Credit Notes To Approve Credit Notes	
DEG022	Financial Matters	Refund Trust Fund Deposits To refund trust fund deposits upon appropriate certification and recommendation.	
DEG023	Financial Matters	Complete all Financial Certifications To complete all financial certifications required by the Local Government Act 1993 and Local Government Act (General) Regulation 2021.	Local Government Act 1993 and Local Government (General) Regulation 2021
DEG024	Financial Matters	Authorise the waiver or reduction of non-business activity fees up to a maximum of \$20,000 in any one transaction To waive or reduce non-business activity fees (pursuant to 610E of the Local Government Act 1993) up to a maximum of \$20,000.00 in any one transaction in accordance with those categories described in the current adopted Operational Plan and in line with the requirements of any applicable Council policy.	Local Government Act 1993
DEG025	Financial Matters	Authorise the reduction for water and wastewater consumption charges up to a maximum amount of \$10,000 To reduce water and wastewater consumption charges in accordance with the Undetected Leak Policy for Water and Wastewater Charges up to a maximum of \$10,000.00	
DEG253	Financial Matters	Authorise Expenditure To commit and authorise expenditure within the area of operation and budget for which the delegate is responsible, subject to the limitations of other delegations, and in accordance with Council policies. Limit unlimited	
DEG254	Financial Matters	Authorise Expenditure To commit and authorise expenditure within the area of operation and budget for which the delegate is responsible, subject to the limitations of other delegations, and in accordance with Council policies. Limit up to \$500,000.00	
DEG255	Financial Matters	Authorise Expenditure To commit and authorise expenditure within the area of operation and budget for which the delegate is responsible, subject to the limitations of other delegations, and in accordance with Council policies. Limit up to \$50,000.00	
DEG256	Financial Matters	Authorise Expenditure To commit and authorise expenditure within the area of operation and budget for which the delegate is responsible, subject to the limitations of other delegations, and in accordance with Council policies. Limit up to \$25,000.00	
DEG257	Financial Matters	Authorise Expenditure To commit and authorise expenditure within the area of operation and budget for which the delegate is responsible, subject to the limitations of other delegations, and in accordance with Council policies. Limit up to \$10,000.00	
DEG258	Financial Matters	Authorise Expenditure To commit and authorise expenditure within the area of operation and budget for which the delegate is responsible, subject to the limitations of other delegations, and in accordance with Council policies. Limit up to \$5,000.00	
SVC006	Financial Matters	Approve internal journal transactions The position holder is assigned delegated authority to make and certify internal journal transactions for an unlimited amount	
SVC015	Financial Matters	Write off debts owed to Council up to an amount of \$5,000 (including GST). Pursuant to clause 213 of the Local Government (General) Regulation 2021 and section 607 of the Local Government Act 1993, an amount of \$5,000 (including GST) for debts owed to Council that may be written off. Any debts in excess of \$5,000 (including GST) are to only be written off by way of a resolution of Council. A report is to be prepared for Council on a bi-annual basis of any debts written off.	
Staffing Matters			
DEG026a	Staffing Matters	Recruitment Approve or refuse the appointment, engagement or promotion of staff, subject to compliance with section 337 of the Act for Grade 1 to 9 of the Local Government (State) Award 2023. Approve or refuse the use of a recruitment consultant.	

DEG026b	Staffing Matters	Recruitment Approve or refuse the appointment, engagement or promotion of staff, subject to compliance with section 337 of the Act for Grade 10 to 14 of the Local Government (State) Award 2023. Approve or refuse the use of a recruitment consultant.	
DEG027	Staffing Matters	Approve or Refuse Payment of Allowances and Employment Entitlements and Benefits Approve or refuse payment of allowances and employment entitlements and benefits in accordance with the Local Government (State) Award 2023 and applicable employment contracts.	Local Government (State) Award 2023
DEG028	Staffing Matters	Approve Salary Step Progressions for Staff Approve salary step progression for staff in accordance with the Agreement and Council's Reward and Recognition Framework Policy and the Local Government (State) Award 2023	Local Government (State) Award 2023
DEG029	Staffing Matters	Approve Performance Bonus Payments for Staff Approve Performance Bonus payments for staff in accordance with Council's Policies.	
DEG030	Staffing Matters	Dismiss Employees To dismiss employees or consultants/contractors on such terms that the General Manager and/or CEO deems appropriate, provided that prior to the dismissal of senior staff the General Manager and/or CEO consults with Council in accordance with section 337 of the Local Government Act 1993.	Local Government Act 1993 section 337 ,section 337,section 337,section 337
DEG031	Staffing Matters	Approve or Refuse Career Enhancement Support Approve or refuse education assistance to staff in accordance with Council's Career Enhancement Procedure.	
DEG032	Staffing Matters	Approve or Refuse Flexible Work Arrangements Approve or refuse flexible work arrangements for staff in accordance with Council's Policies.	
DEG033	Staffing Matters	Approve a Report of Injury to Council's Workers Compensation Insurer Approve a Report of Injury to Council's Workers Compensation Insurer	
DEG034	Staffing Matters	Approve Leave Approve or refuse leave having due regard to the proper functioning of the Council and maintenance of appropriate levels of service to the public and compliance with Council's Policies including: (a) Long service (all types); (b) Annual; (c) Sick (Full Pay); (d) Carers; (e) Bereavement; (f) Jury service; (g) Trade union training leave; (h) Union conference leave; (i) Parental/maternity leave; (j) Emergency services (up to 5 days per calendar year); (k) Defence Force Reserve; (l) Study leave (if education assistance already approved); (m) Leave without pay; (n) Concurrent parental leave; (o) Purchased annual leave; (p) Approved leave of absence; (q) Sick (Half Pay); (r) Health and Wellbeing leave; and (s) Special leave with or without leave.	
DEG034a	Staffing Matters	Approve Leave without Pay - greater than 5 days Approve or refuse leave without pay greater than five (5) working days, having due regard to the proper functioning of the Council and maintenance of appropriate levels of service to the public and compliance with Council's Policies. Limitation: Delegation can only be assigned to Executive Leadership staff.	Local Government (State) Award 2017
DEG034b	Staffing Matters	Approve Leave without Pay - 5 days or less Approve or refuse leave without pay five (5) working days or less, having due regard to the proper functioning of the Council and maintenance of appropriate levels of service to the public and compliance with Council's Policies. Limitation: Delegation can only be assigned to Executive Leadership or Tier 3 staff.	Local Government (State) Award 2017

DEG035	Staffing Matters	Approve Professional Development Approve attendance at professional development programs and reasonable out of pocket expenses, with pay in the following cases: (a) Position related training resulting from skill set assessments or skills development (b) Position related training for trainees and apprentices (c) Specialist technical/skill related training, for example, First Aid, Forklift (d) Conferences and seminars (e) Corporate/organisational programs (f) Professional development where staff are full members of a relevant professional body and are required to maintain a number of PD hours per annum (g) Field days/Trade events where it is considered relevant to Council operations (h) Executive or professional board meetings.	
DEG036	Staffing Matters	Approve Travelling and Subsistence Expenses (a) To approve or refuse the payment of domestic travel and subsistence expenses to staff in accordance with Council's Policies. (b) To approve or refuse the payment of international travel and subsistence expenses to staff in accordance with Council's Policies. (c) To approve or refuse overseas travel where it relates to training, operational or professional activities.	
DEG036a	Staffing Matters	Approve Travelling and Subsistence Expenses (Domestic Only) To approve or refuse the payment of domestic travel and subsistence expenses to staff in accordance with Council's Policies.	
DEG037	Staffing Matters	Approve Claims for the Loss of Personal Property – Staff To approve or refuse claims for the loss of personal property provided that such property was required for the normal performance of the staff member's duties in terms of Council's policy and practice and the personal property was lost or destroyed in the course of employment through no fault or negligence of the employee.	
DEG038	Staffing Matters	Approve Employment Outside of Council To approve or refuse staff to engage, for remuneration, in private employment or contract work outside of the Council.	
DEG039	Staffing Matters	Authorise Personal Use of Council Equipment by Staff To determine any requests for personal use of Council equipment for the undertaking of any work, and to determine in consultation with the relevant executive officer appropriate rental/hire charges for such use.	
DEG040	Staffing Matters	Refuse, Approve or Conditionally Approve the Use of Intellectual Property Created in the Course of Employment with Council To refuse, approve or conditionally approve any request by an existing or previous employee of Council for the non-exclusive use of intellectual property of the Council created by the employee during the course of their employment with Council, providing there is no monetary or commercial benefit to the employee.	
DEG041	Staffing Matters	Approve Variations to Industrial Instruments for Leave, Allowances or Conditions of Employment for not less than conditions in the Local Government (State) Award 2023 Approve variations to the relevant industrial agreements for leave, allowances or conditions of employment for staff employed under the Local Government (State) Award 2023 in accordance with the relevant industrial relations legislation.	Local Government (State) Award 2023
DEG042	Staffing Matters	Approve Council Employment Agreements in accordance with the Local Government (State) Award 2023 Approve Council Employment Agreements in accordance with the Local Government (State) Award 2023	Local Government (State) Award 2023
DEG043	Staffing Matters	Approve or Refuse a Standard Appointment Recruitment Process Approve the appointment, engagement, or promotion of staff in accordance with Council's Policies.	
DEG045	Staffing Matters	Approve the Reclassification of Staff To reclassify all staff in accordance with Council's Reward and Recognition Framework or equivalent policies.	
DEG046	Staffing Matters	Approve Job Status Change/Higher Grade Salary for Short Term Approve job status change/higher grade pay in short term acting situations in accordance with Council's Policies.	
DEG047	Staffing Matters	Approve Overtime Payments Approve or refuse the payment of overtime in accordance with the Local Government (State) Award 2023.	Local Government (State) Award 2023

DEG048	Staffing Matters	Deal with Industrial Disputes To deal with industrial disputes within the terms of existing Industrial Instruments.	
DEG049	Staffing Matters	Hear Appeals by Employees regarding Employee Relations Issues To hear appeals by employees against decisions of other employees, in accordance with Council's Employee Grievance Procedure or similar policies.	
DEG050	Staffing Matters	Employ Staff to fill Short Term Casual Vacancies Employ Staff to fill Short Term Casual Vacancies	
DEG051	Staffing Matters	Provide a Reference to a Potential Employer To provide a reference to a potential employer with the consent of a current or former employee: (a) Verbal references can be provided to a potential employer. (b) Written references on Council letterhead can only be provided by the General Manager and/or CEO and Directors. Without the consent of a current or former employee the only information that can be provided to a potential employer, is confirmation that the person has worked for Council, the duration of that work and the position occupied during that time.	
DEG052	Staffing Matters	Authorise and Co-authorise Tax File Number (TFN) Declaration Forms Authorise and Co-authorise Tax File Number (TFN) Declaration Forms	
SVC014	Staffing Matters	Vary Organisational Structure Delegate authority to the General Manager to vary the number of FTE staff by up to 5 percent without the need to seek Council approval M220/18 REVOKED as per resolution M20/22 (20 January 2022)	Local Government Act 1993
SVC024	Staffing Matters	Timesheet Approval Approve and certify staff timesheets within the position holder's area of responsibility.	
Governance			
DEG053	Governance	Make or Authorise Public and Media Statements involving Council in line with Council's Media Policy (a) To make or authorise public statements (b) Issue media releases on matters involving the Council.	
DEG056	Governance	Reply to and Sign all Routine Correspondence and Other Forms (a) To reply to all routine correspondence that does not require the prior consideration of Council. (b) To exercise discretion in regard to referring correspondence to various Council officers for attention.	
DEG058	Governance	Sign Contracts, Deeds and Agreements (including the termination of such documents) that do not require the Council Seal To sign Contracts, Deeds and Agreements, including Memorandums of Understanding (including the termination of such documents), that do not require the Council Seal	
DEG059	Governance	Sign Funding Applications once approved by Council Sign Funding Applications once approved by Council	
DEG060	Governance	Negotiate and Enter into Leases, Licences, Memorandums of Understanding and other Legal Transactions Authority to negotiate and enter into any form of Lease, Licence, Memorandum of Understanding or other transaction for use of land or assets, subject to compliance with the Local Government Act 1993, and subject to the General Manager and/or CEO making reasonable enquiries into the appropriate payments to be made to Council and consulting with Council's solicitor to determine the appropriate format of the legal agreement.	Local Government Act 1993
DEG062	Governance	Act as Council's Public Officer To act as the Public Officer in relation to functions contained within section 343 of the Local Government Act 1993.	Local Government Act 1993 section 343

DEG063	Governance	Approve the Destruction of Corporate Documentation Authority to approve the destruction of corporate documentation or the transfer of corporate documentation to State Records in accordance with Council's Records Disposal Schedule and the State Records Act 1998.	State Records Act 1998
DEG064	Governance	Manage the Renewal and Maintenance of Domain Names and IP Addresses Manage the Renewal and Maintenance of Domain Names and IP Addresses	
DEG065	Governance	Manage the renewal and maintenance of Australian Communications and Media Authority radio transmission licences Manage the renewal and maintenance of Australian Communications and Media Authority radio transmission licences as they apply to Council and in accordance with the Radiocommunications Act 1992 (Cth), and Administer the provisions and functions as they apply to Council and in accordance with the Radiocommunications Act 1992.	Radiocommunications Act 1992 (Cth)
DEG066	Governance	Appoint Staff to Consultative Committee and Health and Safety Committee (a) Appoint management/employer representatives to the Staff Consultative Committee and the Health and Safety Committee (b) Consider and determine matters arising from the Staff Consultative Committee and the Health and Safety Committee.	
DEG067	Governance	Respond to and Liaise with the Minister and the Department To respond and liaise with the Minister and his/her representatives and the department in relation to correspondence, inquiries or requests for information.	
DEG067a	Governance	Respond to and liaise with Government Departments/Agency To respond and liaise with the heads of the Government departments/agency in relation to correspondence, inquiries or requests for information.	
DEG068	Governance	Determine Applications under the Government Information (Public Access) Act 2009 Determine Applications under the Government Information (Public Access) Act 2009 (a) Proactive release of information; (b) Informal access to information; (c) To determine formal applications for access to Council information under the Government Information (Public Access) Act 2009. (d) Review formal applications.	Government Information (Public Access) Act 2009
DEG069	Governance	Act as Code of Conduct Complaints Coordinator and Alternate Complaints Coordinator Act as Code of Conduct Complaints Coordinator and Alternate Complaints Coordinator	
DEG070	Governance	Receive and Investigate Complaints under the Internal Reporting – Public Interest Disclosures Policy To receive and Investigate Complaints under the Internal Reporting (Public Interest Disclosures Policy) and to authorise action to be taken by the appropriate officer in regard to any complaints or requests received.	
DEG071	Governance	Receive and Investigate Privacy Complaints Receive and Investigate Privacy Complaints	
DEG072	Governance	Receive Complaints and Authorise Investigation under Child Protection Policy To receive complaints and authorise investigation under the Child Protection Policy and to determine the action to be taken by the appropriate officer in regard to any complaints or requests received.	
DEG073	Governance	Investigate Complaints about Staff under Child Protection Policy Investigate Complaints about Staff under Child Protection Policy	
DEG074	Governance	Investigate Complaints about Family Day Carers under Child Protection Policy Investigate Complaints about Family Day Carers under Child Protection Policy. Note: Carers are also known as Educators	
DEG075	Governance	Authorise Action on General Complaints about Staff from an Internal Source To authorise action to be taken by the appropriate officer in regard to any complaints or requests received, where the complaint is from an internal source.	
DEG076	Governance	Authorise Action on General Complaints about Staff from an External Source To authorise action to be taken by the appropriate officer in regard to any complaints or requests received, where the complaint is from an external source.	

DEG077	Governance	Installation, operation and retrieval of CCTV cameras and their footage (a) Approve the viewing and/or retrieval of stored CCTV footage; (b) Approve installation of new CCTV cameras; (c) Maintain the register of fixed CCTV camera locations.	
SVC007	Governance	Correspondence Routine Matters Delegated authority to sign on behalf of the Council standard forms of correspondence and correspondence on "Routine Matters" which are relevant to the officers position description. For the purposes of this delegation: Standard forms of correspondence means a letter or email that has been set up in the Council as a form letter(template) and requires little information gathering. The officer preparing the correspondence is authorised to sign 'standard forms of correspondence'. Routine correspondence or correspondence on routine matters means correspondence on a matter that can be resolved by following a normal procedure adopted by the Council but does not include: - A matter that falls outside Council's normal procedural guidelines due to its complicated or unusual nature, and - Controversial/political matters	
SVC012	Governance	Comment and reply on social-networking pages Create, administer, comment and reply on social-networking pages on behalf of Snowy Valleys Council where appropriate and within the guidelines of the Media Policy.	
Operational			
DEG078	Operational	Issue or Carry on Proceedings (including prosecutions), and to act and negotiate on behalf of Council on Legal issues (a) To lay information, to initiate or carry on, to act on behalf of Council and to negotiate on matters in issue between parties in any proceedings in any Court or Tribunal, including but not limited to, the Local, District or Supreme Courts of any State or Territory, any Industrial Relations Tribunal or Commission, and the Land and Environment Court; and (b) To instruct and engage Council's Solicitors and Counsel where considered necessary. (c) To authorise the issue or withdrawal of any penalty infringement notices or complaint or the institution of any proceedings for the recovery of any penalty or the making of any order for or in respect of any offence, nuisance, or any other matter or thing whatsoever which the Council might be entitled to recover or seek under any Act or Regulation.	
DEG081	Operational	Authorise the Issue of On-the-Spot Penalty Notices To authorise the issue of 'on-the-spot' penalty infringement notices and to commence Court proceedings where necessary.	
DEG082	Operational	Determine the Fee for the Provision of Council Employees as Witnesses and Information in Court Cases To determine the fee to be charged for the provision of Council's employees as witnesses and/or the supplying of information for Court cases in accordance with Council's fees and charges adopted by Resolution of Council.	
DEG083	Operational	Issue Notices of Intention to Issue Orders and Orders under the Local Government Act 1993 Issue Notices of Intention to Issue Orders under section 124 and section 132 the Local Government Act 1993	Local Government Act 1993 section 124 and section 132 ,section 124 and section 132,section 124 and section 132,section 124 and section 132
DEG084	Operational	Issue Notices of Intention to Issue Orders and Orders under the Environmental Planning and Assessment Act 1979 Issue Notices of Intention to Issue Orders and Development Control Orders under the Environmental Planning and Assessment Act 1979	Environmental Planning and Assessment Act 1979
DEG085	Operational	Issue Prevention Notices, Clean up Notices or Prohibition Notices under the Protection of the Environment Operations Act 1997 Issue Prevention Notices, Clean up Notices or Prohibition Notices under the Protection of the Environment Operations Act 1997	Protection of the Environment Operations Act 1997

DEG086	Operational	Issue Notices of Intention, Notices and Declarations under the Companion Animals Act 1998 Issue Notices of Intention, Notices and Declarations under the Companion Animals Act 1998	Companion Animals Act 1998 Section 58A
DEG087	Operational	Issue Orders, Directions and Notices under the Roads Act 1993. Issue Orders, Directions and Notices under the Roads Act 1993.	Roads Act 1993
DEG088	Operational	Determine Development Applications (including Section 4.55 and Modification Applications) and Complying Development Applications made under the Environmental Planning and Assessment Act 1979 and relevant Regulations To determine development applications (including applications made pursuant to Section 4.55 and Section 4.56 of the Environmental Planning and Assessment Act 1979, Complying Development Applications and Subdivision applications) that comply with relevant Acts and Regulations together with Council's LEP and DCP, any other relevant DCP and Council policies.	Environmental Planning and Assessment Act 1979 Section 4.55 and Section 4.56
DEG089	Operational	Approve Storm Water Drainage Works Connections that Revert to Council Where the Council has approved a subdivision/development subject to the construction of a storm water drainage works that revert to the care, control and management of Council by the applicant, to approve such works upon submission of all necessary plans and documentation.	
DEG090	Operational	Approve Storm Water Drainage Work Connections from Private Property to Council's Storm Water Systems To approve or refuse all connections from private property to Council's storm water systems where those works are for the sole benefit of the development and do not revert to the core control and management of the Council.	
DEG091	Operational	Implement the Adopted Operational Plan and Four-Year Delivery Program To implement any work, service or action provided for in the adopted Delivery Program / Operational plan without further reference to Council except for: <ul style="list-style-type: none"> the acceptance of tenders which are required under the Local Government Act 1993 to be invited by the Council, and the determination of project priorities where lump sum funding for a program has been provided. 	Local Government Act 1993
DEG092	Operational	Engage Contractors for the Removal of Derelict Vehicles from Roads, Road Reserves and Public Places Authority to engage contractors to remove derelict vehicles from roads, road reserves and public places in accordance with the Public Spaces (Unattended Property) Act 2021.	Public Spaces (Unattended Property) Act 2021
DEG093	Operational	Approve Applications for Street Activities, Street Stalls and Issue Busking Permits <ul style="list-style-type: none"> To approve applications for street stalls, button days, appeals but excluding door-knock appeals. To approve applications for street stalls within the area in accordance with Council's policy and practice. To issue busking permits subject to Council's policies and conditions. 	
DEG094	Operational	Approve Applications for Filming/Photographing in Parks, Reserves and Public Places To approve applications to film/photograph in Council's parks, reserves and public places subject to the conditions and fees determined by Council.	
DEG095	Operational	Approve the Casual Use of Council Parks and Properties To approve or refuse applications for the casual use of parks in accordance with policies and subject to approved fees (if any).	
DEG096	Operational	Enforce the Payment of Rates To issue notices under the Local Government Act 1993 Act for the recovery of rates. To approve alternative options for the collection of outstanding rates, including collection of rent in lieu of rates, issuing of proceedings, accepting exchange of land and such other alternatives available to Council under the Local Government Act 1993.	Local Government Act 1993

DEG097	Operational	Authorise Amendments to the Rate Register Authority to: (a) amend the rate and valuation books/records where such amendment is necessary by reason of change of ownership, occupancy or address; (b) insert in the rate book the name of a rate or person whose land has not been valued because of an omission by the Valuer General in terms of the provisions of the Local Government Act 1993; (c) insert the name of any person who ought to have been rated or who since the making of the rate has become liable to be rated; (d) strike out the name of any person who ought not to have been rated; (e) raise or reduce the sum of rates owing due to error; (f) include any land which ought to have been rated; (g) to write off accrued interest to a maximum of \$50.	Local Government Act 1993
DEG098	Operational	Take Legal Action for the Recovery of Unpaid Rates and Charges and Unpaid Sundry Debtors To take all necessary legal action at any time for the recovery of unpaid rates and charges and unpaid sundry debtors in accordance with the Local Government Act 1993	Local Government Act 1993
DEG099	Operational	Issue Notices to require the Payment of Rent in lieu of Rates To issue notices under the Local Government Act 1993 for the recovery of outstanding rates by requiring the payment of rent to Council in lieu of rates.	Local Government Act 1993
DEG100	Operational	Resolve or Authorise Settlement of Liability Claims To resolve claims on Council's behalf a) up to the excess on insurance policies b) above the level of the excess applicable to each insurance policy where an insurance claim is not made or an insurance claim is not accepted by the insurer, or c) there is no insurance in place.	
DEG101	Operational	Authorise and Sign Notices to Quit to Tenants of Council Properties To authorise and sign notices to quit to tenants whose rent arrears exceed four weeks, or to take such alternative action necessary to manage tenants and recover outstanding rent or payments.	
DEG102	Operational	Approve or Refuse to grant Council's consent to a third party development application that may traverse or Impact upon Council Land Approve or Refuse to grant Council's consent to a third party development application that may traverse or Impact upon Council Land	
DEG103	Operational	Authorise the Maintenance and Repair of Council Properties To authorise repairs/maintenance of Council's buildings, equipment and plant within the limits approved in the annual budget.	
DEG104	Operational	Authorise Expenditure for Maintenance and Replacement of Council Motor Vehicles and Plant To requisition and authorise the expenditure of funds for the repair, maintenance and replacement of Council's plant, equipment and vehicles.	
DEG105	Operational	Let or Hire Council Plant and Equipment and Determine Plant and Equipment Hire Rates To let or hire any of the Council's public works, plant, machinery and equipment in accordance with rates determined by Council.	
DEG106	Operational	Suspend or cancel the operation of an Alcohol-Free Zone in accordance with section 645 of the Local Government Act 1993. Suspend or cancel the operation of an Alcohol-Free Zone in accordance with section 645 of the Local Government Act 1993.	Local Government Act 1993 Section 645
DEG107	Operational	Authorise Contribution to Cost of Dividing Fences on Council Property Authority to contribute on behalf of Council half the cost of fencing a boundary common to land owned by Council or under the Council's care, control and management subject to two quotations being obtained and subject to compliance with the Dividing Fences Act 1991, where applicable.	Dividing Fences Act 1991 section 645
DEG108	Operational	Operate and Maintain the Council Airport in accordance with all applicable legislative requirements and Council's applicable operation manual Operate and Maintain the Council Airport in accordance with all applicable legislative requirements and Council's applicable operation manual	

DEG109	Operational	Operate and Maintain Council's Waste Management Centre (Landfill) in accordance with all applicable legislative requirements Operate and Maintain Council's Waste Management Centre (Landfill) in accordance with all applicable legislative requirements	
DEG110	Operational	Operate and maintain Council's Cemetery/Crematorium in accordance with all applicable legislative requirements Operate and maintain Council's Cemetery/Crematorium in accordance with all applicable legislative requirements	
DEG111	Operational	Operate and Maintain Council's Children's Services in accordance with all applicable legislative requirements Operate and Maintain Council's Children's Services in accordance with all applicable legislative requirements	
DEG112	Operational	Exercise the Powers of Council's Impounding Officer Exercise the Powers of Council's Impounding Officer	
DEG113	Operational	Approve or refuse applications for pruning or removal of trees Approve or refuse an application for the clearing of native vegetation under the State Environmental Planning Policy (Biodiversity and Conservation) 2021, or an application under any other applicable Environmental Planning Instrument, to prune, top, lop or remove trees or vegetation either on the applicant's property or Council's property, subject to the payment of any required fee.	State Environmental Planning Policy (Biodiversity and Conservation) 2021
DEG114	Operational	Issue General Infringement/Penalty Notices for parking offences under the Local Government Act 1993 or Road Transport Act 2013 Issue General Infringement/Penalty Notices for parking offences under the Local Government Act 1993 or Road Transport Act 2013	Local Government Act 1993 or Road Transport Act 2013 Section 651 / Section 183
DEG115	Operational	Authorise Withdrawal of Penalty Infringement – Leniency (a) To withdraw Penalty Infringement Notices where those notices are technically flawed. (b) To withdraw from prosecution proceedings relating to penalty infringement notices following consideration of representations. Note – Not to be the originator or signatory to the Penalty Notice.	
DEG116	Operational	Approve Temporary Road Closures To approve temporary road closures where: <ul style="list-style-type: none"> • The temporary road closure is not more than two consecutive days. • Transport for NSW approves the Traffic Management Plan and grants a road occupancy licence (as required). • The NSW Police approve the closure. • The application complies with Council's Conditions of Closure. 	
DEG117	Operational	Make Sign Adjustments To undertake the following sign adjustments: <ul style="list-style-type: none"> • Change existing parking restriction times to Council's standard times; • Move existing signs to a more visible location (for example, move a sign hidden behind a tree trunk); • Install "repeater"/additional signs (for example, where there are existing parking restrictions signs, install an additional sign in the middle to emphasise the restrictions). • Change old "No Standing" signs to "No Parking" signs as per the Australian Road Rules 	

DEG118	Operational	Install and Refuse Applications in Special Use Zones To install and refuse an application for the following Special Use Zones: <ul style="list-style-type: none"> • Works Zones • Loading Zones • Mail Zones • Motorcycle Parking • Bus Zone • Taxi Zone • Police Vehicles Zone • Disabled Parking • Temporary Bus Zones (for example, railway buses). Approval for the installation of all these Special Use Zones will be granted only where the NSW Police agree to the installation. In addition, approval for the installation of Mail Zones will be granted only where Australia Post agree to the installation; and approval for the installation of Bus Zones will be granted where Transport for NSW agree to the installation.	
DEG119	Operational	Approve the Installation of Traffic Facilities To approve the installation of individual Traffic Facilities projects, where: <ul style="list-style-type: none"> • the individual Traffic Facility project forms part of that financial year's Traffic Facilities Program which has previously been approved. • after conducting a survey of local residents, the majority favours the proposed traffic facility design. • Subject to compliance with any applicable Council policies. 	
DEG120	Operational	Approve the Installation of Warning Signs To approve the installation of warning signs, where: <ul style="list-style-type: none"> • The definition of warning sign is as defined in the Australian Standard (AS1742.1-2021) • The proposed sign can be found in Section 3 Warning Signs of the Australian Standard (AS1742.1-2021) • The NSW Police agree with the installation. 	
DEG121	Operational	Approve or Refuse an Application for Signs across Driveways To approve or refuse an application for signs or line marking across a driveway, where the NSW Police agree with the approval or refusal.	
DEG122	Operational	Approve or Refuse an Application for Traffic Bollards Approve or Refuse an Application for Traffic Bollards	
DEG123	Operational	Approve the Construction of Vehicular Crossings and Footpath Restorations To approve or refuse the construction of vehicular crossings and/or restoration works on Council land or over Council controlled road reserves.	
DEG124	Operational	Approve the Installation of Additional Street Lighting To approve the installation of additional street lighting facilities and associated charges.	
DEG125	Operational	Endorse/Sign Positive Covenants, Easements and Section 88B Instruments under the Conveyancing Act 1919 <ul style="list-style-type: none"> • To approve and sign the grant or removal of a positive covenant or restriction contained in any positive covenant, easement and/or section 88B instrument under the Conveyancing Act 1919 • To suspend the operation of any regulatory instrument in reliance upon section 3.16 of the Environmental Planning and Assessment Act 1979 and subject to any Council Policy and the Law. 	Environmental Planning and Assessment Act 1979 Section 3.16
DEG126	Operational	Determine Public Notification of Applications To determine public notification of applications: (a) To determine whether an application should be exempted from notification in accordance with Council policy. (b) To determine such persons who own land or who reside in properties that may be detrimentally affected by the development and to ensure such persons are notified in accordance with Council's policy.	
DEG128	Operational	Act as registered certifier in accordance with the Building and Development Certifiers Act 2018 Act as registered certifier in accordance with the Building and Development Certifiers Act 2018	Building and Development Certifiers Act 2018
DEG129	Operational	Exercise Council's Power to Carry out Work on Private Land for an Amount fixed by Council To exercise Council's power to carry out work on private land, subject to the consent of the owner and/or a legal right for Council to carry out the works.	

DEG130	Operational	Authorise One-off Variations of Working Hours on Building Work Sites where the Matter is one of Public Safety To authorise a one-off variation to the restricted hours of building works where: (a) urgent building works to be carried out; (b) large cranes have to stand on streets; (c) the loading/unloading of materials and pouring of the concrete which would otherwise cause interference to traffic; and (d) the erection or removal of hoarding tower cranes, awnings and the like.	
DEG132	Operational	Determine Water Restrictions To impose water restrictions on fixed hoses and sprinklers and to lift such restrictions when appropriate.	
DEG133	Operational	Manage the Council's Motor Vehicle Fleet To control Council's motor vehicle fleet in the following matters: (a) Authority to drive; (b) Private use of vehicles; (c) Council and user records; (d) Allocation of vehicles (e) Alternative user procedures initial equipment including tyres, general maintenance and cleaning of cars.	
DEG134	Operational	Issue of Permits, Certificates or Approvals To approve or refuse the issue of permits, certificates and approvals for activities that are required to be regulated under the provisions of the Local Government Act 1993 and the Environmental Planning and Assessment Act 1979 or related legislation; including, but not limited to: • Section 68 Approvals under the Local Government Act 1993; • all building information certificates, construction certificates, subdivision certificates, certificates of classifications and occupation certificates.	Local Government Act 1993 Environmental Planning and Assessment Act 1979
DEG135	Operational	Determine Extensions of Development Consent To determine applications for extensions of time in regard to use or development consent in accordance with the provisions of the Environmental Planning and Assessment Act 1979 where the proposal generally complies with current planning controls.	Environmental Planning and Assessment Act 1979
DEG136	Operational	Issue General Infringement/Penalty Notices relating to Local Government Act 1993 Issue General Infringement/Penalty Notices relating to Local Government Act 1993	Local Government Act 1993
DEG137	Operational	Issue General Infringement/Penalty Notices relating to Road Rules 2014 Issue General Infringement/Penalty Notices relating to Road Rules 2014	Road Rules 2014
DEG138	Operational	Issue General Infringement/Penalty Notices relating to Companion Animals Act 1998 Issue General Infringement/Penalty Notices relating to Companion Animals Act 1998	Companion Animals Act 1998
DEG139	Operational	Issue General Infringement/Penalty Notices relating to Companion Animals Regulation 2018 Issue General Infringement/Penalty Notices relating to Companion Animals Regulation 2018	Companion Animals Regulation 2018
DEG140	Operational	Issue General Infringement/Penalty Notices relating to Road Transport (General) Regulation 2021 Issue General Infringement/Penalty Notices relating to Road Transport (General) Regulation 2021	Road Transport (General) Regulation 2021
DEG141	Operational	Issue General Infringement/Penalty Notices relating to Roads Act 1993 Issue General Infringement/Penalty Notices relating to Roads Act 1993	Roads Act 1993
DEG142	Operational	Issue General Infringement/Penalty Notices relating to Public Spaces (Unattended Property) Act 2021 Issue General Infringement/Penalty Notices relating to Public Spaces (Unattended Property) Act 2021	Public Spaces (Unattended Property) Act 2021
DEG143	Operational	Issue General Infringement/Penalty Notices relating to Protection of the Environment Operations Act 1997 Issue General Infringement/Penalty Notices relating to Protection of the Environment Operations Act 1997	Protection of the Environment Operations Act 1997
DEG144	Operational	Issue General Infringement/Penalty Notices relating to Protection of the Environment Operations (Clean Air) Regulation 2022 Issue General Infringement/Penalty Notices relating to Protection of the Environment Operations (Clean Air) Regulation 2022	Protection of the Environment Operations (Clean Air) Regulation 2022

DEG145	Operational	Issue General Infringement/Penalty Notices relating to Protection of the Environment Operations (Noise Control) Regulation 2017 Issue General Infringement/Penalty Notices relating to Protection of the Environment Operations (Noise Control) Regulation 2017	Protection of the Environment Operations (Noise Control) Regulation 2017
DEG146	Operational	Issue General Infringement/Penalty Notices relating to Protection of the Environment Operations (Waste) Regulation 2014 Issue General Infringement/Penalty Notices relating to Protection of the Environment Operations (Waste) Regulation 2014	Protection of the Environment Operations (Waste) Regulation 2014
DEG147	Operational	Issue General Infringement/Penalty Notices relating to Swimming Pools Act 1992 Issue General Infringement/Penalty Notices relating to Swimming Pools Act 1992	Swimming Pools Act 1992
DEG151	Operational	Issue General Infringement/Penalty Notices relating to Environmental Planning and Assessment Act 1979 Issue General Infringement/Penalty Notices relating to Environmental Planning and Assessment Act 1979	Environmental Planning and Assessment Act 1979
DEG152	Operational	Issue General Infringement/Penalty Notices relating to Environmental Planning and Assessment Regulation 2021 and Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021. Issue General Infringement/Penalty Notices relating to Environmental Planning and Assessment Regulation 2021 and Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021.	Environmental Planning and Assessment Regulation 2021
DEG153	Operational	Issue General Infringement/Penalty Notices relating to Food Act 2003 Issue General Infringement/Penalty Notices relating to Food Act 2003	Food Act 2003
DEG154	Operational	Issue General Infringement/Penalty Notices relating to Food Regulation 2015 Issue General Infringement/Penalty Notices relating to Food Regulation 2015	Food Regulation 2015
DEG155	Operational	Issue General Infringement/Penalty Notices relating to Graffiti Control Act 2008 and Graffiti Control Regulation 2014 Issue General Infringement/Penalty Notices relating to Graffiti Control Act 2008 and Graffiti Control Regulation 2014	Graffiti Control Act 2008
DEG156	Operational	Issue General Infringement/Penalty Notices relating to Crown Land Management Act 2016 Issue General Infringement/Penalty Notices relating to Crown Land Management Act 2016	Crown Land Management Act 2016
DEG158	Operational	Issue General Infringement/Penalty Notices relating to Public Health Act 2010 Issue General Infringement/Penalty Notices relating to Public Health Act 2010	Public Health Act 2010
DEG159	Operational	Issue General Infringement/Penalty Notices relating to Public Health Regulation 2022 Issue General Infringement/Penalty Notices relating to Public Health Regulation 2022	Public Health Regulation 2022
DEG160	Operational	Issue General Infringement/Penalty Notices relating to Boarding Houses Act 2012 Issue General Infringement/Penalty Notices relating to Boarding Houses Act 2012	Boarding Houses Act 2012
DEG161	Operational	Issue General Infringement/Penalty Notices relating to Roads Regulation 2018 Issue General Infringement/Penalty Notices relating to Roads Regulation 2018	Roads Regulation 2018
DEG162	Operational	Issue General Infringement/Penalty Notices relating to Biosecurity Act 2015 Issue General Infringement/Penalty Notices relating to Biosecurity Act 2015	Biosecurity Act 2015
DEG163	Operational	Act on Council's behalf in all matters relating to the Companion Animals Act 1998 (a) To act on Council's behalf in all matters relating to the administration of Impounding contracts and service provisions in accordance with Council policy and guidelines. (b) To administer the provisions of the Companion Animals Act 1998 including the authorisations of prosecutions and consideration of appeals for leniency from on the spot fines.	Companion Animals Act 1998
DEG164	Operational	Determine Applications for Parking Permits Determine Applications for Parking Permits	

DEG165	Operational	Issue a Temporary Resident Parking Permit To issue temporary resident parking permits in cases relating to carers' responsibilities or temporary medical restrictions, to a maximum of three months.	
DEG166	Operational	Approve or Modify the Number and/or Location of Resident Parking To change the number and/or location of resident parking, up to a total of ten parking spaces, where: • There are existing resident parking restrictions in the street. • The number of resident parking permits issued in the street exceeds or is one, two or three less than the number of resident parking spaces. • The installation of such parking will not make the entire street resident parking. To refuse an application for additional resident parking where the number of resident parking permits issued in the street is less than the number of resident parking spaces.	
DEG167	Operational	Approve, Refuse or Condition Applications for School/Community Groups Visitation to Council Properties To approve, refuse or condition any application for school and community group visitation to Council owned or controlled properties.	
DEG168	Operational	Approve Applications for Charity Collections To approve applications for charity collections in the local business district(s).	
DEG169	Operational	Order Supplies, Plant and Equipment Authorised under Requisition To order all supplies, materials, plant, equipment and vehicles upon the issue of an appropriate authorised requisition.	
DEG170	Operational	Manage Issues relating to Numbering of Buildings To require owners or occupiers of land on which buildings are erected and which have frontages/entrances from roads, to mark the building, fence or road frontage with such numbers and in the manner and form that may from time to time be required.	
DEG171	Operational	Approve Applications for the Removal of Vehicular Crossings To approve or refuse applications for the removal of vehicular crossings.	
DEG172	Operational	Sign as Owner of Council Properties for Applications for Development/Building Consent Sign as Owner of Council Properties for Applications for Development/Building Consent	
DEG173	Operational	Determine the Disposal Price and Time of Council Plant and Equipment by Auction To determine the disposal price and time of disposal for Council's plant and equipment.	
DEG174	Operational	Determine the Reserve Price and Disposal of Plant, Equipment and Vehicles by Public Auction, Tender or Trade-in Authority to: (a) approve a sale price for Council plant, equipment or vehicles by public auction, tender or trade-in if: • the best offer is more than 10% below the reserve price; and / or • the reserve price has been set by consulting either a valuer, auctioneer, or professional book (ie, Red Book); and / or • results from previous auctions for similar plant, equipment or vehicles has been considered (b) determine the reserve price and disposal method for IT equipment.	
DEG175	Operational	Approve or Refuse an Application for Road Rules 2014 Compliance Signs To approve or refuse an application for Road Rules 2014 compliance signs (for example, 10m "No Stopping" restrictions at intersections), where the NSW Police agree with the approval or refusal.	Road Rules 2014
DEG176	Operational	To Administer the Provisions of the Roads Act 1993 and Road Transport Act 2013, and any subordinate legislation, including the Road Rules 2014, as they apply to Council To Administer the Provisions of the Roads Act 1993 and Road Transport Act 2013, and any subordinate legislation, including the Road Rules 2014, as they apply to Council, subject to any applicable standards, protocols and directions from State Government departments and/or NSW Police, and inclusive of any delegation made to Council and/or its officers by the State Government, a Minister, Department or Agency under such Acts or Regulations, subject to any conditions imposed on that delegation.	Roads Act 1993 Road Rules 2014

DEG177	Operational	<p>Exercise Authority under the Roads Act 1993 in connection with the assessment of Development Applications, Construction Certificates and Complying Development Certificates</p> <p>Exercise Authority under the Roads Act 1993 in connection with the assessment of Development Applications, Construction Certificates and Complying Development Certificates (a) Fix the levels of the public roads.</p> <p>(b) Determine levels of public roads after considering public submissions.</p> <p>(c) Direct restoration of road works.</p> <p>(d) Regulate traffic by means of barriers or notices.</p> <p>(e) Enter upon any land subject to the requirements of the Roads Act 1993.</p> <p>(f) Carry out inspections and investigations upon any land subject to the requirements of the Roads Act 1993.</p> <p>(g) Remove, place guard around any matter or thing within a road which in his opinion may be a danger to the public.</p> <p>(h) Direct any person causing an obstruction or danger in a road to remove such obstruction or danger (including the removal of redundant gutter crossing, kerbs and footpaths).</p> <p>(i) To approve or refuse the construction of vehicular crossings and/or restoration works.</p> <p>(j) Prevent the damage of or interface with any public road</p> <p>(k) Determine applications for hoarding permits.</p>	Roads Act 1993
DEG178	Operational	<p>Issue Approvals under Section 138 of the Roads Act 1993 where Public Safety is an Issue</p> <p>Issue Approvals under Section 138 of the Roads Act 1993 where Public Safety is an Issue</p>	<p>Roads Act 1993</p> <p>Section 138</p>
DEG181	Operational	<p>Approve or Refuse Applications for Construction Certificates</p> <p>(a) To approve or refuse applications for Construction Certificates which comply in all respects with the requirements of the Building Code of Australia, the Local Government Act 1993, the Environmental Planning and Assessment Act 1979, Environmental Planning and Assessment Regulation 2021 and Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021, Council's Planning Controls and Policies and do not depart from the conditions and plans of the development consent.</p> <p>(b) To refuse an application for Construction Certificate proposing the erection of a building which does not comply with the requirements of either Council's LEP, the Building Code of Australia, the Local Government Act 1993, the Environmental Planning and Assessment Act 1979, Environmental Planning and Assessment Regulation 2021 and Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021, there under or relevant conditions of development consent.</p>	<p>Building Code of Australia</p> <p>Local Government Act 1993</p>
DEG182	Operational	<p>Issue Building Information Certificates, Classification / Occupancy Certificates</p> <p>To approve, refuse and sign all building information certificates and certificates of classifications and certificates of occupancies required under the Local Government Act 1993, the Environmental Planning and Assessment Act 1979, Environmental Planning and Assessment Regulation 2021, Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021 and/or the Building Code of Australia.</p>	<p>Local Government Act 1993</p> <p>Environmental Planning and Assessment Act 1979</p>
DEG183	Operational	<p>Accept Structural and Mechanical Ventilation Drawings</p> <p>To accept structural drawings, mechanical ventilation and other detailed drawings which comply with the requirements of the Building Code of Australia, Local Government Act 1993, the Environmental Planning and Assessment Act 1979, Environmental Planning and Assessment Regulation 2021, Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021 and related Australian Standards where an Engineers certification has been submitted (by a practising Engineer or accredited certifier) certifying the design criteria used, and compliance with the relevant statutory codes.</p>	<p>Building Code of Australia</p> <p>Local Government Act 1993</p>
DEG184	Operational	<p>Approve Applications for Strata/Subdivision Plans</p> <p>To approve applications for strata/subdivision that comply with the Local Government Act 1993 and the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2021, Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021 and the relevant provisions of the Strata Schemes Development Act 2015 and associated regulations; and any development consent issued (including release of the Subdivision plans and Certificates), including signature/endorsement of linen plans.</p>	<p>Local Government Act 1993</p> <p>Environmental Planning and Assessment Act 1979</p>
DEG185	Operational	<p>Review Notice of Determinations</p> <p>To review Notice of Determinations issued under delegated authority in accordance with the requirements of the Local Government Act 1993, the Environmental Planning and Assessment Act 1979, Environmental Planning and Assessment Regulation 2021 and Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021.</p> <p>Note: Reviewer is not to be original determiner or subordinate of original determiner in accordance with limitation imposed by Section 377(1)(o) of the Local Government Act 1993.</p>	<p>Local Government Act 1993</p> <p>Section 377</p>

DEG187	Operational	Exercise all powers of Council under the Library Act 1939 Exercise all powers of Council under the Library Act 1939	Library Act 1939
DEG188	Operational	Authorise the Purchase, De-commissioning and Donation of Library Books Authorise the Purchase, De-commissioning and Donation of Library Books	
DEG190	Operational	Approve the Use of Community Buses To approve all requests for the use of Council's community buses in accordance with Council's policy and fees and to grant discounts/rebates in accordance with policy.	
DEG191	Operational	Approve the Consumption of Alcohol for Special Events at Council's Premises Approve the Consumption of Alcohol for Special Events at Council's Premises	
DEG192	Operational	Perform the Functions in relation to Local Environment Plans Perform the Functions in relation to Local Environmental Plans subject to the Minister delegating functions under Section 3.36 of the Environmental Planning and Assessment Act 1979 and subject to Council resolving to accept the Ministerial delegation. Only those functions identified in the Ministerial delegation may be carried out.	Environmental Planning and Assessment Act 1979 Section 3.36
DEG193	Operational	Exercise the Powers of the State Emergency and Rescue Management Act 1989 Exercise the Powers of the State Emergency and Rescue Management Act 1989 as delegated under Section 378 of the Local Government Act 1993, to be the Chairperson of the Local Emergency Management Committee	State Emergency and Rescue Management Act 1989 Section 378 ,Section 378
DEG194	Operational	Administer the Provisions and Functions of the Boarding House Act 2012 and associated Regulation Administer the Provisions and Functions of the Boarding House Act 2012 and associated Regulation	Boarding Houses Act 2012
DEG195	Operational	Administer the Provisions and Functions of the Children and Young Persons (Care and Protection) Act 1998 and associated Regulation Administer the Provisions and Functions of the Children and Young Persons (Care and Protection) Act 1998 and associated Regulation	Children and Young Persons (Care and Protection) Act 1998
DEG196	Operational	Administer the Provisions and Functions of the Children (Education and Care Services National Law Application) Act 2010 and associated Regulation Administer the Provisions and Functions of the Children (Education and Care Services National Law Application) Act 2010 and associated Regulation	Children (Education and Care Services National Law Application) Act 2010
DEG197	Operational	Administer the Provisions and Functions of the Community Land Development Act 2021 and associated Regulation Administer the Provisions and Functions of the Community Land Development Act 2021 and associated Regulation	Community Land Development Act 1989
DEG198	Operational	Administer the Provisions and Functions of the Companion Animals Act 1998 and and associated Regulation Administer the Provisions and Functions of the Companion Animals Act 1998 and associated Regulation	Companion Animals Act 1998
DEG199	Operational	Administer the Provisions and Functions of the Conveyancing Act 1919 and associated Regulation Administer the Provisions and Functions of the Conveyancing Act 1919 and associated Regulation	Conveyancing Act 1919
DEG200	Operational	Administer the Provisions and Functions of the Crown Land Management Act 2016 and associated Regulation Administer the Provisions and Functions of the Crown Land Management Act 2016 and associated Regulation	Crown Land Management Act 2016

DEG201	Operational	<p>Administer the Provisions and Functions of the Environmental Planning and Assessment Act 1979 and Environmental Planning and Assessment Regulation 2000, Environmental Planning and Assessment Regulation 2021 and Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021.</p> <p>Administer the Provisions and Functions of the Environmental Planning and Assessment Act 1979 and Environmental Planning and Assessment Regulation 2000, Environmental Planning and Assessment Regulation 2021 and Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021.</p>	Environmental Planning and Assessment Act 1979, Environmental Planning and Assessment Regulation 2021 and Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021
DEG201a	Operational	<p>Administer the Provisions and Functions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000, with the exception of development applications within the following categories: i. Conflicts of Interest; ii. Public Interest Matters; iii. Departure from Development Standards; iv. Applications not supported on grounds of merit; and/or v. Modification applications.</p> <p>All powers under the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000 including, but not limited to, the assessment and determination of development applications and applications to modify development consents with the exception of development applications within the following categories: i. Conflicts of Interest; ii. Public Interest Matters; iii. Departure from Development Standards; iv. Applications not supported on grounds of merit; and/or v. Modification applications. For details of each exception, please see DocID 3150036 Delegations from Council to GM, Mayor and Committees 2022</p>	
DEG202	Operational	<p>Administer the Provisions and Functions of the Fire and Rescue NSW Act 1989 and associated Regulation</p> <p>Administer the Provisions and Functions of the Fire and Rescue NSW Act 1989 and associated Regulation</p>	Fire and Rescue NSW Act 1989
DEG203	Operational	<p>Administer the Provisions and Functions of the Fluoridation of Public Water Supplies Act 1957 and associated Regulation</p> <p>Administer the Provisions and Functions of the Fluoridation of Public Water Supplies Act 1957 and associated Regulation</p>	Fluoridation of Public Water Supplies Act 1957
DEG204	Operational	<p>Administer the Provisions and Functions of the Food Act 2003 and associated Regulation</p> <p>Administer the Provisions and Functions of the Food Act 2003 and associated Regulation</p>	Food Act 2003
DEG205	Operational	<p>Administer the Provisions and Functions of the Government Information (Public Access) Act 2009 and associated Regulation</p> <p>Administer the Provisions and Functions of the Government Information (Public Access) Act 2009 and associated Regulation</p>	Government Information (Public Access) Act 2009
DEG206	Operational	<p>Administer the Provisions and Functions of the Graffiti Control Act 2008 and associated Regulation</p> <p>Administer the Provisions and Functions of the Graffiti Control Act 2008 and associated Regulation</p>	Graffiti Control Act 2008
DEG207	Operational	<p>Administer the Provisions and Functions of the Health Records and Information Privacy Act 2002 and associated Regulation</p> <p>Administer the Provisions and Functions of the Health Records and Information Privacy Act 2002 and associated Regulation</p>	Health Records and Information Privacy Act 2002
DEG208	Operational	<p>Administer the Provisions and Functions of the Heritage Act 1977 and associated Regulation</p> <p>Administer the Provisions and Functions of the Heritage Act 1977 and associated Regulation</p>	Heritage Act 1977
DEG209	Operational	<p>Administer the Provisions and Functions of the Public Spaces (Unattended Property) Act 2021 and associated Regulation</p> <p>Administer the Provisions and Functions of the Public Spaces (Unattended Property) Act 2021 and associated Regulation</p>	Public Spaces (Unattended Property) Act 2021
DEG210	Operational	<p>Administer the Provisions and Functions of the Library Act 1939 and associated Regulation</p> <p>Administer the Provisions and Functions of the Library Act 1939 and associated Regulation 2018</p>	Library Act 1939
DEG211	Operational	<p>Administer the Provisions and Functions of the Liquor Act 2007 and associated Regulation</p> <p>Administer the Provisions and Functions of the Liquor Act 2007 and associated Regulation</p>	Liquor Act 2007

DEG212	Operational	Administer the Provisions and Functions of the Local Government Act 1993 Administer the Provisions and Functions of the Local Government Act 1993	Local Government Act 1993
DEG213	Operational	Administer the Provisions and Functions of the Local Government (General) Regulation 2021 Administer the Provisions and Functions of the Local Government (General) Regulation 2021	Local Government (General) Regulation 2021
DEG214	Operational	Administer the Provisions and Functions of the Native Title (New South Wales) Act 1994 and associated Regulation and Native Title Act 1993 (Cth) Administer the Provisions and Functions of the Native Title (New South Wales) Act 1994 and associated Regulation together with the Native Title Act 1993 (Cth) to the extent of any inconsistency	Native Title (New South Wales) Act 1994
DEG215	Operational	Administer the Provisions and Functions of the Plumbing and Drainage Act 2011 and associated Regulation Administer the Provisions and Functions of the Plumbing and Drainage Act 2011 and associated Regulation	Plumbing and Drainage Act 2011
DEG216	Operational	Administer the Provisions and Functions of the Privacy and Personal Information Protection Act 1998 and associated Regulation Administer the Provisions and Functions of the Privacy and Personal Information Protection Act 1998 and associated Regulation	Privacy and Personal Information Protection Act 1998
DEG217	Operational	Administer the Provisions and Functions of the Protection of the Environment Operations Act 1997 and associated Regulation Administer the Provisions and Functions of the Protection of the Environment Operations Act 1997 and associated Regulation	Protection of the Environment Operations Act 1997
DEG218	Operational	Administer the Provisions and Functions of the Public Health Act 2010 and associated Regulation Administer the Provisions and Functions of the Public Health Act 2010 and associated Regulation	Public Health Act 2010
DEG219	Operational	Administer the Provisions and Functions of the Radiocommunications Act 1992 (Cth) and associated Regulation Administer the Provisions and Functions of the Radiocommunications Act 1992 (Cth) and associated Regulation	Radiocommunications Act 1992 (Cth)
DEG221	Operational	Administer the Provisions and Functions of the Roads Act 1993 and associated Regulation Administer the Provisions and Functions of the Roads Act 1993 and associated Regulation	Roads Act 1993
DEG222	Operational	Administer the Provisions and Functions of the Road Transport Act 2013 and Road Transport (General) Regulation 2021 Administer the Provisions and Functions of the Road Transport Act 2013 and Road Transport (General) Regulation 2021	Road Transport Act 2013
DEG223	Operational	Administer the Provisions and Functions of the Rural Fires Act 1997 and associated Regulation Administer the Provisions and Functions of the Rural Fires Act 1997 and associated Regulation	Rural Fires Act 1997
DEG224	Operational	Administer the Provisions and Functions of the State Emergency and Rescue Management Act 1989 and associated Regulation Administer the Provisions and Functions of the State Emergency and Rescue Management Act 1989 and associated Regulation	State Emergency and Rescue Management Act 1989
DEG225	Operational	Administer the Provisions and Functions of the State Records Act 1998 and associated Regulation Administer the Provisions and Functions of the State Records Act 1998 and associated Regulation	State Records Act 1998
DEG226	Operational	Administer the Provisions and Functions of the Swimming Pools Act 1992 and Swimming Pools Regulation 2018 Administer the Provisions and Functions of the Swimming Pools Act 1992 and Swimming Pools Regulation 2018	Swimming Pools Act 1992
DEG227	Operational	Administer the Provisions and Functions of the Unclaimed Money Act 1995 and associated Regulation Administer the Provisions and Functions of the Unclaimed Money Act 1995 and associated Regulation	Unclaimed Money Act 1995

DEG228	Operational	Administer the Provisions and Functions of the Waste Avoidance and Resource Recovery Act 2001 and associated Regulation Administer the Provisions and Functions of the Waste Avoidance and Resource Recovery Act 2001 and associated Regulation	Waste Avoidance and Resource Recovery Act 2001
DEG229	Operational	Administer the Provisions and Functions of the Water Management Act 2000 and associated Regulation Administer the Provisions and Functions of the Water Management Act 2000 and associated Regulation	Water Management Act 2000
DEG230	Operational	Administer the Provisions and Functions of the Work Health and Safety Act 2011 and associated Regulation Administer the Provisions and Functions of the Work Health and Safety Act 2011 and associated Regulation	Work Health and Safety Act 2011
DEG231	Operational	Administer the Provisions and Functions of the Workers Compensation Act 1987 and associated Regulation Administer the Provisions and Functions of the Workers Compensation Act 1987 and associated Regulation	Workers Compensation Act 1987
DEG232	Operational	Administer the Provisions and Functions of the Workplace Injury Management and Workers Compensation Act 1998 and associated Regulation Administer the Provisions and Functions of the Workplace Injury Management and Workers Compensation Act 1998 and associated Regulation	Workplace Injury Management and Workers Compensation Act 1998
DEG233	Operational	Administer the Provisions and Functions of the Biosecurity Act 2015 and associated Regulation Administer the Provisions and Functions of the Biosecurity Act 2015 and associated Regulation	Biosecurity Act 2015
DEG234	Operational	Administer the Provisions and Functions of the Public Interest Disclosures Act 2022 and associated Regulation Administer the Provisions and Functions of the Public Interest Disclosures Act 2022 and associated Regulation	Public Interest Disclosures Act 2022
DEG235	Operational	Administer the Provisions and Functions of the Building and Development Certifiers Act 2018 and associated Regulation Administer the Provisions and Functions of the Building and Development Certifiers Act 2018 and associated Regulation	Building and Development Certifiers Act 2018
DEG236	Operational	Administer the Provisions and Functions of the Biodiversity Conservation Act 2016 and associated Regulation Administer the Provisions and Functions of the Biodiversity Conservation Act 2016 and associated Regulation	Biodiversity Conservation Act 2016
DEG237	Operational	Administer the Provisions and Functions of the Recreation Vehicles Act 1983 and associated Regulation Administer the Provisions and Functions of the Recreation Vehicles Act 1983 and associated Regulation	Recreation Vehicles Act 1983
DEG238	Operational	Administer the Provisions and Functions of the State Emergency Service Act 1989 and associated Regulation Administer the Provisions and Functions of the State Emergency Service Act 1989 and associated Regulation	State Emergency Service Act 1989
DEG239	Operational	Administer the Provisions and Functions of the Strata Schemes Development Act 2015 and Strata Schemes Development Regulation 2016 Administer the Provisions and Functions of the Strata Schemes Development Act 2015 and Strata Schemes Development Regulation 2016	Strata Schemes Development Act 2015
DEG240	Operational	Administer the Provisions and Functions of the Community Land Management Act 2021 and associated Regulation Administer the Provisions and Functions of the Community Land Management Act 2021 and associated Regulation	Community Land Management Act 2021

DEG241	Operational	Administer the Provisions and Functions of the Contaminated Land Management Act 1997 and associated Regulation Administer the Provisions and Functions of the Contaminated Land Management Act 1997 and associated Regulation	Contaminated Land Management Act 1997
DEG242	Operational	Administer the Provisions and Functions of the Cemeteries and Crematoria Act 2013 and associated Regulation Administer the Provisions and Functions of the Cemeteries and Crematoria Act 2013 and associated Regulation	Cemeteries and Crematoria Act 2013
DEG243	Operational	Administer the Provisions and Functions of the Fines Act 1996 and associated Regulation Administer the Provisions and Functions of the Fines Act 1996 and associated Regulation	Fines Act 1996
DEG244	Operational	Administer the Provisions and Functions of the Heavy Vehicle National Law (NSW) and associated Regulation Administer the Provisions and Functions of the Heavy Vehicle National Law (NSW) and associated Regulation	Heavy Vehicle National Law (NSW)
DEG245	Operational	Administer the Provisions and Functions of the Land Acquisition (Just Terms Compensation) Act 1991 and associated Regulation Administer the Provisions and Functions of the Land Acquisition (Just Terms Compensation) Act 1991 and associated Regulation	Land Acquisition (Just Terms Compensation) Act 1991
DEG246	Operational	Administer the Provisions and Functions of the Land and Environment Court Act 1979 and associated Regulation Administer the Provisions and Functions of the Land and Environment Court Act 1979 and associated Regulation	Land and Environment Court Act 1979
DEG247	Operational	Administer the Provisions and Functions of the Liquor Act 2007 and associated Regulation Administer the Provisions and Functions of the Liquor Act 2007 and associated Regulation	
DEG248	Operational	Administer the Provisions and Functions of the Ombudsman Act 1974 and associated Regulation Administer the Provisions and Functions of the Ombudsman Act 1974 and associated Regulation	Ombudsman Act 1974
DEG249	Operational	Administer the Provisions and Functions of the Public Works and Procurement Act 1912 and associated Regulation Administer the Provisions and Functions of the Public Works and Procurement Act 1912 and associated Regulation	Public Works and Procurement Act 1912
DEG250	Operational	Administer the Provisions and Functions of the Real Property Act 1900 and associated Regulation Administer the Provisions and Functions of the Real Property Act 1900 and associated Regulation	Real Property Act 1900
DEG251	Operational	Administer the Provisions and Functions of the Protection of the Environment Operations (Clean Air) Regulation 2022 Administer the Provisions and Functions of the Protection of the Environment Operations (Clean Air) Regulation 2022	Protection of the Environment Operations (Clean Air) Regulation 2022
DEG252	Operational	Administer the Provisions and Functions of the Protection of the Environment Operations (Waste) Regulation 2014 Administer the Provisions and Functions of the Protection of the Environment Operations (Waste) Regulation 2014	Protection of the Environment Operations (Waste) Regulation 2014
DEG259	Operational	Authority to exercise and/or perform on behalf of the Council the Council's delegable functions as an airport operator and/or an aviation industry participant under the Aviation Transport Security Act 2004 and Aviation Transport Security Regulation 2005 Authority to exercise and/or perform on behalf of the Council the Council's delegable functions as an airport operator and/or an aviation industry participant under the Aviation Transport Security Act 2004 and Aviation Transport Security Regulation 2005	Aviation Transport Security Act 2004 Aviation Transport Security Regulation 2005

DEG260	Operational	Authority on behalf of the Council as an aviation industry participant to undertake all functions in relation to a transport security program in accordance with Part 2 of the Aviation Transport Security Act 2004 and in particular sections 18, 22, 23A and 26A. Authority on behalf of the Council as an aviation industry participant to undertake all functions in relation to a transport security program in accordance with Part 2 of the Aviation Transport Security Act 2004 and in particular sections 18, 22, 23A and 26A.	Aviation Transport Security Act 2004
DEG261	Operational	Administer the Provisions and Functions of the Road Rules 2014 Administer the Provisions and Functions of the Road Rules 2014	Road Rules 2014
DEG262	Operational	Administer the Provisions and Functions of the Strata Schemes Management Act 2015 and Strata Schemes Management Regulation 2016 Administer the Provisions and Functions of the Strata Schemes Management Act 2015 and Strata Schemes Management Regulation 2016	Strata Schemes Management Act 2015
DEG263	Operational	Administer the Provisions and Functions of the Children's Guardian Act 2019 and associated Regulation Administer the Provisions and Functions of the Children's Guardian Act 2019 and associated Regulation	Children's Guardian Act 2019
DEG264	Operational	Administer the Provisions and Functions of the Surveying and Spatial Information Act 2002 Administer the Provisions and Functions of the Surveying and Spatial Information Act 2002	Surveying and Spatial Information Act 2002
DEG265	Operational	Administer the Provisions and Functions of the Coastal Management Act 2016 Administer the Provisions and Functions of the Coastal Management Act 2016	Coastal Management Act 2016
DEG266	Operational	Administer the Community Land Development Act 2021 Administer the Community Land Development Act 2021	Community Land Development Act 2021
DEG267	Operational	Administer the Design and Building Practitioners Act 2020 Administer the Design and Building Practitioners Act 2020	Design and Building Practitioners Act 2020
DEG268	Operational	Administer the Provisions and Functions of the Disability Inclusion Act 2014 Administer the Provisions and Functions of the Disability Inclusion Act 2014	Disability Inclusion Act 2014
DEG269	Operational	Administer the Provisions and Functions of the Annual Holidays Act 1944 and Annual Holidays Regulation 2021 Administer the Provisions and Functions of the Annual Holidays Act 1944 and Annual Holidays Regulation 2021	Annual Holidays Act 1944 and Annual Holidays Regulation 2021
DEG270	Operational	Consider and approve or decline a written request by an applicant for an exception from a development standard (variation) under clause 4.6 of Council's Local Environmental Plan Consider and approve or decline a written request by an applicant for an exception from a development standard (variation) under clause 4.6 of Council's Local Environmental Plan	
DEG271	Operational	Installation of IT surveillance and Tracking surveillance and the operation and retrieval of their footage and data Installation of IT surveillance and Tracking surveillance and the operation and retrieval of their footage and data in accordance with, but not limited to, the following legislation:- (a) Surveillance Devices Act 2007; (b) Workplace Surveillance Act 2005.	(a) Surveillance Devices Act 2007; (b) Workplace Surveillance Act 2005; (c) Workplace Video Surveillance Act 1998 (Cth).
DEG272	Operational	Installation and operation of body worn cameras and the retrieval of their footage Installation and operation of body worn cameras and the retrieval of their footage in accordance with Surveillance Devices Act 2007	Surveillance Devices Act 2007
DEG273	Operational	Funding agreements To submit any funding applications and/or execute any documents associated with funding applications made for and on behalf of Council for funding from State Government, Federal Government or any third parties	

DEG274	Operational	Firearms To use a firearm in the course of employment by Council (and strictly in accordance with any limitations or directions contained within the delegate's employment contract and/or position description) where the delegate is exercising a power or function of Council, and subject to holding an appropriate licence/permit and complying with the Firearms Act 1996 and the Firearms Regulation 2017	Firearms Act 1996 and Firearms Regulation 2017
SVC001	Operational	Sign the certification work agreements on behalf of Council To sign contracts for certification work on behalf of council, in the approved form, where council is appointed to carry out the certification work in accordance with Section 31 of the Building and Development Certifiers Act 2018	
SVC002	Operational	Variation of Development Standards - Assumed Concurrence Determine a development application involving a variation of a development standard under assumed concurrence of the Director-General in accordance with clause 4.6 of the Tumut Local Environmental Plan or Tumbarumba Local Environmental Plan.	
SVC003	Operational	Authorisations - Power of Entry - Local Government Act 1993 The position holder is authorised to enter any premises under Chapter 8 part 2 of the Local Government Act 1993.	Local Government Act 1993 Chapter 8 part 2
SVC004	Operational	Authorisations - Power of entry - Boarding Houses Act 2012 The position holder is authorised to enter the premises of a registered Boarding House for the purpose of conducting an initial compliance investigation in accordance with Part 2 of the Boarding House Act 2012 and associated Regulations.	Boarding Houses Act 2012 Part 2
SVC005	Operational	Authorisation - Administer the Provisions and Functions of the Water Management Act 2000 and associated Regulation The position holder is appointed to act as an authorised officer within the meaning of the Water Management Act 2000 to take action, or give direction, lay information, conduct investigations, issue notices for breach of water restrictions and infringement notices for offences related to water restrictions as directed by the Council	Water Management Act 2000
SVC011	Operational	Certificate of Compliance under Section 307 of the Water Management Act 2000 Authority to impose certain requirements before granting a certificate of compliance in accordance with Section 306 of the Water Management Act 2000, to grant or to refuse to grant a certificate of compliance under section 307 of Water Management Act 2000	Water Management Act 2000 Section 306, 307
Mayoral Delegations			
MAYOR000	Delegations to the Mayor	Powers or Duties under the Local Government Act 1993 To give effect to the Law, and specifically, to carry out the role of the Mayor as prescribed in section 226 of the Local Government Act 1993.	
MAYOR001	Delegations to the Mayor	Powers or Duties under other Legislation If, under any other Act other than the Local Government Act 1993, a function is conferred or imposed on the Mayor, the function is taken to be conferred or imposed on the Council and the Mayor has delegated authority to exercise and/or perform on behalf of the Council the powers, authorities, duties and functions as prescribed under that other Act.	
MAYOR002	Delegations to the Mayor	Preside at Meetings and Functions of Council To preside at all meetings of the Council, Committees, Community Committees and Public Meetings convened by the Council at which the Mayor is present, unless the Mayor otherwise appoints another Councillor or person to perform the function.	
MAYOR003	Delegations to the Mayor	Negotiations on behalf of Council In conjunction with the General Manager, to participate in negotiations on behalf of the Council with third parties and in connection with the sale, purchase and lease of land and buildings. This function is subject to the limitation that no contractual agreement is to be entered into without a resolution of Council.	
MAYOR004	Delegations to the Mayor	Represent Council - Government and other forums To represent the Council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level. To represent the Council, in conjunction with the General Manager, at other forums where it is appropriate that the Mayor should present the Council's position.	

MAYOR005	Delegations to the Mayor	Sign and Execute Documents To sign correspondence and other documents. This function is subject to the limitation that execution of any documents under Council Seal must be carried out in compliance with clause 400 of the Local Government (General) Regulation 2021.	
MAYOR006	Delegations to the Mayor	Issue Media Releases To make media statements and issue media releases in respect of Council, subject to prior consultation with the General Manager.	
MAYOR007	Delegations to the Mayor	Manage the General Manager's Contract To act as Council's delegate for the purpose of day-to-day management of the General Manager's contract.	
MAYOR008	Delegations to the Mayor	Respond to and liaise with the Minister To respond and liaise with the Minister and their representatives in relation to correspondence, inquiries or requests for information.	
MAYOR009	Delegations to the Mayor	Respond to and liaise with the Minister To respond and liaise with the Minister and his representatives in relation to correspondence, inquiries or requests for information.	
MAYOR010	Delegations to the Mayor	Appoint Acting General Manager for up to 10 working days In the absence of the General Manager, and on the recommendation of the General Manager, appoint one of the Snowy Valley Council Directors to the temporary position of Acting General Manager for a period no longer than 10 working days.	
Delegations from the General Manager to Staff			
SVC017	Delegations from the General Manager to staff	Privacy Contact Officer under the PPIP and HRIP Acts to be assigned to Director Community & Corporate The Information and Privacy Commission NSW (IPC) encourages all public sector agencies to appoint a Privacy Contact Officer. The aim of this role is to assist the application of the Privacy and Personal Information Protection Act 1998 (PPIP Act) and the Health Records and Information Privacy Act 2002 (HRIP Act) within their own organisation.	Health Records and Information Privacy Act 2002 Privacy and Personal Information Protection Act 1998
SVC018	Delegations from the General Manager to staff	Responsible Accounting Officer under the Local Government Act 1993 to be assigned to Manager Finance Section 196 definitions: Accounting Officer of a council means (a) a member of the staff of the council designated by the general manager, or (b) if no such member has been designated, the general manager.	Local Government Act 1993 Section 196
SVC019	Governance / Delegations from the General to staff	Principal Officer under the GIPA Act to be assigned to General Manager Schedule 4 Interpretative provisions Section 1 Definitions: principal officer of an agency means the head or chief executive officer (however designated) of the agency or the person of greatest seniority in the agency, and includes the Minister in the case of an agency that is a Minister.	Government Information (Public Access) Act 2009 Schedule 4, Section 1
SVC020	Delegations from the General Manager to staff	Complaints Coordinator under the Procedure for the Administration of the Code of Conduct to be assigned to Coordinator Governance Part 2 Definitions: Complaints Coordinator - person appointed by the general manager under these procedures as a complaints coordinator	
SVC021	Delegations from the General Manager to staff	Alternate Complaints Coordinator under the Procedure for the Administration of the Code of Conduct to be assigned to Director Community & Corporate Part 3 3.20 The person appointed as complaints coordinator or alternate complaints coordinator must also be a nominated disclosures coordinator appointed for the purpose of receiving and managing reports of wrong doing under the Public Interest Disclosures Act 1994.	

SVC022	Delegations from the General Manager to staff	<p>Local Emergency Management Officer under the State Emergency and Rescue Management Act 1989 to be assigned to Manager Technical Services</p> <p>Section 17 Local commanders</p> <p>(1) The Commissioner may, on the recommendation of the council of a local government area, appoint one or more persons as a local commander for the area.</p> <p>(2) The Commissioner may revoke an appointment under this section at any time and for any reason.</p> <p>(3) A local commander is, subject to any direction of the Commissioner or the relevant zone commander, responsible for the control and coordination of the activities of SES units in the relevant local government area.</p> <p>(4) The Commissioner may appoint as a local commander an emergency officer not recommended by the council of the local government area concerned if the council fails to make a recommendation which is acceptable to the Commissioner within 30 days after the council is requested to do so by the Commissioner.</p> <p>(5) The council of a local government area must, within 3 months of the appointment of a local commander for the area, provide (free of charge) suitable training facilities and storage and office accommodation to enable the local commander to exercise his or her functions.</p> <p>(6) Any such facilities and accommodation are to be of a standard approved by the Commissioner.</p>	<p>State Emergency and Rescue Management Act 1989</p> <p>Section 17</p>
SVC023	Delegations from the General Manager to staff	<p>Child Safety Officer under the Children's Guardian Amendment (Child Safe Scheme) Act 2021 to be assigned to Manager Community & Childrens Services</p> <p>One key recommendation, accepted in principle by the NSW Government, is 6.12: With support from governments at the national, state and territory levels, local governments should designate child safety officer positions from existing staff profiles to carry certain functions. Under SVC Child Safe Policy, responsible for investigating allegations involving an individual under the age of 18 years.</p>	