



# Notice of Meeting

## TUMUT AERODROME COMMITTEE

Tuesday, 12 September 2023 at 2:30 PM  
Riverina Room, 76 Capper Street Tumut

### AGENDA

<b>1. COMMENCING AT:</b> .....	<b>2</b>
<b>2. PRESENT:</b> .....	<b>2</b>
<b>3. ACKNOWLEDGEMENT OF COUNTRY</b> .....	<b>2</b>
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## **1. COMMENCING AT:**

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## **2. PRESENT:**

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## **3. ACKNOWLEDGEMENT OF COUNTRY**

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*Snowy Valleys Council proudly acknowledges the traditional owners and custodians of this land and water and pay respects to their Elders past and present.*

## **4. APOLOGIES:**

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## **5. DECLARATION OF PECUNIARY INTEREST:**

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*Pursuant to Section 4 of the Code of Conduct, Members are required to declare any direct or indirect pecuniary interest in any matters being considered by the Committee.*

## **6. MINUTES OF PREVIOUS MEETING:**

### **6.1. MINUTES - TUMUT AERODROME COMMITTEE - 14 MARCH 2023**

#### **RECOMMENDATION:**

#### **THAT:**

1. The Minutes of the Tumut Aerodrome Committee meeting held on 14 March 2023 be received.

#### **ATTACHMENTS:**

1. Minutes of Tumut Aerodrome Committee Meeting Dated - 14 March 2023

**Attachment 1 - 20230314 - Minutes - Tumut Aerodrome Committee**



**Notice of Meeting**

**TUMUT AERODROME COMMITTEE**

Tuesday, 14 March 2023 at 2:30 PM  
Riverina Room, 76 Capper Street Tumut

**MINUTES**

**1. COMMENCING AT:.....2**

**2. PRESENT:.....2**

**3. ACKNOWLEDGEMENT OF COUNTRY .....2**

**4. APOLOGIES:.....2**

**5. DECLARATION OF PECUNIARY INTEREST: .....2**

**6. MINUTES OF PREVIOUS MEETING: .....2**

    6.1. MINUTES - TUMUT AERODROME COMMITTEE - 13 SEPTEMBER 2022.....2

**7. BUSINESS ARISING:.....2**

**8. AGENDA ITEMS: .....2**

    8.1. AERODROME COMMITTEE MATTERS - MARCH 2023 .....2

**9. GENERAL BUSINESS: .....3**

**10. NEXT MEETING .....3**

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**1. COMMENCING AT:**

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2:30pm

**2. PRESENT:**

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Graham Smith, Craig Cullinger, Tony Clee (Tumut Aero Club), Peter Jones (NSW Rural Fire Service), Bridget Ryan, Cr John Larter, Fred Kell, Tom Moxey.

**3. ACKNOWLEDGEMENT OF COUNTRY**

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An acknowledgement of the traditional custodians of the land was delivered by Bridget Ryan.

**4. APOLOGIES:**

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Cr Mick Ivill and Jon Gregory (NSW Rural Fire Service).

**5. DECLARATION OF PECUNIARY INTEREST:**

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Nil

**6. MINUTES OF PREVIOUS MEETING:**

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**6.1. MINUTES - TUMUT AERODROME COMMITTEE - 13 SEPTEMBER 2022****AC.01/23 RESOLVED:**

THAT:

1. The Minutes of the Tumut Aerodrome Committee meeting held on 13 September 2022 be received.

Tony Clee / Fred Kell

**7. BUSINESS ARISING:**

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Nil

**8. AGENDA ITEMS:**

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**8.1. AERODROME COMMITTEE MATTERS - MARCH 2023**

The business paper informed the committee on the following issues:

- Matters arising from previous minutes - council decisions.
- Tumut Aerodrome Master Plan on exhibition.
- CASA draft approval.
- Tumut Aerodrome Stage 2 Project.

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Minutes of the Meeting of the Tumut Aerodrome Committee held in Riverina Room, 76 Capper Street Tumut on Tuesday, 14 March 2023

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Discussions included the following:

- Run-ups and engine checks - there was general understanding and agreeance on the logic of Council's decision not to commit to providing a run up bay. A committee member suggested an entry in the ERSA to recommend runups on the apron or parallel taxiway.
- The master plan - individual members can make a submission if desired. Question raised about water supply to RFS efforts at the aerodrome - not in the scope of the Stage 2 project.
- Concerns that Council could focus cost-recovery for the project on the small group of users who have leases with Council.
- CASA draft approval - Cr Larter provided some comment on the CASA draft approval and the requirement for an AWIS. Council officer commented on the ongoing cost implications of an AWIS for Council. General discussion covered a number of other small airports which also have an AWIS and the value of this weather information to all pilots.

#### **AC.02/23 RESOLVED:**

The Aerodrome Committee acknowledges that the current airport facilities are satisfactory for recreational use, but supports the upgrade for emergency services and commercial operations.

Graham Smith / Tom Moxey

### **9. GENERAL BUSINESS:**

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A discussion resulted in the following notes:

- A discussion on left handed vs right handed circuits and pilot communications. Pilots are responsible to coordinate safe procedures.
- A member asked if an entry could be made in En Route Supplement Australia (ERSA)? This is an operational matter for Council staff to consider.

### **10. NEXT MEETING**

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The next meeting will be held on the 13th June 2023 commencing at 2:30pm in the Riverina Room, 76 Capper Street Tumut.

## **6.2. NOTES - TUMUT AERODROME COMMITTEE - 13 JUNE 2023**

### **RECOMMENDATION:**

#### **THAT:**

1. **The Notes of the Tumut Aerodrome Committee meeting held on 13 June 2023 be received.**

### **ATTACHMENTS:**

1. Notes of Tumut Aerodrome Committee Meeting Dated - 13 June 2023

**Attachment 1 - 20230613 - Notes - Tumut Aerodrome Committee**



**Notice of Meeting**

**TUMUT AERODROME COMMITTEE**

Tuesday, 13 June 2023 at 2:30 PM  
Riverina Room, 76 Capper Street Tumut

**NOTES**

**1. COMMENCING AT:.....2**

**2. PRESENT:.....2**

**3. ACKNOWLEDGEMENT OF COUNTRY .....2**

**4. APOLOGIES: .....2**

**5. DECLARATION OF PECUNIARY INTEREST:.....2**

**6. MINUTES OF PREVIOUS MEETING:.....2**

    6.1. MINUTES - TUMUT AERODROME COMMITTEE - 14 MARCH 2023.....2

**7. BUSINESS ARISING:.....2**

**8. AGENDA ITEMS: .....2**

    8.1. AERODROME COMMITTEE MATTERS - JUNE 2023.....2

**9. GENERAL BUSINESS:.....2**

**10. NEXT MEETING .....3**

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**1. COMMENCING AT:**

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2.30pm

**2. PRESENT:**

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Fred Kell, Peter Wilson, Tom Moxey, Tony Clee.

Geoffrey Rotgans - Survey & Design Engineer (Council Delegate).

**3. ACKNOWLEDGEMENT OF COUNTRY**

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Nil

**4. APOLOGIES:**

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Apologies were received from Craig Cullinger, Graham Smith, and John Gregory.

Absent: Cr John Larter (Councillor Delegate), Cr Mick Ivill (Councillor Delegate), Bridget Ryan.

There not being enough voting members present, the meeting was inquorate.

**5. DECLARATION OF PECUNIARY INTEREST:**

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Nil

**6. MINUTES OF PREVIOUS MEETING:**

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**6.1. MINUTES - TUMUT AERODROME COMMITTEE - 14 MARCH 2023**

Nil

**7. BUSINESS ARISING:**

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Nil

**8. AGENDA ITEMS:**

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**8.1. AERODROME COMMITTEE MATTERS - JUNE 2023**

Nil

**9. GENERAL BUSINESS:**

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General discussion of the business paper took place including the following points:

- P. Wilson - Council should change the Common Traffic Advisory Frequency (CTAF) for Tumut Aerodrome due to confusing simultaneous transmissions from multiple airports in the area.
- T. Moxey - Cross-chat on the CTAF from other aerodromes is a problem.



- F. Kell - changing the CTAF is a good idea but transitioning is a problem. Council should request a frequency from Air Services - they allocate CTAF
- Council's Survey & Design Engineer provided an update on the aerodrome project, including the delay on the proposed plan of acquisition which was not anticipated in the business paper.
- T. Clee - Tumut Aero Club (TAC) fly-in is currently cancelled due to the expected works.
- Discussion on runway and Civil Aviation Safety Authority (CASA) approval - would we be able to keep the circling approach if we kept the non-approach runway with 90m strip?
- Changing gate locks at the aerodrome - a combination lock is a good idea, maybe on the gate next to the old terminal building. Many airports make the code the CTAF. (Locks and keys have already been ordered, but a combination lock could be considered for one gate in the future if needed).

## 10. NEXT MEETING

The next meeting will be held on the 12th September 2023 commencing at 2:30pm in the Riverina Room, 76 Capper Street, Tumut.

## 7. BUSINESS ARISING:

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## 8. AGENDA ITEMS:

### 8.1. AERODROME COMMITTEE MATTERS - SEPTEMBER 2023

**REPORT AUTHOR: SURVEY & DESIGN ENGINEER**

**RESPONSIBLE DIRECTOR: DIRECTOR INFRASTRUCTURE & WORKS**

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#### **EXECUTIVE SUMMARY:**

To inform the committee of strategic matters concerning the Tumut Aerodrome.

#### **RECOMMENDATION:**

##### **THAT THE COMMITTEE:**

- 1. Note the changes to the Departure and Approach Procedures for Tumut Aerodrome**
- 2. Discuss the request from Mr Peter Wilson to change the Common Traffic Advisory Frequency**
- 3. Note the update on the Aerodrome Stage 2 project**

#### **REPORT:**

##### 1. Changes to the Departure and Approach Procedures (DAP) notes

AirServices Australia emailed Council on 26 April 2023 advising that "The Airservices AIS team are currently reviewing notes published in the Departure and Approach Procedures (DAP) Aerodrome charts to ensure it is compliant with ICAO Annex 4 and there will also be a focus on removing information duplicated in other publications, including ERSA." The DAP Aerodrome Chart will have the note on hang gliding operations removed, but the same note will remain in the ERSA (En Route Supplement Australia). The changes are intended to be made for publication 07 September 2023.

##### 2. Request to change the Common Traffic Advisory Frequency (CTAF)

Mr Peter Wilson wrote to Council on 24 April 2023 requesting a change to the CTAF to eliminate safety issues caused by over transmitting or simultaneous transmissions due to a number of local airports having the same CTAF frequency as Tumut. In particular, it is noted that Cootamundra is quite close to Tumut and shares the same CTAF frequency. Council seeks input from the aerodrome committee to inform this decision process.

At the inquorate June meeting, committee members discussed the issue and noted that it was a good idea to change the CTAF, but transition would be problematic to manage and could cause safety concerns. Council's Survey & Design Engineer subsequently followed up with AirServices and was directed to create a consultation on the Aviation State Engagement Forum (AvSEF). An enquiry was lodged with the NSW AvSEF Convenor to ascertain the process to follow.

##### 3. Update on the Aerodrome Stage 2 Project

Council's staff delegate to provide an update on the project including the following items:

- Civil design
- Pavement design
- Electrical supply work
- Review of Environmental Factors
- Land acquisition process
- Project timeline

- CASA approval
- Flood study
- other items

**ATTACHMENTS:**

Nil.

**9. GENERAL BUSINESS:**

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**10. NEXT MEETING**

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