



Notice of Meeting

YOUTH COUNCIL COMMITTEE

Thursday, 11 April 2024 at 4:30 PM
Council Chambers, 76 Capper Street Tumut / Via Video Link

AGENDA

| | |
|---|-----------|
| 1. COMMENCING AT: | 2 |
| 2. PRESENT: | 2 |
| 3. ACKNOWLEDGEMENT TO COUNTRY | 2 |
| 4. APOLOGIES: | 2 |
| 5. DECLARATION OF PECUNIARY INTEREST: | 2 |
| 6. MINUTES OF PREVIOUS MEETING: | 2 |
| 6.1. MINUTES - YOUTH COUNCIL COMMITTEE - 8 FEBRUARY 2024..... | 2 |
| 7. BUSINESS ARISING: | 7 |
| 8. AGENDA ITEMS: | 7 |
| 8.1. MATTERS - YOUTH COUNCIL COMMITTEE - 11 APRIL 2024..... | 7 |
| 9. GENERAL BUSINESS: | 11 |
| 10. NEXT MEETING | 11 |

1. COMMENCING AT:

2. PRESENT:

3. ACKNOWLEDGEMENT TO COUNTRY

Snowy Valleys Council proudly acknowledges the traditional owners and custodians of this land and water and pay respects to their Elders past and present.

4. APOLOGIES:

5. DECLARATION OF PECUNIARY INTEREST:

Pursuant to Section 4 of the Code of Conduct, Members are required to declare any direct or indirect pecuniary interest in any matters being considered by the Committee.

6. MINUTES OF PREVIOUS MEETING:**6.1. MINUTES - YOUTH COUNCIL COMMITTEE - 8 FEBRUARY 2024****RECOMMENDATION:****THAT:**

1. The Minutes of the Youth Council Committee meeting held on 8 February 2024 be received.

ATTACHMENTS:

1. Attachment - Minutes of the Youth Council Committee meeting held on 8 February 2024.

Attachment 1 - 20240208 - Minutes - Youth Council Committee



Notice of Meeting

YOUTH COUNCIL COMMITTEE

Thursday, 08 February 2024 at 4:30 PM
Batlow Library / Via Video Link

MINUTES

1. COMMENCING AT:.....2

2. PRESENT:.....2

3. ACKNOWLEDGEMENT TO COUNTRY2

4. APOLOGIES:.....2

5. DECLARATION OF PECUNIARY INTEREST:2

6. MINUTES OF PREVIOUS MEETING:2

 6.1. MINUTES - YOUTH COUNCIL COMMITTEE - 25 OCTOBER 20232

 6.2. NOTES - YOUTH COUNCIL COMMITTEE - 7 DECEMBER 2023.....2

7. BUSINESS ARISING:.....3

8. AGENDA ITEMS:3

 8.1. MATTERS - YOUTH COUNCIL COMMITTEE - 8 FEBRUARY 2024.....3

9. GENERAL BUSINESS:4

10. NEXT MEETING4

1. COMMENCING AT:

The meeting commenced at 4.35pm

2. PRESENT:

Voting Members: Cr Sam Hughes, Cameron Foley, Aiyana Ironside, Anna Stuart and Amy Murphy.

Voting Members online: Atticus Blenkins

Adult Facilitator/Volunteer: Brook Penfold

In Attendance: Lisa McAuliffe (Council Staff Delegate – Community Development Officer), Jenny Kelleher (SVC Corporate Planning Officer – Communication & Engagement), Donna Wilson (SVC Coordinator Communication & Engagement), Craig Dent (Parallel Wilds).

3. ACKNOWLEDGEMENT TO COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by Cr Sam Hughes.

4. APOLOGIES:

Apologies: Jack Moxey.

Absent: Thomas Miranda

5. DECLARATION OF PECUNIARY INTEREST:

Nil

6. MINUTES OF PREVIOUS MEETING:

6.1. MINUTES - YOUTH COUNCIL COMMITTEE - 25 OCTOBER 2023

YCC.01/24 RESOLVED:

THAT:

1. The Minutes of the Youth Council Committee meeting held on 25 October 2023 be received.

Cr Hughes / Aiyana Ironside

CARRIED

6.2. NOTES - YOUTH COUNCIL COMMITTEE - 7 DECEMBER 2023

YCC.02/24 RESOLVED:

THAT:

1. The Notes of the Youth Council Committee meeting held on 7 December 2023 be received.

Cr Hughes / Aiyana Ironside

CARRIED

Minutes of the Meeting of the Youth Council Committee held in Batlow Library / Via Video Link on Thursday, 08 February 2024

Page 2

7. BUSINESS ARISING:

SVC Road Safety Officer was unable to attend the committee meeting. SVC Community Development Officer to invite to the next Youth Council meeting.

8. AGENDA ITEMS:

8.1. MATTERS - YOUTH COUNCIL COMMITTEE - 8 FEBRUARY 2024**YCC.03/24 RESOLVED:**

THAT THE COMMITTEE:

1. Receive the report Youth Council Committee Matters - 8 February 2024
2. Review and discuss the report - Youth Council Committee Matters - 8 February 2024

Cr Hughes / Aiyana Ironside

CARRIED**8.1 Elect Youth Council Committee Chairperson**

Cameron Foley nominated Atticus Blenkins. Atticus declined the nomination.

Amy Murphy nominated Aiyana Ironside. Aiyana accepted the nomination.

The committee discussed and agreed to recommend that Council appoint Aiyana Ironside as Chairperson of the Youth Council.

RECOMMENDATION:

THAT COUNCIL:

1. **Appoint Aiyana Ironside Chairperson of the Youth Council Committee**
2. **Notify Aiyana Ironside of outcome.**

Amy Murphy/Cameron Foley

CARRIED**8.2 Confirm 2024 Meeting Dates and Locations**

Unfortunately, due to time restraints the committee was unable to review and will therefore review at the April meeting.

8.3 Review Youth Council Committee Terms of Reference

The committee briefly reviewed the Terms of Reference and provided feedback. The final Terms of Reference documents will be reviewed by the Committee members and when approved this will be presented to Council for adoption.

8.4 Discuss Road Safety Concerns

SVC Road Safety Officer was unable to attend and will be invited to discuss at the April Meeting.

8.5 Discuss 2024 Youth Week

The committee discussed ideas regarding events and activities that could be held in the region during for Youth Week and School Holidays for youth aged 12-25yrs. Ideas are as follows:

- Hairdressing or makeup tips and tricks
- Chill and chat gathering.
- Live music and an inspirational speech

- Extra Large Community puzzle at the Library
- Frisbee and volleyball in the park with lunch
- Youth Market Stall Day - celebrating youth entrepreneurs, busking and lunch
- Cake baking and decorating classes
- Outdoor movie night
- Short Courses and workshops such as First Aid, RSA, and RCG,
- Life Skills short courses and workshops
- Colour run
- Water run (like a colour run but with water)

Committee members and Community Development will explore costings, resources and budgets.

8.6 Topic Discussion

The Batlow United Community Chamber approached Aiyana and asked if she would like to present an overview of the Youth Council. The Committee thought that it would be great for promotion of the Youth Council

9. GENERAL BUSINESS:

9.1 Snowy Valleys Council Community Strategic Plan.

Jenny Kelleher (SVC Corporate Planning Officer Communication and Engagement) presented information regarding the Snowy Valleys Council Community Strategic Plan (CSP) to the Committee and asked the Committee for feedback both as a Committee member and an individual.

Community Development Officer to email Committee members the CSP and information presented.

9.2 Parallel Wilds

Craig Dent presented Parallel Wilds, immersive, empowering 3D platform for students. Criag will send through a fee proposal.

10. NEXT MEETING

Thursday 11th April 4.30pm – 5.30pm. To be held online via teams and Tumut. Committee to be notified of the venue

7. BUSINESS ARISING:**8. AGENDA ITEMS:****8.1. MATTERS - YOUTH COUNCIL COMMITTEE - 11 APRIL 2024****REPORT AUTHOR: COMMUNITY DEVELOPMENT OFFICER****RESPONSIBLE DIRECTOR: DIRECTOR COMMUNITY & CORPORATE****EXECUTIVE SUMMARY:**

The Youth Council Committee is an Advisory Committee to Council to provide appropriate advice and recommendations on matters relevant to Youth in the Snowy Valleys Local Government Area and to provide a forum for discussion of Youth issues. The Youth Council Committee will report to Council following Committee meetings.

RECOMMENDATION:**THAT THE COMMITTEE:**

1. Receive the report Youth Council Committee Matters - 11 April 2024
2. Review and discuss the report - Youth Council Committee Matters - 11 April 2024

REPORT:**4.1 Review Youth Council Committee Terms of Reference**

Final review following feedback provided by members of the Youth Council.

4.2 Confirm 2024 Meeting Dates and Locations

Decide on future meeting dates and locations

4.3 Discuss Road Safety Concerns

SVC Road Safety Officer invited as a guest to respond to road safety concerns raise by the Committee.

4.4 Parallel Wilds

Discuss the fee proposal from Parallel Wilds.

4.5 Youth Week and Upcoming School Holidays

Discuss what is on for Youth Week 11-21 April

Discuss activities planned for Autumn, Winter and Spring School Holidays.

4.6 Youth Committee T-Shirts

Discuss the purchase of Youth Committee T-Shirts

4.7 General Business**ATTACHMENTS:**

1. 20211019 - REVIEW Youth Council Committee Terms of Reference - SVC-TofR-008-03 (in full)

Attachment 1 - 20211019 - REVIEW Youth Council Committee Terms of Reference - SVC-TofR-008-03

20211019 - REVIEW Youth Council Committee Terms of Reference - SVC-TofR-008-03



YOUTH COUNCIL Committee Terms of Reference

ToR No: SVC-TofR-008-03**In addition to the Terms of Reference, the committee must abide by the Council Committees Policy and Council Committees Operation Manual.****1. NAME**

The name of the Committee is the Youth Council Committee. The Youth Council Committee is an Advisory committee to Snowy Valleys Council.

2. STATUS

The Youth Council Committee does not have executive power or authority to direct staff, nor does it enjoy the delegation of any powers, functions, or duties of Council.

3. DELEGATION

All decisions of the Committee will constitute recommendations to the Council and other major stakeholders where relevant.

2. PURPOSE

The purpose of the committee is to:

- Provide appropriate advice and recommendations on matters pertaining to the Youth of the Snowy Valleys Council Local Government Area (LGA);
- Provide a forum for discussion of Youth issues;
- Assist young people in developing skills in various areas including leadership, communication, advocacy, governance and administration;
- Partner with organisations and community members to assist in the delivery Youth programs and initiatives;

3. OBJECTIVES OF THE COMMITTEE

The Youth Council Committee is an advisory Committee of Council responsive to community needs. The effectiveness of the committee depends on community support.

The focus of the Committee shall be on long-term strategic planning, with the outcome being recommendations for inclusion in Council's Delivery Program, Community Engagement and Resourcing Strategies. Discussions should consider funding priorities, service levels and planning for a sustainable future.

Furthermore, the Youth Council Committee shall provide comment on matters regarding Youth, as presented in Youth Council Committee reports.

4. MANAGEMENT AND OPERATION OF THE COMMITTEE**a) MEETINGS**

Meetings will be held bimonthly at locations within the Local Government Area of Snowy Valleys Council. To ensure ongoing accountability and accessibility meetings can be in person or via video link.

b) MEMBERSHIP

Membership should consist of not less than three and not more than twelve voting members, inclusive of a Councillor representative. Membership should be aged between 12 and 25 and representative of all communities within the Local Government Area.

c) CHAIRPERSON

The Chairperson shall be elected by the committee by a simple majority vote taken from members present at the first meeting of each calendar year and shall serve a term of one year. In the absence of the Chairperson, the Committee shall elect a Deputy Chairperson for that meeting.

d) SECRETARIAT

A staff member from Snowy Valleys Council shall perform the Secretariat duties for the Committee.

e) PECUNIARY INTERESTS AND CONFLICTS OF INTEREST

Members of the Committee must, having reviewed the agenda for a meeting, or when becoming aware of a potential conflict of interest or pecuniary interest in any matters being discussed by the Committee, immediately advise the Chairperson.

The Committee member must refrain from participating in the discussion and if deemed appropriate by the voting members present, leave the meeting whilst the matter is discussed and not participate in any decision making related to the issue. The interest will be recorded in the minutes.

f) QUORUM

A quorum of the Committee will be half-plus-one (more than 50%) of appointed voting members present. If a quorum is not present within half an hour after the appointed starting time, the meeting will be adjourned and rescheduled to a later date.

The voting members present can determine whether they would like to continue with the meeting as an Inquorate Discussion. In this case, recommendations for decisions cannot be made, but can be carried forward to subsequent meetings where a quorum is present.

g) ATTENDANCE OF NON-MEMBERS

All residents and rate payers of the Local Government Area can attend meetings of the committee.

h) MEDIA COMMENT AND CONFIDENTIALITY

The Committee must not make comments to the media on any other matter without approval, which is obtained through the nominated staff delegate.

Members of the Committee should appreciate that the Committee may, from time to time, deal with sensitive matters of a confidential nature. The confidentiality of such information should be respected by all members.

i) GENERAL OPERATIONS

Appointment, selection, membership and term will be in accordance with the Snowy Valleys Council Committee’s Operation Manual and Policy. In addition, all members must abide by Council’s Code of Conduct.

j) WORKING GROUPS

The committee is able to form Working Groups, as required, for specific purposes relating to the activity associated with the committee.

5. AMENDING THE TERMS OF REFERENCE

Recommendations for amendments to the Terms of Reference can be made at any time provided that suggested changes are noted on the agenda, a quorum is present at the meeting and the majority of voting members present support the recommendation.

Any amendments to the Terms of Reference must be adopted by a resolution at a formal meeting of the Snowy Valleys Council.

6. ASSOCIATED DOCUMENTS

- Snowy Valleys Council Committees Policy SVC-GOV-PO-110-01
- Snowy Valleys Council Committees Operation Manual SVC-GOV-Gdl-028-01
- Snowy Valleys Council Code Of Conduct SVC-RP-STY-001-03
- Snowy Valleys Council Resourcing Strategy
- Snowy Valleys Delivery Program

7. HISTORY TABLE

| Version No | Approval Date | Resolution Number | Date to be Reviewed |
|------------|------------------|-------------------|---------------------|
| 1.0 | 26 April 2018 | M103/18 | |
| 2.0 | 21 February 2019 | M33/19 | |

9. GENERAL BUSINESS:

10. NEXT MEETING