



Notice of Meeting

TUMUT AERODROME COMMITTEE

Tuesday, 10 September 2024 at 2:30 PM
Riverina Room, 76 Capper Street Tumut

AGENDA

1. COMMENCING AT:	2
2. PRESENT:	2
3. ACKNOWLEDGEMENT OF COUNTRY	2
4. APOLOGIES:	2
5. DECLARATION OF PECUNIARY INTEREST:	2
6. MINUTES OF PREVIOUS MEETING:	2
6.1. MINUTES - TUMUT AERODROME COMMITTEE - 11 JUNE 2024	2
7. BUSINESS ARISING:	8
8. AGENDA ITEMS:	9
8.1. AERODROME COMMITTEE MATTERS - SEPTEMBER 2024	9
9. GENERAL BUSINESS:	10
10. NEXT MEETING	10

1. COMMENCING AT:

2. PRESENT:

3. ACKNOWLEDGEMENT OF COUNTRY

Snowy Valleys Council proudly acknowledges the traditional owners and custodians of this land and water and pay respects to their Elders past and present.

4. APOLOGIES:

5. DECLARATION OF PECUNIARY INTEREST:

Pursuant to Section 4 of the Code of Conduct, Members are required to declare any direct or indirect pecuniary interest in any matters being considered by the Committee.

6. MINUTES OF PREVIOUS MEETING:**6.1. MINUTES - TUMUT AERODROME COMMITTEE - 11 JUNE 2024****RECOMMENDATION:****THAT:**

1. The Minutes of the Tumut Aerodrome Committee meeting held on 11 June 2024 be received.

ATTACHMENTS:

1. Minutes of Tumut Aerodrome Committee Meeting Dated - 11 June 2024

Attachment 1 - 20240611 - Minutes - Tumut Aerodrome Committee



Notice of Meeting

TUMUT AERODROME COMMITTEE

Tuesday, 11 June 2024 at 2:30 PM
Riverina Room, 76 Capper Street Tumut

MINUTES

1. COMMENCING AT:2

2. PRESENT:2

3. ACKNOWLEDGEMENT OF COUNTRY2

4. APOLOGIES:.....2

5. DECLARATION OF PECUNIARY INTEREST:2

6. MINUTES OF PREVIOUS MEETING:2

 6.1. MINUTES - TUMUT AERODROME COMMITTEE - 12 MARCH 2024.....2

7. BUSINESS ARISING:.....3

8. AGENDA ITEMS:4

9. GENERAL BUSINESS:4

10. NEXT MEETING6

1. COMMENCING AT:

2.32pm in the Riverina Room - Council Chambers 76 Capper Street Tumut

2. PRESENT:

Director Infrastructure & Works - Duncan Mitchell
Councillor Mick Ivill (Councillor Delegate)
Tony Clee (President Tumut Aero Cub & TROE)
Peter Wilson
Tom Moxey
Craig Cullinger
Glenyce Francis
Bridget Ryan
Fred Kell
Mayor Ian Chaffey (Observer)

3. ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by Councillor Mick Ivill.

4. APOLOGIES:

Graham Smith
John Gregory – RFS

5. DECLARATION OF PECUNIARY INTEREST:

Nil

6. MINUTES OF PREVIOUS MEETING:

6.1. MINUTES - TUMUT AERODROME COMMITTEE - 12 MARCH 2024**TAC.05/24 RESOLVED****THAT THE TUMUT AERODROME COMMITTEE**

1. Receive the Minutes of the Tumut Aerodrome Committee meeting held on 12 March 2024.

ALL CARRIED

Minutes of the Meeting of the Tumut Aerodrome Committee held in Riverina Room, 76 Capper Street Tumut on
Tuesday, 11 June 2024

Page 2

7. BUSINESS ARISING:

The Director Infrastructure & Works asked the committee if there were any matters arising that they would like to discuss.

Aerodrome Access Policy on Exhibition

The Director Infrastructure & Works introduced the new committee member, Glenyce Francis, and also informed the committee that the Mayor, Ian Chaffey, was attending the meeting as an observer.

The Director Infrastructure & Works informed the committee that the new Aerodrome Access Policy was on public exhibition. The Director summarised the changes to the Policy which focused on safety in and around the airside operations at the aerodrome.

These involved people must have the correct and up to date accreditation to be working or entering the airside (*operations part*) of the aerodrome.

It also is putting a focus on the requirement for people who operate airside to be wearing 'High Visibility' clothing.

A number of the aerodrome committee members were not supportive of having to wear High Visibility clothing when airside.

The Director Infrastructure & Works encouraged those members to put in a submission about their concerns with having to wear high visibility work wear when operating airside at the aerodrome.

Exhibition of the Aerodrome Access Policy closes on 18 June 2024. The link on Council's website to the Policy is:

<https://yourvoice.svc.nsw.gov.au/draft-aerodrome-access-policy-review>

Aerodrome Upgrade

The Director Infrastructure & Works updated the committee on the aerodrome upgrade which is scheduled to go out to tender in the next few weeks.

The Director Infrastructure & Works confirmed that the runway would be constructed on compacted DGB and not concrete as previously minuted.

The compacted DGB would be then sealed to meet CASA standards.

The runway would be significantly strengthened to meet the weight and tyre pressure requirements of the medivac and firefighting aircraft (Code 1 and Code 2) non-instrument aircraft as recommended in the specialist consultant's options analysis report.

Committee members requested as part of the aerodrome upgrade that warm up areas be included within the taxiways / hanger aprons.

The Director Infrastructure & Works said this could be looked into.

RFS Operations Centre at the Aerodrome

The Director Infrastructure & Works updated the committee on the RFS Operations Centre at the Aerodrome.

The Committee was informed that the RFS have confirmed that they have funding for the project and currently a site survey is being prepared.

The Committee asked if Forestry were going to be also located out at the aerodrome in the new building. The Director Infrastructure & Works said he was unsure what the status of that arrangement was but Council had signed a "Heads of Agreement" for the new premise to be located on Council land at the Aerodrome.

The Committee asked if a water line would be installed as part of the works and how would this be coordinated with the runway upgrade. The Director Infrastructure & Works informed the Committee that

Council was putting in underground conduits for any future services including a water line to enable future services to be run to the Control Centre under the runway and taxiways.

The Director Infrastructure & Works also informed the Committee that Council would like to coordinate the aerodrome upgrade works with the RFS Control Centre works so that there is minimal down time of the aerodrome. This is being discussed with the RFS and Council.

As per the previous minute, the RFS have outlined that a Project Control Group (PCG) would be established as per the draft Heads of Agreement that has been adopted by Council. This would ensure all construction activities are coordinated.

Compulsory Land Acquisitions at the Aerodrome

Committee members raised a query in relation to the status of the compulsory land acquisitions at the aerodrome, in particular the land on the southern side where the parallel taxiway is proposed to go. The Committee said that they understood that the compulsory land acquisitions to the north of the aerodrome had now ceased in accordance with the Council resolution of December 2023 and would only commence subject to future funding being made available.

The Director Infrastructure & Works will follow up with Public Works on the status of the southern land acquisition for the parallel taxiway.

8. AGENDA ITEMS:

Nil

9. GENERAL BUSINESS:

9.1 Change the Default Radio Frequency for Tumut Aerodrome

From the previous meeting, it was raised by the Committee if the current default radio frequency for the aerodrome and surrounds is from outside of Tumut – can this be changed - as radio traffic from as far away as Bega can be heard through the radio.

The Director Infrastructure & Works committed to investigating how the radio frequency can be changed.

9.2 Existing Windsock – Still Bent Over

The existing windsock is still currently bent and needs to be straightened.

The Director Infrastructure & Works committed to getting the windsock fixed ASAP.

9.3 Existing Maintenance Costs at the Aerodrome

The Committee raised an issue with the budget breakdown that was provided with the last minutes. There was a typo in the figures for Revenue received – these have now been corrected (*refer to the table below*).

In return on average over the last three financial years, Council has received \$18,318 in revenue from leasing and general user fees and charges.

On average the net operating loss to Council for managing and operating the aerodrome over the last three financial years is -\$94,068 per annum.

Operational Maintenance costs for the last three years are as follows – note: these costs do not include depreciation.

Table 1. Aerodrome Expenditure and Income**Expenditure Income**

2020-21 = \$72,754 in expenditure 2020-21 = \$15,967 in income

2021-22 = \$197,733 in expenditure 2021-22 = \$16,205 in income

2022-23 = \$66,675 in expenditure 2022-23 = \$18,433 in Income

Council's estimated maintenance costs after the Option 3 upgrade is complete is estimated at \$125,000 - \$150,000 per annum.

9.4 Tree Obstacle at Approach to Runway

The committee identified a tree that was a safety hazard on approach to the runway. The Committee stated that the tree is located on Carl and Elizabeths' property.

The Director Infrastructure & Works will identify the exact tree if committee members can provide a photo and have it removed as a matter of urgency.

9.5 Access Agreement

Committee member Peter Wilson raised a matter that the previous Aerodrome Committee Manager (Geoff Rotgans) had issued home a 13-x page access agreement that looked like a Legal document.

Peter requested another copy of the document as he has lost the original that Geoff gave him over a year ago.

9.6 Landing Fees

Committee member Peter Wilson raised a matter in relation to landing fees and stated that Council should be charging users who land at the Tumut Aerodrome. Peter stated that other Aerodromes like Cooma – charge \$30 to land. These fees would go towards the maintenance and operation of the Aerodrome.

The Director Infrastructure & Works said that an efficient way to collect the fees would need to be found as the cost for Council to oversee and manage the collection of landing fees by Council would far outweigh the actual revenue received.

Due to the very low fee that Council would charge, its more cost effective not to collect fees at all at the Aerodrome.

Other committee members said landing fees could put off potential visitation to the aerodrome which would have a detrimental effect on tourism and the local economy.

Committee members also suggested that Council should write to some of the more regular users such as flying schools and Rex who use the aerodrome on a regular basis and do not pay. Council should write to these frequent users requesting a financial contribution.

The Director Infrastructure & Works indicated that he would contact the more regular users and it would be helpful if the committee could provide a list of who those users are.

Peter stated in the past that an honesty box was put in place at the Aerodrome.

The Director Infrastructure & Works said this could be looked into.

9.7 Aerodrome Fees and Charges

The Director Infrastructure & Works informed the Committee that the Aerodrome fees and charges were on public exhibition along with all of Council's fees and charges and he hoped that the committee did make a submission if they had any issues with the fees and charges.

Exhibition of Councils Fees and Charges closed on 2 June 2024.

Disused Septic Tank

Peter requested access to an old disused septic tank located at the aerodrome near his property.

The Director Infrastructure & Works said he would look into that.

10. NEXT MEETING

The next meeting will be held on the 10 September 2024 commencing at 2.30pm in the Tumut Council Chambers and/or via video link.

There being no further business to discuss, the meeting closed at 3.56pm.

7. BUSINESS ARISING:

8. AGENDA ITEMS:**8.1. AERODROME COMMITTEE MATTERS - SEPTEMBER 2024****REPORT AUTHOR: COORDINATOR GIS & ASSETS****RESPONSIBLE DIRECTOR: DIRECTOR INFRASTRUCTURE & WORKS****EXECUTIVE SUMMARY:**

To inform the committee of strategic matters concerning the Tumut Aerodrome including the Aerodrome Upgrade Project.

RECOMMENDATION:**THAT THE COMMITTEE:**

1. Receive the report
2. Note the update on the Aerodrome Upgrade project

REPORT:

1. Update on the Aerodrome Stage 2 Project

Council's Coordinator of GIS & Asset to provide an update including the below points:

- Civil design works continuing in consultation with Aerodrome upgrade to enable CASA required levels for taxiway and apron's to be achieved. In order to achieve these some parking / warm bays will be incorporated into the existing and new apron's. The bays maybe dedicated for one or multiple type of aircraft.
 - Review of Environmental Factors final draft has been completed and delivered to council.
 - Land acquisition for parcels on southern end of the aerodrome upgrade is progressing with negotiations expected to be resolved shortly.
 - Project will be out to Tender in October.
 - Plan to start works in late November - December 2024.
 - Final construction completion targets June 2025 is still on target.
2. Council have requested a meeting with the Aerodrome committee members to discuss potential financial sustainability strategies for the aerodrome which currently runs at a significant loss for Council each year. This was a resolution from the June 2024 Council meeting.

12. MINUTES OF COMMITTEE MEETINGS

12.1. MINUTES - FIRST NATIONS LIAISON COMMITTEE - 12 JUNE 2024

M156/24 RESOLVED:

THAT COUNCIL:

1. Note the minutes of the First Nations Liaison Committee meeting held on 12 June 2024.

Cr Hughes /Cr Ivill

CARRIED UNANIMOUSLY

12.2. MINUTES - TUMUT AERODROME COMMITTEE - 11 JUNE 2024

M157/24 RESOLVED:

THAT COUNCIL:

1. Note the Minutes of the Tumut Aerodrome Committee held on 11 June 2024.
2. Hold a Councillor Workshop with the Tumut Aerodrome Committee to discuss the economic opportunities of the Aerodrome.

Cr Ham/Cr Ivill

CARRIED UNANIMOUSLY

3. CASA survey component of the Annual Manual Validation was completed by Airport Surveys. The survey noted the obstacle discussed at the previous meeting and council staff are in the process of arranging access to the private property where the tree is located to either lop or remove the tree. All obstacles highlighted in the report section 4.1.1 and 4.1.2 as within Critical TODA Gradient or effecting one of more STODA will be reviewed and addressed.
4. Damaged Windssock has been replaced on 21 June 2024 - Aerodrome Committee members were notified by email it had been repaired.

ATTACHMENTS:

Nil

9. GENERAL BUSINESS:

10. NEXT MEETING

The meetings dates for 2025 need to be set at this meeting. Meetings are usually held Quarterly on the 2nd Tuesday of the month commencing at 2.30pm.