

# Snowy Valleys Council Communication and Community Engagement Recovery Subcommittee - Terms of Reference

## **Title**

The Communication and Community Engagement Subcommittee has been established by the Snowy Valleys Council Recovery Committee in response to the Dunns Road, Green Valley and East Ournie Creek fires.

## **Purpose**

To provide specialised support and advice to the Snowy Valleys Council Recovery Committee to ensure timely, accurate and consistent recovery information is disseminated by all agencies.

## **Functions**

The Communication and Community Engagement Subcommittee will:

- Ensure timely, accurate and consistent recovery information is disseminated by all agencies through a coordinated approach.
- Provide timely and relevant information to the communities to support recovery measures and activities and address any concerns raised by community members.
- Ensure that communication channels are analysed on all levels to address communication matters for future disasters.
- Report regularly to the Recovery Committee.
- Make recommendations to the Recovery Committee.

## **Chair**

The Chair of the Subcommittee is a member of the Recovery Committee.

## **Membership**

As determined by the Recovery Committee.

## **Secretariat**

Secretariat support will be provided by Snowy Valleys Council.

## **Frequency of meetings**

The Communication and Community Engagement Subcommittee will meet weekly initially and then determine need.

## **Reporting**

The Communication and Community Engagement Subcommittee will report to the Snowy Valleys Council Recovery Committee.

## **Confidentiality Terms**

Parties may agree to apply the terms set forth below (the Terms) to information being made available by or on behalf of one party (The Provider) to the other party (The Recipient) or its representatives

All material, written and oral information disclosed by or on behalf of the provider to the recipient (or at the direction of the recipient, to a representative) in connection with the permitted use constitutes confidential information regardless of whether such information was provided before or after the date of these Terms.

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- The Recipient will ensure that any Representative who receives any Confidential Information is aware of these Terms and will require such Representative to comply with these Terms. The Recipient will be responsible if such Representative fails to comply with these Terms.

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