



**SNOWY VALLEYS COUNCIL MEETING
BUSINESS PAPER
21 NOVEMBER 2019**

THE MEETING WILL BE HELD AT 2.00PM
IN THE COUNCIL CHAMBER BRIDGE STREET, TUMBARUMBA

Disclosure of Pecuniary Interests at meetings (extract from the Code of Conduct – Section 4)

4.28 Councillor or a council committee member who has a pecuniary interest in any matter with which the council is concerned, and who is present at a meeting of the council or committee at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

4.29 The councillor or council committee member must not be present at, or in sight of, the meeting of the council or committee:

(a) at any time during which the matter is being considered or discussed by the council or committee, or

(b) at any time during which the council or committee is voting on any question in relation to the matter.

4.30 In the case of a meeting of a board of a joint organisation, a voting representative is taken to be present at the meeting for the purposes of clauses 4.28 and 4.29 where they participate in the meeting by telephone or other electronic means.

4.31 Disclosure made at a meeting of a council or council committee must be recorded in the minutes of the meeting.

Disclosure of Political Donations and Gifts

The *Environmental Planning and Assessment Act 1979* places obligations on Councillors, staff, applicants and any person who makes a public submission, to disclose information relating to political donations and gifts during the environmental plan making or development assessment process.

The fact that political donations or gifts have been made by applicants / proponents of a planning application should not affect whether an application is approved or refused. Political donations or gifts should not be relevant in making a determination. The matter should be determined on its merits. Nor do they provide grounds for challenging the determination of any applications.

For further information, visit www.planning.nsw.gov.au/donations

Furthermore, for each planning decision made at a Council or Committee Meeting, the names of Councillors who supported the decision and those that oppose the decision must be recorded. (*Sec. 375A of the Local Government Act 1993*)

Use of mobile phones and the unauthorised recording of meetings (extract from the Code of Meeting Practice – Section 15)

15.21 Councillors, council staff and members of the public must ensure that mobile phones

are turned to silent during meetings of the council and committees of the council.

15.22 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.

15.23 Any person who contravenes or attempts to contravene clause 15.22, may be expelled from the meeting as provided for under section 10(2) of the Act.

15.24 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

Livestreaming of Meetings

(extract from the Code of Meeting Practice – Section 5)

This meeting is live streamed on Council's website to allow the community to follow Council debates and decisions without the need to attend meetings in person. Members of the public attending or speaking at a meeting agree to have their image, voice and personal information (including name and address) recorded and publicly broadcast. Snowy Valleys Council does not accept liability for any defamatory remarks or inappropriate comments that are made during the course of a meeting. Any part of the meeting that is held in closed session will not be streamed.

5.19 All meetings of the council and committees of the council are to be webcast on the council's website.

Photography

Flash photography is not permitted at a meeting of the Council or a Committee of the council without the consent of the General Manager.

Public Forum

(extract from the Code of Meeting Practice – Section 4)

4.1 The Council may hold a public forum prior to each Ordinary Council meeting for the purpose of hearing oral submissions on items of business to be considered at the meeting.

4.2 Public forums are to be chaired by the mayor or their nominee.

Those attending must comply with the terms and conditions of the Code of Meeting Practice which can be viewed on Councils website;

<http://www.snowyvalleys.nsw.gov.au/Council/Governance/Policies>



Thursday 21 November 2019
Snowy Valleys Council Chambers
Bridge Street, Tumbarumba
2.00pm

AGENDA

1. ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge the traditional custodians of this land and pay respects to Elders past and present.

2. APOLOGIES AND LEAVE OF ABSENCE

3. DECLARATIONS OF PECUNIARY INTEREST

Pursuant to Section 4 of the Code of Conduct, Councillors are required to declare any direct or indirect pecuniary interest in any matters being considered by Council.

4. PUBLIC FORUM

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5. CONFIRMATION OF MINUTES

5.1 Ordinary Meeting - 24 October 2019

Recommendation:

That the Minutes of the Ordinary Council Meeting held on 24 October 2019 be received and confirmed as an accurate record

THE MINUTES OF THE COUNCIL MEETING HELD IN THE TUMUT ROOM 76 CAPPER STREET TUMUT, ON THURSDAY 24 OCTOBER 2019 COMMENCING AT 2:00pm

PRESENT: Mayor James Hayes (Chair), Councillor Andrianna Benjamin, Councillor Cate Cross, Councillor Julia Ham, Councillor Margaret Isselmann, Councillor John Larter, Councillor Geoff Pritchard, Councillor Cor Smit, Councillor Bruce Wright.

IN ATTENDANCE: General Manager Matthew Hyde, Acting Director Assets and Infrastructure Heinz Kausche, Acting Director Internal Services Shelley Jones, Acting Director Strategy, Community and Development Phil Stone and Executive Assistant Susan Ivill.

1. ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Mayor James Hayes.

2. APOLOGIES

Nil

3. DECLARATIONS OF INTEREST

Acting Director Internal Services Shelley Jones declared a non-significant pecuniary interest in relation to report #7.1 Notice of Motion to alter resolution – Community Pools Operational Update due to having a child employed as casual this summer and will remain in the meeting during this discussion.

Cr Andrianna Benjamin declared a pecuniary interested in relation to report #10.10 Roth's Corner Medical Centre Expression of Interest due to being the General Manager of Back and Foot Clinics Australia and an applicant for the Expression of Interest for Roth's Corner Medical Centre and will leave the room during this discussion.

4. PUBLIC FORUM

Nil

5. CONFIRMATION OF MINUTES

M301/19 RESOLVED:

That the Minutes of the Ordinary Council Meeting held on 19 September 2019 be received.

Cr John Larter/Cr Julia Ham

CARRIED UNANIMOUSLY

M302/19 RESOLVED:

That the Minutes of the Extraordinary Council Meeting held on 24 September 2019 be received.

Cr John Larter/Cr Bruce Wright

CARRIED UNANIMOUSLY

5.1 BUSINESS ARISING

Nil

6. CORRESPONDENCE/PETITIONS

Nil

7. NOTICE OF MOTION/NOTICE OF RESCISSION

7.1 NOTICE OF MOTION TO ALTER RESOLUTION - COMMUNITY POOLS - OPERATIONAL UPDATE

M303/19 RESOLVED:

THAT COUNCIL:

1. Amend part 1 to state “review and adjust the operating hours of the community pools to accommodate community needs, demand and budget constraints including:
 - a. discontinue the weekday morning opening hours (6am – 10am) and extend the afternoon opening hours for the Adelong Pool to accommodate community needs
 - b. harmonise the opening hours for the Batlow, Khancoban and Tumbarumba pools to accommodate the needs of the respective communities
 - c. maintain existing access arrangements to community pools outside of normal opening hours for schools, swim clubs and other community groups that utilise the community pools for scheduled activities.

- d. maintain existing swipe card access arrangements to community pools, noting that hours of access may be adjusted depending on user needs and availability of resources (lifeguards)
 - e. extend the closing time for pools for an additional hour in the afternoon if the temperature is 40 degrees or above during school holidays, subject to the availability of resources
 - f. respond to extended hot summers by extending the pool season subject to utilisation and community needs
 - g. any adjustments to the opening hours and/or access arrangements for community pools will be consulted, advertised and communicated to the relevant community groups
2. Approve the installation of automated movement counters at all of the pools to enable improved monitoring of usage.
 3. Approve the installation of an automated swipe card system at the Tumbarumba and Khancoban Pools, noting that this system is available at the other pools and has proven to be successful in facilitating access to pools outside of the normal operating hours for lap swimmers.
 4. Reallocate funding to support the operation of the pools for the upcoming season as part of the first quarter budget review at the November Council meeting.

Cr James Hayes/Cr Margaret Isselmann

CARRIED UNANIMOUSLY

**7.2 NOTICE OF RESCISSION - TUMBARUMBA TO ROSEWOOD RAIL TRAIL -
DONATION OF SECTION OF UNUSED RAIL
M304/19 RESOLVED:**

THAT COUNCIL:

1. Rescind the Motion of the meeting of the 19th September 2019 that;

COUNCIL:

1. Receive this report on the recommendation for the disposal of a section of disused rail line (and ancillary materials) to a not-for-profit organisation.
2. Endorse the donation of a section of rail measuring approximately 1km (including connecting bolts and plates) which has an estimated salvage value of \$12,000 to the Kerosene Creek Tramway (KCT).
3. The General Manager be delegated to negotiate the establishment of signs or other recognition for the origin of the rail being the Tumbarumba to Rosewood Rail Trail and Snowy Valleys Council.

Cr James Hayes/Cr Bruce Wright

FOR: Mayor Cr James Hayes, Cr Cate Cross, Cr Bruce Wright, Cr Cor Smit, Cr Julia Ham and Cr Andrianna Benjamin.

AGAINST: Cr John Larter, Cr Geoff Pritchard and Cr Margaret Isselmann

M305/19 RESOLVED:

That Council:

1. Notes the advice received from the Tumbarumba to Rosewood Rail Trail Committee;
 2. Makes available the 1 km section of rail including connection bolts and plates for purchase to the Kerosene Creek Tramway (KCT) at market rate;
 3. Delegate authority for the General Manager to negotiate the purchase.
- Cr James Hayes/Cr Bruce Wright

FOR: Mayor Cr James Hayes, Cr Cate Cross, Cr Bruce Wright, Cr Cor Smit, Cr Julia Ham and Cr Andrianna Benjamin.

AGAINST: Cr John Larter, Cr Geoff Pritchard and Cr Margaret Isselmann

8. MAYORAL MINUTE

Nil

9. GOVERNANCE AND FINANCIAL REPORTS

9.1 PECUNIARY INTEREST RETURNS FOR COUNCILLORS AND DESIGNATED STAFF

M306/19 RESOLVED:

THAT COUNCIL:

1. Receive the report on Pecuniary Interest Returns for Councillors and Designated Staff.
2. Note the following Declaration of Pecuniary Interest Returns from Councillors and Designated Officers as at 30 June 2019 as listed in accordance with the Code of Conduct:

Councillors: Clr Andrianna Benjamin, Clr Cate Cross, Clr Julia Ham, Clr James Hayes, Clr Margaret Isselmann, Clr John Larter, Clr Geoff Pritchard, Clr Cornelis Smit, Clr Bruce Wright.

Designated Staff:

General Manager; Former Director Assets & Infrastructure; Former Director Internal Services; Former Director Strategy, Community & Development; Division Manager Finance & IT and Division Manager Development & Environment; Audit Risk & Improvement Committee Chairperson and Committee Member.

3. Approve for the redacted Pecuniary Interest Returns for the Councillors and Designated Staff to be placed on council website in accordance with the current Information and Privacy Commission Guideline.

Cr John Larter/Cr Margaret Isselmann

CARRIED UNANIMOUSLY

9.2 RECRUITMENT OF AUDIT RISK AND IMPROVEMENT COMMITTEE MEMBER

M307/19 RESOLVED:

THAT COUNCIL:

1. Receive the report on Recruitment of Audit, Risk and Improvement Committee member
2. Accept the resignation of Ian Chaffey as an independent external Audit, Risk and Improvement Committee member
3. Recruit for one independent external Audit, Risk and Improvement Committee member as per Internal Audit Guidelines and the Audit, Risk and Improvement Committee Terms of Reference

Cr Cor Smit/Cr Julia Ham

CARRIED UNANIMOUSLY

9.3 DELEGATION OF AUTHORITY TO SIGN "STATEMENT BY COUNCIL ON ITS OPINION OF THE ACCOUNTS" FOR THE 2018/19 ANNUAL FINANCIAL STATEMENTS

M308/19 RESOLVED:

That Council in accordance with Section 413 of the Local Government Act, and subject to endorsement from the Audit, Risk & Improvement Committee, resolve:

1. That its 2018/19 Annual Financial Statements:
 - a. Are in accordance with the Local Government Act 1993 (as amended and the Regulations made there under);
 - b. Are in accordance with the Australian Accounting Standards and Professional Procurements;
 - c. Are in accordance with the Local Government Code of Accounting Practice and Financial Reporting;
 - d. Present fairly the Council's 2018/19 operating result and financial position;
 - e. Are in accord with Council's accounting and other records; and
 - f. That Council is not aware of any matter that would render this report false or misleading in any way.
2. To delegate authority to the Mayor, Deputy Mayor, General Manager

and the Responsible Accounting Officer to sign the 'Statement by Council on its Opinion of the Accounts' (clause 215 of the Local Government General Regulation).

3. That the General Manager be 'authorised to issue' the 2018/19 accounts immediately upon receipt of the auditor's report.
4. To invite Council's Auditor to attend the November Ordinary Council Meeting to present the 2018/19 Financial Reports.

Cr Julia Ham/Cr Andrianna Benjamin

CARRIED UNANIMOUSLY

9.4 STATEMENT OF INVESTMENTS - SEPTEMBER 2019

M309/19 RESOLVED:

THAT COUNCIL:

1. Receive the Statement of Investments as at 30 September 2019

Cr Cate Cross/Cr John Larter

CARRIED UNANIMOUSLY

10. MANAGEMENT REPORTS

10.1 PROPOSED ORGANISATION STRUCTURE

M310/19 RESOLVED:

THAT COUNCIL:

1. Note that a review of the organisation structure of Snowy Valleys Council has been completed in compliance with the legislative requirements of the Local Government Act 1993;
2. Under section 332(1) of the Local Government Act 1993, adopt the organisational structure to be implemented by transition commencing 4 November 2019;
3. Endorse the investment in a number of pathway positions in the Organisation Structure to be implemented incrementally over a 2 year period to ensure the appropriate support mechanisms are in place for success;
4. Continue the delegation to the General Manager to vary the FTE by 5 % without referral to Council for approval.

Cr Julia Ham/Cr Andrianna Benjamin

CARRIED UNANIMOUSLY

**10.2 ROAD NAME FOR TUMBARUMBA NEW DEVELOPMENT
M311/19 RESOLVED:**

THAT COUNCIL:

1. Receive this road naming report for an un-named road within a new development in Tumbarumba
2. Approve the naming of the unnamed road identified as Road Corridor (CAD ID 104379322) in Tumbarumba as Corundum Road
3. Receive a further report for placing a new Draft Road Naming Policy including a list of proposed road names for public exhibition in March 2020. This allows time for consulting with the community across the entire Local Government Area on future road names

Cr Julia Ham/Cr Geoff Pritchard

CARRIED UNANIMOUSLY

**10.3 MANNUS LAKE BLUE-GREEN ALGAE BLOOM MANAGEMENT UPDATE
M312/19 RESOLVED:**

THAT COUNCIL:

1. Receive this report on the Draft Mannus Lake Blue-Green Algae Bloom Management Policy and update on measures to mitigate against future algal blooms on Mannus Lake
2. Approve placing the Draft Mannus Lake Blue-Green Algae Bloom Management Policy on public exhibition for a minimum of 28 days
3. Adopt the Draft Mannus Lake Blue-Green Algae Bloom Management Policy if no submissions are received during the exhibition period
4. Note if submissions are received during the exhibition period, a further report will be provided to Council on the submissions and any proposed amendments to the policy
5. Note that funding has been allocated in this year's budget for continued water quality testing and assisting impacted residents with supplying water for domestic purposes, if required, in response to Blue Green Algal Blooms
6. Endorse proceeding with the installation of additional upgraded warning signage at Mannus Lake that clearly indicates the alert status and implications of algal blooms
7. Endorse advocating for funding for the supply, installation and commissioning of a mechanical mixer on the Lake as identified in the study prepared by the University of Technology, Sydney and detailed in

this report, noting

- a. Council staff may be required to project manage the installation and commissioning of the mixer and provide associated works such as access road to support the installation of a mixer and its ongoing operation and maintenance
 - b. Responsibility for the ongoing maintenance and operation of the mixer will likely reside with Council
8. Should the funding commitment be made that Council progress this project swiftly.

Cr Julia Ham/Cr Andrianna Benjamin

CARRIED UNANIMOUSLY

10.4 BATLOW SHOWGROUND - SUPPLY OF WATER FOR IRRIGATION FOR RUGBY LEAGUE FIELD

M313/19 RESOLVED:

THAT COUNCIL:

1. Receive this report on the supply of water for irrigation for the Batlow Rugby League Field.
2. Approve the installation of a new raw water pipeline, suitable access point and connections required to supply raw water to the Batlow Rugby League Field funded from the water reserve.
3. Adopt allocating additional funding for the maintenance of the Batlow Rugby League Field, noting the additional funding to maintain the field will be considered as part of the Quarterly Budget Review process.
4. Note that any irrigation will be subject to water restrictions where applicable.
5. Endorse entering into discussions with the users to facilitate the irrigation of the field once established ensuring that Council adheres to the requirements for the appropriate management of volunteers.

Cr Margaret Isselmann/Cr Andrianna Benjamin

CARRIED UNANIMOUSLY

10.5 DRAFT HOME DIALYSIS REBATE POLICY - FEEDBACK FROM PUBLIC EXHIBITION

M314/19 RESOLVED:

THAT COUNCIL:

1. Receive this report on the Home Dialysis Rebate Policy

2. Note the submission received in response to the Draft Dialysis Rebate Policy being placed on public exhibition
3. Adopt the amended Dialysis Rebate Policy
4. Write to the resident who made the submission, thanking them for their input and advising them of the outcome of their submission

Cr Julia Ham/Cr Cate Cross

CARRIED UNANIMOUSLY

**10.6 DRAFT DRINKING WATER QUALITY POLICY - PUBLIC EXHIBITION
M315/19 RESOLVED:**

THAT COUNCIL:

1. Receive this report on the Drinking Water Quality Policy
2. Note that no submissions were received during the exhibition period for this policy
3. Adopt the Drinking Water Quality Policy.

Cr Cate Cross/Cr Cor Smit

CARRIED UNANIMOUSLY

**10.7 DRAFT ZERO WASTE STRATEGY - FEEDBACK FROM PUBLIC
EXHIBITION
M316/19 RESOLVED:**

THAT COUNCIL:

1. Receive this report on the adoption of the Zero Waste Strategy
2. Note the submissions received within the exhibition period on the Draft Zero Waste Strategy
3. Approve the Zero Waste Strategy, noting that the implementation of the initiatives referred to in the strategy will be managed in accordance with Councils Project Management Framework and Methodologies along with the appropriate budgeting processes.
4. Acknowledge submissions, thanking them for their input and advising them of the outcome of their submission.

Cr Julia Ham/Cr Andrianna Benjamin

CARRIED UNANIMOUSLY

**10.8 ADOPTION OF SNOWY VALLEYS COUNCIL DEVELOPMENT CONTROL
PLAN 2019
M317/19 RESOLVED:**

THAT COUNCIL:

1. Receive the report on the Development Control Plan 2019 from the Acting

Director Strategy, Community and Development

2. Adopt the Snowy Valleys Development Control Plan 2019 with the recommended changes as outlined in Column 5 'Proposed Changes' in Attachment 1 'Consideration of Submissions' to this report to the exhibited Draft Development Control Plan.
3. Give public notice of its decision to adopt the Snowy Valleys Development Control Plan 2019, with changes, in the local newspapers within 28 days so that the DCP comes into effect on the date that public notice of its approval is given in the local newspapers in accordance with the requirements of the Environmental Planning & Assessment Regulation 2000.
4. Publish Council policies, specifications and design manuals referred to in the Snowy Valleys Development Control Plan 2019 to Council's web site so they can easily be sourced by the public
5. Review any commercial development applications requiring car parking.

Cr John Larter/Cr Julia Ham

CARRIED UNANIMOUSLY

M318/19 RESOLVED that Council move into Committee of the Whole for discussion.

Cr Julia Ham/Cr Cate Cross

CARRIED UNANIMOUSLY

M319/19 RESOLVED that Council move out of Committee of the Whole.

Cr Margaret Isselmann/Cr Cate Cross

CARRIED UNANIMOUSLY**10.9 DRAFT COMMUNITY PARTICIPATION PLAN 2019 FOR PUBLIC EXHIBITION**

M320/19 RESOLVED:

THAT COUNCIL:

1. Receive the report on the Draft Community Participation Plan 2019 from the Acting Director of Strategy, Community & Development.
2. Endorse the public exhibition of the Draft Snowy Valleys Community Participation Plan in accordance with the requirements of Schedule 1 Community participation requirements of the Environmental Planning & Assessment Act 1979

Cr Cate Cross/Cr Julia Ham

CARRIED UNANIMOUSLY

Cr Andrianna Benjamin left the room, the time being 3:16 pm.

**10.10 ROTH'S CORNER MEDICAL CENTRE EXPRESSION OF INTEREST
M321/19 RESOLVED:**

THAT COUNCIL:

1. That the report on Roth's Corner Medical Centre Expression of Interest from the Acting Director Strategy, Community and Development be received
2. Note that Council has received four formal expressions of interest; two to lease the centre, one from a medical practitioner to purchase the centre and one submission on behalf of the Tumbarumba community to purchase the centre.
3. Not accept any expressions of interest to purchase the site, including the submission by the Tumbarumba Community.
4. Convene a panel to assess the expressions of Interest submissions to lease the centre; consisting of:
 - a. Councillor Julia Ham and Councillor Bruce Wright
 - b. Division Manager, Assets, Planning and Design
 - c. Coordinator Economic Development
 - d. The Batlow Nursing Manager
 - e. One suitably qualified medical or healthcare professional, nominated by the Tumbarumba Local Health Advisory Committee.
 - f. Two members of the Tumbarumba community from the local Service Clubs.
 - g. A Principal from one of the local schools
5. Write to the submitters thanking them for their submission and advising them of Council's decision.

Cr Julia Ham/Cr Bruce Wright

M322/19 RESOLVED that Council move into Committee of the Whole for discussion.

Cr Cor Smit/Cr Julia Ham

CARRIED UNANIMOUSLY

M323/19 RESOLVED that Council move out of Committee of the Whole.

Cr Julia Ham/Cr Cor Smit

FOR: Mayor Cr James Hayes, Cr John Larter, Cr Bruce Wright, Cr Cate Cross, Cr Geoff Pritchard, Cr Cor Smit and Cr Julia Ham.

AGAINST: Cr Margaret Isselmann

Cr Andrianna Benjamin re-joined the meeting, the time being 3:43 pm.

M324/19 RESOLVED that Council adjourn the meeting for a break until 4 pm.

Cr Julia Ham/Cr Cate Cross

CARRIED UNANIMOUSLY

M325/19 RESOLVED that Council resume the meeting at 4 pm.

Cr John Larter/Cr Bruce Wright

CARRIED UNANIMOUSLY

10.11 ACQUISITION OF KHANCOBAN PRESCHOOL BUILDING

M326/19 RESOLVED:

THAT COUNCIL:

1. Receive the report on the acquisition of Khancoban Preschool building from Acting Director Strategy, Community and Development.
2. Accept the gifted Khancoban Preschool building from the Khancoban and District Children's Resource Centre Committee with stated caveat.
3. Allocate \$25,000 to achieve compliance issues stated in the building and assessment report.
4. Write to the Khancoban and District Children's Resource Centre Committee with thanks, advising of Council's decision.
5. Delegate authority to the General Manager to give effect to the transfer.
6. Apply for additional capital grant funding as soon as possible.

Cr Julia Ham/Cr Cate Cross

CARRIED UNANIMOUSLY

M327/19 RESOLVED that council move into Committee of the Whole for discussion.

Cr Margaret Isselmann/Cr Julia Ham

CARRIED UNANIMOUSLY

M328/19 RESOLVED that Council out of Committee of the Whole.

Cr Bruce Wright/Cr Julia Ham

CARRIED UNANIMOUSLY

10.12 LIBRARY FUNDING FROM NSW AND FEDERAL GOVERNMENTS

M329/19 RESOLVED:

THAT COUNCIL:

1. Receive the report on Additional Library Funding from NSW government from acting Director Strategy Community & Development.
2. Allocate the additional \$33,201 in extra library funding towards enhancing the fit-out of the new Batlow Library Project

Cr Margaret Isselmann/Cr John Larter

CARRIED UNANIMOUSLY

11. MINUTES OF COMMITTEE MEETINGS

11.1 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE EXTRAORDINARY MEETING - 25 SEPTEMBER 2019

M330/19 RESOLVED:

THAT COUNCIL:

1. Receive the report on the Minutes - Audit, Risk and Improvement Committee Extraordinary Meeting – 25 September 2019 from Acting Director Internal Services.
2. Note the Minutes of the Audit, Risk and Improvement Committee Extraordinary meeting held on 25 September 2019.

Cr John Larter/Cr Julia Ham

CARRIED UNANIMOUSLY

11.2 MINUTES - DISABILITY INCLUSION ACCESS REFERENCE GROUP (DIARG) COMMITTEE MEETING - 5TH SEPTEMBER 2019

M331/19 RESOLVED:

THAT COUNCIL:

1. Receive the report on the Disability Inclusion Access Reference Group

from the Acting Director Strategy, Community & Development.

2. Note the Minutes of the Disability Inclusion Access Reference Group (DIARG) meeting held on 5 September 2019.
3. Adopt the updated Terms of Reference for the DIARG with amended clause 7.k): "A sub - committee may be formed to undertake affiliated tasks, and that minutes of the sub – committee to be presented to the Disability Inclusion Access Reference Group to form part of the Disability Inclusion Access Reference Group minutes presented to Council".

Cr John Larter/Cr Bruce Wright

CARRIED UNANIMOUSLY

11.3 MINUTES - DISABILITY INCLUSION ACCESS REFERENCE GROUP (DIARG) COMMITTEE MEETING - 26 SEPTEMBER 2019
M332/19 RESOLVED:

THAT COUNCIL:

1. Receive the report on the Disability Inclusion Access Reference Group from the Acting Director Strategy, Community and Development.
2. Note the Minutes of the Disability Inclusion Access Reference Group meeting held on 26 September 2019

Cr Margaret Isselmann/Cr Julia Ham

CARRIED UNANIMOUSLY

11.4 MINUTES - FRIENDS OF TUMUT WETLANDS COMMITTEE - 17 SEPTEMBER 2019
M333/19 RESOLVED:

THAT COUNCIL:

1. Receive this report on the Friends of Tumut Wetlands Committee meeting
2. Note the Minutes of the Friends of Tumut Wetlands Committee meeting held on 17 September 2019.

Cr Bruce Wright/Cr Cor Smit

CARRIED UNANIMOUSLY

11.5 MINUTES - LOCAL TRAFFIC COMMITTEE - 25 SEPTEMBER 2019
M334/19 RESOLVED:

THAT COUNCIL:

1. Receive this report on the Local Traffic Committee meeting
2. Note the Minutes of the Local Traffic Committee meeting held on 25

September 2019

3. Adopt the following recommendations from the minutes:

4.1 **Speed Zone Request - Tumut Street**

THAT COUNCIL:

- 4.1.1 Receive the request for the speed zone review in Tumut Street, Adelong.
- 4.1.2 Present a report with evidence and recommendations at the next Local Traffic Committee Meeting.

4.2 **Speed Zone Request - Batlow Road, Batlow CBD**

THAT COUNCIL:

- 4.2.1 Reconsider the request for the speed zone review in Batlow Road, Batlow.
- 4.2.2 Present a report with evidence and recommendations at the next Local Traffic Committee Meeting.

4.3 **Speed Zone Request - Wagga Road, Rosewood**

THAT COUNCIL:

- 4.3.1 Receive the request for the speed zone review in Wagga Road, Rosewood between Humula Street and Broadleaf Park Road.
- 4.3.2 Present a report with evidence and recommendations at the next Local Traffic Committee Meeting.

4.4 **Site Investigation and Community Update – Gocup Road, Capper Street and Snowy Mountains Highway**

THAT COUNCIL:

- 4.4.1 Request Transport for NSW for updates on progress regarding the treatment of the intersection.
- 4.4.2 Investigate what strategies Transport for NSW and Council can make to reduce the hazards of the intersection.

4.5 **Rural School Bus Application 272 Old Tumbarumba Road, Batlow**

THAT COUNCIL:

- 4.5.1 Approve the application for the rural bus stop located 50m north of the driveway to the residence of 242 Old Tumbarumba Road, Batlow for south bound traffic only.
- 4.5.2 Approve the bus route incorporating a previously used bus turning point located outside 342 Old Tumbarumba Road, Batlow.

4.6 Rural Bus Stop Application - 4064 Batlow Road Batlow

THAT COUNCIL:

- 4.6.1 Approve the application for the rural bus stop located in front of 4064 Batlow Road, Batlow, 50m north of the junction with Herrings Road/Stewarts Road (western lane) for northbound traffic.
- 4.6.2 Approve the application for the rural bus stop located 50m south of the junction with Herrings Road/Stewarts Road (Eastern lane) for south bound traffic.

4.7 Special Event Application – 2020 Tumut Classic

THAT COUNCIL:

- 4.7.1 Receive the Special Event Application – 2020 Tumut Cycle Classic.
- 4.7.2 Support the Special Event Application for the 2020 Tumut Cycle Classic on 12 January 2020 to enable the event to go ahead, subject to Council's standard conditions.

4.8 Special Event Application – 2020 Snowy Valleys Cycle Challenge

THAT COUNCIL:

- 4.8.1 Receive the Special Event Application – 2020 Snowy Valleys Cycle Challenge.
- 4.8.2 Support the Special Event Application for the 2020 Snowy Valleys Cycle Challenge on 22 March 2020 to enable the event to go ahead, subject to Council's standard conditions.

4.9 Special Event Application – 2019 Upper Murray Challenge

THAT COUNCIL:

- 4.9.1 Receive the Special Event Application – 2019 Upper Murray Challenge.
- 4.9.2 Support the Special Event Application for the 2019 Upper Murray Challenge on 5 October 2019 to enable the event to go ahead, subject to Council's standard conditions.

4.10 Special Event Application – 2019 Tumut Valley Air Show

THAT COUNCIL:

- 4.10.1 Receive the Special Event Application – 2019 Tumut Valley Air Show.
- 4.10.2 Support the Special Event Application for the 2019 Tumut Valley Air Show on 2 November 2019 to enable the event to go ahead, subject to Council's standard conditions.

4.11 Special Event Application – 2020 Camaro – Firebird Nationals

THAT COUNCIL:

- 4.11.1 Receive the Special Event Application – 2020 Camaro-Firebird

Nationals.

- 4.12.2 Upon receipt of the organisers insurance policy that covers the dates of the event then support the Special Event Application for the 2020 Camaro-Firebird Nationals on 11 April 2020 to enable the event to go ahead, subject to Council's standard conditions.

4.12 Special Event Application - 2019 Tumut Christmas Family Fun Night

THAT COUNCIL:

- 4.12.1 Receive the Special Event Application 2019 Tumut Christmas Family Fun Night.
- 4.12.2 Support the Special Event Application for the 2019 Tumut Christmas Family Fun Night to be held on 5 December 2019 to enable the event to go ahead, subject to Council's standard conditions.

Cr John Larter/Cr Bruce Wright

CARRIED UNANIMOUSLY

**11.6 MINUTES - TUMUT AERODROME COMMITTEE - 10 SEPTEMBER 2019
M335/19 RESOLVED:**

THAT COUNCIL:

1. Receive this report on the Minutes – Tumut Aerodrome Committee – 10 September 2019
2. Note the Minutes of the Tumut Aerodrome Committee meeting held on Tuesday 10 September 2019

Cr John Larter/Cr Andrianna Benjamin

CARRIED UNANIMOUSLY

**11.7 MINUTES - TUMUT RAILWAY PRECINCT COMMITTEE - 1 OCTOBER 2019
M336/19 RESOLVED:**

THAT COUNCIL:

1. Receive this report on the Minutes – Tumut Railway Precinct Committee
2. Note the Minutes of the Tumut Railway Precinct Committee meeting held on 1 October 2019.
3. Adopt the following recommendation/s from the minutes:
 - i. Develop a business case for the extension of the area currently leased from John Holland Group to include the old train turntable and have this preserved and become part of the Tumut Railway Precinct.
 - ii. Approve the Tumut Railway Precinct Advisory Committee cease being an advisory committee and become a working group of Council with an

annual meeting to be held between financial years but not on a formal basis.

Cr Geoff Pritchard/Cr Cate Cross

CARRIED UNANIMOUSLY

11.8 MINUTES - TUMUT SALEYARDS COMMITTEE MEETING - 9 SEPTEMBER 2019

M337/19 RESOLVED:

THAT COUNCIL:

1. Receive this report on the Tumut Saleyards Committee meeting
2. Note the Minutes of the Tumut Saleyards Committee meeting held on 9 September 2019
3. Note that the committee resolved to move forward with the first stage of the Saleyards becoming an incorporated body and that the first draft of the agreement be sent to all committee members so they can make
4. Adopt the following recommendation/s from the minutes:
 - a. Approve the nominations from Nick Gilvarry – Elders and Ross Tout – Elders to be part of the Tumut Saleyards Committee

Cr John Larter/Cr Julia Ham

CARRIED UNANIMOUSLY

11.9 MINUTES - TUMUT YOUTH COUNCIL COMMITTEE MEETING – 2 OCTOBER 2019

M338/19 RESOLVED:

THAT COUNCIL:

1. Receive the report on the Minutes - Tumut Youth Council Committee Meeting from the Acting Director Strategy, Community and Development.
2. Note the Minutes of the Tumut Youth Council Committee meeting held on 2 October 2019.

Cr Cate Cross/Cr John Larter

CARRIED UNANIMOUSLY

11.10 MINUTES - BATLOW DEVELOPMENT LEAGUE - 4 SEPTEMBER 2019

M339/19 RESOLVED:

THAT COUNCIL:

1. Receive the report on the Batlow Development League Minutes from

Acting Director Strategy, Community and Development

2. Note the Minutes of the Batlow Development League meeting held on 4 September 2019.

Cr Cor Smit/Cr Margaret Isselmann

CARRIED UNANIMOUSLY

11.11 MINUTES - TALBINGO PROGRESS AND RATEPAYERS ASSOCIATION MEETING - 4 SEPTEMBER 2019

M340/19 RESOLVED:

THAT COUNCIL:

1. Receive the report on the Talbingo Progress and Ratepayers Association committee from Acting Director Internal Services.
2. Note the Minutes of the Talbingo Progress and Ratepayers Association Annual General Meeting held on 4 September 2019.
3. Accept the membership of Kevin Trevaskis, James Smith, Regina Roach, Frank McCorry, Leanne Dunne, Darryl Dunne, Lorraine Oliver, Bruce Oliver, Joy Otto, Ross Sheild, Bob Quarmby, Jo Erskine, Bob Erskine, Allan Leggett, Leanne Leggett, Theresa Caffery, Heather Byatt, Antti Roppola and Gary Bilton to the Talbingo Progress and Ratepayers Association committee.
4. Notes the Minutes of the Talbingo Progress and Ratepayers Association general meeting holder on 4 September 2019.
5. Fund a business case to identify options, feasibility and costs of relocating the existing Talbingo Library service from the Talbingo Public School to an alternate location within the town shopping precinct from the Talbingo Reserve.

Cr Cate Cross/Cr Julia Ham

CARRIED UNANIMOUSLY

11.12 MINUTES - TUMBAFEST COMMITTEE MEETING - 11 SEPTEMBER 2019

M341/19 RESOLVED:

THAT COUNCIL:

1. Receive the report on the Tumbafest Committee Minutes from Acting Director Strategy, Community and Development.
2. Note the Minutes of the Tumbafest Committee Meeting held on 11 September 2019

Cr Julia Ham/Cr Margaret Isselmann

CARRIED UNANIMOUSLY

12. CONFIDENTIAL**M342/19 RESOLVED:**

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

12.1 NOTICE OF RESCISSION - CODE OF CONDUCT COMPLAINT - INDEPENDENT ARIC MEMBER

Item 12.1 is confidential under the Local Government Act 1993 Section 10A 2 (a) as it relates to personnel matters concerning particular individuals (other than councillors) and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

12.2 RTF 2019/03 - REPLACEMENT OF FERGUSONS ROAD BRIDGE TENDER

Item 12.2 is confidential under the Local Government Act 1993 Section 10A 2 (d)i as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

12.3 SNOW VIEWS ESTATE STAGE 2 - SALE OF UNSOLD LOTS

Item 12.3 is confidential under the Local Government Act 1993 Section 10A 2 (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Cr John Larter/Cr Cate Cross

CARRIED UNANIMOUSLY

At this stage, the time being 4:33 PM Council went into Confidential.

M343/19 RESOLVED that Council move out of the Confidential Session to report in open Council resolutions from reports 12.1 Notice of Rescission – Code of Conduct Complaint – Independent ARIC Member, 12.2 RTF 2019/03 – Replacement of Fergusons Road Bridge Tender, and 12.3 - Snow Views Estate Stage 2 – Sale of unsold lots, and 12.3.

Cr Julia Ham/Cr Cor Smit

CARRIED UNANIMOUSLY

12.1 NOTICE OF RESCISSION - CODE OF CONDUCT COMPLAINT - INDEPENDENT ARIC MEMBER**M344/19 RESOLVED:**

THAT COUNCIL:

1. Rescind the Motion of the Extraordinary Council Meeting of the 24th September 2019 that;

COUNCIL:

1. Receive the report on Code of Conduct Complaint concerning Audit Risk Improvement Committee member Ian Chaffey.
2. Resolves to undertake an independent investigation into the matter.
3. Resolves to immediately suspend Ian Chaffey from the Audit Risk and Improvement Committee pending investigation findings.

Cr James Hayes/Cr John Larter

CARRIED UNANIMOUSLY

12.2 RTF 2019/03 - REPLACEMENT OF FERGUSONS ROAD BRIDGE TENDER**M345/19 RESOLVED:**

THAT COUNCIL:

1. Receive this report on the outcomes of tender process for the replacement of Ferguson Bridge (RTF 2019/03).
2. Resolve in accordance with Section 55 of the NSW Local Government Act 1993 to accept the tender submitted by Murray Valley Piling Pty Ltd for the replacement of Fergusons Road Bridge, based on the schedule of quantities and prices submitted, of \$264,550 GST inclusive.
3. Advise the unsuccessful tenderers in writing.
4. Authorise the General Manager to enter into a contract with Murray Valley Piling Pty Ltd for the replacement of the Fergusons Road Bridge.

Cr John Larter/Cr Cor Smit

CARRIED UNANIMOUSLY

12.3 SNOW VIEWS ESTATE STAGE 2 - SALE OF UNSOLD LOTS**M346/19 RESOLVED:**

THAT COUNCIL:

1. Receive the report on the sale of unsold lots in Stage 2 of the Snow Views Estate from the Acting Director of Strategy, Community & Development.

2. Delegate authority to the General Manager, to respond to the recent purchase offer for both lots 31 and 32, with discretion to proceed with the sale if it represents fair value to Council.
3. Delegate authority to the General Manager, authorising the reduction in price of remaining unsold lots in Stage 2 by \$5,000
4. Delegate authority to the General Manager to consider or negotiate offers within fair value in consultation with the Mayor and Deputy Mayor of the revised sale prices for unsold lots in Stage 2

Cr Julia Ham/Cr John Larter

CARRIED UNANIMOUSLY

M347/19 RESOLVED that Council move into Confidential to consider the matters listed (Late Reports) in the confidential section of the agenda in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

12.4 PROCUREMENT OF FOUR TWO-BEDROOM CABINS FOR TUMBARUMBA CARAVAN PARK

Item 12.4 is confidential under the Local Government Act 1993 Section 10A 2 (d)ii as it relates to information that would, if disclosed, confer a commercial advantage on a competitor of the council and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

12.5 RFT 2019/11 - DESIGN AND CONSTRUCTION OF THE BATLOW LIBRARY

Item 12.5 is confidential under the Local Government Act 1993 Section 10A 2 (d)ii as it relates to information that would, if disclosed, confer a commercial advantage on a competitor of the council and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

12.6 RFT 2019/15 - SPRAYED BITUMEN SURFACING (NEW WORKS)

Item 12.6 is confidential under the Local Government Act 1993 Section 10A 2 (d)I and (d)ii as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Cr Julia Ham/Cr Bruce Wright

CARRIED UNANIMOUSLY

M348/19 RESOLVED that Council move out of the Confidential Session to report in open Council resolutions from late reports 12.4 Procurement of four two bedroom cabins for Tumbarumba Caravan Park, 12.5 RFT 2019/11 – Design and

construction of the Batlow Library, and 12.6 RFT 2019/15 – Sprayed Bitumen Surfacing (New Works).

Cr Bruce Wright/Cr John Larter

CARRIED UNANIMOUSLY

12.4 PROCUREMENT OF FOUR TWO-BEDROOM CABINS FOR TUMBARUMBA CARAVAN PARK

M349/19 RESOLVED:

THAT COUNCIL:

1. Receive this report on the proposed procurement strategy for the four two-bedroom cabins for the Tumbarumba Caravan Park.
2. Endorse the procurement of the four two-bedroom cabins for the Tumbarumba Caravan Park as a variation to the contract with Uniplan Group for the additional works rather than implement a new tender process for the procurement of the cabins.
3. Authorise the General Manager to negotiate a variation with Uniplan Group for the supply and installation of four two-bedroom cabins to a maximum value of \$350,000 ex GST

Cr Cate Cross/Cr Julia Ham

CARRIED UNANIMOUSLY

12.5 RFT 2019/11 - DESIGN AND CONSTRUCTION OF THE BATLOW LIBRARY

M350/19 RESOLVED:

THAT COUNCIL:

1. Receive this report on the Request For Tender (RFT 2019/11) for the Design and Construction of the Batlow Library Project
2. Resolve in accordance with Clause 178(1)(b) of the NSW Local Government (General) Regulation 2005 to decline to accept any of the tenders for the Batlow Library Project
3. Resolve in accordance with Clause 178(3)(e) of the NSW Local Government (General) Regulation 2005 to enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender
4. Resolve in accordance with 178(4)(b) of the Local NSW Local Government (General) Regulation 2005 not to invite fresh tenders, noting that it is considered that inviting fresh tenders would not enable the Council to achieve its objectives for the Project

5. Advise the tenderers in writing that their tenders were not accepted
6. Authorise the General Manager in consultation with the Mayor to enter into a contract with a suitably qualified and experienced contractor for the design and construction of the Batlow Library subject to the successful outcome of negotiations

Cr John Larter/Cr Bruce Wright

CARRIED UNANIMOUSLY

**12.6 RFT 2019/15 - SPRAYED BITUMEN SURFACING (NEW WORKS)
M351/19 RESOLVED:**

THAT COUNCIL:

1. Receive this report on the outcomes for the Request For Tender (RFT 2019/15) for Sprayed Bituminous Surfacing (New Works)
2. Resolve in accordance with Section 55 of the NSW Local Government Act 1993 to accept the panel of suppliers for Sprayed Bituminous Surfacing (New Works) as recommended by the evaluation panel and listed below in order of ranking:
 - a. LFT Bitumen Pty Ltd
 - b. Menz Plant Pty Ltd
 - c. Bitupave Ltd (Boral)
 - d. Patches Asphalt
 - e. Country Wide Asphalt
3. Authorise the General Manager to enter into contracts with the companies recommended for the preferred panel of suppliers for Sprayed Bituminous Surfacing (New Works) as summarised in item 2 above.
4. Authorise the General Manager to amend the order of the preferred supplier panel for Sprayed Bituminous Surfacing (New Works) as referred to in item 2 above or procure Spayed Bitumen Surfacing through other arrangements if the preferred suppliers fail to provide value for money for Council or comply with the Statement of Requirements or Conditions of Contract for Sprayed Bituminous Surfacing (New Works).
5. Authorise the General Manager to exercise the two by one year extension options for the Sprayed Bituminous Surfacing (New Works) Panel Contract subject to the satisfactory performance of the contract.

Cr Bruce Wright/Cr John Larter

CARRIED UNANIMOUSLY

There being no further business to discuss, the meeting closed at 5:10 pm.

8. MAYORAL MINUTE**8.1 PLAN TO SAVE OUR RECYCLING**

REPORT AUTHOR: MAYOR JAMES HAYES
RESPONSIBLE DIRECTOR: GENERAL MANAGER

Purpose

The purpose of this report is to seek the support of Snowy Valleys Council to endorse the Local Government NSW's sector-wide *Save our Recycling campaign*, and asks the State Government to reinvest the Waste Levy in the initiatives outlined in this report, noting these initiatives are largely aligned with Councils Zero Waste Strategy.

This report also seeks the approval of Council to write to the Local State Members and relevant Members of Parliament as detailed in this report confirming its support for recycling and outline the urgent need to educate, innovate and invest in local waste and recycling services via the Waste Levy.

Similarly, this report also proposes that Council formally write to its Youth Councils advising its members of its support for the Save Our Recycling campaign, and asking them to consider endorsing and sharing it with their own networks across the Snowy Valleys Local Government Area.

RECOMMENDATION:**THAT COUNCIL:**

1. **Acknowledges the growing imperative to manage waste and recycling within NSW, and calls for urgent action from the State Government to help build a circular economy in NSW.**
2. **Recognises initiatives and projects taken within the Snowy Valleys Council Local Government Area to help achieve this goal, including the development and implementation of a Zero Waste Strategy that sets targets and goals aligned with the State and International initiatives and processes**
3. **Endorses Local Government NSW's sector-wide Save our Recycling campaign, and asks the State Government to reinvest the Waste Levy in:**
 - a. **funding councils to collaboratively develop regional-scale plans for the future of waste and recycling in their regions**
 - b. **the delivery of the priority infrastructure and other local government projects needed to deliver regional-scale plans, particularly where a market failure has been identified**
 - c. **support for the purchase of recycled content by all levels of government, to help create new markets**
 - d. **funding and delivery of a state-wide education campaign on the importance of recycling, including the right way to recycle, the purchase of products with recycled content and the importance of waste avoidance.**
4. **Write to the Local State Members, Minister for Energy and Environment the Hon Matthew Kean MP, Local Government Minister Shelley Hancock, NSW Treasurer the Hon Dominic Perrottet MP, Premier the Hon Gladys Berejiklian MP, Opposition Leader Jodi McKay MP, Shadow Minister for Environment and Heritage Kate Washington MP, and Shadow Minister for Local Government Greg Warren MP to confirm its support for recycling and outline the urgent need to educate, innovate and invest in local waste and recycling services via the Waste Levy.**
5. **Formally write to the Youth Councils advising its members of its support for the Save Our Recycling campaign, and asking them to consider endorsing and sharing it with their own networks across the Snowy Valleys Local Government Area.**
6. **Advise LGNSW President Linda Scott of the passage of this Mayoral Minute**
7. **Shares and promotes the Save Our Recycling campaign via its digital and social media channels and via its networks.**

REPORT:

I am calling on Councillors to support the local government sector's **Save Our Recycling campaign** as outlined in the Local Government NSW report *At the Crossroads: The State of Waste and Recycling in NSW*.

The NSW Government collects revenue from a Waste Levy via licensed waste facilities in NSW to discourage the amount of waste being landfilled and to promote recycling and resource recovery. According to the latest NSW Budget papers, this totalled \$772 million in 2018/19.

Revenue from the Waste Levy is expected to increase by about 70 percent from 2012/13 to 2022/23. By the end of this period the Waste Levy revenue is forecast to have increased to more than \$800 million a year: \$100 for every woman, man and child in NSW. Yet, only a small portion – less than one fifth – of this revenue is invested back into waste and recycling programs.

The NSW Government promised a major education campaign to help support kerbside recycling in 2015. However, this has not been delivered. A Waste Infrastructure Plan and a new Waste Strategy are also overdue.

The Government is also likely to miss key targets in its existing *Waste Avoidance and Resource Recovery Strategy 2014-21*. Its latest *2017/18 Progress Report* shows that in NSW:

- household recycling rates are decreasing
- less waste per person is being diverted from landfill
- the amount of waste being generated is expected to grow by 36 percent by 2036 – well above population growth.

Recent decisions by China and other countries to put in place measures to stop the importation of plastic and paper recycling from countries like Australia are also making it more challenging to find markets for recycled products.

This combination of a lack of funding, planning and action has left our state-wide waste and recycling systems in a poor state.

Local Councils in NSW are calling on the NSW Government to reverse this downward slide: to invest the money it collects from the Waste Levy to help fix our state's ailing waste and recycling, and help build a circular economy in NSW.

Local Government's Save our Recycling campaign outlines ways the State Government can work with us to properly develop, fund and deliver the waste and recycling systems our communities deserve.

It is a blueprint for the NSW Government to invest the money it collects from the Waste Levy to help fix our ailing recycling services and build a circular economy in NSW.

The campaign focuses on the following key areas for NSW Government action:

- **Education:** Fund a large-scale, state-wide education campaign to support recycling and markets for recycled products in NSW. The NSW Government must fund and work with councils to activate this campaign; community by community.
- **Innovation:** Greater use of more recycled content by all tiers of government to help create scale, and then new markets, jobs and investment will follow.
- **Investment:** Reinvest the Waste Levy in council-led regional waste-and-recycling plans and fund councils to deliver the infrastructure and services our cities and regions need.

1. In 2018, delegates at the LGNSW 2018 Conference unanimously voted to call on the NSW Government to reinvest the Waste Levy in recycling and waste infrastructure and programs.

2. The 2019 Conference further supported this approach, outlining specific solutions to the waste and recycling crisis which could be delivered in partnership with local government. These steps are outlined in the wording of this Mayoral Minute, and include:

- Funded regional waste plans for the future of waste and resource recovery developed by councils for their regions.
- Funding for and delivery of the priority infrastructure and other local government projects necessary to deliver these regional-scale plans, particularly where market failure has been identified
- Increased local and state government procurement of recycled goods made with domestic content, e.g.
 - recycled content targets to help drive demand and provide incentives to deliver on these targets.

- funded research, development and delivery of recycling technologies and products generated from recyclables, particularly by local or regional councils.

I am recommending that we support the Save Our Recycling campaign, which is being coordinated on behalf of the sector by LGNSW.

ATTACHMENTS

Nil

8. MAYORAL MINUTE**8.2 COUNCILLOR REQUEST TO ATTEND THE COUNTRY UNIVERTISY CENTRE BEST PRACTICE IN REGIONAL STUDY HUBS SYMPOSIUM 14-16 NOVEMBER 2019**

REPORT AUTHOR: GOVERNANCE & COUNCILLOR SUPPORT OFFICER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

Purpose

To advise Council of a Councillor Conference/Forum request and seek approval for attendance.

RECOMMENDATION:

That Council endorse the approval of under Section 7 of the Payment of Expenses and the Provision of Facilities to Mayor and Councillors Policy, the attendance of Councillor Julia Ham at the Country University Centre (CUC) Best Practice in Regional Study Hubs Symposium 14-16 November 2019 at Lake Crackenback.

REPORT:

The establishment of a Country University Centre and construction of a contemporary Education and Business Centre of Excellence facility for the region is an advocacy priority of Snowy Valleys Council. Council is committed to lobbying for the establishment of a Country University Centre as the first phase of uplifting our local education and training offer.

Snowy Valleys Council is currently scoping an Education and Business Centre of Excellence concept for the local government area as an initiative to encourage further study (tertiary and STEAM programs), provide relevant training opportunities for local industry and a facility that offers networking, conferencing and business accelerator spaces and activities.

The vision for the centre is to revolutionise education and business networking and acceleration in the Snowy Valleys LGA. We have initiated discussions with the Country University Centre as the first phase. Council has undertaken an initial needs analysis in collaboration with the community and stakeholders for the development of an Education and Business Centre of Excellence to service the region.

The relevant Councillor policy is "Payment of Expenses and the Provision of Facilities to Mayors and Councillors", section 7 which permits the Mayor and General Manager to make a decision on Councillors attending conferences between Council Meetings so long as the matter is reported to the following meeting. The Mayor and General Manager agreed that it would be beneficial for Council for Councillor Julia Ham to attend and authorised her attendance on the 14th to 16th November 2019 at the 'Country University Centre (CUC) Best Practice in Regional Study Hubs Symposium'.

Options

That Council does not endorse. The policy states that notification is sufficient for reimbursement of expenses.

Budget Implications

The registration fee to attend the forum is \$707 and the cost for accommodation is \$260 per night x 2 = \$520). The balance of Cr Ham's budget at \$3,327 is sufficient to cover the cost of accommodation, travel and incidentals.

Project	Consolidate	Actuals	Budget	Variance
010534 - Ham Training	010534 - Clr. Julia Ham - Training & Development, Conferences	\$1,673.00	\$5,000.00	\$3,327.00
		\$1,673.00	\$5,000.00	\$3,327.00

Legal Statutory Implications

N/A

Risk Management – WHS and Public Risk

That Council does not endorse the attendance approved by the Mayor and General Manager.

Council Seal

No

Attachments

Nil

9. GOVERNANCE AND FINANCIAL REPORTS**9.1 OFFICE OF LOCAL GOVERNMENT - RESPONSE TO ALLEGATIONS**

REPORT AUTHOR: GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

Council has recently received correspondence from the Office of Local Government following the investigation of Councils operations and processes initiated by complaints made to the Office of Local Government.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on response to allegations from the Office of Local Government from the General Manager.**
- 2. Note that the Office of Local Government have reviewed various matters alleged by the community and have confirmed Council has:**
 - a. acted within their authority on these matters,**
 - b. put in place measures for improved project management, and**
 - c. appropriately accounted for our finances.**
- 3. Continue to co-operate with and provide information to the Office of Local Government as requested.**
- 4. Write to Mr Tim Hurst, Deputy Secretary Local Government Planning and Policy from the NSW Office of Local Government advising that Council has received their correspondence and have presented the information to a Council meeting in order to provide transparency to the Snowy Valleys community.**

BACKGROUND:

Council has met a number of times now with the Minister for Local Government the Hon Shelley Hancock MP and her Advisers regarding a variety of successes and challenges in the operations of the Council.

Council and the community were fortunate enough to have Minister Hancock visit our community on Tuesday 29 October 2019 following requests from Council and the community for her to experience our beautiful area of the world first hand and talk directly with our constituents and elected representatives.

According to the local newspapers, members of the community have expressed their concern about some operations of the Council to the Office of Local Government. The Investigations section of the Office of Local Government has made contact and Council staff have been liaising with the Office of Local Government (OLG) and have responded to a number of requests for information in relation to items such as the Council's management of the Tumbarumba Caravan Park redevelopment and allegations about financial management.

Council recently received a letter from the Office of Local Government Deputy Secretary Tim Hurst advising that in these circumstances, appropriate measures are being taken by Council and

intervention by OLG is not required. Mr Hurst has recommended that the matter be presented to a Council meeting as a matter of transparency.

REPORT:

Council staff have provided material to the Investigations Section of the Office of Local Government to assist in investigating the matters reported. Council is unaware of the detail of the allegations made and where the allegations were initiated.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:
CSP Outcome 2028**

Theme 1: Towns and Villages

Delivery Outcomes

1.7 Manage Council's resources in a manner which is equitable and ensures organisational sustainability

Operational Actions

1.7.3 Ensure long term financial stability of Council through forecasting balanced budgets inline with service management plans

Financial and Resources Implications

A system whereby matters of concern are investigated by agencies responsible for the operations of local government are an important part of the transparency process. These investigations do have an impact on the distribution of internal resources and the direct financial support required.

Policy, Legal and Statutory Implications:

Council is required to respond to matters being investigated by the Office of Local Government. Council has responded promptly to all requests for information on this matter.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Council has evaluated our risk appetite in conjunction with our insurer and has made decisions consistent with the risk appetite concluded by the Council.

OPTIONS:

Council may choose to only receive the report and not take any actions or determine alternative or additional recommendations.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil

Attachments

- 1 OLG response to allegations - 20191106 [↓](#)



Office of Local Government

5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541

Our Reference: A640278
Your Reference:
Contact: Dylan Reynolds
Phone: 02 4428 4218

Mr Mathew Hyde
General Manager
Snowy Valleys Council
By email: mhyde@svc.nsw.gov.au

Dear Mr Hyde

I refer to concerns that have been raised with the Office of Local Government (OLG) about Snowy Valleys Council's management of the Tumbarumba Caravan Park redevelopment and allegations of significant discrepancies in Council's financial reporting which culminated in local media coverage of allegations of Council's 'missing millions'.

I understand that you have been liaising with OLG staff regarding these concerns and have responded to a number of requests for information which has assisted OLG with its enquiries. I thank you for that assistance.

With respect to the allegations of 'missing millions', OLG has given due consideration to the Forensic Review undertaken by *Mead Perry Group* and the fact that Council's external auditor *Crowe Australasia*, which was appointed by the NSW Audit Office, has confirmed it is not aware of any 'missing millions'. In light of this, and the fact that Council adopted a *Financial Reserve Management Policy* at its meeting on 13 June 2019 (a need highlighted by *Mead Perry Group*), I am satisfied no further action by OLG is warranted.

Of concern is the significant breakdown in governance and project management practices associated with the Tumbarumba Caravan Park redevelopment (the project). The findings made by *SincSolutions* following its investigating into the conduct of the staff member who had carriage of the project indicate that whilst under administration:

- certain staff members failed to give due consideration to OLG's *Capital Expenditure Guidelines* issued under section 23A of the *Local Government Act 1993* (the Act), and
- a staff member engaged in conduct that resulted in Council failing to comply with its procurement policy and the tendering provisions of the Act.

More broadly, the findings of the review undertaken by *The Peron Group*, which were reported to Council at its meeting on 11 December 2018, indicate that:

- the former Tumbarumba Shire Council failed to adequately scope, price or resource the project prior to committing significant current and future funding,

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- at the beginning of this council term, Council did not take the opportunity to pause the project so it could be fully scoped, costed, programmed and a risk assessment conducted, and
- this resulted in the project being rushed, which, in conjunction with a lack of consultation and possibly a lack of project support within Council, resulted in very significant procurement shortcuts.

While these findings are concerning, I note that since coming to the role of General Manager, you have taken clear steps to identify why the non-compliance occurred and who was responsible. I also note that:

- in response to the reports from *SincSolutions* and *The Peron Group*, you are implementing a remedial action plan to ensure that Council's governance and project management practices improve, and
- the staff members identified in the *SincSolutions* investigation report have departed the organisation.

In these circumstances, I am satisfied that appropriate measures are being taken by Council and intervention by OLG is not required.

However, given the significant compliance issues that have been brought to light, I believe it is prudent for OLG to monitor the remedial action plan's implementation. Consequently, I request that you provide OLG with two (2) progress reports over the course of 2020. I would appreciate if these could be sent to OLG by 30 June and 31 December 2020 respectively.

Please feel at liberty to bring this letter to the attention of Council's governing body.

Should you have any questions about the issues raised in this letter, please contact OLG's Principal Investigator, Mr Dylan Reynolds, on (02) 4428 4218.

I look forward to receiving your progress reports.

Yours sincerely



Tim Hurst
Deputy Secretary
Local Government, Planning and Policy

25/10/19

9. GOVERNANCE AND FINANCIAL REPORTS**9.2 LGNSW LIFE AFTER AMALGAMATION FORUM**

REPORT AUTHOR: GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The LGNSW “Life after Amalgamation” Forum was held on the 16th and 17th September 2019 in Terrigal co-hosted by Central Coast Council. This report serves to update the Councillors on the information presented at the forum.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on the LGNSW Life after Amalgamation Forum from the General Manager.**
- 2. Note that Council should continue to advocate for improvements that make Snowy Valleys Council and other local governments more sustainable.**
- 3. Note that changes to improve culture of the organisation and community to harmonise ways of conducting business take time.**
- 4. Note the needs of each of our localities within the Snowy Valleys community are different and we will continue to serve in the interest of the whole community while acknowledging the importance of local issues.**

BACKGROUND:

In 2016, 20 new NSW Councils were formed through amalgamations. All of these Councils were invited to a forum and most were represented by both elected and staff officials. Some challenges remain, however there is still work to be done on harmonising cultures, systems and processes. The forum heard that amalgamations were one part of a suite of changes to improve sustainability in local government in 2036. Local Governments are still waiting to see the implementation of other parts of this strategy including legislative changes.

REPORT:

The LGNSW Life after Amalgamation Forum was specifically designed for councils impacted by amalgamations to focus on identify strengths, lessons learned and future needs of Council.

It was also good to hear from a few Councils who were part of the previous round of amalgamations. These Councils indicated similar difficulties and ongoing alignment and had seen demonstrated benefits to their operations and ultimately to their communities.

All Councils involved shared similar successes and concerns. It was evident that the metropolitan councils experience less community angst than the smaller rural centres where the operations of Council are a higher priority for residents in providing local services that support the fabric of each community.

The common message the writer heard was to take the high road, work with the staff and community and ensure changes were made for the benefit of the whole local government area.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 4: Communication & Engagement

Delivery Outcomes

4.6 Council builds strong relationships with other organisations to advocate for our communities

Operational Actions

4.6.1 Undertake advocacy initiatives in accordance with the priorities as adopted in the Advocacy plan

Financial and Resources Implications

Councils 2019/20 Operational Budget provisions have been made for attendance at the Forum and all approvals for attendance at conferences/seminars/forums are made under the "Payment of Expenses and the Provision of Facilities to Mayors and Councillors.

There was no registration fee to attend the Forum, transport was via a Council vehicle and accommodation and food were the only cost for attendance.

Policy, Legal and Statutory Implications:

N/A

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil

OPTIONS:

Council may choose to receive the report only or to add or amend the recommendations.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Sharing experiences certainly gave support that Snowy Valleys Council is doing the right thing and we should continue to focus on the change and improvements.

Attachments

- 1 LGNSW Life after Amalgamation Forum program [↓](#)

**DATE**

MONDAY 16
SEPTEMBER 2019
– TUESDAY 17
SEPTEMBER 2019

LOCATION

Crowne Plaza
Terrigal Pacific

Day 1		
	MC Tara McCarthy, Chief Executive LGNSW	
9.30	Registrations commence	LGNSW and Central Coast Council staff
10.00	Introduction and Welcome	Cr Linda Scott, LGNSW President LGNSW and Cr Jane Smith, Mayor Central Coast Council
10.15	Background to Amalgamations	Graham Sansom, Adjunct Professor UTS Institute of Public Policy and Governance
10.30	Workshop 1 - Sharing Experiences of Amalgamation <ul style="list-style-type: none"> • Successes - what has your council achieved since amalgamation? • Challenges - what are you still finding difficult? • Next steps – what is your focus over the next two years? 	Working in council groups then reporting back to the plenary
11.30	Break	
12.00	City of Canada Bay	Cr Angelo Tsirekas, Mayor, Vice President Urban LGNSW
12.30	Tamworth Regional Council	Glenn Inglis, Councillor and ex GM
1.00	Lunch – Seasalt Room	
1.40	Panel Session: Successes, Challenges and Next Steps <ul style="list-style-type: none"> • Central Coast Council – Jane Smith, Mayor • Canterbury Bankstown City Council – Matthew Stewart, General Manager • Snowy Valleys Council – James Hayes, Mayor • Queanbeyan-Palerang Council – Peter Tegart, General Manager • Murrumbidgee Council – Ruth McRae, Mayor 	Chaired by Cr Linda Scott
3.00	Afternoon Tea	
3.30	Workshop 2 - Campaign Planning	Work in Metro, Regional and Rural groupings to develop a campaign
4.30	Address from Shadow Minister	Greg Warren, Shadow Minister for Local Government
4.45	Workshop 2 (continued)	
5.15	Break	
6.30	Dinner and Merge Trivia Quiz – <i>Supported by Central Coast Council</i>	Cr Linda Scott to welcome



Day 2				
9.00 then 9.45	Concurrent Workshops: Sharing Challenges and Solutions			
	<u>Wamberal Room</u> Harmonising your planning frameworks Karen Legge, I&R Consultant Jane Partridge, LGNSW	<u>Avoca Room</u> Workforce and systems Maria Frangeskou, INS Career Management Mark Cleland, Bayside Council Ross Nassif, LGNSW	<u>Terrigal Room</u> Rates harmonisation and finance Greg Smith, Morrison Low Shaun McBride, LGNSW	<u>Henry Kendall Ballroom</u> Local representation and community engagement Glenn Inglis, Tamworth Council Nellette Kettle, Inner West Council
10.30	Morning Tea			
11.00	Concurrent Workshops (continued): Sharing Challenges and Solutions			
12.30	Workshop 3 – next steps and future priorities		Reporting back from workshops, working with your colleagues	
1.30	Closing Remarks		Tara McCarthy	
1.45	Lunch – Seasalt Room			

9. GOVERNANCE AND FINANCIAL REPORTS**9.3 LGNSW ANNUAL CONFERENCE - WARWICK FARMS SYDNEY**

REPORT AUTHOR: GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The LGNSW Annual Conference was held in Warwick Farms NSW (Sydney) from Monday 14th October – Wednesday 16th October 2019. This report serves to update the Councillors on the information presented at the conference.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on the LGNSW Annual Conference from the General Manager.**
2. **Note that Council was able to obtain a special delegation to the Deputy Secretary and the Director Policy and Sector Development from the Office of Local Government.**
3. **Note that Council obtained a special delegation to the Chief Executive Murrumbidgee Health about the doctors situation in the Snowy Valleys Council area and was successful in being a partner in a resolution of LGNSW Councils to support the rural doctors crisis as listed, “That a joint task force representing local, State and Federal governments be formed to formulate a model for improving the provision of medical services in rural and regional areas, and funding financial relocation packages for the engagement of doctors in rural towns”.**

BACKGROUND:

The conference was attended by Mayor Cr James Hayes, Deputy Mayor Cr John Larter, Councillors Cate Cross and Cor Smit and the General Manager. The conference program is attached for Councillors information.

REPORT:

This year’s theme was innovation and it was certainly thought provoking to see what others are doing, why and how. The presentation from James O’Loughlin was particularly inspiring as well as the panel that talked about specific examples in Councils across NSW.

All General Managers and CEO’s attended a lunch sponsored by StateCover that supported a focus on mental health in the workplace. Mental Health issues are now one of the top claims and the session supported how to be more mindful, productive and resilient.

While in attendance at the conference we were able to secure two important meetings concerning matters of importance to Snowy Valleys Council. The first was a meeting with Murrumbidgee Health regarding specialists, general practitioners and hospital services. The second meeting was with Tim Hurst and Melissa Gibbs from the Office of Local Government this was an opportunity to discuss face to face the successful projects and progress on amalgamation as well as talk about some of the issues of concern.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 4: Communication & Engagement

Delivery Outcomes

1.7 Manage Council's resources in a manner which is equitable and ensures organisational sustainability

Operational Actions

4.6.1 Undertake advocacy initiatives in accordance with the priorities as adopted in the Advocacy plan

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	The benefits of social inclusion were discussed in most presentations	Resource allocation capacity to ensure inclusion varied in Councils
Environmental	The waste presentations and information from the politicians covered impact on the environment	
Economic	Most discussions included information on how Council could facilitate improvement of local economies	
Governance	Many government agencies were represented in the trade exhibition area and advised they were available to support our processes	

Financial and Resources Implications

Attendance at the conference was within the budget allowances.

Costs and Benefits:

Financial Costs	Financial Benefits	Benefits	Opportunities
List Direct Costs	Savings/Efficiencies	Community Benefits	Future projects to be funded from savings
List indirect costs		Organisational Benefits	Reputational improvements
Initial Costs	Ongoing Benefits	Other Non-financial benefits	Further enhancements

Councillors receive information not only from the presentations but also networking with other Council's, state government departments and industry providers.

Policy, Legal and Statutory Implications:

Attendance was as per the Councillors Payment of Expenses and Provision of Facilities for Mayor and Councillor Policy.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

The risk of not attending the conference is that Councillors won't be kept up to date on important issues being faced.

OPTIONS:

- That Council not receive the report
- That Council add additional actions to the resolutions

COUNCIL SEAL REQUIRED:

No

Attachments

- 1 LGNSW Shires Conference Program (under separate cover) [⇒](#)
- 2 2019 Local Government NSW Conference Resolutions [↓](#)



2019 Local Government NSW Annual Conference Resolutions

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DROUGHT	3
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ASSOCIATION BUSINESS

2 LGNSW Board – LGNSW Fundamental Principles

That the LGNSW Fundamental Principles, as set out below, be re-endorsed:

Economic

- A - Local government must have control of its revenue raising and investment decisions and be fairly funded by the Commonwealth and State/NSW Governments to meet its infrastructure and service responsibilities.
- B - Local government promotes local and regional economic development and employment growth.

Infrastructure

- C - Local government is best placed to plan for, deliver and manage essential local infrastructure.

Planning

- D - Local government is best placed to lead and influence local and regional planning processes according to the needs and expectations of local communities
- E - Our communities' quality of life is a priority of local government planning.

Environment

- F - Local government actions reflect Ecologically Sustainable Development. ESD requires the effective integration of economic, environmental and social considerations in decision making processes and is based on the following principles:
 - Intergenerational equity – today's actions maintain or enhance the environment for future Generations
 - Precautionary principle – prevent environmental degradation and manage and mitigate risk
 - Conservation of biological diversity and ecological integrity
 - Improved valuation and pricing of environmental resources – recognising the value of the environment to the community

Social and Community

- G - Local government is committed to the principles of:
 - Equity – fair distribution of resources
 - Rights – equality for all people
 - Access – to services essential to quality of life
 - Participation – of all people in their community
 - Recognition – of the unique place of Aboriginal people in NSW and the right of Aboriginal people to be involved in all decisions affecting Aboriginal communities
 - Health and Safety – for all in the community

Governance

- H - Local government must be constitutionally recognised and respected as an equal sphere of government
- I - Local government is democratically elected to shape, serve and support communities
- J - Local government is committed to the principles of good governance

Accountability

- K - Local government is responsible and accountable to the citizens and the communities it represents, through consultative processes, legislative accountabilities, efficient delivery of services and effective customer service
- L - Local government is recognised as a responsible and place-based employer



DROUGHT

3 Uralla Shire Council – Drought recovery

That Local Government NSW lobbies the NSW and Federal Government to provide funding to assist communities to deal with the effects of drought locally, and that funding be set aside to assist the community to recover from the drought after the immediate effects have diminished and that recovery coordinators be appointed through the Joint Organisations to facilitate drought recovery.

This issue was also raised by Lachlan Shire and Narromine Shire Councils – see Appendix A

4 LGNSW Board – Water Security

That Local Government NSW calls on the NSW Government to develop, in consultation with local government and Aboriginal custodial communities:

1. A comprehensive, integrated and funded emergency plan to address the immediate water supply crisis afflicting NSW towns and communities and a disaster recovery plan for when the drought breaks. These plans should:
 - a) provide greater flexibility, such as allowing temporary transfer of water, where the water does not have current allocations/licensing and it is within the same water source;
 - b) ensure that town water supplies will be secured and maintained; and
 - c) ensure that appropriate consultation is undertaken, when issuing bore licences and other relief measures.
2. Long term (30-40 year) water supply strategies for catchments throughout the State that mitigate the risks from future droughts and the predicted impact of climate change to help ensure population and economic growth targets can be achieved and supported. These strategies should not exclude ambitious infrastructure projects of the scale of the Snowy Mountain Scheme, while storm water harvesting, reuse and recycling and demand management initiatives should feature as key elements of those plans.

This issue was also raised by Bourke Shire, Tamworth Regional, Cabonne Shire, Bellingen Shire, Lachlan Shire, Federation, Orange City, Parkes Shire, Greater Hume Shire, Narromine Shire and Warrumbungle Shire Councils – see Appendix A

4.1 LGNSW Board – Drought Responses

That LGNSW calls for the development and implementation of integrated long term National, State Drought Policies and Plans. Elements of the policy must include:

1. A commitment to provide long term water security and related initiatives such as fodder banks
2. Bringing forward planned water infrastructure projects and identifying new infrastructure projects that will assist in providing long term water security
3. Supports demand managements and water saving initiatives down to the household level
4. Stronger support for emergency responses such as water carting
5. A review of Water Sharing Plans, particularly in relation to need for optimisation of the management of environmental flows
6. Commitment to actively engage councils in development of all policies and plans
7. Provision for funding local government drought coordinators
8. Explicit recognition by the State and Federal Governments that they have a community service obligation (CSO) to subsidise water and sewerage infrastructure and services in small rural and regional communities
9. Increased provision of financial and mental health support for communities impacted by drought (supported by roadshows to make people aware of available assistance).

This issue was also raised by Brewarrina Shire Council – see Appendix A



WASTE AND RECYCLING

5 LGNSW Board – Waste and resource recovery

That Local Government NSW calls on the NSW Government to reinvest the waste levy to:

1. Fund regions of councils to develop regional waste plans for the future of waste and resource recovery in their regions, which include infrastructure and circular economy solutions to address the needs of our cities and regions.
2. Fund the delivery of priority infrastructure and other projects, procured by local government, that are needed to deliver the regional-scale plans, particularly where there is market failure identified in the regional plans.
3. Increase local and state government procurement of recycled goods made with domestic content, for example by:
 - a) adopting recycled content targets to help drive demand and provide incentives to deliver on these targets.
 - b) funding further research, development and delivery of recycling technologies and products generated from recyclables, particularly by local or regional councils.
4. Fund and deliver state-wide education campaigns on the importance of recycling to encourage the right way to recycle, the purchase of products with recycled content, as well as promote waste avoidance.
5. Work with the Federal Government to introduce producer responsibility schemes for soft plastics and other emerging problem wastes.

This issue was also raised by Blacktown City, North Sydney, Fairfield City, Inner West, Uralla Shire, Lismore City, Bellingen Shire, Hawkesbury City, Federation, Central Coast, Ku-ring-gai, Orange City, Shoalhaven City, Randwick City and Ryde City Councils – see Appendix A

6 North Sydney Council – Mixed waste organics

That Local Government NSW presses the NSW Government to resolve the current impasse in processing and use of “mixed waste organics”, towards restoration of a sustainable system for use of this product.

7 Federation Council – Waste to energy

That Local Government NSW calls on the NSW Government to:

1. Initiate research to determine world best practice in the establishment and management of waste to energy facilities; and
2. Ensure that any approvals granted for any Energy from Waste plant include conditions that adopt world’s best practices in emissions, emissions monitoring and residual waste disposal and incorporate any scientific or technology advances that have an impact on energy-from-waste development, and
3. Incorporate findings on community and environmental impacts on health, safety and the environment into existing or new legislation; and
4. Urgently commit to working with LGNSW and NSW Councils where waste to energy proposals are being considered; and
5. use some of the waste levy funding to facilitate the research and engagement process

8 Federation Council – Trade waste

That the NSW Government engages with local government and relevant State Government agencies, and industry representatives, to develop a strategy to strengthen end point disposal solutions for trade-waste, especially in regional and rural NSW.

9 Wollongong City Council – Building and construction waste management

That Local Government NSW lobbies the NSW Government to investigate ways of ensuring that waste from building and construction sites is minimised, properly managed, recycled and disposed, with appropriately scaled fines for non-compliance.



IPART – REVIEW OF RATING SYSTEM

10 LGNSW Board – IPART – Review of Rating System

That Local Government NSW calls on the NSW Government to:

- a) Open the IPART recommendations on rate exemptions for consultation (Recommendations 14-25). This includes recommendations to remove the rate exemptions for commercial forestry operations, private and commercial leases in national parks and social housing.
- b) Accept and expedite implementation of the recommendations to improve rating flexibility through increased categorisation and sub-categorisation options (Recommendations 29-34).
- c) Adopt the recommendations to introduce Capital Improved Value (CIV) to the NSW rating system as an option available to all councils (Recommendations 1-7).
- d) Adopt the recommendation that growth in rates revenue outside the rate peg be calculated on changes in CIV. This would enable growth in the rate base to keep pace with real growth and the associated increase in demand for council infrastructure and services (Recommendations 1-7).
- e) Reject the IPART recommendations in relation to pensioner rate concessions (Recommendations 26-28).
- f) Accept the recommendation to provide a “catch-up” provision for councils that do not take advantage of the “full percentage increase available to it” to be more flexible. It increases the ability for councils to set rates at a level lower than the permissible maximum if the community experiences a downturn, such as drought. This will remove an unnecessary anomaly (Recommendation 9).
- g) Work closely with local government in reviewing and implementing the supported IPART recommendations.

This issue was also raised by Bega Valley Shire and Bayside Councils – see Appendix A

ECONOMIC

11 Moree Plains Shire Council – Natural disaster funding arrangements

That Local Government NSW makes representations to the NSW and Federal Treasurers regarding concerns over current and potential future natural disaster funding arrangements. In particular:

- a) The definition of a natural disaster should be linked to the capacity of a community to recover from an event, rather than a definition of “serious disruption”;
- b) That funding be directed to outcomes that are more resilient to future natural disasters so that community betterment is achieved;
- c) That no further cost shifting occur to local government, noting proposals to increase the level of contribution that councils are required to make;
- d) Relief funding recognises the needs of business, in particular small business, to require support to recover from a range of natural disasters; and
- e) That support be provided post-disaster to improve community social and economic resilience to future events.

This issue was also raised by Lismore City Council – see Appendix A

12 LGNSW Board – Emergency Services Levy

That Local Government NSW calls on the NSW Government to:

1. Commit to the introduction of a broad-based property tax to replace the Emergency Services Levy on both local government and insurance policies; and
2. Work closely with local government in designing and transitioning to a new funding system.

This issue was also raised by Newcastle City, Shellharbour City, City of Canterbury Bankstown, Blue Mountains City, Liverpool City, Kyogle, Uralla Shire, Armidale Regional, Tamworth Regional, Forbes Shire, Greater Hume Shire, Shoalhaven City, Bland Shire Councils – see Appendix A

13 Carrathool Shire Council – Grant funded projects

That Local Government NSW lobbies the NSW and Federal governments to allow reasonable timeframes for remote councils to submit applications for projects, and reasonable timeframes for project completion.



14 Bourke Shire Council – Budgetary commitment for delivery programs

That the NSW Government be asked to provide a commitment of longer-term funding to councils to allow them to prepare their four Delivery Programs with an increased degree of surety and, importantly, make provision for and undertake appropriate purchases of plant and equipment and ensure the availability of adequate staff resources.

15 Hawkesbury City Council – Announcement of grant funding

That the NSW Local Government Grants Commission moves the announcement date of Local Road and Bridges Grant Funding from September to May each year to enable the proposed income to be incorporated into council operational plans.

16 Wingecarribee Shire Council – Review of grant funding distribution

That the NSW Government:

1. Reviews the methodology used when determining the level of grant funding distributed to councils and that councils be invited to be part of the review process.
2. Consideration of allocations of funding to council on an as needs basis.
3. Consideration be given to reducing the complexity of funding program application processes.

17 Forbes Shire Council – Increase in the funds available through FAGs

That the Federal Government increase Financial Assistance Grants (FAGs) funding to 1% of Commonwealth tax revenue, prior to any changes to the formula.

This issue was also raised by Lismore City and Moree Plains Shire Councils – see Appendix A

20 City of Canterbury Bankstown Council – Investing in critical local infrastructure

That:

1. Local Government NSW calls upon the NSW Government to investigate the establishment of a capital investment funding framework for local government, with the view to bringing forward the funding of critical local infrastructure.
2. Such a framework is to also consider the option whereby the NSW Government forward-funds critical local infrastructure listed in Councils' Contributions Plans.

21 Armidale Regional Council – Establishment of regional marketing fund

That:

1. Local Government NSW calls on the NSW Government for the immediate creation of a \$5 million per annum Regional Marketing Fund for five years to promote living, working and investing in regional NSW; and
2. The Fund be administered by a representative body of councils with membership to be made up of two from regional cities (population over 25,001), two from coastal cities (population over 25,001), two from provincial centres (population from 10,000 to 25,000) and two from smaller country communities (population up to 10,000).

23 City of Sydney – Principles-based procurement

That Local Government NSW undertakes a review of the legislation and practice that guides local government procurement and prepares a guide for local government on how the existing requirement to obtain 'best value' in the procurement process could incorporate local values and strategic objectives, such as 'buy local', or give adequate consideration to environmental concerns.

24 Armidale Regional Council – Pensioner concessions for low-income renters

That Local Government NSW lobbies the NSW Government to consider extending pensioner concessions to low-income renters.



25 Hornsby Shire Council – Flexibility in procurement

That Local Government NSW requests the NSW Government to introduce greater flexibility in procurement for local councils and with similar provisions as those available for State Government agencies and the Small and Medium Enterprises (SMEs) Procurement Innovation Stream, including:

1. For Small and Medium Enterprises (SMEs), the Procurement Innovation Stream upper limit – change from \$250,000 to \$1 million.
2. For proof of concept or outcomes-based trials, engagement of suppliers (SMEs) through direct negotiation on short-term contracts valued up to the set procurement innovation stream limit. Once a trial is complete, a competitive tender process takes place.
3. Tender threshold for local government of \$250,000 be raised by introducing bands according to council's organisation scale, such as:
 - a) Councils with budget under \$25 million = tender threshold of \$250,000.
 - b) Councils with budget of \$25 million to \$50 million = \$500,000 and so forth.
 - c) Up to the highest maximum threshold comparable to the State Government.

This issue was also raised by Willoughby City and Bayside Councils – see Appendix A

26 Blacktown City Council – Local Infrastructure Growth Scheme guarantee

That Local Government NSW calls on the NSW Government to guarantee funding to councils in designated Local Infrastructure Growth Scheme transition areas.

27 Bayside Council – Rates harmonisation for amalgamated councils

That:

1. Local Government NSW lobbies the NSW Government to adopt a process for the harmonisation of rates for amalgamated councils which does not require the new council to harmonise rates within a 12-month period as currently prescribed in the Local Government Act, and
2. Serious consideration be given to the Local Government - Final Report December 2016 of the Independent Pricing and Regulatory Tribunal, with a view to addressing the constraints of the limitation of the proposed limit of 10% (plus the rate peg) rates increase in the gradual equalisation process, in the case where the difference in rates are significant in the pre-merger areas.

28 Central Tablelands County Council – Developer contributions for LWUs

That Local Government NSW advocates that local water utilities (LWUs) regulated under the *Water Management Act 2000* be afforded the same flexibility in recovering contributions from developers toward the cost of water and sewer works as applies to metropolitan utilities regulated under the *Water Industry Competition Act 2006*. In particular:

1. LWUs should have the flexibility to recover the cost of existing and new infrastructure (calculated under the utility's Development Servicing Plan):
 - a) entirely from developers of new developments;
 - b) entirely from all existing and new customers; or
 - c) from a combination of both (eg through a cap less than the full developer charge).
2. The manner and extent of the disclosure of any cross-subsidy should be at the discretion of the LWU, in both cases without the LWU being in breach of the Best Practice Guidelines for Water and Sewerage and, therefore, without it impacting on their eligibility for grant funding.



INFRASTRUCTURE AND PLANNING

29 Blue Mountains City Council – Delayed implementation of development consents

That Local Government NSW writes to the NSW Minister for Planning to seek regulatory reform of the NSW planning system to address the delayed implementation of development consents, which currently permit development some 28 or more years after the consent was secured, without obligation to review against contemporary planning and environmental standards or the views of the present community.

30 Port Macquarie-Hastings Council – Addition to Section 5 of the LGNSW Building Regulation and Certification Position Statement

That Local Government NSW amends Section 5 of the Building Regulation and Certification Position Statement (of the LGNSW Policy Platform), by adding the following new clause:

5.7 - More affordable access to the full suite of Australian Standards for the local government sector and requests the NSW Government supports that access.

31 Cumberland Council – NSW Environmental Planning Policy (Educational Establishments and Child Care Facilities) 2017

That Local Government NSW advocates for the NSW Government to review the NSW Environmental Planning Policy (Educational Establishments and Child Care Facilities) 2017 (the Child Care SEPP) and the Child Care Planning Guideline with a view to restoring planning decisions relating to the location, type and design of child care services to local councils.

32 Port Stephens Council – Amendments to derelict building regulation

That Local Government NSW lobbies the NSW Government to increase councils' legislative powers to manage derelict sites.

This issue was also raised by Moree Plains Shire and Wagga Wagga City Councils – see Appendix A

33 City of Parramatta Council – Cladding on public and privately owned buildings

That Local Government NSW calls on the State and Federal governments to:

- a) Provide support and funding to assist in the reduction of the significant financial stress and risk posed by the non-complaint combustible cladding installed on public and privately owned buildings, but especially to those premises with cladding already installed prior to legislative certification changes now deemed non-compliant due to products with removed certifications, and
- b) Introduce additional measures to implement increased resources to the monitoring and inspecting of cladding imports to ensure they meet the legislative certificate ratings required for installation on buildings.
- c) In the interests of safety, and to provide certainty to homeowners and investors, the NSW government must release the details surrounding the 600 plus high risk buildings already identified as being at risk and at the same time as outlining measures it will take to rectify the combustible cladding problem

This issue was also raised by Ryde City Council – see Appendix A

34 Northern Beaches Council – Return of certification to councils

That:

1. Local Government NSW encourages the NSW Government to conduct a review of its policy that allows private accredited certifiers to issue development certificates.
2. This review strongly consider a gradual return of development certificates, construction certificates and complying development certificates to councils, and that the principal certifying authority for developments are gradually returned to council in the relevant local government area.

This issue was also raised by Inner West and Central Coast Councils – see Appendix A



35 LGNSW Board – Private certification - conflicts of interest

That Local Government NSW calls on the NSW Government to identify how it intends to address unresolved conflict-of-interest concerns highlighted in the 2018 Options Paper; and to undertake a review, in consultation with local government, of alternative solutions to address conflicts of interest with private certification. The review should include consideration of:

1. Introducing a system whereby certifiers are allocated from a register rather directly engaged by the applicant or builder;
2. Random appointment of certifiers from a panel or by some other method that significantly reduces the conflict of interest issues inherent in the current system; and
3. Councils having a pool of Certifiers that residents can use, with council retaining overarching control of the process.

This issue was also raised by Lane Cove, Hunters Hill and Orange City Councils – see Appendix A

36 Bayside Council – Fire safety practitioners

That Local Government NSW lobbies the NSW Government to increase the qualifications for competent fire practitioners and include continual development and training requirements.

37 Bega Valley Shire Council – Consistent definition of tiny houses

That Local Government NSW calls on the NSW Government to amend the *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005* to include a definition of tiny houses in NSW planning legislation, to offer a flexible, legitimate housing model.

38 LGNSW Board – Review of state policies on housing

That Local Government NSW calls on the NSW Government to

1. Review all housing-related State Environmental Planning Policies (SEPP's so they allow for locally based planning to occur in line with the new emphasis on local strategic planning in the Environmental Planning and Assessment Act 1979.
2. Urgently progress its comprehensive review of all state policies, giving priority to the following housing related SEPP's (so that local housing solutions aren't undermined):
 - a) State Environment Planning Policy (Affordable Rental Housing 2009)
 - b) State Environment Planning Policy (Exempt and Complying Development Codes) 2008
 - c) Draft State Environmental Planning Policy (Short-term Rental Accommodation) 2019
 - d) State Environment Planning Policy (Sydney Regional Growth Centres) 2006
 - e) State Environmental Planning Policy (Housing for Seniors People with a Disability) 2004

This issue was also raised by Liverpool City, Penrith City, Hunters Hill, Tamworth Regional, Central Coast and Strathfield Councils – see Appendix A

40 Blue Mountains City Council – Strengthening heritage provisions

That Local Government NSW:

1. Writes to the Department of Premier and Cabinet (Heritage Division) to advocate for the provision of stronger powers to State Government and local government agencies, to require that locally listed heritage items meet minimum standards of maintenance and repair; and the power to enforce these requirements; and
2. Recommends to the Department of Premier and Cabinet (Heritage Division) that these minimum standards align with those required for State-listed heritage items under the *Heritage Act 1977*.

41 Wingecarribee Shire Council – Review of developer contributions system

That the NSW Government undertakes an urgent holistic review of the developer contributions system in NSW, with the aim of reducing the financial burden placed on councils in providing infrastructure to support population growth and/or the changing needs of communities throughout NSW.



42 Central Coast Council – Consultant reports

That Local Government NSW calls on the NSW Government to introduce a system that guarantees independence and integrity in consultant reporting in the Development Application process, including the following elements:

- a) Councils establish a list of independent consultants, through an EOI process, available to undertake consultant reports needed for development applications including (but not limited to) Environment Impact Statements, Statement of Environment Effects, Traffic Management Reports, engineer reports, and the like.
- b) Councils establish an independent consultancy fund to procure services from independent consultants.
- c) Applicants contribute a fee, payable to the independent consultancy fund, to cover the cost of procuring an independent consultant.
- d) Councils allocate a consultant, from the approved list of consultants, to undertake work required for a development proposal.
- e) Consultant's report to be provided to councils directly to consider as part of the Development Application process.
- f) Introduce an audit system to ensure independence and transparency in the Independent Consultant process.

43 Lismore City Council – DA and plan making processes

That Local Government NSW requests that the NSW Government:

1. Undertakes fundamental reform to create one statutory local planning instrument, and to streamline Development Assessment and State Environmental Planning Policies into a single system.
2. Develops a new planning system that has its primary purpose of achieving ecologically sustainable development including climate change, Aboriginal & Torres Strait Islander peoples, knowledge and culture, housing diversity, transport networks and infrastructure provision.
3. Embeds the right for community decision-making in strategic planning and development assessment.

44 Kiama Municipal Council – Councils rights to challenge regional planning panels

That Local Government NSW advocates for the NSW Government to review the processes of the regional planning panels, including the current Code of Conduct, with a view to ensuring that, in practice, genuine local representation including councillors on these panels is preserved.

This issue was also raised by Cessnock City Council – see Appendix A

45 Hunters Hill Council – Right of appeal from decisions of the IPC

That Local Government NSW advocates for legislative reform of the *Environmental Planning and Assessment Act 1979*, including repeal of section 8.6 (3) (a) of that Act and related regulations to ensure:

- a) that decisions made by the Independent Planning Commission (IPC) are not exempt from judicial appeal following the IPC's holding of a public hearing; and
- b) both merits and judicial appeal rights to courts of appropriate jurisdiction are available to parties affected by decisions of the IPC.

46 Forbes Shire Council – Regional roads and bridges

That Local Government NSW lobbies the NSW Government to commit to ensuring that councils affected by the Regional Roads Reclassification Review have their RMCC contracts retained in any proposed transfer where those roads are currently managed by the council.

47 Forbes Shire Council – Amendments to Heavy Vehicle National Law

That the National Heavy Vehicle Regulator amends Heavy Vehicle National Law to:

- a) Change the definition of the loading manager from the person who manages or is responsible for the operation of the premises to the person who is managing the loading activity;
- b) Harmonise the legislation, especially as it relates to different mass limits, across jurisdictions; and
- c) Recognise the unique aspects of transporting livestock with regards to animal welfare and volumetric loading for livestock.



48 Lismore City Council – Regional roads funding

That Local Government NSW welcomes the NSW Government's election commitment as outlined below and lobbies for the reviews for implementation to be fast tracked, including:

1. The establishment of a \$500 million Fixing Local Rural and Regional Roads program to assist councils in repairing, maintaining and sealing important local roads;
2. The establishment of a \$500 million Fixing Country Bridges program to replace the worst timber bridges in regional and rural communities;
3. A process to transfer up to 15,000 kilometres of council-owned regional roads across NSW back to the State Government; and
4. The establishment of an independent expert panel to oversee the asset transfer process.

49 Leeton Shire Council – Review of speed limit criteria

That Local Government NSW lobbies the NSW Government to:

- a) Review the NSW Speed Zoning Guidelines specifically the definition of built up areas to ensure the focus remains on public safety in built-up areas, and
- b) Ensure that the adopted RMS criteria for 50 kilometre per hour zones are uniformly and appropriately applied across NSW without variation in order to preserve their value as a road trauma reduction tool in built-up areas only.

50 Bland Shire Council – Regional roads taskforce

That Local Government NSW lobbies the NSW Government so that Local Government NSW has concurrence over the Terms of Reference of the Taskforce being established to identify those roads to be returned to the State Government, along with concurrence of its membership so it consists of experts with local government knowledge and experience.

L2 Glen Innes Severn Council – Maintenance grading - rural roads

That Local Government NSW makes representations to both the Australian and NSW Governments identifying the impending future demands for funding in respect of unsealed road maintenance in rural areas of the State when the current drought finally ends, and further identifies and seeks the provision from Government of additional funding for this purpose, which at this stage is unquantified.

51 Georges River Council – Delivering on the promise of the 30-minute city

To support the delivery of the 30-minute city, the NSW Government acknowledges that the accessibility levels in the Greater Sydney Area (as reported by the Greater Sydney Commission) do not reflect this aim, and the NSW Government reviews infrastructure priorities and looks to decentralise government jobs to specialised centres and support local job creation outside of the three cities to improve the possibility of Greater Sydney becoming a 30-minute city.

52 Hay Shire Council – Electronic water quality and level sensors for river systems

That Local Government NSW lobbies the NSW Government to install a network of electronic water quality and level sensors throughout NSW river systems to provide accurate real time data on river heights, flows and water quality to government agencies to assist with better management of the systems, especially in times of floods, droughts, algal blooms and low dissolved oxygen levels.

53 Rous County Council – NSW Government's Integrated Mining Policy

That Local Government NSW lobbies the NSW Government to expand the scope of its Integrated Mining Policy to incorporate water mining (including ground water mining) to ensure effective planning, assessment and regulation of activity in NSW, with particular regard for:

- a) regional water security (water quality and quantity)
- b) environmental and social impact
- c) consultation in decision making.

L3 Brewarrina Shire Council – Membership WaterNSW Board

That Local Government NSW lobbies the Minister for Water to review the membership of the WaterNSW Board to include representation from local government, nominated by LGNSW, of persons with hands on experience in rural communities to represent the interests of rural water suppliers.



54 Kyogle Council – Essential Energy reduced service

That Local Government NSW calls on the NSW Government to act to mitigate staff reductions at Essential Energy impacting on rural councils.

This issue was also raised by Bourke Shire and Forbes Shire Councils – see Appendix A

55 LGNSW Board – Crown lands management

That Local Government NSW calls on the NSW Government to provide increased assistance to councils to enable them to effectively perform their new roles and responsibilities under the *Crown Lands Management Act* (2016). Specifically, the Government is requested to:

- a) Fully fund the development and implementation of Plans of Management for Crown Lands Reserves within each local government area;
- b) Extend the 30 June 2021 deadline for councils to prepare the Plans of Management for Council Reserves as required under the new *Crown Land Management Act 2016*;
- c) Fully fund the costs of training staff to assess native title matters associated with management of Crown land and any related costs resulting from the need to engage expert advice and guidance;
- d) Expedite the Crown Land Review Program so that ownership of more land agreed to be primarily of local significance is transferred to councils;
- e) Provide additional funding for the implementation of the *Biosecurity Act 2015* for land being transferred to councils and a statement of Biosecurity Risks be provided to councils prior to the handover; and
- f) Stop charging councils commercial rents for crown land used for council purposes (eg: easements) to enable councils to apply the savings to Crown land management.

This issue was also raised by Blue Mountains City, Kyogle, Wagga Wagga City, Federation, Cowra, Kyogle, Uralla Shire and Central Coast Councils – see Appendix A

56 Central Coast Council – 5G rollout

That Local Government NSW calls on the Federal Government to consult with local government and communities about the rollout of the next generation 5G networks, particularly in the placement of enabling infrastructure.

This issue was also raised by Lismore City Council – see Appendix A

57 City of Parramatta Council – Utility infrastructure

That Local Government NSW:

1. Lobbies the NSW Government and Federal Government to recognise the impact of poor regulation of utility and telecommunications implementation and service augmentation on the streets and footpaths of our cities and towns.
2. Advocates for providing councils a greater voice in the location and management of the impacts of infrastructure elements such as pits, boxes and other elements that disrupt pedestrian flow in the public domain.
3. Strongly advocates for changes to legislation at Federal and State level to enable councils to impose costs on providers who do not pursue common trenching, coordinated augmentation activities and efficient use of footpaths for services.



INDUSTRIAL RELATIONS AND EMPLOYMENT

58 LGNSW Board – Skills and education

That LGNSW advocates to the State Government and Federal Government to address the skill shortages and impediments to employment and training by:

- a) Allowing occupational licensing portability by mutually recognising State/Territory based occupational qualifications and licensing for building, construction, and maintenance related services.
- b) Expediting a review of current regional education offerings, this review would identify current and future regional skills shortages based on current State Governments regional investment strategies and State Significant Development and that priority be given to implementation of action from such a review for trade associated pathways that align with regional investment strategies and State Significant Development.
- c) Working with TAFE NSW and registered training organisations to develop and deliver accredited training programs in specialist skill areas such as trade waste.
- d) Reducing or removing the HELP liability for new graduates who secure employment in rural and remote local government areas.
- e) Injecting significant funds into TAFE and the higher education system to redress recent funding cuts and the impacts of TAFE deregulation.

This issue was also raised by Tenterfield Shire, Hunters Hill, Willoughby City, Federation, Narrabri Shire and Lake Macquarie City Councils – see Appendix A

59 Ryde City Council – 10 days domestic violence leave policy

That Local Government NSW:

- a) Endorses the United Services Union campaign for 10 days domestic violence leave for local government employees.
- b) Includes a 10 day domestic violence leave provision in relevant Local Government Awards as soon as possible.

60 Newcastle City Council – Superannuation for councillors

That Local Government NSW:

1. Notes that as a result of Federal and State taxation and local government legislation, elected councillors in NSW are not paid superannuation;
2. Notes research from the Association of Superannuation Funds of Australia that the average superannuation balance for women in 2016 was 40% less than that for men;
3. Notes that requiring the compulsory payment of superannuation to mayors and councillors in NSW would help bridge the superannuation gender gap and assist in attracting more diversity in local government;
4. Notes that at the 2017 Annual Conference, Local Government NSW adopted the following motion: “That Local Government NSW lobbies the NSW Government and Remuneration Tribunal to make it mandatory that councils make superannuation payments to mayors and councillors and that these payments must be in addition to the stipend paid to elected officials. The superannuation payments would be at the Superannuation Guarantee rate, as determined by the Commonwealth and which varies from time to time. Payments would be made to complying superannuation funds.” (2017 LGNSW Annual Conference, Motion No. 80); and
5. Writes to the Federal and State Ministers and Shadow Ministers for Local Government in support of the Local Government NSW motion, requesting amendment to relevant State and Federal legislation requiring councillors to be paid compulsory superannuation, as has been the case since 1991 for all Australians.
6. That the NSW Government engages with councils, and prepares new increased councillor remuneration thresholds for all councils, to more adequately reflect the workload, training and increased representation demanded of councils, especially those in merged councils.

This issue was also raised by Federation Council – see Appendix A



ENVIRONMENTAL

61 Central Darling Shire Council – Menindee Lakes Ramsar listing

That Local Government NSW supports the listing of the Menindee Lakes, or a portion of the lake system, to be listed as a Ramsar site in recognition of its importance in protecting the natural value of the area through provision of a native fish nursery, supporting migratory bird species, and other essential wetland processes.

62 Wollondilly Shire Council – Retention of mature or significant vegetation

That LGNSW lobbies the NSW Government to seek a significant change in policy and legislation to incentivise the retention of mature and significant vegetation in residential zone areas and discourage full vegetation removal on these sites through the Development Application process.

63 Bellingen Shire Council – Biodiversity conservation

1. That Local Government NSW recognises the crisis in biodiversity in NSW and the escalating economic, social and environmental impacts this will have especially in rural and regional areas and request the NSW Government review the cumulative impacts of legislation governing land, water and natural resource management, and acts to ensure the protection of biodiversity, threatened iconic species, water security, native forests and food security throughout NSW.
2. Take immediate steps to amend the *Environmental Planning and Assessment Act 1979*, and relevant State Environmental Planning Policies to ensure that all new development is required to meet the highest environmental standards, and funding sources are made available to local government to address the impact of climate change, including measures to:
 - a) Reduce carbon emissions from building and construction;
 - b) Strengthen energy and water efficiency standards in all new developments beyond those currently provided under the BASIX system;
 - c) Introduce a range of funding mechanisms that would allow local councils to build resilience in their communities;
 - d) Improve energy and water efficiency and to reduce heat stress risk in public housing and all NSW Government owned buildings and offices; and
 - e) Set tree canopy targets for all metropolitan areas with commensurate funding to be provided by the NSW Government to meet those targets.

This issue was also raised by Randwick City Council – see Appendix A

64 Tweed Shire Council – Funding for environmental protection

That Local Government NSW requests the NSW Government to dramatically increase funding for environmental protection to at least 5% of the State Budget in light of current funding levels of \$1,459 million, which equates to only 1.75% of the \$83,300 million 2019/20 operating budget.

65 Liverpool City Council – Clean air

- That Local Government NSW lobbies the State Government requesting changes to legislation that:
- a) Will ensure all facilities at high risk of causing dust pollution must install air monitoring equipment and procedure to capture data on an hourly basis that is to be available to the Environmental Planning Authority and councils upon request with statutory limits that are enforceable through stringent fines or possible closure of operation;
 - b) Federal and State governments ensure that all vehicles imported into Australia meet the highest EU standard.
 - c) Introduce tax initiatives to encourage the up-take of electric powered vehicles in order to phase out the reliance on fossil fuels.

66 Armidale Regional Council – Breaches of national standards

That when official monitoring shows serious breaches of National Standards (e.g. the 31 exceedances of National Air Quality standards in Armidale), Local Government NSW lobbies the NSW Government to provide the necessary resources and assistance to councils to enable them to meet national standards as soon as practicable.



68 Nambucca Shire Council – Asbestos disposal

That in an endeavour to encourage the safe removal and disposal of asbestos, the State Government removes the waste levy on asbestos and requests IPART to review the landfill charges for asbestos across NSW.

69 Warrumbungle Shire Council – Changes to asbestos management in NSW

That Local Government NSW lobbies the NSW Government to provide portable asbestos disposal facilities (in the form of skip bins or similar) at key council locations in each LGA for use by local residents, to accept plastic wrapped asbestos products that can be relocated to an approved landfill when full, with the costs being borne by the State Government, not councils.

70 Bourke Shire Council – Fire and storm/flood damaged buildings containing asbestos

That the NSW Government be asked to establish a fund similar to that established for the “Mr Fluffy” clean up, whereby abandoned and/damaged homes containing asbestos or other illegal hazardous materials can be demolished and cleared away at no expense to the councils if they are uninsured or the owners have abandoned the premises.

This issue was also raised by Warrumbungle Shire Council – see Appendix A

L1 Forbes Shire Council – Asbestos Flying Squad

That Local Government NSW lobbies the Environment Protection Authority to fund the establishment and operation of an Asbestos Emergency Management Flying Squad (AEMFS). The purpose of the AEMFS is to provide expert advice and guidance to councils when councils are required to manage and/or participate in the clean-up of asbestos following natural disasters. The AEMFS is to consist of a group of suitably experienced and qualified people in asbestos management providing expert guidance to Recovery Committees, Local Emergency Management Officers, and other council staff on the remediation of asbestos contamination or disturbance of any asbestos material, including naturally occurring, during or following a natural disaster or emergency.

71 Blue Mountains City Council – Attaining Carbon Neutral Certification

That councils at the Local Government NSW Annual Conference investigate how councils in NSW can advance the aim of achieving carbon neutrality in as much of the sector as possible.

72 City of Sydney – Financial resilience and risk

That Local Government NSW calls upon the NSW Government to develop an equivalent government framework to enable mandatory reporting of its climate risk exposure in line with the industry-led Task Force on Climate-related Financial Disclosures (TCFD).

73 Rous County Council – Voluntary house raising

That Local Government NSW lobbies the NSW Government to review the Voluntary House Raising Scheme total funding pool available for NSW per annum with attention to:

1. Reinstating a local allocation approach based on priority versus a single state-wide funding pool, and
2. Removing the financial barriers impeding landholder access to funding, noting the substantial expense that a landholder must incur to satisfy the mandatory eligibility requirements for funding, specifically, obtaining detailed project cost quotes.

74 Mosman Municipal Council – Encourage uptake of electric vehicles

That Local Government NSW lobbies the Federal Government and NSW Government to encourage the uptake of electric vehicles through appropriate investment, concessions and with legislative support of charging and parking infrastructure in new residential and commercial developments.

This issue was also raised by Shoalhaven City Council – see Appendix A



75 Ryde City Council – Climate emergency

That Local Government NSW, in recognition of the urgent need for climate action, calls upon the NSW Government to:

- a) Join over 900 governments worldwide, including the United Kingdom, the Australian Capital Territory and over 30 Australian councils, in declaring a Climate Emergency;
- b) In a bipartisan manner, make clear, effective and unambiguous steps to avert a climate crisis in NSW.

This issue was also raised by North Sydney, Blue Mountains City, Lismore City, Bellingen Shire and Parkes Shire Councils – see Appendix A

77 City of Sydney – Government accommodation procurement and environmental ratings

That Local Government NSW:

1. Calls upon the Federal and NSW governments to establish a policy that government officers preference hotels holding a third party environmental performance rating or certification for metropolitan based accommodation requirements; and
2. Asks councils to introduce policies to preference hotels holding a third party environmental performance rating or certification for metropolitan based accommodation requirements.

78 Federation Council – Solar farm regulation

That the State Government liaise with the Federal Government and local councils, to have a more strategic approach to the approval of large scale solar farms, and their impact on farm land to be more adequately considered, especially irrigated land, and for improvements to legislation to automatically allow councils to receive development contributions for State approved developments.

This issue was also raised by Uralla Shire and Leeton Shire Councils – see Appendix A

79 Lake Macquarie City Council – Assessing impacts of development on solar energy collectors on neighbouring properties

That Local Government NSW advocates for the State Government to adopt a consistent state-wide policy response for assessing development impacts on neighbouring properties with solar energy collectors (such as photovoltaic (PV) panels and solar hot water systems).

80 Willoughby City Council – Companion animals register

That Local Government NSW make representations to the State Government requesting The Companion Animals Register be modified to include the provision of full names and other identifying data to ensure the accuracy of owner details. This modification would require that any person who owns a companion animal would also provide documentation confirming the accuracy of their recorded details on the register.

81 Tenterfield Shire Council – Increased hazard reduction and water infrastructure

That Local Government NSW lobbies the NSW Government to request that NSW National Parks & Wildlife Service, NSW Forestry Corporation and NSW Local Land Services, as a duty of care, undertake an increased level of park and forest fire management activities, including increased hazard reduction burns and increased numbers of dams and water infrastructure points for firefighting purposes into the future.

82 Ryde City Council – Proposed changes to the Companion Animals Act 1998

That Local Government NSW:

1. Writes to the NSW Minister for Local Government, proposing the below inclusion to the defences laid out in Section 16(2) of the *Companion Animals Act 1998*: - It is not an offence under this section if the incident occurred: (f) where a dog is behind a physical barrier such as a fence or enclosure and rushes at or harasses a person or animal.
2. Seeks community support by way of a LGNSW generated petition for the proposed changes to the *Companion Animals Act 1998*, as outlined in point 1 above.
3. Upon receipt of at least 10,000 signatories to the petition, presents the petition to a session of the NSW Legislative Assembly for discussion to support the requested changes to the *Companion Animals Act 1998*.


83 Shoalhaven City Council – Confining domestic cats

That the NSW Government changes the Companion Animals Act so that domestic cats are no longer free to wander and are confined to the house of their owner and/or an appropriate meshed cat run.

84 Blacktown City Council – Over population of unwanted cats

That Local Government NSW calls on the NSW Government to take the following steps to improve the management of cats:

- a) Prohibit cats from roaming onto public places and private property without the permission of the property owner.
- b) Review the required holding period for unidentified cats (not microchipped) from 7 days to 72 hours.
- c) Ensure consistency between the *Impounding Act 1993* and the *Companion Animals Act 1998*.

SOCIAL AND COMMUNITY
85 Forbes Shire Council – Rural doctor incentives

That a joint task force representing local, State and Federal governments be formed to formulate a model for improving the provision of medical services in rural and regional areas, and funding financial relocation packages for the engagement of doctors in rural towns.

This issue was also raised by Parkes Shire, Leeton Shire, Lachlan Shire and Snowy Valleys Councils – see Appendix A

86 Leeton Shire Council – Forensic pathology (post-mortem examination) services

That Local Government NSW lobbies the NSW Government to:

- a) Undertake a full investigation into the delays currently experienced by communities in regional, rural and remote areas of NSW in accessing forensic pathology (post-mortem examination) services.
- b) Expand access to forensic pathology (post-mortem examination) services to regional centres outside Newcastle, Sydney and Wollongong.
- c) Review 2016 changes to the provision of forensic pathology (post-mortem examination) services which have contributed to delays in releasing bodies to grieving families.
- d) Improve exposure to the specialty of forensic pathology and death investigation in medical training facilities to help address the shortage of practitioners within the NSW Health system.

87 Ballina Shire Council – Minimising harm resulting from electronic gaming machines

That Local Government NSW lobbies the NSW Government to have Liquor and Gaming NSW:

1. Undertake increased inspections, monitoring and compliance activity in relation to electronic gaming machines
2. Report the outcomes of this increased activity online via the Liquor and Gaming NSW website on an annual basis to inform local government of the action taken.

88 Ryde City Council – Changes to the Smoke-free Environment Act 2000

That Local Government NSW lobbies the NSW Government to make changes to the *Smoke-free Environment Act 2000* to enable local government to issue fines and penalty amounts equivalent to NSW Health for smoking in a smoke-free area.

89 Shellharbour City Council – Information for women candidates at 2020 LG election

That Local Government NSW calls upon the NSW Electoral Commission to include sessions particularly targeted at women at any candidate information forums to be run for the 2020 local government elections.

90 Shellharbour City Council – Local government women's mentoring program

That Local Government NSW lobbies the NSW Government to introduce a women in local government mentoring program in NSW.



91 Lismore City Council – Increase to Newstart and Youth Allowances

That:

1. Local Government NSW lobbies the Federal and NSW Governments to urgently increase the Newstart and Youth Allowance by a minimum of \$100 per week in order to address low quality of life issues for those on allowances, and their families; and
2. Such an increase would see the economic benefit of disposable income in NSW rise by about \$1.2 billion.

92 Lismore City Council – To establish social justice committees across all councils

That Local Government NSW:

1. Recognises and supports social justice committees across all councils with a specific outcome of meeting the demand for residential rehabilitation services, regional Drug Courts, Youth & Adult Koori Courts and Justice Reinvestment Initiatives.
2. Requests that the NSW Government establish funding across regional NSW for youth detox services and expansion of the Magistrates Early Referral into Treatment (MERIT) program.

93 Blacktown City Council – Dowry abuse as family and domestic violence

That Local Government NSW:

- a) Requests the NSW State Government to amend the *Crimes (Domestic and Personal Violence) Act 2007* to include economic abuse, the definition of which would include dowry abuse.
- b) Requests the NSW State Government to amend existing legislation relating to apprehended violence orders to explicitly recognise dowry abuse as an example of economic abuse.
- c) Advocates for the participation of local government in efforts with stakeholders to develop ongoing education and awareness raising campaigns about economic abuse, including dowry abuse.

This issue was also raised by City of Parramatta and Cumberland Councils – see Appendix A

94 Broken Hill City Council – Volunteer support

That the NSW Government should acknowledge the economic importance of the work of volunteers in keeping essential community services viable, particularly in rural and regional areas by adding a component to the funding supplied to these organisations to assist with the recruitment and ongoing acknowledgment of these volunteers.

95 Hornsby Shire Council – Funding for sportsgrounds, recreational and open spaces

That Local Government NSW requests the NSW Government to deliver refreshed funding approaches for sportsgrounds, sports facilities, recreational and open spaces, including:

- a) Ongoing annual funding program which may involve a new regional funding approach for the metropolitan councils such as a new regional sports and recreation foundation or other coordinated regional funding mechanisms for metropolitan councils on a distinct-regional or district level basis rather than one-off grants on an individual council-basis.
- b) Returning a proportion of the State's Special Infrastructure Contributions or the regional open space fund to the regions where they have been collected.
- c) A State specific acquisition fund to acquire land for sportsgrounds and open spaces.

This issue was also raised by Forbes Shire Council – see Appendix A

96 Cumberland Council – Refugee settlement

That Local Government NSW calls on the Federal Government to urgently review the current restrictive eligibility requirements for the Status Resolution Support Scheme with a view to restoring access to this program to all people seeking asylum until a resolution of their status is complete.

97 Shellharbour City Council – NSW Vivid roadshow

That Local Government NSW:

1. Advocates for an expansion of the successful Vivid Sydney Winter Festival to take it to regional NSW as the "Vivid NSW Roadshow".
2. Approaches Destination NSW, on behalf of interested regional NSW councils that identify themselves to Local Government NSW, with a view to supporting an expanded program in regional areas.
3. Advocates for Destination NSW funding to be distributed to selected regional councils to support the development and implementation of local Vivid events.



98 Bathurst Regional Council – NSW Government - museum strategy

That Local Government NSW lobbies the NSW Government to devise a museum strategy for NSW with sufficient resources to ensure cultural heritage led vibrancy, collection care and local storytelling initiatives are supported, developed and maintained for communities throughout the State.

This issue was also raised by Albury City and Broken Hill City Councils– see Appendix A

99 Moree Plains Shire Council – Museum firearms permit proposed amendment

That Local Government NSW requests the NSW Minister for Police and Emergency Services to preserve the historic value of museum collections by amending Clause 59 (4) (A) of the Firearms Regulation 2017. The amendment should remove the condition that museums must render pistols and prohibitive firearms permanently inoperable and instead state that these firearms must be rendered temporarily inoperable.

Due to the historical, cultural significance value of these collections, we call on the NSW State Government to allow for an exemption mechanism for museums from clause 59 4A of the Firearms Regulation Act 2017.

100 Broken Hill City Council – Restoration and remediation of local cemeteries

That the NSW Government considers financially supporting councils for the restoration and remediation of local cemeteries that have been severely damaged from climatic conditions and drought.

101 Cumberland Council – Homelessness

That Local Government NSW advocates for the NSW Government to actively lead and contribute to the implementation of initiatives to combat the homelessness crisis in NSW, including funding for local government to deliver initiatives at the local level.

This issue was also raised by Kyogle and Forbes Shire Councils– see Appendix A

GOVERNANCE AND ACCOUNTABILITY

102 Lane Cove Council – Impounding of illegally parked vehicles

That Local Government NSW supports suggested changes to relevant legislation to allow council rangers the authority to have vehicles impounded where they are illegally parked across driveways preventing access. Such legislation is to include safeguards to prevent the misuse of these changes including a requirement that the removal be initiated by an owner of the affected property.

104 Lismore City Council – Amend fees under GIPA Act

That Local Government NSW lobbies the Information Privacy Commissioner for an increase to the processing charges in the *Government Information (Public Access) Act 2009*, capped at \$60 per hour.

105 Bland Shire Council – Audit risk & improvement committees

That Local Government NSW lobbies the NSW Government for the establishment of a separate panel of independent members, with specific local government knowledge, for appointment to local councils Audit, Risk and Improvement Committees.

106 City of Canterbury Bankstown Council – Metro regional partnerships

That Local Government NSW calls on the NSW Government to:

1. Develop a NSW Cities-Regions Council Partnership framework.
2. Fund connectivity and technology for regional, rural and remote councils to connect to city councils.

107 Cootamundra-Gundagai Regional Council – Review of merged councils

That Local Government NSW requests the NSW Government to undertake a review of progress/success of the councils that are the result of the 2016 forced amalgamations.



108 Leeton Shire Council – Sustained support for Joint Organisations

That Local Government NSW lobbies the NSW Government to:

- a) Follow through on its commitment to work collaboratively with Joint Organisations (JOs) to develop strategic priorities, business plans and action plans in the interests of delivering regional outcomes.
- b) Continue its investment in JO operating costs in order that this State Government initiative can continue to operate sustainably.
- c) Report annually on its engagement with JOs and the results delivered.

This issue was also raised by Albury City, Federation and Shoalhaven City Councils – see Appendix A

109 Nambucca Shire Council – Elimination for the need of a by-election

That Local Government NSW writes to the NSW Minister for Local Government to request an extension of:

- a) Countback provisions to the first 2 years of a council term, and
- b) the Minister's discretion to provide councils with the option of avoiding a by-election for a casual vacancy for the last 2 years of a council term.

110 Newcastle City Council – Local government election costs

That Local Government NSW:

1. Notes the draft report from IPART titled Review Of Local Government Election Cost which includes a proposed 62% increase to the cost of councils holding elections conducted by the NSW Electoral Commission.
2. Notes that IPART has indicated that this would increase the City of Newcastle's costs by more than \$500,000 per election.
3. Notes that IPART believes that 'market competition' is needed to reduce the cost of elections as the NSW Electoral Commission is a 'near monopoly'.
4. Writes to the Premier and NSW Special Minister of State calling for them to intervene and halt the privatisation of democracy, and unjustifiable increases in election costs to ratepayers across NSW.

111 Lane Cove Council – Expenditure caps for local government election campaigns

That Local Government NSW requests the NSW Government to endorse the recommendations made in the "Inquiry into the impact of expenditure caps for local government election campaigns" that was tabled in October 2018.

112 Liverpool City Council – Nominating to become a councillor

That Local Government NSW lobbies the NSW Government to request changes to the *Local Government Act 1993* in order to ensure that a person wishing to nominate for a particular council area must either be a resident or a ratepayer.

113 Lismore City Council – Online voting and e-democracy

That Local Government NSW requests that the NSW Government:

1. Makes grant funding available for councils to trial online voting and e-democracy platforms to assist in the long term reduction in cost per elector; and
2. Urgently explores the legislative reform required to implement online voting and e-democracy initiatives in local government.

114 City of Parramatta Council – Non-voting at local government elections fine revenue

That Local Government NSW advocates to the NSW Government for the application of the significant fine revenue for non-voting in local government elections to be directly offset against the cost of the elections, applied to the relevant local government area, and not paid into the NSW Government's consolidated revenue fund.



115 Brewarrina Shire Council – Local government elections

That Local Government NSW lobbies the Minister for Local Government to ensure that, irrespective of the outcome of the current review by IPART into the cost of conducting local government elections, the NSW Electoral Commission not be permitted to increase the cost of conducting local government elections for 2020 and all future local government elections by more than the rate cap limit imposed on local government rates.

This issue was also raised by City of Canterbury Bankstown, Lane Cove, Albury City, Hawkesbury City, Shoalhaven City and Armidale Regional Councils – see Appendix A

116 Port Stephens Council – Councillor induction and professional development costs

That Local Government NSW requests the NSW Government fund ongoing councillor professional development costs.

118 Mosman Municipal Council – External audit coordination with internal audit

That Local Government NSW calls on the NSW Auditor General to modify its auditing practices to reduce duplication between external and internal audits of councils and avoid unnecessary costs.

119 Western Sydney Regional Organisation of Councils – Developing a DCOE to facilitate next generation of local government capabilities

That Local Government NSW advocates for the NSW Government to join with local government to initiate a project that will develop and offer for implementation, the next generation of “best practice” local government capabilities using digital technologies. For the purposes of this motion it is called a Digital Common Operating Environment (DCOE). Specifically, that:

1. A comprehensive suite of specifications be developed for a DCOE that would be appropriate for metropolitan, peri-urban and rural councils.
2. A pilot program be developed to trial the specifications in a representative sample of councils supported by funding from the NSW Government.
3. The NSW Government incentivises take-up of a successful DCOE model by local government by contributing to the capital costs of development and implementation.
4. A program be developed for a DCOE implementation on a council by council basis that incentivises early take up. The incentive would be a contribution from the NSW Government towards the capital costs to implement the DCOE as a priority.

120 Wagga Wagga City Council – Resourcing Code of Conduct complaints

That Local Government NSW and member councils advocate for a greater investment of resources by the NSW Government into managing Code of Conduct complaints to ensure they are dealt with quickly, efficiently, and effectively.

This issue was also raised by Lane Cove Council – see Appendix A

121 Orange City Council – Review of Code of Conduct

That Local Government NSW calls on the Minister for Local Government to conduct an independent review and audit of all NSW councils’ processes and procedures around the implementation of the Code of Conduct policy and provisions.

122 Shellharbour City Council – Model Code of Conduct for councillors

That Local Government NSW lobbies the NSW Minister for Local Government to have the provisions in the Model Code of Conduct for councillors on gifts and benefits amended so that the token value for gifts and benefits on gifts and benefits valuation of \$50 be removed and replaced with the provisions outlined in section 3 “Gifts” in the Code of Conduct for Members adopted 7 May 2019.

123 MidCoast Council – Returns of interest disclosures

That Local Government NSW:

1. Strongly objects to the requirement for Returns of Interest Disclosures being published on any website as proposed by Information Privacy Commissioner's draft Guideline.
2. Urges relevant authorities including but not limited to the Office of Local Government/IPC and Ministers to reverse the Information Privacy Commissioner's requirement to publish Returns of interest Disclosure on any website and ask the Premier to intervene for the protection and safety of councillors and staff.

This issue was also raised by Hornsby Shire and Bayside Councils – see Appendix A



Appendix A – Motions covered by resolutions

Covered by resolution 3

Lachlan Shire Council – Emergency funding for rural landowners

That Local Government NSW lobbies the NSW Government to provide emergency funding relief to drought affected land and business owners to refund the cost of their general land rates.

Narromine Shire Council – Drought funding council rate rebate scheme

That Local Government NSW lobbies the Federal Government for the reinstatement of the Exceptional Circumstances Scheme along the same lines that it operated prior to abolition, and the NSW Government be called upon to introduce a council rate rebate scheme that is available, on application to those ratepayers who have suffered financial hardship due to drought.

Covered by resolution 4

Bourke Shire Council – Increasing storage to service the Barwon Darling River System

That the NSW Government be encouraged to take a bipartisan approach to identifying options to increasing the level of storage along the Barwon Darling System or able to provide water for the Barwon Darling system to prevent a replication of the significant periods of no flow along the river system.

Bourke Shire Council – Looking at long-term solutions to water supply

That the NSW Government adopt a bipartisan approach looking at opportunities for the ensuring the long term supply of water in Western NSW. These opportunities should not exclude ambitious projects of the scale of the Snowy Mountain Scheme which has reaped considerable benefit for the State.

Tamworth Regional Council – Strategic water infrastructure to secure town water supplies

That Local Government NSW requests the NSW Government to invest in the development of long term (30-40 year) water infrastructure strategy/s for the supply of water to town water supplies across the State to ensure population and economic growth targets can be achieved and supported in both metropolitan and regional/rural areas.

Cabonne Shire Council – Water security

That the NSW Government provides funding and the services of the OEH in partnering with councils from the Macquarie, Lachlan and Belubula river catchments to develop a contemporary strategic plan to meet the short, medium and long term impacts of drought and predicted climate change ensuring sustained water security for the region.

Bellingen Shire Council – Community resilience

That Local Government NSW calls upon the NSW Government to develop a long term strategy for local councils to deal with the ongoing weather patterns associated with our changing climate with the strategy to address research and implementation funding relative to water security, catchment management, community resilience and support to local businesses.

Lachlan Shire Council – Emergency town water supply

That Local Government NSW lobbies the NSW Government to provide a 100% subsidy for the cost of carting emergency water to drought effected communities.

Federation Council – Water management

That more flexible water management legislation be enacted to allow temporarily transfer of water, in particular water on farms that sits under lakes (private farmland), where the water does not have current allocations/licensing and it is within the same water source.

Orange City Council – Water supply crisis

That Local Government NSW calls on the NSW Government to immediately outline a comprehensive and integrated emergency plan to address the current water supply crisis afflicting the state, as well as longer-term plans to drought-proof the state ahead of future droughts, with storm water harvesting and demand management initiatives as key elements of those plans.

Parkes Shire Council – Unprecedented drought

That Local Government NSW seeks the NSW Government's assistance to form multi-agency taskforces to address the ravages of drought in a strategic manner with long-term views, especially in relation to water supplies, climate resilience, financial support and infrastructure.



Greater Hume Shire Council – Increase water capture and storage capacity

That Local Government NSW urges the NSW Government to investigate the concept of diverting coastal rivers inland and other initiatives to increase water storage capacity in NSW.

Narromine Shire Council – Increase in water storage capacity in regional NSW

That:

1. Local Government NSW lobbies the NSW Government and Federal Government for the immediate increase in water storage capacity in regional NSW dams, for the social, economic and environmental benefits of NSW, particularly regional and rural communities; and
2. The construction of such new facilities (dams) be a priority for the immediate future of NSW.

Warrumbungle Shire Council – Bore water licence notifications

That Local Government NSW lobbies for:

1. More appropriate consultation processes be implemented for WaterNSW when it comes to the consideration of bore water licences; and
2. Due consideration be given for town water supplies when issuing bore licences.

Covered by resolution 4.1

Brewarrina Shire Council – Barwon Darling Water Strategy

That Local Government NSW requests that the Minister for Water expedite the development of a long term strategy that will assist in providing surety of a flow in the Barwon Darling River system and in doing so, also provide long term security of water supply for those towns located along the Barwon Darling River System who are dependent on the river as the sole source of water.

Covered by resolution 5

Blacktown City Council – Waste Less Recycle More – extension of program beyond 2021

That Local Government NSW calls on the NSW Government to urgently commence the planning for Waste Less Recycle More 2022-2026 to ensure that there is no delay in providing support and funding to local government and industry at this critical time.

North Sydney Council – Sustainable disposal of household recyclables

That Local Government NSW presses State and Federal Governments to work urgently together and with local government to address the current crisis in sustainable disposal of household recyclables brought about by the recent and continuing steady decline in overseas markets for recyclable product.

Fairfield City Council – Insufficient capacity for Alternative Waste Treatment

That the NSW EPA prioritise the completion of its Draft Waste Resource Recovery Infrastructure Strategy and detail locations and funding for the provision of a number of new Waste and Resource Recovery facilities to meet the pressing waste management needs of the Sydney basin and broader State regional areas.

Fairfield City Council – Greater share of the NSW waste levy for Western Sydney councils

That the State Government hypothecate 50% of the State waste levy to councils in NSW to support the planning, funding and construction of new Waste Resource and Recovery facilities.

Inner West Council – Australian based recycling industry

That Local Government NSW works with the NSW and Federal Governments to immediately develop an Australian-based recycling industry to ensure the safe re-use or disposal of recycled materials in NSW and Australia.

Uralla Shire Council – Resource recovery

That Local Government NSW lobbies the NSW Government to fund further research into potential safe products that can be generated from recyclables by local or regional councils to reduce the need to send raw materials overseas.

Lismore City Council – 100% waste levy reinvestment into waste initiatives

That the NSW Government demonstrates how it has invested in recycling industries and ensure a greater share of the S88 *Protection of the Environment Operations Act 1997* NSW Waste Levy is reinvested into recycling technologies and;

1. Mandates the reduction in front end waste from food packaging;
2. Mandates closed loop requirements for food manufacturers to manage waste.



Bellingen Shire Council – Waste crisis

That Local Government NSW strongly advocates to the NSW Government to ensure the Waste and Recycling Strategy currently under development recognises the imperative for significant investment in both research and development, and implementation of on-ground infrastructure to enable Australia to respond to the waste crisis and manage its waste in a sustainable manner and that there is no delay in significantly extending and increasing the Waste Less Recycle More funding.

Bellingen Shire Council – Plastic silage

That Local Government NSW undertakes advocacy to both the NSW and Australian governments to fund research and development, as well as investment in infrastructure to address silage waste in a timely way.

Hawkesbury City Council – The development of a long-term waste strategy for metropolitan Sydney

That the NSW Government work with local government in developing an effective, environmentally sustainable, financially transparent and economically driven waste management and resource recovery strategy for the state.

Federation Council – Waste levy

That the State Government commits to a 100% reinvestment of the Waste Levy collected each year into waste minimisation, recycling and resource recovery.

Central Coast Council – State Government waste strategy

That Local Government NSW advocates for the NSW Government to give priority to the development of its proposed 20-year waste strategy to provide strategic direction to local government in the development of local strategies and actions and provide certainty for investment in innovative solutions.

Ku-ring-gai Council – Better waste management - for a better environment

That Local Government NSW lobbies the NSW Government to prioritise the delivery of waste recovery facilities as key infrastructure for NSW to support a circular economy and minimise landfill.

Orange City Council – Recycling crisis

That Local Government NSW calls on the NSW Government to provide a comprehensive report on actions taken over the past 12 months to develop sustainable, long-term solutions to the recycling crisis including initiatives aimed at fostering economically and environmentally sustainable industries that recycle waste in Australia.

Shoalhaven City Council – Front-end packaging research

That State Government allocates Waste Levy funding towards research and development into front-end packaging to reduce land fill.

Randwick City Council – Financially stimulating the emergence of an effective waste recycling industry in NSW

That Local Government NSW continues to note the limited domestic recycling options available in Australia for waste products as a result of the declining international market and responds by liaising with the NSW Government to establish a fair and reasonable formula for the redirection of the Government's share of the domestic waste levy back to Councils to enable Councils to:

- a) Offset the procurement of NSW products manufactured from waste materials;
- b) Maintain momentum in meeting the State Government's increased recycling rates and land fill diversion targets set under its Waste Avoidance and Resource Recovery Strategy 2014-2021;
- c) Financially stimulate the establishment of a commercial waste recycling venture in both their own LGAs and through partnerships with other urban, regional and rural Councils; and
- d) Assist rural-based councils in overcoming logistical and transport barriers in the recycling of local industrial and agricultural waste materials.

Ryde City Council – Soft plastic recycling

That Local Government NSW writes to:

1. The NSW Minister for Environment and Heritage requesting that the Government focuses on:
 - a) Building and operating or facilitating the development of new soft plastic recycling facilities in NSW.
 - b) Working with start-ups on the development of new sustainable materials manufacturing in NSW.
 - c) Developing materials procurement targets to help drive demand for recycled products and provide funding for Local Government to implement these targets.
2. Federal Waste Reduction Minister advocating for the development of product stewardship in order to reduce the volume of soft plastic packaging being sold in NSW.



Ryde City Council – Recycled content legislation for producers of single use plastics

That Local Government NSW advocates for 'mandated recycling content' legislation for appropriate industries to be introduced into law within this term of Government.

Covered by resolution 10

Bega Valley Shire Council – State and Federal Government rate payments

That Local Government NSW advocates that both NSW and Federal government owned land be liable to pay rates as is required of private land owners, with that income to be added to existing rate income of councils.

Bayside Council – Basis for setting rates

That Local Government NSW lobbies the NSW Government to review the bases for setting council rates, with a view to introducing Capital Improved Value (CIV) as the basis for setting rates in metropolitan councils, rather than the Unimproved Value (UV) method.

Covered by resolution 11

Lismore City Council – Natural disaster relief & recovery

That Local Government NSW requests the Federal and NSW governments:

1. Adopt a "fund first, justify later" policy to natural disaster responses up to an approved limit for individuals and councils involving a one off on-site audit of council instead of providing vast quantities of data to multiple state government departments;
2. Establish a single point of contact with Government for councils and a streamlined NDRRA process that avoids duplication and ensures all claims are assessed within three months of lodgement;
3. Provide for greater transparency of decision-making when claims are refused and a better mechanism for independent review of claims;
4. Review the funding arrangements for collection of debris from non-residential rated urban areas to enable recovery of the costs to councils for cleaning up the inevitable rubbish and debris thrown out by businesses in commercial areas.

Covered by resolution 12

Newcastle City Council – Emergency Services Levy

That Local Government NSW:

1. Notes that without consultation the NSW Government has implemented a scheme to fund better workers' compensation for the State's firefighters by implementing a new program that charges local governments an increased Emergency Services Levy (ESL);
2. Reaffirms our commitment to working with the NSW Government to significantly modifying the ESL to ensure it is transparent, equitable and accountable;
3. Writes to the Premier calling on the NSW Government to cover the initial additional \$19 million increase to local governments for the first year and then for NSW Government to work with NSW local governments to redesign the funding mechanism for the scheme to ensure fairness into the future.

Shellharbour City Council – State Government cost shifting - Emergency Services Levy

That Local Government NSW calls upon the NSW Government to listen to the concerns of local governments regarding the funding of Emergency Services Levy and commits to fund the additional \$14 million cost for 2019/20 from its own existing reserves and work with local government and emergency services to find a better and fairer path forward.

City of Canterbury Bankstown Council – Emergency Services Levy

That Local Government NSW calls on the NSW Government to:

1. Fund the first 12 months of the additional costs of the Emergency Services Levy.
2. Work with local government to ensure the implementation of any increase in required funding be fairer, more transparent, equitable and accountable into the future.

Blue Mountains City Council – Increases in Emergency Services Levy

That Local Government NSW:

1. Continues to advocate that the NSW Government fund the initial \$19 million increase to local government Emergency Service Levy contributions for the 2019-20 financial year; and
2. Advocates that the NSW Government works with councils to redesign the funding mechanism for the scheme to ensure fairness into the future.



Liverpool City Council – Emergency Services Levy

That Local Government NSW calls upon the NSW Government to:

- a) Fund the initial additional \$19 million increase to local governments in the first year; and
- b) Work with NSW local governments to redesign the funding mechanism and implementation of the scheme to ensure fairness for councils and communities into the future.

Kyogle Council – Emergency Services Levy

The Local Government NSW calls on the NSW Government to fund the initial rise in the Emergency Services Levy to allow for the consultation promised but not undertaken.

Kyogle Council – Recurrent emergency services insurance funding

That Local Government NSW calls on the NSW Government to engage with all NSW councils to identify the most appropriate way forward in providing the necessary insurance for emergency services personnel without further cost shifting of a State funding responsibility to local government.

Uralla Shire Council – Emergency Services Levy

That Local Government NSW expresses the extreme dissatisfaction of NSW councils regarding the 2019/20 Emergency Services Levy increase and that future increases be limited by the NSW Government's Rates Cap increase and consider the long-term financial sustainability of local government in NSW and their ability to meet such demands within their current budgets.

Armidale Regional Council – Emergency Services Levy

That Local Government NSW lobbies the NSW Government to reverse the increases in the Emergency Services Levy imposed on councils.

Tamworth Regional Council – Emergency Services Levy

That Local Government NSW again requests the NSW Government to take full responsibility for the ongoing funding for the delivery of all emergency services, along with responsibility for all associated assets, and remove this unfair financial burden from local government.

Forbes Shire Council – Property-based levy for emergency services

That the NSW Government once again consider the introduction of the property-based Fire and Emergency Services Levy.

Greater Hume Shire Council – Emergency Services Property Levy

That Local Government NSW lobbies the NSW Government to recommence the introduction of a property based Emergency Services Property Levy as a separate and identifiable line item on the Annual Rates and Charges Notice.

Shoalhaven City Council – Emergency Services Levy

That the State Government:

1. Stages the impact of the increases to the Emergency Services Levy to local government over a number of years.
2. Requests that the IPART factor the increase in the Emergency Services Levy into its determinations with respect to Rate Pegging.

Bland Shire Council – Increase in the Emergency Services Levy

That Local Government NSW continues to lobby the NSW Government opposing the increase in the Emergency Services Levy, being payable by local councils, despite the NSW Government's offer to pay the first 12 months.

Covered by resolution 17

Lismore City Council – Distribution of Financial Assistance Grants

That Local Government NSW encourages all NSW councils to proactively support the Australian Local Government Associations national campaign – A Fairer Share – seeking the Federal Government to restore the national value of Financial Assistance Grants (FAGs) funding to an amount equal to at least 1% of Commonwealth taxation revenue.

Moree Plains Shire Council – Restore the overall FAG allocation to 1%

That Local Government NSW continues to lobby for the overall FAGs allocation to be restored to its original rate of 1% of GDP.



Covered by resolution 25

Willoughby City Council – Flexibility in procurement

That Local Government NSW requests the NSW Government to cater for contemporary practices by introducing greater flexibility in procurement for local councils through adopting similar provisions as those available for State Government agencies, including:

- Adopt the Procurement Innovation Stream model of supporting Small and Medium Enterprises (SMEs), to engage SME suppliers through direct negotiation on short-term contracts to test the capability of goods and services to meet current and emerging business needs valued up to \$1 million for innovative solutions or outcomes-based trials.

Bayside Council – Tendering thresholds

That Local Government NSW lobbies the NSW Government to review the tendering thresholds specified in Section 55 of the *Local Government Act 1993*, with a view to moving from a current model of setting a common threshold for all councils, to a more flexible model of thresholds based on the size of council. For example, as grouped by the Local Government Remuneration Tribunal in their determinations.

Covered by resolution 32

Moree Plains Shire Council – Insurance and burned out houses

That Local Government NSW makes representations to the Insurance Council of Australia to request that its membership provides as a standard part of building insurance policies cover for site clearance in the absence of proposed reconstruction of a building.

Wagga Wagga City Council – Management of dilapidated buildings

That Local Government NSW and member councils advocate for the better ability to manage dilapidated buildings.

Covered by resolution 33

Ryde City Council – Combustible cladding

That Local Government NSW, in the interests of public safety and certainty, calls upon the NSW Government to publicly release details of the more than 600 “high-risk” buildings that contain combustible cladding.

Covered by resolution 34

Inner West Council – Phase out the use of private certifiers

That Local Government NSW calls upon the NSW Government to phase out the use of private certifiers over the next three years and return certification to local government to eliminate the conflict of interest inherent in private certification of development.

Central Coast Council – Review of private certification

That Local Government NSW calls on the NSW Government to:

- a) Amend current legislation to return the function of building certification to councils on a fee for service basis.
- b) Release a consultation paper, on returning building certification functions to councils, by June 2020 for implementation by June 2021.
- c) Work with the building industry to transition to the new regime.

Covered by resolution 35

Lane Cove Council – Building and Development Certifiers Bill 2018

That Local Government NSW requests the NSW Government to:

1. Finalise the Building and Development Certifiers Bill, which has not progressed since September 2018.
2. Select as the preferred method of selection of Private Certifiers, whereby respective councils have a pool of Certifiers that residents can utilise, with council retaining overarching control of the process.

Hunters Hill Council – Reform of complying development certification

That Local Government NSW writes to and engages with the Minister for Planning and Public Spaces, advocating reform of Complying Development and the role of Private Certifiers, consistently with the recommendations of Michael Lambert’s Independent Review of the Building Professionals Act 2005, including:

1. Legislative amendments to include a consolidated statement of the role and functions of certifiers;



2. Development of protocols governing the relationship between private certifiers and councils, including roles and responsibilities with respect to compliance and enforcement that will allow councils to intervene promptly as required;
3. Empowering councils to refer Complying Development Certificates ('CDCs') where there are questions about genuine compliance to a statutory body for prompt reassessment to avoid the cost of litigation in the Land and Environment Court, which under s 4.31 of the Environmental Planning and Assessment Act is currently the only means by which a CDC can be declared invalid;
4. Empowering private certifiers to issue Compliance Orders to allow prompt rectification of non-complying work;
5. Establishing a publicly accessible electronic filing system for all certifiers, holding information on all building projects, including: drawings and other material submitted with an application for a CDC, certificates issued, inspection reports and all supporting material for any assessments to ensure these functions are performed with full transparency;
6. Removing the commercial nexus between developers and certifiers by introducing a system whereby certifiers are allocated from a register rather than directly engaged by the applicant or builder; and
7. Providing additional funding to local government that appropriately recognises the compliance and enforcement work it performs.

Orange City Council – Building regulation - private certifiers

That Local Government NSW acknowledges the proposed reforms by the NSW Government to building regulation but argues that:

- a) They do not go far enough,
- b) Additional reforms are needed to prevent builders from choosing their own certifiers, and
- c) Private certifiers should be appointed randomly from a panel or by some other method that significantly reduces the conflict of interest issues inherent in the current system.

Covered by resolution 38

Liverpool City Council – Controls for boarding houses

That Local Government NSW calls upon the NSW Government for an amendment to the *Standard Instrument (Local Environmental Plans) Order 2006* to allow council to determine whether boarding houses are a permissible land use in certain residential zones.

Penrith City Council – Exemption - boarding house provisions

That Local Government NSW writes to the Minister for Planning and Public Spaces requesting that Division 3 Boarding Houses of the Affordable Rental Housing SEPP 2009 be amended to allow councils to be exempt from this division under the policy.

Hunters Hill Council – Local application of Housing Codes

1. That Local Government NSW writes to and engages with the Minister for Planning and Public Spaces, advocating that:
 - a) Legislation be amended as required to allow Local Environmental Plans (LEPs) to:
 - (i) Exclude the operation Parts 3, and 3B of the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 ('Codes SEPP') from application in parts of the Local Government Area (LGA) to which the LEP applies; and
 - (ii) Apply controls in addition to the controls of the relevant Code in parts of the LGA in which Parts 3 or 3B of the Codes SEPP are to apply.
 - b) Deferral of the Codes SEPP Part 3B Low Rise Medium Density Housing Code continue at least until there has been a reasonable opportunity for:
 - (i) Councils to review their LEPs and prepare planning proposals to give effect to their Local Strategic Planning Statements; and
 - (ii) Local plan-making authorities to amend councils' LEPs in line with councils' planning proposals.
2. To avoid doubt, with regard to 1(a) above, it is intended that controls in LEPs would not permit complying development where it is excluded by Part 1 Division 2 of the Codes SEPP.

Tamworth Regional Council – Low Rise Medium Density Housing Code

That Local Government NSW requests the NSW Government to provide extended deferral of the Low Rise Medium Density Housing Code until councils have completed Local Housing Strategies, Local Strategic Planning Statements and Local Environmental Plans at the least to December 2021.



Central Coast Council – Short Term Rental Accommodation

That Local Government NSW calls on the NSW Government to:

- a) Allow all local government areas to prepare their own Planning Proposals to manage short term rental accommodation needs in their areas.
- b) Investigate and consult with councils regarding new powers for councils to manage complaints and other issues relating to the operation of short term rental accommodation.

Strathfield Council – Affordable rental housing

That the NSW Government amends the *Affordable Housing SEPP 2009* to require all owners of affordable rental housing units provided within a residential unit development to submit to their consenting council an annual independent audit report, prepared by a professional planner accredited by the Planning Institute of Australia, certifying ongoing compliance with the conditions of consent, verify the number of affordable units relating to the affordable rental units within the approved complex.

Covered by resolution 44

Cessnock City Council – Review of Code of Conduct - Regional Planning Panels

That the Minister for Planning, Secretary of NSW Planning and Environment and the Director Regions - Hunter NSW Planning and Environment undertake an urgent review of the current Code of Conduct for the Regional Planning Panels with a view to seeking:

- a) Consistency with the revised model Code of Conduct for councils in NSW, which already effectively manages conflict of interest provisions for elected councillors and staff in all their official capacities;
- b) Removing and/or amending provisions under Section 3.19(b) of the Code of Conduct for Regional Planning Panels, which effectively prevent local councillor members of the Regional Planning Panel from voting on development applications on land in their LGAs if those councillors also voted on the rezoning of the same land, among other matters.

Covered by resolution 54

Bourke Shire Council – Bourke electricity supply infrastructure

That the NSW Government and Essential Energy be asked to ensure that the crucial electricity supply to the Western section of the State is adequately maintained and improved to ensure an ongoing availability of a reliable electricity supply and the ability for infrastructure to be able to feed electricity back into the grid should the establishment of solar farms be considered in these areas.

Forbes Shire Council – Redistribution of Essential Energy roles to improve services

That Essential Energy needs to redistribute its remaining workforce in regional areas to cover the customer requests that will be left unserved by the 180 jobs planned to be lost.

Covered by resolution 55

Blue Mountains City Council – Management of Crown Land

That Local Government NSW seeks that the NSW Government fully fund costs associated with:

1. The transfer of management of Crown lands to local councils, including the costs of developing and implementing Plans of Management for Crown Lands Reserves within each LGA; and
2. Training of staff to assess native title matters associated with management of Crown Land.

Kyogle Council – Crown land, forests, parks fuel load reduction

That Local Government NSW requests the NSW Government to set upper limits on fuel loads in all Crown land forests, including State Forests and National Parks, and mandates hazard reduction programs to achieve these

Wagga Wagga City Council – Commercial rates for Crown land

That Local Government NSW and member councils advocate that the NSW Government stop charging local councils commercial rates for Crown land for council purposes (eg: easements) where there is a significant benefit to the community.

Federation Council – Crown lands

That the NSW Government accelerates the Crown Land Review Program and allow a more efficient process for transfer of current Crown land to freehold land.



Cowra Council – Crown lands cost burden

That Local Government NSW calls on the NSW Government to provide additional funding to councils to comply with the cost burden, tight timeframe and shortfall in resources imposed on councils to prepare the Plans of Management for Council Reserves as required under the new *Crown Land Management Act 2016*.

Kyogle Council – Degradation of Crown lands weeds and Bell Mynar

That Local Government NSW calls on the NSW Government to commit adequate resources to arrest and repair the degradation of Crown lands' native forests caused by weed infestations and Bell Mynar associated dieback.

Uralla Shire Council – Biosecurity Act

That Local Government NSW lobbies the NSW Government for additional funding for the implementation of the *Biosecurity Act 2015* for land being transferred to councils and a statement of biosecurity risks be provided to councils prior to the handover.

Central Coast Council – Plans of management for Crown Land

That Local Government NSW calls on the NSW Government to

- a) Extend the 30 June 2021 deadline for councils to complete of Plans of Management (PoMs) required under the *Crown Land Management Act 2016* (NSW).
- b) Consult with councils on a new deadline for the completion of PoMs.
- c) Provide criteria and templates to councils to enable completion of PoMs.

Covered by resolution 56

Lismore City Council – 5G technology

That Local Government NSW requests the NSW Government to:

- a) Conduct a review of the cumulative impacts of microwave frequency technologies of 'small cell installations' on residential communities and identifies who holds responsibility for monitoring cumulative impacts, in light of the findings from this review.
- b) Consider the appropriate planning process for the installation of small cells.

Covered by resolution 58

Tenterfield Shire Council – HELP debt reduction

That Local Government NSW seeks support from the Australian Local Government Association to lobby the Federal Government for a further review of the Higher Education Loan Program (HELP), including, inter alia, the possible reduction or removal of the HELP liability for new graduates who secure employment in rural council areas.

Hunters Hill Council – Project management

That Local Government NSW assists councils by developing a program to enhance council project practitioners' capability and competency in project management and delivery.

Willoughby City Council – Occupational licencing portability

That Local Government NSW calls on the NSW Government to:

1. Implement a scheme with other Australian states and territories to allow for occupational licensing portability by mutually recognising state/territory based occupational qualifications and licensing for building, construction, and maintenance related services such as electricians, builders, plumbers, fitters, mechanics and any other relevant skills or trades.
2. In the event that such a mutual recognition scheme is not forthcoming in a timely manner, that the NSW Government implements a unilateral recognition of occupational qualifications and licensing from other states and territories for building, construction, and maintenance related services such as electricians, builders, plumbers, fitters, mechanics and any other relevant skills or trades.

Federation Council – Trade waste

That the NSW Government engages with local government, relevant State Government regulatory agencies, and educational agencies such as NSW TAFE and other non-government registered training organisations, to develop an accredited qualification for the management of trade-waste.



Narrabri Shire Council – Regional education pathways

1. That Local Government NSW:
 - a) Strongly supports the establishment of regional education pathways.
 - b) Lobbies the NSW Government and TAFE NSW to expedite a review of current regional education offerings; such a review would identify current and future regional skills shortages based on the current State Government's regional investment strategies and State Significant Development.
2. That priority be given to implementation of actions from such a review, for trade associated pathways that align with the State Government's regional investment strategies and State Significant Development.

Lake Macquarie City Council – Higher education outcomes in regional, rural and remote NSW

That Local Government NSW advocates to the State and Federal governments, as well as higher education providers, the need for improved access to higher education providers in regional, rural and remote Australia.

Covered by resolution 60

Federation Council – Council categories

That the NSW Government determines new categories to reflect councils of a size that is between the current rural, and regional-rural status, to more adequately compensate those councillors in larger geographical councils that may not have a 20,000 population.

Federation Council – Councillor remuneration

That the NSW Government engages with councils, and prepares new increased councillor remuneration thresholds for all councils, to more adequately reflect the workload, training and increased representation demanded of councils, especially those in merged councils.

Covered by resolution 63

Randwick City Council – Climate change and planning in NSW

That Local Government NSW calls on the NSW Government to:

1. Declare a climate and biodiversity emergency;
2. Take immediate steps to amend the *Environmental Planning and Assessment Act 1979*, and relevant State Environmental Planning Policies to ensure that all new development is required to meet the highest environmental standards, and funding sources are made available to local government to address the impact of climate change, including measures to:
 - f) Reduce carbon emissions from building and construction;
 - g) Strengthen energy and water efficiency standards in all new developments beyond those currently provided under the BASIX system;
 - h) Introduce a range of funding mechanisms that would allow local councils to build resilience in their communities;
 - i) Improve energy and water efficiency and to reduce heat stress risk in public housing and all NSW Government owned buildings and offices; and
 - j) Set tree canopy targets for all metropolitan areas with commensurate funding to be provided by the NSW Government to meet those targets.
3. That Local Government NSW calls on all NSW councils to take whatever steps they can, within the existing planning laws, to implement these changes in their local planning regimes wherever practicable.

Covered by resolution 70

Warrumbungle Shire Council – Clean up fire damaged houses containing friable asbestos

That Local Government NSW lobbies the NSW Government to provide councils with greater powers under the Local Government Act to act in a quicker manner to clean up fire damaged houses containing friable asbestos, particularly when the material is still damp (from water) or immediately after spraying with PVA to limit risk of airborne fibres escaping from the site, with all clean-up costs borne by the NSW Government.

Covered by resolution 74

Shoalhaven City Council – Electric vehicle charging stations

That the NSW Government leads the strategic rollout of electric vehicle charging stations across the State.



Covered by resolution 75

North Sydney Council – Climate emergency

That Local Government NSW considers the following resolution of Council:

That Council:

- a) Prepare a report on initiatives that Council is currently undertaking, or could be improved, which have the effect of reducing carbon emissions. The report should particularly address:
 - Adoption of a guiding principle in all Council operations to reduce carbon emissions towards the reduction targets contained in the Paris Agreement.
 - Introduction or strengthening of existing policies that make a positive contribution to reducing carbon emissions.
 - A specific budget provision for climate change initiatives linked to the Delivery Program.
 - Facilitating the roll out of car charging battery stations in the local government area (LGA).
- b) Join nearly 600 jurisdictions worldwide, including 22 Australian councils, and recognise that we are in a state of climate emergency that requires immediate action by all levels of government;
- c) Acknowledge that climate change poses a threat to the future of our cities, including the North Sydney LGA;
- d) Note the latest report of the Intergovernmental Panel on Climate Change (IPCC) 'Global Warming of 1.5 degrees Celsius';
- e) Note the Federal Government's latest emissions data showing we are increasing, not reducing, our carbon emissions;
- f) Join with and support the City of Sydney's resolution of 24 June 2019 calling upon the State and Federal Governments to declare a climate emergency and to respond to this emergency by taking urgent action to meet the emissions reduction targets contained in the Paris Agreement;
- g) Encourage neighbouring LGAs to join us by declaring a climate emergency and advocate to State and Federal Governments in their own right;
- h) Write to the Prime Minister, Premier of NSW and relevant State and Federal Ministers providing a copy of this resolution and calling upon them to act urgently to address climate change and its impacts; and
- i) Submit this motion to LGNSW for debate at the next LGNSW conference.

Blue Mountains City Council – Climate change emergency

1. To recognise that we are facing a climate emergency with clear scientific evidence that climate change is happening and that it is caused by increasing greenhouse gas emissions from human activities.
2. To acknowledge that communities across NSW are facing the impacts of climate change through events including record-breaking heat waves, extreme drought conditions, loss of water in our river systems and increased risk and intensity of bushfires.
3. To acknowledge that to provide maximum protection for all people, economies, species, eco systems and civilisations it is necessary to limit global warming to 1.5 degrees.
4. To partner with both local and Federal governments to implement actions, frameworks and funding that support local councils to respond appropriately and rapidly to the science and policy implications in the IPCC's 2018 Special Report.
5. To play a leadership role in the transformation of the economy to zero emissions and contribute to the reduction in greenhouse gas emissions globally by 45% from 2010 levels by 2030.
6. To encourage national, regional and local governments across the world to take these same actions.
7. That all stakeholders, including local government, need to rapidly take stock of their responsibilities in delivering this collective goal, taking immediate actions to get emission reductions on schedule, including medium term action to ensure local success and ongoing inter-governmental action at all scales to ensure overall success.

Lismore City Council – Climate emergency

That Local Government NSW:

1. Publicly declares that the world is in a state of climate emergency that requires urgent action by all levels of government; that human-induced climate change represents one of the greatest threats to humanity, civilisation, other species, and the life-supporting capacity of air, water, soil, and ecosystems; and that it is possible to prevent the most harmful outcomes, if societies take sustained emergency action, including local councils, and
 - a) Notes the latest report of the Intergovernmental Panel on Climate Change (IPCC);
 - b) Notes the Federal Government's latest emissions data showing we are increasing, not reducing our carbon emissions.



Bellingen Shire Council – Climate emergency

That Local Government NSW:

1. Declares that “we are in a state of climate emergency that requires urgent action by all levels of government and that Local Government NSW:
 - a) Notes the latest report of the Intergovernmental Panel on Climate Change (IPCC) “Global Warming of 1.5 degrees Celsius”;
 - b) Notes the Federal Government’s latest emissions data showing we are increasing, not reducing our carbon emissions;
 - c) Acknowledges that local government areas across the state are, and are likely to be further affected by climate impacts, particularly sea level rise, bushfires, severe storms, drought and floods,
 - d) Recognises we are in a state of emergency that requires urgent action by all levels of government, that human induced climate change represents one of the greatest threats to humanity, civilisation, and other species, and that it is still possible to prevent the most catastrophic outcomes if, and only if, societies take emergency action now.
 - e) Reviews its strategic priorities and corporate planning documents to identify how it can also respond to and address the climate emergency, and develop an outline of options available to operationalise this emergency declaration.
2. Calls upon the State and Federal governments to:
 - a) Declare a climate emergency, and
 - b) To back this up with legislated programs to drive emergency action to reduce greenhouse gas emissions and meet the lower of the Paris Agreements at 1.5°C.
 - c) To support local government authorities (including financial support) to drive emergency action to reduce greenhouse gas emissions and meet the lower of the Paris Agreements at 1.5°C.

Parkes Shire Council – Action on climate change

That Local Government NSW seeks acknowledgement from the NSW Government and Federal Government that they have a significant obligation to recognise the scientific consensus that the climate system continues to be affected by known activity and that a Minister be appointed, and funds be allocated, to assist councils in their strategic response to the potential impacts of a changing environment.

Covered by resolution 78

Uralla Shire Council – Renewable energy development

That Local Government NSW discusses with the Minister for Planning the requirements for;

- a) The provision of regional plans that effectively integrate agricultural production and rural lifestyle with renewable power generation;
- b) The inclusion of a Statement of Economic Effects on the community in the approval process, and
- c) That provision be included in the DA consent for rehabilitation of the sites.

Leeton Shire Council – Large scale solar farms

That Local Government NSW lobbies the NSW Government to:

- a) Provide greater protection to irrigation lands and other high yielding agricultural lands where local communities consider solar farms incongruous with their long-term economic wellbeing by respecting Local Environmental Plans and ensuring early engagement with affected communities and local councils.
- b) Ensure that large scale solar farms are subject to Development Contributions where they are approved and that these contributions be included as a condition of consent.
- c) Ensure that adequate provisions are made in consent conditions for the decommissioning of large scale solar farms.

Covered by resolution 85

Parkes Shire Council – Health services in regional centres

That Local Government NSW calls on the NSW Government and the Federal Government to address the critical shortage of medical specialists such as doctors, procedural specialists and nurses in regional NSW.

Leeton Shire Council – Restoration of health services in regional NSW

That Local Government NSW lobbies the NSW Government to:

- a) Investigate and implement mechanisms to attract and retain suitably qualified medical practitioners for regional hospitals.
- b) Review the Public Hospitals (Visiting Medical Officers Sessional Contracts) Determination 2014 to engage general practitioner services at hospitals not currently included in Schedule 1.
- c) Provide appropriate and adequate drug and alcohol rehabilitation facilities and counselling services in regional NSW.



Lachlan Shire Council – Medical services in rural communities

That Local Government NSW lobbies the Federal and NSW Governments to take immediate action to address the shortage of doctors and medical service providers in rural communities.

Snowy Valleys Council – Rural regional hospitals

That Local Government NSW calls for the NSW Minister for Health to advocate to the Federal Minister the critical situation at the Tumut hospital and lack of availability of procedural doctors and practitioners which exists across other LGAs in regional NSW.

Covered by resolution 93

City of Parramatta Council – Dowry abuse as family and domestic violence

That Local Government NSW:

- a) Lobbies the NSW Government to amend the *Crimes (Domestic and Personal Violence) Act 2007* to include economic abuse; and that within this inclusion, dowry abuse is recognised as a form of economic abuse.
- b) Lobbies the NSW Government to amend existing legislation relating to Apprehended Violence Orders to explicitly recognise dowry abuse as an example of economic abuse.
- c) Advocates for the participation of local government in efforts with stakeholders to develop ongoing education and awareness raising campaigns about economic abuse, including dowry abuse.

Cumberland Council – Dowry abuse

That Local Government NSW lobbies the NSW Government to amend the *Crimes (Domestic and Personal Violence) Act 2007* to include economic abuse and that within this inclusion, dowry abuse is recognised as a form of economic abuse.

Covered by resolution 95

Forbes Shire Council – Funding for regional sporting and recreation facilities

The NSW Government must provide all local government areas a sufficient and separate funding stream for sporting facilities.

Covered by resolution 98

Albury City Council – NSW Government support for development of NSW museum strategy

That Local Government NSW lobbies the NSW Government to devise a Museum Strategy for NSW with sufficient resources to ensure cultural heritage led vibrancy, collection care and local storytelling initiatives are supported, developed and maintained for communities throughout the State.

Broken Hill City Council – Museum strategy

That Local Government NSW lobbies the NSW Government to devise a Museum Strategy for NSW with sufficient resources to ensure cultural heritage led vibrancy, collection care and local storytelling initiatives are supported, developed and maintained for communities throughout the State.

Covered by resolution 101

Kyogle Council – Social housing stock deficits in regional NSW

That Local Government NSW calls on the NSW Government to provide funding to address social housing stock deficits in the regions, to raise regional housing stock levels up to the state average.

Forbes Shire Council – Further awareness of homelessness in rural areas

That the NSW Government recognises that homelessness is not just an urban issue, and increase funding for homelessness support in rural areas.

Covered by resolution 108

Albury City Council – NSW Government support for NSW Joint Organisations

That Local Government NSW requests NSW Government base-funding support for the newly established Joint Organisations in order to ensure their future ability to operate as required under NSW Government legislation.



Federation Council – Joint Organisation funding

That the NSW Government commits to further funding to assist in the ongoing operational costs of Joint Organisations to reflect that they will be undertaking work on behalf of the NSW Government, and assisting the NSW Government in their ability to achieve State outcomes.

Shoalhaven City Council – Joint Organisation funding

That the NSW Government provides ongoing funding of \$300K per annum for each Joint Organisation commencing in 2019/2020, indexed with the rate peg or CPI, and a 4-year funding agreement be developed with agreed performance measures between the NSW Government and each Joint Organisation.

Covered by resolution 115

City of Canterbury Bankstown Council – Local government election costs

That Local Government NSW:

1. Opposes the recommendation of IPART to increase election costs for the 2020 election for NSW councils who choose to utilise the services of the NSW Electoral Commission.
2. Writes to the Premier of NSW urging her to not accept IPART's recommendation to increase councils election costs as it would be yet another example of the NSW Government seeking to shift costs onto local government.

Lane Cove Council – Increase in elections costs

That Local Government NSW requests the NSW Government review the IPART Determination which recommends that councils meet 97% of the NSW Electoral Commission's costs in administering local government elections. The determination will result in an average increase of 62% on the cost of the 2016/2017 elections and is a further cost shift to the sector.

Albury City Council – Limitations of cost increases for local government elections

That Local Government NSW develops a policy which opposes the massive increases in election costs currently being experienced and lobbies the NSW Government to ensure any cost increases are kept to a minimum.

Hawkesbury City Council – Opposition to the proposed increase in local government election charges

That:

- a) The stages of implementation for IPART's recommendations in its report regarding review of local government election costs be reversed, and the previously advised NSW Electoral Commission pricing regime for the 2020 elections be retained.
- b) The introduction of the major changes to NSW Electoral Commission's service delivery model be bought forward to reduce costs to councils for future local government elections.

Shoalhaven City Council – Local government election costs

That in the face of the proposed increases to NSW local government election costs, the NSW Government reviews the electoral framework of local government in NSW and commits to funding the local government elections required to be conducted under that regime.

Armidale Regional Council – Increases in election charges by the NSW Electoral Commission

That Local Government NSW lobbies the NSW Government to cover any increases in election charges by the NSW Electoral Commission.

Covered by resolution 123

Hornsby Shire Council – Written returns of councillors and designated persons on council websites

That Local Government NSW makes representation to the Information and Privacy Commission (IPC) objecting to the IPC's proposed amendment to its Guideline 1 which will require councils to disclose the Written Returns of Designated Persons on their websites and proposes that the current practice of Returns being available upon request be maintained.

Bayside Council – Publishing returns of interests of councillors and designated persons

That Local Government NSW lobbies the Information and Privacy Commissioner to retain the current practice of not placing on a council's website 'Returns of the Interests of Councillors, Designated Persons and Delegates' by administrative guideline or legislative amendment.

9. GOVERNANCE AND FINANCIAL REPORTS**9.4 2020 COUNCIL MEETING DATES AND CALENDAR**

REPORT AUTHOR: GOVERNANCE SUPPORT OFFICER
RESPONSIBLE DIRECTOR: ACTING DIRECTOR INTERNAL SERVICES

EXECUTIVE SUMMARY:

Council meetings dates are to be determined annually and well in advance to support forward planning of Council business and reporting processes.

In 2019 council meeting dates for ordinary meetings were on the 3rd Thursday of each month commencing at 2pm and alternating between the Council Chambers in Tumberumba and Tumut.

Consistent with previous years, there is no scheduled Ordinary meeting in January due to reduced business over the holiday period and staff utilising the quieter period for leave.

This report proposes the introduction of three specific Ordinary-Policy and Strategy meetings to the schedule for 2020, on the fifth Thursday in April, July and October for which the agenda will be restricted to matters involving the review of key strategic matters.

The 2020 Calendar of meeting dates is attached for consideration and adoption by Council.

RECOMMENDATIONS:**THAT COUNCIL:**

1. **Receive the report on the 2020 Council Meeting Dates.**
2. **Approve the Ordinary meeting dates for 2020 as follows:**
 - Thursday 20 February 2020**
 - Thursday 19 March 2020**
 - Thursday 16 April 2020**
 - Thursday 21 May 2020**
 - Thursday 18 June 2020**
 - Thursday 16 July 2020**
 - Thursday 20 August 2020**
 - Thursday 17 September 2020**
 - Thursday 15 October 2020**
 - Thursday 19 November 2020**
 - Thursday 10 December 2020**
3. **3. Endorse the addition of three (3) Ordinary-Policy & Strategy meetings be held on Thursday 30 April 2020, Thursday 30 July 2020 and Thursday 29 October 2020.**
- 4.
6. **Adopt the 2020 Council Meeting Calendar complete with Committee dates.**

BACKGROUND:

The Council Meeting Schedule for 2020 has been developed to provide a guide to meeting dates for the year.

REPORT:

The determination of meeting dates enables the appropriate scheduling of Council business and reporting processes and provides advanced notice of meeting dates to the community.

It is proposed that three (3) additional meetings be held in 2020 on the fifth Thursday of April, July and October of 2020 for Council to dedicate time for consideration of a number of important strategic documents such as policies, Delivery Program reports and budget reviews. Alternatively, Councillors may opt to allocate their scheduled full day workshop in these months for this purpose.

The Meeting Calendar for all meetings during 2020 is presented to Council for consideration and adoption. It is intended that the calendar be a fixed schedule with allowance for change by resolution from a Council Meeting or a Chair of a Committee changing the date due to extenuating circumstances.

Councillors and Committee members will be notified of any change in a meeting date, as will the community through council's known communication channels.

The calendar provides dates for all meetings that Council has control over and other important dates/external meetings. Meeting dates will continue to be notified and updated via the newspapers and on Council's website and social media channels.

The calendar contains times, dates and venues for Ordinary meetings and Committee meetings and provides certainty to Councillors, Staff and the community as to when meetings will take place.

The following external meetings are included as they are relevant for Councillors attention:

- The National General Assembly - ALGA – 14-17 June 2020 - Canberra
- The LG NSW Conference – 11-13 October 2020 – Lovedale Hunter Valley

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 4: Communication & Engagement

Delivery Outcomes

4.3 Council has sound organisational health and has a culture which promotes action, innovation, accountability and transparency

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Council are able to optimise meetings to ensure issues are addressed for the community	Nil
Environmental	Nil	Nil
Economic	Council meets to ensure economic and strategic management is sound and	Nil

	Positive	Negative
	transparent	
Governance	It is essential that Council is able to meet with all Councillors to ensure good governance of Council business	Nil

Financial and Resources Implications

Nil

Costs and Benefits:

Nil

Policy, Legal and Statutory Implications:

Council meetings are governed by the Model Code of Meeting Practice as issued by the Office of Local Government.

Council business is governed by the Local Government Act 1993 (NSW).

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

To address business in an optimal manner, it is important to have as many Councillor representatives as possible at each meeting. This proposal aims to maximise attendance.

The meeting calendar ensures forward planning for Council business and decision making.

OPTIONS:

Council may opt to amend the meeting schedule.

Council may opt to utilise the full day workshop time three times per year as the Ordinary – Policy and Strategy meetings instead of adding three additional meetings to the calendar.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Communication of the adopted meetings schedule will be through the appropriate internal and external communication channels.

Attachments

- 1 DRAFT 2020 Meeting Calendar (under separate cover) [⇒](#)

9. GOVERNANCE AND FINANCIAL REPORTS

9.5 STATEMENT OF INVESTMENTS - OCTOBER 2019

REPORT AUTHOR: SENIOR FINANCE OFFICER
RESPONSIBLE DIRECTOR: ACTING DIRECTOR INTERNAL SERVICES

EXECUTIVE SUMMARY:

This report provides an overview of Council's cash and investment portfolio performance as at 31 October 2019.

Council continues to anticipate significant expenditure for New Councils Implementation Fund Projects (NCIF), Stronger Communities Infrastructure Fund Projects (SCIF) and other grant funded projects within the next 6 months due to required milestone targets for those projects.

RECOMMENDATION:

THAT COUNCIL:

- 1. Receive the Statement of Investments as at 31 October 2019**

BACKGROUND:

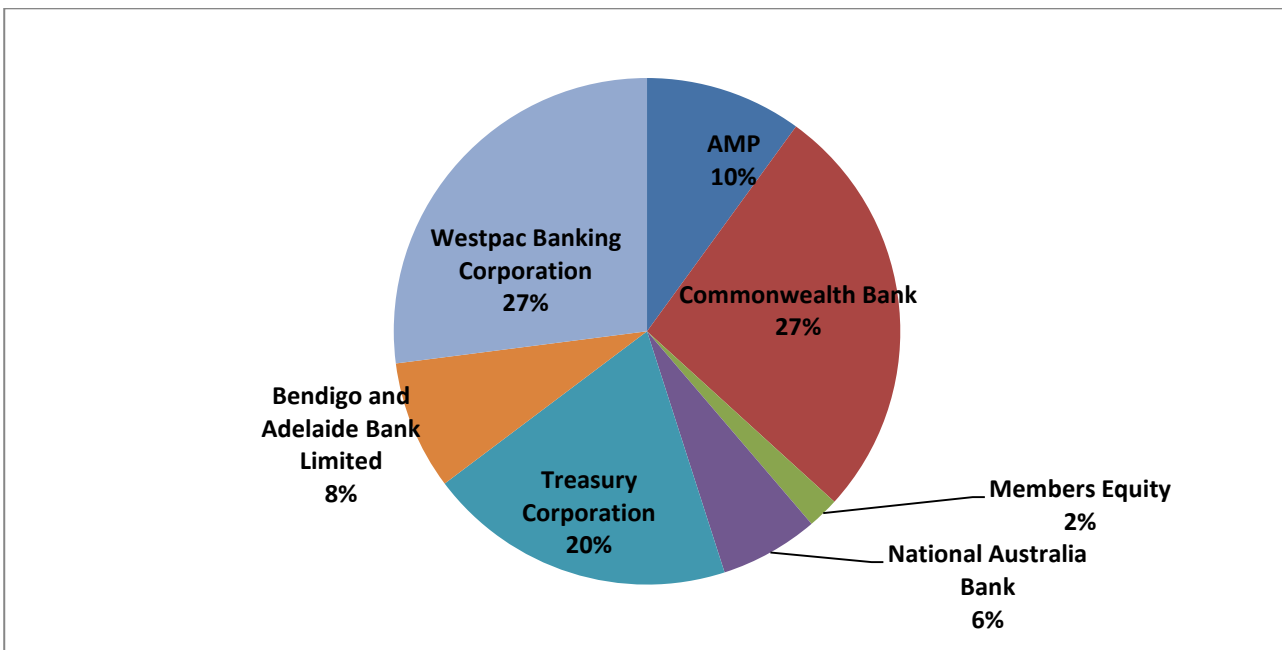
Nil

REPORT:

In accordance with Clause 212 of the Local Government (General) Regulation 2005, a monthly report is required to be submitted to Council detailing all investments of Council.

Combined Cash & Investments Table		31/10/2019				
Cash & 11am at call Accounts	Current Month	Last Month	Movement	Type	Interest Rate%	Maturity Date
Commonwealth Bank	\$ 77,537	\$ 2,706	\$ 74,831	IWD Gen	0.75%	
National Australia Bank	\$ 145,474	\$ 43,454	\$ 102,020	W/Acct	0.75%	
Commonwealth Bank	\$ 1,472,872	\$ 754,261	\$ 718,611	W/Acct	0.75%	
Commonwealth Bank	\$ 11,804,449	\$ 13,892,864	-\$ 2,088,415	At Call (BOS)	0.75%	
<i>Sub Total Cash & 11 am at Call Accounts</i>	\$ 13,500,331	\$ 14,693,284	-\$ 1,192,953		0.75%	
TCorp Investments (at Call)	Balanced Invested \$	Balanced Invested \$		Type	Monthly Interest Rate%	Financial Year Interest Rate (to date)
Treasury Corporation	\$ 535,084	\$ 534,542	\$ 541	at call	0.10%	0.44%
Treasury Corporation	\$ 1,079,225	\$ 1,077,999	\$ 1,225	at call	0.11%	0.57%
Treasury Corporation	\$ 3,416,367	\$ 3,411,330	\$ 5,037	MTGF	0.15%	2.00%
Treasury Corporation	\$ 4,802,504	\$ 4,778,492	\$ 24,012	LTGF	0.38%	2.92%
<i>Sub Total TCorp Investments at call</i>	\$ 9,833,180	\$ 9,802,364	\$ 30,816		0.19%	
Total Cash & At Call Investments	\$ 23,333,511	\$ 24,495,648	-\$ 1,162,137		0.47%	

	Current Month	Last Month	Movement	Lodgement Date	Interest Rate%	Maturity Date
National Australia Bank	\$ 1,000,000	\$ 1,000,000	\$ -	20/11/2018	2.75%	20/11/2019
Bendigo and Adelaide Bank Limited	\$ 500,000	\$ 500,000	\$ -	30/05/2019	2.10%	26/11/2019
Bendigo and Adelaide Bank Limited	\$ 500,000	\$ 500,000	\$ -	30/05/2019	2.10%	26/11/2019
Westpac Banking Corporation	\$ 1,000,000	\$ 1,000,000	\$ -	31/05/2019	2.35%	31/12/2019
Westpac Banking Corporation	\$ 1,000,000	\$ 1,000,000	\$ -	31/05/2019	2.35%	31/12/2019
Bendigo and Adelaide Bank Limited	\$ 250,000	\$ 250,000	\$ -	16/01/2019	2.70%	16/01/2020
Bendigo and Adelaide Bank Limited	\$ 250,000	\$ 250,000	\$ -	16/01/2019	2.70%	16/01/2020
National Australia Bank	\$ 2,000,000	\$ 2,000,000	\$ -	29/10/2019	1.60%	27/01/2020
Westpac Banking Corporation	\$ 1,000,000	\$ 1,000,000	\$ -	24/08/2019	1.82%	24/01/2020
AMP	\$ 2,000,000	\$ 2,000,000	\$ -	26/07/2019	2.20%	26/01/2020
Westpac Banking Corporation	\$ 2,000,000	\$ 2,000,000	\$ -	19/09/2019	1.63%	19/02/2020
Members Equity	\$ 1,000,000	\$ 1,000,000	\$ -	25/02/2019	2.70%	25/02/2020
Bendigo and Adelaide Bank Limited	\$ 250,000	\$ 250,000	\$ -	9/09/2019	1.60%	6/03/2020
Bendigo and Adelaide Bank Limited	\$ 250,000	\$ 250,000	\$ -	9/09/2019	1.60%	6/03/2020
Westpac Banking Corporation	\$ 1,000,000	\$ 1,000,000	\$ -	23/07/2019	2.15%	23/03/2020
Bendigo and Adelaide Bank Limited	\$ 1,057,811	\$ 1,057,811	\$ -	9/10/2019	1.55%	6/04/2020
Bendigo and Adelaide Bank Limited	\$ 1,057,811	\$ 1,057,811	\$ -	9/10/2019	1.55%	6/04/2020
Westpac Banking Corporation	\$ 2,000,000	\$ 2,000,000	\$ -	23/05/2019	2.36%	23/05/2020
Westpac Banking Corporation	\$ 2,000,000	\$ 2,000,000	\$ -	26/06/2019	2.22%	26/06/2020
AMP	\$ 2,000,000	\$ 2,000,000	\$ -	18/07/2019	2.05%	18/07/2020
Westpac Banking Corporation	\$ 2,500,000	\$ 2,500,000	\$ -	23/07/2019	2.10%	23/07/2020
Westpac Banking Corporation	\$ 1,000,000	\$ 1,000,000	\$ -	4/09/2019	1.70%	4/09/2020
AMP	\$ 1,000,000	\$ 1,000,000	\$ -	14/10/2019	1.60%	14/10/2020
Total TD's	\$ 26,615,623	\$ 26,615,623	\$ -		2.00%	
Total Cash & Investments	\$ 49,949,133	\$ 51,111,271	-\$ 1,162,137			



It is hereby certified that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and the regulations thereunder, and in accordance with the Snowy Valleys Council Investment Policy.

Cash and investments have decreased by \$1.1m during October 2019. Main contributing factors were expenditure on the following projects:

- Vegetation Clearance Alpine Way \$476k
- Backhoe purchase \$170k
- Bull paddock upgrade amenities \$167
- Khancoban Streetscape \$166k
- Refund Future Strategy Grant \$100k

The Future Strategy Grant was returned to the NSW Government as the State and Regional Coordination Groups are now leading this project, and Council's involvement has diminished to that of stakeholder rather than project lead.

The following changes occurred to our term deposit and cash holdings for the month of October:

- Renewal of 2 x Bendigo bank TD \$1m each at 1.55% for 6 months
- AMP TD \$1m reinvested for 12m at 1.6%
- NAB \$2m reinvested for 3m at 1.6%

October Interim Financials

A summarised financial flash report for Council is provided below for October 2019, comparing the operating year to date (YTD) actuals against the full year budget and variance percentage.

This report provides the interim results for the month and represents the appropriate adjustments at the time of this report, noting that more adjustments may be made.

The purpose of the flash report is to provide an indication of the Council financial performance at a particular point in time.

It is important to recognise that the report shows cumulative results for the year to date.

Account Description	YTD Actuals	YTD Budget	YTD Variance Favourable/ (Unfavourable)		Full Year Budget
	\$'000	\$'000	\$'000	%	\$'000
Income					
Rates, Levies & Annual Charges	17,242	17,840	-598	-3%	17,840
User Fees & Charges	3,251	2,303	948	41%	8,796
Interest & Investment Revenue	609	288	321	111%	865
Operating Grants	2,037	2,840	-803	-28%	10,282
Capital Grants	178	1,149	-971	-85%	5,377
Other Income	439	347	92	27%	1,152
Total Income	23,756	24,767	-1,011	-4%	44,312
Expenditure					
Employee Benefits	5,885	5,196	689	13%	15,589
Materials & Contracts	4,840	3,247	1,593	49%	9,742
Depreciation and Amortisation	3,682	3,682	-	0%	11,047
Other Expenses	2,400	2,073	327	16%	4,332
Total Expenditure	16,807	14,198	2,609	18%	40,710
Operating Result - Surplus/(Deficit)	6,949	10,569	(3,620)		3,602
Surplus/(Deficit) after Capital Grants	6,771	9,420	(2,649)		(1,775)

Income

Rates and annual charges have been raised for the full financial year. There is a slight variance to the monthly budget that will be recovered over the financial year through sewer discharge fees raised during quarterly water readings, supplementary charges and being reimbursed a portion of pensioner rebates (\$300K). This situation has not changed over the month.

User Fees & Charges are showing a favourable position as a result of additional RMS Ordered Works being undertaken in July/August – no change over the month.

Operating grants are expected to always be unfavourable due to six months of the Financial Assistance Grants (FAGS) being prepaid in June 2019 and recognised as revenue in last year's financial statements. The actuals to budget for those grants will always track behind schedule until the event of another prepayment of 6 months in June 2020, if it is to occur.

A number of other operating grant funds have been received in advance with budget allocated monthly (main contributor is RMS Block Grant received).

Capital grants are tracking behind budget as the Rail Trail grant acquittals are lower than expected against year to date budget but is likely to ramp up by the end of the year.

Other revenue is tracking higher than budget.

Employee Benefits

Employee expenditure continues to track over budget mainly due to unbudgeted redundancies. A budget adjustment has been requested in the first quarterly budget review funded from the Employee Leave Reserve. This expenditure item will require constant monitoring over the course of the year due to the expectation that a number of staff will be undertaking capital works (therefore being capitalised as an asset).

Material & Contracts

The over budget expenditure for Material & Contracts mainly relates to RMS Ordered works being awarded. The year to date budget is \$187K against an actual of \$1M and there are flood recovery projects (grant funded) that are being finalised which are not included in the budget (\$50K).

The running of Tumbarumba Caravan Park contributes \$88K to the overspend along with executive and town planning utilising salaries budgets (vacant positions) to complete priority work with fixed term tenure and contract arrangements, \$100K.

Overspends in the parks, roads and building maintenance budgets are being adjusted in the Quarterly Budget Review.

Other overspends are due to the cumulative effect of the software maintenance fees, subscription fees and contribution for the full year being expensed with budget distributed across future periods.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.3 Council has sound organisational health and has a culture which promotes action, innovation, accountability and transparency.

SUSTAINABILITY ASSESSMENT:

Financial and Resources Implications

Investments are taken out based upon the best rate on the day and after consideration of spreading our risk across various institutions as per our Investment Policy and section 625 of the Local Government Act 1993 (NSW).

Costs and Benefits:

Financial Costs	Financial Benefits	Benefits	Opportunities
N/A	Increased revenue	Higher returns to ensure sustainability of Council	Higher returns on investments are always sought
N/A	Maximise return on investments	Funding of projects	Council reputation is supported by good investment decision making

Policy, Legal and Statutory Implications:

The information provided complies with Council's Investment Policy and Section 625 of the Local Government Act 1993.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Monthly reporting of investments keeps Council informed of the current cash situation and the return on investment.

OPTIONS:

N/A

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Matters arising from this report that require further communication will be addressed at the meeting or taken on notice and a response will be provided.

The Executive team have been briefed on budget position. Councillors received information at the November workshop.

9. GOVERNANCE AND FINANCIAL REPORTS**9.6 NCIF AND SCF QUARTERLY REPORT - NOVEMBER 2019**

REPORT AUTHOR: COORDINATOR FINANCIAL SERVICES
RESPONSIBLE DIRECTOR: ACTING DIRECTOR INTERNAL SERVICES

EXECUTIVE SUMMARY:

The NCIF and SCF (Major Projects and Community Projects) funding agreements and associated guidelines require grant recipient councils to undertake quarterly reporting on progress in implementing projects. It is a requirement that this status report be tabled at an ordinary meeting of the council.

This report covers the expenditure on grant funding up to 30th September 2019 and coincides with the statutory reporting commitments outlined by the Office of Local Government.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on NCIF and SCF Quarterly Report.**
2. **Endorse the report on the expenditure of the New Council Implementation Fund (Rounds 1 and 2), Stronger Communities Fund (Rounds 1 and 2) for period ending 30th September 2019.**

BACKGROUND:

Upon merger, Snowy Valley's Council received \$15M in funding consisting of \$5M New Council Implementation Fund (NCIF1) and \$10M Stronger Communities Fund (SCF1) allocated as Major Projects \$8.6M and Community Projects \$1.4M.

In addition to the Grant Funding, projects defined in the funding allocation have had their budgets bolstered by interest earned from the investment of these funds, which is currently \$257,248 for NCIF1 and \$515,916 for SCF1. The interest provides funding for project management and administration support costs for the projects reducing the need to utilise the direct funding. This is advantageous for maximising value for the amount of works that can be done and to maintain consistency for recognising the correct value of Council owned assets when capitalisation occurs.

In December 2018 Council received further funding of \$5.95M in a second round of NCIF (\$2.82M) & SCF (\$3.13M).

Together these funding sources represent a total investment in merger projects and community infrastructure of over \$21.5M.

Progress of expenditure is provided to Council on a quarterly basis as required by the funding guidelines.

REPORT:**New Council Implementation Fund – Round 1**

Snowy Valleys Council has committed all funds allocated and must have all funds expended by 31st December 2019. As per the OLG Reporting Schedule for NCIF & SCF, all projects must have Acquittal Certificates returned by 30th March 2020 which will mark the completion of the funding period:

6 th six-monthly report (NCIF & SCF)	31/07/2019 - Submitted
7 th six-monthly report (NCIF & SCF)	31/01/2020
End funding period (NCIF & SCF)	30/03/2020
Final reports for funded projects (NCIF & SCF)	30/03/2020 or earlier, on completion of project

As there are no specific project allocations defined by a funding agreement for NCIF1, budget estimates may be shuffled where 'unders and overs' occur within the funding stream. No variations to budgets have occurred since the last report to Council in August. The current status of the projects for NCIF1 as at 30th September 2019 is:

Project – Detail	Status	Budget \$'000	Actual \$'000
Organisation structure and salary system (Round 1) – Design new integrated organisation structure, lateral transfers of staff from previous councils. Design and implement Award compliant SVC salary system including an annual appraisal and performance review framework. Round 2 review is being delivered under NCIF 2.	Completed 2018	\$220	\$220
Culture Program (Round 1) – development and implementation of a unified SVC culture program with a new set of values and behaviours and a program of activities to support the evolution of an SVC culture. Round 2 is being delivered under NCIF 2.	Round 1 Completed 2018	\$99	\$99
SVC Website (Round 1) – updating content and the creation of a new website. Round 2 is being delivered under NCIF 2.	Website Launched Sep 2017	\$83	\$83
Redundancies – both General Managers, three directors and one Support Officer.	Completed 2017	\$637	\$637
Community Engagement – included activities such as a Community Satisfaction survey, community engagement for the development of the Community Strategic Plan 2017-27.	Completed 2017	\$159	\$159
ICT Amalgamation Projects – ICT Amalgamation Strategy developed and endorsed in May 2018. The Strategy detailed the projects associated with consolidating the existing network infrastructure, implementing new server infrastructure, email exchange, domain, voice systems, and disaster recovery plans. With the finalisation of this projects a new SVC ICT Strategy is currently being drafted.	In Progress	\$1,279	\$1,076
Enterprise System Consolidation – TechOne has been implemented for Finance, Cemeteries, Property & Rating. HRP module is currently being implemented to go live December 2019, following the implementation of the new organisation structure. Consolidation of Records systems to ECM to be finalised November 2019.	In Progress	\$1,136	\$969
Corporate Identity and Branding – new brand and logo for Council including new uniforms, branding guidelines, online videos, development of the Destination Management Plan and Economic Development Strategy.	Completed 2017	\$422	\$422

Project – Detail	Status	Budget \$'000	Actual \$'000
Signage Replacement – replacement of signage with the local government area; facilities, shire boundary signage and street blades. On track to be completed by Dec 2019. Town Entry Signage funded under NCIF 2 -Unification & Placemaking	In Progress	\$401	\$209
Service Reviews – service reviews undertaken and introduction of dashboards around key performance measures. Adoption of figures for 19/20 dashboards is reliant on QBR outcomes. Awaiting completion of the Section 94 Contributions Review.	In Progress	\$194	\$187
Project Management Officer – dedicated project manager to provide support and resources to ensure merger projects are delivered. External resource completed; assistance from internal resources continues until Dec 19.	In Progress	\$449	\$399
Administration – includes travel and accommodation for staff and the Administrator to Sydney for workshops and meetings with Department of Premier and Cabinet during the first six months of the merger.	Completed Nov 2016	\$13	\$13
Policy & Plan harmonisation – software tools purchased for the register of policies and delegations and a dedicated resource to develop and harmonise critical policies and a new policy framework.	Completed 2018	\$79	\$79
Forensic Audit – external review of accounting practices in relation to movement in Capital Reserves.	Completed May 2019	\$86	\$86
Total New Council Implementation Fund – Round 1			
- Initial Funding 5M + est. interest earned 200K	\$5,200		
- Additional interest earned (> estimate of 200K)	\$ 57	\$5,257	\$4,638

New Council Implementation Fund – Round 2

This funding is to be fully committed by 31 December 2019, with all projects to be completed by 30 June 2020. The next round of reporting to the OLG is due 31st January 2020. The status of the projects for this fund as at 30th September 2019 is as follows:

Project – Detail	Status	Budget \$'000	Actual \$'000
SVC Strategic Business Plans – List has been revised during the Service level review and improvement process to include the following: Private Works, IT Strategy, Library Strategy, Customer Experience, Aged Care, and Children's Services.	Scope in development	\$400	-
Service level review and improvement program – incorporating the Sustainability Plan. Budget reduced to 430K. 20K re-allocated to Integrated Systems and Work Processes.	In Progress	\$430	\$93
Integrated Systems and Work Processes – Overall budget increased by 20K to 870K. Two out of the original eight components have been cancelled and funding re-allocated over the remaining six: 1. Improve functionality of CRM; 2. Voice of the Customer survey – Cancelled ; 3. PMO setup; 4. Governance – Development and implementation of Records Management Framework, Development of	In Progress	\$870	\$254

Project – Detail	Status	Budget \$'000	Actual \$'000
Volunteer Management Framework, Section 355 Management Framework and consolidation of volunteer documentation; 5. Enterprise Budgeting Training; 6. Corporate Communication Strategy; 7. Corporate Evaluation; 8. Business Systems Improvement - Cancelled			
Preparation of new LEP (Local Environmental Plan) – Project rebranded in October as 'IT Project Delivery Support and Connectivity'	Scope in development	\$100	-
Preparation of DCP (Development Control Plan) – Project being delivered by consultants, Building & Environmental Services Today Pty Ltd. Councillor workshop complete.	Nearing completion – surplus to be reallocated	\$100	\$21
Unification and Placemaking - the development of place based plans has been postponed. Costs for these will be minimal and will be funded from operating budget. 200K will be for 'Town Entry Signs' .	Designs to be finalised	\$200	-
Culture Program and Capability Development – implement training and development to increase internal skills and capabilities. Includes; Australian Institute of Company Directors course; Position Description Review and Assessment; Leadership Development.	Commenced	\$120	\$46
Client Business Environment Standardisation - Business Plan approved by ICT Steering Committee 16/01/2019. Final Org Structure will trigger a review of hardware requirements. Aiming to have implemented by 31 st Dec 2019.	Scoped	\$500	-
Rate Harmonisation (including Public Participation)	Scope in development	\$100	-
Total New Council Implementation Fund – Round 2		\$2,820	\$414

Stronger Communities Fund - Round 1 (Major Projects; Community Projects)

This funding is to be fully committed by 30 June 2019, with all projects to be completed by 31 December 2019. On 25 October 2019, Council submitted a Request for Extension to the Office of Local Government for twelve major project timelines as permitted under the Funding Agreement. The request was made as a result of the detailed investigations and planning required, prior to commencement of the major project delivery. The status of the projects for this fund is as follows:

Project – Detail	Status	Budget \$'000	Actual +Committals \$'000
Stronger Communities Fund Round 1 – 60 Community groups across the local government area given grants to assist with the particular aspirations of their members. These grants ranged from \$500 to \$50,000 and were approved by the Administrator in October 2017. Acquittal reports have been received from the relevant community groups and Final Project Reports are currently being prepared for submission to OLG.	All 60 Projects Completed	\$1,423	\$1,423

Project – Detail	Status	Budget \$'000	Actual +Committals \$'000
Adelong Creekscape – Pathway work complete. Scope for Stage 2 currently being developed. Planting to commence in Spring 19. Structural analysis of swing bridge being undertaken as well as a survey for bank stabilisation and subsequent design completed.	Commenced- <i>Extension Requested</i>	\$515	\$226
Adelong Caravan Park – Audit compliance report complete. Tender for amenities building accepted by Council.	Tender Accepted - <i>Extension Requested</i>	\$267	\$8
Batlow Cannery – Property purchased. Remaining funds are insufficient to demolish the entire facility. A request has been submitted to the OLG to re-allocate 70K from the Cannery Business Case development to the Demolition project. No response has been received to date.	Works being scoped- <i>Extension Requested</i>	\$500	\$293
Batlow Caravan Park – Contractor has been appointed. Fabrication will commence in October with target installation in December 2019.	Construction - <i>Extension Requested</i>	\$723	\$50
Batlow CBD – Community consultation and External review complete. CBD improvement will involve kerb, guttering and drainage items and will be delivered in a staged approach to minimise disruption to businesses.	Construction- <i>Extension Requested</i>	\$540	\$46
Brindabella Rd Future Plan – remaining funds set aside as contingency for other projects within the funding stream.	Completed Feb 2019	\$308	\$285
Jingellic Multi-use track – The track formation is complete with the surface seal will be undertaken in Summer	Construction	\$35	\$30
Khancoban Store – store purchased. Recommendation to sell the store was endorsed at Sep Council meeting with negotiations to commence in October.	Detail- <i>Extension Requested</i>	\$199	\$127
Khancoban Streetscape – Council have endorsed tender recommendation. Project on track for completion in December 19	Construction	\$395	\$354
Rosewood Beautification and Playground - Order placed for playground equipment. Construction commenced in Oct 2019.	Complete	\$110	\$110
Rosewood Golf Club – remaining funds set aside as contingency for other projects within the funding stream.	Completed Apr 2019	\$236	\$216
Brungle Park seating	Completed Feb 2019	\$5	\$6
Talbingo Town Improvements – Council have endorsed tender recommendation. Project on track for completion in December 19	Tender- <i>Extension Requested</i>	\$200	\$185
Tooma Public Amenities – Remaining funds set aside as contingency for other projects within the funding stream.	Completed May 2019	\$80	\$76
Tumbarumba Showground – Installation of turf completed. Contractor has been appointed for	Contractor appointed -	\$1,000	\$485

Project – Detail	Status	Budget \$'000	Actual +Committals \$'000
the fabrication and installation the amenities building.	<i>Extension Requested</i>		
Tumbarumba Creekscape and Sportsground – first stages of project completed. Quotation for fencing and boggy areas rectification have been received. Construction of Pergolas scheduled for spring period	<i>Concept-Extension Requested</i>	\$425	\$89
Tumbarumba Playground – Shade sail complete. Play equipment has been ordered; installation costs to come in October	Completed October 2019	\$80	\$62
Tumbarumba Mountain Bike Track – MOU with Cycle Tumbarumba executed. Works managed by group.	Completed October 2019	\$40	\$38
Tumut Pool – Contractor has been appointed with off-site fabrication. Target installation commencement in December. The project is subject to inclement weather and contractor availability.	<i>Concept-Extension Requested</i>	\$1,008	\$114
Tumut Montreal Theatre – Roof complete. Toilets construction has been delayed due to OEH approvals. There is a risk of not completing the works prior to 31 Dec	<i>Design-Extension Requested</i>	\$381	\$320
Tumut CBD and Car Parking – The budget available is not sufficient to upgrade the extent of the CBD. Tumut Chamber of Commerce has endorsed reducing the extent of scope in light of available budget. Construction works will be intrusive in nature and will cause inconvenience to CBD businesses and visitors. The intent is to construct the project outside of the Christmas holiday period to try and minimise impact on the community and visitors. Tumut COC has voiced support of construction commencement in post-Christmas.	<i>Concept-Extension Requested</i>	\$1,760	\$46
Bull Paddock Carpark upgrade – Carpark completed under budget. Remaining funds of 50K to be used on extending the Bull Paddock surface upgrade.	Extend surface upgrade	\$130	\$80
IMPORTANT: the above project budgets include Administration, project communication and project management – dedicated resources allocated to carry out and finalise projects. These costs are funded from investment interest on the grant funding estimated to be \$360K; actuals more likely to be \$400K; the 40K reflects the difference between original estimate of interest and the revised estimate. Utilise any extra interest for contingency.	Contingency	\$156	-
Total Stronger Communities Fund – Round 1			
- Initial Funding 10M + est. interest earned 360K	\$10,360		
- Additional interest earned (> estimate of 360K)	\$ 156	\$10,516	\$4,669

Stronger Communities Fund - Round 2

This funding is to be fully committed by 31 December 2019, with all projects to be completed by 30 June 2020. The status of the projects for this fund is as follows:

Project – Detail	Status	Budget \$'000	Actual + Committals \$'000
Adelong Main Street Façade Improvements - \$100k has been resolved at July Council meeting and confirmation letters issued.	Allocations confirmed	\$100	-
Adelong Playground Equipment Upgrades - Playground equipment ordered & construction nearing completion.	Commenced	\$100	\$82
Adelong tourism projects/planning - Scope has been developed. Includes improvements in wayfinding signage, development of a small shopfront installation to house collateral and prompts for people to get onto our website/download the tourism app.	Scheduled for delivery in early 2020	\$25	\$1
Adelong Walking Tracks Signage - First sign has been installed near the museum. Concept for second sign being developed.	Commenced	\$20	\$4
Adelong Wi Fi Upgrade - Equipment purchase being finalised.	Commenced	\$10	-
Batlow Cannery Site Business Case – to include concept designs and a prospectus for the site. Have requested that 70k be re-purposed for Demolition.	Scope in development	\$200	\$10
Batlow Playground Equipment - Playground equipment ordered. Forecast for construction in Spring/Summer.	Commenced	\$25	\$1
Batlow Tourism Project Planning - Scope has been developed. Includes improvements in wayfinding signage, development of a small shopfront installation to house collateral and prompts for people to get onto our website/ download the tourism app.	Commenced	\$20	\$1
Town Wi Fi Upgrades: Tumut, Batlow, Brungle and Talbingo - Equipment purchase being finalised -. State Library NSW have commissioned TPG to install the subsidised library connection at Talbingo & Adelong. New PSTN line to be commissioned.	Commenced	\$40	-
Jingellic Pedestrian Bridge over horse creek - DA required for project with application docs to be completed in Sep 19. Project design on hold pending other works.	Scope in development	\$30	-
Khancoban Pool Shade Sails - Installation complete. Remaining funds will be utilised to beautify other areas of the pool facility.	Beautification works to be done	\$40	\$14
Town Wi Fi Upgrades: Khancoban & Tumbarumba - Equipment purchase being finalised.	Commenced	\$25	-
Talbingo Playground equipment - Playground equipment ordered. Forecast construction in Summer.	Commenced	\$25	-
Tooma Amenity Appearance - Trees to be purchased. Works being undertaken by community	Scope in development	\$30	-

Project – Detail	Status	Budget \$'000	Actual + Committals \$'000
group.			
Tumbarumba Caroola Dining Room - Concept designs have been received with feedback provided	Awaiting construction	\$80	-
Tumbarumba Historical Walking Tracks - Community group project. Funding deed between Council and Community Group has been issued. Project managers are meeting with group re the commencement of their projects.	Concept	\$40	-
Tumbarumba Link with mountain biking - SOW and initial costing developed.	Scheduled for delivery in early 2020.	\$350	\$2
Tumbarumba Rail Trail additional funds – continuation of works initiated from iNSW Restart funding. Budget and actual to date represent 14.04% of total project.	Construction	\$800	\$201
Tumbarumba SVC tourism App - Project on track and is currently tested being prior to go-live.	Detail	\$20	\$18
Tumut Jack Ryan Memorial and Centenary of WW1 Project – lighting and path to memorial.	Awaiting Construction	\$10	-
Tumut Pump Track and Cycling initiatives – Contractor has commenced and on track for completion prior to Christmas.	Construction	\$500	\$288
Ratepayer projects and initiatives (Yaven Creek Road) – Initial works completed. Re-work required an is scheduled for completion November/ December 2019	Re-work underway	\$490	\$387
Repositioning of Snowy Valleys Way - planning & implementation	Scope in development	\$50	-
Implementation of new SVC destination brand & marketing strategy - second phase of the website build almost complete; merchandise delivered and the first stage of the new snowy valleys visitor guide in development.	Commenced	\$100	\$84
Total Stronger Communities Fund – Round 2		\$3,130	\$1,093

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 5: Our Infrastructure

Delivery Outcomes

5.2 Provide well maintained safe, vibrant and accessible community spaces and facilities

Operational Actions

5.2.1 Deliver Capital Works Program

SUSTAINABILITY ASSESSMENT:

Financial and Resources Implications

Resources will be focused on completing the NCIF 1 and 2, and SCF 1 and 2 projects to ensure all are completed within the required timeframes.

Costs and Benefits:

Expected benefits to the community include the provision of better infrastructure and services by the additional funding enabling the renewal of existing community assets or the construction of additional assets.

Policy, Legal and Statutory Implications:

There is requirement to expend funding in accordance with the Office of Local Government determination.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

With such a large funding allocation to spend across multiple projects, there is risk that Council may be unable to complete all work on time. Mechanisms are in place to ensure that processes are streamlined and resources are applied to complete work within timeframes. A Program Board is monitoring and enabling regular and timely decision making to ensure that no unnecessary delays occur.

OPTIONS:

Any remaining budget for the New Council Implementation Fund (untied) may be reallocated to be used against the Stronger Communities Infrastructure Fund.

An extension may be requested to the Office of Local Government in the event there is a delay in a project being delivered under Stronger Communities Fund, Round 1. An extension has been requested for twelve of the Major Projects as tabled earlier in this report.

COUNCIL SEAL REQUIRED:

No

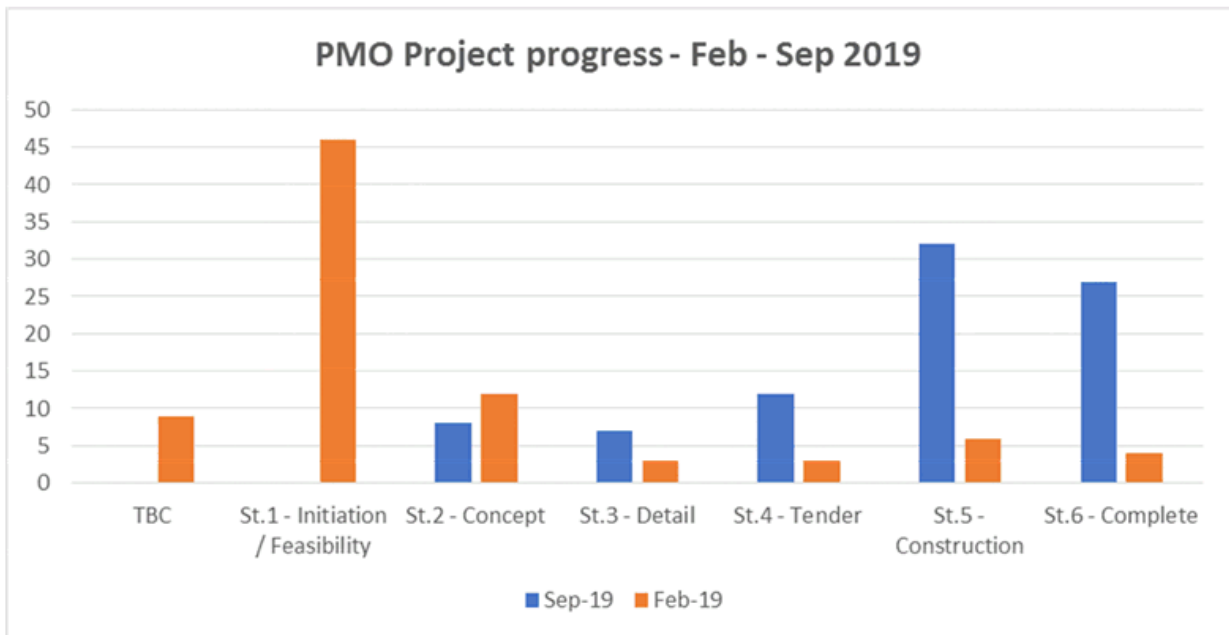
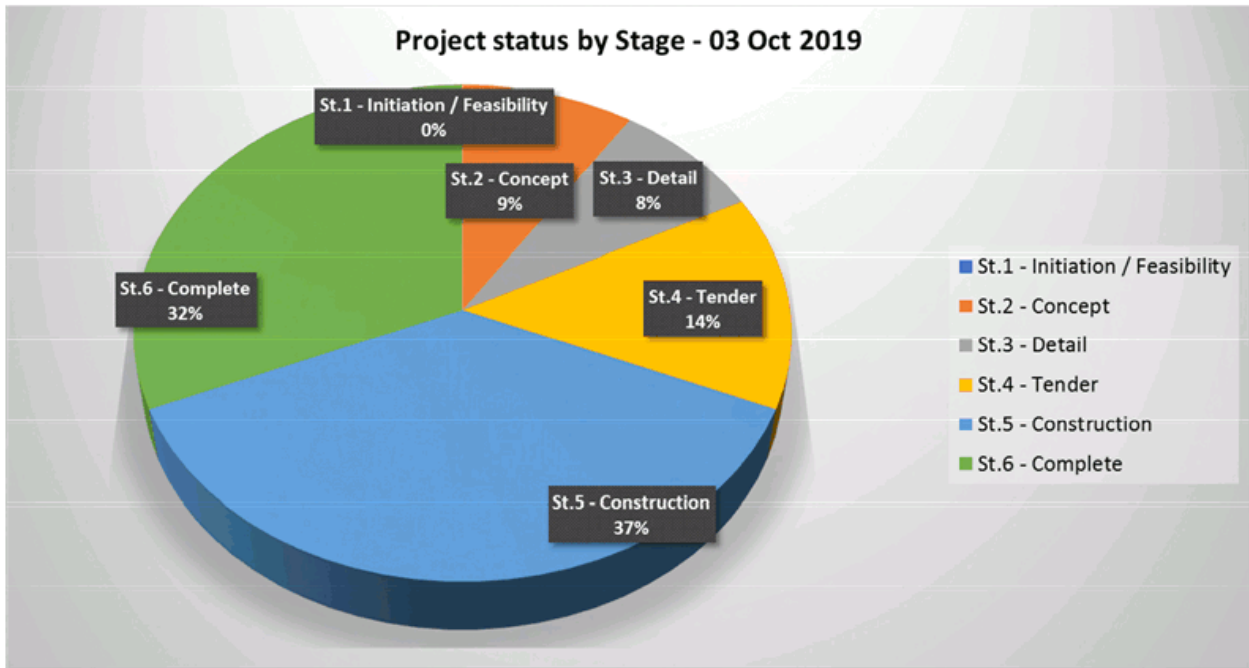
COMMUNITY ENGAGEMENT AND COMMUNICATION:

External Consultation was carried out in 2017 with all communities in the local government area being consulted. Community groups were given the opportunity to apply for a community grant of up to \$50K under the Stronger Communities Fund. All 60 community projects have now been completed.

Consultation with our community continues on a case by case basis as each project necessitates.

Attachments

- 1 September Major Projects Report - Project Status Tables [↓](#)



9. GOVERNANCE AND FINANCIAL REPORTS**9.7 PRESENTATION OF THE 2018-2019 ANNUAL FINANCIAL STATEMENTS**

REPORT AUTHOR: DIVISION MANAGER FINANCE & IT
RESPONSIBLE DIRECTOR: ACTING DIRECTOR INTERNAL SERVICES

EXECUTIVE SUMMARY:

Council is required to advertise a summary of Audited Annual Financial Statements for the year and formally present them to the public in accordance with the *Local Government Act 1993*. Any person may make a submission with respect to the financial reports within seven days of being presented.

RECOMMENDATION:

That Council :

- 1. Formally present the 2018-2019 Audited Annual Financial Statements and Audit reports to the public in accordance with Section 418 and 419 of the Local Government Act; and**
- 2. Note that the 2018-19 Annual Report has been updated based on the finalised Audited Annual Financial Statements.**

BACKGROUND:

Snowy Valleys Council's audited 2018-19 Annual Financial Statements have been finalised and submitted to the Office of Local Government.

The NSW Audit Office have provided their audit reports and the Audited Financial Statements have been submitted to the Office of Local Government prior to the deadline of 31 October, 2019.

REPORT:

The Annual Financial Statements were presented to the Audit, Risk & Improvement Committee on 6 November by the external auditor.

Items to highlight for the period are:

Income

- Grant income increased due to additional Stronger Communities Infrastructure and New Council Implementation Fund being received (\$5.7M).

Expenditure

- Materials and contracts has increased from the previous year by \$1M due to an increase in contractor costs for grant funding and replacement of employees on extended leave.
- Depreciation has increased from the previous year by \$1M. The increase of the value of asset classes from last financial year's revaluation has resulted in an increase in the depreciation expense of those assets.

Assets

Capital expenditure was \$15.2M with \$13.2M being on renewing existing assets.

Performance Ratios

Performance ratios are shown at Note 26 of the Financial Statements with further detail provided in the Audit Office of NSW's "Report on the Conduct of the Audit" (from page 84 of the attached Financial Statements). All ratios are within benchmarks issued by the Office of Local Government.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.7 Manage Council's resources in a manner which is equitable and ensures organisational sustainability

Operational Actions

1.7.3 Finalise unqualified financial statements by 31 October

SUSTAINABILITY ASSESSMENT:

The additional grant funding through Round 2 of the Stronger Communities Infrastructure and New Council Implementation Funds is the main reason for the operating profit. Without this grant funding the result would have been an operating loss of \$2.4M. These funds will be spent in future periods and may result in Council posting an operating loss in future financial years.

Financial and Resources Implications

Financial statements provide a snapshot of Council's financial performance for the year, as well as its financial position.

Costs and Benefits:

External Audit costs of \$85,000.

Policy, Legal and Statutory Implications:

Section 418 and 419 of the *Local Government Act 1993*.

Council is required to advertise a summary of the financial result for the year and formally present the Annual Financial Statements to the public in accordance with the Local Government Act 1993. Any person may make a written submission with respect to the financial reports, within seven days of the reports being presented to the public.

The financial summary has been advertised on the website and in the local papers the week beginning the 11th November, 2019.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Audits provide assurance to Council and the community that the Financial Statements accurately represent Council's financial position at the end of the financial year.

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Communication

Mayor, Deputy Mayor and Councillors

Audit, Risk and Improvement Committee

Directors and Staff

External Communication

Public Notice of a summary of the financials advertised locally to give the community an opportunity to provide a submission

Attachments

- 1 2018-19 Annual Financial Statements (under separate cover) [⇒](#)

9. GOVERNANCE AND FINANCIAL REPORTS**9.8 QUARTERLY BUDGET REVIEW AS AT 30 SEPTEMBER 2019**

REPORT AUTHOR: COORDINATOR FINANCIAL STRATEGY AND REPORTING
RESPONSIBLE DIRECTOR: ACTING DIRECTOR INTERNAL SERVICES

EXECUTIVE SUMMARY:

This report is to provide a summary of Council's financial performance against budget as at 30 September 2019.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive and adopt the 1st Quarter Budget Review as at 30 September 2019;**
2. **Note significant work undertaken to date to consolidate, migrate and integrate financial data from legacy systems improving Council's focus on longer term sustainability**
3. **Adopt the Revenue, Expenditure and Capital Budget adjustments as noted in the attached 1st Quarter Budget Review;**
4. **Endorse the following actions, as Recommended by the Responsible Accounting Officer, to ensure Council's continued focus on reducing the revised forecast end of year deficit and improving ongoing financial sustainability:**
 - a) **Hold Councillor workshops to consider the revised Council Improvement Plan which identifies future options actions to improve financial sustainability**
 - b) **Reviews the capital works program for 2019/20 to prioritise projects**
 - c) **Implement any agreed actions from the Council Improvement Plan and revised capital works program**
 - d) **Reflect the impact of implementing actions in the Council Improvement Plan and any changes to the capital works program in the quarterly budget reviews and subsequent formulation of the 2020/21 Budget.**
 - e) **Increases focus on securing private works as an alternative sources of income**
 - f) **Continues to focus on the reduction of leave balances**

BACKGROUND:

Clause 203 (1) of the Local Government (General) Regulation 2005 requires Council's Responsible Accounting Officer to prepare and submit a quarterly budget review statement to the governing body of Council.

The Quarterly Budget Review Statement is designed to reflect the information normally prepared annually as part of the financial statements on a quarterly basis.

All Directors and Division Managers are required to monitor their budgets on a continual and frequent basis throughout the financial year and adjustments are recommended as required.

The 2019/20 annual budget was adopted on 13 June 2019.

REPORT:

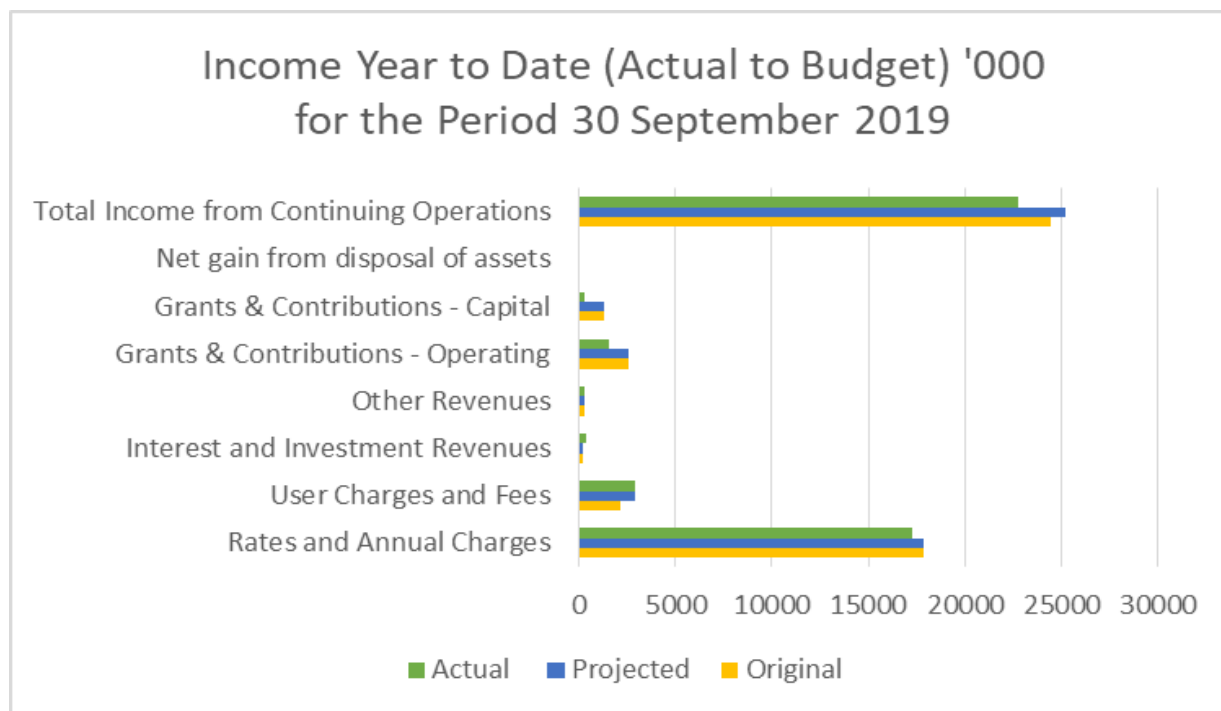
The commentary and recommendations in this report should be read in conjunction with 1st Quarterly Budget Review attached.

1 July 2019 to 30 September 2019 Summary:

Budget review for the quarter ended 30 September 2019					
Income & Expenses					
	Original	Variations	Projected	Actual	
(\$000's)	Budget	for this	Year End	YTD	
	2019/20	Sep Qtr	Result	figures	
Income					
Rates and Annual Charges	17,840		17,840	17,253	97%
User Charges and Fees	8,796	3,033	11,829	2,933	25%
Interest and Investment Revenues	865		865	419	48%
Other Revenues	1,152		1,152	268	23%
Grants & Contributions - Operating	10,282	199	10,481	1,586	15%
Grants & Contributions - Capital	5,377		5,377	272	5%
Share of Interests in Joint Ventures			-		
Total Income from Continuing Operations	44,312	3,232	47,544	22,739	48%
Expenses					
Employee Costs	15,589	990	16,579	4,694	28%
Materials & Contracts	9,742	5,074	14,816	3,715	25%
Depreciation	11,047		11,047	2,585	23%
Other Expenses	4,332	32	4,364	1,864	43%
Interest & Investment Losses			-	137	
Total Expenses from Continuing Operations	40,710	6,096	46,806	12,995	28%
Net Operating Result from All Operations	3,602	(2,864)	738	9,744	
Net Operating Result before Capital Items	(1,775)	(2,864)	(4,639)	9,472	

*Net operating result before capital items is calculated using the Net Result from All operations and reducing this by the Grants and Contributions – Capital.

Income



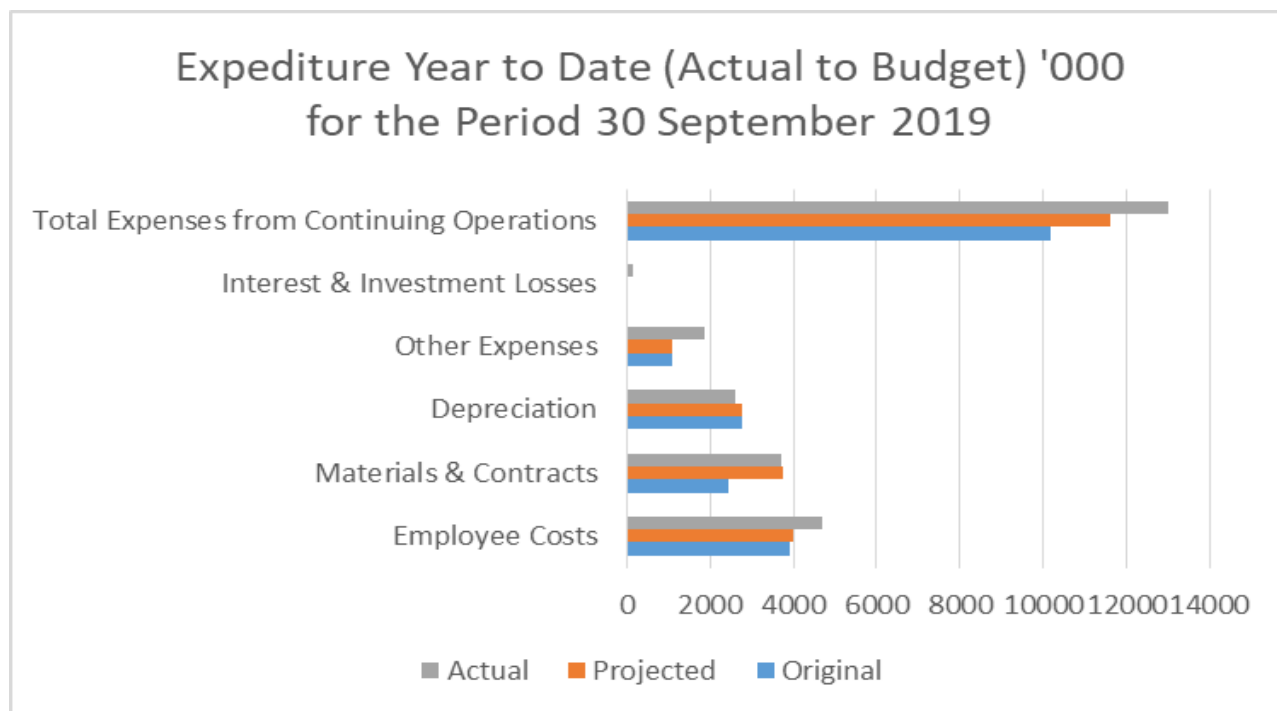
25% of the year has elapsed and 48% of the total income has been received. This is to be expected with the rates and annual charges raised and recognised as income in July.

Capital and operating grants are tracking less than budget which is acceptable due to major grants acquitted on finalisation of completed projects or acquitted through milestones. This will increase once work and milestones are completed.

Interest and investment revenues are tracking higher to budget but with the recent cash rate reduction this may be seen to slow in the coming months.

A major earthworks incident that council was contracted to remediate on behalf of the RMS was commenced in the first quarter. A budget adjustment to recognise these unplanned works is contained in the variations which is also offset by expenditure. An additional increase to private works budget is included as it is expected that council will secure private works projects of an estimated value of \$1.7m.

Expenditure



Operating expenditure is currently at 28% which is satisfactory:

- Direct employee costs are tracking at 29%. Termination payments have contributed to this and a budget adjustment has been made. Employee costs will continue to be monitored carefully and as expected when capital works increase it should see steady movement of the costs with salary expenses capitalised;
- Material and contracts are tracking to budget;
- Other expenses are over budget due to annual payments for the full year occurring in July. Council staff will be expected to budget on a monthly basis from 2020/21 which will alleviate this problem and budgets will be more accurately forecasted.

Capital

10% of the projected capital budget has been expensed however weather conditions are not favourable during the first quarter. It is expected that capital project expenditure will be significantly increased from November in line with the favourable weather and commencement of the construction period in earnest.

Water Fund

The water fund has received 37% of budgeted income which is expected at the first quarter due to annual charges for water services raised in July and the first quarter of water notices raised. 34% of water expenditure has been incurred in the first quarter which is acceptable at this point in time, as the focus has been on operational and priority matters. This is reflected in the capital projects where minimal work has been commenced. This will improve significantly in the next quarter as capital work orders are currently being issued.

Sewer Fund

Consistent with the first quarter, as Sewer annual charges are raised in July, it is anticipated that income would reflect this which it is currently 94%. This is expected to increase slightly with water billing as the sewer discharge is billed out. Expenditure for the sewer fund is currently at 33% which is higher than the anticipated budget as expected due to the focus of waste water works on

operational and priority matters. We should see an increase in capital projects for waste water in the coming months as capital works orders are issued.

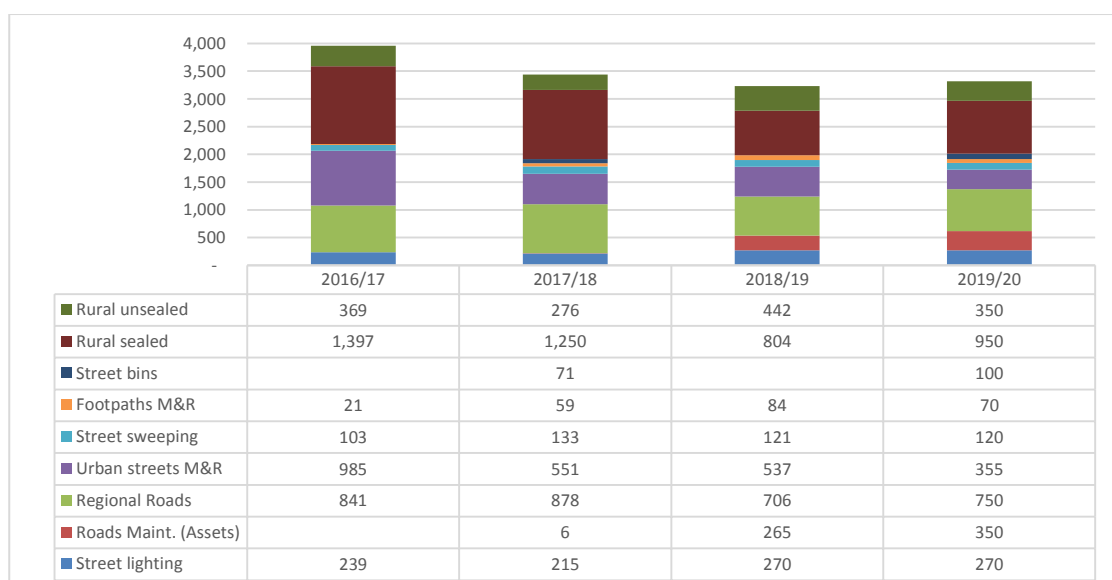
Major Budget Adjustments

Substantial budget adjustments are proposed to be made to the roads, parks and buildings functional areas increasing operational costs to maintain reflect existing service levels, avoid service level reductions and include, including maintenance of new and upgraded infrastructure. The costs included in this report do not include depreciation.

The adjustments have been informed by analysis of Information has been analysed from historical data and compiled from a variety of sources as work continues to consolidate financial data from legacy systems as a result of the merger. Trends should be considered indicative only given there have been the historical variations in the way these activities are have been accounted for (costs allocated to particular functions, calculation of employee on costs, etc.) within separate systems of previous Council administrations.

It is prudent of Council to respond to the results of staff analysis and ongoing interrogation of budget information following the first quarter in order to reflect existing service levels to the community. This will help ensure a greater ability for Councillors and staff to make informed fiscal decisions regarding project service delivery in relation to Council's projected financial position.

Roads



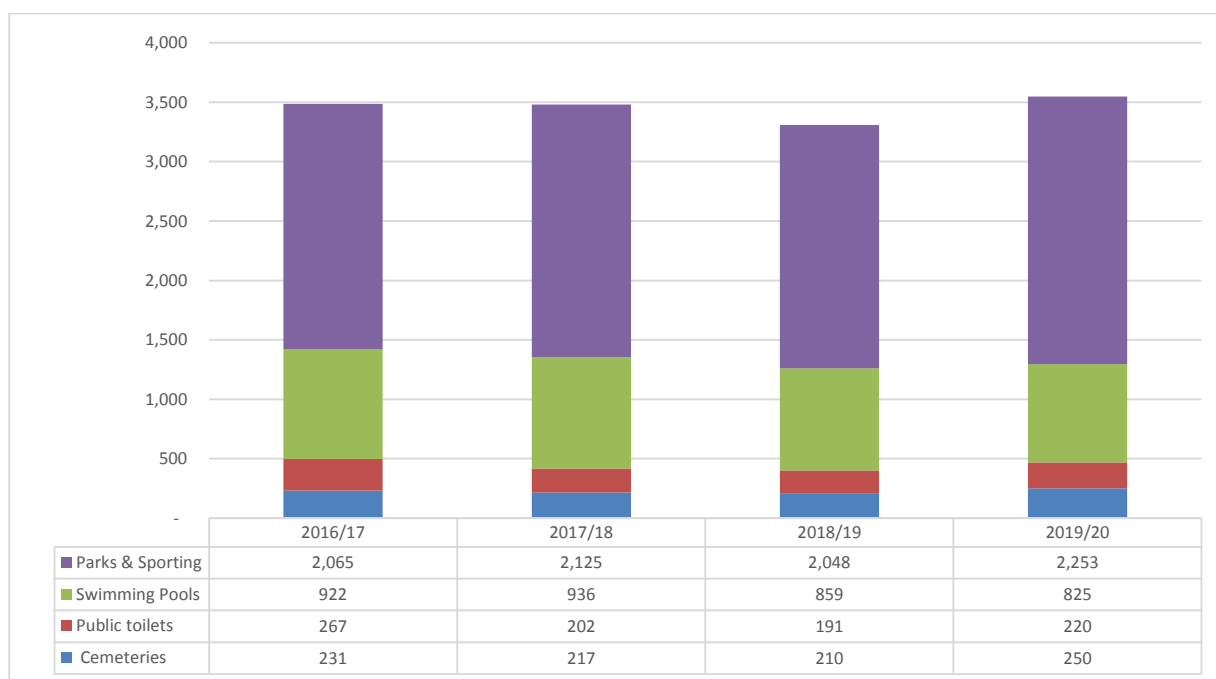
	2016/17	2017/18	2018/19	2019/20
TOTAL EXPENDITURE	3,955	3,439	3,229	3,315
TOTAL ROAD BUDGET	(3,587)	(3,433)	(1,871)	(1,804)

The graph above shows the actual expenditure in the Roads area across the various functions for the financial years 2016/17, 2017/18 and 2018/19 and the expected expenditure required in 2019/20 to maintain current service levels.

The table above shows actual expenditure to budget for the years 2016/17, 2017/18 and 2018/19 and the expected expenditure to current adopted budget for 2019/20.

A 2019/20 budget adjustment of \$1.5m is proposed based on the actual expenditure from previous years and a continuation of existing service levels until such time as a formal review is undertaken with community involvement.

Parks and Gardens



	2016/17	2017/18	2018/19	2019/20
TOTAL EXPENDITURE	3,485	3,480	3,308	3,548
TOTAL PARKS BUDGET	(2,968)	(3,552)	(3,007)	(2,722)

The graph above shows the actual expenditure in the Parks and Gardens area across the various functions for the financial years 2016/17, 2017/18 and 2018/19 and the expected expenditure required in 2019/20 to maintain current service levels.

The table above shows actual expenditure to budget for the years 2016/17, 2017/18 and 2018/19 and the expected expenditure to current adopted budget for 2019/20.

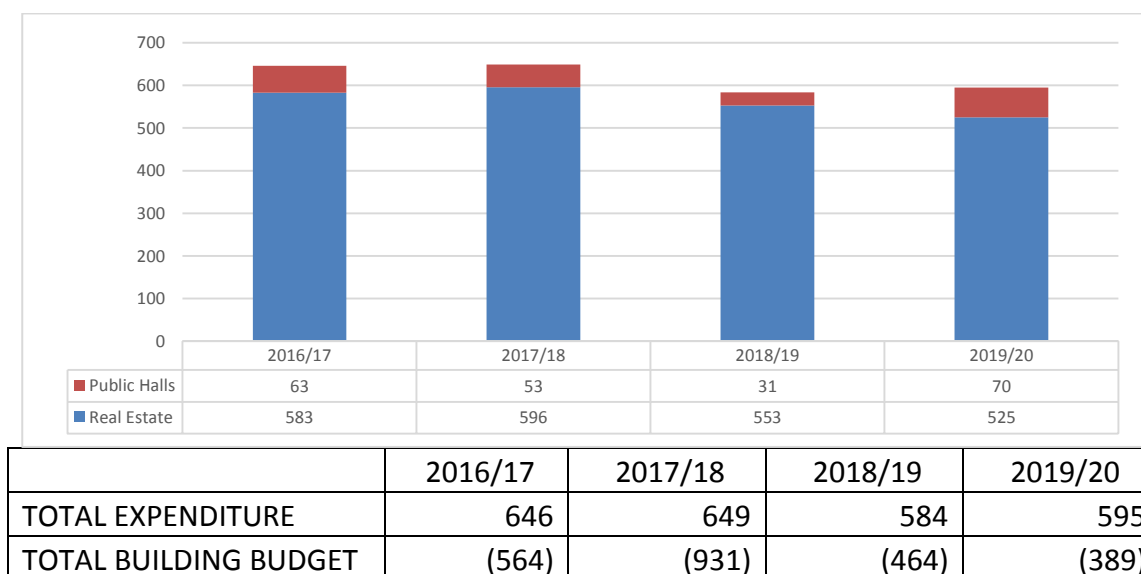
The following adjustments are proposed to be made to increase the budget by \$801k:

- Parks and sporting fields by \$664k
- Swimming pools by \$105k as per resolution of Council.
- Public toilets were decreased by \$15k
- Cemeteries increased by \$47k

The decrease in expenditure in parks and sportsgrounds in 2018/19 is partly related to a number of major venues (including Tumbarumba Sportsground and Showground) being out of service during the year to allow for major works to be undertaken.

2019/20 budget adjustment is based on the actual expenditure from 2018/19 and the allocation of \$150k for the maintenance of the abovenamed venues and \$25k for other new and upgraded assets including Miles Franklin Park and the Khancoban Rose Garden. Consideration will also need to be given from 2020/21 year for a considerable maintenance budget of an estimated \$100k for the Tumbarumba to Rosewood Rail Trail.

Buildings



The graph above shows the actual expenditure in the Buildings area across the various functions for the financial years 2016/17, 2017/18 and 2018/19 and the expected expenditure required in 2019/20 to maintain current service levels.

The table above shows actual expenditure to budget for the years 2016/17, 2017/18 and 2018/19 and the expected expenditure to current adopted budget for 2019/20.

The following adjustments have been proposed to buildings for \$206k:

- Real Estate increased by \$160k
- Public increased by \$46k

Real Estate includes Council administration buildings, Tumbarumba Medical Centre, Housing, Snow View Estate and various premises that are leased to groups providing community services that are not a direct responsibility of Council. Revenues generated from the leasing of these premises cover most direct expenses but not depreciation which represents the real costs of owning these assets and reflecting long term renewal needs.

Other Budget Adjustments

Other adjustments include:

- \$100k for the cost of recruiting new positions in the new organisational structure;
- \$90k net increase to the Tumbarumba Caravan Park expenditure which is not offset by an adequate level of income and is due to additional costs of managing the caravan park;
- Asbestos Register (\$160k) is part funded (\$100k) from the Risk Management Reserve, the remaining \$60k is an increase to deficit

Summary

It is important to note that the budget adjustments proposed are a short-term measure to ensure that Council's operating budget reflects the actual costs of delivering existing service levels to the community, ensuring a greater ability for Councillors and staff to make informed fiscal decisions regarding project service delivery in relation to Council's projected financial position. It is recognised that this is not sustainable in the long term.

Although Council's current projected deficit for year end has increased from \$1.775m to \$4.6m it is important to note:

- \$2.6m of Grant funding was receipted as income in previous years but is noted as an expenditure for 2019/20 and will be resolved a part of normal accounting practices at Year End, effectively removing the \$2.6m as a deficit.
- 2019/20 Budget estimates for securing private works were reduced to reflect a new, conservative approach consistent with advice received from Transport for NSW (RMS). It is important to note that staff and other overheads continue to be maintained at existing levels. However, Snowy Valleys Council's Infrastructure Works Department remains well regarded and sought after for completion of private works, and it is anticipated budget estimates will be exceeded, with a positive impact on Year End results. The budget estimates have been increased in this quarter to reflect this.
- Work has commenced on the development of the detailed Service Management Plans which will be necessary to enable council to make an informed decision with its community around an acceptable and sustainable service level across each of the service areas.
- Council's higher than normal grant funding as a result of the amalgamation has supported the continuation of existing workforce and service levels with little to no adjustments. The changes to the budget and focus on sustainability reflects Council's planning for the 'new normal' operating environment of reduced grant funding in order to remain sustainable.

It is critical that Council continues to pursue actions identified in the Council Improvement Plan in the Resourcing Strategy to address its financial sustainability challenges, reduce ongoing operational costs and improve income sources.

These actions include:

- Improving the level of detail in budgets, aligning this with projections in the LTFP
- Reviewing the resources required in each service area, considering impacts of varying resources, opportunities to gain efficiencies and potential impacts on service delivery of reducing resources (Service Management Plans)
- Developing a strategic business plan for civil contracting activities (to increase external revenues).

Conclusion

At the completion of the 1st quarter the information contained in the attached report is deemed to be an unsatisfactory result and remedial action will need to be taken. The operating deficit before capital will increase from \$1.775m to \$4.6m if resolved by council with approximately \$2.4m of additional expenditure having to be funded from unrestricted cash rather than an alternative source of funding such as a reserve.

The following action will need to be taken to bring the budget back to a satisfactory result:

1. Hold Councillor workshops to consider the revised Council Improvement Plan which identifies future options actions to improve financial sustainability
2. Reviews the capital works program for 2019/20 to prioritise projects
3. Implement any agreed actions from the Council Improvement Plan and revised capital works program
4. Reflect the impact of implementing actions in the Council Improvement Plan and any changes to the capital works program in the quarterly budget reviews and subsequent formulation of the 2020/21 Budget.
5. Increases focus on securing private works as an alternative sources of income
6. Continues to focus on the reduction of leave balances

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 4: Communication & Engagement

Delivery Outcomes

4.3 Council has sound organisational health and has a culture which promotes action, innovation, accountability and transparency

SUSTAINABILITY ASSESSMENT:**Financial and Resources Implications**

Monitoring of the Quarterly Budget Review enables timely financial management

Costs and Benefits:

N/A

Policy, Legal and Statutory Implications:

Clause 203 (1) of the Local Government (General) Regulation 2005 requires Council's responsible account officer to prepare and submit a quarterly budget review statement to the governing body of Council.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Quarterly reporting allows Council to keep informed of the progress of the budget to actual income and costs.

OPTIONS:

N/A

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Matters arising from this report that require further communication will be addressed at the meeting or taken on notice and a response will be provided

Attachments

- 1 1st Quarterly Budget Review (under separate cover) [⇨](#)

9. GOVERNANCE AND FINANCIAL REPORTS**9.9 REQUEST FOR FINANCIAL ASSISTANCE - TALBINGO MENS SHED**

REPORT AUTHOR: EXECUTIVE ASSISTANT - DIRECTOR
RESPONSIBLE DIRECTOR: ACTING DIRECTOR INTERNAL SERVICES

EXECUTIVE SUMMARY:

This report revisits a request from the Talbingo Men's Shed Inc. for financial assistance towards the completion of a driveway and carpark at their facility.

Council resolved to defer its decision on this matter when presented at the 22 February 2018 Ordinary Meeting until a Financial and In-kind Assistance Policy was adopted. The Donations Policy was adopted by Council at its Ordinary Meeting of 25 October 2019.

Council has since received an application for a donation for the amount of \$5764 under this policy.

This report explores the options available to council to support this request.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on Talbingo Men's Shed's request for Financial Assistance**
- 2. Refer the Talbingo Men's Shed Inc. request to the Snowy Valleys Council Community Strengthening Grant panel for assessment due to the 2019/20 Donations budget being fully expended**
- 3. Reconvene the Community Strengthening grant assessment panel to review and deliberate on a funding allocation of \$5764 to the Talbingo Men's Shed for the driveway and carpark project**

BACKGROUND:

Snowy Valleys Council received a request from the Talbingo Men's Shed Inc. for financial assistance towards the completion of a driveway and carpark at their facility. A report was presented at 22 February 2018 Council Meeting.

At that time, the Talbingo Men's Shed were seeking a donation for the entire works totalling \$10,764.

At its meeting, Council resolved:

M038/18 Move a procedural motion to defer recommendation of 1 until a financial and in kind assistance policy is adopted by Council.

Council adopted a Donations Policy in October 2018.

Since that time the Talbingo Men's Shed received financial assistance from the former Member for Wagga Wagga Daryl Maguire for \$5000 for this project.

Council's Infrastructure Works Team completed the project and have invoiced the Men's Shed for the works.

The \$5000 has been paid to Council against their balance, leaving \$5764 still owing.

The group are now seeking council support to fund the balance of \$5764 through a donation.

REPORT:

Snowy Valleys Council received a request from the Talbingo Men's Shed Inc. for financial assistance towards the completion of a driveway and carpark at their facility. The work has been completed by Councils Infrastructure Works Division.

The Talbingo Men's Shed Inc. are a motivated and innovative community group of volunteers who provide an important avenue for participation at a grassroots level for the Talbingo community.

The Men's Shed participate in the local markets, provide the local community with home access for elderly and disabled persons and support to the local school.

The Men's Shed received funding from the former Member for Wagga Wagga for \$5000 for this project, which has been used to pay a portion of the costs incurred.

The total value of these works is \$10,764. The Men's Shed are seeking assistance from council to fund the balance owed, being \$5764, under Council's Donations Policy.

On investigation, the Donations budget has been fully allocated for the 2019/20 year, eliminating this as an option.

However, the project falls within the scope of eligibility of a Council Community Strengthening Grant, and this report recommends that this application for donation be referred to the Community Strengthening Grant assessment process for consideration.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:
CSP Outcome 2028**

Theme 1: Towns and Villages

Delivery Outcomes

1.1 Create welcoming towns and villages that are vibrant, accessible and foster a sense of community

Operational Actions

1.1.6 Coordinate and deliver the Community Grants programs

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Men's Sheds foster regular participation and ongoing engagement in community. This leads to development of positive relationships and a sense of belonging. The Men's Shed provides participants with a place in which they feel they can be useful, share common activities and socialise with other community members.	nil
Environmental	Nil	Nil
Economic	The Men's Shed contribute to the economic activity for the Talbingo community	Should council opt not to endorse a funding allocation for the balance of \$5764, the

	Positive	Negative
	through participation in markets and events. Funding received from the NSW Government of \$5000 has been received by council.	Men's Shed would have limited capacity to pay and would need to fundraise or seek funding from other sources. This could result in Council having an outstanding debt which may not be recoverable.
Governance	Budget monitoring has indicated that the donations budget for 19/20 is fully expended.	Nil

Financial and Resources Implications

The 2019/20 budget for discretionary donations has been fully expended.

Policy, Legal and Statutory Implications:

Council's donations are governed by the Donations Policy.

It is at the discretion of Council to provide a donation or in-kind support.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

There is a reputational risk to council should funding not be allocated.

OPTIONS:

Council can opt not to refer the application to the Community Strengthening Grants panel for consideration and enforce payment of the outstanding amount through normal debt recovery procedures.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internally, finance and the Coordinator Community and Cultural Development have been consulted along with the Executive Leadership Team.

The Talbingo Men's Shed will be advised of Council's determination once known.

Attachments

- 1 Donation Application Talbingo Mens Shed [↓](#)

APPLICATION FOR DONATION FORM

Applicant Name:	Bob Quarmby	Date:	1/11/2019
Organisation:	Talbingo Men's Shed Incorp.		
Organisation ABN:	N/A		
Postal Address:	25 Morris Street, Talbingo NSW 2720		
Email Address:	bob@quarmbys.com.au		
Phone:	0418 692 411		
Details of Donation			
	Monetary <input type="checkbox"/>	Value-In-Kind <input type="checkbox"/>	
Amount requested	\$5,764.00		
Purpose of the donation or financial assistance	To complete payment for sealing of Car Park. Grant of \$5,000 received from State Government and upon presentation of cheque were told Snowy Valleys Council would cover the difference by then member Mr Daryl Maguire. For further reference SVC invoice 100753.		
Benefit to Snowy Valleys Council residents	For community use of Men's Shed parking area as well as members. Also used for any events in Talbingo where extra parking is required.		
Details for Payment			
Account Name	Talbingo Men's Shed Incorp.		
BSB	633-000	Acc. No.	161959895
Bank	Bendigo	Branch	Adelong
Checklist			
Have you read Council's Donation Procedure?			<input checked="" type="checkbox"/>
Is the form completed?			<input checked="" type="checkbox"/>
Have you attached your letter?			<input type="checkbox"/>
Have you attached any other relevant documentation? Eg. Quotes, insurance documentation etc			<input type="checkbox"/>

CRITERIA

While the following will form the basis of each assessment, the individual or group and activities will not necessarily have to meet all criteria to be successful:

- Purpose of the donation
- Any previous donations made to applicant and the reason for the request
- Annual Council budget allowance and availability
- Amount requested
- Applicants access to alternative sources of funding
- Any documentation relevant to the request
- Demonstrate a considerable benefit to the community
- Demonstrate coordination with other groups in the community
- Show evidence of community support
- Address local issues by attempting to meet a community need or short coming; and

MONETARY DONATIONS

Monetary donations are intended to assist individuals, groups and organisations in the Snowy Valleys community.

IN-KIND DONATIONS

Each year Council contributes in-kind donations to *community organisations* for the benefit of the community. In-kind donations can include reductions in;

- Rates
- Councils *Fees and Charges*
- Service via Infrastructure Works Division(IWD)

HOW TO RETURN THIS FORM	
The completed application must be addressed to the General Manager and lodged via	
Email	info@svc.nsw.gov.au
Mail or In Person	Tumbarumba Office Cnr Bridge & Winston St, Tumbarumba NSW 2653
	Tumut Office 76 Capper St, Tumut NSW 2720
Our offices are open to the public Monday to Friday 8:30am - 4:30pm (excluding public holidays)	

APPROVALS

Once Off Donations

- Applications up to \$500 are at the discretion of Director of Internal Service
- Applications above \$500, a report will be drafted for the monthly council meeting for approval.

Annual Donations

- a report will be drafted for the monthly council meeting for approval.

All other applications that do not meet the given eligibility, but still have an appropriate case, will need to go to council meeting for determination.

Previously successful applicants should not assume funding will always be granted

PRIVACY STATEMENT

Snowy Valleys Council (council) is collecting your personal information solely for the purpose of administering this application. Council will take all reasonable and appropriate steps to protect the privacy of individuals having regard to the requirements of the *Privacy and Personal Information Protection Act 1998* and the *Government Information (Public Access) Act 2009*. Council will not disclose your personal information to any person or body if it is not directly related to the purpose for which the information was collected. Questions concerning privacy or the use of your personal information may be referred to Council's Public Officer.

9. GOVERNANCE AND FINANCIAL REPORTS**9.10 DRAFT POLICIES FOR PUBLIC EXHIBITION**

REPORT AUTHOR: ACTING DIRECTOR INTERNAL SERVICES
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

As part of Council's policy review and harmonisation project, the following policies have been drafted for Council's consideration to place on public exhibition for community comment.

The draft policies will allow Snowy Valleys Council to have a consistent, clear and concise approach to decision making with regards to Access to Information, Councillor Induction and Professional Development, Investment, Rating, Debt Recovery, Sports Grounds and Facilities and Closed Circuit Television.

These policies will provide an ongoing framework for the management of Council facilities, services and assets and ensure that Council is legislatively compliant.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on Draft Policies for Public Exhibition.**
2. **Approve the placing of the following Draft policies on public exhibition for a minimum of 28 days:**
Debt Recovery Policy, Rates Hardship Policy, Rates and Annual Charges Protocols, Arrangement to Settle Accounts Policy, Investment Policy, Councillor Induction and Professional Development Policy, Access to Information Policy, Closed Circuit Television Policy and Sports Field and Facilities Policy.
3. **Note if submissions are received during the exhibition period, a further report will be provided to Council on the submissions and any proposed amendments to the policies.**
4. **Adopt any policies if no submissions are received on the day after the completion of the public exhibition.**

BACKGROUND:

These draft policies combine existing guidelines and provide a framework for ensuring a fair and equitable arrangement for Council in its provision of its services, facilities and assets.

REPORT:**Finance**

Debt Recovery Policy: To outline the recovery procedures that will be undertaken by staff on behalf of Snowy Valleys Council to ensure the effective control over all debts and to maintain Council's rate collections to a percentage of at least 95%.

Rates Hardship Policy: To provide relief to those ratepayers who are experiencing genuine financial difficulties in paying their rates and charges. To detail the eligibility criteria and assistance available to ratepayers suffering hardship in paying rates and charges.

Rates and Annual Charges Protocols: Payment of rates and charges is an important obligation of all property owners. Revenue collected from rates and charges is used to help provide a wide range of services and facilities to everyone that lives, works and visits the Snowy Valleys Council (Council) area. Without this revenue Council would not be able to function or meet the needs of the local community.

Arrangements to Settle Accounts: Council has a responsibility to manage its finances in a thorough and timely manner. This policy sets out the arrangements that can be made to settle debts where debtors have financial difficulties.

Investment Policy: This policy is to provide a framework for making decisions concerning the appropriate investment of Council's funds. The policy also establishes a series of limits within which Council employees should generally operate while investing Council monies. In setting these limits Council's objective is to maximise returns while controlling the general level of risk that is acceptable for the monies managed on trust for the community.

Governance

Councillor Induction and Professional Development Policy: Council recognises its responsibility in developing an induction and ongoing professional development program for the Mayor and Councillors to ensure they can fulfil their statutory roles and responsibilities. This program will have a professional development plan that will identify gaps in their capabilities (i.e. their knowledge, skills and attributes) and identify professional development activities to build these capabilities.

Access to Information Policy: Council is committed to being an open and accessible organisation. Managing and providing documents and information to the public is a complex issue. Council's obligations are two fold, those being a responsibility to the public in providing government information upon request and abiding by legislation in respect to access and privacy.

Closed Circuit Television: Council recognises that it has number of electronic systems in place which are utilised for surveillance. The surveillance devices used by Council are primarily in place to assist Council to capture relevant data needed for the operation of Council's business, improve service delivery, enhance safety outcomes whilst at all times complying with relevant legislative requirements.

Asset, Planning and Design

Sports Field and Facilities Policy: The provision of Council owned and managed sportsgrounds, open space and public facilities enables community sports clubs, schools and other organisations with contemporary and fit for purpose sporting facilities.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.5 Council demonstrates strong leadership through a governance framework which drives progress towards achieving the community vision

Operational Actions

4.5.5 Coordinate Policy Harmonisation Project

**SUSTAINABILITY ASSESSMENT:
Financial and Resources Implications**

There will be no significant increase to budgets by adopting these documents.

Costs and Benefits:

Continue the consistent approach across the organisation mitigating risk where applicable

Policy, Legal and Statutory Implications:**The Access to Information Policy:**

Complies with the Government Information (Public Access) Act (GIPA), the Local Government Act (LGA), and the Environmental Planning and Assessment Act

Closed Circuit Television Policy:

Complies with the Government Information (Public Access) Act (GIPA), the Privacy and Personal Information Protection Act 1998 the Local Government Act (LGA), Workplace Surveillance Act 2005 and the protection of the Environmental Operations Act 1997

Councillor Induction and Professional Development Policy:

S232 Local Government Act 1993

Rates Hardship Policy:

Local Government Act 1993
Local Government (General) Regulation 2005

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

The use of CCTV Policy will assist in asset protection and to increase public safety strategies and to reduce illegal dumping.

OPTIONS:

Should Council not be supportive of the review of these policies and protocols as presented, relevant feedback can be incorporated and re-submitted for consideration

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

To provide a clear and transparent process for the recovery of debts, levying of rates and settlement of accounts from the community during genuine financial hardship.

Attachments

- 1 Draft Debt Recovery Policy (under separate cover) ⇨
- 2 Draft Rates Hardship Policy (under separate cover) ⇨
- 3 Draft Rates and Annual Charges Protocols (under separate cover) ⇨
- 4 Draft Arrangement to Settle Accounts Policy (under separate cover) ⇨
- 5 Draft Investment Policy (under separate cover) ⇨
- 6 Draft Councillor Induction and Professional Development Policy (under separate cover) ⇨
- 7 Draft Access to Information Policy (under separate cover) ⇨
- 8 Draft Closed Circuit Television Policy (under separate cover) ⇨
- 9 Draft Sports Field and Facilities Policy (under separate cover) ⇨

10. MANAGEMENT REPORTS**10.1 SNOWY VALLEYS COUNCIL ANNUAL REPORT 2018/2019**

REPORT AUTHOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT
RESPONSIBLE DIRECTOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

EXECUTIVE SUMMARY: Council's annual report is one of the primary documents that council uses to demonstrate its accountability to its community. The annual report focuses on Council's achievement in implementing the Delivery Program and operational plan.

Council is required to prepare an annual report within five months of the end of the financial year, place the report on the website and submit the report to the Office of Local Government by 30 November.

The Snowy Valleys Council Annual Report 2018/19 has been prepared in accordance with the requirements of the Local Government Act and Regulation.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on Snowy Valleys Council Annual Report 2018/19 from the Acting Director, Strategy Community and Development;**
- 2. Adopts the Snowy Valleys Council Annual Report 2018/19;**
- 3. Attach Snowy Valleys Council 2018/19 Audited Financial Statements to, and form part of, the adopted Annual report 2018/19;**
- 4. Submit a copy of the 2018/19 Annual Report to the Office of Local Government by 30 November 2019.**

BACKGROUND:

The Annual Report provides Council with the opportunity to report to the community and government stakeholders on its achievements and accomplishments over the past financial year against those objectives contained in the Delivery Program and Operational Plan.

Council is required to publish an Annual Report within 5 months of the end of the financial year and submit a copy of the Annual report, supplemented by Council's audited Financial Statements by 30 November each year.

REPORT:

The Snowy Valleys Council Annual Report 2018/19 has been prepared in accordance with the Local Government Act, The local Government (General) Regulation and the Office of Local Government's Integrated Planning and reporting Guidelines.

A report on Council's progress in implementing its Delivery Program and the effectiveness of the services that Council undertakes is included in the report along with mandatory statutory reporting requirements.

Council's 2018/19 Audited Annual Financial Statements are to form part of the Annual Report once they are received from the NSW Audit Office. It is required that these Financial Statements form part of the Annual Report

Due to unavoidable circumstances, the Annual Report will be unavailable with this report and will be available to be perused prior to this Council Meeting.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework: CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.3 Council has sound organisational health and has a culture which promotes action, innovation, accountability and transparency

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Ensuring adequate services are provided to the community and transparent reporting provides confidence in Council's ability to deliver on the community's priorities.	Progress on delivering more challenging projects may stimulate community interest.
Environmental	Reporting on the provision of services that improve environmental outcomes within Council's area of influence	Nil
Economic	The Annual report assists in improving community and investor confidence in the region through demonstration of gradual improvement in delivery and of key economic initiatives	There are some carry over initiatives which have not been delivered as planned, which may impact community and investor sentiment.
Governance	This report is required to demonstrate to the community and government the appropriateness and transparency of Council's decision making processes	Nil

Financial and Resources Implications

Nil

Costs and Benefits:

Nil

Policy, Legal and Statutory Implications:

Local Government Act 1993 Act s428 (1)

Within 5 months after the end of financial year, prepare a report as to council's achievements in implementing its delivery program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed at.

Local Government Act s 428 (3)

The Annual Report must be prepared in accordance with the Integrated Planning and Reporting Guidelines (IP & R)

Local Government Act s 428 (5)

Copy of council's annual report must be posted on the council's website and be provided to the Minister for Local Government (via OLG).

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil

OPTIONS:

No options are considered necessary and the Annual Report is a requirement under the Local Government Act 1993.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Consultation

A project team was established to deliver the report, consisting of subject matter experts, to ensure the Draft Annual Report is delivered within the statutory timeframe.

The consultation involved providing regular progress reporting to the executive team on content and formatting of the document.

Councils Division Managers provided updated status reports on the progress with the achievement of actions as contained in the Delivery Program.

ATTACHMENTS

Nil

10. MANAGEMENT REPORTS**10.2 FREEHOLD LAND CLASSIFICATION**

REPORT AUTHOR: GIS &ASSETS TECHNICAL OFFICER
RESPONSIBLE DIRECTOR: ACTING DIRECTOR ASSETS AND INFRASTRUCTURE

EXECUTIVE SUMMARY:

Snowy Valleys Council manages a substantial portfolio of land across the Local Government Area. Part of this responsibility involves ensuring that this land is appropriately classified as either 'Community' or 'Operational' land.

The accurate categorisation of land is vital in order to effectively manage land parcels. This includes ensuring land that is significant to the community is retained for public use, and maintaining the ability to utilise land for operational purposes and grant leases, licences and dispose of land that is surplus and not of benefit to Council and the community.

It is necessary for this categorisation to be regularly reviewed in order to ensure the land database is current. This process was last performed in 1994 (Tumut Shire Council).

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive this report reviewing the classification of Council owned land.**
- 2. Approve the classifications of Council owned land as either 'Operational Land' or 'Community Land' as detailed in attachment 1 to this report**
- 3. Endorse that land classifications be reviewed and reported to Council for consideration every 5 years in accordance with best practice.**
- 4. Receive a further report on opportunities to rationalise Councils portfolio of freehold land**

BACKGROUND:

Chapter 6 Part 2 Division 1 of the *Local Government Act 1993* No. 30 states that all public land must be classified as either 'Community' or 'Operational'. Community land is generally intended for public access and use due to its use or special features being of significance to the community. Community land is subject to special restrictions, including that the land cannot be leased, licenced or any other estate granted over the land for a period greater than 21 years and the sale of land is prohibited. Conversely, Operational land has no special restrictions other than those that may apply to any piece of land (see Public Land Management Practice Note No. 1 Section 2.2).

Classifications of land can significantly affect how Snowy Valleys Council approaches and manages land parcels. In order to achieve best practice, Snowy Valleys Council should update and revise its land classifications every 5 years. This can be undertaken simultaneously with a regular land audit, as recommended by Councillors auditors.

Snowy Valleys Council has combined both former Council's financial land information in Council's primary financial asset system (TechnologyOne). This information has been checked against the Property NSW record and audited by Councils auditor during the 2018/19 financial year. All information has been prepared and collated ready for the Rates update and subsequent Asset Revaluation for the 2019/20 financial year.

By June 2021, Council under the revised *Crown Land Act* and *Local Government Act* is required to have Plans of Management for all Council controlled land parcels and Community categorised Council owned land parcels.

Classifying whether Council's land assets are operational or community, by way of Council recommendation, is required in the preparation of Council's Plans of Management.

REPORT:

The outcomes of the review of the land classifications is detailed in attachment 1 to this report.

Property NSW are still in the process of combining property records for the merged Snowy Valleys Local Government Area.

Some owner details may look out of date or wrong, however Council's external auditors have confirmed this list as at 30 June 2019. Council should expect these records to improve over the next 12 months and will annually confirm ownership details.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.7 Manage Council's resources in a manner which is equitable and ensures organisational sustainability

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Ensure that Council owned land is classified and managed appropriately to achieve the best outcome for the community	Nil
Environmental	Nil	Nil
Economic	Ensure that Council owned land is classified and managed appropriately to achieve the best financial outcome for the community	Nil
Governance	Ensure compliance with Local Government Act 1993 No 30 Chapter 6 Part 2 Division 1	Nil

Financial and Resources Implications

Reviewing the classification of Council owned land assets is undertaken utilising internal resources and systems.

The next step in this process will be the preparation of Council's Plans of Management which is likely to require additional resourcing to complete. The resourcing requirements for this work will be considered further.

Costs and Benefits:

Financial Costs	Financial Benefits	Benefits	Opportunities
Internal resources – not quantified	Ensure an affordable and long term sustainable approach is applied to the management of Council owned land.	Ensure that Council owned land is classified and managed appropriately to achieve the best outcome for the community	Granting of leases, licences and disposing of land that is surplus to community needs.

Policy, Legal and Statutory Implications:

Snowy Valleys Council must abide by Local Government Act 1993 No 30 Chapter 6 Part 2 Division 1.

- 25 All public land must be classified in accordance with this part
- 26 There are two classifications for public land – “community” and “operational”

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Snowy Valleys Council would not be compliant with NSW Legislation if this categorisation is not completed.

OPTIONS:

Council may decide to:

1. Accept the recommendations as referred to in this report
2. Amend the recommendations as referred to in this report
3. Not proceed with this report and the formalisation of the classification of Council owned land, noting that Council may breach legislation.

COUNCIL SEAL REQUIRED:

Nil.

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Engagement and communication would only be required if the classification of Community Land is to be changed.

Any changes would need to be submitted through a subsequent Council Report.

Attachments

- 1 Freehold Land Categorisation (under separate cover) [⇒](#)

10. MANAGEMENT REPORTS**10.3 TUMUT AERODROME INFRASTRUCTURE IMPROVEMENT WORKS**

REPORT AUTHOR: SURVEY & DESIGN ENGINEER
RESPONSIBLE DIRECTOR: ACTING DIRECTOR ASSETS AND INFRASTRUCTURE

EXECUTIVE SUMMARY:

This report provides Council with a summary of works proposed to improve the functionality of the Tumut Aerodrome and seeks the approval of Council to progress Stage 1 of the proposed improvement works.

It is proposed that Council make an application for funding for Stage 1 of the Tumut Aerodrome improvement works through the Federal Governments Regional Airports Program, noting that the grant amount will be up to 50 per cent of eligible project costs, unless a third party contributes to funding the eligible project costs, in which case the grant amount would be up to 33.3 per cent of eligible project costs.

This report also recommends that Council consider allocating further funding for the development of a Master Plan for the Tumut Aerodrome to inform the subsequent stages of the improvement works, as part of the 2020/21 budget process.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive this report on the proposed works to improve the functionality of the Tumut Aerodrome**
2. **Note the funding available through the Federal Governments Regional Airports Grants Program as described in this report**
3. **Note the proposed works to improve the functionality of the Tumut Aerodrome:**
 - a. **Drainage improvement works**
 - b. **Construction of additional sealed taxiways**
 - c. **Renewal of animal-proof fencing (airside fencing)**
 - d. **Apron extensions**
 - e. **Lengthen and upgrade the sealed runway**
 - f. **Lighting and Pilot Activated Lighting control systems**
 - g. **Precision Approach Path Indicator**
4. **Endorse making an application for funding through the Federal Governments Regional Airports Program for stage 1 improvement works for the following projects being for the amount of \$459,000:**
 - a. **Drainage Improvement Works - \$76,000**
 - b. **Construction of the South East Taxiway and apron/turning circle to service the NSW Rural Fire Service Facility - \$350,000 (subject to financial support from the NSW Rural Fire Service)**

c. Renewal of Animal-Proof Fencing - \$33,000

- 5. Endorse the allocation of \$153,000 sourced from the Tumut Aerodrome Reserve to fund 33.3 per cent of the stage 1 works as described in item 4 above, subject to the grant application for funding through the Federal Governments Regional Airports Program being successful**
- 6. Authorise the Chief Executive Officer to negotiate with the NSW Rural Fire Service to secure funding for the amount of \$153,000 to fund 33.3 per cent of the stage 1 works as described in item 4 above, subject to the grant application for funding through the Federal Governments Regional Airports Program being successful**
- 7. Consider allocating funding for the development of the Tumut Aerodrome Masterplan, including detailed designs and cost plan to inform subsequent stages of improvement works for the Tumut Aerodrome as part of the 2020/21 budget process**

BACKGROUND:

The Regional Airports Program will improve the safety and accessibility of airports or aerodromes in regional areas of Australia by supporting critical air infrastructure that will:

- Improve the safety of aircraft, operators and passengers using regional airports or aerodromes, facilitate improved delivery of essential goods and services such as food supplies, health care and passenger air services improve the connectivity of Australia's regions to domestic and global market opportunities.
- Meet the operational requirements of aeromedical and other emergency services in the region.

There is a total of \$45 million available for this grant round. The grant amount will be up to 50 per cent of eligible project costs, unless Council and a third party are both contributing to eligible project costs.

In this case, the grant amount will be up to 33.3 per cent of eligible project costs. The minimum grant amount is \$20,000, and the maximum grant amount is \$5 million.

The Tumut Aerodrome is a vital piece of infrastructure within the region. Firefighting is essential in our heavily forested areas to ensure the direct safety of our communities as well as protecting property, job security, and the region's economic sustainability.

Council is committed to working with the Rural Fire Service (RFS) to keep our community safe, and the Tumut Aerodrome is a primary asset for aerial firefighting in the region. As such, it is essential that Council maintains the site to a satisfactory standard and takes all opportunities to increase operational efficiencies where possible.

Air Ambulance is an ever-growing necessity, especially in regional areas. With the ongoing struggle to attract medical professionals to the region and issues of under-staffing of medical facilities, the transfer of patients to sufficiently staffed and equipped facilities is an important service to the community. It is vital that Council seriously considers the requirements of the Royal Flying Doctor Service (RFDS) Air Ambulance operations at the Tumut Aerodrome.

The current facilities at Tumut Aerodrome require upgrades to ensure they meet current demands and serve the community to an acceptable standard. Multiple solutions to the issues raised via the Aerodrome Committee have been designed, costed and evaluated to ensure suitable and cost-effective solutions are proposed to Council.

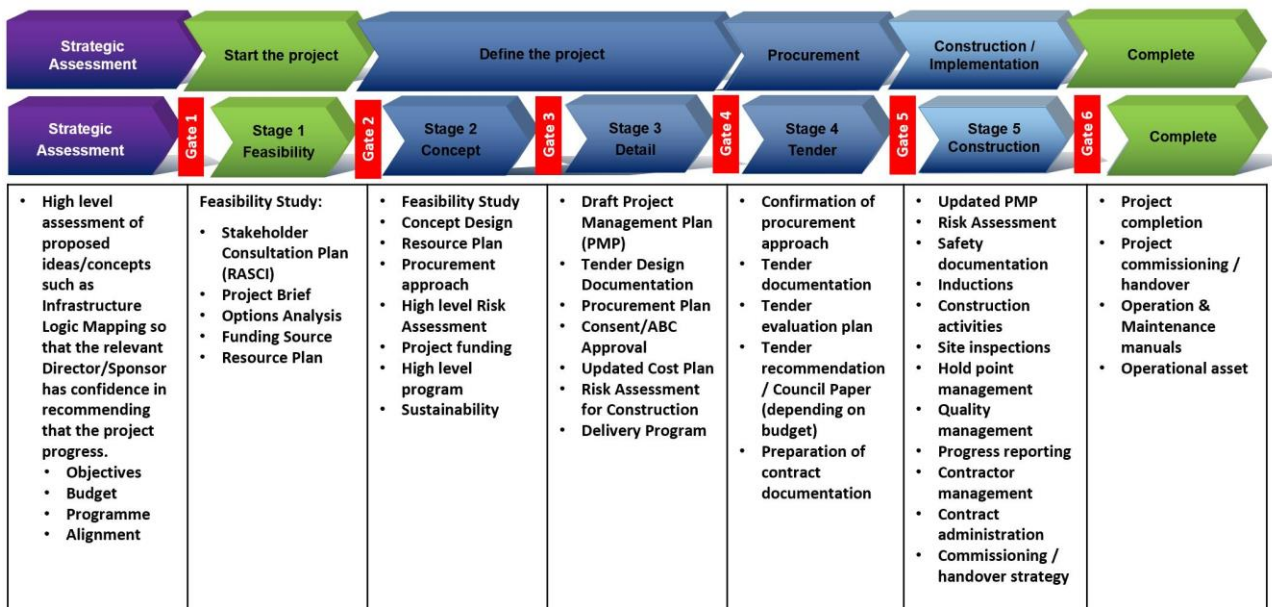
REPORT:

A review of Aerodrome Committee Meetings Minutes and feedback from RFS and Air Ambulance Medical Service identified a list of key projects for consideration as part of the application development for the Regional Airport Grant:

- Drainage works
- Construct additional sealed taxiways (parallel & SE taxiway for RFS)
- Renew animal-proof fencing (airside fencing)
- Apron extension (for RFS aircraft parking)
- Lengthen Runway
- Lighting & Pilot Activated Lighting (PAL) control systems
- Precision Approach Path Indicator (PAPI)

Utilising the expertise of Council’s Program Management Office all seven projects were reviewed in accordance with the Project Management Framework. This included undertaking a strategic assessment and evaluating the feasibility of each project. The outcomes of the strategic and feasibility assessments were workshopped with Councillors on 7 November 2019.

Figure 1: SVC Project Management Framework



Tumut Aerodrome Stage 1 Projects

Through an assessment via Council’s Project Management Framework the following 3 projects have been identified and prioritised for grant submission to the Regional Airports Grant:

1. Construct additional sealed taxiways (parallel & SE taxiway for RFS) - \$528,000
2. Drainage Works - \$76,000
3. Upgrade to Airside Fencing - \$33,000

Construct additional sealed taxiways (parallel and south east taxiway for RFS) - \$528,000

The area between the fuel facility and the culvert near the RFS shed is currently an open, sparsely grassed, and heavily compacted area. Dust and debris is regularly thrown up by aircraft (particularly helicopters refuelling) within this area impacting on local users.

The construction of additional sealed taxiways (parallel & SE taxiway for RFS) includes the following two components:

- Construction of a parallel Code B Taxiway (suitable for larger aircraft)

Redirecting traffic from the grassed area to a new parallel taxiway. To redirect traffic to a different location, the grassed area would be cordoned off by use of markers, barriers, or plantings and a Code B taxiway constructed west of the fuel facility in accordance with the existing masterplan. A new Code B taxiway is estimated to cost \$253,352 (\$194,887 plus 30% contingency).

The construction of this parallel taxiway would require the relocation of the Wind Direction Indicator (already required for visibility), lighting cabinet, and signal area.

- Construction of a South-East Code B Taxiway

The south-east grassed taxiway passes the RFS shed and heads west to join the runway. The existing grassed taxiway is uneven which causes problems for aircraft, particularly the larger craft used in aerial firefighting. A small variance of ground level at the wheels causes wild movement at the wing tips of aircraft.

Poor drainage in the area compounds the problem, with vehicle wheels deforming waterlogged soils into harsh ruts. The poor drainage at the site means that if the site is levelled out and re-grassed, it is still likely to be deformed by vehicles traversing the area in wet weather.

Recently, Council approved works to improve an area of the grassed surface due to these significant issues. At the same time, improvements were also carried out to reduce vehicle movements in the area. While these are strong outcomes for the immediate future, the only way to guarantee a smooth surface into the future is to construct pavement.

The construction of a Code B South-East taxiway 450mm deep with subsoil drainage either side to protect the pavement structure would replace the existing grassed taxiway and provide a more permanent solution. The taxiway would be approximately 125m long, and would be a partial construction of the taxiway as shown on the current masterplan.

Total costs for the construction of additional sealed taxiways (parallel & SE taxiway for RFS) is \$528,000.

- a) To fit within the available budget it is recommended that the parallel taxiway (shown as hatched on the attached plan be deferred to the stage 2 works at an estimated cost of \$253,352
- b) An apron/turning circle should then be incorporated into the south east taxiway to service the RFS facility which will increase the estimated cost for this taxiway by \$75,714 to a total of \$349,892.

Part B of this recommendation will form the basis of Council's application to the Federal Government Regional Airports Program.

Noting that this taxiway will solely service the RFS facility it is recommended that the RFS contribute the 33.3% of the eligible project costs for the stage 1 works.

Drainage works - \$76,000

This item was raised by RFS and stakeholders when the original culvert was approximately 10m wide. This was a hazard for firefighting aircraft to cross as it was too narrow and difficult to see on approach. The culvert is also placed too high causing ponding of water in the trench behind it.

Recently Council approved funds for levelling and improvement of the area prior to the 2019 fire season and as part of these works the culvert was extended a short distance and the area

over the top was levelled. This work was intended to reduce the risks previously experienced by the firefighting aircraft.

Despite recent works there has been a historic drainage problem in this area and it would greatly benefit from investment in drainage infrastructure. The current culvert continues to cause ponding in the open channel and it discharges merely 15 metres further down the field which produces an area of boggy and waterlogged soil. Furthermore, as the open channel is grassed like the surrounding area, it does pose a safety issue as a pilot may not be able to distinguish where the channel is. A new drainage set-out would result in a safer aerodrome, particularly in wet weather, as well as improved layout functionality.

Additionally, were Council to invest in constructing sealed taxiways, the minor additional cost of drainage works will help to protect the much greater investment in these pavement works reducing maintenance and preserving the lifespan of the infrastructure.

New drainage would require 130m of 375mm poly pipe and three stormwater pits to carry water to the open drain beside the runway, thus removing the water from the aircraft movement area. The existing culvert would be reused onsite to further improve drainage in this area. This work is estimated to cost \$76,000.

Renew animal-proof fencing (airside fencing) - \$33,000

The fencing around the runway is in an overall average condition and generally too short. There are a number of sections (particularly at the south end of the runway) failing to perform the function of animal exclusion (small animals) which poses a safety risk to users of the airstrip. Sections of the fencing are leaning over due to stock constantly pushing on it to reach feed on the other side, resulting in loss of fence height.

While repairs may be made using the aerodrome maintenance budget for a year or so, complete replacement will be required at some time in the near future.

If the grant application is unsuccessful it is recommended that Council should allocate the total sum of \$33,000 to renew 1200m of fencing over three years. In this case, it is suggested that the first round of funding be allocated from the General Fund in the 2020/21 financial year.

Tumut Aerodrome Stage 2 Developments - Regional Airport Grant Application - Round 2

Utilising the expertise of Council's Program Management Office all seven projects were reviewed in accordance with the Project Management Framework. This included undertaking a strategic assessment and evaluating the feasibility of each project. The outcomes of the strategic and feasibility assessments enabled the development of staged works.

Tumut Aerodrome Stage 2 Developments considered for the Federal Government Regional Airports Program Grant Application – Round 2 are:

1. Lengthen and Upgrade Runway Pavements - \$8million
2. Lighting and PAL Control Systems - \$400,000
3. Precision Approach Path Indicator (PAPI) – \$330,000
4. Apron Extension (for RFS aircraft parking) - \$850,000

Lengthen & Upgrade Runway Pavements

Currently, the relatively short runway at Tumut Aerodrome (1060m) limits local business utilisation of the aerodrome as well as restricting the provision or performance of essential and emergency services. Advice from a major RFS contractor for fixed wing firefighting aircraft points to an ideal length of approximately 1300m. Advice from RFDS fixed wing Air Ambulance give a minimum length of approximately 1260m.

Lighting and PAL Control Systems

The lighting project at Tumut Aerodrome which began in 1993 is yet to be completed. Following an extension of the runway and construction of additional taxiways, the lighting system should be completed to enable poor weather and night time operation thereby increasing service and safety.

Precision Approach Path Indicator (PAPI)

The installation of a PAPI system would greatly improve safety at the site and was specifically requested by the RFDS Air Ambulance to aid in their operations in addition to the extension of the runway. Other items listed include widening the runway and improving the rating of the runway for heavier aircraft.

Apron Extension

There are congestion issues during high-traffic events (such as RFS Section 44 firefighting events) – an additional apron area would improve safety and efficiencies.

It is also recommended that Council consider allocating funding for the development of the Tumut Aerodrome Masterplan, including detailed designs and cost plan, via the 2020/21 budget process, so that a more informed grant application can be developed for the next round of funding with these projects as the focus.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.6 Support and partner with other agencies to ensure community safety

Firefighting is essential in our heavily forested area to ensure the direct safety of our communities as well as protecting property, job security, and the economic sustainability of our communities. Council is committed to working with the RFS to keep our community safe, and the Tumut Aerodrome is a primary asset for aerial firefighting in the region. As such, it is essential that Council maintains the site to a satisfactory standard and takes all opportunities to increase operational efficiencies where possible (e.g. recent opportunities for infrastructure grant funding).

Air Ambulance is an ever-growing necessity, especially in regional areas. With the ongoing struggle to attract medical professionals to the Riverina region and issues of under-staffing of medical facilities, transfer of patients to sufficiently staffed and equipped facilities is a very important service to the community. It is vital that Council seriously considers the requirements of RFDS Air Ambulance operations at Tumut Aerodrome.

The current facilities at Tumut Aerodrome have not been updated for a long time. Council should assess the specifications of the facilities to ensure they meet current demands and serve the community to an acceptable standard. This is particularly pertinent in the light of the current opportunity for grant funding – thereby delivering these service levels at reduced cost to the community.

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Ensuring adequate services are provided to the community. (i.e. increased safety and	A large and unjustified expenditure in this area may be socially negative, where such

	Positive	Negative
	protection afforded by RFS operations or the provision of Air Ambulance services.	investments do not benefit the wider community as a whole.
Environmental	Minimising resource demand. Aiding RFS protection of environment from wildfires.	Increased air traffic resulting in increased air pollution; however this may be balanced out by reduced road travel.
Economic	Minimise expenditure. Seek grants and investment from other sectors. Aid RFS protection of the community and economic assets.	Some expenditure required (50% funding). Increased infrastructure will result in some minor increases in maintenance costs.
Governance	Council provides fair and appropriate actions.	If a poor decision is made which is not fair and equitable.

Financial and Resources Implications

- Costs to Council for the stage 1 infrastructure works subject to the grant application being successful and RFS contribution is estimated to be \$153,000 funded from the Tumut Aerodrome reserve
- Costs to Council for preparation for grant application for stage 2 works is estimated to be in the order of \$150,000.

The proposed works will be able to fit within Infrastructure Works Division project scheduling considering the minor nature and future forecasting involved. Other specialist resources would also be required to supplement our internal resources.

Costs and Benefits:

Financial Costs	Financial Benefits	Benefits	Opportunities
List Direct Costs \$153,000	Savings/Efficiencies Avoid financial repercussions resulting from negligence (safety). Increased efficiency in emergency services provision.	Community Benefits Improved aerodrome safety, function, and appearance.	Future projects to be funded from savings None identified
List indirect costs None identified		Organisational Benefits Reduced risk for safety and improved services to the community.	Reputational improvements Raise the reputation of the aerodrome as a safe and desirable location.
Initial Costs \$153,000	Ongoing Benefits Reduced maintenance of grassed area.	Other Non-financial benefits Higher efficiencies in RFS operations. Safer aerodrome operations.	Further enhancements Increased patronage.

Policy, Legal and Statutory Implications:

All works must comply with the requirements of the Civil Aviation Safety Authority's (CASA's) Manual of Standards Part 139 - Aerodromes.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Suitable animal exclusion fencing is required by CASA to ensure the safety of aircraft and passengers. Fencing is nearing the end of its lifespan and is in need of replacement to be able to perform its function and maintain public safety.

Sealed taxiways will improve safety and access for RFS personnel.

OPTIONS:

Do nothing - This will reduce some costs by not undertaking the projects but will also be a lost opportunity for the community. It will also increase some costs for Council where these projects may still have to be completed under full Council funding.

Reduce the scope – this may reduce costs to Council but may also represent a lost opportunity for the community. This may also have negative impacts on the community as essential and emergency services are currently restricted in capacity.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Consultation with the general aviation community on many of these issues took place on 12 March 2019 at an Aerodrome Committee meeting where a number of upgrades to the aerodrome were recommended.

On 20 May 2019 a stakeholder site visit at the aerodrome took place to gain stakeholder inputs into various issues that exist at the aerodrome, particularly surrounding RFS operations. This meeting was a recommendation from the Aerodrome Committee Meeting on the 12 March 2019 and was endorsed by Council on the 18 April 2019.

These issues were further discussed at the Aerodrome Committee Meeting on 11 June 2019 and the committee recommended that Council add a further three issues to the report being prepared. This recommendation was carried by Council in their meeting on the 18 July 2019.

Further liaising was carried out with RFS on 16 October 2019 and Air Ambulance on 4 November 2019.

There were no objections raised and most people were supportive of additional works to be undertaken to improve the aerodrome. Generally, the stakeholders understood the funding limitations involved, and were therefore accepting of alternative solutions which addressed the problem raised.

Further consultation will be required prior to construction to inform stakeholders of the solutions implemented once final designs have been approved. There will be variances to expected outcomes due to design constraints, standards, costs, site limitations, etc. and these expectations will need to be managed.

Attachments

- 1 Map - Tumut Aerodrome Infrastructure Grant Funding [↓](#)



PLAN
SCALE 1:750

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10. MANAGEMENT REPORTS**10.4 RESTART NSW SAFE & SECURE WATER PROGRAM PROJECTS –
KHANCOBAN FEASIBILITY AND SCOPING STUDIES**

REPORT AUTHOR: COORDINATOR WATER & WASTEWATER
RESPONSIBLE DIRECTOR: ACTING DIRECTOR ASSETS AND INFRASTRUCTURE

EXECUTIVE SUMMARY:

In March 2019, Council applied for funding under the *Restart NSW Safe and Secure Water Program (SSWP)* to undertake feasibility and scoping studies for the upgrade or replacement of the Khancoban water supply headworks infrastructure and Khancoban sewage treatment plant.

Council was successful in obtaining co-funding contributions of \$35,750 incl. GST for Khancoban Water Treatment and \$55,000 Inc. GST for Khancoban Sewer Treatment for these studies and it is necessary to allocate matching co-funds. Funding deeds are to be finalised by 29 November 2019.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive this report on the Restart NSW Safe and Secure Water Program Projects – Khancoban Feasibility and Scoping.**
2. **Allocate \$35,750 incl. GST from the water fund for the purpose of co-funding the Khancoban water headworks feasibility and scoping study project (RNSW2387)**
3. **Allocate \$55,000 incl. GST from the sewer fund for the purpose of co-funding the Khancoban Sewage Treatment Plant feasibility and scoping study project (RNSW2386)**
4. **Delegate the execution of the final funding deeds to the Chief Executive Officer and Mayor to provide signature under seal and deliver for and on behalf of Council.**

BACKGROUND:

The NSW Government established a \$1 Billion *Safe and Secure Water Program (SSWP)* in 2017 to provide safe, secure and sustainable water and wastewater services to regional NSW towns. The program was established under the NSW Government's Restart NSW fund.

The SSWP funds the resolution of priority risks and issues through infrastructure and non-infrastructure solutions in the following water supply and sewerage categories:

1. **Water Security** – risks that affect current or future town water security, such as water availability and the pressures of climate variability and continuity of town water supply;
2. **Water Quality** – risks that affect the protection of public health in regional communities, such as the absence of filtration on surface water supplies, or inadequately treated sewage;
3. **Environment** – risks to human health or the environment from sewage management that does not satisfy community expectations or regulatory requirements.

The program was relaunched in October 2018 with the introduction of new criteria, expanding the scope for eligible projects.

On 29 November 2018, Snowy Valleys Council submitted Expressions of Interest for feasibility and scoping studies for the Khancoban water supply headworks infrastructure and Khancoban sewage

treatment plant. Council was subsequently invited to submit detailed applications for co-funding on 21 December 2018.

Notification of successful co-funding was received on 29 September 2019.

REPORT:

Snowy Valleys Council was successful in obtaining co-funding under the *Restart NSW Safe and Secure Water Program (SSWP)* for the purpose of Khancoban water headworks infrastructure and sewage treatment plant feasibility and scoping study projects.

A brief summary of the project proposals is provided below:

1. Khancoban Water Supply (RNSW2387)

Council sought \$35,750 inc. GST in financial assistance for the purpose of a feasibility and scoping study to upgrade or replace the Khancoban Water Treatment System. Headworks treatment infrastructure currently includes a screen and chlorine dosing facilities.

A consultant will be engaged to undertake this study. A key outcome is the assessment of the various options available to upgrade or replace the water treatment infrastructure, along with preliminary cost estimates.

Project Background

Khancoban's water supply scheme was commissioned in the early 1960s as part of the Snowy Hydro Scheme and was under the control of Tumbarumba Shire Council from 1993.

Water is supplied from Khancoban creek to a town reservoir, where it is distributed to customers under gravity flow. Chlorine is dosed into the rising main. This scheme has benefited from some recent upgrades including a new back-up reservoir.

The draft *Tumbarumba Integrated Water Cycle Management (IWCM) Strategy Report* recommends the upgrade or replacement of the Khancoban water treatment infrastructure to achieve reliable and consistent water quality in Khancoban. The IWCM report will be presented to Council at a future date.

3.2 Khancoban Sewage Treatment Plant (RNSW2386)

Council sought \$55,000 inc. GST in financial assistance for the purpose of a feasibility and scoping study to upgrade or replace the Khancoban sewage treatment plant.

A consultant will be engaged to undertake this study. Key outcomes of the study include the characterisation of the sewage inflow, a discussion and assessment of the various options available to upgrade or replace the sewage treatment plant and a supply of a Preliminary Environmental Planning Overview (PEPO) report.

Project Background

The Khancoban sewage treatment plant was constructed in 1965 and is a trickling filter treatment system. A modern sewage treatment plant is required to replace the aging facility, improve workplace health and safety and improve treatment capacity to handle the population variation between holiday and non-holiday periods.

The draft *Tumbarumba Integrated Water Cycle Management (IWCM) Strategy Report* recommends the upgrade or replacement of the Khancoban sewage treatment plant. The IWCM report will be presented to Council at a future date.

Requirements from Council

To proceed with the SSWP projects, Council is required to allocate matching co-funds and to execute the final Deed. The Council CEO is also required to provide a signature under seal and deliver for and on behalf of Council.

Draft copies of the funding deeds are attached to this report; discussion regarding particulars of the deeds with Infrastructure NSW is necessary to finalise the deeds before 29 November 2019.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 3: Our Environment

Theme 5: Our Natural Environment

Delivery Outcomes

3.4 Protect and manage local air quality, waterways, rivers and streams

The Khancoban water supply and sewerage projects are linked to Council's Strategic Plan.

The SSWP projects are not included as part of Council's operational plan for 2019-2020.

SUSTAINABILITY ASSESSMENT:

Sustainability Indicators are provided in Table 1.

5. Table 1 Sustainability Indicators

	Positive	Negative
Social	Ensuring the protection of public health and the environment.	Nil.
Environmental	Ensuring the protection of the environment.	Nil.
Economic	Providing water and sewerage services to all areas of our community at an appropriate cost.	Nil.
Governance	Council provides appropriate water supply and sewage management systems in line with best practice management.	Nil.

Financial and Resources Implications

1. Financial Implications

Council is required to match the funding contributions for the projects:

- \$35,750 from the water fund for the purpose of co-funding the Khancoban water headworks feasibility and scoping study project.
- \$55,000 from the sewer fund for the purpose of co-funding the Khancoban Sewage Treatment Plant feasibility and scoping study project.

2. Resource Implications

A consultant will be engaged to undertake the project studies. Council's water and wastewater staff will support and assist the consultant with achieving deliverables.

Costs and Benefits:

1. Expected Costs

Costs are as defined above under financial implications.

2. Expected Benefits

These projects will inform infrastructure options for the upgrade or replacement of water and sewage treatment infrastructure in Khancoban. Such infrastructure is critical for the protection of public health and the environment.

Following the feasibility and scoping studies, Council will be in a position to consider options and make future submissions under the SSWP for appropriate design/construction co-fund contributions.

Policy, Legal and Statutory Implications:

Funding is governed by the Restart NSW Fund Act 2011 (NSW). Infrastructure NSW is responsible for assessing and recommending Restart NSW projects.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil, these projects are concerned with assessing and informing Council infrastructure options for water and sewerage treatment in Khancoban.

OPTIONS:

Council can choose to either:

- Delegate the execution of the Deeds to the Chief Executive Officer and Mayor with signature under seal;
- Not accept the funding Deeds.

COUNCIL SEAL REQUIRED:

Yes, where a funding agreement or contract between Council and the NSW Government or Commonwealth Government requires the affixing of the Seal, Council must affix the seal by resolution.

COMMUNITY ENGAGEMENT AND COMMUNICATION:

A future report will be provided to Council discussing the outcomes of the feasibility and scoping studies. Communication regarding progress of the projects to the Community will be provided through Council media.

Attachments

Nil

10. MANAGEMENT REPORTS**10.5 DRAFT TREE MANAGEMENT POLICY - FEEDBACK FROM PUBLIC EXHIBITION**

REPORT AUTHOR: ACTING DIRECTOR ASSETS AND INFRASTRUCTURE
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

Snowy Valleys Council exhibited the Draft Tree Management Policy for public feedback following the 15 August 2019 Ordinary Meeting of Council.

Three submissions were received during the exhibition period.

As described in this report, it is recommended that Council acknowledge the submissions and adopt the new Snowy Valleys Council Tree Management Policy, with no changes to the draft policy as exhibited.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive this report on Draft Tree Management Policy – Feedback from Public Exhibition**
- 2. Note the three submissions received on the Draft Tree Management Policy**
- 3. Adopt the Tree Management Policy with no changes to the draft policy placed on public exhibition**
- 4. Write to the submitters, thanking them for their input and advising them of the outcome of their submission**

BACKGROUND:

Both the former Tumut and Tumbarumba Shire Councils maintained policies for the management of trees which have now been integrated into a new Snowy Valleys Council Policy.

The new Draft Tree Management Policy was placed on public exhibition for feedback and comments from the community as resolved at the 15 August 2019 Ordinary Meeting of Council.

REPORT:

Snowy Valleys Council exhibited a Draft Tree Management Policy for public feedback following the 15 August 2019 Ordinary Meeting of Council (Council Resolution M222/19).

The *Tree Management Policy – For Public Exhibition* report, from the 15 August 2019 Ordinary Meeting of Council can be consulted for further details regarding this policy.

Three submissions were received from residents and one from a Snowy Valleys Council staff member during the exhibition period (attached to this report).

These submissions have been considered as summarised in Table 1 below.

Table 1

	Submission Summary	Staff Comment
1.	Issues with 4.2 vii – Council not obliged to treat pests and disease within land under Council control. This is a vital part of caring for significant trees/safety of public and property; if not amended, little value.	<p><i>Council has insufficient funds to treat all pests and diseases related to Council controlled trees which in number would be approximately 100,000 trees.</i></p> <p><i>This clause enables Council to choose which pests/disease to treat from the available budget and resources based on criticality and risk.</i></p>
2.	Draft policy does not include costing information that should be available.	<p><i>Costing relating to the management of trees is subject to many variables and therefore not detailed in the policy.</i></p> <p><i>Budgets and expenditure related to the management of trees is publically available through Councils budget and financial reporting documentation.</i></p> <p><i>Additional more specific expenditure information can also be provided by request, although this information is based on per town, rather than per type of tree.</i></p> <p><i>Council strives to cater for the whole of community outcomes with regards to tree management and to provide recognition of the area's history in regards to introduced species and the attraction they provide to tourists, whilst also striving for a balance between native and introduced species.</i></p>
3.	Suggest more pro-active approach in order to more effectively address tree health; More focus required for Elm trees along Elm drive; adopt an Elm beetle treatment program; policing; Significant Tree Register.	<p><i>An Elm tree management plan was developed along with appropriate specific budget under the former Tumut Shire Council and continued under Snowy Valleys Council. In order to effectively implement this plan and a proactive approach, an annual increase to the tree budget of 3 to 4 times what it currently is available would be required.</i></p> <p><i>Agreed that pro-active tree management is preferred as it lowers Council's risk and promotes healthier trees however the current reactive approach reflects the available funds.</i></p>

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 5: Our Infrastructure

Delivery Outcomes

5.2 Provide well maintained safe, vibrant and accessible community spaces and facilities

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Policy recognises the social benefits of trees Emphasis on public safety is contained in the policy	Nil
Environmental	Recognition of the benefit of trees within the environment Significant trees registered with national tree register	Nil
Economic	Beautification of streets has the potential to encourage economic development	Nil
Governance	Associated legislation and Council documents considered Best practice incorporated into policy Significant trees registered with national tree register Priority given to public safety over amenity/environmental issues - risk management and assessment of trees	Nil

Financial and Resources Implications

Urban street tree operations and maintenance for the 2018/19 financial year actual cost was \$255,176.

The current budget (2019/20) for urban street tree management is \$260,400.

Costs and Benefits:

The policy does not require an increased investment over that which is allocated.

However, future consideration of a tree management strategy may require additional funding depending on the outcomes and recommendations of the strategy.

Policy, Legal and Statutory Implications:

In accordance with the *Local Government Act 1993 Section 160*, place the draft Tree Management Policy on public exhibition for a period of no less than 28 days allowing for public submissions.

Other related legislation to be taken into consideration by relevant staff:

- *Local Government Act 1993*
- *Roads Act 1993*
- *Civil Liability Act 2002*
- *Civil Aviation Safety Regulations 1998, MOS part 139*

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Risk Category	Commentary
Service Delivery	Prioritisation of high risk of failure trees is critical to maintain Council's duty of care. A robust method of assessment and prioritisation is required to be maintained and delivered upon.

Risk Category	Commentary
Human Resources	Continually maintaining arborist qualifications for arborist staff is necessary for Council to achieve the intent of the policy
Work Health & Safety	Risks are managed according to Council's Work Method Statements and safety systems
Financial	Council may face increased funding costs if a significant amount of tree works is required within a given financial year
Environmental	Requirements to consider and assess environmental factors will be contained within the Tree Management Procedure
Stakeholders	Notification of the public and key stakeholders will be contained within the Tree Management Procedure
Corporate Governance and Compliance	Council's insurer stipulates the level of risk associated with the insurance cover provided to Council. The insurer regularly audits Council's systems for tree management given the risk nature of the trees in public spaces
Reputation	Council may be criticised for not taking rapid action to mitigate issues, particularly if an incident occurs. Conversely, Council may be criticised for removing or pruning a tree which is perceived to be in good health by the public.

OPTIONS:

Following the completion of the public exhibition period Council may:

- Resolve to adopt the recommendation for a new Snowy Valleys Council Tree Management Policy
- Resolve to amend and adopt the recommended new Snowy Valleys Council Tree Management Policy

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The formulation of this draft policy has incorporated research, communication and consultation with other Councils' Tree Management Policies; Council's Corporate Risk Management Officer and Assets staff.

External consultation was undertaken through public exhibition, as follows.

- Media: newspaper, website and libraries
- Exhibition opened: 23 August 2019
- Exhibition closed: 23 September 2019

Attachments

- 1 Submissions 1 & 2 via on-line survey (under separate cover) ⇨
- 2 Submission 3 via internal email (under separate cover) ⇨
- 3 Draft Tree Management Policy (under separate cover) ⇨

10. MANAGEMENT REPORTS**10.6 DRAFT ROADSIDE VEGETATION MANAGEMENT POLICY - FEEDBACK FROM PUBLIC EXHIBITION**

REPORT AUTHOR: GIS & ASSETS TECHNICAL OFFICER
RESPONSIBLE DIRECTOR: ACTING DIRECTOR ASSETS AND INFRASTRUCTURE

EXECUTIVE SUMMARY:

Following the submission of the draft Roadside Vegetation Management Plan and Policy to the 19 September 2019 Ordinary Meeting of Council and subsequent Council Resolution, the Policy was placed on public exhibition inviting feedback.

It is noted that minor grammatical changes have been made to the Roadside Vegetation Management Policy following internal feedback.

Additionally, there were two submissions received from members of the community during the exhibition period. However, it was determined the submissions were better aligned with Council works operations as opposed to the intent of this policy.

Therefore, this report seeks for Council to adopt the Roadside Vegetation Management Policy with minor grammatical changes to the draft policy as exhibited, and recommends that the submissions are referred to Council's operational management team for further consideration.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive this report on the Roadside Vegetation Management Policy**
- 2. Note that there were two submissions received on the Draft Roadside Vegetation Management Policy during the public exhibition period**
- 3. Adopt the Roadside Vegetation Management Policy with only minor grammatical changes made to the draft policy as exhibited**
- 4. Refer the two submissions received during the exhibition period to Council's operational management team, noting that the submissions referred to operational matters**
- 5. Write to the submitters, thanking them for their input and advising them of the outcome of their submission**

BACKGROUND:

The Roadside Vegetation Management Policy is intended to ensure consistency in the way that Snowy Valleys Council approaches roadside project works and maintenance to better protect and revitalise areas of ecological significance (Conservation Value).

Subsequent revisions of legislation has meant that Councils Roadside Vegetation Management Plan has undergone a data refresh and a corresponding Roadside Vegetation Management Policy has been created.

It should be noted that Council received a funding grant from Local Government NSW in order to make the required updates to the Roadside Vegetation Management Plan and the acquittal of this grant is dependent upon the adoption of the new policy.

REPORT:

This policy and plan applies to all Council Officers and establishes guidelines for the management and administration of infrastructure within the road verge. In particular the Roadside Vegetation Management Plan will direct what tasks may occur in regard to roadside vegetation.

Snowy Valleys Local Government Area is home to 29 species of threatened flora, 71 species of threatened fauna and 5 species of migratory fauna. As such, Council has a responsibility to act within the guidelines of NSW Legislation to actively protect and mitigate any damage to potentially delicate ecosystems.

This policy will influence how employees manage themselves and their activities in road side areas, in particular, ecologically significant roadside areas and will shape how employees assess, plan, mitigate risk and evaluate their work.

The adoption of this policy will have a positive implication in the community as Council will be upholding legislation to better protect the environment.

During the exhibition period, internal feedback was received highlighting a number of grammatical errors within the draft policy and the policy has been amended accordingly.

Additionally, there were two submissions received from members of the community. However, it was determined the submissions were better aligned with Council works operations as opposed to the intent of this policy.

Therefore, this report seeks for Council to adopt the Roadside Vegetation Management Policy with only minor grammatical changes to the draft policy as exhibited, and recommends that the exhibition submissions are referred to Council's operational management team for consideration.

A copy of the submissions are attached to this report (attachment 2).

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 5: Our Infrastructure

Delivery Outcomes

5.4 Provide a program to deliver and improve public amenities and infrastructure which meets an acceptable community standard

Operational Actions

5.4.1 Develop Management Plans for all public parks, gardens and reserves.*

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Delivery of improved public spaces and infrastructure meeting an acceptable community standard	Nil
Environmental	Ensuring consistency in the way that Snowy Valleys Council approach roadside project work and maintenance to better protect and revitalise areas of ecological significance (Conservation Value)	Nil

	Positive	Negative
Economic	Ensuring realisation of value and assurance in service delivery.	Nil
Governance	Council will be upholding legislation to better protect the environment.	Nil

Financial and Resources Implications

The approximate funding grant from Local Government NSW is \$70,000 and covered the cost of ecology consultants that assisted with the development of the policy and plan.

Failure to adopt this policy will affect the final acquittal of the grant.

Policy, Legal and Statutory Implications:

The development and implementation of the Roadside Vegetation Management Plan and policy will assist Council Officers in complying with the legislation to better protect the environment and revitalise areas of ecological significance (Conservation Value).

Council is required to adopt this policy in order to comply with the funding arrangement set out by Local Government NSW.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

If Council is found to be in breach of the legislation supported by the Roadside Vegetation Management Plan, they may be subject to fines, civil action or more seriously, criminal action from other policing government agencies.

OPTIONS:

Council may amend the recommendations or chose to not adopt the Roadside Vegetation Management policy. However this could result in breaches to legislation and impede the acquittal of the grant received to develop the Roadside Vegetation Management Policy and Plan.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The Draft Policy was placed on public exhibition for a period of 28 days enabling for the community to make submissions in relation to the policy.

Attachments

- 1 Submissions (under separate cover) ➡
- 2 Draft Roadside Vegetation Management Policy (under separate cover) ➡

10. MANAGEMENT REPORTS**10.7 DRAFT BANNER POLICY - FEEDBACK FROM PUBLIC EXHIBITION**

REPORT AUTHOR: COORDINATOR COMMUNITY & CULTURAL DEVELOPMENT
RESPONSIBLE DIRECTOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

EXECUTIVE SUMMARY:

In order to support and promote community events, festivals, and the local region street banners (across the road) are utilised in towns where adequate infrastructure is provided for the display. This policy details the installation of street banners as the infrastructure is available for community groups to book and pay to have a street banner erected promoting their community event. The policy has been on public display for 28 days and there has been no formal submission received in relation to the policy.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on the Banners Policy from the Acting Director Strategy, Community and Development.**
2. **Adopt the Draft Banners Policy**

BACKGROUND:

Banners are an effective and appropriate way of creating visual images in our towns, strengthening their local identity. They bring colour, movement, vitality and a sense of arrival and occasion. They are intended to support and promote events or festivities that contribute to the economic & social wellbeing of the community. A consistent approach to the management provides clear processes to assist council and the community to promote the region

REPORT:

The current policy will address the consistent, fair and equitable usage of Street Banners in the communities that have the infrastructure to display appropriate banners.

At present the infrastructure to display street banners is only installed in Adelong, Batlow and Tumut. The infrastructure is costly to install and there are a number of conditions that need to be met prior to it being able to be installed. The production of street banners is also quite expensive with less community groups now producing them due to this cost.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 1: Towns and Villages

Delivery Outcomes

1.1 Create welcoming towns and villages that are vibrant, accessible and foster a sense of community

Operational Actions

1.1.3 Maintain visual appearances of town and village approaches in accordance with the approved service levels

SUSTAINABILITY ASSESSMENT:**Financial and Resources Implications**

Nil

Costs and Benefits:

Nil

Policy, Legal and Statutory Implications:

Nil

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

All Banners will be erected and lowered by Council only or a contractor specified by Council to eliminate any potential risks associated with the installation of the banners. This will also prevent the need for local traffic interruption.

OPTIONS:

Council can opt not to endorse the proposed banner policy.

Council can opt to endorse the proposed banner policy, in part or in full.

Council can opt to amend the proposed banner policy

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Consultation has occurred internally with IWD staff regarding the erection of banners, Customer Service staff regarding the bookings of banners, events staff regarding internal council use of banners. The policy has been on public display for 28 days and there were no formal submissions received in relation to the policy

Attachments

- 1 Draft Banner Policy (under separate cover) [⇒](#)

10. MANAGEMENT REPORTS**10.8 ASSESSMENT OF ROTH'S CORNER MEDICAL CENTRE EXPRESSIONS OF INTEREST**

REPORT AUTHOR: COORDINATOR ECONOMIC DEVELOPMENT
RESPONSIBLE DIRECTOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

EXECUTIVE SUMMARY:

Council has been seeking a doctor to replace the current lessee and operator of the medical practice at the Roth's Corner Medical Centre in Tumbarumba. To assess interest and possible services that could be provided, an Expression of Interest for the Medical Centre was released. Several responses were received and in October Council resolved to convene a panel to assess submissions to lease the Centre.

The panel has met and deliberated, and the purpose of this report is to outline the assessment of the submissions and the recommendations of the panel.

RECOMMENDATION:**THAT COUNCIL:**

1. That the report on the Roth's Corner Expression of Interest Assessment be received from the Acting Director Strategy, Community and Development
2. Note that the panel formed to consider the Expressions of Interest for the leasing of Roth's Corner Medical Centre has concluded its deliberations.
3. Determine that no expressions of interest will be accepted and terminate the EOI process
4. Determine that Roth's Corner Medical Centre is not to be sold
5. Determine that Council will continue to undertake management of Roth's Corner Medical Centre as an asset of Council and vital for the Tumbarumba community
6. Contract a locum doctor for a period of up to 6 months as soon as possible, to work as a General Practitioner at the Roth's Corner Medical Centre and as a Visiting Medical Officer at the Tumbarumba MPS
7. Make arrangements to recruit a practice manager and receptionist for Roth's Corner Medical Centre for the period that the locum is employed
8. Undertake to contract with a private recruitment agency who will promote Tumbarumba area as an ideal place to live and run a business, to recruit a General Practitioner who would lease the centre.
9. Make a house available for up to 6 months for use by the doctor; or financial assistance of equal value to be given for accommodation costs.
10. Reconvene the panel if a General Practitioner expresses interest in leasing the consulting rooms to consider the offer and the GM be delegated the authority to negotiate a lease agreement.

11. **Renegotiate the leases with the current dental and pathology service for a period of 12 months**
12. **Ensure the patient records remain at the Roth's Corner Medical Centre**
13. **Undertake an assessment of the financial commitment needed to maintain operations of the Roth's Corner Medical Centre and allocate funding from reserves if necessary.**

BACKGROUND:

Roth's Corner Medical Centre is owned by Snowy Valleys Council. Several consulting rooms within the centre are currently leased by a General Practitioner, who operates the medical practice. This lease is due to expire.

An Expression of Interest was released seeking submissions from interested parties to operate the Centre. The preference was to seek a lessee; however, respondents were also given the option to outline their interest in purchasing the property and the services they would be able to provide. Four formal expressions of interest submissions were received. Two to lease the Centre and two to purchase. In October Council resolved to convene a panel to assess submissions for lease. Those that submitted an EOI to purchase were given the option change their interest from purchase to lease. One submitter declined and one accepted the offer.

The panel convened and assessed the three submissions as well as the option of Council maintaining operations through a locum General Practitioner while undertaking recruitment of a permanent General Practitioner to lease the consulting rooms and operate the medical practice.

REPORT:

As part of the ongoing process to determine the future operations of the Roth's Corner Medical Centre and as resolved in M321/19, a panel was convened to assess 3 submissions to lease the Centre. The panel consisted of those outlined in the October resolution. Two nominated members recused themselves due to an identified conflict of interest and one member communicated via email due to being unavailable to attend the panel meeting.

The three submissions were assessed by the panel and a fourth options was also included - the option of Council maintaining management of the Centre with a locum General Practitioner while recruitment continues for a General Practitioner to lease the Centre under a similar arrangement to that of the current lessee.

The merit criteria assessed was:

- Ability to attract General Practitioners
- Previous experience operating a medical centre/practice
- Financial value to Snowy Valleys Council
- Value to ratepayers and community trust
- Continuity of provision of services already on site
- Proposed length of lease

Upon assessment it was determined that the highest merit/value was in Council maintaining operation of the centre while continuing to recruit for a General Practitioner to lease the consulting and other rooms occupied by the current lessee. While the submitters all were assessed to have merit, the consensus was that Council maintaining management of the Centre seeking a locum in an interim arrangement would be the most beneficial to Council and the community.

Other considerations include ensuring that the medical records remain secure and contracting a specialist recruitment agency to seek a General Practitioner.

This will allow Council time to undertake a thorough process of recruitment for a General Practitioner with the assistance of a specialised recruitment agency, while continued medical services are provided and the Centre continues to operate and provided continued medical services.

Council staff have been in communication with Murrumbidgee Local Health Services and current employees of the Roth's Corner Medical Centre to discuss the best options for sourcing a locum. Murrumbidgee Local Health Service are actively seeking to acquire a Locum General Practitioner/VMO for Roth's Corner Medical Centre and have arranged for numerous adverts to be placed in prominent medical journals and websites. Murrumbidgee Primary Health Network, through their Primary Health Engagement department, are also seeking to attract locum doctors and permanent practitioners to the region.

There is a precedent for the Centre being staffed by a locum General Practitioner. Previous to the current lessee, the centre was operated by the former Tumbarumba Shire Council for a period of approximately eleven months. A practice manager was employed to assist with operation of the centre.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.2 Provide accessible services and initiatives which support and contribute to wellbeing across all stages of life

Operational Actions

1.1.2 Continue the development and delivery of place based plans as a way to integrate town/village developments around long term aspirations.*

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Ensuring adequate healthcare services are provide to the community and continuity of healthcare provision is ensured.	Nil
Environmental	None foreseen	Nil
Economic	Access to healthcare is a key driver for encouraging growth and new residents to the area. Possible income generated to Council will offset expenditure. Provide economic opportunities for a healthcare provider or General Practitioner	Nil
Governance	Process of consideration is in accordance with Local Government transparency principles.	Nil

Financial and Resources Implications

There will be costs associated with the recruitment process. Operational costs will be offset from the income generated through operating the centre.

Staff resources will also be required to assist with the recruitment process and to manage the transition.

The current income received from the General Practitioner lease will cease upon the termination of the lease. The amount received in any new agreement may vary from the current amount. Council also undertakes maintenance and renewal works on the property

Costs and Benefits:**Policy, Legal and Statutory Implications:**

At this point no agreement is being entered into, however if a contract or lease agreement is entered into legal counsel will be involved to ensure all legal and statutory obligations are met.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

There is significant reputational risk if the matter is not managed closely. There is also a risk to the provision of medical services in the region if the process down not proceed.

Proper principles of maintenance of a Council asset also need to be adhered to

OPTIONS:

Council may choose to endorse, not endorse or vary the recommendations.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Consultation has been undertaken between various divisions.

Consultation with the Murrumbidgee Local Health District and with local practitioners continues to be ongoing.

Consultation and communication with the community needs to be undertaken when a decision is being considered by Council. The panel consisted of both internal and external representatives of staff, community and healthcare professionals,

Attachments

- 1 Roth's Corner Medical Centre EOI Assessment Score (under separate cover) - Confidential
- 2 Tumbarumba Chamber of Commerce Letter re EOI Lease of Roths Corner Medical Centre.pdf (under separate cover) - Confidential

11. MINUTES OF COMMITTEE MEETINGS**11.1 MINUTES - ABORIGINAL LIAISON COMMITTEE - 16 OCTOBER 2019**

REPORT AUTHOR: YOUTH DEVELOPMENT OFFICER
RESPONSIBLE DIRECTOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

RECOMMENDATION:

1. **Receive the report on the Aboriginal Liaison Committee from Acting Director, Strategy Community & Development*.**
2. **Note the Minutes and recommendations of the Aboriginal Liaison Committee meeting held on 16 October 2019.**

BACKGROUND:

The Aboriginal Liaison Committee's purpose is to provide a forum for discussion between Council and the Aboriginal Community on key issues. In July 2007 Council and the Aboriginal Community developed a Memorandum of Understanding (MoU). The MoU provides the agreed wording for the Council Acknowledgment of Country and also led to the development of the Aboriginal Cultural Protocols and Practices Policy (adopted in 2011).

The MOU between the Aboriginal Community and Snowy Valleys Council was adopted on 11th December 2018. The Snowy Valleys Council Aboriginal Cultural Protocols and Practices Policy was adopted on 11th December 2018.

The Aboriginal Liaison Committee meetings are held every two months.

REPORT:

Three recommendations were made to Council as decisions of the Aboriginal Liaison Committee:

1. That Council view and assesses the ivy affected trees near the Tumbarumba Bowling Club Creek scape.
2. That Council provides both Tumbarumba and Tumut Aboriginal communities with new flags each year for NAIDOC week.
3. That Council flags at Tumbarumba and Tumut Offices are raised and packed away daily.

All of these recommendations will be actioned operationally.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 1: Towns and Villages

Delivery Outcomes

1.3 Protect and preserve local history and heritage

Operational Actions

1.3.3 Work in partnership with the Aboriginal community

SUSTAINABILITY ASSESSMENT:**Financial and Resources Implications**

Preparation for the Aboriginal Liaison Committee meeting involves staff time taken to prepare the agenda and report, conduct the meetings and write the minutes. These meetings are managed within Council operational budget and held every 2 months.

Costs and Benefits:

The Aboriginal Liaison Committee provides a link between Council and the Aboriginal Community to work in partnership to develop and deliver a program of Aboriginal Cultural recognition activities and projects.

Policy, Legal and Statutory Implications:

Nil

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

It is important that Council considers the recommendations of committees to ensure that balanced and objective decisions are made with full knowledge of costs and resources.

OPTIONS:**COUNCIL SEAL REQUIRED:**

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Consultation is held regularly with Aboriginal communities in both Tumbarumba and Tumut regarding various activities and events.

Attachments

- 1 Minutes - Aboriginal Liaison Committee - 16 October 2019 (under separate cover) [⇒](#)

11. MINUTES OF COMMITTEE MEETINGS**11.2 MINUTES - BATLOW DEVELOPMENT LEAGUE - 2 OCTOBER 2019**

REPORT AUTHOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT
RESPONSIBLE DIRECTOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on the Batlow Development League Minutes from Acting Director Strategy, Community and Development**
2. **Note the Minutes of the Batlow Development League meeting held on 2 October 2019 2019.**

BACKGROUND:

The Batlow Development League (BDL) was established with the objective of providing civic leadership to the Batlow Community and to stimulate the ongoing economic, social and cultural prosperity of the community of Batlow.

The Batlow Apple Blossom Festival committee and the Batlow Ciderfest committees are subcommittees of the BDL.

REPORT:

The Batlow Development League met on 2 October 2019. Items of discussion of note are as follows:

The following items were discussed:

1. Council Matters
 - a. School Bus Parking still to be resolved
 - b. Batlow projects in progress by Council
 - c. Pedestrian Refuge on Batlow Road
 - d. 40kph Zone in CBD
 - e. MOU Literary Institute
2. General Business
 - a. Literary Institute maintenance
 - b. Showground Lights – requiring a procedure for turning on lights for emergency helicopters
 - c. Community Meeting – Held on 30 October. SVC will update residents on progress of projects. Dr J McGirr will also be in attendance.
 - d. Hangi – Will be held on 16th November at Bowling Club.
 - e. AGM – The BDL AGM will be held on the 6 November 2019.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 4: Communication & Engagement

Delivery Outcomes

4.5 Council demonstrates strong leadership through a governance framework which drives progress towards achieving the community vision

Operational Actions

4.5.3 Provide support to volunteer groups and section 355 committees to manage risk

SUSTAINABILITY ASSESSMENT:

Nil

Financial and Resources Implications

Nil

Costs and Benefits:

Provides ongoing Economic, Community, Social and Cultural prosperity to Batlow and its surrounds

Policy, Legal and Statutory Implications:

Local Government Act 1993

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil

Attachments

- 1 Minutes - Batlow Development League - 2 October 2019 (under separate cover) [⇒](#)

11. MINUTES OF COMMITTEE MEETINGS**11.3 MINUTES - FESTIVAL OF THE FALLING LEAF COMMITTEE - 15 OCTOBER 2019**

REPORT AUTHOR: EVENTS OFFICER
RESPONSIBLE DIRECTOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

RECOMMENDATION:**THAT COUNCIL:**

1. Receive the report on the Minutes – Festival of the Falling Leaf Committee – 15 October 2019 from the Acting Director Strategy, Community & Development.
2. Note the Minutes of the Festival of the Falling Leaf (FOFL) Committee meeting held on 15 October 2019.
3. Adopt the following recommendation/s from the minutes:
4. Accept the applications of Tanya Gaul and Jeannie Moran-Fahey as members of the Festival of the Falling Leaf 2019 - 2020 Committee.

BACKGROUND:

The Festival of the Falling Leaf (FOFL) committee held their general meeting on the 15th of October at the Tumut River Brewing Company function room. This report summarises the key actions and outcomes from the minutes of this meeting.

The Events Officer works with the Committee by attending committee meetings and providing advice and support as necessary when actions and issues require Council's attention and support.

Along with Rock the Turf and the Lanterns on the Lagoon festival, FOFL has also been working with a part time events specialist Belinda King to improve the organisation and planning of the event. This was made possible by a successful FRRR round of funding with the purpose of up-skilling not for profit groups and organisations.

REPORT:

The October general meeting covered various topics including:

- Sponsorship from First Super is being discussed as to what part of the festival they want to sponsor. Amanda Mullins noted that they were wishing to sponsor the Gala Day event rather than the fireworks event next year.
- First Super to have their board meeting the next day following the FOFL meeting to make a decision.
- VISY and Snowy Hydro confirmed as major sponsors.
- Volunteer Application Forms formally noted as being received and recorded by Council from Tanya Gaul and Jeannie Moran-Fahey (follow up).
- The Theme of FOFL 2020 will be 'World's Fastest Water' paying tribute to the Warby's water speed world record and up coming scheduled new attempt to break the record.
- This theme is hoped will engage the community again in the parade through the window competition the committee has planned leading up to the event in early 2020.

- The committee is working with the chamber of commerce in utilising local gift cards that can be spent in participating local businesses.
- Joanne Richards from the chamber attended the meeting to discuss the details on how the working relationship between the organisations can benefit each other.
- Bank balance as at 15/10/2019 is \$16,334.32.
- Confirmed Sponsorships have come through from VISY, Crawford's Glass & Aluminium, Snowy Hydro, Club Tumut, PRD, David Fletcher, G&J Groves, Goods Coaches.
- Rock the Turf has closed their old bank account out of the FOFL bank account.
- Lyndal has been compiling the special event application form to Council to be included in the November Traffic Committee meeting and has liaised with Council's road maintenance manager to re-develop the 2020 traffic control plans accordingly.
- No funds in the budget will be allocated to television advertising for the 2020 festival due to changing consumer trends and the committees' decision to allocate funding to other marketing areas.
- Planning towards the Gala Day Market stalls are moving forward with new stallholder application forms being redeveloped.
- Live music entertainment for the Snowy Hydro stage as part of the market component in Bila Park has been secured and other acts and children's entertainment is being booked steadily.
- The Committee has booked Council's facilities and has formally applied for in-kind sponsorship to Council to waive the fees of facility hire, parks and road crews to do site preparation, flag and banner bookings and implementing road closures and other related services on the day.
- Following this meeting the author of this report received this in-kind sponsorship application and responded to the application accordingly in line with Council's operational and strategic objectives.
- RFS rep and committee member Peter Jones briefly shared plans for the street parade order of procession.
- Alexandra Osgood, a former Tumut resident and Tumut Youth Council member come university communications student has offered her services in PR and marketing for the festival.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.5 Support and promote community and tourism events and festivals

Operational Actions

1.5.1 Facilitate, deliver and provide support to Council and Community Events and Programs

SUSTAINABILITY ASSESSMENT:**Financial and Resources Implications**

The committee secretary records the minutes at meetings and forwards them to Council community and cultural development staff members following the meetings.

Council's Events Officer provides support in a range of areas not limited to liaising with other Council staff and external stakeholders in preparation and organisation for the event, the special event application process including risk assessment, traffic control plans distributed to relevant stakeholders, letterbox drop and notifications about road closures to businesses and residents, the creation of promotional and parade application material and associated printing, information sharing with local networks, de brief and evaluation of events following their completion.

The Events Officer provides advice and assistance to the committee in all areas of its organisation and operation. The Officer has also linked them with event management experts King Events to continue working on ways they can improve their event in line and increase local and visitor appeal into the future of the festival.

Works staff are involved in the running of the events through parks preparation and road closure planning and implementation. Council provides in-kind sponsorship to events through approval of event sponsorship applications submitted to the Coordinator of Community and Cultural Development.

Costs and Benefits:

Benefits of the festival include but are not limited to: socialisation, community engagement opportunities, boost to the local economy, supporting local businesses, increasing a range of free community activities, continuing a local festival tradition, bringing community groups together and encouraging residents and committees in volunteering.

Policy, Legal and Statutory Implications:

Nil

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

The newly appointed committee for the Festival is seen to be enthusiastic and motivated in putting on a fine gala day market event, festival parade and fireworks events in the program for 2020.

There is little risk of the festival looking unfavorable to the public as it has worked on their efforts in increasing the scope and range of entertainment while retaining the tradition of aspects such as the FOFL parade.

The Committee is in good shape with a committed executive team leading the way. Sponsorship has been committed and received in time for budgets to be locked in for each area of the event.

The committee is discussing fresh ideas for the festival to improve event income, including ways it can improve the Gala Day Markets event in Bila Park. With assistance from an event management expert and an upcoming marketing graduate they are taking opportunities to engage with experts to improve their event.

OPTIONS:

1. Council receives the report and adopts the minutes of the Festival of the Falling Leaf (FOFL) Committee General meeting held on the 15th of October 2019 without change.
2. That Council receives the report and nominates changes to the minutes of the Festival of the Falling Leaf Committee minutes and consults with the FOFL committee regarding the minutes.

3. That council receives the report and chooses to not adopt the minutes of the Festival of the Falling Leaf Committee and consult with the committee.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The Festival of the Falling Leaf committee meets to develop action plans for specific areas of the festival including children's entertainment, sponsorship, food and general stallholder bookings, parade coordination, gala day entertainment, fireworks arrangements and liaising with local schools to increase student participation.

Attachments

- 1 Minutes - FOFL 15 October 19 – J Camilleri (under separate cover) [⇒](#)
- 2 Financial Statement - FOFL 15 October 2019 - M Hillier (under separate cover) [⇒](#)
- 3 Profit and Loss - FOFL 15 October 2019 - M Hillier (under separate cover) [⇒](#)

11. MINUTES OF COMMITTEE MEETINGS**11.4 MINUTES - GLENROY HERITAGE RESERVE COMMITTEE - AGM AND ORDINARY MEETING HELD 2 NOVEMBER 2019**

REPORT AUTHOR: GOVERNANCE & COMPLIANCE OFFICER
RESPONSIBLE DIRECTOR: ACTING DIRECTOR INTERNAL SERVICES

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on the Glenroy Heritage Reserve Committee minutes.**
2. **Note the Minutes of the Glenroy Heritage Reserve Committee AGM and Ordinary meeting held on 2 November 2019.**
3. **Endorse the nominations of the following committee members: Anne Thoroughgood, Colleen McAuliffe, Neil Christie, Annelies Leaver, Kathy Lyons, Sue Livermore and Brenda Wiggett.**

BACKGROUND:

The Glenroy Heritage Reserve Management Committee is a Section 355 Committee formed for the purpose of caring for, controlling and managing the Glenroy Heritage Reserve.

This committee also controls the letting of the facility, the cleaning of the facility, the daily operations of the museum and craft centre and purchasing of furniture and fittings for the museum.

The Glenroy Heritage Reserve Management committee also manages the Pioneer Women's Hut museum functions through a subcommittee called the Pioneer Women's Hut committee. This subcommittee report directly to the Glenroy Heritage Reserve Management committee.

Current Councillor Delegate is Cr Julia Ham.

REPORT:

The 2 November meeting commenced with the Glenroy Heritage Committee Annual General meeting. This meeting provided a report of the year's activities from the President and sub-committees, before all positions were declared vacant and nominations were called for positions holders for the coming year.

The outgoing President reported that the past year had been a steady year for the committee, however one highlight was the commencement of the project to build the Button Hut to house the heritage button collection has commenced.

The President mentioned how pleasing it was to welcome new volunteers over the past year, and thanked the volunteers that have worked tirelessly throughout the past year. In closing the President noted that it is a short time until Christmas, passing on best wishes to everyone for and the New Year.

A Financial Audit report for the 2018 – 2019 financial year was provided by Snowy Valleys Council and presented by the Treasurer the committee. The report noted that there were no identified issues during the audit.

The Pioneer Women's Hut (PWH) sub-committee reported on significant highlights from the past year, with the commencement of the Button Hut building, and a successful grant submission providing funding for the shelving to be installed in the Button Hut as highlights.

The PWH committee reported a closing balance of \$19,343.34, with plans to allocate some of the funds towards the building of the Button Hut.

It was noted by the bus committee that tour bus visits had been down in the past year, but the committee are looking forward to the future as some new tour bus companies have come on board will bring buses to visit the Museum and Reserve. Some visitors from the past year included a bus from Western Australia, an international car club with visitors from the UK and New Zealand.

With all positions now declared vacant, the following committee members were elected to form the committee for the New Year:

President - Neil Christie
Secretary - Lottie Tuilau
Treasurer - Sue Livermore

Committee members - Brenda Wiggett, Colleen McAuliffe, Kathy Lyons, Yvonne Albert, Annelies Lever. Nominations for committee membership have been received from Anne Thoroughgood, Colleen McAuliffe, Neil Christie, Annelies Leaver, Kathy Lyons and Brenda Wiggett.

The new committee opened the ordinary meeting with the following items of business discussed:

- Confirmation letter and guidelines for grant provided by Bendigo Bank
- Incident report
- Report provided on the food safety assessment
- Update on the Button Hut which is now at lock up stage and the committees preference for shelving, skylights, outdoor signage and the inclusion of a screen door
- Catering arrangements for the coming year
- Tagging and testing of electrical equipment

The next meeting of the Glenroy Heritage Reserve committee will be held on the 2 February 2020 commencing at 1.30pm

With no further matter to be discussed the meeting was closed.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.5 Council demonstrates strong leadership through a governance framework which drives progress towards achieving the community vision

Operational Actions

4.5.3 Provide support to volunteer groups and section 355 committees to manage risk

SUSTAINABILITY ASSESSMENT:

Nil

Financial and Resources ImplicationsFinancial

The committees have raised funds for the erection of the Button Hut at no cost to Council. The committee through the craft shop and tour bus visits raise funds that allow the committee to cater for bus visits and contribute to small maintenance jobs at the Museum and the Reserve.

Costs and Benefits:

Benefits of the Glenroy Heritage Reserve committee and sub committees includes but are not limited to the opportunity for socialisation of the volunteer group while providing an educational Historical facility to bring visitors to the area.

Policy, Legal and Statutory Implications:**RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:**

Risk Management is the responsibility of Council and the committee.

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil

Attachments

- 1 AGM meeting minutes - 2 November 2019 (under separate cover) [⇒](#)
- 2 Glenroy Heritage Reserve meeting minutes - 2 November 2019 (under separate cover) [⇒](#)

11. MINUTES OF COMMITTEE MEETINGS**11.5 MINUTES - TALBINGO PROGRESS AND RATEPAYERS ASSOICATION - 2 OCTOBER 2019**

REPORT AUTHOR: EXECUTIVE ASSISTANT - DIRECTOR
RESPONSIBLE DIRECTOR: ACTING DIRECTOR INTERNAL SERVICES

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on the Talbingo Progress and Ratepayers Association committee.**
2. **Note the Minutes of the Talbingo Progress and Ratepayers Association meeting held on 2 October 2019**
3. **Not endorse the recommendation in the minutes for Council to facilitate a community meeting to discuss community energy initiatives**
4. **Make available the contact details of the Yackandandah Community Energy group to enable the Talbingo Progress and Ratepayers Association to coordinate and host a Community Energy initiatives meeting**
5. **Encourage the Talbingo Progress and Ratepayers Association to prepare an application for funding for Council's Community Strengthening grants program to fund the event**

BACKGROUND:

The Talbingo Progress and Ratepayers Association objectives are to provide civic leadership to the Talbingo community and to stimulate the ongoing economic community, social and cultural prosperity of the community of Talbingo and its environs.

REPORT:

The Talbingo Progress and Ratepayers Association met on 2 October 2019 and the minutes of this meeting are attached for Council's information.

It is important to note that subsequent to their release, there are a number of corrections to the minutes raised with the committee at the November meeting but are not yet reflected in this version.

Volunteer Inductions

Council are currently awaiting information from the Talbingo Progress and Ratepayer Association on a series of suitable dates to undertake volunteer inductions including Code of Conduct training.

Community Energy Scheme

The committee have expressed particular interest in the Community Energy scheme as reported following Councillors bus tour earlier in the year. There is a recommendation in the minutes that Council facilitate a community meeting to discuss community energy initiatives and invites the Yackandandah Community Energy group to attend to share their expertise.

Whilst this is a commendable initiative, this would be a low priority due to current planned and prioritised workloads of relevant staff and budget constraints.

This report recommends that Council instead provide the contact details of the Yackandandah Community Energy Group to the Talbingo Progress and Ratepayer Association and encourage the group to prepare an application for event funding under Council's Community Strengthening Grants program to offset the costs of running the event.

TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.5 Council demonstrates strong leadership through a governance framework which drives progress towards achieving the community vision

Operational Actions

4.5.3 Provide support to volunteer groups and section 355 committees to manage risk

SUSTAINABILITY ASSESSMENT:

Nil

Financial and Resources Implications

Nil

Costs and Benefits:

Provides ongoing Economic, Community, Social and Cultural prosperity to Talbingo and its surrounds.

Policy, Legal and Statutory Implications:

Local Government Act 1993

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil

OPTIONS:

Council can opt to support the recommendation of the Association and reallocate funding and staff priorities to facilitate a community energy initiatives community meeting.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The Talbingo Progress and Ratepayer Association meetings are regularly attended by Councillor Cross and an appropriate staff representative.

Attachments

- 1 Minutes - Talbingo Progress and Ratepayers Association - 2 October 2019 (under separate cover) [⇒](#)

11. MINUTES OF COMMITTEE MEETINGS**11.6 MINUTES - TUMBAFEST COMMITTEE - 2 OCTOBER 2019**

REPORT AUTHOR: COORDINATOR ECONOMIC DEVELOPMENT
RESPONSIBLE DIRECTOR: ACTING DIRECTOR STRATEGY, COMMUNITY & DEVELOPMENT

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on the Tumbafest Committee Minutes from**
2. **Note the Minutes of the Tumbafest Committee Meeting held on 02 October 2019**

BACKGROUND:

The Tumbafest committee was established with the responsibilities for the strategic and future planning of the Tumbafest Festival held in Tumarumba on the last weekend in February annually. The Tumbafest committee develop and implement operational aspects of the festival relying upon volunteer support to deliver a successful festival. Tumbafest is reliant on sponsorship, bar, ticket and merchandise sales to fund the event each year. This is a licensed event and as such the organisers liaise with the licensing police to secure appropriate licences

REPORT:

The Tumbafest Committee met on 02 October 2019. A summary of the meeting is as follows:

The Tumbafest Committee met on 02 October 2019. A highlights of the meeting are as follows:

1. \$41,000 deposited by Snowy Valleys Council along with a full financial reconciliation from SVC of the Committee accounts
2. Ticket sales have opened
3. Social Media and promotions: Wolfe Bros and Kate Ceberano will be featured at next Tumbafest. Instagram profile is up, Facebook likes are now at approximately 3,000
4. Grants and Funding: Coordinator reported still waiting from response by SVC to a grant application lodged for Tumbafest.
5. The Committee agreed to accept the final design of the new Tumbafest brand.
6. The possibility of arranging a "SnapChat" Tumbafest filter was discussed with a view to the Committee considering this further.

Recycling opportunities – Council waste officer will enquire if Rotary is interested in running the recycling for the event

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 1: Towns and Villages

Delivery Outcomes

1.5 Support and promote community and tourism events and festivals

Operational Actions

1.5.1 Facilitate, deliver and provide support to Council and Community Events and Programs

SUSTAINABILITY ASSESSMENT:

Nil

Financial and Resources Implications

In kind and financial sponsorship assistance is provided by Council. Council's Tourism Officer attends meetings and provides assistance as required, particularly through the use of the Tumbarumba Visitor Information Centre as a point of contact for event enquiries, ticket sales and event promotions. Other in-kind support includes works staff assisting at the event site and administrative support. This can result in staff requiring time in lieu for the time they spend assisting the event.

Costs and Benefits:

Benefits of Tumbafest are high and include socialisation, community engagement opportunities, positive impacts on the local economy through increased visitor numbers and associated spending, increased recognition of the area a tourism destination, fundraising opportunities for local community and sporting groups, supporting local businesses and accommodation providers and encouraging residents and community groups in volunteering.

Policy, Legal and Statutory Implications:

Nil

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil outside of the committee meetings at this time.

Attachments

- 1 Minutes - Tumbafest Committee - 2 October 2019 (under separate cover) [⇨](#)

12. CONFIDENTIAL

The Local Government Act provides that Council may close to the public that part of the meeting that deals with matters of a confidential nature. Section 10(2) lists such matters.

The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

Recommendation:

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

12.1 SOUTHERN PHONES ACQUISITION OFFER

Item 12.1 is confidential under the Local Government Act 1993 Section 10A 2 (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.