



SNOWY VALLEYS COUNCIL MEETING
BUSINESS PAPER
20 FEBRUARY 2020

THE MEETING WILL BE HELD AT 2.00PM
IN THE 76 CAPPER STREET TUMUT

Disclosure of Pecuniary Interests at meetings (extract from the Code of Conduct – Section 4)

4.28 Councillor or a council committee member who has a pecuniary interest in any matter with which the council is concerned, and who is present at a meeting of the council or committee at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

4.29 The councillor or council committee member must not be present at, or in sight of, the meeting of the council or committee:

- (a) at any time during which the matter is being considered or discussed by the council or committee, or
- (b) at any time during which the council or committee is voting on any question in relation to the matter.

4.30 In the case of a meeting of a board of a joint organisation, a voting representative is taken to be present at the meeting for the purposes of clauses 4.28 and 4.29 where they participate in the meeting by telephone or other electronic means.

4.31 Disclosure made at a meeting of a council or council committee must be recorded in the minutes of the meeting.

Disclosure of Political Donations and Gifts

The *Environmental Planning and Assessment Act 1979* places obligations on Councillors, staff, applicants and any person who makes a public submission, to disclose information relating to political donations and gifts during the environmental plan making or development assessment process.

The fact that political donations or gifts have been made by applicants / proponents of a planning application should not affect whether an application is approved or refused. Political donations or gifts should not be relevant in making a determination. The matter should be determined on its merits. Nor do they provide grounds for challenging the determination of any applications.

For further information, visit www.planning.nsw.gov.au/donations

Furthermore, for each planning decision made at a Council or Committee Meeting, the names of Councillors who supported the decision and those that oppose the decision must be recorded. (*Sec. 375A of the Local Government Act 1993*)

Use of mobile phones and the unauthorised recording of meetings (extract from the Code of Meeting Practice – Section 15)

15.21 Councillors, council staff and members of the public must ensure that mobile phones

are turned to silent during meetings of the council and committees of the council.

15.22 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.

15.23 Any person who contravenes or attempts to contravene clause 15.22, may be expelled from the meeting as provided for under section 10(2) of the Act.

15.24 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

Livestreaming of Meetings

(extract from the Code of Meeting Practice – Section 5)

This meeting is live streamed on Council's website to allow the community to follow Council debates and decisions without the need to attend meetings in person. Members of the public attending or speaking at a meeting agree to have their image, voice and personal information (including name and address) recorded and publicly broadcast. Snowy Valleys Council does not accept liability for any defamatory remarks or inappropriate comments that are made during the course of a meeting. Any part of the meeting that is held in closed session will not be streamed.

5.19 All meetings of the council and committees of the council are to be webcast on the council's website.

Photography

Flash photography is not permitted at a meeting of the Council or a Committee of the council without the consent of the Chief Executive Officer.

Public Forum

(extract from the Code of Meeting Practice – Section 4)

4.1 The Council may hold a public forum prior to each Ordinary Council meeting for the purpose of hearing oral submissions on items of business to be considered at the meeting.

4.2 Public forums are to be chaired by the mayor or their nominee.

Those attending must comply with the terms and conditions of the Code of Meeting Practice which can be viewed on Council's website;

<http://www.snowyvalleys.nsw.gov.au/Council/Governance/Policies>



Thursday 20 February 2020
Snowy Valleys Council Chambers
76 Capper Street, Tumut
2.00pm

AGENDA

1. ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge the traditional custodians of this land and pay respects to Elders past and present.

2. APOLOGIES AND LEAVE OF ABSENCE

3. DECLARATIONS OF PECUNIARY INTEREST

Pursuant to Section 4 of the Code of Conduct, Councillors are required to declare any direct or indirect pecuniary interest in any matters being considered by Council.

4. PUBLIC FORUM

5. CONFIRMATION OF MINUTES

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6. CORRESPONDENCE/PETITIONS

7. NOTICE OF MOTION/NOTICE OF RESCISSION

8. MAYORAL MINUTE

NIL

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12. CONFIDENTIAL

13. MEETING CLOSURE

5. CONFIRMATION OF MINUTES**5.1 Ordinary Meeting – 12 December 2019****Recommendation:**

That the Minutes of the Ordinary Council Meeting held on 12 December 2019 be received and confirmed as an accurate record

5.2 Extraordinary Meeting - 28 January 2020**Recommendation:**

That the Minutes of the Extraordinary Council Meeting held on 28 January 2020 be received and confirmed as an accurate record

THE MINUTES OF THE COUNCIL MEETING HELD IN THE TUMUT ROOM 76 CAPPER STREET TUMUT, ON THURSDAY 12 DECEMBER 2019 COMMENCING AT 2.00pm.

PRESENT:

Mayor James Hayes (Chair), Councillor Andrianna Benjamin, Councillor Cate Cross, Councillor Julia Ham, Councillor Margaret Isselmann, Councillor John Larter, Councillor Geoff Pritchard, Councillor Cor Smit, Councillor Bruce Wright.

IN ATTENDANCE:

General Manager Matthew Hyde, Acting Director Assets and Infrastructure Heinz Kausche, Acting Director Internal Services Shelley Jones, and Executive Assistant Jeannie Moran-Fahey.

1. ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Mayor James Hayes.

2. APOLOGIES

An apology was received from Acting Director Strategy, Community and Development Phil Stone.

M398/19 RESOLVED:

That the apology received from Acting Director Strategy, Community and Development Phil Stone be received and granted.

Cr Margaret Isselmann / Cr Cate Cross

CARRIED UNANIMOUSLY

3. DECLARATIONS OF INTEREST

Cr Andrianna Benjamin declared a **pecuniary interest** in relation to report # 10.4 'MA No. 2019/0032 (Part Only) – 71 Wynyard Street Tumut – Change of use of existing hotel to medical centre – proposed reduction in carparking spaces' due to being project manager of the construction and will **leave** the room during discussion.

4. PUBLIC FORUM

Nil

5. CONFIRMATION OF MINUTES**M399/19 RESOLVED:**

That the Minutes of the Ordinary Council Meeting held on 21 November 2019 be received.

Cr John Larter/Cr Bruce Wright

5.1 BUSINESS ARISING

Updates were provided on the Waste Grant, Roths Corner and Tumut Aerodrome funding.

6. CORRESPONDENCE/PETITIONS

Nil

7. NOTICE OF MOTION/NOTICE OF RESCISSION**7.1 NOTICE OF MOTION - ESTABLISH A PERMANENT FIRE BREAK WEST OF TUMUT - CR GEOFF PRITCHARD****M400/19 RESOLVED:**

THAT COUNCIL:

- a) In view of the imminent very serious fire season, we, where practical facilitate with relevant agencies the establishment of a permanent fire break west of Tumut, from the Tumut Golf Course towards the old rubbish tip in Boonderoo Road.
- b) Facilitate this type of measure in conjunction with relevant agencies for all communities within the local government area.

Cr Geoff Pritchard/Cr John Larter

CARRIED UNANIMOUSLY

8. MAYORAL MINUTE**8.1 JANUARY 2020 EXTRAORDINARY MEETING****M401/19 RESOLVED:**

THAT COUNCIL

1. Receive the Mayoral Minute to proceed with an Extraordinary Meeting on 28 January 2020 to:

- a. Review a submission to the Boundaries Commission;
- b. Appoint an independent Audit Risk and Improvement Committee member;
- c. Address any other urgent matters arising prior to the meeting.

Cr James Hayes/Cr Julia Ham

CARRIED UNANIMOUSLY

9. GOVERNANCE AND FINANCIAL REPORTS

9.1 SNOWY REGION CONSTRUCTION & DEVELOPMENT CONFERENCE - 18 - 19 NOVEMBER 2019

M402/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Snowy Region Construction & Development Conference from the Mayor James Hayes and Councillors Isselmann and Wright.

Cr Cate Cross/Cr Bruce Wright

CARRIED UNANIMOUSLY

9.2 COUNCILLOR REQUEST TO ATTEND THE REGIONS RISING NSW FORUM 4 DECEMBER 2019

M403/19 RESOLVED:
THAT COUNCIL:

1. Endorse the approval under Section 7 of the Payment of Expenses and the Provision of Facilities to Mayor and Councillors Policy, the attendance of Councillor Julia Ham at the Regions Rising NSW Forum on 4 December 2019 in Sydney.

Cr Geoff Pritchard/Cr Bruce Wright

CARRIED UNANIMOUSLY

9.3 MODEL CODE OF CONDUCT COMPLAINTS STATISTICS REPORT - 2018-19**M404/19 RESOLVED:**

THAT COUNCIL:

1. Receive the report on Code of Conduct Complaints Statistics Report – 2018-19
2. Note the Code of Conduct complaints statistics for the reporting period 1 September 2018 – 31 August 2019.

Cr Margaret Isselmann/Cr Bruce Wright

CARRIED UNANIMOUSLY

9.4 AUDIT, RISK AND IMPROVEMENT COMMITTEE CHAIR REPORT - UPDATE**M405/19 RESOLVED:**

THAT COUNCIL:

1. Receive the report Audit Risk and Improvement Committee Chair Report - Update
2. Examine and discuss the Audit Risk and Improvement Committee Chair Report - Update

Cr Cate Cross/Cr John Larter

CARRIED UNANIMOUSLY

9.5 STATEMENT OF INVESTMENTS - NOVEMBER 2019**M406/19 RESOLVED:**

THAT COUNCIL:

1. Receive the Statement of Investments as at 30 November 2019

Cr Julia Ham/Cr Andrianna Benjamin

CARRIED UNANIMOUSLY

9.6 LATE REPORT - FINANCIAL REPORT - NOVEMBER 2019**M407/19 RESOLVED:**

THAT COUNCIL:

1. Receive the November Interim financial report.

Cr John Larter/Cr Andrianna Benjamin

CARRIED UNANIMOUSLY

10. MANAGEMENT REPORTS**10.1 FOOTPATH, KERB AND ROAD VERGE POLICY - FEEDBACK FROM PUBLIC EXHIBITION****M408/19 RESOLVED:
THAT COUNCIL:**

1. Receive this report on the Draft Footpath, Kerb and Road Verge Policy – Feedback from Public from the Acting Director Assets and Infrastructure.
2. Note the one submission received for the Draft Footpath, Kerb and Road Verge Policy
3. Adopt the Footpath, Kerb and Road Verge Policy with changes aligning to our Disability Inclusion Action Plan.
4. Write to the submitter, thanking them for their input and advising them of the outcome to their submission.

Cr Bruce Wright/Cr Andrianna Benjamin

CARRIED UNANIMOUSLY**10.2 NSW STATE LIBRARY FUNDING - STAGE TWO (2)****M409/19 RESOLVED:
THAT COUNCIL:**

1. Receive the report on NSW State Library Funding from Acting Director Strategy, Community & Development.
2. Make representation to the local State Member(s), Dr Joe McGirr and Mr Justin Paul Clancy, in relation to the need for a sustainable state funding model for the ongoing provision of public library services.
3. Write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for Consumer Price Index (CPI) indexation of state funding for NSW public libraries, as well as legislation of all elements of the 2019-20 to 2022-23 NSW state funding model.
4. Continue to take a leading role in lobbying for sustainable state government funding for libraries.
5. Endorse the distribution of the NSW Public Libraries Association NSW library sustainable funding advocacy information in Council libraries, as well as involvement in any actions proposed by the Association.

Cr Cate Cross/Cr Julia Ham

CARRIED UNANIMOUSLY

10.3 RADIO UPPER MURRAY SERVICE AGREEMENT**M410/19 RESOLVED:**
THAT COUNCIL:

1. Receive the report on Radio Upper Murray Service Agreement from Acting Director Strategy, Community and Development.
2. That a three year contract be conditional upon Radio Upper Murray playing 50 hours of Council content per year.

Cr Cor Smit/Cr Bruce Wright

CARRIED UNANIMOUSLY

Cr Andrianna Benjamin left the meeting, the time being 02:54 PM.

10.4 LATE REPORT - MA NO. 2019/0032 (PART ONLY) – 71 WYNYARD STREET TUMUT – CHANGE OF USE OF EXISTING HOTEL TO MEDICAL CENTRE - PROPOSED REDUCTION IN CARPARKING SPACES**M411/19 RECOMMENDATION:**
THAT COUNCIL:

1. Receive the report on Modification Application No. 2019/0032 on the proposed reduction of car parking spaces to be provided to the approved Development Application 2017/0138 for the change of use of existing Hotel to Medical Centre.
2. Determine a reduction in car parking spaces and that an Amended Notice of Determination of Modification of Development Consent be issued subject to proposed conditions of consent found in Appendix A.
3. Change the conditions of consent for item 3D to 'that Council permits the erection of a fence to the satisfaction of Council's designated officer' or authorises the General Manager to provide consent.

Motion put that Council defer this item to later in the Agenda.

Cr Julia Ham/Cr Bruce Wright

CARRIED UNANIMOUSLY

Motion was Put and Carried therefore it was;

M412/19 RESOLVED
THAT COUNCIL:
Defer this item to later in the Agenda.

Cr Julia Ham/Cr Bruce Wright

CARRIED UNANIMOUSLY

M413/19 RESOLVED that Council move into Committee of the Whole.

Cr Margaret Isselmann/Cr Julia Ham

CARRIED UNANIMOUSLY

M414/19 RESOLVED that Council move out of Committee of the Whole.

Cr Julia Ham/Cr Bruce Wright

CARRIED UNANIMOUSLY

Cr Andrianna Benjamin returned to the meeting, at 03:03 PM.

11. MINUTES OF COMMITTEE MEETINGS

11.1 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 6 NOVEMBER 2019

M415/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Audit, Risk and Improvement Committee.
2. Note the Minutes of the Audit, Risk and Improvement Committee meeting held on 6 November 2019

Cr John Larter/Cr Julia Ham

CARRIED UNANIMOUSLY

11.2 MINUTES - DISABILITY INCLUSION ACCESS REFERENCE GROUP MEETING - 28 NOVEMBER 2019

M416/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Disability Inclusion Access Reference Group meeting held 28 November 2019, from Acting Director Strategy, Community and Development.
2. Note the Minutes of the Disability Inclusion Access Reference Group meeting held on 28 November 2019.

Cr Julia Ham/Cr Margaret Isselmann

CARRIED UNANIMOUSLY

11.3 MINUTES - LOCAL TRAFFIC COMMITTEE - 27 NOVEMBER 2019**M417/19 RESOLVED:**
THAT COUNCIL:

1. Receive this report on the Local Traffic Committee meeting.
2. Receive the Minutes of the Local Traffic Committee meeting held on Wednesday 27 November 2019.
3. Endorse the following recommendations of the Traffic Committee:
 - 4.1 Adelong Pre-School – Parking
 - 4.1.1 Receive the report on the Adelong Pre-School – Parking
 - 4.2 Rural Bus Stop Application – 660 Batlow Road, Tumbarumba
 - 4.2.1 Receive the report on the Rural Bus Stop application at 660 Batlow Road, Tumbarumba.
 - 4.3 Request for Rural Bus Stop – 4235 Batlow Road, TUMBARUMBA (2797MO)
 - 4.3.1 Receive the report on the request for a rural bus stop at 4235 Batlow Road, Tumbarumba.
 - 4.3.2 Approves the application for the rural bus stop located to be located at 4235 Batlow Road, Tumbarumba.
 - 4.4 Speed Zones – Snow Ridge Road/Tooma Road/Swampy Plains Road & The Elliott Way
 - 4.4.1. Receive the report on the review of speed zones along parts of the following roads: Snow Ridge Road; Tooma Road; Swampy Plains Road; Elliott Way
 - 4.5 Special Event Application – Colour Explosion Fun Run - Tumut
 - 4.5.1. Receive the Special Event Application – 2020 Colour Explosion Fun Run.
 - 4.5.2 Support the Special Event Application for the 2020 Colour Explosion Fun Run on 4 April, 2020 to enable the event to go ahead, subject to Council's standard conditions.
 - 4.6 Special Event Application – Batlow Ciderfest 2020
 - 4.6.1 Receive the Special Event Application – 2020 Batlow Ciderfest.
 - 4.6.2 Support the Special Event Application for the 2020 Batlow Ciderfest on 16 May, 2020 to enable the event to go ahead, subject to Council's standard conditions.

4.7 Special Event Application – 2020 Festival of The Falling Leaf

4.7.1 Receive the Special Event Application – 2020 Festival of the Falling Leaf.

4.7.2 Support the Special Event Application for the 2020 Festival of the Falling Leaf on 2 May, 2020 to enable the event to go ahead, subject to Council's standard conditions.

4.8 Special Event Application – 2019 Tumbarumba Community Christmas Carnival

4.8.1 Receive the report on Special Event Application – 2019 Tumbarumba Community Christmas Carnival.

4.8.2 Support the Special Event Application for the 2019 Tumbarumba Community Christmas Carnival to enable the event to go ahead, subject to Council's standard conditions.

4.9 Progress Report on the progress of items discussed at previous Local Traffic Committee Meeting

4.9.1 Receive the report on the progress of items discussed at previous Local Traffic Committee Meeting.

4. Note that consideration will be given to allocating funding for the delivery of the initiatives recommended by the Local Traffic Committee as part of the 2020/21 budget process

Cr Bruce Wright/Cr Cate Cross

CARRIED UNANIMOUSLY

11.4 MINUTES - BATLOW DEVELOPMENT LEAGUE - 6 NOVEMBER 2019

M418/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Batlow Development League from Acting Director Strategy, Community and Development.
2. Note the Minutes of the Batlow Development League meeting held on 6 November 2019
3. Note the Annual General Meeting minutes held on 6 November 2019

Cr Cor Smit/Cr Margaret Isselmann

CARRIED UNANIMOUSLY

11.5 MINUTES - SOFTWOODS WORKING GROUP COMMITTEE - 23 AUGUST 2019**M419/19 RESOLVED:**
THAT COUNCIL:

1. Receive the report on the Softwoods Working Group August 2019 meeting from Acting Director Strategy, Community and Development.
2. Note the Minutes of the Softwoods Working Group meeting held on 23 August 2019.

Cr Bruce Wright/Cr Cate Cross

CARRIED UNANIMOUSLY**11.6 MINUTES - TALBINGO PROGRESS AND RATEPAYERS ASSOCIATION - 6 NOVEMBER 2019****M420/19 RESOLVED:**
THAT COUNCIL:

1. Receive the report on Talbingo Progress and Ratepayers Association Committee
2. Note the Minutes of the Talbingo Progress and Ratepayers Association meeting held on 6 November 2019

Cr John Larter/Cr Cate Cross

CARRIED UNANIMOUSLY**12. CONFIDENTIAL****M421/19 RESOLVED:**

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

12.1 DESIGN AND CONSTRUCTION OF THE BATLOW LIBRARY

Item 12.1 is confidential under the Local Government Act 1993 Section 10A 2 (d)i as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Cr Cor Smit/Cr Margaret Isselmann

CARRIED UNANIMOUSLY

At this stage, the time being 3.08pm Council went into Confidential.

M422/19 RESOLVED that Council move out of the Confidential Session at 3.12pm.

Cr Bruce Wright/Cr John Larter

CARRIED UNANIMOUSLY

12.1 DESIGN AND CONSTRUCTION OF THE BATLOW LIBRARY

M423/19 RESOLVED:

THAT COUNCIL:

1. Receive this report on the outcome of negotiations for the Design and Construction of the Batlow Library Project
2. Note the outcomes of the negotiations as detailed in this report and resolve to accept the proposal from Uniplan Group for the Design and Construction of the Batlow Library
3. Endorse the General Manager entering into a contract with Uniplan Group for the Design and Construction of the Batlow Library for the lump sum amount of \$742,733.18 excluding GST
4. Advise the unsuccessful contractors in writing

Cr Bruce Wright/Cr Margaret Isselmann

CARRIED UNANIMOUSLY

M424/19 RESOLVED to resume item 10.4.

Cr Margaret Issleman/Cr Cate Cross

CARRIED UNANIMOUSLY

10.4 Cr Andrianna Benjamin left the meeting, the time being 03:14 PM.

10.4 LATE REPORT - MA NO. 2019/0032 (PART ONLY) – 71 WYNARD STREET TUMUT – CHANGE OF USE OF EXISTING HOTEL TO MEDICAL CENTRE - PROPOSED REDUCTION IN CARPARKING SPACES

M425/19 RESOLVED:

THAT COUNCIL:

1. Receive the report on Modification Application No. 2019/0032 on the proposed reduction of car parking spaces to be provided to the approved Development Application 2017/0138 for the change of use of existing Hotel to Medical Centre.
2. Determine a reduction in car parking spaces and that an Amended Notice

of Determination of Modification of Development Consent be issued subject to proposed conditions of consent found in Appendix A.

- 3 Change the conditions of consent for item 3D to 'that Council permits the erection of a fence to the satisfaction of Council's designated officer' or authorises the General Manager to provide consent.

APPENDIX A:

PROPOSED CONDITIONS

General:

1. The proposed 'Tenancy' room shall be used in association with the approved Medical Centre.
2. The development shall be in accordance with the plans, specifications and Statement of Environmental Effects bearing the Snowy Valleys Council approval stamp and any amendments marked in red or otherwise modified by conditions of consent. The plans referenced by this approval are as follows:

Sheet Description	Number	Date	Revision
Rendered front façade – finishes	-	-	-
Pathology Centre Fitout documentation set	DWG SH-1419-00 to SH-1419-16	1/10/2019	1
Medical Centre Fitout documentation set (excluding security fence)	DWG SH-1019-00 to SH-1019-24	01/06/2019	1
Proposed carpark	Project No. 190524 sheets C1 to C7	April 2019	E

In the event of any inconsistency between the conditions of this consent and the drawings/documents referred to above, the conditions of this consent prevail.

3. A Construction Certificate application shall be made for the proposed works in accordance with the Environmental Planning and Assessment Act 1979 and Regulations 2000. The Construction Certificate application shall address relevant conditions of development consent. In the event that Council is appointed to issue the Construction Certificate, it is recommended that a pre-application discussions be held with the appropriate Council staff.

A Construction Certificate can only be issued where the design and construction of the building is consistent with the development consent. Design amendments may require modification of the Development Consent.

3A. DELETED

3B. This consent does not provide for the construction of a retaining wall within

the carpark over the existing sewer main.

REASON: To ensure access to council's infrastructure is maintained.

3C. The following external finishes are to be applied. Where any inconsistency between the approved plans and finishes detailed by this consent occur, the conditions of this consent prevail.

- a) All existing areas of unrendered and unpainted exposed brick on the Western elevation of the building adjoining the laneway are to remain and no finishes are to be applied;
- b) Tile pattern to be applied to the front façade is to be stretcher pattern also known as brickbond.
- c) Dulux 'Rouge' is to be applied to the external painted finishes that have been identified on the plans as being Dulux 'Harold' including the left hand side upper facade (with returns to lane and main building), ground floor bottom facade and rear facades.
- d) The main upper facade, balcony, upper verandah soffit & fascia and under awning soffit facing Wynyard Street to be "DULUX" Natural White;
- e) The Canopy/Awning fascia and first floor columns to be "DULUX" Domino, and
- f) New doors, windows and shopfront framing in 'powdercoat' Black.

ADVISORY NOTE: The submitted rendered drawing of the front façade shows a grid/stacker tile pattern and is not to be applied.

REASON: To ensure that the external finishes applied to the building are in keeping with the heritage conservation area and are consistent with those approved by council's Heritage Advisor.

3D. This consent does not provide for the erection of a security fence

REASON: Proposed security fence is not in keeping with the visual amenity of the area.

Prior to Approval of a Construction Certificate

- 4. Access for persons with disabilities Access and/or sanitary facilities for persons with disabilities must be provided to the premises/building in accordance with the requirements of the Premises Standards, the Building Code of Australia, and AS 1428.1. Details must be submitted with the Construction Certificate Application. The application must be prepared by a suitably qualified access consultant.
- 5. Access from the carpark to the entry in the northern elevation facing the carpark must be provided for people with disabilities in accordance with the requirements of the BCA and Australian Standard 1428.1 – 2009. Details of this access must be provided in the Construction Certificate documentation.

Alternatively the owner may enter into an agreement with Council to exchange the ownership of the land associated with the proposed carpark for the provision by Council of compliant accessible carparking spaces for the development.

6. Prior to the approval of any Construction Certificate a water and sewer compliance certificate under Section 305 of the Water Management Act 2000 is to be obtained to show that the impact of the development upon the water and sewerage infrastructure has been fully addressed in accordance with Council's Developer Contribution Plan.

The applicant shall provide Council with an indication of the volume of water to be consumed and the volume sewerage to be released per annum, in kilolitres.

A headworks charge may apply for water / sewer and must be paid prior to issue of a construction certificate.

7. Pursuant to Clause 93 and 94 of the Environmental Planning and Assessment Regulation 2000, the existing building must be brought into partial conformity with the Building Code of Australia in respect to the provisions of the following details of which must be provided on the Construction Certificate documentation and plans:
 - a) Submission of an amended design for the accessible sanitary facility complying with AS1428.1 2009.
 - b) The affected parts of the building (pursuant to the Premises Standard 2010) must comply with the access requirements of AS1428.1-2009.
 - c) A report addressing Section J of Volume 1 of the National Construction Code 2016 must be provided with the Construction Certificate. The Construction Certificate plans and specifications must address the report requirements.
 - d) The inclusion of an ambulant compliant sanitary facility in the main bank of facilities.
 - e) The rear stairs from the carpark are to be upgraded to comply with the balustrade, handrail, colour contrast, slip resistance and ground surface indication requirements under the BCA and AS1428.1-2009.
 - f) The ramp and landing outside the door between the waiting room and the terrace must be extended to comply with the approach requirements of AS1428.1-2009.
 - g) The doors and doorways on the street level floor are to be upgraded in direction of swing and the door furniture must comply with D2.20 and D.2.21 of the NCC.
 - h) The fresh air requirements for mechanical ventilation must be upgraded

to AS1668.1-1998. Detailed plans and specifications must be provided with the Construction Certificate application.

- i) Fire Hose Reels must be refurbished to comply with the AS2441-2005 standard to each floor level. An additional fire hose is to be provided to the basement level and on the upper floor to within 4m of the top of the rear exit stairs.
 - j) Portable Fire Extinguishers are required to cope with electrical equipment will be required to be provided throughout the building In accordance with AS2444 -2001
 - k) Smoke Hazard Management - General (E2.2): Automatic smoke detection and alarm system is required for the residential portion of the building to alert occupants of a fire event within the building in accordance with NCC Specification E2.2a.Clause 2 (a)(i)(C).
 - l) Emergency lighting is required to be provided within the building In accordance with AS2293.1 2005
 - m) Exit signs are required to be provided throughout the building in accordance with AS2293.1 -2005.
 - n) Note: Lightweight Construction between the ground floor and first floor is not required by this consent but as the applicant has advised that work may be undertaken on the first floor it is advisable to fire separate the upper floor and internal stairway with -/60/60 lightweight construction.
 - o) All openings for services through fire rated elements must be protected in accordance with the BCA. Details must be provided.
 - p) The path of travel to the front exit from the base of the internal stairs is to be fire protected from the adjacent uses if alterations are proposed to the upper floor. This is required to provide a secure path of travel in the event of a fire incident to the front of the building. It is advisable to undertake and document this work with the lower floor work to prevent re-work.
8. Under section 9 of the Plumbing and Drainage Act 2011, the prescribed fee shall be paid and a related Notice of Work shall be submitted for the required plumbing/sanitary drainage works. This notification shall be lodged a minimum of forty-eight (48) hours prior to starting any plumbing/drainage works. Plumbing and drainage shall be carried out by a Licensed Plumber and Drainer and be in accordance with the National Plumbing and Drainage Code.
9. Suitable and effective builder's refuse and waste storage facilities are to be provided on the development site for the duration of demolition works. At the completion of works, waste material shall be disposed of to a lawful Waste Management Centre.

General – Engineering

10. As Trade Waste will be discharged to Council's sewerage system, the owner of the premises prior to occupation must:
 - a) Install approved pre-treatment device/s, for example plaster arrestor, where pre-treatment of discharge is required under the Liquid Trade Waste Guidelines 2009, with pre installation approval sought in line with The Local Government Act 1993, Section 68.
 - b) Submit a Trade Waste discharge application, and enter into a written Trade Waste Services Contract with Council, where required, prior to occupation of the building.

Liquid trade waste means all liquid waste other than sewage of a domestic nature.

11. Any damage caused to the public road, footpath or street gutter as a consequence of the project shall be repaired at the owner's expense to the satisfaction of the Division Manager Assets, Planning and Design.
12. In order to minimise the impact of the development on the public domain, the applicant shall bear the cost of relocating any public utilities required as a consequence of development.
13. The applicant will be responsible to ensure that the footpath levels adjacent to the proposed entry are adjusted to comply with the requirements of AS1428.1 - Design for Access and Mobility.

Prior to Commencement

14. At least 2 days prior to any work commencing on site Council must be informed, by the submission of a Notice of Commencement in accordance with Section 81A of Environmental Planning & Assessment Act 1979 of the name and details of the Principal Certifying Authority and the date construction work is proposed to commence. The required form may be completed online at Council's website (www.snowyvalleys.nsw.gov.au) or hardcopies may be obtained from Council.
15. The Construction Certificate application must address drainage in accordance with AS/NZS 3500.3 - 2003, compliance with AS/NZ 2890.1:2004 Parking Facilities Part 1: off-street car parking, and AS/NZS 2890.2 -2002 Part 2: off-street commercial vehicle facilities, Aus-spec, Councils standards for Urban/Rural driveway construction and the Environmental Planning & Assessment Act 1979. The application shall be submitted to Council prior to construction of the proposed works.

During Construction

16. Hours of construction for demolition and building work likely to cause

annoyance due to noise shall be restricted to:

Monday – Friday:	7 a.m. to 6 p.m.
Saturday:	8 a.m. to 1 p.m.
Sundays & Public Holidays:	No construction work.

Prescribed Conditions

17. All work shall be carried out in accordance with the requirements of the Building Code of Australia
18. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (c) stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

Prior to Occupation

19. An interim occupation certificate may be issued prior to the completion of the building work on receipt of an application for an interim occupation certificate provided that part of the development is safe and suitable for occupation, and an agreement regarding the process for completion of the project is entered into between the applicant and Council.
20. Final Occupation Certificate shall not be issued until such time as an application for Occupation Certificate is made and all conditions of this consent have been satisfied, and the development is constructed in accordance with the plans, specifications and Statement of Environmental Effects as approved under this development consent.
21. Prior to occupation of the building, the water service shall be provided with the appropriate cross connection prevention and/or backflow prevention devices, relative to the degree of hazard. The installation, servicing and maintenance of the devices shall comply with Council's policy - Backflow Prevention Policy.
22. Prior to occupation all trade waste requirements of Condition No. 10. must be satisfied.

On-going Town Planning

23. The proposed (Medical Centre) use is generally not restricted to specific hours of operation, however the business must be operated so as not to cause any nuisance to premises in the vicinity.

REASONS FOR CONDITIONS:

1. To ensure compliance with the Environmental Planning and Assessment Act 1979 and Building Code of Australia.
2. To ensure that the development complies with the provisions of relevant Environmental Planning Instruments and Council's Codes and Policies.
3. To minimise adverse environmental impact.
4. To maintain the amenity and character of the neighbourhood.
5. To ensure that the development does not conflict with the public interest.

Cr Julia Ham/Cr John Larter

CARRIED UNANIMOUSLY

10.4 Cr Andrianna Benjamin returned to the meeting, at 03:25 PM.

There being no further business to discuss, the meeting closed at 3.26pm.

THE MINUTES OF THE COUNCIL MEETING HELD IN THE TUMBARUMBA COUNCIL CHAMBERS, BRIDGE STREET TUMBARUMBA, ON TUESDAY 28 JANUARY 2020 COMMENCING AT 2.00pm.

PRESENT: Mayor James Hayes (Chair), Councillor Andrianna Benjamin, Councillor Cate Cross, Councillor Julia Ham, Councillor Margaret Isselmann, Councillor John Larter, Councillor Geoff Pritchard, Councillor Cor Smit, Councillor Bruce Wright.

IN ATTENDANCE: Chief Executive Officer Matthew Hyde, Executive Director Infrastructure Heinz Kausche, Executive Director Community & Corporate Paul Holton, Executive Chief of Staff Shelley Jones, Chief Financial Officer Susanne Andres and Executive Assistant Jeannie Moran-Fahey.

ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Mayor James Hayes.

2. APOLOGIES

An apology was received from Cr Andrianna Benjamin and Cr Geoff Pritchard for this meeting.

Cr Margaret Isselmann/Cr Bruce Wright

3. DECLARATIONS OF INTEREST

Nil

4. ADMISSION OF LATE REPORTS

Nil

5. NOTICE OF MOTION/NOTICE OF RESCISSION

5.1 NOTICE OF MOTION - CLIMATE CHANGE - CR GEOFF PRITCHARD

1. Takes action on Climate Change.

Cr G Pritchard

Motion put and carried therefore it was:

M01/20

RESOLVED:
THAT COUNCIL:

1. Accept the Notice of Motion to 'Continue to take action on Climate Change'.

Cr Margaret Isselmann/Cr Cate Cross

CARRIED UNANIMOUSLY

6. GOVERNANCE AND FINANCIAL REPORTS

6.1 ADOPTION OF A SNOWY VALLEYS COUNCIL 2020 BUSHFIRE RECOVERY PLAN

MOTION PUT THAT COUNCIL:

1. Facilitate a community lead recovery process across the Snowy Valleys Council area;
2. Adopt the Snowy Valleys Council Bushfire Recovery Action Plan as a basis for moving forward noting that the plan will be in constant renewal as the information and situation evolves;
3. Facilitate a Recovery Committee to be Chaired by the Snowy Valleys Council CEO;
4. Facilitate the following recovery committees with Community, Councillor and staff representation
 - a. Health and Wellbeing
 - b. Infrastructure Waste and Environment
 - c. Forest Industries
 - d. Agriculture and Livestock
 - e. Business and Tourism
 - f. Communications and Community Engagement
 - g. Council Business
 - h. Donations and Disaster Relief; and
 - i. Community Advisory

Cr Cor Smit/Cr Julia Ham

M02/20 RESOLVED: that Council move into Committee of the Whole

Cr Julia Ham/Cr Margaret Isselmann

CARRIED UNANIMOUSLY

M03/20 RESOLVED that Council move out of the Whole

Cr Julia Ham/Cr Margaret Isselmann

CARRIED UNANIMOUSLY

Motion put and carried therefore it was:

M04/20 RESOLVED:
THAT COUNCIL:

1. Facilitate a community led recovery process across the Snowy Valleys Council area;
2. Adopt the Snowy Valleys Council Bushfire Recovery Action Plan as a basis for moving forward noting that the plan will be in constant renewal as the information and situation evolves;
3. Facilitate a Recovery Committee to be Chaired by the Snowy Valleys Council CEO;
4. Facilitate the following recovery committees with Community, Councillor and staff representation
 - a. Health and Wellbeing
 - b. Infrastructure Waste and Environment
 - c. Forest Industries
 - d. Agriculture and Livestock
 - e. Business and Tourism
 - f. Communications and Community Engagement
 - g. Council Business
 - h. Donations and Disaster Relief; and
 - i. Community Advisory
5. Acknowledge the efforts and support of Council staff, other councils, the joint organisation, the RFS, emergency services, community volunteers and contractors throughout the emergency and recovery effort to date.

Cr Margaret Isselmann/Cr Julia Ham

CARRIED UNANIMOUSLY

6.2 BUSHFIRE RECOVERY - WAIVING OF FEES AND CHARGES

Motion Put That Council:

1. Support the waiving of the following fees and charges as outlined in this report for the properties destroyed and/or damaged in the recent fire events:
 - Water and Sewer charges;
 - Waste fees;
 - Development Application, Complying Development and associated fees; and
 - Interest on Water charges and General rates instalments.
2. Amend the delegations from Council to the Chief Executive Officer in relation to waiving of the above fees to reflect this change.
3. Note that the Chief Executive Officer will be utilising his authority under the

Local Government Act to issue Fire Works Authorisation Certificates for demolition works.

Cr Margaret Isselmann/Cr Bruce Wright

Motion Put and Carried therefore it was:

M05/20 RESOLVED:
THAT COUNCIL:

1. Support the waiving of the following fees and charges as outlined in this report for the properties destroyed and/or damaged in the recent fire events:
 - Water and Sewer charges;
 - Waste fees;
 - Development Application, Complying Development and associated fees for a maximum period of three years; and
 - Interest on Water charges and General rates instalments.
2. Amend the delegations from Council to the Chief Executive Officer in relation to waiving of the above fees to reflect this change.
3. Note that the Chief Executive Officer will be utilising his authority under the Local Government Act to issue Fire Works Authorisation Certificates for demolition works.
4. Approach the State and Federal Government and the Insurance Council of Australia for assistance in covering the costs borne by Council through this initiative.

Cr Margaret Isselmann/Cr Bruce Wright

CARRIED UNANIMOUSLY

6.3 ROAD TO SUSTAINABILITY PROJECT PLAN

M06/20 RESOLVED:
THAT COUNCIL:

1. Note the financial sustainability challenges and options to improve the situation as outlined in the report.
2. Receive a further report at its meeting of 20 February 2020, informed by the recent workshop on financial sustainability, including the following documents for approval:
 - updated Council Improvement Plan (now known as the 'Road to Sustainability Project Plan') identifying actions to improve Council's financial sustainability
 - Community Engagement Strategy to guide activities relating to a conversation about its 2020/21 Operational Plan and Budget, its rating structure and its financial sustainability generally ahead of the 2020 local government elections

- Rates Options Study to assist the current Council to make decisions about a new rating structure following the expiry of the Special Rate Variation from the former Tumut Shire in July 2020, and the newly elected Council to make decisions about a new rating system for the entire local government area from July 2021 and also about its financial sustainability generally.

Cr Julia Ham/Cr Margaret Isselmann

CARRIED UNANIMOUSLY

6.4 PROPOSAL TO CREATE A NEW LOCAL GOVERNMENT AREA AFFECTING THE AREA OF SNOWY VALLEYS COUNCIL

M07/20 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Proposal to Create a New Local Government Area affecting the Area of Snowy Valleys Council from the Chief Executive Officer.
2. For the decision of the Elected body.

Cr Margaret Isselmann/Cr Julia Ham

CARRIED UNANIMOUSLY

M08/20 RESOLVED that Council move into Committee of the Whole for discussion

Cr Margaret Isselmann/Cr Bruce Wright

CARRIED UNANIMOUSLY

M09/20 RESOLVED that Council move out of Committee of the Whole

Cr Margaret Isselmann/Cr John Larter

CARRIED UNANIMOUSLY

M10/20 RESOLVED:
THAT COUNCIL:

2. Lodge a submission to the NSW Minister for Local Government on the Proposal to create a new local government area affecting the area of Snowy Valleys Council in support of referring the matter to the Boundaries Commission to provide an independent report to the Minister under the factors listed in the Local Government Act to resolve the issues as soon as possible, at no additional cost to Snowy Valleys Council and to be resolved prior to the next Council election.

	Division	
For		Against
Cr Cross		Cr Ham
Cr Hayes		
Cr Isselmann		
Cr Larter		
Cr Smit		
Cr Wright		

6/1

6.5 APPOINTMENT OF INDEPENDENT MEMBER TO THE AUDIT, RISK AND IMPROVEMENT COMMITTEE

M11/20 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Appointment of Independent Member to the Audit, Risk and Improvement Committee from the Executive Chief of Staff.
2. Appoint Melissa Tooke as an independent member to the Audit, Risk and Improvement Committee until January 2023.
3. Place Carolyn Rosetta-Walsh on an eligibility list for a period of 12 months.

Cr John Larter/Cr Cate Cross

CARRIED UNANIMOUSLY

6.6 APPOINTMENT OF PUBLIC OFFICER AND RESPONSIBLE ACCOUNTING OFFICER

M12/20 RESOLVED:
THAT COUNCIL:

1. Receive the report on Appointment of Public Officer and Responsible Accounting Officer from the Chief Executive Officer
2. Approve the Executive Chief of Staff, Shelley Jones appointment as Council's Public Officer
3. Approve the Chief Financial Officer, Susanne Andres appointment as the Responsible Accounting Officer.

Cr John Larter/Cr Cate Cross

CARRIED UNANIMOUSLY

7. MANAGEMENT REPORTS

7.1 FOOD ORGANICS GARDEN ORGANICS (FOGO) OPTIONS AND IMPLEMENTATION

M13/20 RESOLVED: THAT COUNCIL:

1. Receive this report on the proposed implementation of a food and garden organics (FOGO) collection service and construction of an organics processing facility from the Executive Director Infrastructure.
2. Note the outcomes of the two business cases and multi criteria analysis prepared by consultants JustWaste supporting the implementation of the weekly FOGO collection service and the construction of an organics processing facility.
3. Endorse proceeding to the next stage of delivery for the FOGO collection service and organics processing facility inclusive of the following for further consideration of Council:
 - a. Project Management Plan
 - b. Tender/Design Documentation
 - c. Procurement Plan
 - d. Updated Cost Plan
 - e. Risk Assessment for delivery
 - f. Delivery Program/Confirmation of Milestones
4. Accept the grant funding opportunity offered by NSW Environmental Trust funded through the waste less, recycle more initiative of up to \$405,242 for the rollout of the FOGO collection service, noting that the funding arrangements require a contribution from Council of \$888,601
5. Accept the grant funding opportunity offered by NSW Environmental Trust funded through the waste less, recycle more initiative of up to \$946,924 for the construction of an organics processing facility, noting that the funding arrangements require a contribution from Council of \$996,364
6. Authorise the General Manager and Mayor to execute the Deed of Agreements for the grant funding as described in items 4 and 5 above
7. Receive a further report on the implementation of the FOGO collection service and organics processing facility prior to proceeding to the tender and construction stages

Cr Cor Smit/Cr Cate Cross

CARRIED UNANIMOUSLY

There being no further business to discuss, the meeting closed at 2.48pm.

9. GOVERNANCE AND FINANCIAL REPORTS**9.1 COUNCILLOR REQUEST TO ATTEND THE WASTE 2020 CONFERENCE - 5-7 MAY 2020****REPORT AUTHOR:** CHIEF EXECUTIVE OFFICER**RESPONSIBLE DIRECTOR:** CHIEF EXECUTIVE OFFICER**EXECUTIVE SUMMARY:**

To advise Council of a Councillor Conference request and seek approval for attendance.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on the Waste 2020 Conference being held 5 – 7 May 2020 from the Chief Executive Officer.**
2. **Council approve the attendance of the Councillor Cate Cross nominating to attend the conference.**

REPORT:

The Coffs Harbour Waste Conference is the leading conference for the waste management industry in Australia.

Attracting 650 delegates both nationally and internationally, the conference is targeted at anyone who works in or has an interest in waste management issues, and is particularly relevant to local government.

Attendees will hear from leading waste management professionals on the latest developments in the industry, be able to visit a vast array of exhibitions, and have the opportunity to network with other 'waste experts' during the three social evenings.

Registration and accommodation bookings open 24 February 2020. Councillors have been distributed information and Cr Cross has requested to attend. The Executive member of Council will determine if staff will attend the conference and make suitable arrangements.

Pending the availability of the full program, further details about the conference can be found at <https://www.coffswasteconference.com.au/2020>

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 3: Our Environment

Delivery Outcomes

3.3 We sustainably manage waste through a commitment to resource recovery and best practice waste management

SUSTAINABILITY ASSESSMENT:

N/A

Financial and Resources Implications

The registration fee to attend the conference is \$1,595 and the cost for accommodation is \$213 per night x 3 = \$639 and flights estimate if \$641). The balance of Cr Cross's budget at \$4,036.00 which is sufficient to cover the cost of accommodation, travel and incidentals.

Project	Consolidate	Actuals	Budget	Variance
010534 – Cr Cross Training	010534 - Cr Cate Cross - Training & Development, Conferences	\$964.00	\$5,000.00	\$4,036.00
		\$964.00	\$5,000.00	\$4,036.00

Costs and Benefits:**Cost**

2020 Full Conference Package (including social events)	\$1,595.00
Accommodation (3 nights at \$213 each)	\$639.00
Flights estimate Departing/Returning:	\$641.00
Estimated cost	\$2875.00

Benefits

Those who attend this conference will receive information from the presentations as well as the opportunity to network with other Council's, state government department and industry providers.

Councillor Cross would travel to the Conference on Tuesday 5th May and return on Friday 8th May.

Policy, Legal and Statutory Implications:

Councillors Expenses and Reimbursement Policy requires Council to make a resolution on Conference attendance for those seeking Council's financial support to attend.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil.

OPTIONS:

That Council not send a representative to this conference.

COUNCIL SEAL REQUIRED:

Nil.

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil.

ATTACHMENTS

Nil

9. GOVERNANCE AND FINANCIAL REPORTS**9.2 COUNCILLOR REQUEST TO ATTEND THE LGNSW TOURISM CONFERENCE 2020 - 16-18 MARCH 2020**

REPORT AUTHOR: CHIEF EXECUTIVE OFFICER
RESPONSIBLE DIRECTOR: CHIEF EXECUTIVE OFFICER

EXECUTIVE SUMMARY:

To advise Council of a Councillor Conference request and seek approval for attendance.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on the LGNSW Tourism 2020 Conference being held 16-18 March 2020.**

BACKGROUND:

In the wake of the recent bushfires that have impacted our area including some of our tourism drawcards such as the Sugar Pines Walk and Hume and Hovel Track, and the subsequent recovery efforts, it is important to ensure that Council fosters existing tourist attractions and encourages the further development of tourism.

REPORT:

The LGNSW Tourism 2020 Conference program highlights include mini-workshops with topics of specific interest to both regional and metropolitan local government areas and advanced Destination management planning sessions; information regarding development of online marketing and a session on 'Data as a Means to an End'.

The conference will be held in Jindabyne.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:
CSP Outcome 2028**

Theme 2: Growth through Innovation

Delivery Outcomes

2.2 Encourage sustainable tourism initiatives which create employment and boost the local economy

SUSTAINABILITY ASSESSMENT:

N/A

Financial and Resources Implications

The registration fee to attend the conference is \$1,540 and the cost for accommodation is \$164 per night x 2 = \$328). The balance of Cr Smit's budget is \$666.00 which is sufficient to cover the cost of accommodation, travel and incidentals.

Project	Consolidate	Actuals	Budget	Variance
010534 – Cr Smit Training	010534 - Cr Cor Smit - Training & Development, Conferences	\$4334.00	\$5,000.00	\$666.00
		\$4334.00	\$5,000.00	\$666.00

Costs and Benefits:**Cost**

2020 Full Conference Package (including social events)	\$1,540.00
Accommodation (2 nights at \$164 per night)	\$328.00
Mileage claim estimate	\$330.00
Estimated cost	\$2,198.00

There is insufficient budget for Cr Smit to attend unless another Councillor wishes to forgo their budget to enable him to attend.

Benefits

Councillors who attend this conference will receive information from the presentations as well as the opportunity to network with other Council's, state government department and industry providers.

Travel to the conference venue at Jindabyne would be on Monday 16 March, with return on Wednesday 18 March.

Policy, Legal and Statutory Implications:

Councillors Expenses and Reimbursement Policy requires Council to make a resolution on Conference attendance for those seeking Council's financial support to attend.

RISK MANAGEMENT – BUSINESS RISK/WHIS/PUBLIC:

Nil.

OPTIONS:

That Council not send a representative to this conference.

COUNCIL SEAL REQUIRED:

No.

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil.

Attachments

- 1 Program - Tourism Conference 2020 (under separate cover)

9. GOVERNANCE AND FINANCIAL REPORTS**9.3 HALF-YEARLY OPERATIONAL PLAN UPDATE - REPORT 31 DECEMBER 2019**

REPORT AUTHOR: EXECUTIVE CHIEF OF STAFF
RESPONSIBLE DIRECTOR: CHIEF EXECUTIVE OFFICER

EXECUTIVE SUMMARY:

In line with Council's legislative responsibilities, a half yearly report on the Operational Plan update is to be presented to council for review and adoption.

Council is required to prepare the half yearly performance report against the Operational Plan actions covering the period 1st July to 31st December each year.

The Operational Plan is prepared by utilising the strategic themes and plans listed in the Delivery Program and putting actions against those plans.

The Snowy Valleys Council Half Yearly Operational Plan report has been prepared in accordance with the requirements of the Local Government Act and Regulation.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receives the Half-yearly Operational Plan Update – Report 31 December 2019**
- 2. Adopts the Draft Half Yearly Operational Plan update 31st December 2019**

BACKGROUND:

The half yearly Operational Plan update provides Council with the opportunity to report to the community and government stakeholders on its progress and accomplishments over the past 6 months against those objectives contained in the Delivery Program.

REPORT:

The Snowy Valleys Council half yearly Operational Plan update has been prepared in accordance with the Local Government Act, The Local Government (General) Regulation and the Office of Local Government's Integrated Planning and reporting Guidelines.

The half yearly Operational Plan update outlines Council's achievements, highlights and challenges from the Operational Plan, for the period 1 July to 31 December 2019.

In summary, the Operational Plan for 2019-2020 contains:

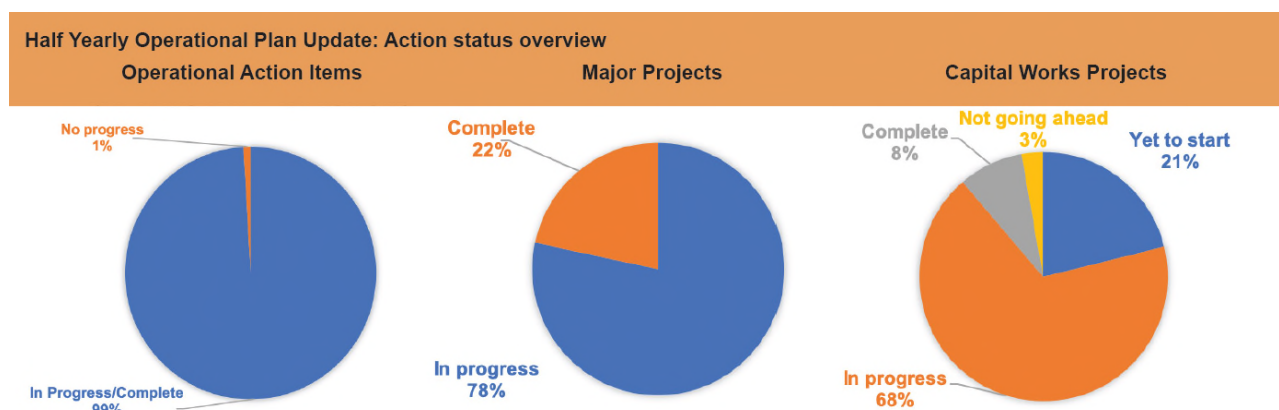
- 111 Action items detailing the delivery of Council's services to the community
- 71 Capital Works Projects worth \$8,445,576
- 58 Major Projects worth \$19,302,756.

Overall, at the half way mark of the reporting period, Council is tracking well against our targets in all categories, as detailed in the report.

Successful grant applications have been the driving factor behind the large volume of major projects in development throughout the region since 2018.

To meet the unprecedented scale of delivery in conjunction with continuing to deliver a full program of Council services and capital works, Council has improved planning and delivery of projects to ensure efficiencies are achieved in bundling, contracting and delivering works.

As a result, 110 out of the 111 Actions are in progress or completed and 78% of the capital works projects are in progress or completed.



In addition, although the 2019 calendar year required Council to deliver major projects at a scale not seen before in our region, significant progress was made within budget, with the expectation that the first half of 2020 would see the completion of a number of projects in the current major projects schedule.

The reporting period for the Half Yearly Report closed prior to the commencement of bushfires that devastated much of the Snowy Valleys region, as well as wider New South Wales and Victoria.

In the wake of the bushfires, Council's resourcing and attention must be turned to supporting the community through recovery, potentially resulting in a deviation from the original actions and projects contained within the 2019-2020 Operational Plan.

Impacts on Council's ability to deliver previously published actions due to resource reallocation and funding constraints as a result of meeting bushfire recovery commitments will be reviewed and reported as part of the quarterly review process.

Extensions have been negotiated with the Office of Local Government for a number of funded projects.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework: CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.5 Council demonstrates strong leadership through a governance framework which drives progress towards achieving the community vision

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Ensuring adequate services are provided to the community and transparent reporting provides confidence in Council's ability to deliver on the community's priorities.	Some projects and initiatives have not been able to be delivered as originally intended due to poor project scoping and costing and therefore may provide a source of disappointment for the community
Environmental	Reporting on the provision of services that improve environmental outcomes	Nil

	Positive	Negative
	within Council's area of influence	
Economic	The half yearly Operational Plan report assists in improving community and investor confidence in the region through demonstration of gradual improvement in delivery and of key economic initiatives	Nil
Governance	This report is required to demonstrate to the community and government the appropriateness and transparency of Council's decision making processes	Transparency and accuracy of reporting may be a source of community criticism

Financial and Resources Implications

Nil

Costs and Benefits:

Nil.

Policy, Legal and Statutory Implications:

Local Government Act 1993 Act s404 (5).

Report on progress with respect to the principal activities detailed in the Delivery Program.

RISK MANAGEMENT – BUSINESS RISK/WHIS/PUBLIC:

Nil.

OPTIONS:

No options are considered necessary and the half yearly operational plan update is a requirement under the Local Government Act 1993.

COUNCIL SEAL REQUIRED:

No.

COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal Consultation**

Relevant information regarding the progress of Operational Plan actions, Major Projects and Capital Works has been collated from Management Group and key responsible officers.

External Consultation

The half yearly Operational Plan update, once endorsed by council, will be made available to the community through the website.

Attachments

- 1 2019-2020 Operational Plan Half Yearly Action & Project Update (under separate cover)

9. GOVERNANCE AND FINANCIAL REPORTS**9.4 PECUNIARY INTEREST RETURNS FOR COUNCILLORS AND DESIGNATED STAFF - UPDATE**

REPORT AUTHOR: GOVERNANCE OFFICER
RESPONSIBLE DIRECTOR: EXECUTIVE CHIEF OF STAFF

EXECUTIVE SUMMARY:

It is a requirement that Council report on Pecuniary Interest Returns.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the updated report on Pecuniary Interest Returns for Councillors and Designated Staff .**
- 2. Note the following Updated Declaration of Pecuniary Interest Returns from the Mayor and Designated Officers as at 9 December 2019 as listed in accordance with the Code of Conduct:**

Clr James Hayes-Mayor, General Manager, Acting Director Strategy, Community & Development, Acting Director Assets & Infrastructure and Acting Director Internal Services.
- 3. Approve for the redacted Pecuniary Interest Returns for the Councillor and Designated Staff to be placed on council website in accordance with the current Information and Privacy Commission Guideline 1.**

BACKGROUND:

The Local Government Act 1993 (the Act) provides for the management of pecuniary interests. It places specific obligations on councillors, council delegates, key council staff and other people involved in making decisions or giving advice on council matters to act honestly and responsibly in carrying out their functions.

Those obligations include the lodgement of disclosure of interest returns annually.

A pecuniary interest in a matter is one where there is a reasonable likelihood or expectation of appreciable financial loss or gain to the person, or to other persons as defined by section 443 of the Act. This calls for an objective judgement in each case as to whether a pecuniary interest exists.

Council also manages pecuniary interests through its application of the adopted Code of Conduct. This report on Disclosure of Pecuniary Interest Returns is in compliance with Clause 4.21 of the Code of Conduct:

4.21 A councillor or designated person must make and lodge with the general manager a return in the form set out in schedule 2 of this code, disclosing the council's or designated person's interest as specified in schedule 1 of this code within 3 months after;

- (a) becoming a councillor or designated person, and*
- (b) 30 June of each year, and*
- (c) the councillor or designated person becoming aware of an interest they are required to disclose under schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).*

REPORT:

Pecuniary Interest Returns received as at 9 December 2019 for Councillors and designated persons are tabled at this meeting in compliance with Clause 4.26 of the Code of Conduct:

4.26 Returns required to be lodged with the general manager under clause 4.21(c) must be tabled at the next council meeting after the return is lodged.

The Council has issued a set of guidelines on the administrative processes associated with the completion of Pecuniary Interest Returns.

The responsibility is with each individual to ensure their Pecuniary Interest Return is completed accurately and in compliance with the regulations and guidelines. The Code of Conduct prescribes the manner in which returns are completed, lodged and held.

Recently released Information and Privacy Commission Guideline 1 Returns of Interests in association with Office of Local Government's Circular No 19/21 states that councillors and designated persons returns of interest must be made publicly available free of charge on council's website.

The combined effect of the GIPA Act and the GIPA Regulation is that the information in the returns needs to be disclosed on the website of each local council, unless to do so would impose unreasonable costs on the council, or if the council determines there was an overriding public interest against disclosing the information.

In order to decide whether there is an overriding public interest against disclosure, council needs to apply the public interest test, (See GIPA Act 2009 Section 14 attached) and weigh the public interest considerations in favour of and public interest considerations against disclosure.

Clause 3 in the Table in Section 14 of the GIPA Act 2009 lists as a consideration against disclosure the fact that information may reveal someone's personal information, or would contravene an information privacy principle under the Privacy and Personal Information Protection Act 1998 (NSW)(PPIP Act).

An individual has a right to protect the privacy of their personal information. Given the amount of personal information that may be contained in the returns, special care should be taken to protect this right.

The type of matter which might be deleted from a return in these circumstances will vary depending on the public interest considerations applied. However, examples might include the signatures or residential address of the individual making the return.

Releasing the information contained in the returns of councillors and designated persons in this manner facilitates the legitimate public interest in having access to the information, while respecting other considerations against disclosure including privacy.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 4: Communication & Engagement

Delivery Outcomes

4.3 Council has sound organisational health and has a culture which promotes action, innovation, accountability and transparency

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	N/A	N/A
Environmental	N/A	N/A
Economic	N/A	N/A
Governance	Enables Council to meet governance obligations and provides transparency	N/A

Financial and Resources Implications

Nil

Costs and Benefits:

Nil

Policy, Legal and Statutory Implications:

In accordance with Clause 4.21, 4.26 & 4.27 of the Code of Conduct:

Disclosure of interests in written returns

4.21 A councillor or designated person must make and lodge with the general manager a return in the form set out in schedule 2 to this code, disclosing the councillor's or designated person's interests as specified in schedule 1 to this code within 3 months after:

- (a) becoming a councillor or designated person, and
- (b) 30 June of each year, and
- (c) the councillor or designated person becoming aware of an interest they are required to disclose under schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).

4.26 Returns required to be lodged with the general manager under clause 4.21(c) must be tabled at the next council meeting after the return is lodged.

4.27 Information contained in returns made and lodged under clause 4.21 is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner.

RISK MANAGEMENT – BUSINESS RISK/WHIS/PUBLIC:

Compliance with obligations to declare pecuniary interests supports good governance and risk management.

By not redacting some of the information contained within the returns could expose a person to a risk of harm of serious harassment or serious intimidation.

OPTIONS:

To release the Pecuniary Interest Returns in FULL for the Councillors and Designated Staff on council website in accordance with the newly adopted Information and Privacy Commission Guideline 1.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil

Attachments

- 1 2019 - Disclosure of Pecuniary Interests Returns - Cllr James Hayes - Redacted (under separate cover)
- 2 2019 - Disclosure of Pecuniary Interests Returns - Matthew Hyde - Redacted (under separate cover)
- 3 2019 - Disclosure of Pecuniary Interests Returns - Phil Stone - Redacted (under separate cover)
- 4 2019 - Disclosure of Pecuniary Interests Returns - Heinz Kausche - Redacted (under separate cover)
- 5 2019 - Disclosure of Pecuniary Interests Returns - Shelley Jones - Redacted (under separate cover)

9. GOVERNANCE AND FINANCIAL REPORTS**9.5 RATE OPTIONS STUDY AND ROAD TO SUSTAINABILITY PROJECT PLAN**

REPORT AUTHOR: CHIEF FINANCIAL OFFICER
RESPONSIBLE DIRECTOR: CHIEF FINANCIAL OFFICER

EXECUTIVE SUMMARY:

At its Extraordinary Meeting on 28 January 2020, Council resolved to receive:

- Updated Council Improvement Plan (now known as the 'Road to Sustainability Project Plan') identifying actions to improve Council's financial sustainability;
- Community Engagement Strategy to guide activities relating to a conversation about its 2020/21 Operational Plan and Budget as well as its financial sustainability generally ahead of the 2020 local government elections;
- Rate Options Study to inform the conversation about financial sustainability and also assist the new Council to implement a harmonised rating system from July 2021.

Council also needs to identify scenarios to improve its financial sustainability in its Long Term Financial Plan (LTFP) to be adopted in June 2020. However, many of the actions flowing from the evaluation will be decisions for the new Council to make when adopting the next suite of Integrated Planning and Reporting (IP&R) documents after the September 2020 elections.

A *Rate Options Study* and *Road to Sustainability Project Plan*, as well as the *Community Engagement Strategy* relating to these, are included as attachments to this report to progress these issues in accordance with Council's resolution of 28 January 2020.

An initial analysis of the impacts of updated land valuations, which will in some cases impact individual ratepayers more than rate harmonisation, is also included within this report.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on Rate Options Study and Road to Sustainability Project Plan from Chief Financial Officer.**
2. **Endorse the Snowy Valleys Council *Rate Options Study* containing various options for rates harmonisation (as summarised in Appendix 1) for the purpose of seeking community feedback on these options;**
3. **Endorse the *Road to Sustainability Project Plan* identifying actions to improve Council's financial sustainability;**
4. **Endorse the *Community Engagement Strategy* that will guide community engagement activities over the next few months;**
5. **Continue to explore options**
 - relating to the existing SRV in the former Tumut Shire; and
 - for a phased implementation of changes to the rating structure.

BACKGROUND:

This report follows on from the resolution and information presented to Council at the Extraordinary meeting in January 2020.

REPORT:

Determining a new rating structure for the entire Snowy Valleys Council and improving Council's financial sustainability are distinct issues, but they are closely related as both impact on the rates people pay.

Once elected in September 2020, the new Council will be required to consider and endorse a new, harmonised rating structure and appropriate strategies to address Council's long term sustainability as part of the development of the updated suite of Integrated Planning and Reporting (IP&R) documents.

However, the current Council has some significant decisions to make on the same issues in its 2020/21 Operational Plan and budget.

Following is a summary of issues for Council to consider. In addition, there are a number of recommendations in the *Rate Options Study* on a new rating structure for Snowy Valleys Council and the *Community Engagement Strategy* details the process Council intends to undertake to gain community feedback on these issues.

Improving Council's financial sustainability: Sustainable best value

The report to Council's meeting of 28 January 2020 included a detailed background on its financial sustainability challenge, noting that it is almost certain that Council will need some level of Special Rate Variation (SRV) to increase its revenues given its \$3.5M+ operating deficit.

The attached *Road to Sustainability Project Plan* identifies actions to begin addressing Council's sustainability challenges, including the preparation of an SRV application by the new Council and a range of other measures to minimise the need for any additional rate increases. These include:

- pursuing efficiency gains and savings in employee costs (on top of the \$500,000 estimated to be saved from the recent restructure);
- pursuing commercial opportunities (private works);
- identifying opportunities to vary service levels;
- reviewing fees and charges.

Council is required to update its LTFP alongside its 2020/21 Budget, which should include scenarios with options (SRVs, service levels, etc.) explaining how Council can improve its financial sustainability. Community engagement about these options will inform Council's final decision in the LTFP, and provide invaluable information for the new Council as it prepares its new suite of IP&R documents. These documents are required to outline *what* Council intends to do over the next 4 years, and *how* it will do it, given the very limited resources it has available.

The question being asked of the community during the proposed engagement is 'what does sustainable best value look like for residents and ratepayers of Snowy Valleys Council?' The answer will be a balance between:

- what Council generates in rates, fees and charges (while minimising the reliance on these by pursuing efficiencies, commercial works, etc.); and
- what it can afford to deliver in terms of the services and infrastructure the community needs and wants, now and into the future.

Issues surrounding the existing SRV in former Tumut Shire

The existing Special Rate Variation (SRV) in the former Tumut Shire area was originally limited to a 15 year period which expires at the end of June 2020. Council is working with the Office of Local Government to clarify how the 'rates freeze' for merged Councils impacts on Council's ability to amend the rating structure for the former Tumut Shire area in the 2020/21 Revenue Policy following the expiry of the SRV.

Council's Rating Structure: A fair rating structure for Snowy Valleys Council

The question Council will be asking during community engagement on this issue is 'what is the fairest rating structure for Snowy Valleys Council?'

The answer will be a balance between two key taxation principles (as discussed in section 3.2 of the Study, rates are a tax, not a fee for service):

- people should pay for the benefits they receive (the services delivered to them); and
- the amount people pay should be relative to their ability to pay, which has two components:
 - horizontal equity (people with equal ability to pay should pay the same); and
 - vertical equity (people with greater ability to pay should pay more and people with less ability should pay less).

Rates adjustments should not be focused on minimising increases for particular ratepayers or ratepayer groups, rather they should be informed by the taxation principles.

The *Rates Options Overview* in Appendix 1 includes:

- a summary of the rating structure in each of the rate categories currently in place in each of the former Council areas;
- options to harmonise rates and impacts on different ratepayers;
- a table showing dollar amount and percentage change in rates under various options for selected property values.

Section 8 of the *Rate Options Study* highlights the fact that the rating structures for the former Councils are so different that there inevitably will be positive and negative outcomes for different ratepayers under every option. With input from the community Council should aspire to determine a structure that is fairest for the entire Snowy Valleys community rather than permanently entrenching the inequities that exist in the current rating structure.

Issues pertaining to the different rating categories

This section should be read in conjunction with the *Rate Options Study*. It is important to note that the following are not final recommendations but a starting point from which to engage with the community.

Residential land

Under the current rating structure in the former Tumut Shire (for residential, farmland, business and rural residential land) there is a *minimum rate*. An *ad valorem* rate applies to land valued at more than the threshold for the minimum rate. In the former Tumbarumba Shire, there is a *base rate* levied on all properties (except business) and then an *ad valorem rate* added on top of this.

It is recommended that a harmonised rating structure for residential land consist of a reasonably high base rate with an *ad valorem* rate.

Farmland

The *Rate Options Study* outlines that the situation is different for farmland as a relatively low base rate is arguably fairer for farmland.

Business land

Due to the existing rating structure on business land and the inequities between the former Council areas, the recommendation is to rate business land with an ad valorem rate only and at the same time re-distribute 10% of the existing rating burden on businesses to the other rating categories.

Rural residential land

Rural residential land is an optional subcategory of residential land and it presents some difficult decisions for Council arising from the history of its use in the former Council areas, including non-compliance with the Act for certain property classifications. It is recommended to completely abolish this subcategory and integrate all properties into the residential category.

Other subcategories ('inundated lands' and 'rural clubs')

These two subcategories exist within the business category. Based on the key tax principles, the Study recommends to abolish the inundated land category. As for the rural club category, the Study acknowledges that ability to pay is likely to be an issue and Council will have to specifically engage with these ratepayers and any others that are not currently within this rating category, but could reasonably claim to be included.

Impacts of the new land valuations

Unfortunately, the latest land valuations from the NSW Valuer General (an update of the 2016 values which are currently used) will exacerbate in-/decreases associated with rate harmonisation for some ratepayers.

It is important to note that increases in land value do not translate into increases in the overall rates Council can levy as the increase in total revenue is limited to the rate peg. However, changes in the relative value of land within each category do translate into changes in the rates levied on individual ratepayers.

Section 10 of the Study includes an initial analysis of the impacts of the recent changes on different ratepayers. Further analysis will be required over the coming months. It is noted that the land valuations will become effective on 1 July 2020, whereas the rates harmonisation will be introduced from 1 July 2021. It is also important to note that there is a mechanism for landowners to appeal to the Valuer General if they consider their new valuation to be inaccurate.

Impacts on *residential* ratepayers in the various towns generally appear to be as follows:

- significant increases in Talbingo and Rosewood will translate into higher rates, while the increases in Batlow and Brungle will generally not affect the rates for the coming year because most ratepayers are already paying the minimum rate;
- smaller increases in Tumbarumba than Tumut may somewhat offset the impacts of rate harmonisation into the future, while the slightly higher increases in Khancoban and Jingellic will have the opposite effect;
- the smallest increase is in Adelong, together with the possible elimination of the minimum rate, this is likely to translate into comparatively lower rates for this area.

Considerable changes in the relative value of *farmland* have been analysed based on both the former Council areas as a whole and also localities within them.

- Overall, land values in the former Tumut Shire have increased slightly more than those in the former Tumbarumba Shire, which will help offset the impacts of rate harmonisation overall;

- The impacts on ratepayers across the 66 different localities in the Snowy Valleys Council area vary considerably.

Increases in the value of *business land* generally align with the increases in residential land noted above.

- Relative to other towns, there is a smaller increase in values in the town of Tumut (over half of all business land by value), which will exacerbate the impacts of rates harmonisation across Council areas;
- Some areas in the former Tumut Shire will still see savings as a result of the elimination of the minimum rate even though they had considerable valuation increases.

Increases in the value of *rural residential land* will unfortunately exacerbate the impacts of rate harmonisation.

- The total value of rural residential land across the Snowy Valleys Council area increased at a higher rate than residential land;
- Increases were larger in the former Tumbarumba Shire which will translate directly into larger increases in rates for rural residential ratepayers.

Recommendations for implementation

The *Rate Options Study* supports the recommendation in the IPART Rating Review of limiting increases associated with rates harmonisation to 10% per annum adjusted for any Special Rate Variation (SRV) should Council pursue such in the future.

However, it is important to note – as IPART has – that this is only be possible if the NSW Local Government Act is amended (i.e. Council is unable to do so at present). At this stage it is not clear whether this would also enable Council to limit increases for some ratepayers associated with changes to land valuations if it wished to do so. Further advice will be sought on this issue.

Community engagement

The attached *Community Engagement Strategy* has been developed to guide activities covering three distinct, but closely related, issues over the next few months:

- improving Council's financial sustainability;
- a new, harmonised rating structure for Snowy Valleys Council;
- Council's 2020/21 Operational Plan and Budget.

The Strategy identifies:

- the key issues to be discussed and concepts to be communicated;
- the outcomes that Council is aiming to achieve;
- the means by which Council proposes to engage with the community;
- the timing proposed for the engagement process and deadlines Council must meet.

It acknowledges that this work is not being undertaken in isolation, but rather will happen at a time when many community members are fully occupied with recovery from the bushfires. It highlights the importance of explaining the timing and why Council cannot postpone this work due to the sustainability improvements needed and the fact that Council has to lay the groundwork for the new Council elected in September.

The Strategy proposes workshops in each of the main towns throughout Snowy Valleys Council area with participation by councillors and independent facilitation as well as the use of other mediums such as paper and electronic surveys.

Further workshops will then be used to test the way the feedback is received 'this is what we've heard you say' and also the proposed recommendations in response 'this is what we propose to do'.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 1: Towns and Villages

Theme 4: Communication and Engagement

Delivery Outcomes

1.7 Manage Council's resources in a manner which is equitable and ensures organisational sustainability

4.1 Partner with local communities to create an ongoing culture of engagement to aid Council decision making

4.5 Council demonstrates strong leadership through a governance framework which drives progress towards achieving the community vision

SUSTAINABILITY ASSESSMENT:

Financial and organisational sustainability impacts: positive, this project will see Council taking vital steps toward addressing the significant financial challenges identified in the background to this report.

Social, environmental and economic sustainability impacts: positive, this project will assist Council in making decisions about all its services, including those focused on improving social, environmental and economic outcomes. The Rate Options Study will help Council to develop new rating structures that are fair and equitable. It will also give the community a meaningful opportunity to be a part of this decision-making process.

Financial and Resources Implications

This project is funded from the New Council Implementation Fund.

Costs and Benefits:

The recommendations in this report will enable both the current and new Councils to make informed decisions about complex and contentious issues by providing robust analysis of the issues and gaining meaningful feedback from the community. As such, the costs of undertaking the activities covered in this report is considered a sound investment.

Policy, Legal and Statutory Implications:

This project will help Council discharge its obligations relating to implementation and review of IP&R documentation and sound financial management, and to implement the principles for local government set out in the NSW Local Government Act (section 8).

RISK MANAGEMENT – BUSINESS RISK/WHIS/PUBLIC:

This project will assist the current Council in reducing its financial sustainability risks and consequent risks on its ability to deliver the services and infrastructure the community needs, as well as reputational risks if action is not taken.

This project will also reduce the risks that the newly elected Council will have insufficient time between the election and deadlines for preparation of its new suite of IP&R documents to make a number of key decisions and to meaningfully consult with the community about those decisions. By laying the groundwork now, the new Council can ‘hit the ground running’. However, there is a risk that the newly elected Council will not feel ownership of the outputs of a process undertaken prior to the elections. To reduce this risk, it will be important to emphasise that the objective of this project is to define options to harmonise rates and to improve Council’s financial sustainability and to gain feedback from the community on these options, *not* to make a final decision.

There is also a risk that the community will not feel it has been given a meaningful opportunity to contribute to this process. It will be important to give all members of the community an opportunity to participate in, and contribute to, the community engagement activities associated with this project to ensure the feedback received reflects a diversity of views, and to demonstrate that Council has taken this feedback on board in making its decisions (which may, in some cases, mean justifying why it has chosen to take a different direction). Potential candidates for the next Council election have an opportunity to contribute to the process prior to the election as an ordinary community member in addition to attending the proposed briefings specifically for potential candidates.

OPTIONS:

Council could choose not to undertake community engagement in relation to improving its financial sustainability beyond what is required in relation to the 2020/21 Budget. There is no regulatory requirement to engage the community about updates to the LTTP. In other words, Council could choose to leave this issue to be dealt with later in the year by the newly elected Council. However, this will make it very difficult for the incoming Council to complete the significant amount of work required in the short timeframe available, which is likely to result in delays in progressing actions to improve Council’s financial sustainability.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

An early concept of this project was considered in a workshop for councillors and senior staff in December 2019 to seek their input and identify any concerns.

A further workshop was undertaken prior to the 28 January Council meeting.

Details on the issues and proposed approach have developed considerably during this process and subsequent to the last workshop.

Attachments

- 1 Rating Option Overview
- 2 Road to Sustainability Project Plan (under separate cover)
- 3 Snowy Valleys Council Rate Options Study (under separate cover)
- 4 Community Engagement Strategy: A Fair Rating Structure and the Road to Sustainability (under separate cover)

Snowy Valleys Council: Residential Rate Options Overview

To be read in conjunction with the full Rate Options Study. Option A in each case is the preferred recommendation in the Study, based on striking a fair balance in the rating structure between the 'benefits' and 'ability to pay' principles, but also considering the impacts of increases associated with rate harmonisation. No decision has been made by Council.

RESIDENTIAL		
Option	Description	Comment
Current rating structure	Former Tumut Shire Minimum rate + Former Tumbarumba Shire base rate	The former Tumut Shire currently has a \$540 <i>minimum rate</i> that applies for properties valued up to \$53,000. Over this value, an <i>ad valorem rate</i> applies that determines the rates people pay based on the value of their land (higher values = higher rates). The former Tumbarumba Shire currently has a 50% <i>base rate</i> (\$233 per property) that everyone pays, with an <i>ad valorem rate</i> on top of this generating the other 50% of rate revenues.
Option A	33% base rate (\$225 per property)	33% base rate (\$225 per property) that everyone pays, with an ad valorem rate on top of this generating the remaining 67%. A typical ratepayer in the former Tumbarumba Shire (with land of median value \$37,300) would pay \$60 (13%) more, but the new rates bill of \$512 is still \$28 less than those on the minimum in the former Tumut Shire pay now. Those with high value land would see larger increases (20%+). Lower value properties in the former Tumut Shire currently paying the \$540 minimum would see considerable savings. A typical ratepayer in the former Tumut Shire Tumut (land value \$71,800) would pay 6% more (and about 50% more than the typical ratepayer in the former Tumbarumba Shire, as land values are higher). Those with high value land in the former Tumut Shire would pay slightly less than they do now.
Option B	50% base rate (\$343 per property)	50% base rate (\$343 per property) that everyone pays, with an ad valorem rate on top of this generating the remaining 50%. The higher base rate 'flattens out' the rates people pay, so there is less difference in rates paid on high and lower valued land. A typical ratepayer in the former Tumbarumba Shire would pay \$104 (23%) more, but the increase for higher valued properties would be reduced (compared to the 20%+ in Option A) to less than 10%. Lower value properties in the former Tumut Shire would still see savings with the elimination of the minimum rate. The increase for a typical property in the former Tumut Shire would be 4% (now paying 33% more than a typical property in the former Tumbarumba Shire) and savings would increase for high value land.
Option C	25% base rate (\$172 per property)	25% base rate (\$172 per property) that everyone pays, with an ad valorem rate on top of this generating the remaining 75%. The lower base rate widens the gap between the rates paid by those with higher and lower valued properties. A typical ratepayer in the former Tumbarumba Shire would pay \$39 (9%) more, but increases would be very significant for those with higher valued properties (30%+). Lower value properties in the former Tumut Shire would see even larger savings. A typical property in the former Tumut Shire would pay 8% more (now 57% more than a typical property in the former Tumbarumba Shire).

Table of impacts on rating

	Example	Land value	Current rates	Option A		Option B		Option C	
Former Tumut Shire	Property 1	30,000	540	456	-16%	515	-5%	429	-21%
	Property 2	60,000	615	687	+12%	686	+12%	686	+12%
	Property 3	90,000	923	917	-1%	857	-7%	944	+2%
Former Tumbarumba Shire	Property 1	20,000	350	379	+8%	458	+31%	343	-2%
	Property 2	40,000	468	533	+14%	572	+22%	514	+10%
	Property 3	60,000	586	687	+17%	686	+17%	686	+17%

Note: Land value guides based on current values from Valuer General, new valuations due on 1 July 2020.

Snowy Valleys Council: Farmland Rate Options Overview

To be read in conjunction with the full Rate Options Study. Option A in each case is the preferred recommendation in the Study, based on striking a fair balance in the rating structure between the 'benefits' and 'ability to pay' principles, but also considering the impacts of increases associated with rate harmonisation. No decision has been made by Council.

FARMLAND		
Option	Description	Comment
Current rating structure	Former Tumut Shire Minimum rate + Former Tumbarumba Shire base rate	The former Tumut Shire currently has a \$540 <i>minimum rate</i> that applies for properties valued up to \$101,000. Over this value, an <i>ad valorem rate</i> applies that determines the rates people pay based on the value of their land (higher values = higher rates). The former Tumbarumba Shire currently has a 5% <i>base rate</i> (\$98 per property) that everyone pays, with an <i>ad valorem rate</i> on top of this generating the other 95% of rate revenues.
Option A	5% base rate (\$95 per property)	5% base rate (\$95 per property) that everyone pays, with an ad valorem rate on top of this generating the remaining 95%. Since this rating structure is very close to the one currently in place in the former Tumbarumba Shire, the increases in rates would be fairly consistent at about 10% (being the difference in the ad valorem rate upon harmonisation). Lower value properties in the former Tumut Shire currently paying the \$540 minimum would mostly see considerable savings (a small number around \$90,000 would see a small increase). Higher value farmland would see savings of up to 9%.
Option B	10% base rate (\$190 per property)	10% base rate (\$190 per property) that everyone pays, with an ad valorem rate on top of this generating the remaining 90%. The higher base rate 'flattens out' the rates people pay, so there is less difference in rates paid on high and lower valued land. The increased base rate would result in increases for farms of lower land value in the former Tumbarumba Shire. The lowest 25% by value (212 properties up to \$119,000) currently paying an average of \$372 would pay an average of \$478 (an increase of \$106 or 28%). However, it is worth noting this is still \$63 less than the \$540 minimum paid by the 249 farms in the former Tumut Shire (19%) valued below the \$101,000 threshold. Increases for higher value farms in the former Tumbarumba Shire would drop to around 6%. Lower value properties in the former Tumut Shire currently paying the minimum would still see considerable savings. Farms between \$80,000 and \$220,000 would see increases of up to 19%, but above that, higher value farms would see savings of up to 10%.
Option C	15% base rate (\$285 per property)	15% base rate (\$285 per property) that everyone pays, with an ad valorem rate on top of this generating the remaining 85%. The higher base rate, which is still lower than many other councils for farmland, shifts the rate burden more onto lower valued land. Farmland at the bottom 10% by value in the former Tumbarumba Shire would see increases of 50% or more (but would still be paying less than the current \$540 minimum in the former Tumut Shire). Farmland at the top 10% of value in the former Tumbarumba Shire would see increases of 3% or less. The lowest 10% of farms by value in the former Tumut Shire would still see savings with the elimination of the minimum rate. A group from \$70,000 to \$250,000 would see increases of up to 30%, while farms above \$280,000 (40% of the total) would see savings of up to 15%.

Table of impacts on rating

	Example	Land value	Current rates	Option A		Option B		Option C	
Former Tumut Shire	Property 1	125,000	668	695	4%	759	14%	821	23%
	Property 2	250,000	1,336	1,295	-3%	1,328	-1%	1,356	2%
	Property 3	500,000	2,672	2,495	-7%	2,465	-8%	2,428	-9%
Former Tumbarumba Shire	Property 1	125,000	640	695	9%	759	19%	821	28%
	Property 2	250,000	1,182	1,295	10%	1,328	12%	1,356	15%
	Property 3	500,000	2,267	2,495	10%	2,465	9%	2,428	7%

Note: Land value guides based on current values from Valuer General, new valuations due on 1 July 2020.

Snowy Valleys Council: Business Rate Options Overview

To be read in conjunction with the full Rate Options Study. Option A in each case is the preferred recommendation in the Study, based on striking a fair balance in the rating structure between the 'benefits' and 'ability to pay' principles, but also considering the impacts of increases associated with rate harmonisation. No decision has been made by Council.

BUSINESS		
Option	Description	Comment
Current rating structure	Former Tumut Shire minimum rate + Former Tumbarumba Shire ad valorem only	<p>The former Tumut Shire currently has a \$540 <i>minimum rate</i> that applies for properties valued up to \$34,000. Over this value, an <i>ad valorem rate</i> applies that determines the rates people pay based on the value of their land (higher values = higher rates).</p> <p>The former Tumbarumba Shire currently has <i>no base rate</i> but rather relies totally on the <i>ad valorem rate to determine the rates people pay</i>.</p> <p>The former Tumut Shire places more of the rating burden onto business ratepayers than the former Tumbarumba Shire does: in the former Tumut Shire, business rates on a typical property of median value are effectively 55% higher than residential rates but in the former Tumbarumba Shire they are about equal.</p>
Option A	Ad valorem only + 10% redistribution to other categories	<p>Ad valorem only (no base rate), plus 10% redistribution to other categories.</p> <p>This option would reduce the increases for the former Tumbarumba Shire business ratepayers further than is possible with options for harmonisation alone. With the redistribution in this option, increases would drop back to 11% (for Option B, with the lowest increases, the increase is still 23%).</p> <p>The redistribution would result in a 1.1% increase to other categories (residential and farmland) over and above the amounts quoted on the other overview sheets.</p> <p>Low value properties in the former Tumut Shire would see savings in all options with the elimination of the base rate. Those above the \$34,000 threshold would see savings of 11%.</p>
Option B	Ad valorem only no redistribution	<p>Ad valorem only (no base rate). This option would result in a 23% increase for all business ratepayers in the former Tumbarumba Shire as a result of the harmonisation with the rating structure in the former Tumut Shire, which places more of the rating burden on business.</p> <p>Lower value properties in the former Tumut Shire would still see savings with the elimination of the minimum rate. Those above the minimum would see a small (1%) saving.</p> <p>The typical business ratepayer in the former Tumut Shire (with land of median value, \$101,000) would pay double that of the typical ratepayer in the former Tumbarumba Shire (median land value, \$50,000).</p>
Option C	5% base rate (\$45 per property)	<p>5% base rate (\$45 per property) that everyone pays, with an ad valorem rate on top of this generating the remaining 95%.</p> <p>Having a base rate is arguably fairer in that even low value properties pay a little more (in recognition of the services they receive) than just the ad valorem rate.</p> <p>The increases for ratepayers in the former Tumbarumba Shire are considerable, with the lowest 25% by value (under about \$15,000) facing increases of around 90%, but it is worth noting that the new rates payable under this option would still be less than half of the \$540 paid by those in the former Tumut Shire on the minimum (about 19% of all business ratepayers).</p>

Table of impacts on rating

	Example	Land value	Current rates	Option A		Option B		Option C	
The former Tumut Shire	Property 1	50,000	796	707	-11%	785	-1%	811	2%
	Property 2	100,000	1,592	1,413	-11%	1,570	-1%	1,576	-1%
	Property 3	150,000	2,388	2,120	-11%	2,355	-1%	2,342	-2%
The former Tumbarumba Shire	Property 1	25,000	318	353	11%	393	24%	428	35%
	Property 2	50,000	636	707	11%	785	24%	811	28%
	Property 3	100,000	1,271	1,413	11%	1,570	24%	1,576	24%

Note: Land value guides based on current values from Valuer General, new valuations due on 1 July 2020.

Snowy Valleys Council: Rural Residential Rate Options Overview

To be read in conjunction with the full Rate Options Study. Option A in each case is the preferred recommendation in the Study, based on striking a fair balance in the rating structure between the 'benefits' and 'ability to pay' principles, but also considering the impacts of increases associated with rate harmonisation. No decision has been made by Council.

RURAL RESIDENTIAL		
Option	Description	Comment
Current rating structure	Former Tumut Shire Minimum rate + Former Tumbarumba Shire base rate	<p>The former Tumut Shire currently has a \$540 <i>minimum rate</i> that applies for properties valued up to \$72,000. Over this value, an <i>ad valorem rate</i> applies that determines the rates people pay based on the value of their land (higher values = higher rates).</p> <p>The former Tumbarumba Shire currently has a 40% <i>base rate</i> (\$255 per property) that everyone pays, with an <i>ad valorem rate</i> on top of this generating the other 60% of rate revenues.</p> <p>The rural residential subcategory is optional (Council can simply treat this land the same as all other residential). The history behind its use is very different in each of the former councils.</p> <p>The former Tumut Shire only introduced it 15 years ago when the Special Rate Variation (SRV) that is now expiring came in. Before, all residential ratepayers paid the same. Since, other residential ratepayers have paid 36% higher rates. Almost half of all rural residential properties are non-compliant with the Act (less than 2 hectare minimum) and must move to residential anyway.</p> <p>The former Tumbarumba Shire introduced it to even out the rates people pay, as rural residential land values are much higher than ordinary residential there. As a result, even though median land values are typically 2.5 times more (\$86,000 versus \$35,000), rates levied are only 1.4 times more.</p>
Option A	Eliminate rural residential subcategory, 33% base rate (\$230 per property)	<p>Eliminate rural residential subcategory. Rural residential becomes ordinary residential land with recommended 33% base rate (\$230 per property), ad valorem generates the other 67%.</p> <p>This option would result in significant increases for typical rural residential ratepayers in both the former Tumbarumba Shire \$226 (36%) and the former Tumut Shire \$280 (29%). Higher value properties in the former Tumbarumba Shire would pay 40%+ more, former Tumut Shire 10% more. Those on \$540 minimum in the former Tumut Shire would pay less.</p> <p>However, this option would address a major inequity in the rating structure where, otherwise, residential ratepayers would pay about 20% more in rates than rural residential ratepayers on land of equal value. There are far more residential ratepayers negatively affected by this issue.</p>
Option B	Eliminate rural residential subcategory, 50% base rate (\$350 per property)	<p>Eliminate rural residential subcategory. Rural residential becomes ordinary residential land with a 50% base rate (\$350 per property), ad valorem generates the other 50%.</p> <p>This would reduce impacts of Option A as a higher base rate shifts more rating burden onto lower value properties (arguably fairer, reducing the gap between high and low value land). Increases on typical properties in the former Tumbarumba Shire would be \$186 (29%) and the former Tumut Shire \$148 (20%).</p> <p>This would result in increases for typical <i>residential</i> ratepayers in the former Tumbarumba Shire of \$100 (22%), rather than \$50 (11%) under Option A, but the \$552 in rates would only be \$12 more than the \$540 minimum in the former Tumut Shire now. Increases for high value residential properties in the former Tumbarumba Shire would decrease from 15% with Option A to under 10%.</p> <p>Residential ratepayers in the former Tumut Shire currently on the minimum would pay less, as would higher value properties, but properties valued at \$50,000 to \$60,000 would pay up to 15% more.</p>
Option C	40% base rate (\$394 per property)	<p>Retain rural residential subcategory with a 40% base rate (\$394 per property) that everyone pays, with an ad valorem rate on top of this generating the remaining 60%.</p> <p>In the former Tumbarumba Shire, this would result in increases for the typical ratepayer of \$100 (16%), up to 22% for lower valued properties and under 15% for high valued ones.</p> <p>In the former Tumut Shire, this would result increases for the typical ratepayer of \$54 (7%), but significant savings (20%+) for those on the minimum and for higher valued properties.</p>

Table of impacts on rating

	Example	Land value	Current rates	Option A		Option B		Option C	
Former Tumut Shire	Property 1	50,000	540	594	10%	622	15%	556	3%
	Property 2	100,000	751	959	28%	893	19%	798	6%
	Property 3	150,000	1,127	1,323	17%	1,165	3%	1,039	-8%
Former Tumbarumba Shire	Property 1	50,000	473	594	26%	622	31%	556	18%
	Property 2	100,000	692	959	39%	893	29%	798	15%
	Property 3	150,000	910	1,323	45%	1,165	28%	1,039	14%

Note: Land value guides based on current values from Valuer General, new valuations due on 1 July 2020

9. GOVERNANCE AND FINANCIAL REPORTS**9.6 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2019**

REPORT AUTHOR: COORDINATOR FINANCIAL ACCOUNTING
RESPONSIBLE DIRECTOR: CHIEF FINANCIAL OFFICER

EXECUTIVE SUMMARY:

This report is to provide a summary of Council's financial performance against budget as at 31 December 2019.

RECOMMENDATION:**THAT COUNCIL:**

1. Receive and adopt the 2nd Quarter Budget Review as at 31 December 2019;
2. Note significant work undertaken to date to consolidate, migrate and integrate financial data from legacy systems improving Council's focus on longer term sustainability;
3. Adopt the Revenue, Expenditure and Capital Budget adjustments as noted in the attached 2nd Quarter Budget Review;
4. Endorse the following actions, as recommended by the Responsible Accounting Officer, to ensure Council's continued focus on reducing the revised forecast end of year deficit and improving ongoing financial sustainability:
 - Council continue to review the Council Improvement Plan identifying actions to improve financial sustainability in light of the updated information about Council's financial position and the cost of delivering current service levels;
 - Council continue to review its capital works program for 2019/20 to identify non-essential projects that can be postponed to maintain sufficient cash;
 - Council continue to implement agreed actions from the revised Council Improvement Plan and revised capital works program, including community engagement as appropriate; and
 - Council incorporate further changes to its 2019/20 Budget based on this way forward at its third quarterly budget review and subsequently in the formulation of its 2020/21 Budget.

BACKGROUND:

Clause 203 (1) of the Local Government (General) Regulation 2005 requires Council's Responsible Accounting Officer to prepare and submit a quarterly budget review statement to the governing body of Council.

The Quarterly Budget Review Statement is designed to reflect the information normally prepared annually as part of the financial statements on a quarterly basis.

All Directors and Division Managers are required to monitor their budgets on a continual and frequent basis throughout the financial year and adjustments are recommended as required.

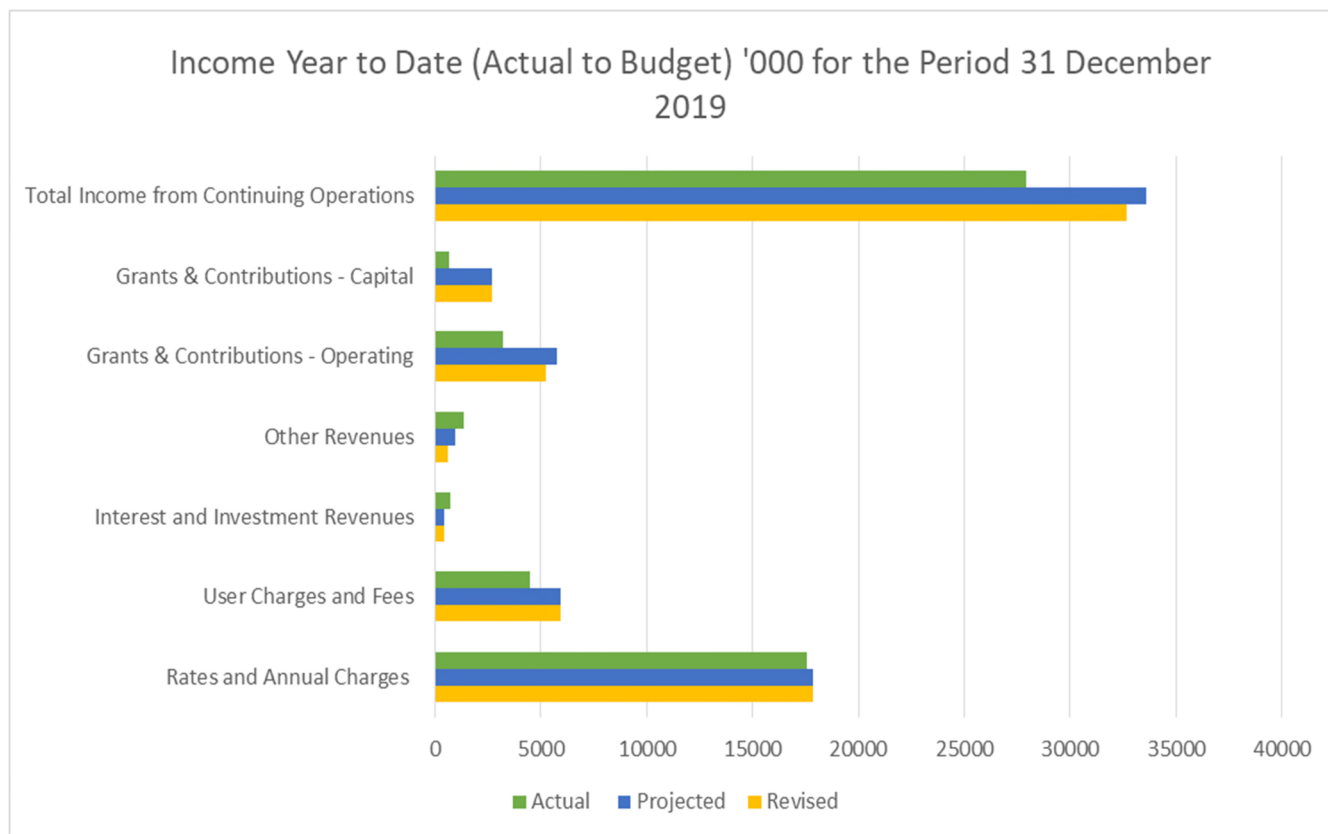
The 2019/20 annual budget was adopted on 13 June 2019.

REPORT:

The commentary and recommendations in this report should be read in conjunction with the 2nd Quarterly Budget Review attached.

2nd Quarter summary:

Income & Expenses - Council Consolidated						
	Original Budget 2019/20	Approved Sep QBRS	Revised Budget 2019/20	Variations for this Dec Qtr	Projected Year End Result	Actual YTD figures
Income						
Rates and Annual Charges	17,840		17,840		17,840	17,573
User Charges and Fees	8,796	3,033	11,829		11,829	4,454
Interest and Investment Revenues	865		865		865	714
Other Revenues	1,152		1,152	786	1,938	1,344
Grants & Contributions - Operating	10,282	199	10,481	1,033	11,514	3,218
Grants & Contributions - Capital	5,377		5,377		5,377	634
Net gain from disposal of assets			-		-	
Total Income from Continuing Operations	44,312	3,232	47,544	1,819	49,363	27,937
Expenses						
Employee Costs	15,589	990	16,579		16,579	9,202
Materials & Contracts	9,742	5,074	14,816	137	14,953	8,104
Depreciation	11,047		11,047		11,047	5,794
Other Expenses	4,332	32	4,364	1,000	5,364	3,190
Net Loss from disposal of assets			-		-	48
Total Expenses from Continuing Operations	40,710	6,096	46,806	1,137	47,943	26,338
Net Operating Result from All Operations	3,602	(2,864)	738	682	1,420	1,599
Net Operating Result before Capital Items	(1,775)		(4,639)		(3,957)	965

Income:

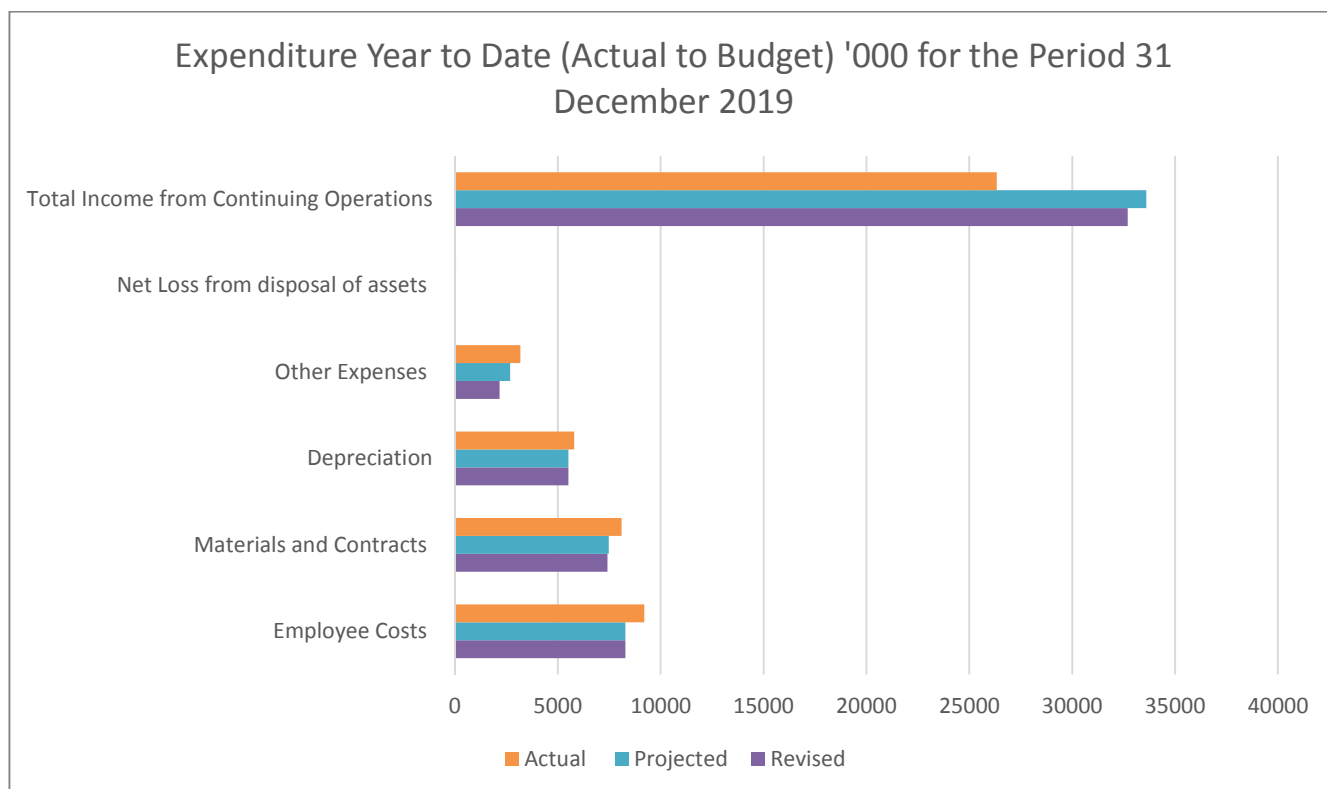
50% of the year has elapsed and 57% of the total income has been recognised. This is to be expected with rates and annual charges raised and recognised as income in July.

Capital and operating grants are tracking less than budget which is acceptable due to major grants acquitted on finalisation of completed projects or acquitted through milestones. This will increase once work and milestones are completed.

Interest and investment revenues are tracking higher to budget due to holding a higher amount of investments than expected. The recent RBA cash rate reduction will slow yields in coming months and major works will increase which in turn will reduce investment amounts.

During December 2019, Council agreed to the sale of Southern Phones which resulted in \$785,714 income from the shareholding plus a dividend distribution. This was recognised as other income.

Expenditure



Operating expenditure at 31 December was at 55% of total year forecast. Direct employee costs are tracking at 56%. Employee costs will continue to be monitored carefully with the expectation of capital works increase removing wages costs from operations. A review will be conducted prior to the 3rd Quarterly Budget to analyse the impact of additional employee costs due to combating the recent bushfires and recovery actions. Most of the increase will be offset by State Government funding under S.44.

Other expenses are over budget due to annual payments for the full year occurring in July. Council staff will be expected to budget on a monthly basis from 2020/21 which will alleviate this problem and budgets will be more accurately forecasted.

Capital

30% of the projected capital budget has been expensed; however, weather conditions are not favourable during the first quarter resulting in a lag of capital expenditure. It was expected that capital project expenditure would significantly increase from November in line with favourable weather and commencement of the construction period, but consideration will now have to be given to a potential delay due to the recent bushfire disaster.

Water Fund

The water fund has received 48% of budgeted income. Annual charges for water services are raised in July and the first and second quarter of water consumption notices have been raised. There is not expected to be an impact on the current budget from the water usage discounts for bushfire fighting purposes. The additional water usage has not been factored into the current budget and therefore very little effect against forecast should result. Access charges may need to be reviewed and, if material, the budget will be adjusted accordingly during the next budget review. 60% of water expenditure has been incurred which is acceptable at the 2nd quarter, as the focus

has been on operational and priority matters. This is reflected in the capital projects where minimal work has been commenced.

Sewer Fund

Sewer annual charges are raised in July and income currently at 95% reflects this. The remainder is expected to be received with water billing when the sewer discharge is billed out. Expenditure for the sewer fund is currently at 56% which is slightly higher than the anticipated budget, but not unexpected due to the focus of wastewater works on operational and priority matters.

Council's construction teams have been fully engaged in higher priority capital projects and the capital program for water and sewer works will be reviewed and reprogrammed for completion as resources become available.

Recovery

Due to a lightning strike on 28 December 2019 a fire ignited in the Snowy Valleys Council area and was named as the Dunns Fire; this fire also merged with other active fires including the Green Valley fire. Deteriorating conditions resulted in major impact from fires during the following weeks with over 330,000 hectares of the council area affected.

Financial pressures on our fragile financial sustainability resulting from the fire impact include:

- Council resources diverted from business as usual to combat the bushfire emergency and support emergency management for an extensive period. This has also had an impact on the services we can provide our community;
- Potential delays of major projects;
- Additional staff requirement to meet the needs of additional reporting relating to S.44 and other claim processes;
- Discounts and waivers approved by Council on access charges, water consumption and fees for building and development for impacted residents;
- Damage and destruction of community infrastructure including the Batlow Cannery.

The Batlow Cannery was impacted by fire and will require significant additional funding as multiple issues have arisen including the contamination of the site with ash and debris impacted with friable asbestos. Prior to the fire this asbestos was considered non-friable and easily managed. The site has been assessed by an independent environmental consultant and a management and cost plan has been prepared to achieve the original scope of works to demolish the site to ground level. This will be a variation to the original contract which was to the value of \$220k after the recovery of \$170k of materials from the site. At this point in time it is estimated that the contamination of the site with friable asbestos will increase the contracted price by an additional \$1.135m.

Council officers are evaluating avenues for additional funding to cover these costs. Further information will be provided at the 3rd Quarterly Budget Review. If an alternative source of funding cannot be secured, disaster-related costs, including the additional costs for the demolition of the Batlow Cannery, will have to be funded from council's own budget.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework: CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.3 Council has sound organisational health and has a culture which promotes action, innovation, accountability and transparency

Operational Actions

1.7.2 Undertake Quarterly Budget Review to include Financial Performance report to council, Budget to Actual figures and recommendation on budget amendments

SUSTAINABILITY ASSESSMENT:

N/A

Financial and Resources Implications

Monitoring of the Quarterly Budget Review enables timely financial management

Costs and Benefits:

N/A

Policy, Legal and Statutory Implications:

Clause 203 (1) of the Local Government (General) Regulation 2005 requires Council's responsible account officer to prepare and submit a quarterly budget review statement to the governing body of Council.

RISK MANAGEMENT – BUSINESS RISK/WHIS/PUBLIC:

Quarterly reporting allows Council to keep informed of the progress of the budget to actual income and costs

OPTIONS:

N/A

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Matters arising from this report that require further communication will be addressed at the meeting or taken on notice and a response will be provided

Attachments

- 1 2nd Quarterly Budget Review 2019-20 (under separate cover)

9. GOVERNANCE AND FINANCIAL REPORTS**9.7 ANZ SIGNATORIES**

REPORT AUTHOR: FINANCE OFFICER
RESPONSIBLE DIRECTOR: CHIEF FINANCIAL OFFICER

EXECUTIVE SUMMARY:

Council's bank accounts are accessed by a number of finance staff in the delivery of their daily duties. The registered users and administrators for Council's ANZ bank accounts have not been updated for a while. The bank advised that at this stage a Council resolution is required to appoint new account administrators

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on Appointment of Administrators for ANZ bank facilities from the Chief Financial Officer;**
2. **Appoint bank account and internet banking administrators for Councils ANZ bank accounts and loan facilities as follows;**
 - **Susanne Andres Chief Financial Officer**
 - **Amanda Sutton Coordinator Financial Accounting**
 - **Anthony Reid Finance Officer**
3. **That pursuant the Local Government Act 1993 (NSW) Council delegate the power to amend bank account and internet banking administrator rights to the Person and the Position;**
4. **Delegate the execution of the Authorisation of bank Administrators for the ANZ bank facilities to the Chief Executive Officer and Mayor to provide signature under seal and deliver for and on behalf of Council.**

BACKGROUND:

Administrator rights have not been updated on the ANZ loan facilities since prior to amalgamation, and as a consequence the bank records contains staff that are no longer with the organisation.

REPORT:

Council is currently unable to amend any details with the ANZ bank facilities due to existing administrators listing with the bank being obsolete.

Administrator rights relate to an appointed person being able to access bank accounts and add, amend and delete other users' access to the account, including administrator access rights.

ANZ bank advises that at this stage new administrators are required to be appointed by Council resolution (under Council seal) as there is no current administrator in Council's employment.

It is good practice to have at least two administrators appointed to ensure availability of an administrator at any time and to allow for continuity when a staff member leaves Council employment.

**LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:
SUSTAINABILITY ASSESSMENT:**

N/A

Financial and Resources Implications

N/A

Costs and Benefits:

N/A

Policy, Legal and Statutory Implications:

N/A

RISK MANAGEMENT – BUSINESS RISK/WHIS/PUBLIC:

N/A

OPTIONS:

N/A

COUNCIL SEAL REQUIRED:

Yes

COMMUNITY ENGAGEMENT AND COMMUNICATION:

N/A

ATTACHMENTS

Nil

9. GOVERNANCE AND FINANCIAL REPORTS

9.8 STATEMENT OF INVESTMENTS - DECEMBER 2019

REPORT AUTHOR: FINANCE OFFICER
RESPONSIBLE DIRECTOR: CHIEF FINANCIAL OFFICER

EXECUTIVE SUMMARY:

This report is to provide an overview of Council's cash and investment portfolio performance as at 31 December 2019.

Significant expenditure continues to be expected for New Councils Implementation Fund Projects (NCIF), Stronger Communities Infrastructure Fund Projects (SCIF) and other grant funded projects within the next 6 months due to required milestone targets for those projects.

RECOMMENDATION:

THAT COUNCIL:

1. Receive the Statement of Investments as at 31 December 2019.

BACKGROUND:

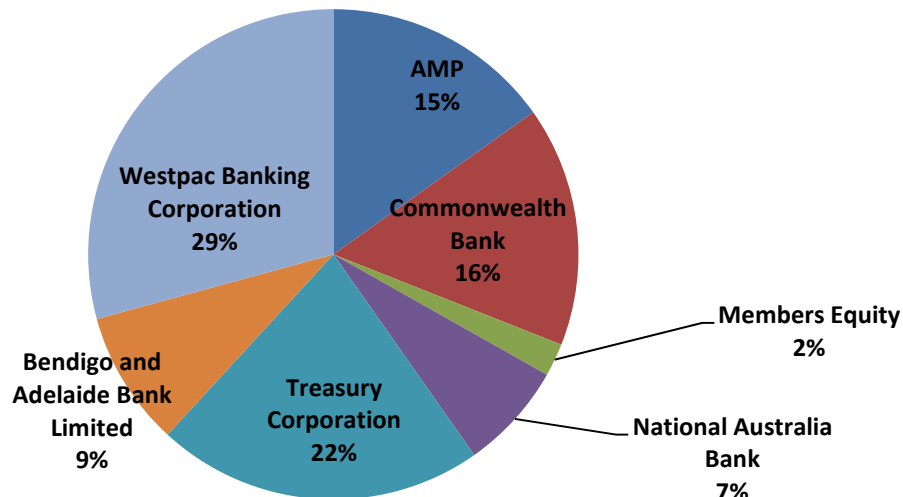
Nil

REPORT:

In accordance with Clause 212 of the Local Government (General) Regulation 2005, a monthly report is required to be submitted to Council detailing all investments of Council.

Combined Cash & Investments Table		31/12/2019				
Cash & 11am at call Accounts	Current Month	Last Month	Movement	Type	Interest Rate%	Maturity Date
Commonwealth Bank	\$ 49,199	\$ 63,823	-\$ 14,624	IWD Gen	0.75%	
National Australia Bank	\$ 278,524	\$ 137,080	\$ 141,444	W/Acct	0.75%	
Commonwealth Bank	\$ 629,986	\$ 1,547,510	-\$ 917,524	W/Acct	0.75%	
Commonwealth Bank	\$ 6,627,216	\$ 10,618,135	-\$ 3,990,919	At Call (BOS)	1.00%	
Sub Total Cash & 11 am at Call Accounts	\$ 7,584,925	\$ 12,366,548	-\$ 4,781,623		0.81%	
TCorp Investments (at Call)	Balanced Invested \$	Balanced Invested \$		Type	Monthly Interest Rate%	Financial Year Interest Rate (to date)
Treasury Corporation	\$ 536,051	\$ 535,588	\$ 462	at call	0.08%	0.62%
Treasury Corporation	\$ 1,081,856	\$ 1,080,560	\$ 1,296	at call	0.11%	0.82%
Treasury Corporation	\$ 3,439,852	\$ 3,459,600	-\$ 19,748	MTGF	-0.44%	2.70%
Treasury Corporation	\$ 4,894,821	\$ 4,923,794	-\$ 28,973	LTGF	-0.29%	4.90%
Sub Total TCorp Investments at call	\$ 9,952,580	\$ 9,999,542	-\$ 46,963		-0.14%	
Total Cash & At Call Investments	\$ 17,537,505	\$ 22,366,091	-\$ 4,828,586		0.34%	

	Current Month	Last Month	Movement	Lodgement Date	Interest Rate%	Maturity Date
Bendigo and Adelaide Bank Limited	\$ 250,000	\$ 250,000	\$ -	16/01/2019	2.70%	16/01/2020
Bendigo and Adelaide Bank Limited	\$ 250,000	\$ 250,000	\$ -	16/01/2019	2.70%	16/01/2020
National Australia Bank	\$ 2,000,000	\$ 2,000,000	\$ -	29/10/2019	1.60%	27/01/2020
Westpac Banking Corporation	\$ 1,000,000	\$ 1,000,000	\$ -	24/08/2019	1.82%	24/01/2020
AMP	\$ 2,000,000	\$ 2,000,000	\$ -	26/07/2019	2.20%	26/01/2020
Westpac Banking Corporation	\$ 2,000,000	\$ 2,000,000	\$ -	19/09/2019	1.63%	19/02/2020
Members Equity	\$ 1,000,000	\$ 1,000,000	\$ -	25/02/2019	2.70%	25/02/2020
Bendigo and Adelaide Bank Limited	\$ 250,000	\$ 250,000	\$ -	9/09/2019	1.60%	6/03/2020
Bendigo and Adelaide Bank Limited	\$ 250,000	\$ 250,000	\$ -	9/09/2019	1.60%	6/03/2020
Westpac Banking Corporation	\$ 1,000,000	\$ 1,000,000	\$ -	23/07/2019	2.15%	23/03/2020
Bendigo and Adelaide Bank Limited	\$ 1,057,811	\$ 1,057,811	\$ -	9/10/2019	1.55%	6/04/2020
Bendigo and Adelaide Bank Limited	\$ 1,057,811	\$ 1,057,811	\$ -	9/10/2019	1.55%	6/04/2020
Westpac Banking Corporation	\$ 2,000,000	\$ 2,000,000	\$ -	23/05/2019	2.36%	23/05/2020
AMP	\$ 2,000,000	\$ -	\$ 2,000,000	11/12/2019	1.80%	11/06/2020
Westpac Banking Corporation	\$ 2,000,000	\$ 2,000,000	\$ -	26/06/2019	2.22%	26/06/2020
AMP	\$ 2,000,000	\$ 2,000,000	\$ -	18/07/2019	2.05%	18/07/2020
Westpac Banking Corporation	\$ 2,500,000	\$ 2,500,000	\$ -	23/07/2019	2.10%	23/07/2020
National Australia Bank	\$ 1,000,000	\$ 1,000,000	\$ -	20/11/2019	1.48%	17/08/2020
Westpac Banking Corporation	\$ 1,000,000	\$ 1,000,000	\$ -	4/09/2019	1.70%	4/09/2020
AMP	\$ 1,000,000	\$ 1,000,000	\$ -	14/10/2019	1.60%	14/10/2020
Westpac Banking Corporation	\$ 2,000,000	\$ 2,000,000	\$ -	31/12/2019	1.58%	30/10/2020
Bendigo and Adelaide Bank Limited	\$ 500,000	\$ 500,000	\$ -	26/11/2019	1.50%	25/11/2020
Bendigo and Adelaide Bank Limited	\$ 500,000	\$ 500,000	\$ -	26/11/2019	1.50%	25/11/2020
Total TD's	\$ 28,615,623	\$ 26,615,623	\$ 2,000,000		1.83%	
Total Cash & Investments	\$ 46,153,128	\$ 48,981,713	-\$ 2,828,586			



It is hereby certified that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and the regulations thereunder, and in accordance with the Snowy Valleys Council Investment Policy.

Cash and investments have decreased by \$2.8m during December 2019.

During December, Council received \$785.7k from sale of Council's share of Southern Phones share-holding.

The main expenditures for the month related to the following projects:

- | | |
|---------------------------------------|----------|
| • Staff wages/tax/super | \$1.7m |
| • Tumba showground amenities | \$293k |
| • Batlow Camp Kitchen | \$228.7k |
| • Tumut Pump Track | \$193.5k |
| • Tumba Caravan park cabins | \$192k |
| • Sealing Roads | \$130.8k |
| • Stabilisation works (Various roads) | \$98.8k |
| • Adelong Amenities | \$95.2k |

It is noted that a progress claim YTD of approx. \$1m is to be claimed back from RFS due to current Sec 44 fire still burning in our Council area (some of these costs are represented in the larger than normal monthly staff expenditures).

The following changes occurred to Council's term deposit and cash holdings for the month of December:

- New AMP Term deposit of \$2m for 6m at 1.8% (plus additional .2% from AMP)
- Wesptac Term deposit \$2m renewed for 10 months at 1.58%

In view of the quarterly budget review being presented at Council's February meeting, a monthly flash report for December 2019 is not provided as it would essentially be presenting the same information. However, the flash report for the month of January 2020 is provided in separate report.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.3 Council has sound organisational health and has a culture which promotes action, innovation, accountability and transparency

SUSTAINABILITY ASSESSMENT:

Financial and Resources Implications

Investments are taken out based upon the best rate on the day and after consideration of spreading our risk across various institutions as per our Investment Policy and section 625 of the Local Government Act 1993 (NSW).

Costs and Benefits:

Financial Costs	Financial Benefits	Benefits	Opportunities
List Direct Costs	Savings/Efficiencies	Community Benefits	Future projects to be funded from savings
List indirect costs		Organisational Benefits	Reputational improvements
Initial Costs	Ongoing Benefits	Other Non-financial benefits	Further enhancements

Policy, Legal and Statutory Implications:

The information provided complies with Council's Investment Policy and Section 625 of the Local Government Act 1993.

RISK MANAGEMENT – BUSINESS RISK/WHIS/PUBLIC:

Monthly reporting of investments keeps Council informed of the current cash situation and the return on investment.

OPTIONS:

n/a

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Matters arising from this report that require further communication will be addressed at the meeting or taken on notice and a response will be provided.

Attachments

Nil

9. GOVERNANCE AND FINANCIAL REPORTS

9.9 STATEMENT OF INVESTMENTS - JANUARY 2020

REPORT AUTHOR: FINANCE OFFICER
RESPONSIBLE DIRECTOR: CHIEF FINANCIAL OFFICER

EXECUTIVE SUMMARY:

This report is to provide an overview of Council's cash and investment portfolio performance as at 31 January 2020.

Significant expenditure continues to be expected for New Councils Implementation Fund Projects (NCIF), Stronger Communities Infrastructure Fund Projects (SCIF) and other grant funded projects within the next 6 months due to required milestone targets for those projects.

RECOMMENDATION:

THAT COUNCIL:

1. Receive the Statement of Investments as at 31 January 2020

BACKGROUND:

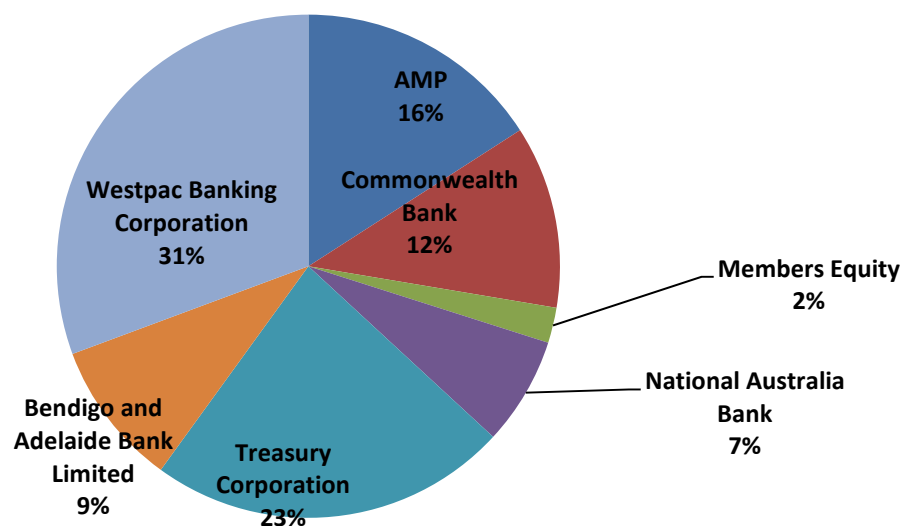
Nil

REPORT:

In accordance with Clause 212 of the Local Government (General) Regulation 2005, a monthly report is required to be submitted to Council detailing all investments of Council.

Combined Cash & Investments Table		31/01/2020				
Cash & 11am at call Accounts	Current Month	Last Month	Movement	Type	Interest Rate%	Maturity Date
Commonwealth Bank	\$ 49,345	\$ 49,199	\$ 146	IWD Gen	0.75%	
National Australia Bank	\$ 63,263	\$ 278,524	-\$ 215,261	W/Acct	0.75%	
Commonwealth Bank	\$ 385,118	\$ 629,986	-\$ 244,868	W/Acct	0.75%	
Commonwealth Bank	\$ 4,734,283	\$ 6,627,216	-\$ 1,892,933	At Call (BOS)	1.00%	
Commonwealth Bank	\$ -	\$ -	\$ -	Gen-Roth	0.75%	
Sub Total Cash & 11 am at Call Accounts	\$ 5,232,010	\$ 7,584,925	-\$ 2,352,916		0.80%	
TCorp Investments (at Call)	Balanced Invested \$	Balanced Invested \$		Type	Monthly Interest Rate%	Financial Year Interest Rate (to date)
Treasury Corporation	\$ 536,625	\$ 536,051	\$ 575	at call	0.11%	0.73%
Treasury Corporation	\$ 1,083,501	\$ 1,081,856	\$ 1,645	at call	0.15%	0.97%
Treasury Corporation	\$ 3,505,935	\$ 3,439,852	\$ 66,084	MTGF	1.92%	4.67%
Treasury Corporation	\$ 5,047,366	\$ 4,894,821	\$ 152,545	LTGF	3.12%	8.17%
Sub Total TCorp Investments at call	\$ 10,173,428	\$ 9,952,580	\$ 220,849		1.33%	
Total Cash & At Call Investments	\$ 15,405,438	\$ 17,537,505	-\$ 2,132,067		1.03%	

	Current Month	Last Month	Movement	Lodgement Date	Interest Rate%	Maturity Date
Westpac Banking Corporation	\$ 2,000,000	\$ 2,000,000	\$ -	19/09/2019	1.63%	19/02/2020
Members Equity	\$ 1,000,000	\$ 1,000,000	\$ -	25/02/2019	2.70%	25/02/2020
Bendigo and Adelaide Bank Limited	\$ 250,000	\$ 250,000	\$ -	9/09/2019	1.60%	6/03/2020
Bendigo and Adelaide Bank Limited	\$ 250,000	\$ 250,000	\$ -	9/09/2019	1.60%	6/03/2020
Westpac Banking Corporation	\$ 1,000,000	\$ 1,000,000	\$ -	23/07/2019	2.15%	23/03/2020
Bendigo and Adelaide Bank Limited	\$ 1,057,811	\$ 1,057,811	\$ -	9/10/2019	1.55%	6/04/2020
Bendigo and Adelaide Bank Limited	\$ 1,057,811	\$ 1,057,811	\$ -	9/10/2019	1.55%	6/04/2020
National Australia Bank	\$ 2,000,000	\$ 2,000,000	\$ -	27/01/2020	1.60%	27/04/2020
Westpac Banking Corporation	\$ 2,000,000	\$ 2,000,000	\$ -	23/05/2019	2.36%	23/05/2020
AMP	\$ 2,000,000	\$ 2,000,000	\$ -	11/12/2019	1.80%	11/06/2020
Westpac Banking Corporation	\$ 2,000,000	\$ 2,000,000	\$ -	26/06/2019	2.22%	26/06/2020
Bendigo and Adelaide Bank Limited	\$ 250,000	\$ 250,000	\$ -	16/01/2020	1.60%	14/07/2020
Bendigo and Adelaide Bank Limited	\$ 250,000	\$ 250,000	\$ -	16/01/2020	1.60%	14/07/2020
AMP	\$ 2,000,000	\$ 2,000,000	\$ -	18/07/2019	2.05%	18/07/2020
AMP	\$ 2,000,000	\$ 2,000,000	\$ -	22/01/2020	1.80%	20/07/2020
Westpac Banking Corporation	\$ 2,500,000	\$ 2,500,000	\$ -	23/07/2019	2.10%	23/07/2020
National Australia Bank	\$ 1,000,000	\$ 1,000,000	\$ -	20/11/2019	1.48%	17/08/2020
Westpac Banking Corporation	\$ 1,000,000	\$ 1,000,000	\$ -	24/01/2020	1.61%	24/08/2020
Westpac Banking Corporation	\$ 1,000,000	\$ 1,000,000	\$ -	4/09/2019	1.70%	4/09/2020
Westpac Banking Corporation	\$ 2,000,000	\$ 2,000,000	\$ -	31/12/2019	1.58%	30/10/2020
Bendigo and Adelaide Bank Limited	\$ 500,000	\$ 500,000	\$ -	26/11/2019	1.50%	25/11/2020
Bendigo and Adelaide Bank Limited	\$ 500,000	\$ 500,000	\$ -	26/11/2019	1.50%	25/11/2020
AMP	\$ 1,000,000	\$ 1,000,000	\$ -	15/01/2020	1.70%	15/01/2021
Total TD's	\$ 28,615,623	\$ 28,615,623	\$ -		1.75%	
Total Cash & Investments	\$ 44,021,060	\$ 46,153,128	-\$ 2,132,067			



It is hereby certified that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and the regulations thereunder, and in accordance with the Snowy Valleys Council Investment Policy.

Cash and investments have decreased by \$2.1m during January 2020.

We received \$1m in Bushfire Grant Funding to assist the Dunn's Fire costs from the Office of Local Government.

The main expenditure during the month relating to the following projects:

- | | |
|-------------------------------------|----------|
| • Staff wages/Tax/Super | \$1.5m |
| • Tumbarumba to Rosewood Rail Trail | \$642.2k |
| • Traffic Control (Various sites) | \$375.2k |
| • Alpine Way Slope Restoration | \$221.8k |
| • Fuel | \$135.3k |
| • Waste transfer | \$109.4k |

We note that a progress claim YTD of approx. \$1m is to be claimed back from RFS due to current Sec 44 fire still burning in our council area. (Some of these costs are represented in the larger than normal staff costs for council)

The following changes occurred to our term deposit and cash holdings for the month of January:

- NAB Term deposit of \$2m renewed for 90 days at 1.6%
- Bendigo Bank Term Deposits of 2 x \$250k renewed for 6m at 1.6%
- AMP Term deposit of \$2m renewed for 6m at 1.6% (plus additional .2% from AMP)
- Westpac Term deposit \$1m renewed for 7m at 1.61%
- AMP Term deposit \$1m renewed for 12m at 1.7% (plus additional .2% from AMP)

We note that our Westpac exposure in Term deposits is currently 31% which is above our policy max of 30%. This will be adjusted upon maturity of our next Westpac Term deposit in Feb 2020.

January Interim Financials:

A summarised financial flash report for Council is provided below for January 2020, comparing the operating year to date (YTD) actuals against the full year budget and variance percentage.

This flash report provides the interim results for the month and represents the appropriate adjustments at the time of this report, noting that more adjustments may be made.

The purpose of the flash report is to provide an indication of the Council financial performance at a particular point in time.

January Flash Report					
Account Description	YTD Actuals	YTD Budget	YTD Variance		Full Year Budget - Revised Quarter 1
Income	\$'000	\$'000	\$'000	%	\$'000
Rates, Levies & Annual Charges	17577	17840	-263	-1%	17840
User Fees & Charges	4625	6861	-2236	-33%	11829
Interest & Investment Revenue	1037	502	535	107%	865
Operating Grants	4232	6079	-1847	-30%	10481
Capital Grants	875	3119	-2244	-72%	5377
Other Income	1407	668	739	111%	1152
Total Income	29753	35068	-5315	-15%	47544
Expenditure					
Employee Benefits	10843	9616	1227	13%	16579
Materials & Contracts	9524	8593	931	11%	14816
Depreciation and Amortisation	6444	6407	37	1%	11047
Other Expenses	3495	2974	521	18%	4364
Cost of Assets	46	0	46		0
Total Expenditure	30352	27590	2762	10%	46806
Operating Result - Surplus/(Deficit)	-599	7477.84			738
Surplus/(Deficit) after Capital Grants	-1474	4359.18			-4639

Income

Rates and annual charges have been raised for the full financial year.

User fees and charges are down due to construction teams working on council's major capital projects and not receiving additional income generated through private works. This will be considered at the next budget review. Consideration will need to take into account the fire disaster, as council's resources will be prioritised and reprogrammed to best suit the needs of the organisation.

A grant was received for \$1m from the Office of Local Government to assist with the bushfire emergency. Subsequently there is a budget adjustment in the 2nd Quarter Budget Review to increase this budget to reflect the unexpected income. This amount will also be reflected in materials and contracts expense budget.

Capital and operating grants are tracking less than budget which is acceptable due to major grants acquitted on finalisation of completed projects or acquitted through milestones. This will increase once work and milestones are completed.

Interest and investment revenues are tracking higher to budget due to holding a higher amount of investments than expected. The recent RBA cash rate reduction will slow yields in coming months and major works will increase which in turn will reduce investment amounts.

Other income includes \$786k received from the sale of Southern Phones. A budget adjustment is proposed to increase the budget of Other Income in line with the additional revenue received.

Significant Event Impacting Expenditure

Snowy Valleys was impacted by significant fire events from December, whereby over 330,000 hectares in the Council area was damaged. This fire event was classified as a Section 44. Council resources were diverted from business as usual to assist with the bushfire emergency and subsequent recovery. This resulted in additional unbudgeted expenses pertaining to employee costs through overtime, plant expenses and materials and contracts. The majority of these costs are expected to be recoverable from the Rural Fire Service. Council Officers are currently reviewing and preparing a claim for this significant event and more information will be provided with

a future Council report. A budget adjustment will be recommended in the 3rd Quarterly Budget review to reflect the additional income and offsetting expenditure.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.3 Council has sound organisational health and has a culture which promotes action, innovation, accountability and transparency

SUSTAINABILITY ASSESSMENT:

Financial and Resources Implications

Investments are taken out based upon the best rate on the day and after consideration of spreading our risk across various institutions as per our Investment Policy and section 625 of the Local Government Act 1993 (NSW).

Costs and Benefits:

Financial Costs	Financial Benefits	Benefits	Opportunities
List Direct Costs	Savings/Efficiencies	Community Benefits	Future projects to be funded from savings
List indirect costs		Organisational Benefits	Reputational improvements
Initial Costs	Ongoing Benefits	Other Non-financial benefits	Further enhancements

Policy, Legal and Statutory Implications:

The information provided complies with Council's Investment Policy and Section 625 of the Local Government Act 1993.

RISK MANAGEMENT – BUSINESS RISK/WHIS/PUBLIC:

Monthly reporting of investments keeps Council informed of the current cash situation and the return on investment.

OPTIONS:

n/a

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Matters arising from this report that require further communication will be addressed at the meeting or taken on notice and a response will be provided.

ATTACHMENTS

Nil

9. GOVERNANCE AND FINANCIAL REPORTS**9.10 NCIF AND SCF QUARTERLY REPORT - FEBRUARY 2020**

REPORT AUTHOR: ENTERPRISE SYSTEMS MANAGER
RESPONSIBLE DIRECTOR: EXECUTIVE CHIEF OF STAFF

EXECUTIVE SUMMARY:

The NCIF and SCF (Major Projects and Community Projects) funding agreements and associated guidelines require grant recipient councils to undertake quarterly reporting on progress in implementing projects and is required to be tabled at an ordinary meeting of the council.

This report covers the expenditure on grant funding up to 31st January 2020 to coincide with the statutory reporting commitments outlined by the Office of Local Government.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on NCIF and SCF Quarterly Report from Enterprise Systems Manager regarding the expenditure of the New Council Implementation Fund (Rounds 1 and 2), Stronger Communities Fund (Rounds 1 and 2) for period ending 31st January 2020.**
- 2. Approve the cessation of the Expression of Interest process for the Batlow Cannery given the fire impact and seek advice from the Office of Local Government for the reallocation of those remaining funds to site remediation/demolition.**

BACKGROUND:

Upon merger, Snowy Valley's Council received \$15M in funding consisting of \$5M New Council Implementation Fund (NCIF1) and \$10M Stronger Communities Fund (SCF1) allocated as Major Projects \$8.6M and Community Projects \$1.4M.

In addition to the Grant Funding, projects defined in the funding allocation have had their budgets bolstered by interest earned from the investment of these funds, which is currently \$257,248 for NCIF1 and \$515,916 for SCF1. The interest provides funding for project management and administration support costs on the projects reducing the need to utilise the direct funding. This is advantageous for maximising bang for buck in the amount of works that can be done and to maintain consistency for recognising the correct value of Council owned assets when capitalisation occurs.

In December 2018 Council received further funding of \$5.95M in a second round of NCIF (\$2.82M) & SCF (\$3.13M).

Together these funding sources represent a total investment in merger projects and community infrastructure of over \$21.5M.

Progress of expenditure is provided to Council on a quarterly basis as required by the funding guidelines.

REPORT:**New Council Implementation Fund – Round 1**

This funding has been fully committed, with all projects now to be completed by 30th March 2021, due to a 12 month extension granted to all NCIF and SCF Round 1 projects. Acquittal Certificates must be returned by 30th March 2021, marking the completion of the funding period:

6 th six-monthly report (NCIF & SCF)	31/07/2019 - Submitted
7 th six-monthly report (NCIF & SCF)	31/01/2020 - Extension Granted to 28/2/2020
End funding period (NCIF & SCF)	30/03/2020 - Extension Granted to 30/03/2021
Final reports for funded projects (NCIF & SCF)	30/03/2020 or earlier, on completion of project - Extension Granted to 30/03/2021

As there are no specific project allocations defined by the funding agreement for NCIF1, budget estimates may be shuffled where 'unders and overs' occur within the funding stream. A variation to available budget has occurred since the last report to Council in November. The variation of -\$27K is due to a decrease in interest yield. The variation is applied to the items as indicated *. The current status of the projects for NCIF1 as at 31st January 2020 is:

Project – Detail	Status	Budget \$'000	Actual \$'000
Organisation structure and salary system (Round 1) – Design new integrated organisation structure, lateral transfers of staff from previous councils. Design and implement Award compliant SVC salary system including an annual appraisal and performance review framework. Round 2 review is being delivered under NCIF 2.	Completed 2018	\$220	\$220
Culture Program (Round 1) – development and implementation of a unified SVC culture program with a new set of values and behaviours and a program of activities to support the evolution of an SVC culture. Round 2 is being delivered under NCIF 2.	Round 1 Completed 2018	\$99	\$99
SVC Website (Round 1) – updating content and the creation of a new website. Round 2 is being delivered under NCIF 2.	Website Launched Sep 2017	\$83	\$83
Redundancies – both General Managers, three directors and one Support Officer.	Completed 2017	\$637	\$637
Community Engagement – included activities such as a Community Satisfaction survey, community engagement for the development of the Community Strategic Plan 2017-27.	Completed 2017	\$159	\$159
ICT Amalgamation Projects – ICT Amalgamation Strategy developed and endorsed in May 2018. The Strategy detailed the projects associated with consolidating the existing network infrastructure, implementing new server infrastructure, email exchange, domain, voice systems, and disaster recovery plans. With the finalisation of this project a new SVC ICT Strategy is currently in draft to be finalised.	In Progress	\$1,279	\$1,076
Enterprise System Consolidation – TechOne has been implemented for Finance, Cemeteries, Property & Rating. HRP module is currently being implemented to go live December 2019, following the implementation of the new organisation structure. Consolidation of Records systems to ECM to be finalised November 2019.	In Progress	\$1,136	\$969
Corporate Identity and Branding – new brand and logo for Council including new uniforms, branding	Completed 2017	\$422	\$422

Project – Detail	Status	Budget \$'000	Actual \$'000
guidelines, online videos, development of the Destination Management Plan and Economic Development Strategy.			
Signage Replacement – replacement of signage with the local government area; facilities, shire boundary signage and street blades. On track to be completed by Dec 2019. Town Entry Signage funded under NCIF 2 - Unification & Placemaking.	In Progress	\$401	\$209
Service Reviews – service reviews undertaken and introduction of dashboards around key performance measures. Adoption of figures for 19/20 dashboards is reliant on QBR outcomes. Awaiting completion of the Section 94 Contributions Review. *Budget Reduced by 6K – Estimated interest did not yield.	In Progress	\$188 *	\$187
Project Management Officer – dedicated project manager to provide support and resources to ensure merger projects are delivered. External resource completed; assistance from internal resources continues until Dec 19. *Budget reduced by 21K – interest did not yield.	In Progress	\$428 *	\$399
Administration – includes travel and accommodation for staff and the Administrator to Sydney for workshops and meetings with Department of Premier and Cabinet during the first six months of the merger.	Completed Nov 2016	\$13	\$13
Policy & Plan harmonisation – software tools purchased for the register of policies and delegations and a dedicated resource to develop and harmonise critical policies and a new policy framework.	Completed 2018	\$79	\$79
Forensic Audit – external review of accounting practices in relation to movement in Capital Reserves.	Completed May 2019	\$86	\$86
Total New Council Implementation Fund – Round 1			
- Initial Funding 5M + est. interest earned 200K	\$5,200		
- Additional interest earned (> estimate of 200K)	\$ 30	\$5,230	\$4,809

New Council Implementation Fund – Round 2

This funding is to be fully committed by 30 December 2019, with all projects to be completed by 30 June 2020. The next round of reporting to the OLG is due 28th February 2020. Council is awaiting confirmation of an extension that may be offered by the OLG for Round 2 of funding due to the ongoing resources required for the fire recovery programme. The status of the projects for this fund as at 31st January 2020 is as follows:

Project – Detail	Status	Budget \$'000	Actual +Committals \$'000
SVC Strategic Business Plans – List has been revised during the Service level review and improvement process to include the following: Private Works, IT Strategy, Library Strategy, Customer Experience, Aged Care, and Children's Services.	In progress	\$400	\$14
Service level review and improvement program – incorporating the Sustainability Plan. Budget	In Progress	\$430	\$209

Project – Detail	Status	Budget \$'000	Actual +Committals \$'000
reduced to 430K. 20K re-allocated to Integrated Systems and Work Processes.			
Integrated Systems and Work Processes – Overall budget increased by 20K to 870K. Two out of the original eight components have been cancelled and funding re-allocated over the remaining six: 1. Improve functionality of CRM; 2. Voice of the Customer survey – Cancelled; 3. PMO setup; 4. Governance – Development and implementation of Records Management Framework, Development of Volunteer Management Framework, Section 355 Management Framework and consolidation of volunteer documentation; 5. Enterprise Budgeting Training; 6. Corporate Communication Strategy; 7. Corporate Evaluation; 8. Business Systems Improvement - Cancelled	In Progress	\$870	\$677
IT Project Support and Team Review	Commenced	\$100	\$41
Preparation of DCP (Development Control Plan) – Project being delivered by consultants, Building & Environmental Services Today Pty Ltd. Councillor workshop complete.	Nearing completion – surplus to be reallocated	\$100	\$21
Unification and Placemaking - the development of place based plans has been postponed. Signs approved by Council with final costing to be determined prior to order.	Designs Approved	\$200	-
Culture Program and Capability Development – implement training and development to increase internal skills and capabilities. Includes; Australian Institute of Company Directors course for 6 SVC Staff; Position Description Review and Assessment; Leadership Development.	Commenced	\$120	\$110
Client Business Environment Standardisation - Scope for purchase currently being finalised. Tender to be issued early 2020.	Scoped	\$500	\$173
Rate Harmonisation (including Public Participation) - Council been approved to extend rate harmonisation until 21/22. A Rates Option Study will be presented to council in February 2020 to be endorsed for public exhibition.	In Progress	\$100	\$55
Total New Council Implementation Fund – Round 2		\$2,820	\$1,300

Stronger Communities Fund - Round 1 (Major Projects; Community Projects)

This funding has been fully committed, with all projects now to be completed by 30th March 2021, due to a 12 month extension granted to all projects. Council made a request to extend on 12 projects on 25 October 2019; however the OLG decided to apply the extension to the entire NCIF and SCF Round 1 projects. The status of the projects for this fund is as follows:

Project – Detail	Status	Budget \$'000	Actual +Committals \$'000
Stronger Communities Fund Round 1 – 60 Community groups across the local government area given grants to assist with the particular aspirations of their members. These grants ranged from \$500 to \$50,000 and were approved by the Administrator in October 2017. All projects have been Acquitted. OLG have accepted the Final Reports.	All 60 Projects Completed	\$1,431	\$1,431
Adelong Creekscape – Design has been updated following Community Consultation meeting. Updated design to be presented along with cost estimate in February 2020.	Construction	\$515	\$227
Adelong Caravan Park – Amenities building was installed on 03 Feb 20 with the connections to take approximately 2 weeks to complete.	Construction	\$267	\$183
Batlow Cannery – Contractor commenced demolition in Nov 2019. Project severely impacted by the bushfire which has resulted in a vast increase in scope due to the fire damaging and spreading asbestos. Air monitoring carried out on site. Soil sampling being undertaken on 03 Feb 2020 to assist in defining the additional scope. Contractor re-establishing on site on 03 Feb to continue with demolition of non-fire-affected areas (within original contract & budget) Negotiations underway with contractor in relation to additional scope, variation could potentially exceed \$1M.	Construction	\$500	\$500 SCF1 funds fully expended. A further 70K for demolition included under SCF2
Batlow Caravan Park – Camp kitchen / amenities / office received installed in late December 2019 and not impacted by the bushfire. Connection of buildings to utilities completed in late Jan 2020 Compliance items to be scoped and delivered. 6 2-bedroom cabins purchased to provide accommodation for displaced families; current budget does not accommodate this order.	Construction	\$723	\$481
Batlow CBD – Pioneer Street furniture to be completed in early February 2020 after supply was delayed. Negotiations underway with contractor to undertake additional pavement stencilling on Batlow Road in lieu of rectification of colour imperfection defect on Pioneer Street.	Construction	\$540	\$328
Brindabella Rd Future Plan – remaining funds set aside as contingency for other projects within the funding stream.	Completed Feb 2019	\$308	\$285

Project – Detail	Status	Budget \$'000	Actual +Committals \$'000
Jingellic Multi-use track – The track formation is complete with the surface seal will be undertaken in Summer	Construction	\$35	\$30
Khancoban Store – Negotiations underway for the sale of the store.	Construction	\$199	\$127
Khancoban Streetscape – Original scope completed in Dec 2019 with minimal defects to be closed out in Feb 2020. Variation scope to be completed in late Feb 2020.	Construction	\$395	\$357
Rosewood Beautification and Playground – Playground construction complete.	Completed Dec 2019	\$110	\$102
Rosewood Golf Club – Quotes received for variation to scope. Variation will fully expend funding.	Completed Apr 2019	\$236	\$225
Brungle Park seating	Completed Feb 2019	\$5	\$6
Talbingo Town Improvements – Project completed in Dec 2019 except for the play equipment - supplier delay. Equipment to be installed on w/c 10 Feb 2020. 50K from SCF2 Talbingo/Batlow Playground will be combined with this SCF1 funding for full utilisation in Talbingo. The Batlow playground project has been 100% funded internally, therefore SCF2 money was not required.	Construction	\$200	\$191
Tooma Public Amenities – Remaining funds set aside as contingency for other projects within the funding stream.	Completed May 2019	\$80	\$72
Tumbarumba Showground – Amenities installation and commissioning complete. Minor finishes defects being rectified in early February.	Construction	\$1,000	\$973
Tumbarumba Creekscape and Sportsground – first stages of project completed. Fencing is almost complete. Repair of boggy ground is complete. The tree replacements are being arranged to be planted at the most suitable time for their establishment.	Construction	\$425	\$128
Tumbarumba Playground – Complete.	Completed October 2019	\$80	\$75
Tumbarumba Mountain Bike Track – Complete.	Completed October 2019	\$40	\$38
Tumut Pool – Contractor has been appointed with off-site fabrication. Target installation commencement in December. The project is subject to inclement weather and contractor availability. High Voltage cable has been identified which has a significant easement that impacts location of the building's location. Investigations underway in relation to the potential to relocate the building or relocate the power line. This will impact programme and budget. DA to be submitted on w/c 03 Feb 20	Construction	\$1,008	\$910

Project – Detail	Status	Budget \$'000	Actual +Committals \$'000
Tumut Montreal Theatre – Works recommencing in early February with estimated completion in May 2020. Toilets have been demolished and construction of new toilets is underway.	Construction	\$381	\$320
Tumut CBD and Car Parking – Investigations underway into the cost of paver installation to provide budget surety prior to award of paver supply contract.	Tender	\$1,760	\$49
Bull Paddock Carpark upgrade – Carpark and playing surface extension complete.	Completed December 2019	\$130	\$130
IMPORTANT: the above project budgets include Administration, communication and project management – dedicated resources allocated to carry out and finalise projects. These costs are funded from investment interest on the grant funding estimated to be \$360K; this item reflects the difference between original estimate of interest and the revised estimate, less disbursements: <ul style="list-style-type: none"> 8K has been utilised on SCF Community Projects; available contingency now \$148 	Contingency	\$148	
Total Stronger Communities Fund – Round 1 <ul style="list-style-type: none"> Initial Funding 10M + est. interest earned 360K Additional interest earned (> estimate of 360K) 	\$10,360 \$ 156	\$10,516	\$7,197

Stronger Communities Fund - Round 2

This funding is to be fully committed by 31 December 2019, with all projects to be completed by 30 June 2020. Council is awaiting confirmation of an extension that may be offered by the OLG for Round 2 of funding due to the ongoing resources required for the fire recovery programme. The status of the projects for this fund is as follows:

Project – Detail	Status	Budget \$'000	Actual + Committals \$'000
Adelong Main Street Façade Improvements - Funding deeds have been signed and 50% payment made to businesses. All businesses to be contacted to assess progress in early Feb.	Allocations confirmed	\$100	\$43
Adelong Playground Equipment Upgrades - Project Complete based on original scope. Potential of undertaking further scope within budget currently being assessed	Commenced	\$100	\$90
Adelong tourism projects/planning – Re-scoping design due to impact of bushfires. Go live date to be confirmed	Scheduled for delivery in early 2020	\$25	\$10

Project – Detail	Status	Budget \$'000	Actual + Committals \$'000
Adelong Walking Tracks Signage - First sign has been installed near the museum. Concept for second sign being developed.	Commenced	\$20	\$13
Adelong Wi Fi Upgrade - Project viability to be discussed at 12 Feb 20 PMO due to associated ongoing costs.	Tender	\$10	-
Batlow Cannery Site Business Case & Demolition – 70k has been re-purposed for Demolition. This has been approved and an amended funding deed provided. Project viability to be assessed due to recent bushfires.	Scope in development	\$200	\$40
Batlow Playground Equipment - Playground equipment ordered. Forecast for construction in Spring/Summer. 25K from SCF2 Batlow Playground has been transferred to Talbingo. The Batlow playground project has been 100% funded internally, therefore SCF2 money was not required.	Completed Funded internally - \$55	-	-
Batlow Tourism Project Planning – Re-scoping design due to impact of bushfires. Go live date to be confirmed	Commenced	\$20	\$5
Town Wi Fi Upgrades: Tumut, Batlow, Brungle and Talbingo - Project viability to be discussed at 12 Feb 20 PMO due to associated ongoing costs.	Tender	\$40	-
Jingellic Pedestrian Bridge over horse creek - Project being scoped as part of the Tumbarumba Cycle project to enable bundling of bridges.	Detail	\$30	-
Khancoban Pool Shade Sails - Installation complete. The scope deliverable with the residual project budget is currently being assessed and will be confirmed in mid-February	Beautification works to be done	\$40	\$14
Town Wi Fi Upgrades: Khancoban & Tumbarumba - Project viability to be discussed at 12 Feb 20 PMO due to associated ongoing costs	Tender	\$25	-
Talbingo Playground equipment - Flying Fox to be installed on w/c 10 Feb 2020. All 50K of SCF2 project funds has been approved to be used at Talbingo.	Construction	\$50	\$1
Tooma Amenity Appearance - Trees to be purchased. Works being undertaken by community group.	Detail	\$30	\$13
Tumbarumba Carcoola Dining Room - Concept designs have been received with feedback provided	Detail	\$80	\$1
Tumbarumba Historical Walking Tracks - Community group project. Funding deed between Council and Community Group has been issued. Worked commenced on signage and gates.	Construction	\$40	\$18
Tumbarumba Link with mountain biking - First stage will be a shared pathway from Booth St to Tumba cemetery including construction of a bridge and traffic notification The second stage (pending funding) is to provide connections between the various trails constructed by Cycle Tumba.	Scheduled for delivery in early 2020.	\$350	\$4

Project – Detail	Status	Budget \$'000	Actual + Committals \$'000
Tumbarumba Rail Trail additional funds – continuation of works initiated from iNSW Restart funding. Budget and actual to date represent 14.04% of total project. Project has been affected by the bushfires through availability of contractors and rework required as a result of the creation of a firebreak near Jingellic Road. There is a risk that the project will not be 100% complete prior to the opening on 04 April.	Construction	\$800	\$527
Tumbarumba SVC tourism App - Apple licence has been approved. App content being reviewed at present due to impact of bushfires. Go live date to be confirmed	Construction	\$20	\$24
Tumut Jack Ryan Memorial and Centenary of WW1 Project – lighting and path to memorial; Complete	Complete	\$10	\$11
Tumut Pump Track and Cycling initiatives – Pump Track Complete. Remaining funds to be utilised with linking bike track to Elm Drive and landscaping of embankment adjacent to pump track to minimise ongoing maintenance.	Construction	\$500	\$335
Ratepayer projects and initiatives (Yaven Creek Road) –Original work was carried out as per design and specification and completed within Budget in early June 2019. There was a saving of around \$100k. During July-August 2019, excessive rains softened the subgrade and a section of road pavement failed. Lime stabilisation was carried out to the failed section. The savings were not enough to cover the re-work however; there may be an option to fund the culvert replacements which were part of the original work, from the Sealed Roads Culvert Replacement program. Total cost of culverts 20.8K	Complete	\$490	\$509
Repositioning of Snowy Valleys Way - planning & implementation - Project fully scoped to include website redevelopment, brochure redevelopment and new town signage.	Construction	\$50	\$19
Implementation of new SVC destination brand & marketing strategy - second phase of the website build almost complete; merchandise delivered and the first stage of the new snowy valleys visitor guide in development.	Construction	\$100	\$96
Total Stronger Communities Fund – Round 2		\$3,130	\$1,773

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 5: Our Infrastructure

Delivery Outcomes

5.2 Provide well maintained safe, vibrant and accessible community spaces and facilities

Operational Actions

5.2.1 Deliver Capital Works Program

SUSTAINABILITY ASSESSMENT:**Financial and Resources Implications**

Resources will be focused on completing the NCIF 1 and 2, and SCF 1 and 2 projects to ensure all are completed within the required timeframes.

Costs and Benefits:

Expected benefits to the community include the provision of better infrastructure and services by the additional funding enabling the renewal of existing community assets or the construction of additional assets.

Policy, Legal and Statutory Implications:

There is requirement to expend funding in accordance with the Office of Local Government determination.

RISK MANAGEMENT – BUSINESS RISK/WHIS/PUBLIC:

With such a large funding allocation to spend across multiple projects, there is risk that Council may be unable to complete all work on time. Mechanisms are in place to ensure that processes are streamlined and resources are applied to complete work within timeframes. A Program Board is monitoring and enabling regular and timely decision making to ensure that no unnecessary delays occur.

OPTIONS:

Any remaining budget for the New Council Implementation Fund (untied) may be reallocated to be used against the Stronger Communities Infrastructure Fund.

Snowy Valleys Council has been provided with an extension for all Round 1 projects for 12 months through until 30th March 2021. A confirmation is pending for a possible extension for Round 2.

COUNCIL SEAL REQUIRED:

No.

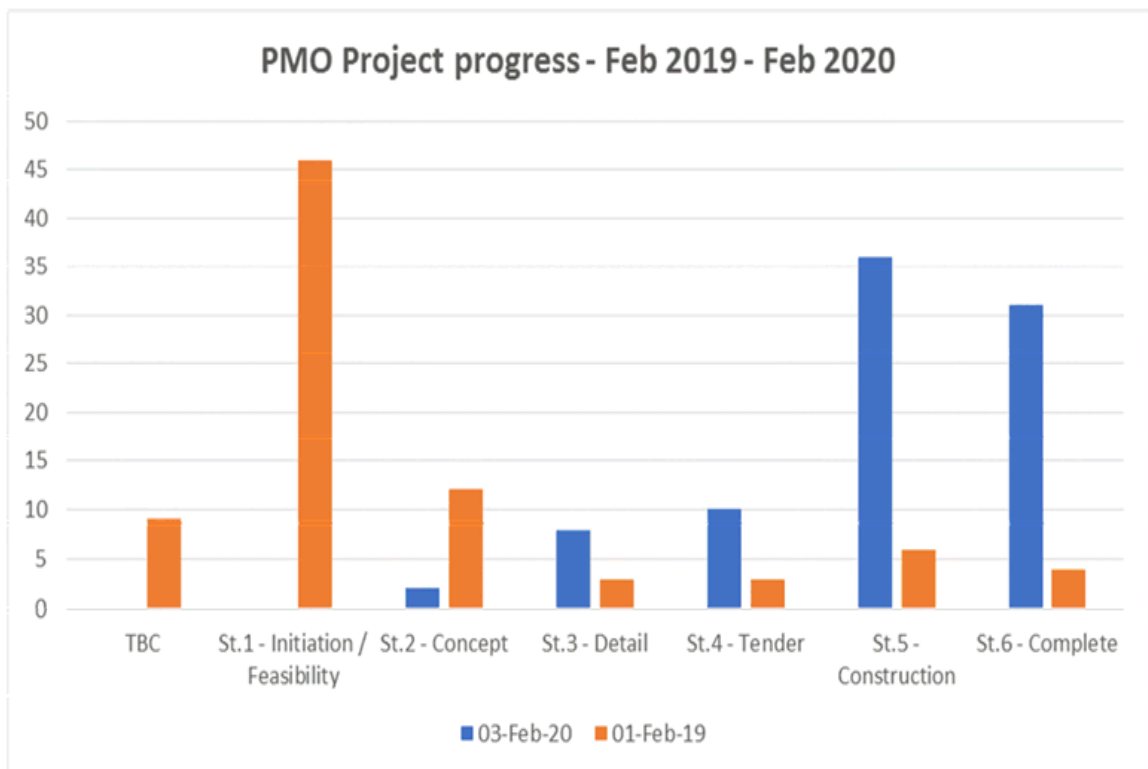
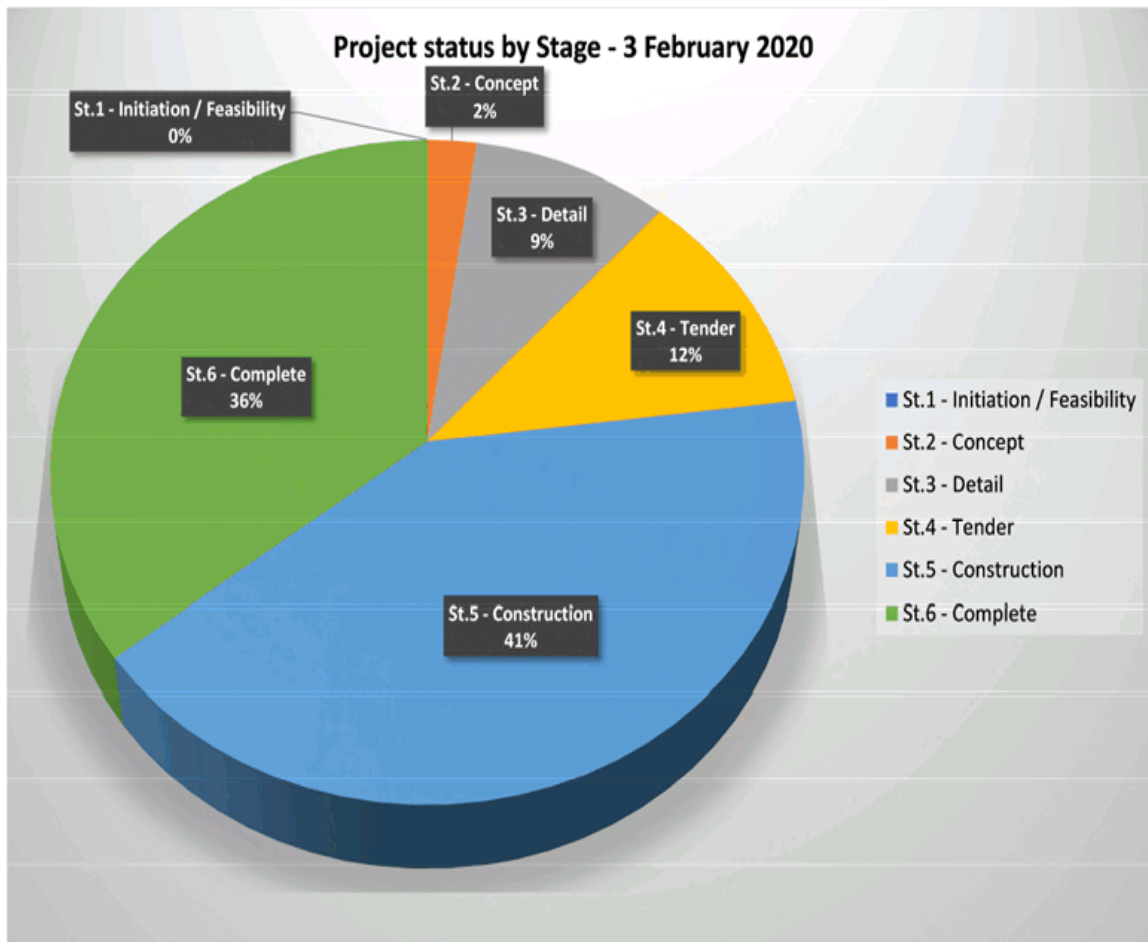
COMMUNITY ENGAGEMENT AND COMMUNICATION:

External Consultation was carried out in 2017 with all communities in the local government area being consulted. Community groups were given the opportunity to apply for a community grant of up to \$50K under the Stronger Communities Fund. All 60 community projects have now been completed.

Consultation with our community continues on a case by case basis as each project necessitates.

Attachments

1 Project Status Charts



10. MANAGEMENT REPORTS**10.1 DRAFT MANNUS LAKE BLUE-GREEN ALGAE MANAGEMENT POLICY –
FEEDBACK FROM PUBLIC EXHIBITION**

REPORT AUTHOR: WATER & WASTEWATER ENGINEER
RESPONSIBLE DIRECTOR: EXECUTIVE DIRECTOR INFRASTRUCTURE

EXECUTIVE SUMMARY:

Snowy Valleys Council exhibited the Draft Mannus Lake Blue-Green Algae Management Policy for public feedback following the 24 October 2019 Ordinary Meeting of Council.

This report proposes minor amendments to the Draft Mannus Lake Blue-Green Algae Management Policy in response to submissions and seeks for Council to adopt the amended policy.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on the Draft Mannus lake Blue-Green Algae management Policy- Feedback from Public Exhibition from the Executive Director Infrastructure.**
2. **Note the submissions received in response to the Draft Mannus Lake Blue-Green Algae Management Policy being placed on public exhibition;**
3. **Adopt the amended Mannus Lake Blue-Green Algae Management Policy;**
4. **Write to the residents who made the submission, thanking them for their input and advising them of the outcome of their submission.**

BACKGROUND:

Snowy Valleys Council exhibited the draft Mannus Lake Blue-Green Algae Management Policy for public feedback following the 24 October 2019 Ordinary Meeting of Council (Council Resolution M312/19).

The *Mannus Lake Blue-Green Algae Bloom Management Update* report, from the 24 October 2019 Ordinary Meeting of Council, can be consulted for further details regarding this policy.

REPORT:

Considering feedback from residents during the period of public exhibition, a number of minor amendments and clarifications to the draft Mannus Lake Blue-Green Algae Management Policy are proposed.

1. Summary of Key Feedback Received

Key feedback from the public exhibition period is summarised in Table 1; for submission feedback, in full, please refer to the attachments.

Table 1 Summary Key Feedback

Feedback Reference	Summary Comments
(a)	Educate upstream landholders regarding protection of the watercourse(s) through their properties;
(b)	Facilitate landholders gaining government grants to fence out and protect the watercourse through their properties;
(c)	Develop a strategy and a budget to improve the quality of inflows into Mannus Lake;
(d)	Form a Mannus Lake Action Group to engage with the community and involve them in the process for feedback items (a) – (c);
(e)	Broaden the description of the strategic purpose of the policy to acknowledge potential impact of algal blooms on downstream water users and aquatic life, and Council's desire to minimise this impact;
(f)	Undertake regular monitoring of Mannus Creek at Walteela Road Bridge, 3 Bridges at Tooma and 4 Bridges at Greg Greg;
(g)	Consider testing at Kooyong water gauging station, to alert water users between Kooyong and the 3 Bridges at Tooma, when there is a red alert for blue green algae in their section of the creek;
(h)	<p>Continue testing in Mannus Creek at Tooma and the Kooyong gauging station, even if readings at Walteela Road Bridge have decreased to a green alert, and whilst Mannus Lake has an amber alert.</p> <p>Observations by landholders were that blue green algae appears to persist in stagnant pools in lower Mannus Creek, when it has cleared in the upper reaches of the creek at Walteela Road Bridge;</p>
(i)	Expand Section 4.7 to indicate 'directly affected landholders at the lake and downstream';
(j)	<p>Consider including a statement to the effect of:</p> <p>In the event of an algal bloom, Council will actively work with NSW Fisheries, Water NSW, and downstream landholders to discuss and action other mitigation measures that may include lowering the trunnion and increasing water discharge from the lake above the minimum licence requirements.</p>

2. Proposed changes and clarifications to the policy

With reference to the feedback in Table 1, a number of minor amendments and clarifications to the policy have been proposed; these changes are provided in Table 2.

Table 2 Policy Modifications and Comments

Feedback Reference	Modifications or comments
(a), (b), (c), (d) and (j)	<p>Section 4.4 is modified as follows:</p> <p>Providing adequate information to the public on the cyanobacterial risk associated with Mannus Lake is important. It allows the public to avoid the hazard and to understand the symptoms potentially caused by exposure and identify their cause.</p> <p>Warnings to the public may be provided through local news media, Facebook, Council's website and warning signage adjacent to the affected areas.</p> <p><i>Additional management options may include:</i></p> <ul style="list-style-type: none"> • <i>Council liaise NSW Fisheries and WaterNSW to implement alternative management options, such as increasing water discharge from the lake above the minimum licence requirements; this could be addressed as a variation to the operating licence;</i> • <i>Council may develop of a long-term management strategy to improve the quality of water entering the lake, with a focus on information to assist landowners to protect the water courses on their land, reduce runoff into the creeks and damage to riparian zones. Working groups or a Section 355 committee may be appropriate.</i> <p><i>Note: Local Land Services (LLS) may be able to assist farmers with nutrient management and erosion control options.</i></p> <p>Comments: Additional management options have been included. Other state departments are able to assist with the management of erosion and nutrients on farmland; Council's website could be expanded to provide links and references accordingly.</p>
(e)	<p>The strategic purpose is modified as follows:</p> <p>This policy guides Snowy Valleys Council's (Council) management and response to Blue Green Algae (BGA) outbreaks in Mannus Lake, <i>recognising and minimising the impact of algal blooms on recreational use of the lake and the downstream water users and aquatic life.</i></p> <p>Comments: The strategic purpose has been expanded to acknowledge the downstream users.</p>
(i)	<p>Section 4.7 is modified as follows:</p> <p>Subject to satisfying eligibility requirements, Council will provide limited water for domestic and stock use to directly affected landholders, <i>including those at the lake and downstream</i>; application forms are available on Council's website.</p> <p>Comments: Additional clarification has been provided to confirm that downstream landholders are eligible to claim assistance in the event of a red alert in Mannus Lake; however, the distance downstream is not specified.</p>

Feedback Reference	Modifications or comments
(f), (g) and (h)	<p>Section 4.5 modified as follows:</p> <p>Regular monitoring of Mannus Lake, <i>and adjacent creeks</i>, allows for the effective management of a BGA outbreak through early detection. Any change that occurs, affecting the appearance and odour of the lake, coupled with current seasonal and weather conditions, could represent the initial stages of an algal bloom.</p> <p>Council will monitor Mannus Lake for algal growth annually, with extra sampling between the months of October through to March. <i>Sampling will be undertaken in Mannus Lake, with limited sampling in adjacent creeks in response to increasing algae presence in the lake**.</i></p> <p>Monitoring will be achieved through a variety of measures:</p> <ul style="list-style-type: none"> • Collecting samples and having them tested for BGA presence; • Visual monitoring for the presence of small algal colonies floating on the surface of the lake, the colour of the water and/or the presence of a film on the surface; • Awareness of past, present and forecast weather conditions; • Operator performing an odour based assessment, for example, earthy, musty and grassy type odours represent certain species of BGA. • All persons involved in the monitoring process should be appropriately trained and have a good understanding of the process and methods used to monitor the Lake. <p>The procedure for collecting the sample is set out below:</p> <ul style="list-style-type: none"> • The operator must take the sample from the same location, at the same site, each time; samples are collected from just below the surface of the water; • The samples must be sent away the same day as collection occurs, to prevent the degradation of the algae; <p>The results received will be used to determine the Response Level and the actions required.</p> <p>Council will engage a National Association of Testing Authorities (NATA) accredited laboratory to perform testing services involving the identification and enumeration of blue green algae species.</p> <p>The NATA accredited laboratory will report cell counts for potentially toxic species, from which Council will determine the classification and thus determine an appropriate Alert level response. Where a red level is reached, concurrence with WaterNSW is required.</p> <p>Council will notify relevant landholders that may be affected by the contaminated water and publish all water alert levels on its website under the <i>Environmental Monitoring</i> page.</p> <p><i>It should be understood that the initiation and subsequent lifting of a red alert is in response to algae sampling in Mannus Lake and not any sampling undertaken in the adjacent creeks.</i></p> <p><i>**Sampling, in limited locations in the adjacent creeks, is undertaken to assess the extent of an algae bloom and to provide limited information to nearby landholders. Given the variability in creek conditions and local runoff, landholders should undertake their own water quality monitoring</i></p>

Feedback Reference	Modifications or comments
	<p><i>where appropriate.</i></p> <p><i>NSW DPI Agriculture provides information regarding farm water quality and treatment options. Local Land Services (LLS) may be of some assistance too.</i></p> <p><i>Although Mannus Lake may be clear of a red alert, local creek conditions can be very different from those at the limited sampling locations.</i></p> <p>Comments: Additional clarification has been provided; Council only samples at limited locations outside of the lake in response to an amber or red alert in Mannus Lake. Sampling locations are Council assets, e.g. bridges.</p> <p>It is important to understand that a red alert will not be raised for Mannus Lake, if only the creeks are affected. The information that Council provides on its website is advisory only and residents / landholders are advised to make their own decisions and to undertake their own sampling, where they believe this is warranted. Both DPI Agriculture and Local Land Services are available to provide advice to farmers with managing their water supplies.</p>

The amended policy is attached to this report.

The above approach is considered acceptable for balancing the feedback from the residents with the requirements from Council.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 3: Our Environment

Delivery Outcomes

3.4 Protect and manage local air quality, waterways, rivers and streams

Operational Actions

3.4.1 Collect samples and test public water supply as required by legislation

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	The policy ensures that Council provides notice to the community, demonstrating a commitment to protecting public health and providing relief options to affected residents.	Nil
Environmental	The policy ensures that Council provides notice to the community, demonstrating a commitment to protecting the environment.	Nil

	Positive	Negative
Economic	The policy ensures that Council provides notice to the community, demonstrating a commitment to protecting Mannus Lake as a tourist destination in Tumbarumba and providing relief options to affected residents.	Algal blooms may result in the inability to provide water for stock and to irrigate, as well as restrict water for domestic use.
Governance	Council manages algal blooms in accordance with industry guidelines.	Nil

Financial and Resources Implications

Council has previously allocated funds for water quality monitoring and for water supply for domestic purposes in the event of a red alert algal bloom.

An application form for public health assistance is provided on Council's website. Warning signage at the lake has been replaced and upgraded.

No additional funds are needed for the implementation of this policy.

Note: funding for additional management measures, including a mechanical mixers, is not part of the routine response management protocol.

Costs and Benefits:

The costs associated with mitigation, routine sampling, the provision of water supply and signage upgrades are considered minimal when compared with the benefit communicating the early detection of algal blooms.

Policy, Legal and Statutory Implications:

Council is required to manage algal blooms under the Department of Industry approval conditions for the operation of Mannus Dam.

Condition 34 of Council's approval to operate Mannus Dam (Lot 2//608847) states:

If an algal scum is visually observed, the approval holder [Council] must undertake water sampling and testing. If the analysis reveals toxic levels, the approval holder must erect appropriate warning signs and provide the NSW Office of Water with a copy of water testing results.

Section 356 of the Local Government Act 1993 prescribes requirements for Councils to provide financial assistance to others. Council may, in accordance with a resolution of the Council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

The draft Mannus Lake Blue-Green Algae Management Policy formalises the strategies implemented in previous summers.

RISK MANAGEMENT – BUSINESS RISK/WHIS/PUBLIC:

Council is required to manage algal blooms under the Department of Industry approval conditions for the operation of Mannus Dam (Condition 34, above).

When an algal bloom occurs, there is little that can be done to stop it. The use of a sampling program does assist with the early detection and response by Council to an algal bloom.

OPTIONS:

Council can choose to either:

- endorse the amended Mannus Lake Blue-Green Algae Management Policy;
- not endorse the amended Mannus Lake Blue-Green Algae Management Policy;
- amend the policy further and subsequently endorse the Mannus Lake Blue-Green Algae Management Policy.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

External consultation was undertaken through public exhibition, as follows:

- Media: newspaper, website and libraries
- Exhibition opened: 4 November 2019
- Exhibition closed: 2 December 2019

Two submissions were received, which are the subject of the amendments proposed in this report.

Attachments

- 1 Submissions from residents (under separate cover)
- 2 Draft Mannus Lake Blue-Green Algae Management Policy (under separate cover)

10. MANAGEMENT REPORTS**10.2 RIVERINA REGIONAL LIBRARY ADVISORY COMMITTEE DELEGATES**

REPORT AUTHOR: MANAGER CUSTOMER AND TECHNOLOGY
RESPONSIBLE DIRECTOR: EXECUTIVE DIRECTOR COMMUNITY AND CORPORATE

EXECUTIVE SUMMARY:

Following the implementation of the new Snowy Valleys Council organisational structure, Council needs to endorse changes to Council's staff delegates to the Riverina Regional Library Advisory Committee to ensure that we remain current voting members of the Committee.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on Riverina Regional Library Advisory Committee Delegates from Executive Director Community & Corporate.**
2. **Note the newly appointed Manager Customer & Technology as Council's delegate to the Riverina Regional Library Advisory Committee.**
3. **Note the newly appointment Executive Director Community & Corporate as the alternate Council delegate to Riverina Regional Library Advisory Committee.**
4. **Maintain the current Councillor Delegate and Alternate Delegate.**

BACKGROUND:

As a member Council of Riverina Regional Library (RRL) and signatory to the RRL Deed of Agreement 2018 – 2022, Snowy Valleys Council is required to appoint 2 delegates, one of which is an elected person, to be members of the RRL Advisory Committee. SVC shall also provide alternate delegates to the above.

The Council appointed delegates, and alternate delegates, shall provide Council with two votes on the RRL Advisory Committee. These delegates shall be appointed to contribute to the strategic direction of RRL through the development of policies, plans and information services.

The RRL Advisory Committee meets twice yearly, traditional March & October, at the RRL Headquarters located in Wagga Wagga.

REPORT:

At the October 2019 meeting of Council the proposed organisation structure was presented and endorsed by Council. Following this, recruitment for the Executive Director and Manager positions has taken place and the new structure came into effect on 20 January 2020.

The previous staff delegate to the RRL Advisory Committee was the former Director Strategy, Community and Place. This position no longer exists under the new organisational structure. The alternate staff delegate was the Divisional Manager Community Services. This position no longer has responsibility for the Library Services in the new structure.

With the changes to the structure Library Services now resided in the newly created Directorate of Community & Corporate, and the division of Customer & Technology.

Both of these positions have been successfully recruited. The Manager Customer & Technology is recommended as the appropriate staff delegate for the RRL Advisory Committee, with the alternate being the Executive Director Community & Corporate.

The Manager Customer & Technology is recommended as the delegate based on extensive industry and community knowledge, and the ability to provide strong advocacy for local libraries at both a regional and state level.

The current Councillor delegate to the RRL Advisory Committee is Councillor Cross, with the Alternate Delegate being Councillor Isselmann. It is recommended that these delegates be maintain for continuity for the remainder of the Councillor term with Local Government Elections due in September 2020.

RRL have advised that the next meeting of the RRL Advisory Committee is scheduled for 18 March 2020, and Council is required to provide updated delegate information prior to the meeting to ensure Council maintains voting numbers on the Committee.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.2 Provide accessible services and initiatives which support and contribute to wellbeing across all stages of life

Operational Actions

1.2.5 Deliver program of children and youth events by Library services

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	By providing 2 delegates to the RRL Advisory Committee, Council can ensure the highest quality of management and delivery of libraries services are provide to the community.	Nil
Environmental	Nil	Nil
Economic	Nil	Nil
Governance	Council is a signatory to the RRL Deed of Agreement 2018 – 2022, which provides Council the opportunity to contribute to the strategic direction of RRL.	Nil

Financial and Resources Implications

Changes to the SVC appointed delegates to the RRL ADdvisory Committee will not have financial implications will not change and costs are those associated to indirect costs of travel related costs, staff time away from office, replacement staff to cover them if needed when attending Riverina Regional Library Advisory Committee meetings.

Costs and Benefits:

Nil

Policy, Legal and Statutory Implications:

As a member Council of Riverina Reginal Library (RRL) and signatory to the RRL Deed of Agreement 2018 – 2022, Snowy Valleys Council is required to appoint 2 delegates, one of which is an elected person, to be members of the RRL Advisory Committee. SVC shall also provide alternate delegates to the above.

OPTIONS:

1. Council endorse the recommendations as set out above.
2. Council does not endorse the recommendations and Council not provide delegates to Riverina Regional Library.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil

ATTACHMENTS

Nil

10. MANAGEMENT REPORTS**10.3 DA/20190155 - 53 CAREY STREET TUMUT NSW 2720 - 3 BAY GARAGE AND RETAINING WALL**

REPORT AUTHOR: DEVELOPMENT ASSESSMENT PLANNER
RESPONSIBLE DIRECTOR: EXECUTIVE DIRECTOR COMMUNITY AND CORPORATE

EXECUTIVE SUMMARY:

A development application has been lodged seeking Council consent for the construction of an ancillary residential 3 bay garage (9 metres wide x 8 metres deep) and associated retaining wall.

The application proposes to locate the subject garage forward of an existing dwelling house which contravenes setback objectives of Clause 4.5.4 (Setbacks of carports and garages) and Heritage considerations as per Clause 7.6.4 (Siting, Setback & orientation) and Clause 7.6.11 (New ancillary structures, garages, carports and sheds) of the Snowy Valley's Council Development Control Plan (DCP) 2019.

As a result of the encroachment and impact of the development, DA2019/0155 is being referred to Council for determination.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on DA2019/0155 at 53 Carey Street Tumut from the Executive Director Community and Corporate be received.**
- 2. Refuse consent to development application DA2019/0155 53 Carey Street Tumut– 3 bay garage and retaining wall.**

BACKGROUND:

The subject land is located at 53 Carey Street, Tumut (identified as Lot Y DP 161832), between Capper and Simpsons Streets.

Existing structures on the subject land include a dwelling house - with a front set back of approximately 8 metres, a carport to the eastern side of the dwelling (Note: setback not intrusive of the front façade of the dwelling) and a double garage located to the rear of the property.

To the east of the subject site, there are three dwelling houses (being 47, 49 & 51 Carey Street, Tumut) each having approximately 9 metre front setbacks. Further towards Capper Street is the McAuley Catholic School and associated hall.

To the west, the adjoining residence at 55 Carey Street, Tumut has a front setback of approximately 6 metres. This adjoining residence is identified as a Local Heritage Item (I57) within Schedule 5 Environmental Heritage of the Tumut Local Environmental Plan 2012.

The average front setback for this section of Carey Street is approximately 8 metres.

REPORT:

The proponent is seeking Council approval to construct a 9x8 metre 3 bay garage with a 6 metre setback. This will result in the proposed structure to be 2 metres in front of the principle dwelling. The purpose of the development is to house cars/boat/trailer.

In order for Council to approve the subject development, it must consider the precedent set and visual impact caused by varying Clause 4.5.4 (setback requirement for Garages and Carports) of the Snowy Valleys Council (SVC) DCP 2019. In addition, consideration must be given to the heritage impact of the development on the adjacent local heritage item.

Clause 4.5.4 of SVC DCP 2019 clearly states that "All garages and carports, whether attached or freestanding are to be setback at least 0.5 metres from the dwelling house front façade". The intent of this clause is to have the principle dwelling having the most visual impact from the public perspective. To protect this objective, any ancillary developments must therefore be located behind the principle dwelling. The proposed setback is not in compliance with the objectives of the SVC DCP 2019.

The heritage objectives of 7.6.4 Siting, Setback and Orientation are to maintain and enhance the existing character of the street and the surrounding area, ensure the new development respect established patterns of settlement and to provide an appropriate visual setting for heritage items. Clause 7.6.11 New Ancillary Structures, Garages, Carports and Sheds 'is to ensure that garages, carports, sheds etc. do not detract from the character of the area and/or heritage item due to inappropriate location, design, materials and colours.

To approve such a variation to DCP requirements would set an unfavourable precedence. In this instance, due to the size and location, the ancillary development would have a high visual impact to the public (being located within an arterial road network of Tumut Township). In addition the proposed development will detract from the heritage value of the adjoining heritage item.

The proponent has identified the front of the property as the preferred location as there are sewer mains traversing the rear of the property; therefore, development at the rear of the property is restricted. The existing double garage has been approved by Council and is located between the sewer main and the rear property boundary.

As discussed above, the subject site is not suitable to accommodate the proposed development.

The subject application has been notified to the adjoining neighbours and to Council's Heritage Advisor. One public submission has been received. The public submission and heritage advisor report have been included as a separate attachments.

In summary, the public submission objected to the location of the development being forward of the existing dwellings in the street and gave the opinion that "it would give the street an industrial look and distract from the current heritage appeal of Carey Street".

The Heritage Advisor does not support the subject garage/shed 'as the proposal will have significant impact on (heritage) significance'.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 1: Towns and Villages

Delivery Outcomes

1.9 Provide a planning and development framework which protects the local amenity while supporting sustainable growth and an appropriate balance of land use

Operational Actions

1.9.1 80% of all Development Applications are assessed and determined within 60 days

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Social	Ensuring adequate services and residential accommodation are provided to the community
Environmental	Environmental	Suitable residential development in accordance with any planning constraints.
Economic	Economic	Providing appropriate residential opportunities for the community and creating local economic developments.
Governance	Governance	Compliance with NSW Government and Council legislation and policies.

Financial and Resources Implications

The proposed development will not have financial implications to Council.

Costs and Benefits:

The development will have no direct cost to Council but if approved will set an unfavourable precedence in this instance for future similar developments - this will not benefit Council.

Policy, Legal and Statutory Implications:

The proposed development will meet not meet the objectives of Clauses 4.5.4, 7.6.4 and 7.6.11 of Council's DCP and if approved will set an unfavourable precedence for future similar developments.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

The risk of this proposal not being approved will remove an opportunity to provide further residential and economic growth for the township of Tumut.

OPTIONS:

That Council:

1. Refuse the proposed development or
2. Approve the proposed development to vary Clauses 4.5.4, 7.6.4 and 7.6.11 of Councils Development Control Plan 2019 and delegate to the development assessment planner to apply suitable conditions of consent.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The development was notified to adjoining premises.

One submission was received.

Submission concerns include the location of an associated residential outbuilding being located forward of existing dwellings in the street resulting in the distraction of the heritage value of Carey Street. The submission has been included as a separate attachment.

CONCLUSION

As discussed in the above report, it is the opinion of the development assessment planner that the proposed development does not meet the objectives of the relevant sections of the Snowy Valley Council Development Control Plan 2019 and therefore;

It is recommended that Council refuse the proposed development (DA2019/0155) 3 Bay Garage and retaining wall.

Attachments

- 1 Explanation of garage proposal - 53 Carey Street (under separate cover)
- 2 DA2019-0155 - Public submission
- 3 Heritage Report - 53 Carey St Tumut (under separate cover)

From:
Sent: Tuesday, 4 February 2020 1:28 PM
To:
Subject: Shed at 53 Carey St

Sent from my iPhone

Begin forwarded message:

Date: 4 February 2020 at 1:18:18 pm AEDT

Dear

Just before the end of the year a concerned neighbour brought to my attention that a DA has been submitted for 53 Carey St.

Apparently a 3 bay colorbond shed is to be erected.

I apologise for my late response in regards to this submission I have been inundated with work pertaining to the bushfires.

I have concerns about this application, the shed is forward of the house, and forward of the rest of the existing building line of the street.

In my opinion it would give the street an industrial look, and distract from the current heritage appeal of Carey Street.

I am not opposed to the shed in it's self just the proposed current placement of it.

I hope my concerns can be considered and be put forward to council before a decision is made.

Regards

11. MINUTES OF COMMITTEE MEETINGS**11.1 MINUTES - TUMUT YOUTH COUNCIL COMMITTEE - 5 FEBRUARY 2020**

REPORT AUTHOR: COMMUNITY DEVELOPMENT OFFICER
RESPONSIBLE DIRECTOR: EXECUTIVE DIRECTOR COMMUNITY AND CORPORATE

RECOMMENDATION:**THAT COUNCIL:**

1. Receive the report on the Minutes - Tumut Youth Council Committee – 5 February 2020 from Executive Director Community and Corporate.
2. Note the Minutes of the Tumut Youth Council Committee meeting held on Wednesday 5 February 2020.
3. Discuss and investigate the opportunity to obtain funding to build a cycle way from The Junction to Tumut.
4. Discuss and investigate the opportunity to create a public document that clearly outlines public access points to the Tumut River.
5. Endorse the membership of Earnest Lotter to the Tumut Youth Council Committee.

BACKGROUND:

The aim of the Tumut Youth Council Committee (TYC) is to provide a forum for consultation between Council and the youth (12 -25 years) of the local area to achieve:

- Promotion of a positive profile of young people
- Active involvement in increasing the level and variety of entertainment and recreation for young people
- Provision of a forum where young people can express their views and those views will be heard and respected
- Improved two-way communication between young people and the rest of the community

The Tumut Youth Council Committee meets on the first Wednesday of the month at 4:30pm in the Tumut Room at Council Offices. Every alternate month the meetings are informal and are held in the Tumut Community Support Centre meeting room on 81 Capper Street starting at 4:00pm

REPORT:**Agenda Item 1 - Councillor Update**

Cr Cross provides the Youth Council with a Councillor update each formal meeting.

Cr Cross discussed the following:

- Grant received to implement FOGO service and construction of a processing plant
- FOGO in line with SVC zero waste policy
- SVC are hosting community meetings across SVC region
- SVC fire recovery plan

Agenda Item 2 - NSW Youth Conference 2021

Tumut Youth Council members Jeane, Hannah, Lulu and Natalie attended the NSW Youth Council Conference held in Blacktown as representatives of SVC Youth Council's.

All attending Youth Councils were provided the opportunity to pitch and bid to host the next NSW Youth Council Conference in 2021. SVC Youth Council's bided and won the right to host the 2021 Conference.

The NSW Youth Council Conference is a bi-annual conference where all Youth Council's across NSW are invited to attend. The Conference attracts several hundred Youth leaders, delegates and Council representatives.

The feasibility for TYC to host the 2021 NSW Youth Conference due to impact of fires on the region and potential difficulties to obtain required sponsorships was tabled at the Youth Council Meeting.

Members discussed the Blacktown conference cost (\$114,300) and associated Council contribution (\$88,300).

Youth Council members reviewed proposed conservative budget requiring \$68,705 through sponsorships and grants. Members discussed financially it may be unfeasible to host the event, however discussed as the initial sponsorship plan was to request \$10,000 from major local industries including Forestry, AKD and Snowy Hydro. It was discussed that due to the impact on both and other local industries, it may be unrealistic to expect/ask them to sponsor at this point in time.

Discussions also centralised around how the budget was compiled prior to the fires and budgeted activities were based around free/cheap attractions that have been fire affected including farm stays and the Sugar pine walk, which may inflate actual costs once new activities are planned.

Youth Council members heard that Goulburn Councils Youth Services Coordinator, had advised that if TYC are no longer in a position to host the Conference. Goulburn Youth Council are willing to host the conference if they can obtain Goulburn Council support, which they believe they can.

Members discussed that if a decision to provide Goulburn the opportunity to host the conference was made early, it would not affect TYC's reputation or the ability for TYC to bid again as all Councils are aware of the impact our region has suffered in result of the fires.

Motion put that Tumut Youth Council provides Goulburn Youth Council the opportunity to host the 2021 NSW Youth Conference

Agenda Item 3 - Youth Week 2020

- Colour Explosion Fun Run will happen again this year 4 April 2020
- Tomorrow Man workshops will occur throughout all SVC schools with 'night with the blokes' & 'night with the ladies' to take place in Batlow and Tumbarumba on April 1st & 2nd 2020
- SVC will showcase Nextwave Youth Week Film Festival this Youth Week. The film festival is a 90 minute showcase features the best talent that regional Australia has to offer. The festival showcases the best short film's created through the Nextwave workshops conducted in 2019 including all SVC high schools.

Agenda Item 4 - Tumut High Year 9 pitched ideas to Council

TYC discussed and reviewed all the pitched ideas from Tumut High School's Year 9 (Class of 2019).

TYC members expressed agreement with the student views that the lack of cycleway from Tumut to The Junction is a safety issue.

TYC members discussed that a zip line may not be possible but agreed that a review to the possibility of upgrading the area should be conducted.

TYC members also discussed the raised that with the region looking for new tourism opportunities it may be a great time for Council to look at expanding its advertisement on Tumut River as a trout fishing destination.

TYC members supported the idea of creating signage or a document that identifies public access points to the Tumut River that is made available for locals and tourists.

TYC members discussed that a Youth Hub or drop in centre was not supported by students with only 2 of 69 students believing it would adequately get utilised.

Application for TYC Membership

One application was accepted by Tumut Youth Council Committee at the February meeting and recommended to council for endorsement.

The Committee made the recommendation underlined in the below table:

Committee Recommendation	Staff Response	Action
Endorse the membership of Earnest Lotter to the Tumut Youth	The expansion of Youth Council membership is highly supported by Place Activation staff	Refer to Council for endorsement.
Discuss and investigates the opportunity to obtain funding to build a cycle way from The Junction to Tumut	The concept of expanding activities and creative opportunities and is highly supported by Place Activation staff	Refer to Council for determination.
Discuss and investigates the opportunity to create a public document that clearly outlines public access points to the Tumut River	The concept of expanding activities and creative opportunities and is highly supported by Place Activation staff	Refer to SVC Coordinator Place Activation.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.4 Expand, support and encourage arts and cultural events, activities and creative opportunities

Operational Actions

1.4.2 Facilitate and deliver a program of youth and cultural development opportunities

Financial and Resources Implications

Preparation for the Youth Council meeting involves staff time taken to prepare the agenda and report, conduct the meetings and write the minutes. This would be approximately 3-4 hours of staff time depending of the length of the meeting. These meetings are held every month

Policy, Legal and Statutory Implications:

Nil

RISK MANAGEMENT – BUSINESS RISK/WHIS/PUBLIC:

It is important that Council considers the recommendations of committees to ensure that balanced and objective decisions are made with full knowledge of costs and resources

OPTIONS:

Council receives the report and adopt the minutes of the Tumut Youth Council Committee without change.

Council receives the report and nominates changes to the minutes of the Tumut Youth Council Committee and consults with the Tumut Youth Council on those amendments.

Council receives the report and not adopt the minutes of the Tumut Youth Council Committee and consult with the Tumut Youth Council as to the reasons

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

No formal consultation with the community was conducted during this period of time

Attachments

- 1 Minutes - Tumut Youth Council Committee - 5 February 2020 (under separate cover)

11. MINUTES OF COMMITTEE MEETINGS**11.2 MINUTES - FESTIVAL OF THE FALLING LEAF COMMITTEE - DECEMBER 2019 AND JANUARY 2020****REPORT AUTHOR:** EVENTS ACTIVATION OFFICER**RESPONSIBLE DIRECTOR:** EXECUTIVE DIRECTOR COMMUNITY AND CORPORATE**RECOMMENDATION:****THAT COUNCIL:**

1. **Receive the report on the Festival of the Falling Leaf Committee from Executive Director Community and Corporate.**
2. **Note the Minutes of the Festival of the Falling Leaf Committee meetings held on 3rd of December 2019 and 28th of January 2020.**
3. **Adopt the following recommendation/s from the minutes:**
 - **That Council accepts the applications of Alicia Welsh and Narissa Watts as members of the Festival of the Falling Leaf 2019 - 2020 Committee.**
 - **That Council accepts the decision to proceed with rebranding the “Festival of the Falling Leaf” to the “Falling Leaf Festival”.**

BACKGROUND:

The Festival of the Falling Leaf Gala Day includes the street parade event along Wynyard Street, Gala Day Markets and entertainment at Tumut's Bila Park and fireworks evening event at the Bull Paddock. All these activities are scheduled to be held on Saturday the 2nd of May 2020.

The Festival of the Falling Leaf Committee was successful in their application for a 2019 SVC Arts & Cultural Grant to fund quality entertainment at their Gala Day event stage to be held in Bila Park, Tumut. They were also successful in receiving a grant from FRRR which provided marketing assistance and auditing from King Events. Outcomes from this support included a suggestion to look at new ways to market the festival beyond 2020 in order to breathe new life into the traditional annual event.

Sponsorship for the festival's events in 2020 has been secured from Visy for the street parade and Snowy Hydro for the Bila Park entertainment stage. Various other sponsors including some local and corporate businesses are supporting the event with different levels of monetary and in kind donations.

Council is a long-time supporter and sponsor of the Festival along with other local festivals in the region. Besides the arts and cultural grant funding SVC was not approached by the festival for monetary sponsorship for 2020. Instead SVC provides significant in kind support in the form of IWD, Events and Tourism Marketing staff time to perform their duties. This includes but is not limited to road closures, traffic control plans, rubbish removal and site preparations, event management and committee support, admin support and some marketing assistance across various print and digital media platforms.

Festival meetings in 2019 confirmed committee positions and roles, budgets for each area of the event, secured sponsorship and commenced locking in entertainment and scheduling activities in the festival. SVC produced Traffic Control Plans and received concurrence from the RMS and police to conduct the event via a Traffic Committee meeting held in 2019.

The theme for the 2020 parade event was decided to be 'World's Fastest Water' to commemorate the Warby's world water speed record set on Blowering Dam in 1978. This was also decided in order to bring attention to future record attempts planned at the dam by the Warby family in 2020 or 2021. Parade floats, group entries and shop windows will address the subject in order to be in the running for festival prizes.

The festival has teamed up with the Tumut Chamber of Commerce to promote shop local gift cards which can be spent at a number of participating stores in the region. They have purchased a number of cards to be utilised as prizes for best shop windows and winning parade entries.

REPORT:

Decisions made at the December committee meeting include:

- No charge for not for profit stall holders at the Gala Day Market event
- Value adding by booking entertainment at the Club Tumut and the Montreal Theatre for Friday and Saturday nights on the festival weekend
- Utilising volunteers to conduct surveys from members of the public during festival events
- Permission to access to Snowy Hydro's advanced weather forecast system to ensure timely decision in the event of wet or adverse weather
- Access to previous year's festival photos on Google drive to be shared to members
- A resolution to change the event's name to the 'Falling Leaf Festival'

The festival understands their resolution to change the name of the festival has many implications not limited to logo and marketing changes by breaking with the traditional 'Festival of the Falling Leaf' name. The re-brand proposal came about from consultation with King Events in an attempt to re-vamp their brand and attract new audiences outside of the Snowy Valleys Region.

The Committee has not produced any marketing material or changed their image online to reflect the new proposed name. The members understand changes to their draft terms of reference would need to be sought following further consultation with Council on this proposal.

Decisions made at the January committee meeting include:

- The committee has the money in the bank to fund the fireworks themselves in 2020
- Previous committee members Alicia and Narissa Watts returning to organise fireworks component event
- Fundraising raffle prizes and Bila Park amusements and children's entertainment details discussed
- Committee members who need to complete SVC's online induction will be notified
- Comedian Dane Simpson being booked for Montreal Theatre entertainment, possible bushfire relief fundraising event

The committee recommended to Council that the committee proceeds with rebranding the "Festival of the Falling Leaf" to the "Falling Leaf Festival" in line with professional advice received. The committee received a quote from graphic design company Minta Viski to start the re-branding process, with the intention of implementing changes after the 2020 event.

As detailed above the intention to rebrand is for 2021 and beyond.

The author of this report missed the January meeting due to being on leave on the 28th following Australia Day events.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 1: Towns and Villages

Delivery Outcomes

1.5 Support and promote community and tourism events and festivals

Operational Actions

1.5.1 Facilitate, deliver and provide support to Council and Community Events and Programs

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Ensuring community and visitors have a festival to be proud of and celebrate together	Nil
Environmental	Ensuring the festival meets Council's waste policy standards and attempt to implement more environmentally friendly packaging at gala day events	Event may increase amount of waste going to local landfill.
Economic	Festival will boost local economy over the weekend	Nil
Governance	A Council delegate attends regular meetings and provides support and advice in line with SVC's operational plan	Nil

Financial and Resources Implications

- The committee secretary records the minutes at meetings and forwards them to Council following the meetings.
- Council's Events Activation Officer provides support in a range of areas not limited to liaising with other Council staff and external stakeholders in preparation and organisation for the event, the special event application process including risk assessment, traffic control plans distributed to relevant stakeholders, provides letterbox drop information and notifications about road closures to businesses and residents, assists in creation of promotional and parade application material and associated printing, shares festival information with local networks, assists in the de brief and evaluation of events following their completion.
- IWD staff are directly involved in the running of events like Festival of the Falling Leaf through parks preparation and road closure planning and implementation. Council provides this and other in-kind sponsorship to the festival after an event sponsorship agreement has been formally reached between the two parties.
- The Destination Officer ensures that the festival continually updates and shares their information online and provides marketing assistance in line with the SVC operational plan and budget for these purposes. Often advertising in publications around the state are purchased in group packages that promote other events in the region that are on in the same season such as Autumn destination events.

Costs and Benefits:

Benefits of the festival include but are not limited to: socialisation, community engagement opportunities, boost to the local economy, supporting local businesses, increasing a range of free community activities, continuing a local festival tradition, bringing community groups together and encouraging residents and committees in volunteering.

Policy, Legal and Statutory Implications:

Nil.

RISK MANAGEMENT – BUSINESS RISK/WHIS/PUBLIC:

There is little risk of the Festival image looking unfavorable to the public. The Committee is in good shape with all executive positions being filled and attended regular meetings. The group deliberates on new ideas for the festival and are invigorated with strategies that aim to engage local community and not for profit organisations in the events.

The recommendation to Council to re-brand the event could pose a small public risk to Council in its image to allow a festival to change a name that has been around for over 65 years in the community.

The committee's decision to alter the name is an attempt to remain relevant and try to engage a new audience beyond the traditional local community and the regular visitors it receives each year. In previous years while the crowd numbers are substantial in relation to the local population, the festival doesn't appear to attract new audiences who reside outside of the LGA. No solid visitor attendance data can be drawn upon to substantiate or contradict this claim. Committee and local business feedback is sought to back up this opinion.

The author of this report holds the opinion that the committee should be commended on their efforts in finding new ways to improve and build upon the festival to improve the entertainment factor and deliver new events while also keeping traditional aspects such as the parade alive.

OPTIONS:

1. Council receives the report and adopts the minutes of the Festival of the Falling Leaf (FOFL) Committee meetings held on the 3rd of December 2019 and 28th of January 2020 without change and accepts the recommendations made by the committee.
2. That Council receives the report and nominates changes to the minutes of the FOFL Committee minutes and consults with the FOFL committee regarding the minutes and the recommendations made.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The Festival of the Falling Leaf committee meets to develop action plans for specific areas of the festival including children's entertainment, sponsorship, food and general stallholder bookings, parade coordination, gala day entertainment and fireworks arrangements.

The committee liaises with sponsors, local businesses, the Tumut Chamber of Commerce and school and community volunteer based groups when promoting and planning their event program.

The committee liaises with Council regarding food safety and environmental health, waste management, Council's facility bookings and approvals for fireworks and road closures.

Attachments

- 1 Festival of the Falling Leaf Committee - 3 December 2019 Minutes (under separate cover)
- 2 Festival of the Falling Leaf Committee - Minutes 28 January 2020 (under separate cover)
- 3 Festival of the Falling Leaf Committee - Profit and Loss December 2019 (under separate cover)
- 4 Festival of the Falling Leaf Committee - January Meeting Financial Report (under separate cover)