



**SNOWY VALLEYS COUNCIL MEETING
BUSINESS PAPER
15 JULY 2021**

THE MEETING WILL BE HELD AT 2.00PM
IN THE COUNCIL CHAMBER 76 CAPPER STREET TUMUT AND VIA VIDEO LINK

Disclosure of Pecuniary Interests at meetings (extract from the Code of Conduct – Section 4)

4.28 Councillor or a council committee member who has a pecuniary interest in any matter with which the council is concerned, and who is present at a meeting of the council or committee at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

4.29 The councillor or council committee member must not be present at, or in sight of, the meeting of the council or committee:

- (a) at any time during which the matter is being considered or discussed by the council or committee, or
- (b) at any time during which the council or committee is voting on any question in relation to the matter.

4.30 In the case of a meeting of a board of a joint organisation, a voting representative is taken to be present at the meeting for the purposes of clauses 4.28 and 4.29 where they participate in the meeting by telephone or other electronic means.

4.31 Disclosure made at a meeting of a council or council committee must be recorded in the minutes of the meeting.

Disclosure of Political Donations and Gifts

The *Environmental Planning and Assessment Act 1979* places obligations on Councillors, staff, applicants and any person who makes a public submission, to disclose information relating to political donations and gifts during the environmental plan making or development assessment process.

The fact that political donations or gifts have been made by applicants / proponents of a planning application should not affect whether an application is approved or refused. Political donations or gifts should not be relevant in making a determination. The matter should be determined on its merits. Nor do they provide grounds for challenging the determination of any applications.

For further information, visit www.planning.nsw.gov.au/donations

Furthermore, for each planning decision made at a Council or Committee Meeting, the names of Councillors who supported the decision and those that oppose the decision must be recorded. (*Sec. 375A of the Local Government Act 1993*)

Use of mobile phones and the unauthorised recording of meetings (extract from the Code of Meeting Practice – Section 15)

15.21 Councillors, council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the council and committees of the council.

15.22 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.

15.23 Any person who contravenes or attempts to contravene clause 15.22, may be expelled from the meeting as provided for under section 10(2) of the Act.

15.24 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

Livestreaming of Meetings (extract from the Code of Meeting Practice – Section 5)

This meeting is live streamed on Council's website to allow the community to follow Council debates and decisions without the need to attend meetings in person. Members of the public attending or speaking at a meeting agree to have their image, voice and personal information (including name and address) recorded and publicly broadcast. Snowy Valleys Council does not accept liability for any defamatory remarks or inappropriate comments that are made during the course of a meeting. Any part of the meeting that is held in closed session will not be streamed.

5.19 All meetings of the council and committees of the council are to be webcast on the council's website.

Photography

Flash photography is not permitted at a meeting of the Council or a Committee of the council without the consent of the Chief Executive Officer.

Public Forum (extract from the Code of Meeting Practice – Section 4)

4.1 The Council may hold a public forum prior to each Ordinary Council meeting for the purpose of hearing oral submissions on items of business to be considered at the meeting.

4.2 Public forums are to be chaired by the mayor or their nominee.

Those attending must comply with the terms and conditions of the Code of Meeting Practice which can be viewed on Councils website;

<http://www.snowyvalleys.nsw.gov.au/Council/Governance/Policies>



Thursday 15 July 2021
Snowy Valleys Council Chambers
76 Capper Street, Tumut and Via Video Link
2.00pm

AGENDA

1. ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge the traditional custodians of this land and pay respects to Elders past and present.

2. APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE

Leave of Absence from Cllr Bruce Wright was granted on 17 June 2021 for this meeting.

3. DECLARATIONS OF PECUNIARY INTEREST

Pursuant to Section 4 of the Code of Conduct, Councillors are required to declare any direct or indirect pecuniary interest in any matters being considered by Council.

4. PUBLIC FORUM

5. CONFIRMATION OF MINUTES

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- 5.2 BUSINESS ARISING

6. CORRESPONDENCE/PETITIONS

7. NOTICE OF MOTION/NOTICE OF RESCISSION

- 7.1 NOTICE OF MOTION - FOOTPATH EXTENSION - FOREST STREET TUMUT - CR
ANDRIANNA BENJAMIN 25

8. MAYORAL MINUTE

NIL

9. URGENT BUSINESS WITHOUT NOTICE

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14. MEETING CLOSURE

5. CONFIRMATION OF MINUTES

5.1 Ordinary Meeting - 17 June 2021

Recommendation:

That the Minutes of the Ordinary Council Meeting held on 17 June 2021 be received and confirmed as an accurate record

**THE MINUTES OF THE COUNCIL MEETING HELD IN THE COUNCIL CHAMBER 76
CAPPER STREET TUMUT ON THURSDAY 17 JUNE 2021 COMMENCING AT 2.01pm**

PRESENT: Mayor James Hayes (Chair), Councillor Cate Cross, Councillor Julia Ham, Councillor Margaret Isselmann, Councillor John Larter, Councillor Geoff Pritchard, Councillor Cor Smit.

IN ATTENDANCE: Chief Executive Officer Matthew Hyde, Executive Director Infrastructure Heinz Kausche, Executive Director Community and Corporate Paul Holton, Executive Chief of Staff Shelley Jones, Chief Financial Officer Susanne Andres and Executive Assistant Jeannie Moran-Fahey.

1. ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Mayor James Hayes.

2. APOLOGIES

Leave of Absence requests have been received for Cr Bruce Wright and Cr Andrianna Benjamin.

M109/21 RESOLVED:

That the request for a Leave of Absence from Cr Andrianna Benjamin for the meeting of 17 June 2021 and for Cr Bruce Wright 17 June 2021 and 15 July 2021 be received and granted.

Cr Julia Ham/Cr Cor Smit

CARRIED UNANIMOUSLY

3. DECLARATIONS OF INTEREST

Nil.

4. PUBLIC FORUM

David West, President Tumut Rugby Union Football Club and Jim Galvin, Chair of the Building Committee addressed the Council regarding Report 11.1 'Tumut Bulls – Donation Request – Jarrah Oval Amenities' at the Public Forum held prior to the Ordinary Meeting of Council.

5. CONFIRMATION OF MINUTES**5.1 Ordinary Meeting – 20 May 2021****M110/21 RECOMMENDATION:**

That the Minutes of the Ordinary Council Meeting held on 20 May 2021 be received.

Cr Cate Cross/Cr Julia Ham

CARRIED UNANIMOUSLY

5.2 BUSINESS ARISING

Nil.

6. CORRESPONDENCE/PETITIONS

Nil.

7. NOTICE OF MOTION/NOTICE OF RESCISSION

Nil.

8. MAYORAL MINUTE

Nil.

9. URGENT BUSINESS WITHOUT NOTICE

Nil.

10. GOVERNANCE AND FINANCIAL REPORTS

M111/21 RESOLVED to move into Committee of the Whole

Cr Julia Ham/Cr Cate Cross

CARRIED UNANIMOUSLY

M112/21 RESOLVED to move out of Committee of the Whole

Cr Julia Ham/Cr Cate Cross

CARRIED UNANIMOUSLY

10.1 2021/2022 INTEGRATED PLANNING AND REPORTING SUITE - FOR ADOPTION

M113/21 RESOLVED: THAT COUNCIL:

1. Receive the report 2021/2022 Integrated Planning and Reporting Suite – For Adoption
2. Adopts the Integrated Planning and Reporting Plans and Strategies with suggested amendments as per the feedback summary:
 - a) Operational Plan and Budget 2021/2022
 - b) Fees & Charges 2021/2022
 - c) Updated Long Term Financial Plan 2021-2031
 - d) Revenue Policy 2021/2022
 - e) Financial Sustainability Plan 2021 (V2)
3. Note the submission feedback obtained from residents.
4. Respond to community members who made submissions advising of the Council Resolution.

Cr Julia Ham/Cr Cate Cross

Division

For

Cr Cross
Cr Ham
Cr Hayes
Cr Isselmann
Cr Larter
Cr Smit
6/1

Abstain

Cr Pritchard

CARRIED

10.2 MAKING OF THE 2021/22 RATES AND CHARGES

M114/21 RESOLVED: THAT COUNCIL:

1. Receive the report on Making of the 2021/22 Rates and Charges.
2. Approve the making of the rates and charges and make and levy the following Rates and Annual Charges for the year 1 July 2021 to 30 June 2022 pursuant to Section 535 of the Act.

3. Approve the harmonised Snowy Valleys Council rating structure effective 1 July 2021 for all properties in the former Tumbarumba Shire Council and former Tumut Shire Council Local Government areas (LGA), with implementation at 1 July 2021.
4. In accordance with Section 494 of the Local Government Act 1993, Council hereby make the ordinary rates for the year 1 July 2021 to 30 June 2022 as follows:

- a) An ordinary rate on all rateable land categorised as FARMLAND in accordance with Section 515 of the Local Government Act 1993 within Snowy Valleys Council LGA comprising of a base amount of \$200.37 in accordance with Section 537 of the Local Government Act 1993 and estimated to realise 10% of the total yield of this rate which is in conformity with section 500, and an ad valorem rate of 0.3231 cents in the dollar.

In accordance with Section 543 (1) of the Local Government Act 1993 this ad valorem rate be named Ordinary Farmland Rate and base be named Farm Base.

- b) An ordinary rate on all rateable land categorised as RESIDENTIAL in accordance with Section 516 of the Local Government Act 1993 within Snowy Valleys Council LGA comprising of a base amount of \$330.67 in accordance with Section 537 of the Local Government Act 1993 and estimated to realise 50% of the total yield of this rate, which is in conformity with Section 500, and an ad valorem rate of 0.4228 cents in the dollar.

In accordance with Section 543 (1) of the Local Government Act 1993 this ad valorem rate be named Ordinary Residential Rate and base be named Residential Base.

- c) An ordinary rate on all rateable land categorised as BUSINESS in accordance with Section 518 of the Local Government Act 1993 within Snowy Valleys Council LGA comprising of a base amount of \$152.81 in accordance with Section 537 of the Local Government Act 1993 and estimated to realise 10% of the total yield of this rate, and an ad valorem rate of 0.9481 cents in the dollar.

In accordance with Section 543 (1) of the Local Government Act 1993 this ad valorem rate be named Ordinary Business Rate and base be named Business Base.

- d) An ordinary rate on all rateable land categorised as MINING in accordance with Section 517 of the Local Government Act 1993 within Snowy Valleys Council LGA comprising of a base amount of \$152.81 in accordance with Section 537 of the Local Government Act 1993 and estimated to realise 6% of the total yield of this rate, and an ad valorem rate of 0.9481 cents in the dollar.

In accordance with Section 543 (1) of the Local Government Act 1993 this ad valorem rate be named Ordinary Mining Rate and base be named Mining Base.

5. Pursuant to sections 496 and 501 of the Local Government Act 1993, Council hereby make the following waste charges for the year 1 July 2021 to 30 June 2022:

- a) A domestic waste management annual charge of \$475.00 per annum be made for the provision of domestic waste removal services for each rateable parcel of land for which the service can be supplied and contains a dwelling, whether occupied or vacant.

In accordance with Section 543 (3) of the Local Government Act 1993 this charge be named Domestic Waste Service.

- b) A business waste management annual charge of \$535.00 per annum be made for the provision of business waste and recycling waste removal services for each rateable parcel of land for which the service can be supplied and requested.

In accordance with Section 543 (3) of the Local Government Act 1993 this charge be named Business Waste Service.

- c) A school waste management annual charge of \$475.00 per annum be made for the provision of business waste and recycling waste removal services for each parcel of land for which the service can be supplied and requested.

In accordance with Section 543 (3) of the Local Government Act 1993 this charge be named School Waste Service.

- d) A waste access management annual charge of \$57.00 per annum be made for each rateable parcel of land within the LGA, other than Brindabella and vacant farmland.

In accordance with Section 543 (3) of the Local Government Act 1993 this charge be named Waste Access Charge and Waste Access Vacant Land.

- e) A Special Recycling Only – Commercial charge of \$170.00 per annum be made for the provision of additional recycling waste removal services for which the service can be supplied and requested.

In accordance with Section 543 (3) of the Local Government Act 1993 this charge be named Waste Commercial Recycling Only.

- f) A Special Recycling Only – Domestic charge of \$109.00 per annum be made for the provision of additional recycling waste removal services for which the service can be supplied and requested.

In accordance with Section 543 (3) of the Local Government Act 1993 this charge be named Waste Domestic Recycling Only.

- g) A Waste only – Domestic charge of \$181.00 per annum be made for the provision of additional domestic waste removal services for which the service can be supplied and requested.

In accordance with Section 543 (3) of the Local Government Act 1993 this charge be named Domestic Waste Only.

6. In accordance with section 501 of the Local Government Act 1993, Council hereby make the following annual Liquid Trade Waste Charges for where the program exists:

Category 1 Charge	\$170.00
Category 2 Charge	\$360.00
Category 3 Charge	\$670.00

7. In accordance with section 496A of the Local Government Act 1993 and the LG Circular 05/69, Council levy an annual Stormwater Management Charge of \$25.00 for each residential property excluding vacant land in the Tumbarumba area and a maximum of \$75.00 for commercial properties excluding vacant land in the Tumbarumba area.
8. Council pursuant to section 501, 552 and 535 of the Local Government Act 1993, hereby make the following sewer charges for the year 1 July 2021 to 30 June 2022:

Residential access charge	\$755.00
Unoccupied Sewerage Charge	\$755.00
Commercial access charge - 20mm	\$530.00
Commercial access charge - 25mm	\$830.00
Commercial access charge – 32mm	\$1,360.00
Commercial access charge - 40mm	\$2,125.00
Commercial access charge - 50mm	\$3,320.00
Commercial access charge - 65mm	\$5,600.00
Commercial access charge - 80mm	\$8,490.00
Commercial access charge - 100mm	\$13,270.00
Sewer Access Charge – 50mm + 100mm	\$16,585.00

9. Council pursuant to section 501, 552 and 535 of the Local Government Act 1993, hereby make the following water charges for the year 1 July 2021 to 30 June 2022:

Vacant land within access water charge area	\$220.00
Water Access Charge – 20mm	\$220.00
Water Access Charge – 25mm	\$340.00
Water Access Charge – 32mm	\$560.00
Water Access Charge – 40mm	\$875.00
Water Access Charge – 50mm	\$1,360.00

Water Access Charge – 65mm	\$2,300.00
Water Access Charge – 80mm	\$3,490.00
Water Access Charge – 100mm	\$5,450.00
Water Access Charge – 150mm and above	\$12,250.00
Raw Water Access Charge – 20mm	\$220.00
Raw Water Access Charge – 25mm	\$340.00
Raw Water Access Charge – 32mm	\$560.00
Raw Water Access Charge – 40mm	\$875.00
Raw Water Access Charge – 50mm	\$1,360.00
Raw Water Access Charge – 65mm	\$2,300.00
Raw Water Access Charge – 80mm	\$3,490.00
Raw Water Access Charge – 100mm	\$5,450.00
Raw Water Access Charge – 150mm and above	\$12,250.00

10. That the rates as made be levied for the 2021/22 year by service of a Rates and Charges Notice pursuant to section 546 of the Local Government Act 1993.
11. Adopts an interest rate of 6% on overdue rates and charges for period 1 July 2021 to 30 June 2022 as determined as the maximum interest rate in accordance with section 566 (3) of the Local Government Act 1993.

Cr Julia Ham/Cr John Larter

Division
For
Cr Cross
Cr Ham
Cr Hayes
Cr Isselmann
Cr Larter
Cr Smit
Abstain
Cr Pritchard

6/1

CARRIED

10.3 FINANCIAL PERFORMANCE AS AT 30 APRIL 2021

M115/21 RESOLVED:
THAT COUNCIL:

1. Receive the report on Financial Performance as at 30 April 2021.

Cr Cate Cross/Cr John Larter

CARRIED UNANIMOUSLY

10.4 STATEMENT OF INVESTMENTS - MAY 2021

M116/21 RESOLVED:
THAT COUNCIL:

1. Receive the report on Statement of Investments – May 2021.

Cr John Larter/Cr Julia Ham

CARRIED UNANIMOUSLY

10.5 COMMUNITY RADIO STATION 2TVR - SOUNDS OF THE MOUNTAINS FM96.3 LEASE RENEWAL

M117/21 RESOLVED:
THAT COUNCIL:

1. Receive the report on renewing of the lease for the Community Radio Station 2TVR – Sounds of the Mountains FM96.3.
2. Renew the lease with the Montreal Theatre Incorporated for the Community Radio Station 2TVR (FM96.3), which is part of the premises located at 81 Capper Street Tumut, being part Lot 21 DP848711 at an agreed cost of \$10,000 per annum for a period of three (3) years for the period 30/6/2021 to 30/6/2024 with the option to extend for further 3 x 3 x 3 years.
3. Include the clause in the lease “The existing ‘reciprocal’ arrangement allows Council to show rent of \$10,000 pa in exchange for an annual Community Announcement Package to the value of \$10,000 pa. The Community Announcement Package allows council continued access to 2TVR for all reasonable community announcements and publicity for Council events and community activities”.
4. The Chief Executive Officer and Mayor be delegated to sign and affix Council’s seal on all the lease documents.

Cr Cor Smit/Cr Cate Cross

CARRIED UNANIMOUSLY

10.6 UPDATE ON FUTURE DIRECTION OF COUNCIL COMMITTEES

M118/21 RESOLVED:
THAT COUNCIL:

1. Receive the report on Update on Future Direction of Council Committees.
2. Note the status update for each of the Council Committees.

Cr Julia Ham/Cr Cor Smit

CARRIED UNANIMOUSLY

10.7 DISSOLUTION OF THE BATLOW DEVELOPMENT LEAGUE COMMITTEE**M119/21 RESOLVED:
THAT COUNCIL:**

1. Receive the report on Dissolution of the Batlow Development League Committee.
2. Dissolve the Batlow Development League Committee and remove it from the master "List of Committees".
3. Approve the donation and transfer of all assets owned by the Snowy Valleys Council for the purpose of delivering the Batlow Ciderfest and Apple Blossom Festival to the Batlow Community and Cultural Association Inc.
4. Approve the donation of funds held in the bank accounts under the name of Batlow Development League to the Batlow Community and Cultural Association Inc. as follows:
 - Development League Main Account - \$3,268.35 as at 31 May 2021
 - Batlow Ciderfest Account - \$92,477.65 as at 31 May 2021
 - Batlow Apple Blossom Festival \$20,243.60 as at 31 May 2021
5. Acknowledge the efforts of the many Batlow Development League Committee members and volunteers over the years, thanking them for their service and contribution to the Batlow community and Snowy Valleys Council.
6. Authorise the Chief Executive to finalise the transfer of assets and donation of funds from the Snowy Valleys Council that were under the control of the Batlow Development League to the Batlow Community and Cultural Association Inc.
7. Authorise the Chief Executive Officer to establish an agreement between Council and the Batlow Community and Cultural Association Inc. for the operation and management of the Batlow Literary Institute.

Cr Cor Smit/Cr Julia Ham

CARRIED UNANIMOUSLY**10.8 DISSOLUTION OF THE CHRISTMAS IN TUMUT COMMITTEE****M120/21 RESOLVED:
THAT COUNCIL:**

1. Receive the report on Dissolution of the Christmas in Tumut Committee
2. Dissolve the Christmas in Tumut Committee as of 30 June 2021 and remove from the master 'List of Committees'.

3. Approve the donation of all monies held by the Christmas in Tumut Committee to new incorporated entity, upon proof of incorporation.
4. Approve the transfer of all non-fixed assets held by the Christmas in Tumut Committee to new incorporated entity, upon proof of incorporation.
5. Write to the Christmas in Tumut Committee advising of the dissolution of the Committee as of 30 June 2021.
6. Acknowledge the efforts of current and previous committee members and volunteers and thank them for their contribution to the community and Snowy Valleys Council.
7. Upon proof of incorporation, authorise the Chief Executive Officer to execute the transfer of assets to new incorporated entity.

Cr John Larter/Cr Julia Ham

CARRIED UNANIMOUSLY

10.9 CONTINUATION OF THE CAMP HUDSON MANAGEMENT COMMITTEE

M121/21 RESOLVED:
THAT COUNCIL:

1. Receive the report on Continuation of the Camp Hudson Management Committee;
2. Endorse the continuation of Camp Hudson Management Committee until the end of the Council lease with the NPWS;
3. Endorse the spending of required funds from the Camp Hudson Reserve for Council to meet the conditions of end of lease expiring on 30 November 2021;
4. Endorse the remaining community funds to be transferred to the entity controlling Camp Hudson at the end of the lease expiring on 30 November 2021.

Cr John Larter/Cr Cate Cross

CARRIED UNANIMOUSLY

10.10 DISSOLUTION OF THE FESTIVAL OF FALLING LEAF COMMITTEE

M122/21 RESOLVED:
THAT COUNCIL:

1. Receive the report on Dissolution of the Festival of the Falling Leaf Committee

2. Dissolve the Festival of the Falling Leaf Committee as of 30 June 2021 and remove from the master 'List of Committees'.
3. Approve the donation of all monies held by the Festival of the Falling Leaf Committee to new incorporated entity, upon proof of incorporation.
4. Approve the donation of all non-fixed assets held by the Festival of the Falling Leaf Committee to new incorporated entity, upon proof of incorporation.
5. Write to the Festival of the Falling Leaf Committee advising of the dissolution of the Committee as of 30 June 2021.
6. Acknowledge the efforts of current and previous committee members and volunteers and thank them for their contribution to the community and Snowy Valleys Council.
7. Upon proof of incorporation, authorise the Chief Executive Officer to execute the transfer of assets to to new incorporated entity.

Cr John Larter/Cr Cate Cross

CARRIED UNANIMOUSLY

10.11 DISSOLUTION OF THE KHANCOBAN UNITED VOLUNTEERS ASSOCIATION COMMITTEE

**M123/21 RESOLVED:
THAT COUNCIL:**

1. Receive the report on Dissolution of the Khancoban United Volunteers Association Committee
2. Dissolve the Khancoban United Volunteers Association Committee as of 30 June 2021 and remove from the master 'List of Committees'.
3. Approve the donation of all monies held by the Khancoban United Volunteers Association Committee to KUVA Incorporated, upon proof of incorporation.
4. Approve the transfer of all non-fixed assets held by the Khancoban United Volunteers Association Committee to KUVA Incorporated, upon proof of incorporation.
5. Write to the Khancoban United Volunteers Association advising of the dissolution of the Committee as of 30 June 2021.
6. Acknowledge the efforts of current and previous committee members and volunteers and thank them for their contribution to the community and Snowy Valleys Council.

7. Upon proof of incorporation, authorise the Chief Executive Officer to execute the transfer of assets to KUVA Incorporated.

Cr Cor Smit/Cr Julia Ham

CARRIED UNANIMOUSLY

10.12 DISSOLUTION OF THE ROCK THE TURF COMMITTEE

M124/21 RESOLVED:
THAT COUNCIL:

1. Receive the report on Dissolution of the Rock the Turf Committee
2. Dissolve the Rock the Turf Committee as of 30 June 2021 and remove from the master 'List of Committees'.
3. Approve the donation of all monies held by the Rock the Turf Committee to new incorporated entity, upon proof of incorporation.
4. Approve the transfer of all non-fixed assets held by the Rock the Turf Committee to new incorporated entity, upon proof of incorporation.
5. Write to the Rock the Turf Committee advising of the dissolution of the Committee as of 30 June 2021.
6. Acknowledge the efforts of current and previous committee members and volunteers and thank them for their contribution to the community and Snowy Valleys Council.
7. Upon proof of incorporation, authorise the Chief Executive Officer to execute the transfer of assets to new incorporated entity.

Cr John Larter/Cr Cate Cross

CARRIED UNANIMOUSLY

10.13 DISSOLUTION OF THE ROSEWOOD COMMUNITY SHED COMMITTEE

M125/21 RESOLVED:
THAT COUNCIL:

1. Receive the report on Dissolution of the Rosewood Community Shed Committee
2. Dissolve the Rosewood Community Shed Committee as of 30 June 2021 and remove from the master 'List of Committees'.
3. Approve the donation of all monies held by the Rosewood Community Shed Committee to new incorporated entity, upon proof of incorporation.

4. Approve the transfer of all non-fixed assets held by the Rosewood Community Shed Committee to new incorporated entity, upon proof of incorporation.
5. Write to the Rosewood Community Shed Committee advising of the dissolution of the Committee as of 30 June 2021.
6. Acknowledge the efforts of current and previous committee members and volunteers and thank them for their contribution to the community and Snowy Valleys Council.
7. Upon proof of incorporation, authorise the Chief Executive Officer to execute the transfer of assets to the new incorporated entity.

Cr Julia Ham/Cr John Larter

CARRIED UNANIMOUSLY

10.14 DISSOLUTION OF THE TALBINGO PROGRESS AND RATEPAYERS ASSOCIATION COMMITTEE

**M126/21 RESOLVED:
THAT COUNCIL:**

1. Receive the report on Dissolution of the Talbingo Progress and Ratepayers Association Committee
2. Dissolve the Talbingo Progress and Ratepayers Association Committee as of 30 June 2021 and remove from the master 'List of Committees'.
3. Approve the donation of all monies held by Talbingo Progress and Ratepayers Association Committee to new incorporated entity, upon proof of incorporation.
4. Approve the transfer of all non-fixed assets held by the Talbingo Progress and Ratepayers Association Committee to the new incorporated entity, upon proof of incorporation.
5. Write to the Talbingo and Progress and Ratepayers Association Committee advising of the dissolution of the Committee as of 30 June 2021.
6. Acknowledge the efforts of current and previous committee members and volunteers and thank them for their contribution to the community and Snowy Valleys Council.
7. Upon proof of incorporation, authorise the Chief Executive Officer to execute the transfer of assets to the new incorporated entity.

Cr Cate Cross/Cr Julia Ham

CARRIED UNANIMOUSLY

10.15 DISSOLUTION OF THE TUMBARUMBA HISTORICAL SOCIETY**M127/21 RESOLVED:
THAT COUNCIL:**

1. Receive the report on Dissolution of the Tumbarumba Historical Society Committee;
2. Dissolve the Tumbarumba Historical Society as of 30 June 2021 and remove from the master 'List of Committees';
3. Approve the donation of all monies held by the Tumbarumba Historical Society Committee to Tumbarumba Historical Society Incorporated;
4. Approve the transfer of all non-fixed assets held by the Tumbarumba Historical Society Committee to Tumbarumba Historical Society Incorporated;
5. Acknowledge that items on loan to the Tumbarumba Historical Society and displayed and stored within Snowy Valleys Council facilities are transferred in the care, custody and control to the Tumbarumba Historical Society Incorporated;
6. Acknowledge that the 6 pieces of the Southern Cloud currently on display at the Tumbarumba Museum remain the property of the Museum of Applied Arts and Sciences (MAAS Powerhouse) and will be removed from the Snowy Valleys Council Insurance register;
7. Transfer copyright from Snowy Valleys Council to Tumbarumba Historical Society Incorporated for all publications produced through the Tumbarumba Historical Society Committee;
8. Write to the Tumbarumba Historical Society Committee advising of the dissolution of the Committee as of 30 June 2021.
9. Acknowledge the efforts of current and previous committee members and volunteers and thank them for their contribution to the community and Snowy Valleys Council.
10. Authorise the Chief Executive Officer to execute the transfer of assets to Tumbarumba Historical Society Incorporated.
11. Authorise the Chief Executive Officer to enter into an agreement with Tumbarumba Historical Society Incorporated to determine the ongoing use of the Archives Room at the Tumbarumba Library, The Museum at the Tumbarumba Visitor Information Centre, the Storage Shed at the rear of the Tumbarumba Rural Transaction Centre and the Train Crew Barracks at Figures Street.

Cr Julia Ham/Cr Cate Cross

CARRIED UNANIMOUSLY

10.16 DISSOLUTION OF THE FRIENDS OF STOCKWELL GARDENS COMMITTEE**M128/21 RESOLVED:
THAT COUNCIL:**

1. Receive the report on Dissolution of the Friends of Stockwell Gardens Committee.
2. Dissolve the Friends of Stockwell Gardens Committee as of 30 June 2021 and remove from the master "List of Committees".
3. Establish the group Friends of Stockwell Gardens as a volunteer working group and add to the master "List of Volunteer Working Groups".
4. Write to the Friends of the Stockwell Gardens Committee advising of the dissolution of the Committee as of 30 June 2021.
5. Acknowledge the efforts of current and previous committee members and volunteers and thank them for their contribution to the community and the Snowy Valleys Council.

Cr John Larter/Cr Cate Cross

CARRIED UNANIMOUSLY**10.17 DISSOLUTION OF THE TUMBARUMBA FRIENDS OF THE LIBRARY COMMITTEE****M129/21 RESOLVED:
THAT COUNCIL:**

1. Receive the report on Dissolution of the Tumbarumba Friends of the Library Committee.
2. Dissolve the Tumbarumba friends of the Library Committee and remove from the master "List of Committees".
3. Approve the transfer of all monies held by Tumbarumba Friends of the Library independent bank account to the Council account, to be utilised for improvements to facilities and collections at the Tumbarumba Library.
4. Write to the Tumbarumba Friends of the Library advising of the dissolution of the Committee as of 30 June 2021.
5. Approve the closure of all social media accounts held by the Tumbarumba Friends of the Library Committee.
6. Acknowledge the efforts of current and previous committee members and volunteers and thank them for their contribution to the community and the Snowy Valleys Council.

Cr Cor Smit/Cr Julia Ham

CARRIED UNANIMOUSLY

10.18 DISSOLUTION OF THE REGIONAL HEALTH SERVICES ADVISORY COMMITTEE

M130/21 RESOLVED: THAT COUNCIL:

1. Receive the report on Dissolution of Regional Health Services Committee.
2. Dissolve the Regional Health Services Committee.
3. Acknowledge the contribution made by past and present members of the Regional Health Services Committee.

Cr Cate Cross/Cr Julia Ham

Division

For

Cr Cross
Cr Hayes
Cr Isselmann
Cr Larter
Cr Smit

Against

Cr Ham
Cr Pritchard

5/2

CARRIED

11. MANAGEMENT REPORTS

11.1 TUMUT BULLS DONATION REQUEST - JARRAH OVAL AMENITIES

M131/21 RESOLVED: THAT COUNCIL:

1. Receive this report on the request from Tumut Bulls Rugby for Council support, including financial assistance for the construction of new club facilities at Jarrah Oval in Tumut;
2. Note that Tumut Bulls Rugby have secured part funding through the Federal Government Grant for the construction of the new club facilities and are currently seeking further funding required to cover the cost of building the new facility;
3. Support the proposed funding application currently being prepared by the Tumut Bulls through Round 4 of the Stronger Country Communities Fund for an additional \$500,000 for the new facilities;
4. Note that Council Officers are also making application under Round 4 of the Stronger Country Communities Fund, as the priority project, for the provision of enhanced female sporting facilities for the Bull Paddock Sporting Facility in Tumut;

5. Approve the provision of the following to support the funding application as described in item 3 above as requested by Tumut Bulls Rugby:
 - a. Letter of endorsement from SVC (signed by the Mayor) to support the project
 - b. Land manager's consent from SVC granting permission for the building to be built on the land
 - c. Letter from SVC stating their financial commitment for the project which is the \$75,000 contribution for the following works to be undertaken, disabled carpark, sewer, water, storm water connections to the building
6. Council consider a donation of \$75,000 to Tumut Bulls Rugby as described in item 5c above at a 2021/2022 quarterly budget review;
7. Delegate the Chief Executive Officer to negotiate the provision of support as described in item 5 above with Tumut Bulls Rugby;
8. Approve that the new facility will be owned, operated and maintained by Tumut Bulls Rugby at no cost to Council;
9. Approve the transfer of the management of the Crown Land on which the new facility will be located from Council managed Crown land to Tumut Bulls Rugby managed Crown Land;
10. Delegate the Chief Executive Officer to negotiate and progress the transfer of the management of the Crown Land on which the new facility will be located from Council managed land to Tumut Bulls Rugby managed land.

Cr Julia Ham/Cr John Larter

CARRIED UNANIMOUSLY

11.2 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM FUNDING ROUND THREE

M132/21 RESOLVED:
THAT COUNCIL:

1. Receive the report on Local Roads and Community Infrastructure Program Funding Round three.
2. Note the allocation of \$1,743,632 to Snowy Valleys Council, through the Australian Governments Local Roads and Community Infrastructure Program
3. Endorse proceeding with the delivery of the following high priority infrastructure projects funded through the Australian Governments Local Roads and Community Infrastructure Program.

- a. Yaven Creek Road
 - b. Mannus Glenroy Road
 - c. Tumbarumba Swimming Pool
4. Authorise the Chief Executive Officer to negotiate and/or amend the project list as described in item 3 above, as required to comply with the Local Roads and Community Infrastructure Program funding arrangements.

Cr Cate Cross/Cr Julia Ham

CARRIED UNANIMOUSLY

11.3 ADOPTION OF THE SNOWY VALLEYS COUNCIL CHILDREN'S SERVICES STRATEGIC PLAN

M133/21 RESOLVED:
THAT COUNCIL:

1. Receive the report on Adoption of the draft Snowy Valleys Council Children's Services Strategic Plan.
2. Adopt the draft Snowy Valleys Council Children's Services Strategic Plan with the following changes:
 - 'Council' was added after Snowy Valleys in the document to delineate the plan as Council's Children's Services plan.
 - The plan date was changed from 2020 – 2025 to 2021- 2025.
 - Correcting typing and grammatical errors.
 - Correcting operational information for Puggles which was operating out of six venues when the plan was written and is now operating out of five venues.
3. Authorise the Chief Executive Officer to implement the adopted Snowy Valleys Council Children's Services Strategic Plan.

Cr Julia Ham/Cr Cate Cross

CARRIED UNANIMOUSLY

12. MINUTES OF COMMITTEE MEETINGS

12.1 MINUTES - AUDIT RISK AND IMPROVEMENT COMMITTEE - 05 MAY 2021

M134/21 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Minutes – Audit Risk and Improvement Committee – 05 May 2021;

2. Note the Minutes of the Audit Risk and Improvement Committee meeting held on 05 May 2021;
3. Adopt the Audit Risk and Improvement Committee Terms of Reference SVC-TofR-006-06 as endorsed by the Audit Risk and Improvement Committee at the 05 May 2021 meeting.

Cr Cate Cross/Cr John Larter

CARRIED UNANIMOUSLY

12.2 MINUTES - LOCAL TRAFFIC COMMITTEE - 26 MAY 2021

**M135/21 RESOLVED:
THAT COUNCIL:**

1. Receive this report on the Local Traffic Committee meeting held on the 26 May 2021.
2. Note the Minutes of the Local Traffic Committee meeting held on the 26 May 2021. attached to this report.
3. Endorse the following recommendations from the minutes:
 - a) Item 4.1 – McAuley Catholic Central School Traffic Arrangements:–
 - i. Receive the report on changes to the school zone at McAuley Catholic Central School be investigated to promote safer and efficient traffic flow especially with the proposed road works at the Snowy Mountains Highway/ Gocup Road/Capper Street intersection.
 - ii. Note that a speed zone assessment has been requested by the community to extend the time duration of the speed zone to encompass the total time of the school operation from the “school zone times.”
 - iii. That a design be prepared for an enhanced pedestrian facility across Capper Street, between the two Campuses of McAuley Catholic School. This design would be submitted as an application for funding for enhanced school crossings.
 - iv. That the changes be made to the school bus runs (an arrangement between TfNSW and the School bus operator) and that designs be prepared for alterations to the school bus stop zones.
 - v. That designs be prepared for a parallel “kiss and drop” zone adjacent to the primary and infants’ Campus along Capper Street.
 - b) Item 4.2 – Pedestrian Arrangements for Bridge Street, Tumbarumba:-
 - i. Receive this report on changes to the school zone at Bridge Street between the two schools including the installation of flashing school zone lights and an extra school zone crossing and installation of a parking zone at the Medical Centre.

- ii. That designs be prepared for road blisters at the intersection of Murray Street and Bridge Street where signs incorporating flashing “School Zone” lights can be installed.
 - iii. That designs be prepared for a pedestrian facility between the two (2) Schools’ along Murray Street that cross Bridge Street. The designs should include additional optional crossings to cross Murray Street, parallel to Bridge Street.
- c) Item 4.3 – Traffic Calming Measures for Blueberry Farm Road:-.
- i. Receive the report on investigations and supports the installation of traffic calming measures to Blueberry Farm Road, Taradale.
 - ii. Traffic Calming measures would include the enhancement CAMS and other advisory signs. An induction program is recommended for the employer to provided Contractors and seasonal works, that covers driving at safe speeds and driving to the conditions (the actual speed limit).
- d) Item 4.4 – Tumbarumba to Rosewood Marathon:-
- i. Receive the report on request that Council supports the application to hold a running event along the Tumbarumba to Rosewood Rail trail for Saturday 9th October.

Cr Cor Smit/Cr Julia Ham

CARRIED UNANIMOUSLY

12.3 MINUTES - GLENROY HERITAGE RESERVE COMMITTEE - 2 MAY 2021

M136/21 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Minutes – Glenroy Heritage Reserve Committee – 2 May 2021
2. Note the Minutes of the Glenroy Heritage Reserve Committee meeting held on 2 May 2021.

Cr Julia Ham/Cr Cor Smit

CARRIED UNANIMOUSLY

12.4 MINUTES - TALBINGO PROGRESS AND RATEPAYERS ASSOCIATION COMMITTEE MEETINGS - 13 APRIL 2021 AND 2 JUNE 2021

M137/21 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Minutes – Talbingo Progress and Ratepayers Association – 13 April 2021 and 2 June 2021;

2. Note the Minutes of the Talbingo Progress and Ratepayers Association meeting held on 13 April 2021 and 2 June 2021.

Cr Cate Cross/Cr Margaret Isselmann

CARRIED UNANIMOUSLY

12.5 MINUTES - TOOMA RECREATION RESERVE - AGM 19 NOVEMBER 2020

M138/21 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Minutes -Tooma Recreation Reserve – AGM 19 November 2020
2. Note the Minutes of the Tooma Recreational Reserve AGM meeting held on 19 November 2020.

Cr Julia Ham/Cr John Larter

CARRIED UNANIMOUSLY

13. CONFIDENTIAL

M139/21 RESOLVED:

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

13.1 SOFTWOODS WORKING GROUP - GROWING LOCAL ECONOMIES FUNDING SUPPORT

Item 13.1 is confidential under the Local Government Act 1993 Section 10A 2 (d)i as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Cr Cate Cross/Cr Julia Ham

CARRIED UNANIMOUSLY

At this stage, the time being 3.37pm Council went into Confidential.

13.1 **SOFTWOODS WORKING GROUP - GROWING LOCAL ECONOMIES FUNDING SUPPORT**

M140/21 RESOLVED: THAT COUNCIL:

1. Receive the report on Softwoods Working Group – Growing Local Economies Funding Support;
2. Thank the Softwoods Working Group for the strong advocacy and evidence preparation work for the Growing Local Economies Funding and congratulate them for the successful application that will benefit the softwoods industry and the local community;
3. Offer the Softwoods Working Group a total of \$30,000 shared proportionately between the three Councils, Snowy Valleys, Greater Hume and Cootamundra-Gundagai, should each Council agree individually to support this proposal;
4. Advise the Softwoods Working Group that the three Councils are supportive of future partnership works on roads to benefit the softwoods industry on the basis of upfront agreed contributions.

Cr Julia Ham/Cr Cate Cross

Division		
<p>For Cr Cross Cr Ham Cr Hayes Cr Pritchard Cr Smit</p>		<p>Against Cr Isselmann Cr Larter</p>

5/2

CARRIED

M141/21 RESOLVED to move out of Confidential session.

Cr John Larter/Cr Cate Cross

CARRIED UNANIMOUSLY

There being no further business to discuss, the meeting closed at 3.41pm.

7. NOTICE OF MOTION/NOTICE OF RESCISSION**7.1 NOTICE OF MOTION - FOOTPATH EXTENSION - FOREST STREET TUMUT - CR ANDRIANNA BENJAMIN**

Author: Cr Andrianna Benjamin

Notice of Motion

That;

1. Council Officers undertake a strategic assessment and feasibility study in accordance with our Project Management Framework for extending the footpath at the Franklin Public School in Forest Street Tumut and linking the footpath to the residential housing estates on the east side of the Snowy Mountains Highway inclusive of:
 - Needs analysis
 - Concept designs
 - Cost plan
2. Council Officers prepare a report for the consideration of Council at its October 2021 meeting on the outcomes of the above.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on Notice of Motion – Footpath Extension - Forest Street Tumut – Cr Andrianna Benjamin**
2. **Undertake a strategic assessment and feasibility study in accordance with our Project Management Framework for extending the footpath at the Franklin Public School in Forest Street Tumut and linking the footpath to the residential housing estates on the east side of the Snowy Mountains Highway inclusive of:**
 - **Needs analysis**
 - **Concept designs**
 - **Cost plan**
3. **Prepare a report for the consideration of Council at its October 2021 meeting on the outcomes of the above.**

REPORT:

Extending the footpath is not a current listed priority project, and would need a feasibility assessment to establish need and cost, before we would consider along with existing priorities to be included in our future capital works program.

Council Officers to undertake a strategic assessment and feasibility study in accordance with our Project Management Framework and prepare a report for the consideration of Council. Roughly the stages of for the Snowy Valleys Council Project Management Framework include (some of these stages might be skipped for simple projects like this one but this gives Councillors an idea of the process):

- Strategic Assessment
 - Advancing ideas and concepts
 - Objectives
 - Budget
 - Program
 - alignment
- Feasibility
 - Stakeholder consultation
 - Project brief
 - Options analysis
 - Funding source identification
 - Resource plan
- Concept
 - Feasibility Study
 - Concept design
 - Resource plan adjustment
 - Procurement approach
 - High level Risk assessment
 - Project Funding identification
 - High level program
 - Sustainability assessment
- Detail
 - Draft project management plan
 - Tender design documentation
 - Procurement plan
 - Consent approvals
 - Cost plan
 - Risk assessment for construction
 - Delivery program
- Tender (if relevant)
 - Procurement approach confirmation
 - Tender documentation
 - Tender evaluation plan
 - Tender recommendation and Council paper depending on budget
 - Preparation of contract documentation – if relevant
- Construction
 - Update project management plan and risk assessment
 - Safety documentation completion
 - Inductions
 - Construction
 - Site inspections
 - Hold point management
 - Quality management
 - Progress reporting
 - Contractor management
 - Contract administration
 - Commissioning and handover strategy
- Complete
 - Commissioning and handover
 - Operation and management manuals
 - Operational asset

Given this project is a footpath extension it is likely the process could move quickly if the cost benefit was to stack up against other priorities and it could proceed to the stage of being considered in a 21/22 Quarterly Budget Review or the 22/23 budget considerations.

Given current workloads, it would take around 8 weeks for staff to be able to undertake the assessments, which would typically include a needs analysis, concept designs and cost plan.

A funding source to construct will need to be identified and the ongoing costs (whole of life costs) such as maintenance and depreciation accounted for in future budgets.

While this is a small project the cumulative impact of many small projects can be significant and should be consider appropriately.

ATTACHMENTS

- 1 Notice of Motion - Signed by Cr Benjamin [↓](#)



NOTICE OF MOTION

Under Clause 3.10 of Councils Code of Meeting Practice, I give notice that the following motion be placed on the Council Agenda for the Ordinary Meeting of Council, to be held on Thursday 15 July 2021.

SUBJECT: FOOTPATH EXTENSION

Motion – THAT:

- Council Officers undertake a strategic assessment and feasibility study in accordance with our Project Management Framework for extending the footpath at the public school in Franklin Street Tumut and linking the footpath to the residential housing estates on the east side of the Snowy Mountains Highway inclusive of:
 - needs analysis
 - concept designs
 - cost plan

- Council Officers prepare a report for the consideration of Council at its October 2021 meeting on the outcomes of the above .

General Manager's Comment



Councillor Andrianna Benjamin
Signature *[Handwritten Signature]*

Date: *01/07/2021*

Councillor
Signature

Date:

10. GOVERNANCE AND FINANCIAL REPORTS**10.1 DRAFT COUNCIL SEAL POLICY - FOR ADOPTION**

REPORT AUTHOR: GOVERNANCE OFFICER
RESPONSIBLE DIRECTOR: EXECUTIVE CHIEF OF STAFF

EXECUTIVE SUMMARY:

Section 220 of the Local Government Act 1993 states that Council is a body corporate. Further, Council as a body corporate under the Interpretation Act 1987, is required to have a seal.

Requirements in relation to Council's seal are further detailed in clause 400 of the Local Government Regulation 2005.

This policy articulates the situations in which the seal is required and how the seal is to be used

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on Draft Council Seal Policy – for adoption.**
2. **Approve the DRAFT Council Seal Policy – SVC-EXE-PO-004-02 and rescind the following document as superseded;**
 - **Use and Custody of Common Seal Policy – SVC-EXE-PO-004-01**

BACKGROUND:

Council is committed to protecting the integrity of the Council Seal and ensuring that it is used appropriately in accordance with legislative requirements.

REPORT:

A Council seal is the signature of a Council. Affixing the seal demonstrates approval of the content of a document and shows what Council has done or agreed to do.

Council's seal can only be used following a resolution of Council. However, not all documents created to implement decisions of Council require the affixing of a seal.

This policy sets out the situations in which a seal is required, and how the seal is to be used.

Both the former and Draft Policy have been attached for reference.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 4: Communication & Engagement

Delivery Outcomes

4.5 Council demonstrates strong leadership through a governance framework which drives progress towards achieving the community vision

SUSTAINABILITY ASSESSMENT:

Policies are a fundamental guide to routine and on-going management of the organisation because they provide the foundations and rationale for routine decision making. Policies cannot cover every circumstance; the need for decisions outside policy will still exist.

Financial and Resources Implications

This policy has no impact on Council's financial or other resources.

Costs and Benefits:

There is no direct cost associated with the adoption or implementation of the Council Seal Policy.

Policy, Legal and Statutory Implications:

Section 377 of the Local Government Act 1993

Section 220 of the Local Government Act 1993

Section 50 Part 8 of the Interpretation Act 1987

Clause 400 of the Local Government (General) Regulation 2005

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

To mitigate risk to Council to ensure that the organisation is compliant with legislation.

OPTIONS:

Council may endorse, amend or decline the recommendations made in this report.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal Consultation:**

The Draft Council Seal Policy was drafted in consultation with the Coordinator Governance and Risk and the Executive Chief of Staff.

The Draft Council Seal Policy was presented to the Executive Leadership Team on 17 June 2021 and the document placed on internal exhibition for 7 days for feedback. Positive feedback was received that resulted in only minor changes but did not result in a significant change to content.

ATTACHMENTS

- 1 DRAFT Council Seal Policy - SVC-EXE-PO-004-02 - ID3114998 (under separate cover)
- 2 Use and Custody of Common Seal Policy - SVC-EXE-PO-004-01 - ID1955794 (under separate cover)

10. GOVERNANCE AND FINANCIAL REPORTS**10.2 FINANCIAL PERFORMANCE AS AT 31 MAY 2021**

REPORT AUTHOR: COORDINATOR MANAGEMENT ACCOUNTING
RESPONSIBLE DIRECTOR: CHIEF FINANCIAL OFFICER

EXECUTIVE SUMMARY:

The report provides a review of Council's income and expenditure against budget for the period from 1 July 2020 to 31 May 2021. Monthly financial reporting keeps Council informed of the progress that has been made in relation to the budget and allows for timely corrective action if required.

Council's overall year-to-date (YTD) result is a deficit of \$2.445M compared to the YTD original budget of a deficit of \$1.785M, indicating Council's year-end result will be with slightly worse than the original budgeted result. The main activity influencing this result is additional work performed due to clean-up activities and damage to Council assets from natural disasters.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on Financial Performance as at 31 May 2021.**

REPORT:

Council's income at end of May 2021 was within a 5% variance YTD budget, a 1% decrease from last month. While expenditure showed a 6% variance above YTD budget, a 3% increase from last month. This increase since last month resulted from commercial works expenditure offset by corresponding income. The variance for employee costs above budget is due to natural disaster recovery and clean up. This expenditure will be recovered from external sources on an ongoing basis and progress claims have been submitted.

A summarised financial report for Council is provided below for May 2021, comparing the operating YTD actuals against the YTD budget.



Monthly Operating Result for May

Overall Council Summary

Account Description	Actual YTD	Budget YTD	% Variance YTD	\$ Variance YTD	Original Budget 21PJ/BUD
Income					
Rates, Levies & Annual Charges	17,492,793	17,468,645	0.14%	24,149	17,360,883
User Charges & Fees	14,834,243	12,345,747	20.16%	2,488,496	9,958,359
Interest & Investment Revenue	421,647	419,354	0.55%	2,293	470,496
Other Income	7,869,923	7,576,672	3.87%	293,251	962,671
Operating Grants & Contributions	12,617,732	12,245,547	3.04%	372,185	10,705,299
Capital Grants & Contributions	6,789,790	7,138,292	-4.88%	(348,502)	7,309,116
Total Income	60,026,129	57,194,257	5%	2,831,873	46,766,824
Expenses					
Employee Costs	23,919,831	21,431,627	-11.61%	(2,488,204)	16,496,813
Materials & Contracts	24,385,883	23,032,701	-5.88%	(1,353,182)	9,258,398
Depreciation & Impairment	9,500,690	9,587,949	0.91%	87,259	11,092,399
Other Expenses	4,332,202	4,530,502	4.38%	198,300	5,382,256
Interest & Investment Losses	332,462	397,316	16.32%	64,854	477,008
Total Expenses	62,471,069	58,980,095	-6%	(\$3,490,974)	42,706,874
Operating Result	(2,444,940)	(1,785,839)	37%	(659,101)	4,059,950

Income:

Rate, Levies & Annual Charges above budget by \$24K (0.14%)

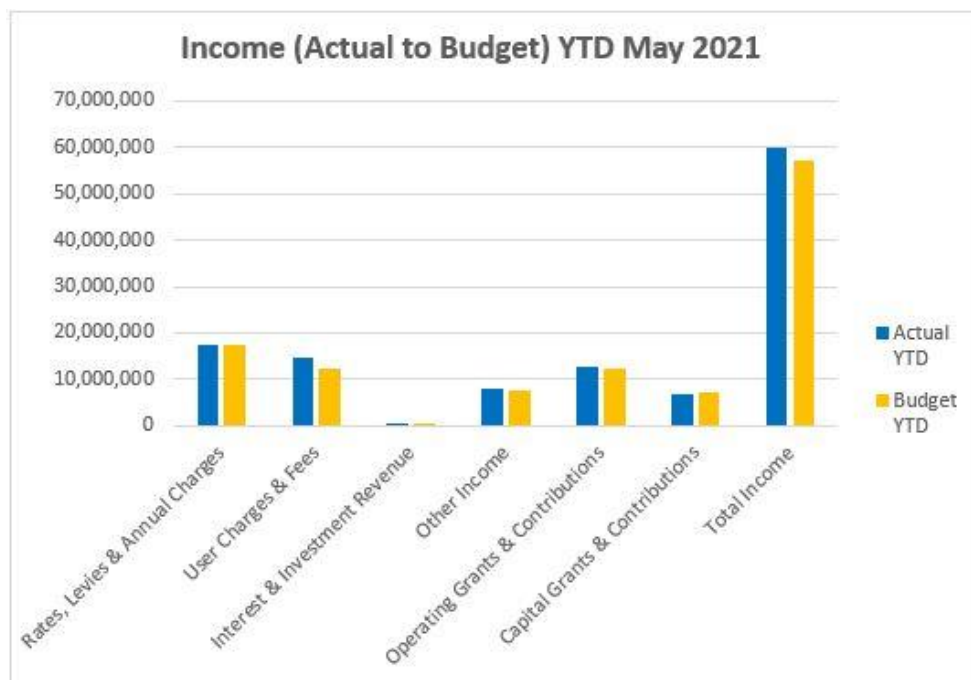
User fees and charges income is above YTD budget by \$2,488K (20.16%). Income above budget is mainly RMCC Ordered Works \$2,265K.

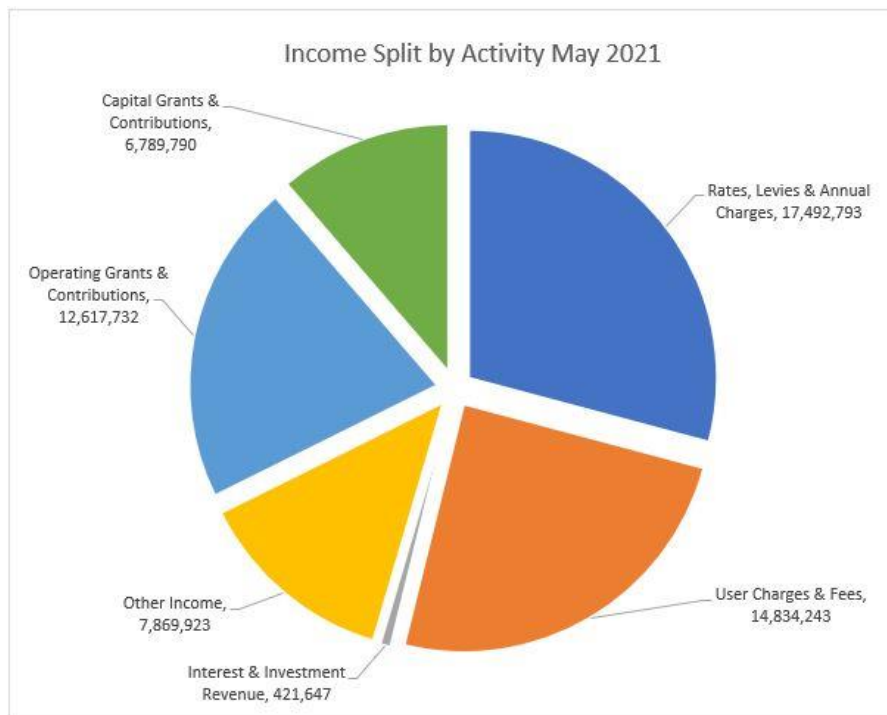
Investment revenue is above YTD budget by \$2K (0.55%).

Other Income is above YTD budget by \$293K (3.87%).

Operating Grants is above YTD budget by \$372K (3.04%).

Capital Grants income is below YTD budget by \$348K (4.88%).





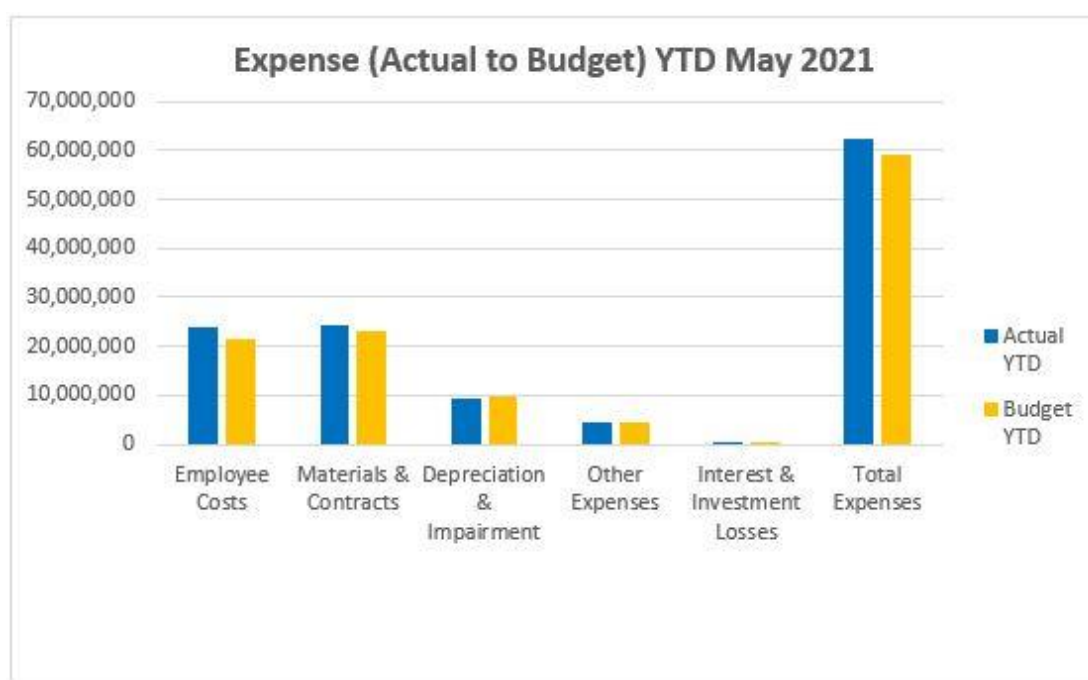
Expenditure:

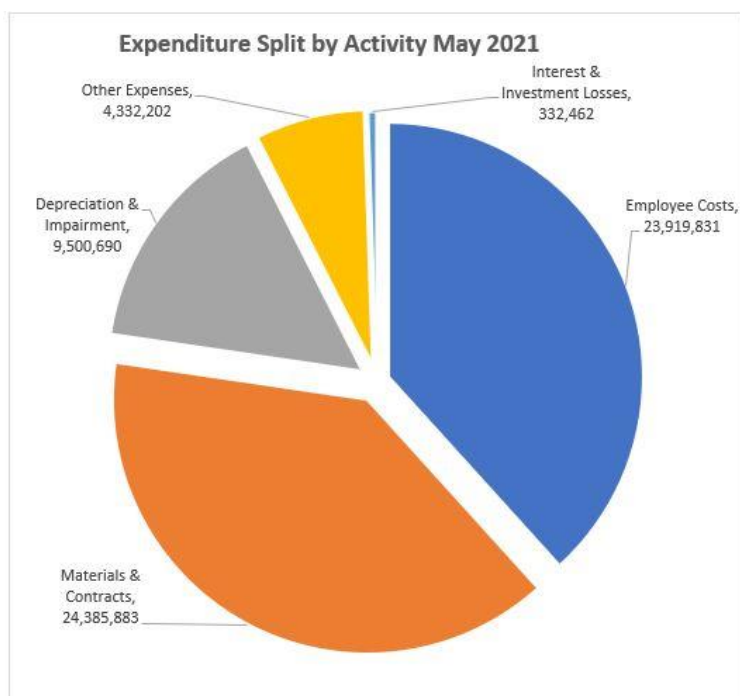
Employee costs are over YTD budget by \$2,488K (11.61%). This is due to timing of leave accruals at end of the calendar year and capitalisation of wages outstanding, and unbudgeted overtime on commercial works in addition to planned works. A considerable amount of employee costs is recoverable under disaster management funding and/or commercial works income.

Materials and Contracts expenditure is above YTD budget by \$1,353K (5.88%). The majority of this overspend resulted from commercial works \$1,266K, offset by increased income.

Other Expenses is below YTD budget by \$198K (4.38%)

Interest & Investment Expense is below YTD budget by \$64K (16.32%). This is due to the timing of interest payments.





Procurement

The following tenders have been advertised in the eleven months YTD:

July

- 2020/02 – Supply of Banking and Bill Payment Services
- 2020/03 – Panel of Preferred Suppliers: Plant and Equipment Hire 2020/2023

August

- 2020/08 – Construction of Clarkes Hill Tooma Road Cutting Bushfire Damage at Maragle.
- 2020/09 – Panel of Preferred Suppliers: Supply of Services - # Guard Rail # Line marking # Traffic Control

September

- 2020/11 – Design and Construction of Talbingo Boat Ramp Pontoon and Gangway

October

- 2020/04 - Replacement of Tintaldra Road Bridge Welaregang NSW 2642 and Replacement of Withers Lane Bridge Bombowlee NSW 2720

November

- 2020/12 – Construction of Goobarragandra Road Slopes Stabilisation at Goobarragandra

December

No Tenders advertised in December.

January

No tenders advertised in January.

February

No tenders advertised in February.

March

- 2021/01 – Alpine Way Slopes 11984 & 11985 Rehabilitation Works, Khancoban.

April

- 2021/04 – Forsters Road Landslide Stabilisation, Batlow.

May

- EOI - Purchase of Freehold Land – Lot 9 Section 16 DP 759003 & Lot 82 DP 630704, Gilbert Street, Tumbarumba

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.3 Council has sound organisational health and has a culture which promotes action, innovation, accountability and transparency

Operational Actions

4.3.1 Provide Council staff with information and tools to increase two-way organisational communication through the implementation of the Internal Communications Framework

SUSTAINABILITY ASSESSMENT:

N/A

Financial and Resources Implications

N/A

Costs and Benefits:

N/A

Policy, Legal and Statutory Implications:

N/A

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Monthly reporting informs Council and the community of the financial performance in comparison to budget at a point in time.

OPTIONS:

N/A

COUNCIL SEAL REQUIRED:

N/A

COMMUNITY ENGAGEMENT AND COMMUNICATION:

N/A

ATTACHMENTS

Nil

10. GOVERNANCE AND FINANCIAL REPORTS

10.3 STATEMENT OF INVESTMENTS - JUNE 2021

REPORT AUTHOR: FINANCE OFFICER
RESPONSIBLE DIRECTOR: CHIEF FINANCIAL OFFICER

EXECUTIVE SUMMARY:

This report provides an overview of Council's cash and investment portfolio performance as at 30 June 2021.

RECOMMENDATION:

THAT COUNCIL:

1. Receive the report on Statement of Investments – June 2021.

BACKGROUND:

Nil

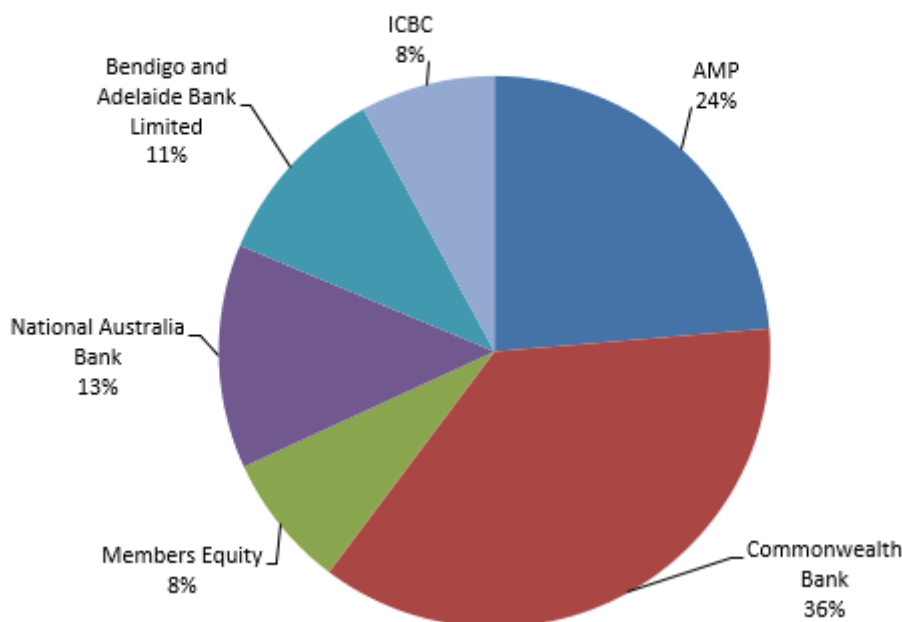
REPORT:

In accordance with Clause 212 of the Local Government (General) Regulations 2005, a monthly report is required to be submitted to Council detailing all investments of Council.

Combined Cash & Investments Table		30/06/2021				
Cash & 11am at call Accounts	Current Month	Last Month	Movement	Type	Interest Rate%	
National Australia Bank	\$ -	\$ 7,273	-\$ 7,273	W/Acct	0.10%	
Commonwealth Bank	\$ 3,064,685	\$ 3,187,757	-\$ 123,072	W/Acct	0.10%	
Commonwealth Bank	\$ 10,838,939	\$ 2,838,231	\$ 8,000,708	At Call (BO S)	0.20%	
Commonwealth Bank	\$ 3,499	\$ 80	\$ 3,419	Gen-Roth	0.10%	
Total Cash & At Call Investments	\$ 13,907,123	\$ 6,033,341	\$ 7,873,782		0.18%	
Term Deposits	Current Month	Last Month	Movement	Lodgement Date	Interest Rate%	Maturity Date
Westpac Banking Corporation	\$ -	\$ 2,000,000	-\$ 2,000,000	30/06/2020	0.97%	30/06/2021
Bendigo and Adelaide Bank Limited	\$ 250,000	\$ 250,000	\$ -	14/07/2020	0.95%	14/07/2021
Bendigo and Adelaide Bank Limited	\$ 250,000	\$ 250,000	\$ -	14/07/2020	0.95%	14/07/2021
AMP	\$ 2,000,000	\$ 2,000,000	\$ -	17/07/2020	1.00%	17/07/2021
AMP	\$ 2,000,000	\$ 2,000,000	\$ -	20/07/2020	1.00%	20/07/2021
National Australia Bank	\$ 1,000,000	\$ 1,000,000	\$ -	17/08/2020	0.80%	17/08/2021
Bendigo and Adelaide Bank Limited	\$ 250,000	\$ 250,000	\$ -	7/09/2020	0.75%	7/09/2021
Bendigo and Adelaide Bank Limited	\$ 250,000	\$ 250,000	\$ -	7/09/2020	0.75%	7/09/2021
Members Equity	\$ 1,000,000	\$ 1,000,000	\$ -	22/09/2020	0.65%	22/09/2021
Bendigo and Adelaide Bank Limited	\$ 500,000	\$ 500,000	\$ -	25/11/2020	0.50%	25/11/2021
Bendigo and Adelaide Bank Limited	\$ 500,000	\$ 500,000	\$ -	25/11/2020	0.50%	25/11/2021
AMP	\$ 2,000,000	\$ 2,000,000	\$ -	7/12/2020	0.75%	7/12/2021
Bendigo and Adelaide Bank Limited	\$ 1,057,811	\$ 1,057,811	\$ -	6/01/2021	0.45%	6/01/2022
Bendigo and Adelaide Bank Limited	\$ 1,057,811	\$ 1,057,811	\$ -	6/01/2021	0.45%	6/01/2022
AMP	\$ 1,000,000	\$ 1,000,000	\$ -	15/01/2021	0.75%	15/01/2022
Members Equity	\$ 2,000,000	\$ 2,000,000	\$ -	19/02/2021	0.50%	19/02/2022
AMP	\$ 2,000,000	\$ 2,000,000	\$ -	18/03/2021	0.75%	18/03/2022
ICBC	\$ 1,500,000	\$ 1,500,000	\$ -	8/04/2021	0.65%	11/04/2023
ICBC	\$ 1,500,000	\$ 1,500,000	\$ -	8/04/2021	0.85%	18/04/2024
National Australia Bank	\$ 2,000,000	\$ 2,000,000	\$ -	27/04/2021	0.35%	27/04/2022
National Australia Bank	\$ 2,000,000	\$ -	\$ 2,000,000	29/06/2021	0.60%	28/06/2023
Total Term Deposits	\$ 24,115,623	\$ 24,115,623	\$ -		0.69%	
Total Cash & Investments	\$ 38,022,746	\$ 30,148,964	\$ 7,873,782		0.50%	

% of Portfolio

Snowy Valleys Council June 2021 Total Cash and Investments



It is hereby certified that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and the regulations thereunder, and in accordance with the Snowy Valleys Council Investment Policy.

Cash and Investments increased \$7.8M during June 2021.

Major **cash receipts** received during June included:

- Transport NSW – DRFA Claim \$5.6M
- Tumut Aerodrome Improvements – Milestone 1 \$5M
- Financial Assistance Grants Advance Payment 2021-2022 \$3M

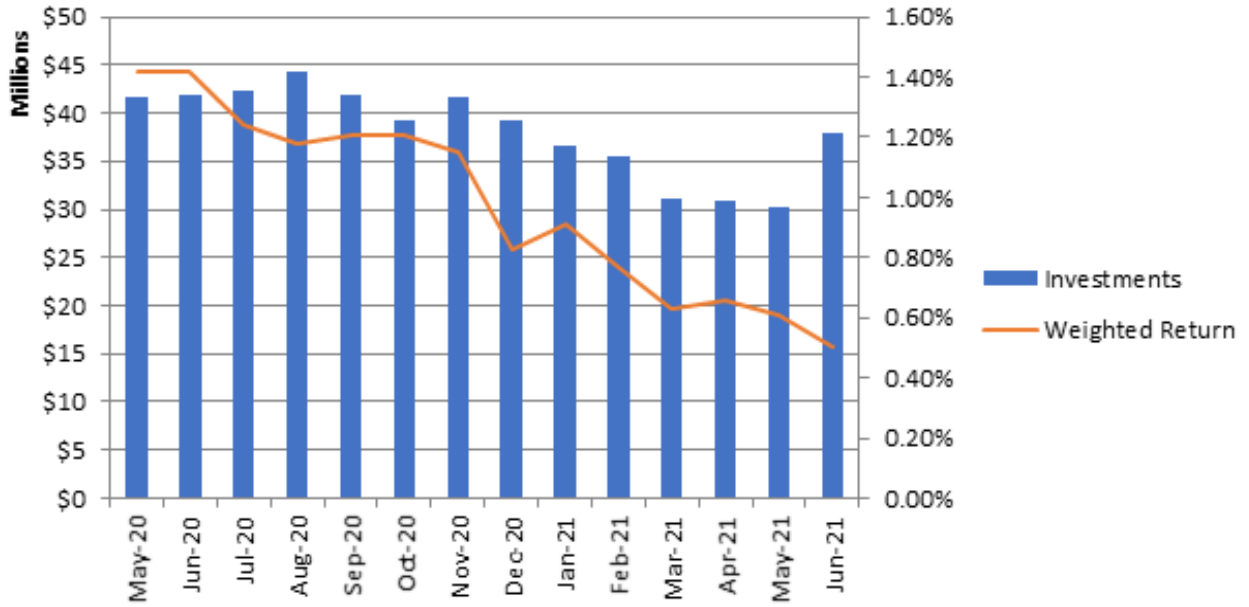
Main **cash disbursements** (excluding employee costs) during the month included:

- Gobarragandra Road \$728K
- Road Maintenance Council Contracts – Rockfall remediation \$482K
- Forsters Road Stabilisation \$418K
- FOGO including compactor purchase \$351K

Cash investment rates continue to fall due to the uncertain economic environment and long-term outlook. Council's investment policy has been reviewed and changes have been made to allow increased flexibility in the investment portfolio allocation to respond to the difficulties faced in the current investment market. As current investments fall due and when cash becomes available, the

change to the policy allows for achieving possibly more competitive interest rates through wider diversification and a longer investment horizon. The following graph depicts the movement in monthly interest rates achieved over the last year.

SVC Cash Investments and Weighted Return



ATTACHMENTS

Nil

11. MANAGEMENT REPORTS**11.1 DRINKING WATER MANAGEMENT SYSTEM ANNUAL REPORT FOR 2020**

REPORT AUTHOR: WATER & WASTEWATER ENGINEER
RESPONSIBLE DIRECTOR: EXECUTIVE DIRECTOR INFRASTRUCTURE

EXECUTIVE SUMMARY:

Council, as a water supplier, is required to establish and adhere to a quality assurance program, known as a Drinking Water Management System (DWMS). A DWMS is a risk-based approach to managing drinking water quality.

Council is required to submit annual reports to NSW Health to demonstrate that the DWMS is being implemented effectively.

This report presents the Council DWMS annual report for 2020 summarising Council's drinking water quality performance and the annual review outcomes.

This report helps to demonstrate Council's commitment to providing the communities across the Local Government Area with safe, secure and healthy drinking water supplies.

Council is required to endorse this report for submission to NSW Health.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on Drinking Water Management System Annual Report for 2020.**
- 2. Endorse the Drinking Water Management System Annual Reports for submission to the local Public Health Unit (PHU), NSW Health.**

BACKGROUND:

Water suppliers in NSW are required to establish and adhere to a quality assurance program, known as a Drinking Water Management System (DWMS)

Annual reports are to be submitted to NSW Health to demonstrate that the DWMS is being implemented effectively.

Annual reports address the reporting, evaluation, review and continuous improvement requirements of Snowy Valleys Council's DWMS, in particular;

- The performance of critical control points;
- A water quality review (raw, treated and distribution water quality including verification
- Monitoring in the NSW Health Drinking Water Database);
- Levels of service (including consumer complaints);
- Incidents and emergencies;
- Continuous improvement plan implementation;

REPORT:**Introduction**

The Public Health Act 2010 requires all drinking water suppliers to implement a quality assurance program for the safe supply of drinking water. Public drinking water supplies are routinely monitored

and NSW Health has a comprehensive Drinking Water Monitoring Program for water utilities in regional areas.

An overview of selected report findings is presented in the following sections; Council is referred to the attached report for further information.

Snowy Valleys Council operates six independent water supply systems, servicing eight areas:

- Batlow
- Brungle
- Khancoban
- Talbingo
- Tumbarumba
- Tumut (which includes Adelong and Cloverdale)

Drinking Water Monitoring

Regular testing of drinking water is one of the measures available to help ensure safe water supply. Drinking water quality monitoring samples are taken in the distribution system and are representative of the water supplied to the consumer.

Drinking water monitoring programs comprises:

2.1. Drinking water quality monitoring (compliance monitoring)

Used for assessing compliance with the ADWG guidelines and where necessary for triggering corrective action to improve water quality.

2.2 Operational monitoring

Used to check equipment and processes are working properly. The data can be used to trigger immediate short-term corrective action to improve water quality, but not for assessing compliance with the guidelines.

Additional monitoring may comprise:

- Emergency response, such as in the event of flooding or a mains break.
- Investigation and research.
- Monitoring of consumer satisfaction.
- Reporting and accountability.

Monitoring serves as a check that barriers to contamination are working effectively. Such programs should satisfy community concerns about water quality and assist in preventing outbreaks of waterborne disease.

Compliance monitoring:

Verification of drinking water quality provides an assessment of the overall performance of the supply systems and the quality of drinking water being supplied to consumers.

For 2020, all water supply schemes were fully compliant with the Australian Drinking Water Guidelines (ADWG); however, there were some issues regarding fluoride, free chlorine and high pH. Matters which required Council's response protocol to be followed include:

- In Batlow, there were two instances of detection of total coliforms on 3 March (29 mpn/100 mL) and 18 March (1 mpn/100 mL). Batlow had some instances of low fluoride and 10

instances of low free chlorine (92% compliant), pH was 94% compliant.

- In Brungle, there was 91% compliance for free chlorine (two low results of 8 April), and one detection of Total Coliform (1 mpn/100 mL), which equates to 13% of samples. There was also one low free chlorine exception of 8 April (7%).
- Morgans Reserve (Cloverdale) had two detections of Total Coliforms on 22 September (15 mpn/100 mL) and 10 November (4 mpn/100 mL), which equates to 13% of samples. There was also one low free chlorine exception on 8 April (7%).
- In Talbingo, there were 6 instances of high pH exceptions (25% of samples), including two on 8 April and two on 22 October. There were also two exceptions of low free chlorine, both on 8 April.
- Tumbarumba had some low fluoride levels, and all other samples were 100% compliant.
- Tumut had some minor issues with low fluoride. There was 99% compliance for free chlorine and 97% compliance for pH.

Note: Khancoban had no exceptions recorded.

The sampling program for 2020 did not achieve 100% compliance with the allocated verification monitoring program. In 4 of the 14 sampling programs, the number of actual samples collected was less than the number of samples allocated, the remaining 10 were either equal to or exceeded the program requirements.

Furthermore, Boil water alerts (BWAs) were issued in several instances as noted below, these were primarily associated with the January bushfires.

- Batlow Water Supply : BWA from 3 January to 22 January 2020;
- Tumbarumba Water Supply : BWA from 2 January to 26 January 2020;
- Tumut Water Supply - Adelong sub-system: BWA from 3 January to 7 January 2020;
- Talbingo Water Supply – BWA from 7 January to 10 January 2020;
- Tumut Water Supply – entirety: Precautionary BWA from 28 August to 1 September 2020

Critical Control Points (CCP) monitoring

Critical Control Points (CCPs) comprise an activity, procedure or process that is critical to control a water quality hazard. CCPs must be monitored regularly, ideally continuously, to ensure the effectiveness of protection barriers. Properly operated CCPs help ensure safe drinking water. CCPs comprise operational targets, adjustment limits and critical limits.

Typical CCPs as part of process monitoring include pH, turbidity, fluoride concentration (where dosed), chlorine residual, and reservoir integrity.

A summary of the CCP performance for 2020 is provided in the table below:

Supply System	2020
Batlow	In early January, severe bushfires affected the region around Batlow, electrical power was cut and it wasn't safe for staff to enter to start a generator.

Supply System	2020
	<p>CCP Summary:</p> <ul style="list-style-type: none"> • No turbidity breaches; however, a period of alerts for corrective action in April. • Two breaches of filter transmembrane pressure (TMP) with 25 alerts. Note: the TMP is the pressure needed to push/pull water through the membrane. • Three high pH breaches. • Four high free chlorine breaches. • Three low fluoride breaches exceeding 72 hours. • Two high fluoride alerts.
Brungle	<p>CCP Summary:</p> <ul style="list-style-type: none"> • Three filtered water turbidity exceedances, unclear if > 24 hours. • No TMP breaches. • One pH breach, with 17 alerts. • Frequently high breach of free chlorine; however, this process was under control and performing as required to achieve a residual in the network, on account of long retention times in the reservoir. • One low free chlorine breach.
Khancoban	<p>CCP Summary:</p> <ul style="list-style-type: none"> • No breaches of chlorine residual; alerts managed with corrective action.
Talbingo	<p>In early January, severe bushfires affected the region around Talbingo. A BWA was issued due to low chlorine.</p> <p>CCP Summary:</p> <ul style="list-style-type: none"> • Two filtration turbidity breaches during the BWA period; no other filtered water turbidity breaches. • One pH breach; pH was regularly above the operator adjustment limit. • Three high free chlorine breaches.
Tumbarumba	<p>In early January, severe bushfires affected the region around Tumbarumba and electrical power supply was cut. Raw water coupled with a BWA was used to meet high demand for firefighting purposes.</p> <p>CCP Summary:</p> <ul style="list-style-type: none"> • One filtered water turbidity breach (x2 filters); three alerts for operator action. • Multiple low fluoride instances between January through March, with one extended period; 73 high fluoride operator alerts. • Two high free chlorine breaches.

Supply System	2020
Tumut	<p>CCP Summary:</p> <ul style="list-style-type: none"> No turbidity breaches, despite poor raw water turbidity due to bushfires. Three high pH breaches; typical pH was in the operational range. 65 high free chlorine breaches (note: breaches were under ADWG health limits). No high fluoride breaches; several low fluoride alerts.

Improvement Plan Implementation

The DWMS improvement plan was reviewed and updated during the preparation of the annual report. Although the improvement plan is not part of the attached report; it is also submitted to NSW Health.

DWMS Review Outcomes

The NSW Health Guidelines for a DWMS require that all water suppliers review their DWMS and major components on an annual basis. This is to ensure that the DWMS is managed as a quality assurance system and to demonstrate continuous review and improvement of the system.

The improvement plan was fully updated with new recommendations as a result of the risk assessment review.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 5: Our Infrastructure

Delivery Outcomes

5.4 Provide a program to deliver and improve public amenities and infrastructure which meets an acceptable community standard

Operational Actions

3.4.1 Maintain Council's Water supply and Sewer collection systems in accordance with industry standards and relevant environmental legislation

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Ensuring adequate water Supply services are provided to the community which meet safe water quality expectations.	Not all areas of the community are able to be serviced by water supply systems.
Environmental	Ensuring appropriate water tariffs are in place to minimise water abstracted from water sources	Nil
Economic	Providing water supply services to as many areas of our community as possible at	Potential for regional economic impacts if water quality is not safe and healthy.

	Positive	Negative
	an appropriate cost and expected quality.	
Governance	Council provides and regulates appropriate water systems in line with best practice management	Nil

Financial and Resources Implications

Council funded and engaged Viridis Consultants for the purpose of undertaking the completion of the 2020 Annual Report.

Any improvement plant, capital and maintenance actions will be implemented as part of the rolling capital works and renewals program.

Costs and Benefits:

Expected benefits include improved delivery of a safe and healthy water supply which also provide social/community benefits, reduced environmental risks and reputational improvement.

Expected costs associated with the improvement plan actions that fall outside of the operational plan funded items will be reported separately to Council for approval or included into a future Integrated Planning and Reporting (IP&R) cycle and Long-Term Financial Plan.

Policy, Legal and Statutory Implications:

Council is required to submit annual reports to NSW Health for assurance that the DWMS is being effectively implemented. Where a Council does not submit an annual report, this is reported by NSW Health to DPIE Water.

Furthermore, a water and wastewater performance report is completed each financial year; this is submitted to DPIE Water and includes all water compliance data.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Risks are assessed in accordance with Council's Enterprise Risk Management Framework* and the Australian Drinking Water Guidelines (ADWG).

DWMS Annual Reports summarise to NSW Health and the SVC community, how Council is managing its water supplies in accordance with the DWMS.

NSW Health, as part of their own reporting, advise NSW DPIE Water as to whether Council has submitted an annual report each year.

OPTIONS:

Council is required to endorse the annual reports prior to being formally submitted to NSW Health.

Council may choose to request amendments to the report with endorsement subject to the changes, however noting that specific technical, factual statements and data are unable to be changed.

COUNCIL SEAL REQUIRED:

Not required.

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Consultation for the preparation of the 2020 annual report included:

Council's water operations staff, as appropriate to each water supply scheme, Council's supervisory and technical staff.

Council customer service records were utilised to inform the customer complaints portion of the annual reviews.

Following endorsement and formal submission of the reports to NSW Health; the reports will also be made available on Council's website.

ATTACHMENTS

- 1 ECM_3110322_v1_20210602 - Report - DWMS Annual Report 2020 - External
(under separate cover)

11. MANAGEMENT REPORTS**11.2 COMMUNITY CONSULTATION FINDINGS REPORT AND SPATIAL ASSESSMENT PLANS - FORMER BATLOW CANNERY SITE.**

REPORT AUTHOR: EXECUTIVE DIRECTOR COMMUNITY AND CORPORATE
RESPONSIBLE DIRECTOR: EXECUTIVE DIRECTOR COMMUNITY AND CORPORATE

EXECUTIVE SUMMARY:

This report presents the Community Consultation Findings Report and Spatial Assessment Plans in respect of the former Batlow Cannery site to Council for consideration. The report recommends that Council release the report and plans for public exhibition.

In brief the consultation assessment foreshadows two scenarios:

1. Short term or “meanwhile” use opportunities and
2. Long term development opportunities

Meanwhile use options include:

- Extension of existing caravan park area
- Long vehicle, RV, Caravan and Boat Storage
- Pop up markets, food stalls
- Community Hub
- Existing Pine seedling Nursery

Long term development options include:

- Visitor Accommodation
- Residential – Independent Living
- Community Hub
- Enterprises ancillary to recreational infrastructure such as walking tracks/heritage trails and cycle ways, both within the town and beyond.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on Community Consultation Findings Report and Spatial Assessment Plans – Former Batlow Cannery Site.**
2. **Note the report on Community Consultation Findings Report and Spatial Assessment Plans – Former Batlow Cannery Site.**
3. **Release the Community Consultation Findings Report and Spatial Assessment Plans – Former Batlow Cannery Site for public exhibition for a period of 28 days.**

BACKGROUND

Snowy Valleys Council (SVC) determined to purchase the former Batlow Cannery site in 2016 in response to community concern about its derelict state. In time a contract was let for the demolition

of the most impaired structures with the retention of some elements to acknowledge the history and town heritage associated with the Cannery over many generations.

An expression of interest was conducted in 2019 with a view to identifying a suitable enterprise that could invest and establish itself on the site. This process identified three potential enterprises however, the Dunns Road Bushire severely impacted the site and required that the demolition work be re-scoped to be far more extensive than originally planned. This resulted in one of the proposed enterprises withdrawing their interest. A further proposed enterprise identified another site in another municipality to base their operations. The third enterprise remained in play.

Following the completion of demolition works the remaining enterprise interested in the site sought to lease part of the site to expand their adjacent pine seedling nursery operations. Following Council's approval of the lease proposal, the Batlow Development League and some other members of the Batlow community expressed their view that they felt they had not been consulted on the matter.

In response it was proposed that a spatial assessment be undertaken in respect of the site to determine a role it may play in the future development of Batlow.

REPORT:

Ratio Consultants were engaged by SVC to undertake the spatial assessment of the former Batlow Cannery site. Consultation was undertaken at the Cannery's former administration building in Batlow on 22 and 23 February 2021. This included targeted meetings with key stakeholders and drop-in sessions that were promoted through social media and the press. There were approximately 40 participants in these consultation sessions.

The attached Community Consultation Findings Report and Spatial Assessment Maps provide:

- An historical context.
- An overall analysis of the Batlow township layout.
- An outline of the concerns articulated by community members and leaders through the consultation process.
- A high-level outline of a "Town Regeneration Process" relative to the opportunities the cannery site presents.
- A summary of ideas and opportunities as presented by consultation participants.
- Spatial assessment plans – short and long term.

Note that the document is not a "plan" as such however, it will prove to be a useful input into other Council strategic documents including:

- The Community Strategic Plan.
- Local Community "Place Plans".
- The Local Environmental Plan.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.1 Create welcoming towns and villages that are vibrant, accessible and foster a sense of community

Operational Actions

1.1.3 Maintain visual amenity of towns and villages in accordance with approved levels of service

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Achieving a balance between commercial and recreational use of land located centrally to the town of Batlow	Nil
Environmental	A high-level environmental assessment has been undertaken.	Further detailed assessments will be required
Economic	Appropriate commercial and recreational uses will generate economic activity	Nil
Governance	Consultation in respect of future use of important town site is transparent and inclusive	Nil

Financial and Resources Implications

N/A

Costs and Benefits:

N/A

Policy, Legal and Statutory Implications:

Local Government Act

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

N/A

OPTIONS:

Council may release the document for Public Exhibition as recommended, alternatively Council may seek further information and defer consideration of this matter to a future meeting of Council.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Targeted meetings with key stakeholders and drop-in sessions were held on site in Batlow during February. The draft the Community Consultation Findings Report and Spatial Assessment Plans were distributed to consultation participants for comment. No feedback was received.

ATTACHMENTS

- 1 ECM ID 3113992 - 20210629 - Batlow Community Consultation Report Final -Batlow Cannery (under separate cover)
- 2 ECM ID 3113986 - 20210629 - Sight Investigation Report - Batlow Cannery (under separate cover)

11. MANAGEMENT REPORTS

11.3 DECLARATION OF NEW DOG OFF LEASH AREAS

REPORT AUTHOR: ACTING MANAGER GROWTH & ACTIVATION
RESPONSIBLE DIRECTOR: EXECUTIVE DIRECTOR COMMUNITY AND CORPORATE

EXECUTIVE SUMMARY:

This report seeks Council's determination on the declaration a new Dog Off Leash Area in the Snowy Valleys LGA at Bicentennial Park Tumbarumba. The report also details feedback received during the public exhibition period for three proposed Dog Off Leash Areas as follows Bicentennial Park Tumbarumba, Reedy Creek Park Batlow and Golden Gully Adelong.

RECOMMENDATION:

THAT COUNCIL:

1. Receive the report on the declaration of new Dog Off Leash Areas.
2. Note the public submissions received in response to the Notice of Intention to Declare new Dog Off Leash Areas.
3. Declare Bicentennial Park Tumbarumba a Dog Off Leash Area.
4. Note that further consultation will be undertaken with the Adelong Progress Association and the Batlow Community and Cultural Association to identify suitable locations for Dog Off Leash Areas before further notification occurs.

BACKGROUND:

Snowy Valleys Council encourages responsible pet ownership and has adopted the Companion Animal Management Policy. In response to a rising number of complaints about dogs off leash in public areas, owners not picking up after their dogs and dogs off leash chasing or rushing at other dogs and people, Council officers assessed the demand for the provision of additional Dog Off Leash Areas in the towns and villages across the LGA. Three sites were identified and at the Ordinary Meeting of Council held on 19 November 2020, it was resolved (M238/20) to issue a notice to Declare three new Dog Off Leash Areas and seek public submissions as part of the process to declare new Dog Off Leash Areas.

REPORT:

There is currently one designated Dog Off Leash Area in the Snowy Valleys LGA located in Bila Park, Tumut. Three possible sites were proposed to be declared as new Dog Off Leash Areas –

- 1) Bi-Centennial Park, Tumbarumba
- 2) Reedy Creek Park, Batlow
- 3) Golden Gully, Adelong

Public submissions opened on 19 February 2021 and were open for 103 days. 13 submissions were received online, 2 via email and one via letter. Further correspondence was received after the closing date.

	Postcode	Feedback Summary	Submission Received
1	2720	I think it is great to have off leash areas. But would love to see a fenced dog park like you see in other towns	Online

	Postcode	Feedback Summary	Submission Received
2	2653	I think it's a great idea. Every town should have a designated off leash park	Online
3	2730	Reedy creek is on the main road into Batlow. Not sure if that is the best place. How about out the back of the golf course or somewhere away from traffic	Online
4	2730	In regards to Batlow - I do like this area however I am under the impression the Batlow MTB group is planning to develop this to meet up with tracks to the Weemala Lookout. Would there be any spare space over near the skate park or along the side of the oval? Around the back of the golf course?	Online
5	2653	Yes please. A dog park in Tumbarumba would be so amazing!	Online
6	2730	Re: Using Reedy Creek Park in Batlow. You realise there is currently no access to that park, right? The bridge across the creek burned in the bushfires. Also, it's right on the main road into town. Unless Council is prepared to replace the bridge and fence the park to prevent dogs running onto the road and getting injured, killed or causing an accident, I cannot support this park being the one chosen. A better alternative would be to designate one of the areas surrounding the showgrounds as off-leash.	Online
7	2730	I don't believe that Reedy Creek is suitable for an off leash area. - It is on a major road with a substantial amount of traffic - it is the entry to our town, would this area not be better suited to a more 'welcoming' space than a dog park. - to make a suitable amount of space for all dog sizes how would access to the creek be fenced off? In general most dog trainers do not believe that 'off leash areas' are a good idea as most dog owners do not know how to recall their animals, should they behave like animals and let their primal instincts take hold.	Online
8	2653	Yes, Tumbarumba definitely needs an off leash dog area and Bicentennial park would be a good spot for it. In addition, I would also like to propose the Pony Club (except on days when it's being used for Pony Club or another event).	Online
9	2653	To be fair, most of Tumbarumba have considered their proposed area an off leash area always - so making it official would be wonderful. We currently don't have a single off leash area in town limits and we definitely need one - so we are eager for this to occur. Many thanks in advance.	Online
10	2653	Very keen for more off leash areas around Snowy valleys area; have lived in Adelong and Tumbarumba and neither currently have one. I have to walk dogs in areas near farm stock in order for them to get adequate exercise.	Online

	Postcode	Feedback Summary	Submission Received
11	3082	I visit the area regularly and if a designated dog off Leash area is made can it be fenced. I believe there are multiple benefits to this.	Online
12	2729	A better option for the off the leash area in Adelong would be the parkland at the end of Bleak Street. I have attached a map of our proposed site. We are trying to improve the Golden Gully Park and are about to see fitness equipment installed and we are on the look out for funding for a new playground. This area is very close to the highway and the main street and could be a hazard if we have the odd runaway dog. We think the option we have chosen is safer for everyone	Online
13	2653	I would be greatly in favour of Bicentennial Park in Tumbarumba being declared an off leash area for dogs to be active and unrestrained under supervision. This area could extend down to the treatment plant on both sides of the Tumbarumba Creek. I would also like council to consider the sports ground as an off leash area at the times when matches, training and other activities such as little athletics are not being carried out. Cricket and AFL matches only take place on Saturday, AFL training on late Thursday afternoon and evening, and little athletics on Tuesday afternoon. The cricket nets are only used on an irregular basis. This leaves plenty of time when the sports ground is under utilised. Gates could be erected at the existing entrance points to restrict dog movements to the ground at the designated times. I have seen instances in Canberra where sporting fields work in this manner with appropriate signage. Those persons who want to keep their dogs on leash could continue to do so on the pathways outside the sports ground.	Online
14	2653	Our own dog has been attacked twice and is now quite fearful of all other dogs regardless of their temperament. Having an off-leash area would be welcome provided that it is enclosed well signposted and that it is made clear to dog owners that is the only acceptable area. Just this very morning we were met by a dog owner with the dog running loose totally disregarding the requirement to have her dog on a leash. Our dog quite fearful attempting to escape from the other dog's approaches wrapped the lead around my legs almost causing me to trip. The other dog's owner said "it only wants to be friendly" but still did not secure it. Another welcome addition would be the supply of bags and a bin for disposing of droppings	Letter

	Postcode	Feedback Summary	Submission Received
15	2730	<p>Delighted that SVC is considering an off leash area for Batlow but concerned about the proposed location due to</p> <ul style="list-style-type: none"> • Reedy Creek is on a main road • The area is a native wildlife habitat and a corridor for flora and fauna and dogs off leash pose a threat to these wildlife • The area is listed in the Promotion , Rehabilitation and restoration of Riverina Bird Habitats Project and guidelines for utilising these areas require visitors to respect the welfare of the birds and habitats. • The terrain is not user friendly or overly safe and costs would need to be considered to dog proof fences of neighbouring properties • The park is a popular weekend recreational and rest spot for visitors and families. • A better location would be the showgrounds and the gold course which have facilities and are already used by locals to walk dogs. 	Letter via email
16	2653	<p>Commend SC on providing additional off leash areas across the LGA. Suggestions about boundaries of the proposed are in Bicentennial Park, Tumbarumba. The western boundary removes a significant walking are to the west of the Tumbarumba Creek that is very popular with dog walkers and the steep slope would provide an appropriate boundary. The southern boundary leaves a large portion of the park not off-leash. Can I suggest that the boundary instead be the sewage treatment plant access road and bridge across Tumbarumba Creek. If these changes occur the northern boundary would need to be adjusted and suggest aligned with the concrete pedestrian and cycling path from Prince Street to the bridge over the creek, the bridge itself and the off-leash area to end at the oath on to the bridge from the west.</p>	Letter via email

Feedback received was in favour of Bi-Centennial Park, Tumbarumba being declared a Dog Off Leash Area. It is recommended that this area be declared a designated Dog Off Leash Area.

Feedback received in response to the proposed areas in Batlow and Adelong was not as positive and submissions received identified other uses for the spaces that are currently being planned that may be impacted by the proposed off leash area, as well as issues such as all-weather accessibility, impact on flora and fauna and traffic.

In the circumstances, it is recommended that further consultation be undertaken with the Batlow and Adelong communities to identify suitable locations for Dog Off Leash Areas. These to be reviewed by Snowy Valleys Council at a later date. This will ensure that Council are able to balance the positive

outcomes of Dog Off Leash Areas with community expectations, minimising environmental impacts and ensuring users of public spaces feel safe and secure.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 3: Our Environment

Delivery Outcomes

5.6 Provide high quality, safe and accessible open spaces and places for active and passive recreation

Operational Actions

1.6.2 Implement Council's Companion Animal Plan

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Another Dog Off Leash Area in the Snowy Valleys LGA to encourage responsible pet ownership	Nil
Environmental	Nil	Nil
Economic	Nil	Nil
Governance	Nil	Nil

Financial and Resources Implications

The cost to establish the new off leash are in Bicentennial Park, Tumbarumba is approximately \$3500. This includes –

- Signage - \$2000
- Dog Litter Bag Dispenser - \$580
- Installation Costs - \$920

Ongoing costs will be biodegradable bags for the dispensers. The provision of fenced areas is not included in the current proposal.

Costs and Benefits:

Benefits related to the costs are:

- Dog owners will have a location where they can legally exercise their dogs off leash.
- Park users will be made aware that dogs may be off leash and will therefore be able to choose a different park to use if they are not comfortable being around dog's that are off leash.

Policy, Legal and Statutory Implications:

The Companion Animals Act 1998 states: section 13 (6) states –

A local authority can by order declare a public place to be an off-leash area. Such a declaration can be limited so as to apply during a particular period or periods of the day or to different periods of

different days. However, there must at all times be at least one public place in the area of a local authority that is an off-leash area.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

There is a risk that park users in the areas proposed to be declared Off-Leash will not support such a declaration. This can be mitigated through the application of an effective communications and engagement plan and through continuing public consultation to determine appropriate locations in Batlow and Adelong.

OPTIONS:

Council may or may not choose to proceed as recommended in this report.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

There has been ongoing community engagement and communication and a Notice of Intent to declare new off leash areas and submissions were sought from the public. The recommendations of this report are in response to this process of community consultation.

There will be going consultation to determine appropriate areas in Adelong and Batlow to determine off leash areas.

There will communication around informing the public of the declared off leash area.

ATTACHMENTS

- 1 Snowy Valleys Council - Map of 'Off Leash Area' - Bi-Centennial Park - Tumbarumba (under separate cover)

11. MANAGEMENT REPORTS**11.4 SVC RECOVERY AND RESILIENCE GRANTS**

REPORT AUTHOR: ACTING MANAGER GROWTH & ACTIVATION
RESPONSIBLE DIRECTOR: EXECUTIVE DIRECTOR COMMUNITY AND CORPORATE

EXECUTIVE SUMMARY:

The purpose of this report is for Council to note the applications approved for funding under the 2021 Recovery and Resilience Grants Program

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on SVC Recovery and Resilience Grants**
2. **Note the following funding has been approved by the Community Strengthening Grant Assessment Panel, being –**
 - a. **Adelong Tennis Club - \$3,540**
 - b. **Weleregang Country Golf Club - \$2,495**
 - c. **Tumbarumba Men's Shed - \$5,000**
 - d. **Tooma Recreation Reserve - \$5,000**
 - e. **Tumbarumba Historical Society - \$4,4470**
 - f. **Tooma Cricket Club - \$5,000**
 - g. **Tumbarumba Golf Club - \$5,000**
 - h. **Do It For Batlow Inc - \$5,000**
 - i. **Tumbarumba Rotary Club - \$5,000**
 - j. **Talbingo Men's Shed - \$635**
 - k. **AJ Events - \$3093**
 - l. **Weleregang Country Golf Club - \$3,140**
 - m. **Batlow Senior Citizens Village Association - \$2,327**
 - n. **Upper Murray Community Radio - \$3000**
 - o. **Tumbarumba and District Garden Club - \$4,800**
 - p. **Montreal Community Theatre - \$5,000**
3. **Acknowledge the ongoing work of community groups and organisations during the recovery process**

BACKGROUND:

Snowy Valleys Council received \$250,000 as part of Phase Two of the Bushfire Community Recovery and Resilience Fund (BCRRF), through the joint Commonwealth-State Disaster Recovery Funding Arrangements. A requirement of this funding was that 25% be allocated to a community grants program. BCRRF supports community recovery by funding projects and initiatives that will promote community well-being, social and broader recovery and future disaster resilience following the bushfires.

In response to this requirement Snowy Valleys Council developed the Recovery and Resilience Grants Program which had \$62,500 available. Applicants were able to apply for amounts of between \$500 and \$5000 for projects that met the following program objectives –

- Meet the diverse and changing needs of the Snowy Valleys community as they recover from the 2019/2020 bushfires.
- Assist groups and communities to develop local solutions that build on and/or enhance the wellbeing of the Snowy Valleys community.
- Identify opportunities and develop strategies that nurture the ideas and aspirations of residents of the Snowy Valleys.
- Support whole communities or specific groups within communities; and
- Promote a positive image of the Snowy Valleys to residents and visitors.

Applications opened on 19th April 2021 and closed on 28th May 2021. Place Activation staff and the Community Recovery Officer held information sessions across the LGA.

REPORT:

Applications for the Recovery and Resilience Grants were reviewed by the Community Strengthening Grants Assessment Panel during the week of 28 June– 2 July 2021. The panel consists of Mayor James Hayes, Deputy Mayor John Larter and Luke Judd (Independent panel member). Sixteen applications were received requesting a total of \$64,407.

Each application was scored against the following criteria –

- Ability to contribute to the objectives of the program.
- Demonstrated need for the project and anticipated community or industry benefit.
- Extent to which the budget is comprehensive, realistic and provides value for money.
- Capacity to undertake the project including evaluating and documenting the results.
- Extent to which alternative and complementary funding sources have been explored and secured.
- Ability to sustain the project or its outcomes after funding ceases.

The assessment panel have recommended the projects listed below be funded through the Recovery and Resilience Grants Program.

Applicant Organisation	Project title/brief	Funds Requested	Funds Recommended
Adelong Tennis Club	Tennis courts upgrading	\$3,540	\$3,540
Weleregang Country Golf Club	Defibrillator for clubhouse	\$2,495	\$2,495
Tumbarumba Men's Shed	Acquisition of large saw	\$5,000	\$5,000
Tooma Recreation Reserve	Tooma Gymkhana equipment	\$5,000	\$5,000

Applicant Organisation	Project title/brief	Funds Requested	Funds Recommended
Tumbarumba Historical Society	Digital storage and high-speed processors for historical community archival records	\$4,470	\$4,470
Tooma Cricket Club	Resurfacing of synthetic grass practice cricket wicket	\$5,000	\$5,000
Tumbarumba Golf Club	Upgrade of cool room refrigeration system	\$5,000	\$5,000
Do It For Batlow	Batlow Bites	\$5,000	\$5,000
Tumbarumba Rotary Club	Purchase of two tri bike taxis	\$5,000	\$5,000
Talbingo Men's Shed	Purchase of printer photocopier	\$635	\$635
AJ Events	Upper Murray Challenge	\$5,000	\$3,093
Weleregang Country Golf Club	Painting the clubhouse	\$3,140	\$3,140
Batlow Senior Citizens Village Association	Bush Nurses Home preservation	\$2,327	\$2,327
Upper Murray Community Radio	Broadcasting support equipment	\$3,000	\$3,000
Tumbarumba and District Garden Club	Art and photography stands	\$4,800	\$4,800
Montreal Community Theatre	2022 Drama Residency	\$5,000	\$5,000
TOTAL		\$64,407	\$62,500

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework: CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.1 Create welcoming towns and villages that are vibrant, accessible and foster a sense of community

Operational Actions

1.1.2 Support community projects by coordinating the delivery of SVC Community Grants

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Funding to enable communities to identify and respond to local needs and issues	
Environmental	Nil	Nil

	Positive	Negative
Economic	Provide funds to allow groups to deliver projects within communities	
Governance	Council provides clear guidelines for the program	Some groups may have problem meeting all the requirements of the guidelines.

Financial and Resources Implications

The Recovery and Resilience Grants are funded by the Bushfire Community Recovery and Resilience Fund.

Staff time has been spent on the development and delivery of the program.

Costs and Benefits:

A benefit is funding being provided to groups that identify and respond to local needs and issues. These projects may never be able to be underrated without assistance from external funding sources.

Policy, Legal and Statutory Implications:

The Recovery and Resilience Grants and program guidelines are developed in accordance with the funding deed between Snowy Valleys Council and Resilience NSW.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil

OPTIONS:

Council can choose to approve the recommendation or to provide feedback to the assessment panel.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The grant program was advertised through media releases and in traditional and digital media and on Council's website. Staff members also held information sessions across the LGA.

ATTACHMENTS

Nil

12. MINUTES OF COMMITTEE MEETINGS**12.1 MINUTES - DISABILITY INCLUSION ACCESS REFERENCE GROUP MEETING
- 27 MAY 2021 & 24 JUNE 2021**

REPORT AUTHOR: MANAGER COMMUNITY SERVICES
RESPONSIBLE DIRECTOR: EXECUTIVE DIRECTOR COMMUNITY AND CORPORATE

RECOMMENDATION:**THAT COUNCIL:**

1. Receive the report on the Minutes - Disability Inclusion Access Reference Group (DIARG) Meeting – 27 May 2021 & 24 June 2021.
2. Note the Notes of the DIARG inquorate meeting held on 27 May 2021.
3. Note the Minutes of the DIARG meeting held on 24 June 2021.
4. Note the recommendations for the minutes of the meeting held 24 June 2021.
5. Adopt the changes to the DIARG Terms of Reference as stated.

BACKGROUND:

The DIARG was formed as an action of the Snowy Valleys Council, Disability Inclusion Action Plan (DIAP) to advise and support the achievement of the actions in the plan.

The DIAP is a legislated plan under the Disabilities Act 2014.

REPORT:

At the Inquorate 27 May 2021 Meeting discussion was had on the following items;

- Improving communication between DIARG and Council. Strategies developed to improve communications.
- Executive Director Infrastructure tabled hard copies of the proposed Evacuation Centre Tumut for feedback.
- Online presentation by Karen Harvey from Spinalife about Accessibility Australia app.
- Draft framework for the development of SVC DIAP 2022 – 2025 tabled by the Manager Community Services.

At the 24 June 2021 Meeting discussion was had on the following items;

Minutes of meeting 22 April 2021 were accepted as a true and accurate account.

Notes of the inquorate meeting 27 May were accepted as a true and accurate account.

General Business

5.1 Terms of Reference were reviewed, changes are detailed in meetings minutes and attached terms of Reference.

DIA06/21 resolved that the Committee "Request Council adopt the suggested changes to the DIARG Terms of Reference". CARRIED UNANIMOUSLY.

5.2 Attracting members to the DIARG was discussed.

DIA07/21 resolved that the Committee “In January each year requests for membership be publicised through Council’s various media platforms”. CARRIED UNANIMOUSLY.

Other Business

The DIAP Mapping Framework was tabled. The Committee gave their suggestions for questions to develop the survey to inform the development of the Disability Inclusion Plan for 2022 – 2026.

A follow up with Intereach for Accessible Businesses be carried out.

Regional NSW has opened Inclusion Grants. Application for an adult change facility was suggested.

A footpath for safe access from Currawong Avenue to the Bull Paddock in Tumut is needed. Users of wheelchairs, motor scooters and parents pushing prams have to use the road.

SVC Tourism are working on disability access information to share with Spinalife for the Accessibility Australia app.

Committee members were asked for their highlights for this financial year to include in the Internal DIAP Annual Reporting.

It was raised that the DIARG Committee had not formally dissolved the Tumbarumba Community Welfare Committee.

DIA08/21 That the Committee “Formally dissolve the Tumbarumba Community Welfare Committee and the members be thanked for their long term dedication to the Community”.

The next meeting is 11am 22 July in Tumut, venue to be confirmed.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.1 Partner with local communities to create an ongoing culture of engagement to aid Council decision making

Operational Actions

1.2.1 Implement Disability Inclusion Access Plan Actions

SUSTAINABILITY ASSESSMENT:

Nil

Financial and Resources Implications

Nil

Costs and Benefits:

The costs and benefits of the DIARG are intangible and contribute to enhancing the welfare and social inclusion of people with disability in the Snowy Valleys Council local government area.

Tangible actions realised, are those actions of the Snowy Valleys Council Disability Inclusion Action Plan achieved.

Policy, Legal and Statutory Implications:

In accordance with the Disability Inclusion Act 2014, Division 3 Disability Inclusion Action Plans, 12 Requirement for Disability Inclusion Action Plans. Council a *public authority* must have a plan that sets out specific measures to include people with a disability.

In accordance with the Local Government Act, 1993, 375 Minutes, requires Councils' *'to keep full and accurate minutes'*.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil

ATTACHMENTS

- 1 20210527 - Notes - Disability Inclusion Access Reference Group (under separate cover)
- 2 20210624 - Minutes - Disability Inclusion Access Reference Group (under separate cover)
- 3 DRAFT Disability Inclusion Access Reference Group Terms of Reference (under separate cover)

12. MINUTES OF COMMITTEE MEETINGS**12.2 MINUTES - TUMUT AERODROME COMMITTEE - 22 JUNE 2021**

REPORT AUTHOR: SURVEY & DESIGN ENGINEER
RESPONSIBLE DIRECTOR: EXECUTIVE DIRECTOR INFRASTRUCTURE

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on the Minutes - Tumut Aerodrome Committee – 22 June 2021.**
2. **Note the Minutes of the Tumut Aerodrome Committee meeting held on 22 June 2021 attached to this report.**
3. **Adopt the Aerodrome Committee Terms of Reference SVC-TofR-007-02 as endorsed by the Aerodrome Committee.**
4. **Develop a proposal for additional hangar space and seek Expressions of Interest from the community**

BACKGROUND:

The purpose of the Committee is to advise Council in strategic matters concerning the Tumut Aerodrome. This report has been prepared to accompany the minutes from the meeting held on the 22 June 2021.

REPORT:

At its meeting dated 22 June 2021, the Aerodrome Committee discussed a number of current issues including:

New committee Terms of Reference (ToR)

The new Terms of Reference were reviewed, noting that a number of items in the previous version have been removed as these are now encompassed in the Council Committees Operations Manual. There were no changes to the ToR recommended.

The Committee recommends that Council adopt the ToR as is.

Progress on the Regional Airport Program grant, round 1 (RAP1) project

Council's Engineer provided a brief outline of the works to date:

- The runway fencing was completed, with additional sections of airside fencing currently being installed between hangars to close any gaps in the system.
- The main drainage line from the Errol Todd Hangar to the open drain was installed with two pits and one headwall.
- Despite inclement weather, the new RFS taxiway pavement has been constructed and sealed. Topsoiling and reinstatement of the surrounding site is in progress.
- Additional minor drainage works are in progress.

A short general discussion followed.

Progress of the Bushfire Local Economic Recovery (BLER) grant infrastructure project

Council's consultant, Aviation Projects, presented an overview of the plans and process for the project. Council's project manager also provided multiple comments on the project scope and delivery planning. The presentation was well received.

A discussion followed where committee members asked questions and provided feedback. Below are some key points.

- Fred Kell – prefers a 23m strip width. The width of the runway strip could affect the approach procedure.
- Bridget Ryan – North Extension would be complicated as they are non-contiguous lots under the same Lot/DP and are tied to housing and therefore mortgages/bank loans.
- Clr John Larter – Council may seek to acquire all the lots so as not to disadvantage any residents.
- Fred Kell – South extension would be better from the perspective of terrain, particularly considering the requirements on a twin engine aircraft with a single engine failure. Considers runway improvements to be in order of strength, width, length. Also suggested that the proposed northern taxiway should be the primary taxiway as it is closest to the former terminal building.
- General discussion on the need for water at the aerodrome.
- General discussion on whether ASIC cards are needed due to the aerodrome transitioning to certified - should not need them unless RPT operates out of Tumut Aerodrome.

Proposal for additional hangar space

The committee discussed the recent Expression of Interest process for Hangar Lot 8, and the need for additional hangar space at Tumut Aerodrome. It was noted that there are a number of worthy applicants who applied for this last hangar space. Council should develop more area for hangars to be built to enable these applicants to have equal opportunity for a place at Tumut Aerodrome. This also broadens the income base of the aerodrome. The committee also noted that it is likely to cost around \$200k to grade the area and make it suitable for development.

The Committee recommends that Council develop a proposal for additional hangar space and seek Expressions of Interest from the Community.

GENERAL BUSINESS:

There was discussion on the following items:

- Dumbell signal opened up due to wet weather (a warning to aircraft to only use sealed surfaces).
- Kangaroos at the north of the runway – particularly in low light. Unfortunately, there were no suitable suggestions provided on how to discourage the kangaroos from this area.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 5: Our Infrastructure

Delivery Outcomes

5.2 Provide well maintained safe, vibrant and accessible community spaces and facilities

Operational Actions

5.2.4 Maintain and improve public facilities, buildings, amenities within budget

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Ensuring adequate facilities and equal opportunities are provided to the community. Attracting new residents who will contribute positively to the local towns and local aviation.	If Council does not provide additional hangar lots at Tumut Aerodrome, a number of people in the community will be disadvantaged compared to those who had the opportunity to acquire hangar space.
Environmental	Improved weed management on the site occupied.	Emissions from aircraft, hard surface runoff from hangar roof.
Economic	Reliable annual income into the future with 25-year licence agreement. With a larger income base, small increases in fees will garner a larger net income. Improved facilities may attract more economic contributors to the area.	Expenditure for preparation of the site for additional hangars.
Governance	Equal opportunities provided to all interested parties into the future.	Inter-generational inequity if hangar space is not provided.

Financial and Resources Implications

Further covered in the Report on the Expressions of Interest for Hangar Lot 8

Costs and Benefits:

Further covered in the Report on the Expressions of Interest for Hangar Lot 8

Policy, Legal and Statutory Implications:

Further covered in the Report on the Expressions of Interest for Hangar Lot 8

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Further covered in the Report on the Expressions of Interest for Hangar Lot 8

OPTIONS:

Further covered in the Report on the Expressions of Interest for Hangar Lot 8

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The community has been engaged through the Aerodrome Committee and further consultation will be carried out for any significant decisions or policy changes.

ATTACHMENTS

- 1 Aerodrome Committee Minutes - 22/06/2021 (under separate cover)
- 2 Aerodrome Committee Terms of Reference - SVC-TofR-007-02 (under separate cover)

13. CONFIDENTIAL

The Local Government Act provides that Council may close to the public that part of the meeting that deals with matters of a confidential nature. Section 10(2) lists such matters.

The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

Recommendation:

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

13.1 EXPRESSION OF INTEREST FOR HANGAR LOT 8 AT TUMUT AERODROME

Item 13.1 is confidential under the Local Government Act 1993 Section 10A 2 (d)i as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.2 SALE OF LAND FOR UNPAID RATES AND CHARGES

Item 13.2 is confidential under the Local Government Act 1993 Section 10A 2 (b) and (e) as it relates to discussion in relation to the personal hardship of a resident or ratepayer and information that would, if disclosed, prejudice the maintenance of law and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.3 RFT 2021/05 - DESIGN AND CONSTRUCTION OF BOMBOWLEE CREEK ROAD BRIDGE

Item 13.3 is confidential under the Local Government Act 1993 Section 10A 2 (d)i and (d)ii as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.4 RFT 2021/07 - DESIGN, CONSTRUCTION AND INSTALLATION OF MULTIPLE PREFABRICATED BUILDINGS AT BATLOW CARAVAN PARK

Item 13.4 is confidential under the Local Government Act 1993 Section 10A 2 (d)i and (d)ii as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.