

10.3 AICD ESSENTIAL GOVERNANCE FOR COUNCILLORS TRAINING PROGRAM - 19-20 OCTOBER 2023 - CANBERRA - ATTACHMENT

Attachment Titles:

1. Short Course Details - AICD Board Advance Short Courses - Governance Essentials Local Government

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Australian
Institute of
Company
Directors

**BOARD
ADVANCE**

Short courses that are long on benefits.



Short, sharp, focused: contemporary content for governance performance.

World-class governance education, in-house.

For more than 40 years, the AICD has led the way in Australian governance education. Our short courses are delivered in-house through Board Advance™, a specialist initiative from the AICD providing organisations with ongoing board performance assessment services and in-house governance education.

By taking advantage of the targeted insights from AICD's short courses, your governing team is provided with opportunities to strengthen their governance knowledge together.

Expanding on contemporary learnings and insights sharpens your critical governance capabilities, improves cohesion within the governing team and leads to more effective decision making.

FLEXIBLE, IN-HOUSE DELIVERY.

Flexibility is built into all the AICD's short courses. Each one can be delivered in-house in either a half or full day intensive working session depending on the specific course selected, with interactive online options available for many short courses offered. Interactive learning is structured to promote understanding of contemporary governance topics relevant to your organisation's operating context, as well as emphasising the importance of governing for performance.

The Board Advance Team selects experienced facilitators based on their directorship experience in a similar organisation, sector or industry, as well as their ability to engage and connect with participants.

The learning approach consists of a series of short activities, intensive working sessions and interactive case studies which are designed to augment understanding and deepen knowledge on current and emerging governance topics.

AICD's short courses delivered in-house through Board Advance are designed to equip your governing team with the targeted insights and practical tools to improve performance inside and outside the boardroom.

Keep your board ahead of the curve.

Boards often observe differing levels of understanding of specific governance topics across the governing team. Short courses are designed to provide targeted insights into contemporary and emerging governance topics, focus on the potential impacts to your governance arrangements and sharpen your board's decision-making capabilities by providing essential governance context for decisions.

Foster your governing team's cohesive growth.

A cohesive board is a stronger board, which is why building your governance understanding as a team improves board performance. Developing a shared understanding of current and emerging trends (with practical and relevant examples) improves learning outcomes and growth as a governing team.

Boost your board's sector-specific expertise.

Your organisation's specific governance requirements originate from its operating context. Board Advance matches course facilitators with your organisation to ensure a meaningful learning experience, with relevant insights and case studies. With a dynamic and tailored approach, your team gains a real edge in governing for performance.

Strengthening governance in local councils.



Governance Essentials for Local Government.

BEST-PRACTISE GOVERNANCE FOR IMPROVED PERFORMANCE.

Designed for Councillors, Mayors and executive management, *Governance Essentials for Local Government* provides an overview of the unique and specific duties and responsibilities of these roles through engaging and interactive working sessions.

UNDERSTANDING ROLES, LEADERSHIP, FINANCIALS & RISK.

The program consists of four sessions: The Role of the Council and Councillor, Leadership: The Councillors Role, Introduction to Financial Statements for Councillors and Strategy and Risk: Issues for Councillors.

The Role of the Council and Councillor.

This session provides an overview of how the Council uses systems and processes to control and monitor - or govern - Council activities. This is distinct from management's role in ensuring that day-to-day operations are carried out within the framework of policies and strategic guidelines established by the Council. Participants also explore the duties and responsibilities of a Councillor and the Council's key governance relationships with stakeholders.

Leadership: The Councillor's Role.

This session helps Councillors to increase their understanding of leadership styles, leadership roles of primary Council representatives, and how leadership is used to build an effective, high-performing Council.

Introduction to Financial Statements for Councillors.

An introduction to financial concepts, key financial statements, the duties imposed on Councillors, and how to establish a basic understanding of assessing financial performance. Participants learn common ratios used by boards to monitor performance and consider issues to be mindful of when questioning management on the preparation of financial statements and when reviewing financial reports.

Strategy and Risk: Issues for Councillors.

An introduction to the Councillor's role in relation to strategy and risk is designed to provide Councillors with the basic tools needed to take a confident and active role in their strategic and risk governance roles.

IS THIS COURSE RIGHT FOR YOU?

The program has been designed for Councillors, Mayors and executives who hold positions within Local Government organisations and seek to learn more about the duties and responsibilities of Councils and Councillors and their specific governance responsibilities.

WHAT YOU WILL LEARN.

Upon completion of the four sessions, you will be able to:

- Identify the duties and responsibilities of a Councillor.
- Examine leadership in action within a Council context.
- Outline the Councillors' roles with respect to financial statements and financial reports.
- Recognise the link between corporate strategy and financial performance.
- Identify the Councillor's role in formulating and monitoring strategy, and identifying and assessing risk.

FORMAT		DURATION	PARTICIPANTS	DPD POINTS
FACE-TO-FACE ✓	VIRTUAL ✗	2 DAYS	12-25	20