

## **12.4 MINUTES - GLENROY HERITAGE RESERVE COMMITTEE - 4 NOVEMBER 2023 - ATTACHMENTS**

### Attachment Titles:

1. Minutes - Glenroy Heritage Reserve - Annual General Meeting - 4 November 2023
2. Glenroy Heritage Reserve AGM Reports
3. Glenroy Heritage Reserve - AGM Treasurers Report
4. Minutes - Glenroy Heritage Reserve - Ordinary Meeting - 4 November 2023
5. Glenroy Heritage Reserve - Ordinary Meeting Treasurers Report
6. Glenroy Heritage Reserve - Job List

**Attachment 1 - Minutes - Glenroy Heritage Reserve - Annual General Meeting***Sophie*MINUTES OF THE GLENROY RECREATION RESERVE ANNUAL  
MEETING HELD 4TH NOVEMBER 2023

PRESENT ; Neil Christie, Anne Thoroughgood, Julia Ham, Sophie Gairn, Colleen McAuliffe, Steve Weeks Doug Keiselback Bruce Wright and Colleen McAuliffe.

APOLOGIES; Jamie Metcalf and Brenda Wiggett.

Minutes of the last annual meeting were read by the secretary and seconded by Julia Ham

PRESIDENTS REPORT; Neil Christie said it had been a steady year. Thanks to the team for doing a good job on the windows of the PWHut windows etc. We seriously play a big part in local tourism. Neil also spoke about Anne Thoroughgood receiving an Order of Australia OAM Congratulations was passed on . Very well deserved. Neil moved his report be accepted Seconded by Bruce Wright.

TREASURER,S REPORT; Steve Weeks presented his report Credit Balance 1/7/22  
Income \$4634.00 Expenditure \$3872.86 leaving a credit balance 30/6/23 \$6309.41  
Moved by Steve his report be accepted Seconded by Bruce Wright

PWHut REPORT; New flooring finished 19th May , all displays back in 20th May.Thanks to Neil, Doug and crew for helping with this and also repairs to windows. PWH to be part of Museum Trail Brochure. Future contributions towards Reserve expenses were discussed especially electricity. The PWH will pay one third of use.Work is underway for a new display "Charm of Children" . The display is based around the Osterfield cot which was used for all 10 of their children. Researchers from Alice Springs, Cairo and more have made contact for assistance with their varied projects. Moved by Anne Thoroughgood seconded Colleen.

BUS REPORT; We are getting a sprinkling of buses including old customeers - especially interstate ones. Our simple meals are quick and easy to prepare and leave the customers plenty of time to browse the shop and get entranced in the museum and other displays. Thanks to a wonderful team . Moved Anne Thoroughgood Seconded by Julia Ham.

ELECTION OF OFFICE BEARERS;

President; Neil Christie nominated by Bruce Wright seconded by Steve Weeks..Neil accepted

VICE PRESIDENT; Anne Thoroughgood nominated Bruce Wright Seconded by Colleen. Bruce accepted

TREASURER; Steve Weeks nominated by Bruce Wright seconded by Anne Thoroughgood. Steve accepted.

TREASURER; Colleen ask to be relieved as secretary. Colleen nominated Jamie Metcalfe Bruce contacted Jamie and he accepted. Bruce seconded the position.

Other Committee Members Anne Thoroughgood, Doug Keiselback, Brenda Wiggett and Colleen McAuliffe.Council Rep Julia Ham. Tourism Rep. Sophie Gairn  
A discussion was held we stay with Rep from tourism not ~~finance~~ *assets*. All agreed.

NEXT AGM wednesday 24th July at 1.30pm  
Meeting closed at 2p.m.

## Attachment 2 - Glenroy Heritage Reserve AGM Reports

for Annual  
meeting Bus Report 4/11/23

We are getting a sprinkling of bookings - enough to keep pay expenses. Great to be hosting some "old" customers - especially the interstate ones - shows we are still on their radar. This reinforces our belief that we must keep Glenroy in top condition - our presentation must be A.1.

Our simple meals are quick and easy to prepare and leave the customers plenty of time to browse in the shop and get time to be entranced in the museum.

Thanks to a wonderful & happy team - more ahead in the New Year.

Aune Thorsgaard  
Tour Co-ordinator.

11/3/23, 4:54 PM

Gmail - Glenroy

1/1



*Presidents Report for Annual Meeting* neil christie <neil.christie50@gmail.com>

**Glenroy**

1 message

neil christie <neil.christie50@gmail.com>  
To: neil christie <neil.christie50@gmail.com>

Fri, Nov 3, 2023 at 4:52 PM

This year has been a steady year. I think things will gradually pick up and with some help we should have the place looking a won. Thanks for my team for doing a good job on the P/W/Hut windows ect.. As all our committees are financial, Plans are in place to get things at their very best. We seriously play a big part in local tourism. THANKS NEIL..

*Neil spoke about Anne Thoroughgood receiving an Order of Australia. OAM. Congratulations was passed on. Very well deserved.*

*PWH Report***Report for A.G.Meeting****4.11.23**

- New flooring for PWH finished 19<sup>th</sup> May, moved back in 20<sup>th</sup> May.
- Thanks to Doug for his help in gaining access to cupboards.  
Thanks also to Neil and his mates for their painting and repair work on museum building. New flooring and window repairs will go a long way towards weather proofing the PWH and reducing heating costs.
- PWH to be part of Museum Trail Brochure.
- Future contributions towards Reserve expenses and maintenance discussed. In particular electricity.
- All displays got a touch up when the PWH was put back together after the flooring was laid.
- Work is well under way for a new display "Charm of Children". The display is based around the Osterfield cot which was used for all 10 of their children.
- Donations of artefacts to the PWH continue.
- Researchers from Alice Springs, Cairo and more have made contact for assistance with their varied projects, proving our collection is still widely recognised.

**Attachment 3 - Glenroy Heritage Reserve - AGM Treasurers Report****Glenroy Heritage Reserve Treasurers Report 2022-2023**

At 1st July 2022 we had funds of \$5,548.77

Major expense during the year were

Gas & Power	\$ 1795
Catering	\$978
Maintenance	\$717

Income for the year came from

Catering	\$3144	(2022 \$797)	(2011 \$2,848 - 9)
Entry fees	\$1490	(2022 \$1175)	(2011 \$1,950 - 13)

Decrease is a direct cause of covid travel restrictions and button hut completion ,  
Bus tours are slowly coming back and we had 12 busses with 280 visitors  
continued Bus visits are expected during next year  
Increased advertising and support from council in 2024 should attract more visitors

Funds in the bank at 30.6.23 are \$6,309

Stephen Weeks  
Treasurer  
8.7.23

<b>Glenroy Heritage Reserve end of year Report 2022- 2023</b>			
1/07/2022	Balance brought forward		5,548.27
Total Income			4,634.00
Total Expenditure			3,872.86
Balance as at 30.6.23			6,309.41
Bank Statement	Balance	30.6.23	6,309.41
Less Cheques Not cashed	200789 iga nov	cancelled	-
			-
Add outstanding dep			-
			-
			-
Balance as at the 30.6.2023 on glenroy books			6,309.41
			-

**Attachment 4 - Minutes - Glenroy Heritage Reserve - Ordinary Meeting**

*General Meeting Sophie*

MINUTES OF THE GENERAL MEETING OF GLENROY HERITAGE RESERVE  
COMMITTEE HELD 4TH NOVEMBER AT 2 P.M.

PRESENT ; Neil Christie, Anne Thoroughgood, Julia Ham, Sophie Gairn, Colleen McAuliffe, Steve Weeks, Bruce Wright and Doug Keiselback. *+ Bruce Wright*

APOLOGIES; Brenda Wiggett and and Jamie Metcalfe.

MINUTES: of the previous meeting were read by Colleen McAuliffe and seconded by Julia Ham.

BUSINESS ARISING FROM MINUTES ;  
Flooring in the PWHut is finished and looks great.  
Craft Shop Committee have purchased a sign and placed outside shop. It will be placed outside during opening times.

TREASURERS REPORT;  
Balance at the bank 1/7/23 \$6309.41  
Income \$1580.00 Expenditure \$719.70 Less unrepresented chq \$27.00  
Balance at the bank 30.10.23 \$7169.71  
Moved by Steve the report be accepted Seconded by Bruce Wright

PIONEER HUT REPORT ; Pioneer Womens Hut is now officially incorporated. Will now be PWHut Incorporated report.

BUS REPORT as per annual meeting.

GENERAL BUSINESS;  
Food Handling rules are changing in December. Two people. will need to have a Supervisor Food Handling Certificate. It was moved by Anne Thoroughgood the committee cover the cost of two volunteers to do the course. Seconded Julia Ham. Doug Keiselback offered to do the course and it was suggested Kay Wilson be approached

RE MARKETS; The committee had been approached re having a market day at the grounds. It was agreed to pass this onto the Craft Shop Committee to organise a Vintage Market at some date in the future if interested

Neil Christie suggested Dyballs be contacted re work to be done around septic tanks to prevent weeds etc. It will need weed matting, sand and a bobcat. Enquiries will be made. All agreed.

Sophie Gairn said SVC will send out a worker to do spraying. Grass will be cut in the second week in November. She will follow up on a list of jobs to be done either by SVC or MCC.

A discussion was held re cost of electricity. Anne Thoroughgood suggested as PWH were happy to pay one third of bill maybe the craft shop will be willing to pay one third also. leaving the reserve to pay one third. All agreed. Bruce Wright seconded. Anne will discuss with craft shop

MOU agreement with SVC with Glenroy Craft Shop and PWHut. Sophie to follow up..

Re Grant Application by PWH. Annette Brown will look into "Keeping the Lights on" grant.

Steve Weeks said SVC will send out emails to past bus operators. Sophie Gairn said Debbie Metcalfe has a list of operators.

NEXT MEETING; The majority of members would like the meetings to be held during the week. It was decided the next meeting would be Wednesday 14th February 2024.  
Meeting closed at 3 p.m.



**Attachment 5 - Glenroy Heritage Reserve - Ordinary Meeting Treasurers Report****Glenroy Heritage Reserve Treasurers Report 2023-2024**

At 30th October we had funds of \$7,169.71

Major expense during the year were

Gas & Power	\$ 352
Catering	\$298

Income came from

Catering	\$1115	(2023 \$3144)	(2022 \$797)	(2011 \$2,848 - 9)
Entry fees	\$465	(2023 \$1490)	(2022 \$1175)	(2011 \$1,950 - 13)

Bus tours are slowly coming back and last year we had 12 busses with 280 visitors

Continued Bus visits are expected during this year

Increased advertising and continued support from council in 2024 should attract more visitors

As well as increasing events and Public awareness of the attractions at the reserve

Stephen Weeks

Treasurer

30.10.23

<b>Glenroy Heritage Reserve end of year Report 2023- 2024</b>			
1/07/2023	Balance brought forward		6,309.41
	Total Income		1,580.00
	Total Expenditure		719.70
	Balance as at 30.6.24		7,169.71
	Bank Statement	Balance 30.10.23	7,196.71
	Less Cheques Not banked	200809 big springs	27.00
	Add outstanding dep		-
			-
	Balance on Glenroy Books		7,169.71
			-

Attachment 6 - Glenroy Heritage Reserve - Job List

