



SNOWY VALLEYS COUNCIL ORDINARY MEETING

AGENDA

Thursday, 21 March 2024

THE MEETING WILL BE HELD AT 2:00 PM
COUNCIL CHAMBERS 76 CAPPER STREET TUMUT AND VIA
VIDEO LINK

Statement of Ethical Obligations

Councillors are reminded of the oath or affirmation of office they made under section 233A of the Local Government Act 1993 and the obligation under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Disclosure of Pecuniary Interests at meetings (extract from the Code of Conduct – Section 4)

- 4.28** Councillor or a council committee member who has a pecuniary interest in any matter with which the council is concerned, and who is present at a meeting of the council or committee at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.
- 4.29** The councillor or council committee member must not be present at, or in sight of, the meeting of the council or committee:
- (a) at any time during which the matter is being considered or discussed by the council or committee, or
 - (b) at any time during which the council or committee is voting on any question in relation to the matter.
- 4.30** In the case of a meeting of a board of a joint organisation, a voting representative is taken to be present at the meeting for the purposes of clauses 4.28 and 4.29 where they participate in the meeting by telephone or other electronic means.
- 4.31** Disclosure made at a meeting of a council or council committee must be recorded in the minutes of the meeting.

Disclosure of Political Donations and Gifts

The *Environmental Planning and Assessment Act 1979* places obligations on Councillors, staff, applicants and any person who makes a public submission, to disclose information relating to political donations and gifts during the environmental plan making or development assessment process.

The fact that political donations or gifts have been made by applicants / proponents of a planning application should not affect whether an application is approved or refused. Political donations or gifts should not be relevant in making a determination. The matter should be determined on its merits. Nor do they provide grounds for challenging the determination of any applications.

For further information, visit www.planning.nsw.gov.au/donations

Furthermore, for each planning decision made at a Council or Committee Meeting, the names of Councillors who supported the decision and those that oppose the decision must be recorded. (Sec. 375A of the *Local Government Act 1993*)

**Use of mobile phones and the unauthorised recording of meetings
(extract from the Code of Meeting Practice – Section 15)**

- 15.21** Councillors, council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the council and committees of the council.
- 15.22** A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.
- 15.23** Any person who contravenes or attempts to contravene clause 15.22, may be expelled from the meeting as provided for under section 10(2) of the Act.
- 15.24** If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

Livestreaming of Meetings (extract from the Code of Meeting Practice – Section 5)

This meeting is live streamed on Council's website to allow the community to follow Council debates and decisions without the need to attend meetings in person. Members of the public attending or speaking at a meeting agree to have their image, voice and personal information (including name and address) recorded and publicly broadcast. Snowy Valleys Council does not accept liability for any defamatory remarks or inappropriate comments that are made during the course of a meeting. Any part of the meeting that is held in closed session will not be streamed.

- 5.19** All meetings of the council and committees of the council are to be webcast on the council's website.

Photography

Flash photography is not permitted at a meeting of the Council or a Committee of the council without the consent of the General Manager.

Public Forum (extract from the Code of Meeting Practice – Section 4)

- 4.1** The Council may hold a public forum prior to each Ordinary Council meeting for the purpose of hearing oral submissions on items of business to be considered at the meeting. All public forums will be audio/visual recorded and live streamed as part of the Council meeting.
- 4.2** Public Forums may be held by audio-visual link.
- 4.3** Public forums are to be chaired by the mayor or their nominee.

Those attending must comply with the terms and conditions of the Code of Meeting Practice which can be viewed on Council's website;

<http://www.snowyvalleys.nsw.gov.au/Council/Governance/Policies>



Thursday, 21 March 2024

Council Chambers 76 Capper Street Tumut and Via Video Link

2:00 PM

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1. PUBLIC FORUM

2. ACKNOWLEDGEMENT OF COUNTRY

Snowy Valleys Council proudly acknowledges the traditional owners and custodians of this land and water and pay respects to their Elders past and present.

3. APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE

Request for Leave of Absence from Cllr Brent Livermore for this meeting.

Request for Leave of Absence from Cllr Julia Ham for the 18 April 2024 Council meeting.

Attachment 1 - 20240222 - Leave of Absence - 21 March 2024 Council Meeting - Cr Brent Livermore



REQUEST FOR LEAVE OF ABSENCE

Chief Executive Officer
Snowy Valleys Council
76 Capper Street
TUMUT NSW 2720

Dear Sir

I wish to apply for leave of absence from the Council Meeting/s to be held on:

Date: 21-Mar-24

I will be absent for the following reason/s:

Family Matters and attendance at Life Celebration of a close friend
.....
.....
.....

Yours faithfully

Cr Brent Livermore 

(Councillor Name & Signature)

Attachment 2 - 20240215 - Leave of Absence - 18 April 2024 Council Meeting - Cr Julia Ham



REQUEST FOR LEAVE OF ABSENCE

Chief Executive Officer
Snowy Valleys Council
76 Capper Street
TUMUT NSW 2720

Dear Sir

I wish to apply for leave of absence from the Council Meeting/s to be held on:

Date: 18th April, 2024.....

I will be absent for the following reason/s:

Attending my daughter's graduation
.....
.....
.....

Yours faithfully

Julia Ham 
(Councillor Name & Signature)

4. DECLARATIONS OF PECUNIARY INTEREST

Pursuant to Section 4 of the Code of Conduct, Councillors are required to declare any direct or indirect pecuniary interest in any matters being considered by Council.

<h2>5. CONFIRMATION OF MINUTES</h2>
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5.1. MINUTES - ORDINARY COUNCIL - 15 FEBRUARY 2024

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on 15 February 2024 be received and confirmed as an accurate record.

Attachment 1 - 20240215 - DRAFT Minutes - Ordinary Council



ORDINARY MEETING

MINUTES

Thursday, 15 February 2024

THE MEETING WAS HELD AT 2:00 PM
COUNCIL CHAMBERS 76 CAPPER STREET TUMUT AND VIA
VIDEO LINK

Mayor

Interim General Manager



Thursday, 15 February 2024
Council Chambers 76 Capper Street Tumut and Via Video Link
2:00 PM

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 Mayor

 Interim General Manager

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- PRESENT:** Mayor, Cr Ian Chaffey (Chair), Cr Johanna (Hansie) Armour, Cr Julia Ham, Cr Sam Hughes, Cr James Hayes, Cr Mick Ivill, Cr John Larter, Cr Brent Livermore, Cr Trina Thomson
- IN ATTENDANCE:** Interim General Manager Steven Pinnuck, Director Community & Corporate Jessica Quilty, Director Infrastructure & Works Duncan Mitchell, Manager Finance Parthiv Parekh, Executive Manager Growth & Development Nick Wilton

1. PUBLIC FORUM

One speaker addressed Council as follows:

- John Proud spoke against Item 6.2 Petition – ‘Green Life’ Sculpture Batlow.
- John Armstrong and Terry Rafferty attended in support of Mr Proud’s address.

2. ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Mayor, Cr Ian Chaffey.

The Mayor acknowledged the passing of the Late Raymond (Dossie) Carr and the contributions he made to the community.

3. APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE

Cr Livermore requested a Leave of Absence for the March meeting.

Cr Ham requested a Leave of Absence for the April meeting.

4. DECLARATIONS OF PECUNIARY INTEREST

Cr James Hayes declared a pecuniary interest in relation to report #11.1 DA2023/0120 – Proposed Boundary Adjustment at 702 – 712 Bombowlee Creek Road, Bombowlee due to a conflict of interest and will leave the room during discussion.

5. CONFIRMATION OF MINUTES

5.1. MINUTES - ORDINARY COUNCIL - 14 DECEMBER 2023

M05/24 RESOLVED that the Minutes of the Ordinary Council Meeting held on 14 December 2023 be received and confirmed as an accurate record.

Cr Trina Thomson/Cr Julia Ham

CARRIED UNANIMOUSLY

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Mayor

Interim General Manager

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5.2. MINUTES - EXTRAORDINARY COUNCIL - 1 FEBRUARY 2024

M06/24 RESOLVED that the minutes of the Extraordinary Council Meeting held on 1 February 2024 be received and confirmed as an accurate record.

Cr John Larter/Cr Brent Livermore

CARRIED UNANIMOUSLY

6. CORRESPONDENCE/PETITIONS**6.1. PETITION - ADELONG CARAVAN PARK MANAGEMENT**

The Petition was tabled.

M07/24 RESOLVED:

THAT COUNCIL:

1. Advise Krystin Smith, Club Manager of the Adelong Services, Citizens and Bowling Club Pty Ltd following the closure of the Expression of Interest on Monday, 12 February 2024 that a report will be submitted to either the 21 March 2024 or 18 April 2024 meeting of Council for consideration; and
2. Advise Krystin Smith, Club Manager of the Adelong Services, Citizens and Bowling Club Pty Ltd that the acceptance of any Expression of Interest will be determined by the Elected Council via a Council resolution.

Cr Trina Thomson/Cr Sam Hughes

CARRIED UNANIMOUSLY

6.2. PETITION - 'GREEN LIFE' SCULPTURE BATLOW

The Petition was tabled.

MOTION:

THAT COUNCIL:

1. Receive the 50 signatory petition from community members of Batlow;
2. Endorse the location of the sculpture at western end of Selwyn Street, Batlow; and
3. Notify the Chief Petitioner of the resolution of Council

Cr Julia Ham/Cr James Hayes

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Mayor

Interim General Manager

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AMENDMENT

THAT COUNCIL:

1. Receive the 50-signatory petition from community members of Batlow;
2. Liaise with Snowy Valleys Sculpture Trail Committee regarding the potential relocation within Batlow
3. Notify the Chief Petitioner of the resolution of Council

Cr John Larter/Cr Mick Ivill

M08/24 RESOLVED to move into Committee of the Whole

Cr John Larter/Cr Julia Ham

CARRIED UNANIMOUSLY**M09/24 RESOLVED** to move out of Committee of the Whole

Cr James Hayes/Cr Julia Ham

CARRIED UNANIMOUSLY**M10/24 RESOLVED** to vote on each item of the amendment separately.

Cr James Hayes/Cr Julia Ham

CARRIED UNANIMOUSLY**M11/24 RESOLVED:**

THAT COUNCIL:

1. Receive the 50-signatory petition from community members of Batlow.

Cr John Larter/Cr Mick Ivill

CARRIED UNANIMOUSLY**M12/24 RESOLVED:**

THAT COUNCIL:

1. Liaise with Snowy Valleys Sculpture Trail Committee regarding the potential relocation of the 'Green Life' sculpture within Batlow.

Cr John Larter/Cr Mick Ivill

For: Cr Armour, Cr Chaffey, Cr Ivill, Cr Larter, Cr Livermore, Cr Thomson

Against: Cr Hughes, Cr Ham, Cr Hayes

CARRIED**6/3**

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Mayor

Interim General Manager

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M13/24 RESOLVED:

THAT COUNCIL:

1. Notify the Chief Petitioner of the resolution of Council.

Cr John Larter/Cr Mick Ivill

CARRIED UNANIMOUSLY

7. MAYORAL MINUTE

7.1. MAYORAL MINUTE - IMPACTS OF THE HUMELINK TRANSMISSION LINE PROJECT

M14/24 RESOLVED:

THAT COUNCIL:

1. Invite Australian Energy Regulator Chairperson Ms Clare Savage and CEO Anthea Harris to address Council.
2. Invite Australian Energy Regulator Chairperson Ms Clare Savage and CEO Anthea Harris to hold a Board Meeting within the Snowy Valleys Local Government Area.

Cr Ian Chaffey/Cr Julia Ham

CARRIED UNANIMOUSLY

8. NOTICE OF MOTION/NOTICE OF RESCISSION

**8.1. NOTICE OF MOTION - REVIEW OF WATER & WASTEWATER CHARGING POLICY -
CLR JAMES HAYES**

M15/24 RESOLVED:

THAT COUNCIL:

1. Review the Water and Wastewater Charging Policy in relation to Item 4.10 Undetected Leak or Exceptional Water Loss.

Cr James Hayes/Cr John Larter

CARRIED UNANIMOUSLY

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Mayor

Interim General Manager

8.2. NOTICE OF MOTION - SVC DE-MERGER STATUS REPORT - CLRS HAYES AND LARTER**M16/24 RESOLVED:**

THAT COUNCIL:

Prepare a status report to inform councillors and the community of the progress of de-merging the Snowy Valleys Council.

Cr James Hayes/Cr John Larter

CARRIED UNANIMOUSLY**9. URGENT BUSINESS WITHOUT NOTICE**

Nil.

10. GOVERNANCE AND FINANCIAL REPORTS**10.1. DRAFT SNOWY VALLEYS COUNCIL DE-AMALGAMATION ROAD MAP****MOTION:**

THAT COUNCIL:

1. Note the progress made in the development of the draft Snowy Valleys Council De-amalgamation Road Map; and
2. Approve the Consultant's Brief – De-amalgamation Financial Sustainability Review subject to a suitable funding source being identified;
3. Continue to monitor the progress of the Local Government Amendment (De-amalgamation Plebiscites) Bill 2023 and the Local Government Amendment (De-amalgamations) Bill 2024 and provide update reports to Council when further information is available.

Cr Trina Thomson/Cr Brent Livermore

M17/24 RESOLVED to move into the Committee of the Whole

Cr Trina Thomson/Cr Julia Ham

CARRIED UNANIMOUSLY**M18/24 RESOLVED** to move out of the Committee of the Whole

Cr Trina Thomson/Cr Julia Ham

CARRIED UNANIMOUSLY

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M19/24 RESOLVED:

THAT COUNCIL:

1. Note the progress made in the development of the draft Snowy Valleys Council De-amalgamation Road Map; and
2. Approve the Consultant's Brief – De-amalgamation Financial Sustainability Review subject to a suitable funding source being identified.
3. Continue to monitor the progress of the Local Government Amendment (De-amalgamation Plebiscites) Bill 2023 and the Local Government Amendment (De-amalgamations) Bill 2024 and provide update reports to Council when further information is available.

Cr Trina Thomson/Cr Brent Livermore

CARRIED UNANIMOUSLY

**10.2. APPLICATION FOR INTERNAL LOAN FROM SNOWY VALLEYS COUNCIL
SEWERAGE FUND**

M20/24 RESOLVED:

THAT COUNCIL:

1. Apply to the NSW Office of Local Government (OLG) for an internal loan from the Snowy Valleys Council's Sewerage Fund of \$5,000,000.00, interest only for a period of 10 years;
2. The interest rate be set at the Reserve Bank of Australia Cash Rate Target at the date of drawdown and reviewed annually; and
3. The loan include provision for the annual repayments of principle over the term of the loan.

Cr Mick Ivill/Cr John Larter

CARRIED UNANIMOUSLY

**10.3. SIX MONTHLY DELIVERY PROGRAM AND OPERATIONAL PLAN PROGRESS
REPORT (JULY TO DECEMBER 2023)**

M21/24 RESOLVED:

THAT COUNCIL:

1. Endorse the 2023-2024 Six (6) Monthly combined Delivery Program and Operational Plan Progress Report (July to December 2023);
2. Receive quarterly reports on the Reconciliation Action Plan.

Cr John Larter/Cr Julia Ham

CARRIED UNANIMOUSLY

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Mayor

Interim General Manager

10.4. QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2023**M22/24 RESOLVED:**

THAT COUNCIL:

1. Receive and adopt the Quarterly Budget Review as at 31 December 2023; and
2. Adopt the Revenue, Expenditure and Capital Budget adjustments as noted in the December Quarterly Budget Review.

Cr Sam Hughes/Cr John Larter

CARRIED UNANIMOUSLY**M23/24 RESOLVED** to move Item 11.1 forward.

Cr John Larter/Cr Julia Ham

CARRIED UNANIMOUSLY*Cr Hayes left the meeting at 3.15pm.***11.1. DA2023/0120 - PROPOSED BOUNDARY ADJUSTMENT AT 702-712 BOMBOWLEE CREEK ROAD, BOMBOWLEE****M24/24 RESOLVED:****THAT COUNCIL:**

Determine the Development Application 2023/0120 which seeks development consent for a boundary adjustment of Lots at Bombowlee Creek Road, Bombowlee by way of approval subject to standard conditions of consent in attachment 3 and amendment to condition 4, in particular the first paragraph of the condition, to require the developer to upgrade the access to proposed Lot 20 in accordance with Council's Rural Driveway Access construction procedure and specification information pack.

Cr Trina Thomson/Cr Julia Ham

CARRIED UNANIMOUSLY**M25/24 RESOLVED** to move back to the order of business.

Cr Trina Thomson/Cr John Larter

CARRIED UNANIMOUSLY*Cr Hayes returned to the meeting at 3.20pm.*

10.5. REVIEW - DRAFT LEGISLATIVE COMPLIANCE POLICY & DRAFT ACCESS TO INFORMATION POLICY - PUBLIC EXHIBITION**M26/24 RESOLVED:**

THAT COUNCIL:

1. Endorse the Draft *Legislative Compliance Policy* SVC-COR-PO-090-02 for public exhibition for a period of no less than 28 days;
2. Endorse the Draft *Access to Information Policy* SVC-COR-PO-063-02 for public exhibition for a period of no less than 28 days;
3. Note if submissions are received during the exhibition, a further report will be provided to Council;
4. Adopt the *Legislative Compliance Policy* SVC-COR-PO-090-02 if no submissions are received on the day after the completion of the public exhibition period; and
5. Adopt the *Access to Information Policy* SVC-COR-PO-063-02 if no submissions are received on the day after the completion of the public exhibition period.

Cr John Larter/Cr Mick Ivill

CARRIED UNANIMOUSLY**10.6. REVIEW - DRAFT INFORMATION GUIDE 2023/2024 - FOR PUBLIC EXHIBITION****M27/24 RESOLVED:**

THAT COUNCIL:

1. Endorse the DRAFT *Snowy Valleys Council Information Guide 2023/2024* - SVC-EXE-Gdl-001-05 for public exhibition for a period of no less than 28 days;
2. Note that the Information Commissioner NSW must be notified prior to adopting or amending an Agency's Information Guide and therefore a copy of the Draft Information Guide will be submitted to the Information Commissioner NSW prior to finalisation;
3. Note if submissions are received during the exhibition, a further report will be provided to Council; and
4. Adopt the *Snowy Valleys Council Information Guide 2023/2024* - SVC-EXE-Gdl-001-05 if no submissions are received on the day after the completion of the public exhibition period.

Cr John Larter/Cr Julia Ham

CARRIED UNANIMOUSLY**10.7. COUNCILLOR EXPENSES FOR THE SIX MONTHS PERIOD ENDING 31 DECEMBER 2023****M28/24 RESOLVED:**

THAT COUNCIL:

1. Note the report on Councillor Expenses for the six (6) months period ending 30 June 2023.

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Thursday, 15 February 2024

Cr John Larter/Cr Brent Livermore

CARRIED UNANIMOUSLY

10.8. STATEMENT OF INVESTMENT - 31 DECEMBER 2023

M29/24 RESOLVED:

THAT COUNCIL:

1. Note the report on Statement of Investment - 31 December 2023.

Cr John Larter/Cr Julia Ham

CARRIED UNANIMOUSLY

10.9. STATEMENT OF INVESTMENT - 31 JANUARY 2024

M30/24 RESOLVED:

THAT COUNCIL:

1. Note the report on Statement of Investment - 31 January 2024.

Cr John Larter/Cr Johanna (Hansie) Armour

CARRIED UNANIMOUSLY

11. MANAGEMENT REPORTS

Item 11.1 brought forward.

11.2. ESTABLISHMENT OF A FLOODPLAIN BRUNGLE RISK MANAGEMENT COMMITTEE

M31/24 RESOLVED:

THAT COUNCIL:

1. Formally establish a Brungle Floodplain Risk Management Committee - being an advisory committee of Council;
2. Accept the funding offer from the Department of Planning and Environment in the amount of \$112,000, dated 3rd November 2023;
3. Allocate funding in the amount of \$28,000, in the 2024/2025 financial year budget to comply with its obligations to provide a 4:1 funding ratio contribution to the Brungle Flood Study; and
4. Appoint Cr Armour and Cr Hayes to the Brungle Floodplain Risk Management Committee.

Cr Trina Thomson/Cr Sam Hughes

CARRIED UNANIMOUSLY

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Mayor

Interim General Manager

11.3. CLASSIFY LAND PURCHASED - LOT 1 DP 90610 - BATLOW ROAD LAUREL HILL**M32/24 RESOLVED:**

THAT COUNCIL:

1. Classify land acquired at Batlow Road, Laurel Hill being Lot 1 DP 90610 as 'Operational Land';
2. Notify adjoining landowners of the change in status and ownership of the land; and
3. Notify Transport for New South Wales (TfNSW) and all other relevant stakeholders of the change in status and ownership of the land.

Cr Trina Thomson/Cr Julia Ham

CARRIED UNANIMOUSLY**11.4. REQUEST FOR SALE OF COUNCIL CLOSED ROAD - WITHIN LOT 1 DP 717727 - LAUREL HILL****M33/24 RESOLVED:**

THAT COUNCIL:

1. Approve the removal of the positive covenant for potential sale of the unformed Lot (Paper Road) within Lot 1 DP 717727 at Batlow Road - Laurel Hill, subject to the terms of sale being met including:
 - a. Compliance with the legislative framework for the sale of land and roads contained within the 'Real Property Act 1900', the 'Roads Act 1993', and the current NSW Registrar Generals - Land Registry Services Guidelines for the closure and sale of public roads;
 - b. Sale price of the land is to be determined by an independent valuation of the land based on the surrounding land use zoning and not the current zoning of the land as well as the future permissible use of the land under Councils' current Local Environmental Plan;
 - c. The area of land (m2) to be sold is to be confirmed in a land survey prepared by a registered land surveyor;
 - d. The brief for the land valuation is to be prepared by Council and the Land Valuer is to be engaged directly by Council;
 - e. All costs including land valuation costs, land survey costs, preparation of contract for sale costs, land re-zoning costs, consultation costs, notification costs, planning, legal and all other costs associated with the sale and transfer of the land are to be borne by the applicant;
 - f. A bond of \$5,000 be sought from the applicant upfront before Council staff undertake any work on the road closure, subdivision and sale of the land and that an administration fee of \$2000 also be charged for Council staff time and associated administration costs. The costs identified above (e) will be paid for out of the bond with any unused funds returned to the applicant.
2. Seek concurrence and approval from Transport for New South Wales (TfNSW) in writing on the sale of this road before any valuation or sales process is undertaken by any party;
3. Notify all adjoining property owners of any decision of Council to sell the land before any valuation or sales process is undertaken by any party including Council;

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Mayor_____
Interim General Manager

4. Authorise the Interim General Manager to obtain an independent valuation of the land and negotiate the sale of the land;
5. Delegate the Mayor and Interim General Manager to affix the Council Seal and execute documents relevant to the sale of the land;
6. Classify land as Operational Land for the purpose of sale and the land to remain vested in Council; and
7. Request a subsequent report to Council on the outcome of the sale of the land.

Cr John Larter/Cr Sam Hughes

CARRIED UNANIMOUSLY

11.5. REQUEST FOR ROAD CLOSURE AND SALE - PART ALPINE WAY, KHANCOBAN

M34/24 RESOLVED:

THAT COUNCIL:

1. Approve the partial road closure, subdivision and sale of the formed lot bordering Lot 2 DP 850930 subject to the terms of sale being met including:
 - a. compliance with the legislative framework for the closing of public roads contained within the *Roads Act 1993*, and sale of land contained in the *Real Property Act 1900* and the current NSW Registrar General's Land Registry Services Guidelines for the Closure and Sale of Public Roads;
 - b. sale price to be determined by an independent land valuation based on the surrounding land use zoning and not the current zoning of the land as well as the future permissible use of the land under Councils' current Tumbarumba Local Environment Plan 2010 (LEP);
 - c. the area of land (m2) to be sold is to be confirmed in a land survey prepared by a registered land surveyor;
 - d. the brief for the land valuation is to be prepared by Council and the Land Valuer is to be engaged directly by Council;
 - e. 50% of all costs including land valuation costs, land survey costs, preparation of contract for sale costs, land re-zoning costs, consultation costs, notification costs, planning, legal and all other costs associated with the sale and transfer of the land are to be borne by the applicant;
 - f. A bond of \$5,000.00 be sought from the applicant upfront before Council staff undertake any work on the road closure, subdivision and sale of the land. The costs identified above (item e) will be paid for out of the bond with any unused funds returned to the applicant.
2. Honour the 50% contribution towards the property realignment that was made by Tumbarumba Shire Council;
3. Seek concurrence and approval from Transport for New South Wales (TfNSW) in writing on the sale of this road before any valuation or sales process is undertaken by any party;
4. Notify all adjoining property owners and other relevant stakeholders of any decision of Council to sell the land before any valuation or sales process is undertaken by any party including Council;
5. Classify the land as Operational Land for the purpose of sale and the land to remain vested in Council;

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Mayor

Interim General Manager

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6. Authorise the Interim General Manager to obtain an independent valuation of the road corridor and negotiate the sale of the land;
7. Delegate to the Mayor and Interim General Manager to affix the Council seal and execute documents relevant to the closure of the road reserve and sale of the land; and
8. Request a subsequent report to Council on the outcome of the sale of the land.

Cr Julia Ham/Cr Johanna (Hansie) Armour

CARRIED UNANIMOUSLY

11.6. REQUEST FOR ROAD CLOSURE AND SALE - WITHIN LOT 4 DP865358 - WALLS CREEK ROAD GOOBARRAGANDRA

M35/24 RESOLVED:

THAT COUNCIL:

1. Approve the commencement of the partial road closure, removal of the positive covenant and potential sale of the unformed road within Lot 4 DP 865358 at Walls Creek Road, Goobarragandra, subject to the terms of sale being met including:
 - a) compliance with the legislative framework for the sale of public land and roads contained within the *Real Property Act 1900*, the *Roads Act 1993*, and the current NSW Registrar Generals' Land Registry Services Guidelines for the closure and Sale of Public Roads;
 - b) sale price of the land is to be determined by an independent valuation of the land based on the surrounding land use zoning and not the current zoning of the land as well as the future permissible use of the land under Councils current Tumut Local Environmental Plan;
 - c) the area of land (m²) to be sold is to be confirmed in a land survey prepared by a registered land surveyor;
 - d) the brief for the land valuation is to be prepared by Council and the Land Valuer is to be engaged directly by Council;
 - e) all costs including land valuation costs, land survey costs, preparation of contract for sale costs, land re-zoning costs, consultation costs, notification costs, planning, legal and all other costs associated with the sale and transfer of the land are to be borne by the applicant;
 - f) A bond of \$5,000.00 be sought from the applicant upfront before council staff undertake any work on the road closure, subdivision and sale of the land and that an administration fee of \$2,000.00 also be charged for Council staff time and associated administration costs. The costs identified above (e) will be paid for out of the bond with any unused funds returned to the applicant.
2. Seek concurrence and approval from Transport for New South Wales in writing on the sale of this road before any valuation or sales process is undertaken by any party;
3. Notify all adjoining property owners and other relevant stakeholders of any decision of Council to sell the land before any valuation or sales process is undertaken by any party including Council;
4. Authorise the General Manager to obtain an independent valuation of the land and negotiate the sale of the land;

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 Mayor

 Interim General Manager

5. Delegate the Mayor and Interim General Manager to affix the Council Seal and execute documents relevant to the sale of the land;
6. Classify the land as operational land for the purpose of sale and the land to remain vested in Council; and
7. Request a subsequent report to Council on the outcome of the sale of the land.

Cr James Hayes/Cr Sam Hughes

CARRIED UNANIMOUSLY

12. MINUTES OF COMMITTEE MEETINGS

Nil.

13. CONFIDENTIAL

Nil.

14. MEETING CLOSURE

There being no further business to discuss, the meeting closed at 3.27pm.

6. CORRESPONDENCE/PETITIONS

7. MAYORAL MINUTE

8. NOTICE OF MOTION/NOTICE OF RESCISSION

9. URGENT BUSINESS WITHOUT NOTICE

10. GOVERNANCE AND FINANCIAL REPORTS

10.1. DE-AMALGAMATION UPDATE

REPORT AUTHOR: INTERIM GENERAL MANAGER

EXECUTIVE SUMMARY:

At the 15 February 2024 meeting, it was resolved to provide regular updates to Council in relation to the progress of ascertaining the feasibility of de-amalgamating Snowy Valleys Council into the two former Council areas being: Tumut and Tumberumba. It is recommended that the Mayor and General Manager be authorised to represent Snowy Valleys Council at the Local Government Boundaries Commission Public Hearings to be held on either 29 or 30 May 2024.

This report serves to provide Councillors with an update.

RECOMMENDATION:

THAT COUNCIL:

1. **Note the Report and authorise the Mayor and General Manager to represent Snowy Valleys Council at Local Government Boundaries Commission Public Hearings to be held on either 29 or 30 May 2024.**

BACKGROUND:

At the 22 June 2023 meeting, Council resolved the following:

M92/23 RESOLVED:

THAT

1. Council receive the report 'Snowy Valleys Council – Evidence Regarding Advantages and Disadvantages of De-amalgamation';
2. Council commit to pursuing de-amalgamation subject to State funding;
3. Council provide the final report to the Minister and invite the Minister to meet with the full Council to discuss same;
4. The local members, Dr Joe McGirr MP and Justin Clancy MP, be asked to assist and participate with the meeting proposed in Part 3 above.
5. The matter be further considered after the meeting with the Minister.

Cr James Hayes/Cr Brent Livermore

CARRIED UNANIMOUSLY

At the 15 February 2024 meeting, Council resolved the following:

M19/24 RESOLVED:

THAT COUNCIL:

1. Note the progress made in the development of the draft Snowy Valleys Council De-amalgamation Road Map; and
2. Approve the Consultant's Brief – De-amalgamation Financial Sustainability Review subject to a suitable funding source being identified.
3. Continue to monitor the progress of the Local Government Amendment (De-amalgamation Plebiscites) Bill 2023 and the Local Government Amendment (De-amalgamations) Bill 2024 and provide update reports to Council when further information is available.

Cr Trina Thomson/Cr Brent Livermore

CARRIED UNANIMOUSLY

REPORT:**Snowy Valleys Council Business Case for De-amalgamation**

On Monday, 26 February 2024, the Local Government Boundaries Commission advised that public hearings in relation to Council's Business Case of De-amalgamation would be on 29 and 30 May 2024. Times and venues are yet to be announced.

Whilst it is extremely disappointing that it will be nine months after lodgement of the Business Case with the Minister for Local Government for the public hearings to be held, it is pleasing that the dates have now been announced.

Visit of Minister for Local Government to Snowy Valleys Council

Council was fortunate to host a visit by the Minister for Local Government, the Hon Ron Hoenig MP, primarily to receive advice on the new pathway for Councils seeking to de-amalgamate should the Government Bill (Local Government Amendment (De-amalgamations) Bill 2024 be assented into legislation.

Matters raised with the Minister included:

- The de-amalgamation process including any savings and transitional provisions likely to be included in the proposed legislation,
- Financial sustainability challenges faced by Snowy Valleys Council and
- IPART Review of the Council Financial Model in NSW.

Whilst the Minister was unable to provide any definitive answers to some matters raised by Council such as the potential for deferment of the September 2024 Local Government elections; financial assistance to undertake a sustainability review of Snowy Valleys and two new Councils, etc., Council will continue to engage with the Minister and the State Member for Wagga Wagga on these issues.

The Minister also advised that the Government had initiated an Upper House Inquiry into rate pegging, referred the matter of Assets, Premises and transferring of the RFS to the Public Accounts Committee Inquiry and that a review will be undertaken of how the Emergency Services Levy will be raised. The Inquiry is taking submissions until 10 May 2024.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****Community Strategic Plan Theme**

Theme 5 - Our Civic Leadership

Community Strategic Plan Strategic Objectives

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

Delivery Program Principal Activities

5.5 Provide effective short and long term financial management to deliver financial sustainability

FINANCIAL AND RESOURCES IMPLICATIONS:

At this early stage in the de-amalgamation process, the feasibility and cost of de-amalgamating Snowy Valleys Council are unknown, however, it is anticipated that funding of up to \$100,000 will be required to assist in the preparation of the De-amalgamation Implementation Plan. In the first instance, external funding will be sought for this initial body of work.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

Under 218CC of the *NSW Local Government Act 1993* (the Act), Snowy Valleys Council has submitted a business case for the dissolution of Snowy Valleys Council and the re-establishment of its former areas of Tumut and Tumberumba.

As required by section 218CC (2) of the Act, the Minister for Local Government has referred the Business Case to the Local Government Boundaries Commission to conduct an inquiry and report on the matter.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

The risk has been assessed as low as, at this stage, the De-amalgamation Business Case is before the Local Government Boundaries Commission for examination. The risk level will increase if Council is not successful in securing external funding to assist in the preparation of financial aspects of the De-amalgamation Implementation Plan.

OPTIONS:

1. Adopt as per recommendations set out in this report - preferred option.
2. Amend the recommendations as referred to in this report.
3. Decline the recommendations set out in this report.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil.

ATTACHMENTS

Nil.

10.2. PROPOSED FIRE CONTROL CENTRE - HEADS OF AGREEMENT (HOA)

REPORT AUTHOR: INTERIM GENERAL MANAGER

EXECUTIVE SUMMARY:

The NSW Rural Fire Service (NSW RFS) was allocated funding of \$8M for a new Fire Control Centre (FCC) in the 2022/2023 Financial Year. It is proposed that the Fire Control Centre will be located at the Tumut Aerodrome and that Forestry Corporation NSW (FCNSW) will also relocate to that site. FCNSW will contribute to their component of the building.

A Heads of Agreement (HOA) that has been negotiated with the NSW RFS and FCNSW and is presented for Council approval.

RECOMMENDATION:

THAT COUNCIL:

1. **Approve the Heads of Agreement between Snowy Valleys Council, Forestry Corporation and the NSW Rural Fire Service for the construction of a Fire Control Centre and Forestry Office at the Tumut Aerodrome as included as Attachment 1; and**
2. **Authorise the Interim General Manager to execute the document on behalf of Council.**

BACKGROUND:

As advised above the NSW RFS have had funding allocated of \$8M to construct a FCC at Tumut. The NSW RFS are of the view that the most appropriate location is the Tumut Aerodrome.

Section 37 (2) of the *Rural Fires Act 1997* requires Local Authorities to provide facilities and accommodation as outlined below:

37 Responsibilities of fire control officers and local authorities

A fire control officer is, subject to any direction of the Commissioner, responsible for the control and co-ordination of the activities of the Service in the rural fire district for which he or she is appointed as fire control officer.

(2) (Repealed)

(3) The local authority for the rural fire district for which a fire control officer is appointed must provide facilities and accommodation to enable the fire control officer to exercise his or her functions.

(4) Any such facilities and accommodation are to be of a standard approved by the Commissioner in consultation with the local authority.

To some extent this is an inherited requirement from when Fire Control Officers were directly employed by the Local Authority but still remains in the Act. Council does not have the same responsibilities to Forestry Corporation, however discussions have been had on a suitable compensation formula for the opportunity cost of the vacant land.

REPORT:

The HOA is a tri-part agreement between Snowy Valleys Council (SVC), NSW RFS and FCNSW which will set out principles agreed to between the parties as to how the Fire Control Centre and FCNSW accommodation at the Tumut Aerodrome will be developed and occupied.

SVC and NSW RFS have been negotiating the terms of the HOA for almost 12 months which has more recently involved discussions with FCNSW.

Certainly in the event of another major fire in the SVC region there would appear to be synergies in NSW RFS and FCNSW being co-located at the Tumut Aerodrome.

Key points of the Heads of Agreement are as follows:

- Both the NSW RFS and FCNSW components of the building will vest in Council on completion.
- The initial term will be 20 years from practical completion plus two options of ten years each.
- A Project Control Group will be established which will meet monthly until the completion of the works.
- Upon completion, the facility will vest with Council. *Note that whilst this will have an impact on Council's depreciation charges, Council will not have a financial obligation to replace the facility at the end of its useful life.*
- The FCC will be insured by Council, but the costs of the insurance will be reimbursed by NSW RFS or FCNSW in proportion to the size of their respective facility entitlement areas.

As Councillors are aware, water and sewerage are not connected to the Tumut Aerodrome and it has been made quite clear to the NSW RFS that if required at the site it will be a cost of the project and not Council.

FCNSW will contribute to 100% of the cost of the build of their entitlement area including any storage areas and car parking. It is proposed that the following formula will be used to calculate the annual rental of the right to occupy the land at the Tumut Aerodrome for FCNSW.

AR = Annual Rent

LV = Land Value

OA = Occupied Area %

CL% = Commercial Lease %

Worked example based on a land value of \$300,000, an occupied area of 40% and a 6% commercial lease.

e.g. \$300,000 (LV) x 40% (OA%) x 6% (CL%) = \$7,200 pa (AR)

The above annual rent would be subject to increases in CPI.

NSW RFS and FC NSW are tenants of SVC at the Riverina Highlands Building and this will be a significant loss of revenue to Council if alternate tenants cannot be found or it takes some time to find new tenants. In addition, it is likely that some redesign and refurbishment of the office spaces may be required to attract new tenants to the building.

It is the Author's view that the HOA negotiated ensures that Council is engaged within the process from the design phase through to construction and occupation by NSW RFS and FCNSDW. Accordingly, it is recommended that the HOA be approved by Council for execution by the Interim General Manager.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 3 - Our Environment

Community Strategic Plan Strategic Objectives

CSP3 Our natural environment is cared for and protected to ensure future generations can experience and enjoy its beauty

Delivery Program Principal Activities

3.4 Partner with other agencies to protect our natural spaces and environment

FINANCIAL AND RESOURCES IMPLICATIONS:

Based on a build cost of \$14M and a useful life of 50 years, the depreciation cost of the proposed FCC will add an additional annual depreciation cost of \$280,000 to Council. As noted earlier, however, under current funding arrangements for Fire Fighting Services in NSW, SVC would not have an obligation to replace the building at the end of its useful life.

In addition, Council would lose two tenants from the Riverina Highland Building that collectively were invoiced \$217,170 (FCNSW \$153,791 and NSWRFSS \$63,379) per annum to Council rental income, and it is likely that some redesign and refurbishment of the office spaces may be required to attract new tenants to the building.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

Under 37 (3) of the *NSW Rural Fires Act 1997*, Local Government Authorities are responsible for providing facilities and accommodation to enable the Fire Control Officer to do their job.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

The risk has been assessed as low, as Council does not have any capital or operational funding responsibilities for the project. Council's main risks associated with the project will be around constraints of the project on future development at the Tumut Aerodrome and how that may be ameliorated and finding new tenants for the areas vacated at the Riverina Highlands Building.

OPTIONS:

1. Adopt as per recommendations set out in this report - preferred option.
2. Amend the recommendations as referred to in this report.
3. Decline the recommendations set out in this report.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil.

ATTACHMENTS

1. Draft proposed Fire Control Centre Heads of Agreement (HOA) (Under separate cover)

10.3. AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION 2024 NATIONAL GENERAL ASSEMBLY 2-4 JULY

REPORT AUTHOR: ADMINISTRATION OFFICER - OFFICE OF THE GENERAL MANAGER

RESPONSIBLE DIRECTOR: INTERIM GENERAL MANAGER

EXECUTIVE SUMMARY:

Details of the Australian Local Government Association (ALGA) 2024 National General Assembly (NGA) have been announced. The 2024 conference is a hybrid event, scheduled for 2 July to 4 July 2024 at the National Convention Centre, Canberra.

These dates clash with the current July Councillor workshop schedule and it is proposed to reschedule the workshop from the 4 July to the 11 July to enable ALGA attendance.

Councillors are requested to review the attached discussion paper and nominate to attend the conference to fulfil their civic duties. This report will confirm voting delegation for Snowy Valleys Council for motions raised at the conference.

RECOMMENDATION:

THAT COUNCIL:

- 1. Note the report on Australian Local Government Association 2024 National General Assembly on 2-4 July at the National Convention Centre, Canberra;**
- 2. Move the July 2024 Councillor Workshop from the 4th to the 11th;**
- 3. Approve the in-person or remote attendance of the Mayor and Deputy Mayor to the 2024 National General Assembly, provided there is sufficient funds within budget allocations at the time of registering attendance;**
- 4. Approve the in-person or remote attendance of additional Councillors to the 2024 National General Assembly, provided there is sufficient funds within budget allocations at the time of registering attendance;**
- 5. Confirm the Mayor as the voting delegate for Snowy Valleys Council, and in the event of the Mayor's absence, the Deputy Mayor as the alternate voting delegate;**
- 6. Submit any motions to Council by Tuesday 30 April 2024; and**
- 7. Endorse the attendance of the Mayor at the Australian Council of Local Government on 5 July 2024.**

BACKGROUND:

The National General Assembly (NGA) is a peak annual event for elected representatives and officials of Local Government. It provides the opportunity for Local Government to engage directly with the Federal Government, to develop national policy, and to influence the future direction of our councils and our communities.

REPORT:

The National General Assembly (NGA) will be held 2-4 July 2024 via virtual or in person attendance at the National Convention Centre, Canberra. This conflicts with the July Councillor workshop scheduled for the 4 July.

In addition, the Federal Government has again offered to host Mayors at the Australian Council of Local Government (ACLG) on 5 July 2024.

The theme for this year's Assembly, 'Building Community Trust', aims to focus on the role of local government in the Australian system of government and explores the critical importance of trust in governments, between governments, its institutions, and our citizens. The 2024 NGA provides an opportunity to advocate for new or expanded programs and key policy initiatives that could strengthen local governments, its capacity to deliver services and infrastructure to local communities across the nation. This service delivery is critical to build, maintain and strengthen the trust of our citizens.

This year's call for motion focusses on twelve priority areas:

- Intergovernmental relations;
- Financial sustainability;
- Roads and infrastructure;
- Emergency management;
- Housing and homelessness;
- Jobs and skills;
- Community services;
- Closing the Gap and Aboriginal and Torres Strait Islander Reconciliation;
- Data, digital technology and cyber security;
- Climate change and renewable energy;
- Environment; and
- Circular economy.

The criteria for submitting motions is outlined in the attached Discussion Paper. Motions are to be submitted no later than **Tuesday, 30 April 2024**.

It is expected that, as a minimum, the Mayor and Deputy Mayor will attend the full conference in-person, with attendance by other Councillors (either in-person or remotely) to be confirmed by resolution during the March meeting.

Council is allocated one voting delegate for voting on motions raised. There is no requirement to advise ALGA of the details of the voting delegate, either before or during the conference. Traditionally the Mayor holds the voting delegate's rights, with the Deputy Mayor allocated as an alternate voting delegate in the absence of the Mayor.

Conference Registration Rates

Registration Details	Early Bird Rate*	Standard Rate
NGA Registration - In person	\$945	\$1045
NGA Registration - Virtual	N/A	\$739
Day Registration - In person Wednesday or Thursday	N/A	\$525
Day Registration - Virtual Wednesday or Thursday	N/A	\$539
Regional Forum Only - In person	N/A	\$475
Regional Forum - NGA Delegate	N/A	\$275

***Early bird registrations close Friday, 7 June 2024.**

Morning tea, lunch and afternoon tea is included in all in-person registration rates.

Further details of what each registration includes can be found on the ALGA website - ALGA.com.au.

An administration charge of \$110 will be made to any participant cancelling before Friday, 7 June 2024. Cancellations received after Friday, 7 June 2024 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost.

Social Functions

Social Function	Cost
Exhibition Opening & Welcome - Tuesday, 2 July	\$50
General Assembly Dinner - Wednesday, 3 July	\$150

Further details of each social function can be found on the ALGA website - ALGA.com.au.

Accommodation Rates (when booked as part of the conference registration process)

Hotel Details	Rate per Night
A by Adina Canberra - Studio Rooms	\$255
A by Adina Canberra - 1 Bedroom Apartments	\$285
A by Adina Canberra - 2 Bedroom Apartments	\$475
Avenue Hotel - Superior King Rooms	\$305
Avenue Hotel - 1 Bedroom Apartments	\$335
Crowne Plaza - City View Room	\$360
Crowne Plaza - Park View Room	\$405
Mantra on Northbourne - 1 Bedroom Apartment	\$219
Nesuto Apartments - Studio Apartment	\$275
Nesuto Apartments - 1 Bedroom Apartment	\$295
Qt Canberra - King Room	\$239
Qt Canberra - Superior King Room	\$259
Sebel Canberra Civic - Superior Queen Room	\$235
Sebel Canberra Civic - Executive King Room	\$265

Four nights' accommodation are required to allow full attendance at both the Regional Forum and the National General Assembly. Additionally the Mayor has been invited to attend the Australian Council of Local Government on 5 July 2024. Using the accommodation rates above, it is estimated that the total accommodation costs per delegate could range between \$876 and \$1,620, subject to room availability at the time of registration.

All rooms cancelled 30 days prior to check-in will be charged the full amount unless the room can be resold. You are required to pay for your full accommodation account and any incidental expenses incurred during your stay when checking in to the hotel. No refund will be available to no shows.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 5 - Our Civic Leadership

Community Strategic Plan Strategic Objectives

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

Delivery Program Principal Activities

5.6 Proactively support and advocate for the needs of the community to other level of government and organisations

FINANCIAL AND RESOURCES IMPLICATIONS:

Provision within Council's 2023/2024 Operations Budget have been made for the attendance at conferences by Councillors.

At the commencement of this term, a pro-rata amount of \$39,500 was allocated for training and conference attendance by the Mayor and Councillors as per below:

Mayor \$6,500

Deputy Mayor \$5,000

Councillors \$4,000 each

The current balance for each Councillor and the costs incurred through attending the conference are detailed below, noting that actual costs will be subject to attaining the early bird registration rate, confirmation on social functions attendance and travel and accommodation arrangements.

Councillor	Opening Balance	Costs Proposed In This Report	Closing Balance
Mayor Chaffey	\$5,295	Max \$2,865	\$2,430
		Min \$1,151	\$4,144
Deputy Mayor Thomson	\$5,000	Max \$2,865	\$2,135
		Min \$1,151	\$3,849
Cr Armour	\$625	Max \$2,865	-\$2,240
		Min \$1,151	-\$526
Cr Ham	\$3,125	Max \$2,865	\$260
		Min \$1,151	\$1,974
Cr Hayes	\$402	Max \$2,865	-\$2,463
		Min \$1,151	-\$749
Cr Hughes	\$1,500	Max \$2,865	-\$1,365
		Min \$1,151	\$349
Cr Ivill	\$4,000	Max \$2,865	\$1,135
		Min \$1,151	\$2,849
Cr Larter	\$2,890	Max \$2,865	\$25
		Min \$1,151	\$1,739
Cr Livermore	\$4,000	Max \$2,865	\$1,135
		Min \$1,151	\$2,849

Council approval for conference attendance is conditional on adequate funds being available.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

Council's *Payment of Expenses and the Provision of Facilities to the Mayor and Councillors Policy* requires Council to make a resolution on conference attendance for those Councillors seeking Council's financial support to attend.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

Councillors need to consider financial costs to attend, cancellation fees, and the remaining Councillor funds available to ensure Council stays within budget.

OPTIONS:

1. Adopt as per recommendations set out in this report.
2. Councillors can opt to forfeit all or part of their training budget allocation to another Councillor who may wish to attend but does not have the available funds.
3. Council can opt not to attend the conference in any capacity i.e. no representation.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Councils' attendance at the conference requires a further report to Council which will document the learnings/outcomes from the attendance in accordance with the *Payment of Expenses and the Provision of Facilities to the Mayor and Councillors Policy*.

ATTACHMENTS

1. 20240229 - Discussion Paper - ALGA 2024 National General Assembly (Under separate cover)
2. 20231221 - Invitation - Australian Local Government Association 2024 National General Assembly - 2-4 July (Under separate cover)

10.4. STATEMENT OF INVESTMENTS - FEBRUARY 2024**REPORT AUTHOR: FINANCE OFFICER****RESPONSIBLE DIRECTOR: DIRECTOR COMMUNITY & CORPORATE****EXECUTIVE SUMMARY:**

This report provides an overview of Council's cash and investment portfolio performance as at 29 February 2024.

RECOMMENDATION:**THAT COUNCIL:**

1. Note the report on Statement of Investments - February 2024.

BACKGROUND:

In accordance with section 212 of the Local Government (General) Regulation 2021, a monthly report is required to be submitted to council detailing all investments of the council.

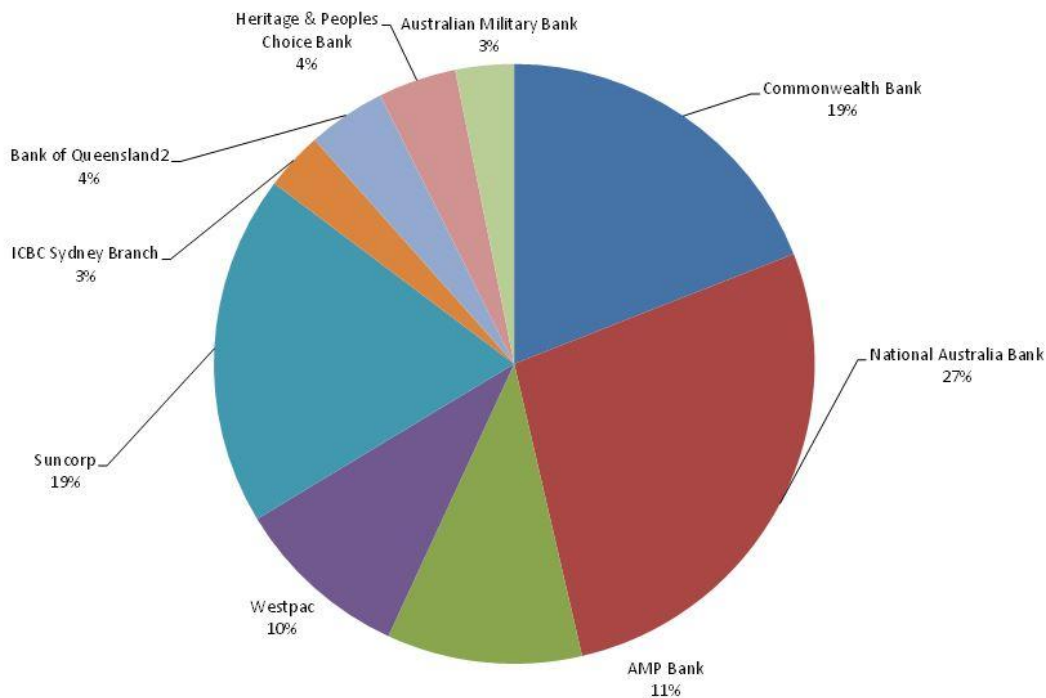
REPORT:

The following table contains a list of cash, at call investments and term deposits held by council as at 29 February 2024.

Combined Cash & Investments Table		29/02/2024					
Cash & 11am at call Accounts	Branch	Current Month	Last Month	Movement	Type	Interest Rate%	Maturity Date
Commonwealth Bank	Tumut	\$ 4,177,187	\$ 3,271,881	\$ 905,306	W/Acct	4.35%	
Commonwealth Bank	Tumut	\$ 4,853,744	\$ 6,828,516	-\$ 1,974,772	At Call (BOS)	4.35%	
Commonwealth Bank	Tumut	\$ 15,918	\$ 14,279	\$ 1,638	Gen-Roth	4.35%	
Sub Total Cash & 11am at Call Accounts		\$ 9,046,849	\$ 10,114,676	-\$ 1,067,827		4.35%	
Total Cash & At Call Investments		\$ 9,046,849	\$ 10,114,676	-\$ 1,067,827		4.35%	
	Branch	Current Month	Last Month	Movement	Lodgement Date	Interest Rate%	Maturity Date
Westpac	916		\$ 1,000,000	-\$ 1,000,000	15/02/2022	1.75%	15/02/2024
National Australia Bank	375		\$ 1,000,000	-\$ 1,000,000	28/02/2023	5.00%	28/02/2024
National Australia Bank	375	\$ 1,000,000	\$ 1,000,000	\$ -	15/09/2023	5.10%	15/03/2024
National Australia Bank	375	\$ 2,000,000	\$ 2,000,000	\$ -	30/06/2023	5.53%	28/03/2024
Bank of Queensland	001	\$ 2,000,000	\$ 2,000,000	\$ -	30/06/2023	5.51%	28/03/2024
ICBC Sydney Branch	337	\$ 1,500,000	\$ 1,500,000	\$ -	08/04/2021	0.85%	08/04/2024
AMP Bank	511	\$ 2,000,000	\$ 2,000,000	\$ -	11/04/2023	4.80%	11/04/2024
Suncorp	484	\$ 2,000,000	\$ 2,000,000	\$ -	31/07/2023	5.35%	30/04/2024
AMP Bank	544	\$ 2,000,000	\$ 2,000,000	\$ -	30/06/2023	5.70%	28/06/2024
AMP Bank	556	\$ 1,000,000	\$ 1,000,000	\$ -	18/07/2023	5.75%	18/07/2024
Heritage & Peoples Choice Bank	140	\$ 2,000,000	\$ 2,000,000	\$ -	01/08/2023	5.50%	31/07/2024
National Australia Bank	375	\$ 1,000,000		\$ 1,000,000	15/02/2024	5.16%	15/08/2024
Westpac	916	\$ 1,000,000		\$ 1,000,000	29/02/2024	5.05%	28/08/2024
Westpac	916	\$ 1,500,000	\$ 1,500,000	\$ -	07/09/2021	0.78%	09/09/2024
National Australia Bank	375	\$ 2,000,000	\$ 2,000,000	\$ -	07/09/2023	5.23%	09/09/2024
National Australia Bank	601	\$ 1,500,000	\$ 1,500,000	\$ -	31/01/2024	5.14%	31/01/2024
Suncorp	580	\$ 1,000,000	\$ 1,000,000	\$ -	28/11/2023	5.47%	28/11/2024
Suncorp	581	\$ 1,000,000	\$ 1,000,000	\$ -	28/11/2023	5.45%	28/11/2024
National Australia Bank	591	\$ 1,000,000	\$ 1,000,000	\$ -	22/12/2023	5.13%	23/12/2024
Suncorp	588	\$ 1,000,000	\$ 1,000,000	\$ -	22/12/2023	5.15%	23/12/2024
Suncorp	589	\$ 1,000,000	\$ 1,000,000	\$ -	22/12/2023	5.15%	23/12/2024
Suncorp	590	\$ 2,000,000	\$ 2,000,000	\$ -	22/12/2023	4.93%	23/12/2024
Suncorp	597	\$ 1,000,000	\$ 1,000,000	\$ -	18/01/2024	5.20%	20/01/2025
National Australia Bank	598	\$ 1,000,000	\$ 1,000,000	\$ -	29/01/2024	5.20%	29/01/2025
National Australia Bank	599	\$ 1,500,000	\$ 1,500,000	\$ -	30/01/2024	5.19%	30/01/2025
National Australia Bank	602	\$ 1,000,000	\$ 1,000,000	\$ -	31/01/2024	5.15%	31/01/2025
National Australia Bank	603	\$ 1,000,000	\$ 1,000,000	\$ -	31/01/2024	5.15%	31/01/2025
Australian Military Bank	564	\$ 1,500,000	\$ 1,500,000	\$ -	01/08/2023	5.35%	01/08/2025
Westpac	916	\$ 2,000,000	\$ 2,000,000	\$ -	29/09/2023	5.21%	29/09/2025
Total TD's		\$ 38,500,000	\$ 38,500,000	\$ -		4.92%	
Total Cash & Investments		\$ 47,546,849	\$ 48,614,676	-\$ 1,067,827		4.82%	

% of Portfolio

Snowy Valleys Council Total Cash and Investments - February 2024



It is hereby certified that the above investments have been made in accordance with section 625 of the *Local Government Act 1993* and the regulations thereunder, and in accordance with the *Snowy Valleys Council's Investment Policy*. Cash and Investments reduced by \$1m in February 2024.

Major cash receipts received during February 2024 included:

- Transport for NSW - Local Council Repairs and Maintenance Grants - \$604K
- Transport for NSW - Snowy Valleys AGRN 1034 Flood - \$523K
- Transport for NSW Works Contract - Culcairn Project - \$325K
- Department of Planning and Environment - Crown Lands Hume and Hovell Track - \$180K
- Transport for NSW Works Contract - Road Maintenance Council Contract Claim - \$162K
- NSW Land and Housing Corporation 3rd instalment of Council Rates - \$123K
- Department of Planning and Environment - Federal Assistance Grants for Quarter 3 - \$104K

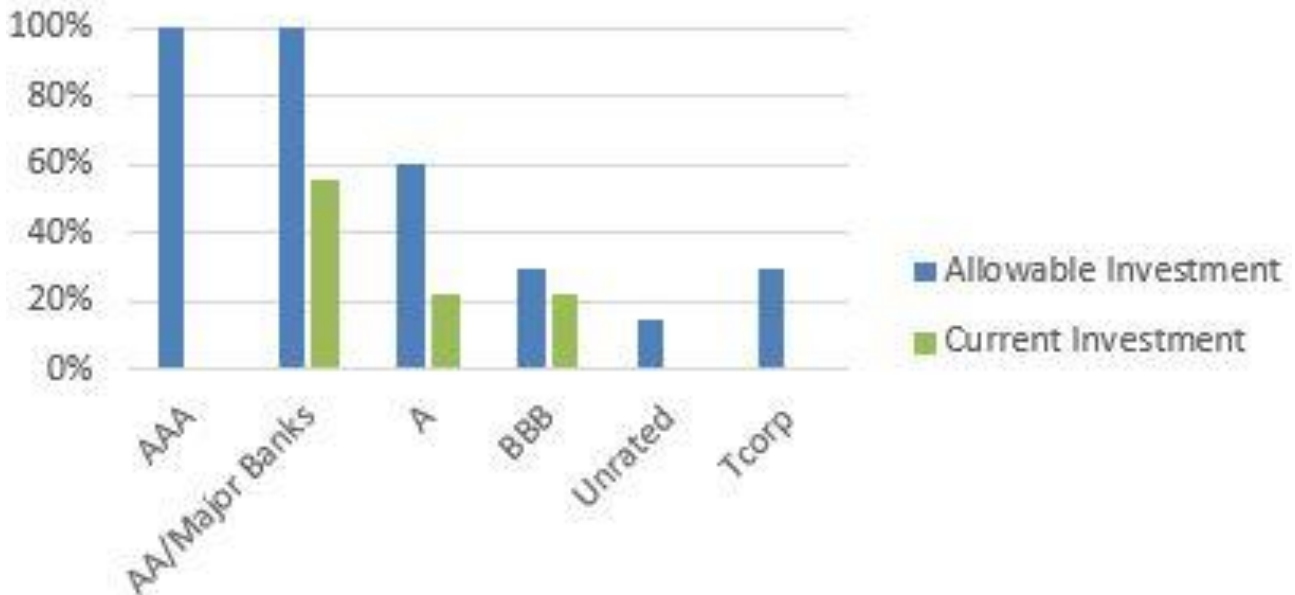
Main cash disbursements (excluding employee costs) during the month included:

- Road Repair Work - \$1.4m
- Culcairn Project Construction Work - \$285K
- Yaven Creek Road Pugmill Supply - \$349K

Council's *Investment Policy* requires Council officers to minimise investment risk by spreading investments across several institutions (Institutional credit framework) as well as within its investment portfolio (overall portfolio credit framework). These risk minimisation measures impact the achievable rate of return. Council officers continue to monitor the investment market and regularly received updates from Council's financial advisors.

This month the report includes a focus on portfolio risk, one of the three risks identified in Council's *Investment Policy*. Portfolio risk refers to the overall risk of the portfolio of investments, this includes the combined risk of each individual investment. The different components of the portfolio and their weightings contribute to the extent to which the portfolio is exposed to risk. To control the credit quality on the entire portfolio, Council limits the percentage of the portfolio exposed to any particular credit rating category. The maximum percentage of the total portfolio that can be held within any one credit rating category is outlined in the Investment Policy.

SVC Investment Policy - Portfolio Risk



LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 5 - Our Civic Leadership

Community Strategic Plan Strategic Objectives

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

Delivery Program Principal Activities

5.5 Provide effective short and long term financial management to deliver financial sustainability

FINANCIAL AND RESOURCES IMPLICATIONS:

Investments are undertaken based upon the best rate on the day and after consideration on spreading Council's Investment risk across various institutions as per the *Investment Policy* and section 625 of the *Local Government Act 1993*.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

The information provided complies with Council's *Investment Policy* and section 625 of the *Local Government Act 1993*.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

Monthly reporting of investments keeps Council informed of current cash holdings and return on investments.

OPTIONS:

Nil.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Matters arising from this report that require further communication will be addressed at the meeting or taken on notice and a response will be provided.

ATTACHMENTS

Nil.

11. MANAGEMENT REPORTS

11.1. TALBINGO LIBRARY ALTERNATIVE SERVICE ARRANGEMENTS REVIEW

REPORT AUTHOR: MANAGER COMMUNITY SERVICES

RESPONSIBLE DIRECTOR: DIRECTOR COMMUNITY & CORPORATE

EXECUTIVE SUMMARY:

The purpose of this report is to provide an outcome on the trial alternative service arrangement at Talbingo Library. Human resourcing issues resulted in a temporary change of service delivery and access to library resources which was implemented over a twelve (12) month period. Residents were surveyed during this time to ascertain their experiences with the arrangement and the results of that survey form part of this report. It is recommended that Council continue with the current service arrangement.

RECOMMENDATION:

THAT COUNCIL:

1. **Note the report on Talbingo Library alternative service arrangement review;**
2. **Endorse the continuation of the Talbingo Library alternative service arrangement; and**
3. **Explore other programs and activities in Talbingo that promote social connection.**

BACKGROUND:

The Talbingo Library, formally named Miles Franklin Memorial Library, is a joint venture with the Talbingo Public School and is housed in the main school building on Lampe Street. Prior to the trial, it was operating on Tuesdays from 9:00am to 5:00pm (Closed for lunch 12:30pm to 1:30pm).

Services provided by the Library included:

- Lending of books, CDs and DVDs
- ADSL Internet access
- Photocopying and faxing service
- Community noticeboard
- Rates Payments

REPORT:

The Snowy Valleys Council Library Strategic Plan 2022-2026 outcomes and principles guide progression to a sustainable library system including assessing each branch library utilisation annually and consolidating services where necessary.

There have been several issues impacting on the viability and sustainability of Talbingo Library which include:

1. The long-term Librarian for Talbingo Library took long service leave from 3 January 2023 until 12 July 2023 and subsequently tendered their resignation effective 12 July 2023. Replacing the Librarian would be difficult due to the location and availability of existing library staff.
2. Utilisation of the Library is low. In the 2021-2022 financial year, Talbingo reported 371 library visits and 88 members. However, approximately 10% of those members currently use the library service on a regular basis. Most of the recorded visits are children from the school. Transactions at the Library are also low with thirteen (13) transactions occurring in the 2022 calendar year.

3. The ongoing cost of delivering the service is \$39,100. This includes wages, lawn mowing, Riverina Regional Library (RRL) contribution and software licensing.
4. Access to amenities is also not ideal due to the library's location on Department of Education (school) property.

During the twelve (12) trial month period, alternative borrowing options were offered to current members. If members requested loans from Tumut Library or RRL catalogue either by online reservation, phone or email, delivery to home addresses in Talbingo would be arranged through Community Transport at no cost, however this service was not used at any time. Offers were also made to provide hands-on training or instructional sheets to assist in using the online system to those respondents that highlighted that they were experiencing difficulties, however this service was also not utilised.

After commencement of the alternative service arrangements, community members were surveyed to provide feedback about the change of service. Surveys were sent to all residential addresses in Talbingo in August 2023 and February 2024.

Survey one (1) resulted in twenty (20) completed responses being returned. Eleven (11) of the respondents had visited one (1) of the SVC libraries (Tumut) in the previous six (6) months, the other nine (9) had never visited any of the SVC libraries.

Themes identified in the survey responses were:

- missing convenience
- online difficult to use as it is search specific
- poor connectivity and reliability with the Internet in Talbingo making it difficult to use online resources.

Survey two (2) resulted in twelve (13) completed responses being returned. Seven (7) of the respondents had not visited any SVC Libraries in the last six (6) months. Five (5) of the six (6) respondents who did visit Tumut Library said they have no problems accessing library resources and the staff were helpful and friendly. The other respondent failed to answer the question about experiencing difficulties with borrowing.

Moving forward it is proposed to investigate offering programs or activities in Talbingo through Tumut Library that would cater to the demographics and interests of residents.

It should also be noted that since the temporary closure, the school has converted the room used for the Talbingo Library into the school Library. They have indicated that SVC will not be able to use the room if the library is reopened therefore making it necessary to find another suitable space to use if the Library was to be re-opened.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 1 - Our Community

Community Strategic Plan Strategic Objectives

CSP1 Our communities are connected and inclusive. Supported by services that nurture health, wellbeing and identity

Delivery Program Principal Activities

1.1 Provide services that support our community in all stages of life.

FINANCIAL AND RESOURCES IMPLICATIONS:

Cost savings of around \$39,100 will be achieved including a reduction in RRL contribution, technology support, staff wages and lawn mowing. No additional budget is necessary for the use of the Community transport vehicle for pick-up and delivery of resources as this service is already in existence.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

Nil

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

RISK CATEGORY	RISK/REWARD DESCRIPTION	COST/RISK	BENEFIT/ REWARD
Legal	Nil		
Financial	Saving of \$39,100 if Library remains closed.		\$39,100 cost saving if library remains closed and no mobile Library visits.
People	Provision of Library service continued using alternative model of service delivery. Provision of tailored activities to the community	Dissatisfaction from residents with perceived loss of service from some residents. Reduced dissatisfaction as seen as still providing a service.	Resident increased satisfaction.
Technology	No availability of free computer/Internet use.	Dissatisfaction about lack of public technology options.	\$3,100 cost saving

OPTIONS:

1. Adopt as per recommendations set out in this report - preferred option.
2. Amend.
3. Decline the recommendations set out in this report.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal consultation-

Consultation between Director of Community and Corporate, Manager of Community and Childrens Services, Coordinator of Libraries, Library staff at Tumut Library, Communication team and Councillors attending Talbingo Progress Association meetings.

External Communication-

All residential addresses in Talbingo were sent a survey that could be posted back or responded to electronically. Talbingo Primary School Principal was consulted about the library space being available for them to use after the temporary closure and about its availability in the future.

ATTACHMENTS

Nil.

11.2. OPTIONS TO RECRUIT - ROOM LEADER - KHANCOBAN PRESCHOOL

REPORT AUTHOR: DIRECTOR COMMUNITY & CORPORATE

RESPONSIBLE DIRECTOR: INTERIM GENERAL MANAGER

EXECUTIVE SUMMARY:

Khancoban Preschool provides an early childhood education program for children aged 3 to 5 years with the flexibility of providing casual positions to 2-year old's. The centre was closed at the end of January 2024 as a suitably qualified room leader was unable to be recruited. Council has made multiple attempts to recruit to the position but has had little interest in the role thus far. Affected members of the community have been forced to source this service elsewhere. This report identifies and recommends several options to increase the remuneration package associated with this position in an attempt to fill the role.

RECOMMENDATION:

THAT COUNCIL:

1. Authorise the Director Community & Corporate to develop the employment conditions set out in Option 3 to attract a Room Leader to the position at Khancoban Preschool.

BACKGROUND:

Khancoban Preschool has operated from the same site in the township of Khancoban for several decades. Originally run as an incorporated body, the service was transferred to the former Tumbarumba Shire Council in the mid 2000's and has been coordinated by Council since. Resourcing the centre has been a continual issue, with 4 teachers moving through the service over the preceding 8 years. Of these 4 teachers, 2 relocated out of the area, 1 had a change in personal circumstances and another left to start their own business in an unrelated field.

Currently, the service requires two staff members to operate. Approved in the current structure is a Room Leader, who can be either Diploma or Bachelor qualified, and a Certificate III trained educator. Council has faced difficulties recruiting for both of these positions. The Council has offered traineeships and study assistance to new and existing staff to facilitate pathways through to the Room Leader role. The traineeship program was successful in attracting the current Certificate III educator, with other individuals within the community identified for moulding into this role in the future. The offer of study assistance has not been as successful, with the last two candidates failing to commit to the qualification.

REPORT:

Current Situation

The Khancoban Room Leader position was most recently vacated by resignation in December 2023.

Council commenced recruitment for this vacancy in November 2023. The following table is a list of recruitment activities undertaken since then.

Table 1: Recruitment Timeline

Date	Activity
12 November 2023 - Present	Advertising SVC Website
12 November 2023 - Present	Weekly advertising - Tumut and Adelong Times
12 November 2023 - Present	Weekly advertising - Tumbarumba Times
23 November 2023	Advertising - Corryong Courier
30 November 2023	Advertising - Corryong Courier
2 December 2023	Advertising - Border Mail Albury

Date	Activity
11 December 2023 - 11 January 2024	Seek Advertisement
10 January 2024	Engaged Collier Recruitment
19 January 2024	Engaged Total HRM
24 January 2024 - Present	Total HRM Seek Advertising
25 January 2024	Front page article on closure - Corryong Courier
13 February 2024	Border Mail Article on closure
18 February 2024	Parent Facebook Video released

Collier Recruitment has been targeting specific job seekers for this position. To date they have had international interest only, and less than five responses.

Total HRM has been both advertising and targeting job seekers. They have invited 2 candidates to video screens, neither of which was completed.

Both agencies agree that the location is a major barrier to filling this position.

Similar Roles at Other Organisations

The below table is a comparison of what we are currently offering against positions in NSW.

Table 2: Current Market Rates

Position	Location	Organisation	Qualification	Hourly Rate	Other Benefits
Room Leader - Khancoban Preschool	Khancoban	Snowy Valleys Council	Diploma or Degree	\$36 - 43	up to \$5000 relocation
Early Childhood Teacher	Ultimo	Golden Wattle Early Education	Degree	\$41 - 49	
Kindergarten Teacher	Sydney	Earlyhood Recruitment	Diploma or Degree	\$44 - 55	
Kindy Room Leader	Sydney	Earlyhood Recruitment	Diploma	\$42	
Preschool Director	Ulladulla	Milton Ulladulla Preschool	Degree	\$49	Relocation
Early Childhood Teacher	Sydney	KU Children's Service	Degree	\$32 - 43	
Pedagogy and Practice Leader (Educational Leader)	Sydney	Kids Club Early Childhood Learning Centres	Degree	\$38 - 45	
Early Childhood Teacher	Mosman	SDN Children's Services	Degree	\$45 - 51	\$5000 Location Allowance
Early Childhood - Educator - Room Leader	Neutral Bay	Expect A Star	Diploma or Degree	\$35 - 44	

Options

Given the consensus is that the location is the barrier to recruiting to this role, it is proposed to increase the financial incentive to attract a nearby candidate to the position. There could be qualified individuals in Corryong, Tumberumba, Tallangatta, Albury, Tumut and Wagga that may be interested in either commuting to Khancoban for three days work or relocating to the township.

There are three (3) options proposed for Council to consider:

1. Increasing the hourly rate to \$50 and offering 12 additional weeks paid leave to be taken during school holidays (option 1).
2. Leaving the hourly rate and offering 12 additional weeks of paid leave to be taken during school holidays (option 2).
3. Increasing the hourly rate to \$50 and not paying any additional leave (option 3).

Table 3: Employment Condition Options

	Salary \$	School Holidays - 12 weeks	Superannuation	On Costs - 32.85%	Total	Difference from Current
Current - 57 hours/fortnight @ \$38.54/hour - 1140 hours	\$43,935.60	\$0.00	\$4,832.92	\$16,020.46	\$64,778.97	
Option 1 - 57 hours/fortnight @ \$50/hour - 1140 hours + paid holidays	\$57,000.00	\$17,100	\$8,151.00	\$27,019.45	\$190,270.45	\$44,481.48
Option 2 - 57 hours/fortnight @ \$38.54/hour - 1140 hours + paid holidays	\$43,935.60	\$13,180.68	\$6,282.79	\$20,826.59	\$84,225.67	\$19,436.69
Option 3 - 57 hours/fortnight @ \$50/hour - 1140 hours	\$57,000.00	\$0.00	\$6,270.00	\$20,784.20	\$84,057.20	\$19,265.22

It may be possible to reduce the additional leave to 10 weeks as the Award allows Council to direct an employee to take up to two weeks as a period of annual close-down.

Enrolments

The preschool can have 17 Children on any day, including up to 2 two-year olds. Enrolments were lower this year than last year as no team leader had been confirmed. Parents held off their enrolments due to this uncertainty. The enrolments for the last two years are outlined below:

Year	Tuesday	Wednesday	Thursday
2024	8	10	8
2023	12	11	10

Financial Performance

New South Wales Start Strong funding provides 600 hours of free or low cost education for all 3 to 5 year olds in NSW. Council is currently offering 2 days free for all 3-5 year old children at Khancoban. Council charges \$27 for any children requesting a third day, and \$27 for any 2 year olds attending. These fees generated around \$7500 last financial year, with around 7 children attending for three days.

The end of year financial results for Khancoban Preschool have been mixed for the last two financial years. The current year to date has them tracking well, but this is mostly due to the vacancies, as there are currently no salaries and wages being charge against this centre.

Table 4: Khancoban Preschool Financial Performance

Financial Year	Income	Expenditure	Net Result
2023/2024 (to February)	\$162,554	\$141,584	\$20,970
2022/2023	\$199,975	\$224,362	\$-24,387
2021/2022	\$187,176	\$184,595	\$2,581

By increasing the daily fees to \$40, the income of the preschool could increase by around \$4,000 per year. This will not assist in offsetting the increase in salaries proposed but will assist in reducing the deficit.

Potential Issues

The main issue here is one of parity with other roles within Council. The proposed \$11.46 per hour market premium will result in this position being paid more than the Coordinators in the group. This can be justified by showing the difficulties faced through this recruitment, and any suitably qualified internal staff would be welcome to apply for the role.

An alternative is to package the market premium into a location allowance of \$13,000 per year. The other employees in Khancoban may wish to claim this as well. Given the current issues in recruiting to Khancoban, this may be an option to explore in the future.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 1 - Our Community

Community Strategic Plan Strategic Objectives

CSP1 Our communities are connected and inclusive. Supported by services that nurture health, wellbeing and identity

Delivery Program Principal Activities

1.1 Provide services that support our community in all stages of life

FINANCIAL AND RESOURCES IMPLICATIONS:

There will be a financial implication for any option chosen from this report. Leaving the position as it currently is approved will mean ongoing recruitment costs, which are offset by the unpaid salaries. If the position is not filled and the service is to close there will also be the costs of disposing of the preschool.

Selecting Option 2 or 3 will cost approximately \$20,000, and Option 1 will cost approximately \$45,000. At present it is unlikely that the preschool will be able to fund this, even with a fee increase. Council would need to adjust another budget to accommodate this request.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

Nil

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

RISK CATEGORY	RISK/REWARD DESCRIPTION	COST/RISK	BENEFIT/ REWARD
Financial	The service is already running over budget. This salary increase would need to be offset by either another council service or by cutting costs at the centre.	The allowance/market rate will cause the service to run at a loss.	The service has made a profit previously, and with the right candidate it is possible that this could happen again. Strong staff increases enrolments and this, in turn, increases revenue.
People	There are staff implications with each option.	Failure to locate a room leader, or employing a room leader who is not the right fit for the organisation, will result in dissatisfaction among existing employees. This will lead to increased staff turnover, and the possibility of redundancy or redeployment.	Employing the right staff will have positive impacts on retention, training, and succession planning.
Service Delivery	Failing to fill this role will result in the removal of this service from Khancoban	Removal of the service will have reputational implications for Council not only in Khancoban but also in other outlying townships. This will be particularly felt in the southern part of the Council.	Through the continuation of the service, Stakeholder relationships will be maintained or strengthened.

OPTIONS:

1. Authorise the Director Community & Corporate to develop the employment conditions from Option 3 above to attract a Room Leader to the position at Khancoban Preschool - preferred option.
2. Amend the recommendation.
3. Decline the recommendations set out in this report

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Council has communicated with parents and the former committee about the difficulty in resourcing the service and the steps being undertaken to attract resources to the centre.

Council has sent letters to affected members of the community as well as participated in social media and print media releases regarding the centre.

ATTACHMENTS

Nil.

11.3. TUMUT VISITOR INFORMATION CENTRE MOU

REPORT AUTHOR: COORDINATOR PLACE ACTIVATION

RESPONSIBLE DIRECTOR: DIRECTOR COMMUNITY & CORPORATE

EXECUTIVE SUMMARY:

This report outlines the historic and current Memorandum of Understanding (MOU) agreement in place with the National Parks and Wildlife Service (NPWS) for the operation of the Tumut Visitor Information Centre (VIC). The report provides considerations for the ongoing arrangements with NPWS and the financial implications for Snowy Valleys Council.

RECOMMENDATION:

THAT COUNCIL:

- 1. Enter into a 12-month Memorandum Of Understanding agreement with National Parks and Wildlife Service for the operation of the Tumut Visitor Information Centre, with a financial contribution of \$100,000.**

BACKGROUND:

In 1997, a partnership was established with NPWS and Tumut Shire Council to operate a Visitor Information Centre from the Old Butter Factory at 5 Adelong Road, Tumut. This arrangement remained in place until 2018 when Snowy Valleys Council developed a MOU with NPWS to continue the operations. The current MOU was renewed in 2021 and expires June 2024.

REPORT:

MOU Details

The establishment of a MOU in 2018 with NPWS for the operation of the Tumut VIC was to reduce the expense that would fall on each party should the operation be delivered by a singular agency. By partnering, this would disperse the cost while still offering a VIC to visitors. The agreement stated that the day-to-day operations would be undertaken by NPWS, with acknowledgement given to SVC for their contribution through signage and staff badges.

In the 2018 MOU, Snowy Valleys Council would provide annual funding of 50% for the VIC operating costs, indexed each year by the CPI increase or actual overall operating costs for the term of the MOU which is inclusive of the cost of the building lease. As stated in the 2018 MOU, NPWS will further provide a cost-saving incentive of 35%-off the 50% cost split to SVC. The 2018/2019 financial year contribution was set at \$166,613.85. While any revenue generated from sale of products would be retained by NPWS.

In the 2021 MOU, Snowy Valleys Council would provide continue to annual funding of 50% for the VIC operating costs, indexed each year by the CPI increase or actual overall operating costs for the term of the MOU which is inclusive of the cost of the building lease. In the 2021 MOU, a change was made to the agreement and the revenue raised would also be split 50/50 to offset both parties contribution and there was no further cost-saving discount provided to Council. However, the 2021/2022 financial year contribution was set at \$169,769.33 as Council's budget had already been determined, meaning that the actual implementation of the new MOU agreement funding model would take affect from the 2022/2023 financial year.

Due to the nature of the wording in the MOU, there are two interpretations that can be used to determine the actual amount that Council should be contributing to NPWS. Council have been budgeting for the first method which was to calculate the contribution from the base rate indexed each year by the CPI increase. While NPWS have been invoicing Council based on the second method which was based on

actual operating costs. This has led to a discrepancy about what the actual payable figure should be and has significant financial impacts on Council. Council also currently have no mechanisms in place to monitor expenditure by NPWS in both operational and staffing sectors and there are no limitations to what this amount can be. As a result, Council has been bound to cover the increased expenditure with no justification for this spending.

NPWS have provided Council with data relating to operational and staffing expenditure from 2021/2022 and 2022/2023 financial years, and Council have reconciled this against invoices from NPWS and what has actually been paid, and these do not align. Particularly, in the 2021/2022 financial year, it was agreed that Council would be paying \$169,796.33 but was invoiced for and paid \$188,892.48, meaning that Council overpaid by \$19,096.15.

From the 2022/2023 financial year and the implementation of the 2021 MOU agreement, Council actually paid \$256,433.12, while the 2023/2024 financial year is forecast to cost Council \$270,159.48.

Current data indicates actual operational costs of the Tumut VIC being over \$600,000 under NPWS management with an income offset of around \$110,000. NPWS have 9 staff positions allocated to the Tumut VIC, with multiple staff members on shift at all times for the VIC operation. Staffing costs account for approximately 34% of total operating expenses.

Options

With the proposed MOU up for renewal in July 2024, Council will need to consider both the wording of the MOU and the level of financial contribution that may or may not be possible or if Council will continue with the partnership with NPWS.

Council is urged to consider the value being received for their investment and presents the following options:

Option 1:

Provide a nominal amount only to NPWS, determined by Council - suggest limit of \$100,000

Option 2:

Agree to fund the salary (including overheads) of one NPWS Information Retail Assistant full-time staff member only - approximately \$120,000

Ensure there is capped operational expenditure to a nominal amount only - suggest \$30,000

Contribute 50% of building lease costs - approximately \$20,000

Total \$170,000

Option 3:

Dissolve the agreement and discontinue partnership - saving of \$250,000+ annually.

A portion of this saving to be allocated to tourism & marketing initiatives, led by SVC.

Option 4:

Other arrangement proposed by Council.

Council must also consider the period of the proposed agreement should option 1 or 2 be selected. It is recommended this is for 12-months only so further research and investigations into alternative delivery models of a Visitor Information Centre in Tumut can be undertaken.

Should Council choose to continue with a new MOU or arrangement, a comprehensive agreement process will need to take place with NPWS and the MOU must be clear and unambiguous. The MOU must be monitored for compliance and NPWS required to adhere to their commitments, which includes updating the signage on the building to reflect SVC contributions which currently refer to the Tumut Shire Council, not Snowy Valleys Council.

Supporting Information - Visitor Servicing Data

In 2018 the Snowy Valleys Visitor Services Strategy was developed, which documented the 2016/2017 annual visitor numbers for the Tumut and Tumbarumba VIC's. In comparison, the 2021/2022 and 2022/2023 data was provided by the respective VIC managers, outlined in the table below:

	Tumut	Tumbarumba
2016/2017	29,726	17,965
2021/2022	20,980	23,505
2022/2023	24,518	35,233

This demonstrates that the annual Tumut VIC visitor numbers have dropped over the past 7 years, however their expenses have significantly increased, and staffing numbers have grown. The Tumbarumba VIC visitor numbers have grown even though both Centres have experienced the impacts of Covid-19 and similar economic impacts.

Given this data, it is pertinent to take into consideration the operational expenses of the Tumbarumba VIC which is managed by SVC. The Tumbarumba VIC has one full-time equivalent staff member, an operational budget of \$21,000 for materials and a \$10,000 allowance for basic maintenance/repairs and cleaning if required. Income through sales of merchandise is \$30,000. Overall cost to Council is approximately \$80,000 per annum while there are numerous benefits to Council from utilising staff for Council work tasks.

Visitor behaviour has also fundamentally changed. Smartphones are now filling the information gap thoroughly and conveniently more than Visitor Centres can. Visitors can now plan and obtain information on the Internet and via various apps.

Based on visitor data supplied by Tourism Research Australia, approximately 84% of visitors to the Snowy Valleys region do not visit the Visitor Information Centre.

If Visitor Information Centres want to remain viable, it is essential that they respond to changing consumer behaviour and visitor trends. Understanding customers and adapting to their changing expectations underpins effective Visitor Information servicing. Visitor Information Centres must also be highly visible on and offline and sufficiently agile to meet changing visitor needs.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 1 - Our Community

Theme 2 - Our Economy

Community Strategic Plan Strategic Objectives

CSP1 Our communities are connected and inclusive. Supported by services that nurture health, wellbeing and identity

CSP2 Our diverse economy supports community longevity, vibrancy and a sustainable future

Delivery Program Principal Activities

1.1 Provide services that support our community in all stages of life

1.2 Provide and maintain community spaces that encourage activity and wellbeing

2.1 Support the development of diverse local tourism offering and emerging markets

2.2 Promote our towns, villages and region

FINANCIAL AND RESOURCES IMPLICATIONS:

Council have a number of options for consideration, depending on which is selected will have varying effects on Council's finances and resources.

Option 1: Cost to Council \$100,000 per year;

Option 2: Cost to Council \$170,000 per year;

Option 3: \$0 - saving of \$270,000+ to Council per year.

From July 2018 - June 2023, Council have provided \$1,008,671.05 to NPWS for the operation of the Tumut VIC, with another \$270,159.48 to be spent in the 2024/25 financial year.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

Nil.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

There is a risk of reputational damage if Council discontinues the partnership with NPWS.

There is a significant financial risk if Council does not discontinue or amend the MOU agreement with NPWS and put in place limitations to NPWS expenditure of Council funds.

OPTIONS:

1. Adopt as per recommendations set out in this report
2. Amend recommendation based upon options supplied in this report.
3. Decline the recommendations set out in this report

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil.

ATTACHMENTS

Nil.

11.4. INVESTIGATION FOR OPTIONS AND COSTINGS - INSTALLATION OF CCTV

REPORT AUTHOR: DIRECTOR INFRASTRUCTURE & WORKS

RESPONSIBLE DIRECTOR: INTERIM GENERAL MANAGER

EXECUTIVE SUMMARY:

This report has been prepared in response to the Notice of Motion that Council resolved on at its meeting held on 14 December 2023 in relation to the installation of CCTV to reduce vandalism to Council's infrastructure.

The majority of the vandalism to Council infrastructure over the last 18 months has been related to Public Amenities and Playgrounds.

Snowy Valleys Council has a total of **68** Public Amenities facilities located across the Local Government Area (LGA).

Of these **11** have been identified as "High or Very High Risk" facilities prone to vandalism.

Council also has a total of **24** playground facilities located across the LGA. Of these, five (**5**) have been identified as "High or Very High Risk" facilities prone to vandalism.

The total cost to Council to repair vandal related damage to Council facilities over the last 18 months is as follows:

\$23,147 in the 2022/2023 Financial Year and

\$16,755 in 2023/2024 – year to date.

RECOMMENDATION:

THAT COUNCIL:

1. **Notes the NSW Government Guidelines and Policy Statement on CCTV which states "CCTV can be effective in reducing crime if it is part of a broader crime prevention and community safety strategy and that "CCTV is not recommended as an isolated response to addressing crime in public places";**
2. **Note the cost of installing and maintaining a CCTV network across Council's infrastructure assets that have been identified as "high and very high-risk" assets in terms of vandalism;**
3. **As a first step, undertakes other vandal proof measures to mitigate damage to Council facilities such as increased lighting and installing security barriers across a number of public amenities buildings and playgrounds as identified in this report;**
4. **If after 18 months of monitoring, these measures are found to be unsuccessful, then consider installing CCTV at the identified "high and very high-risk" assets as part of an integrated approach to decreasing vandalism across the Local Government Area; and**
5. **Note the annual cost of repairing vandalism across all its infrastructure for 2022/2023 and 2023/2024 to date.**

BACKGROUND:

At its meeting held on 14 December 2023, Council resolved the following in relation to item 8.4 Notice of Motion "CCTV"– Vandalism to Council Infrastructure".

THAT Council receive a report detailing Snowy Valleys Council's infrastructure that is continually being targeted by vandals across the Local Government Area (LGA). The report is to include the investigations for options and costings for the installation of CCTV to be included for consideration in the budget process.

This report responds to the “Notice of Motion” of 14 December 2023 and identifies the infrastructure assets that are a high risk to vandalism based on historical data that Council has on its records.

Council owned and operated CCTV Cameras

Council currently has CCTV cameras installed in only two (2) buildings in its overall property portfolio.

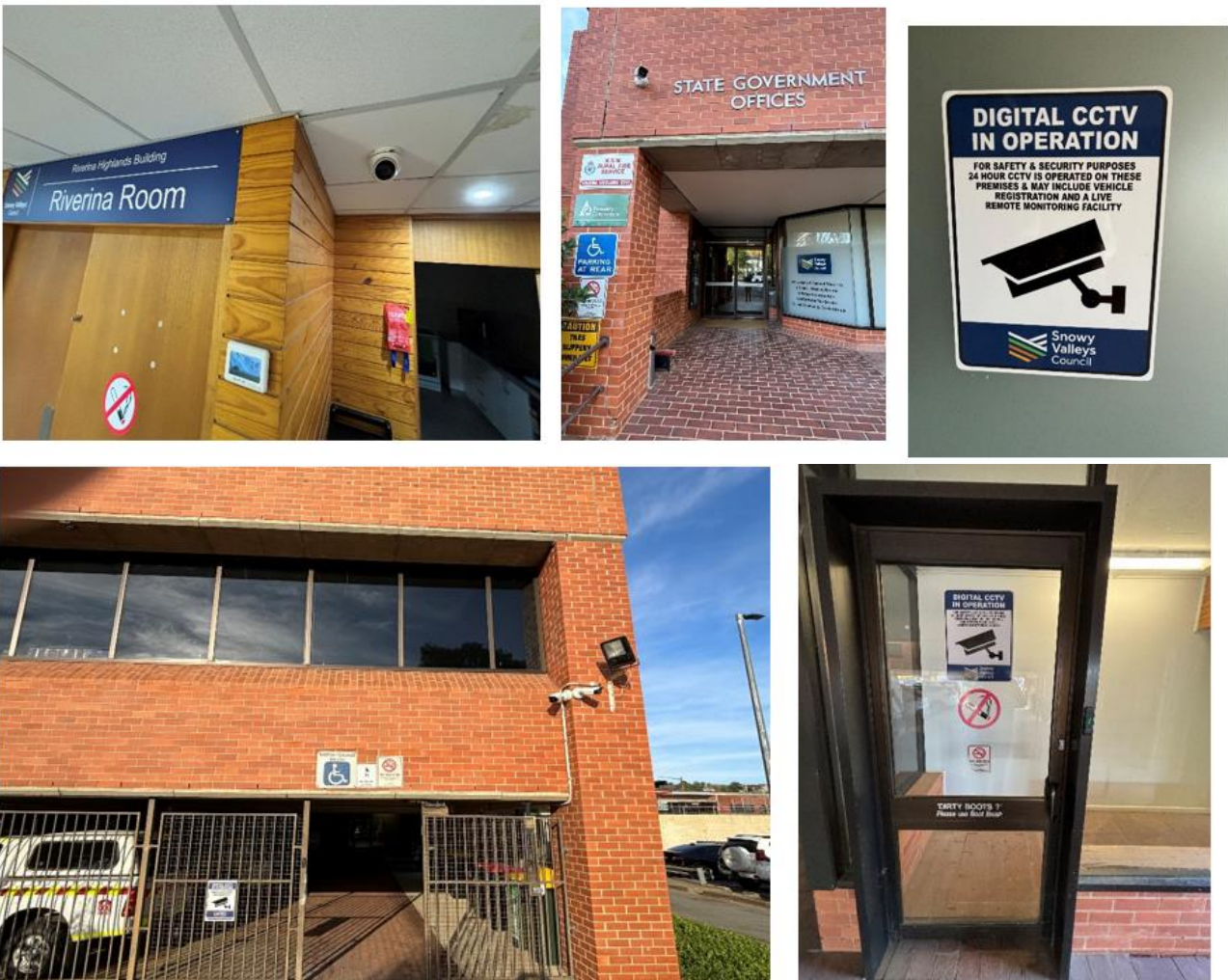
These include sixteen (16) x CCTV cameras installed internally and externally at the Riverina Highlands Building – Council Chambers in Tumut and four (4) x CCTV cameras installed at the Tumbarumba office.

The CCTV cameras were installed at the Riverina Building in Tumut in October 2022 for a cost of \$12,703 plus GST and at the Tumbarumba Office in November 2022 for \$6,715 plus GST. The ongoing maintenance costs to keep these systems operational is approximately \$1,000 per annum at each property.

There are no other active CCTV cameras that are operated by Council anywhere else in the Snowy Valleys Local Government Area (LGA), including Council owned buildings, parks, sports facilities, streetscapes and/or associated infrastructure.

Council does have CCTV signage up in a number of locations which depict CCTV in operation, however the cameras are not in operation.

CCTV Cameras installed and operational at Riverina Highlands Buildings – Tumut



CCTV Cameras installed and operational at Tumbarumba Council Chambers Buildings – Tumbarumba



CCTV Camera signage at the Public Amenities Block – Tumut





CCTV Camera signage at the Commercial Hotel Carpark and Taxi Rank on Wynyard St, Tumut – These Cameras are not owned or operated by Council. The cameras and associated signage – are private cameras installed on Council infrastructure.



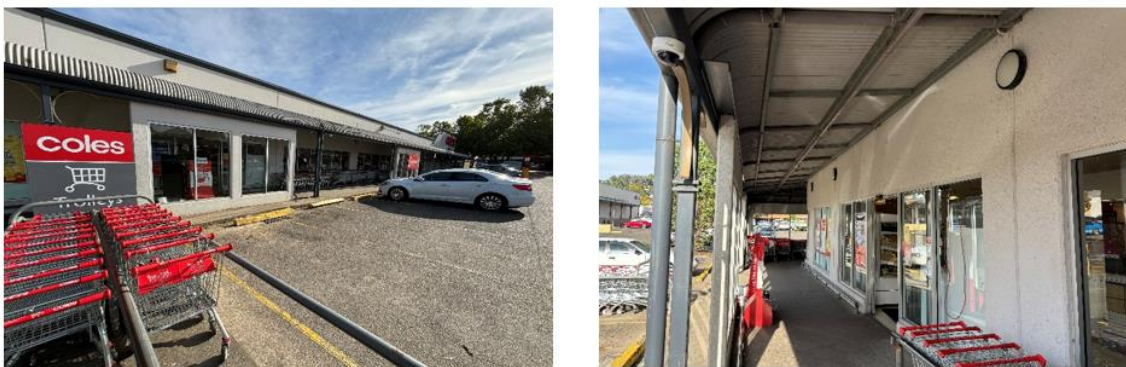
Privately operated CCTV Cameras

There are a number of privately operated CCTV Cameras that are located in the Public domain throughout the LGA.

For example, in Wynyard Street, Tumut there are approximately 25 x visible CCTV cameras which overlook the public domain on both sides of the main street, which include public footpaths, entries to shops, shop fronts and public roadways.

These cameras are either installed under awnings, on private property building lines and/or directly on Council infrastructure. Signage in relation to the privately owned and operated CCTV cameras that overlook the public domain is either non-existent or not obvious. Some examples are as follows:

CCTV Cameras installed at the entry to Coles – Tumut. 11/3/2024



CCTV Cameras installed at the Public Amenities at "The Connection" – Tumut. 11/3/2024



CCTV Cameras installed at Stevenson Clothes Shop and the Bush Chemist Wynyard St – Tumut. 11/3/2024



CCTV Cameras installed at Ray White and the Jewellers – Wynyard St – Tumut. 11/3/2024



CCTV Cameras installed at the Woolpack Hotel – Wynyard St – Tumut. 11/3/2024



CCTV Cameras installed at the Commercial Hotel – Wynyard St – Tumut. 11/3/2024



CCTV Cameras installed at the Royal Hotel – Wynyard St – Tumut. 11/3/2024



CCTV Cameras installed at the Star Hotel – Russell St – Tumut. 11/3/2024



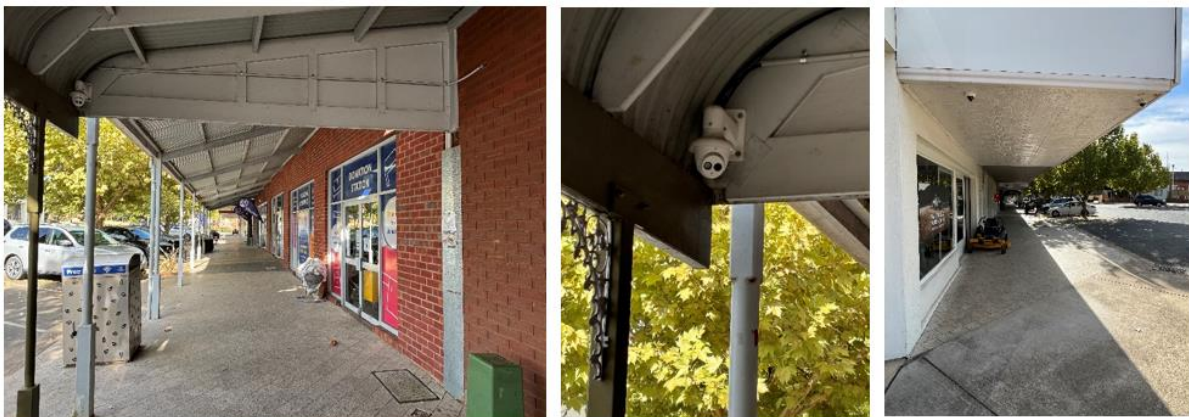
CCTV Cameras installed at Workwear Shop – Wynyard St – Tumut. 11/3/2024



CCTV Cameras installed at Roosters Boxing and Pie in the Sky Café – Wynyard St – Tumut. 11/3/2024



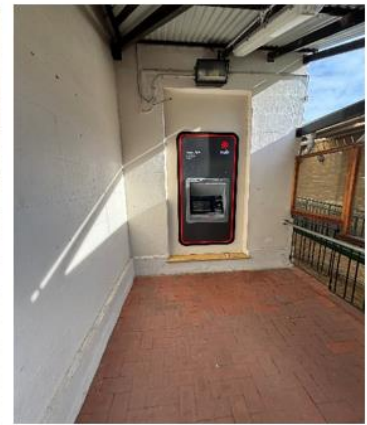
CCTV Cameras installed at Chinese restaurant and Tumut Toyota – Wynyard St – Tumut. 11/3/2024



CCTV Cameras installed at Valmar – Capper St – Tumut. 11/3/2024



CCTV Cameras installed at all ATMs and Banks in Tumut – Commonwealth, Bendigo, NAB and Westpac.



REPORT:

Over the last 18 months there has been a significant spike in vandalism activity at owned and/or operated Council infrastructure. The key high-risk areas that are targeted by vandals are Council's, Public Amenities buildings and Playgrounds. Photos of the recent vandalism as included below:

Photos of Fitzroy and Richmond Street – Public Amenities Tumut - vandalism 29 October 2023



Photos of Pioneer Park and Richmond Street – Tumut Playground - vandalism 5 March 2023



Photos of Fitzroy and Richmond Street – Public Amenities Tumut - vandalism 29 October 2023



Photos of Pioneer Park and Richmond Street – Tumut Playground - vandalism 5 March 2023



Council investigations into options to decrease vandalism

Council has a total of **68** Public Amenities facilities located across the LGA.

Of these, **11** have been identified as “High or Very High Risk” facilities prone to vandalism.

The Council also has a total of **24** playground facilities located across the LGA. Of these, five (**5**) have been identified as “High or Very High Risk” facilities prone to vandalism.

Risk rating.

Very High-Risk infrastructure is defined as facilities that are prone to vandalism greater than 8 x per annum

High Risk infrastructure is defined as facilities that are prone to vandalism 4-8 x per annum.

Moderate Risk infrastructure is defined as facilities that are prone to vandalism 2-4 x per annum.

Low Risk infrastructure is defined as facilities that are prone to vandalism 1-2 x per annum.

The total cost to Council to repair vandal related damage to Council facilities over the last 18 months is as follows:

\$23,147 in the 2022/2023 Financial Year and

\$16,755 in 2023/2024 – year to date

Table 1 below provides additional information about "High Risk" identified assets.

Table 1. List of identified “High Risk” Council Infrastructure prone to vandalism

Infrastructure Type	Location	Frequency of vandalism	Risk Category
Public Amenities		On average per annum (Pa) since 2020	
1.Fitzroy Street	Tumut	10-15 x pa	Very High
2.Richmond Park	Tumut	10-15 x pa	Very High
3.Bila park	Tumut	5-8 x pa	High
4.Elm Drive	Tumut	3-4 x pa	High
5.Rotary / Pioneer Park	Tumut	5-8 x pa	High
6.Pioneer Street	Batlow	5-8 x pa	High

Infrastructure Type	Location	Frequency of vandalism	Risk Category
7.Batlow Showground	Batlow	3-4 x pa	Moderate to High
8.Memorial Park	Rosewood	3-4 x pa	Moderate to High
9.Goldfields Park	Tumbarumba	4-5 x pa	High
10.Union Lane	Tumbarumba	5-8 x pa	High
11.Rotary Park	Tumbarumba	4-5 x pa	High
Playgrounds			
1.Fitzroy Street	Tumut	5-8 x pa	High
2.Fitzroy – Skate Park	Tumut	10-15 pa	Very High
3.Richmond Park	Tumut	3-4 x pa	Moderate to High
4.Rotary / Pioneer Park	Tumut	3-4 x pa	Moderate to High
5.Goldfields Park	Tumbarumba	4-5 x pa	High

Council staff have investigated a number of options to reduce vandalism at both the High and Very High-Risk Public Amenities Buildings and Playgrounds in the LGA.

Four (4) options to decrease the occurrence of vandalism at these High and Very High-risk facilities are as follows:

1. Increased number of lights at the High and Very High Risk facilities and or more use of area lighting and sensor lights
2. A lockable barrier system around the entry to some of the High and Very High Risk public amenities
3. CCTV Camera installation at the identified High and Very High Risk facilities
4. Request for increased Police Patrols around the identified “High and Very High Risk” facilities.

Option 1

Increased number of lights at “High and Very High Risk” Facilities

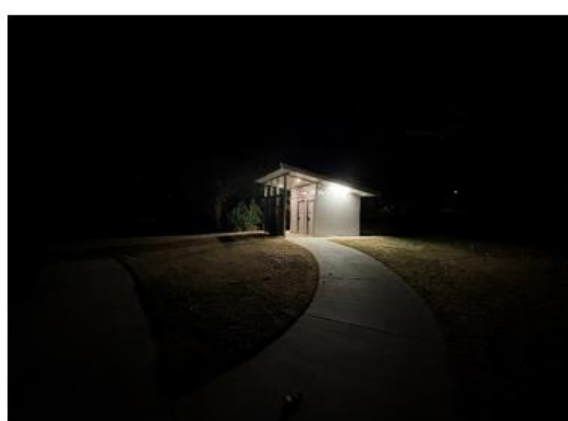
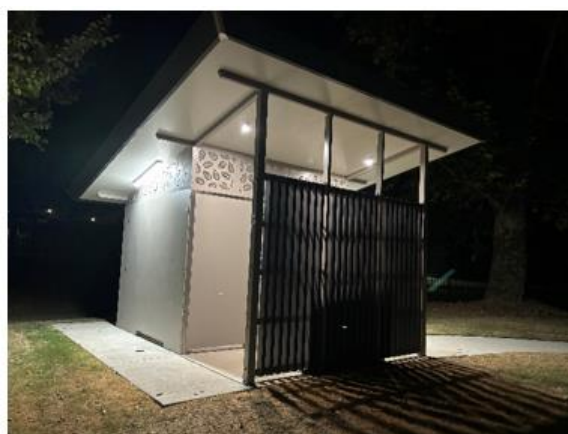
This option involves in many instances upgrading the existing lighting around Public Amenities and Playgrounds with either an increased number of lights or an area spotlight that is positioned to focus on the areas of the building and or playground that are at most risk to vandalism.

Table 2 –Option 1. Increased number of lights at “High and Very High Risk” Facilities

Option 1	Services exist on site	Ease of installation	Availability of materials and resilience of materials	Standardisation & Economies of Scale	Community / user and Council considerations
1.Increased number of lights at “High and Very High Risk” Facilities					
Public Amenities Blocks	Yes	Relatively easy, connects into existing lighting and power supply systems. Council has already upgraded	Outdoor sensor lights are readily available in a range of fit for purpose products. The resilience and quality of the lighting	Yes, a standard Council specification for Sensor lights and areas lights can be formulated and associated materials ordered in bulk.	Possible concerns over light spill into adjoining properties – Lights are on a sensor / timer setting. Lights and sensors will need

Option 1	Services exist on site	Ease of installation	Availability of materials and resilience of materials	Standardisation & Economies of Scale	Community / user and Council considerations
		lighting at a number of amenities buildings. Can be solar powered.	products available for this purpose is industry tested and well known.		to be replaced every 1-2 years.
Playgrounds with Play equipment	Yes	As above	As above	As above	As above

Photos of upgraded Public Amenities lighting at Pioneer Park – Tumut



Photos of upgraded Public Amenities lighting at Fitzroy Street – “Bull Paddock” – Tumut



Photos of area Lighting at Richmond Street - Tumut. Public Amenities and Playground which discourages vandalism





Table 3 – Option 2. Install lockable barriers around the entry to Public Amenities at “High and Very High-Risk” Facilities

Option 2	Services exist on site	Ease of installation	Availability of materials and resilience of materials	Standardisation & Economies of Scale	Community / user and Council considerations
2. A lockable barrier system around the entry to public amenities					
Public Amenities Blocks	No	Due to the varied and non-standard nature of many, of Councils amenities blocks – the required screens and associated lock wear for each installations will need to be custom designed to meet each site's specific requirements. This is resource intensive and time consuming	Differs for each installation making ongoing maintenance and sourcing of material difficult	No real standardisation benefits as each site is different – only standardisation could be in lock wear that is specified	No foreseeable community concerns – Council already has a facility with a lockable screen located at the bull paddock Tumut. Council will be required to lock and unlock the screens to the facility each day. Lockable barriers will need to be repainted every 1-2 years and replaced every 8-10 years.
Playgrounds with Play equipment	N/A	N/A	N/A	N/A	N/A

Photos of lockable barrier system around public amenities at Fitzroy Street – “Bull Paddock” – Tumut



Photos of lockable barrier system around public amenities at Fitzroy Street – “Bull Paddock” – Tumut

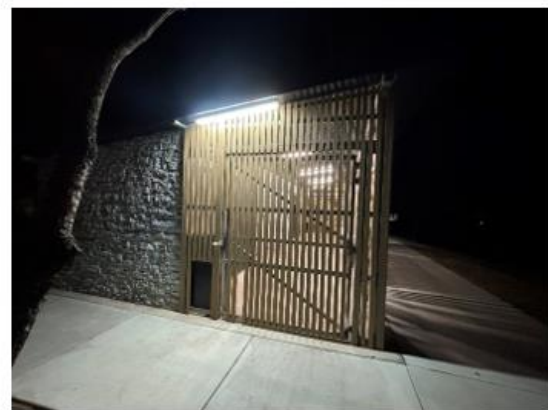


Table 4 –Option 3. Install CCTV at “High and Very High Risk” Facilities

Option 3	Services exist on site	Ease of installation	Availability of materials and resilience of materials	Standardisation & Economies of Scale	Community / user and Council considerations
3.CCTV System					
Public Amenities Blocks	Yes	Is a more complicated installation in that CCTV requires different cabling systems and access to a reliable power source and server system. Alternatively, the system can be wireless - solar powered	Outdoor CCTV systems are readily available in a range of fit for purpose products, however the quality and reliability of the CCTV system on the market varies greatly.	Yes a standard Council specification for outdoor CCTV systems can be formulated and cameras and associated materials ordered in bulk	Possible concerns over privacy and CCTV footage of children in playgrounds and also users of Public Amenities. Depending on the quality of the system, Council specifies the reliability and ongoing operation of the systems can be high maintenance, resource and labour intensive.

Option 3	Services exist on site	Ease of installation	Availability of materials and resilience of materials	Standardisation & Economies of Scale	Community / user and Council considerations
		<p>- and just requires a reliable network connection.</p> <p>These systems are generally less robust and less reliable compared to a hard-wired system.</p>			<p>Most outdoor CCTV systems require 6 monthly maintenance checks and complete replacement withing 5-8 years.</p> <p>Data storage on Council's servers can also become an issue as a large amounts of video data is required to be stored and monitored daily.</p> <p>Once vandals become aware CCTV is in operation, they go to lengths to disguise their identity making prosecutions for Police difficult.</p> <p>Council requires its existing CCTV policy to be amended to meet the requirements of the NSW Government Policy statement and guidelines for the establishment and implementation of closed circuit television (CCTV) in Public places and would require additional resources to manage the network and requirements of the policy.</p>
Playgrounds with Play equipment	As above	As above	As above	As above	As above

Table 5 – Cost Estimates for vandalism treatments at “High and Very High” Risk Council Facilities

Option	Number	Supply and Install Cost per facility on average	Total Capital Cost	Ongoing Maintenance Costs per Facility – Per Annum	Time Frame 2024-2027
1. Increased number of lights at “Hot Spots” and or more use of area lighting and sensor lights					
Public Amenities Blocks – increased lighting	8	\$1,700	\$13,600	\$500 per annum per facility	3-4 facilities per year
Area Light installation	3	\$1,500	\$4,500	\$300 per annum per facility	1 facility per year
Playgrounds with Play equipment	5	\$1,800	\$9,000	\$500 per annum per facility	1-2 facilities per year
2. Install a lockable barrier system around the entry to public amenities					
Public Amenities Blocks	5	\$7,000	\$35,000		2-3 Facilities per year
Playgrounds with Play equipment	N/A	N/A	N/A	N/A	Not applicable
3. Install a CCTV System					
Public Amenities Blocks Pole mounted – hard wired system. 1-2 Cameras per installation	11	\$3,500	\$38,500	\$600 per annum per facility	3 Facilities per year
Playgrounds with Play equipment Pole mounted – Wireless - Solar powered system. 1-2 Cameras per installation	5	\$4,500	\$22,500	\$600 per annum per facility	3 Facilities per year

Table 6 – Vandalism Treatments - Cost Comparison

Table 6. Vandalism Treatments - Cost Comparisons								
Infrastructure Type	Location	Frequency of vandalism	Risk Category	Recommended treatment & Timeframe	Estimated Cost - Lighting and Lockable Barriers	Ongoing Maintenance per annum	Estimated Cost - CCTV - Pole mounted - 1-2 cameras per installation - combination of hardwired and solar	Ongoing Maintenance per annum
Public Amenities		On average since 2020						
1. Fitzroy Street	Tumut	10 -15 x Pa	Very High	Increased Lighting Strengthen existing lockable barrier at entry. 2024-25	\$8,700	\$500	\$3,500	\$600
2. Richmond Park	Tumut	10 -15 x Pa	Very High	Increased Lighting Install lockable barrier entry 2024-25	\$8,700	\$500	\$3,500	\$600
3. Bills park	Tumut	5-8 x Pa	High	Increased Lighting 2025-26	\$1,700	\$500	\$3,500	\$600
4. Elm Drive	Tumut	3-4 x Pa	High	Increased Lighting 2025-26	\$1,700	\$500	\$3,500	\$600
5. Rotary / Pioneer Park	Tumut	5-8 x Pa	High	Increased Lighting 2025-26	\$1,700	\$500	\$3,500	\$600
6. Pioneer Street	Batlow	5-8 x Pa	High	Increased Lighting and an area light 2024-25	\$3,500	\$500	\$3,500	\$600
7. Batlow Showground	Batlow	3-4 x Pa	Moderate to High	Increased Lighting and an area light 2026-27	\$3,500	\$500	\$3,500	\$600
8. Memorial Park	Rosewood	3-4 x Pa	Moderate to High	Increased Lighting and an area light 2026-27	\$3,500	\$500	\$3,500	\$600
9. Goldfields Park	Tumbarumba	4-5 x Pa	High	Increased Lighting and an area light 2025-26	\$3,500	\$500	\$3,500	\$600
10. Union Lane	Tumbarumba	5-8 x Pa	High	Increased Lighting 2025-26	\$1,700	\$500	\$3,500	\$600
11. Rotary Park	Tumbarumba	4-5 x Pa	High	Increased Lighting 2025-26	\$1,700	\$500	\$3,500	\$600
Sub total					\$39,900	\$5,500	\$38,500	\$6,600
Playgrounds								
1. Fitzroy Street	Tumut	5-8 x Pa	High	Increased Lighting 2025-26	\$1,700	\$500	\$4,500	\$600
2. Fitzroy - Skate Park	Tumut	10-15 Pa	Very High	Increased Lighting and an area light 2024-25	\$3,500	\$500	\$4,500	\$600
3. Richmond Park	Tumut	3-4 x Pa	Moderate to High	Increased Lighting 2026-27	\$1,700	\$500	\$4,500	\$600
4. Rotary / Pioneer Park	Tumut	3-4 x Pa	Moderate to High	Increased Lighting and an area light 2026-27	\$3,500	\$500	\$4,500	\$600
5. Goldfields Park	Tumbarumba	4-5 x Pa	High	Increased Lighting and an area light 2025-26	\$3,500	\$500	\$4,500	\$600
Sub total					\$13,900	\$2,500	\$22,500	\$3,000
Total					\$53,800	\$8,000	\$61,000	\$9,600
					\$61,800		\$70,600	

NSW Government and Policy Statement on CCTV in Public Places and Councils own CCTV policy

As recommended in the NSW Government Policy Statement and Guidelines for the establishment and implementation of closed circuit television (CCTV) in public places – NSW Justice Department.

The following is extracted from NSW Government Policy statement on CCTV – Page 5 & 6:

“CCTV can be effective in reducing crime if it is part of a broader crime prevention and community safety strategy.”

“CCTV is not recommended as an isolated response to addressing crime in public places.”

The policy statement also outlines the following;

“When implementing CCTV, consideration should be given to the impact on the community, particularly in terms of resource allocation and implications for privacy.

On this basis, it is recommended that the local community be consulted prior to the introduction of any proposed CCTV scheme in order to ascertain the level of support for the proposal. CCTV schemes should always be operated with respect for people’s privacy and their right to conduct or engage in lawful activities?”

The NSW Government Policy statement outlines nine (9) guiding principles that Local Councils need to consider when establishing a CCTV network in public places which are based around addressing issues relating to privacy, fairness, public confidence and support, managerial efficiency and effectiveness, and Police involvement in public area CCTV.

The following nine principles are an extracted from NSW Government Policy statement on CCTV – Page 6-7:

1. Integrated approaches to crime prevention

Principle: The implementation of CCTV should be part of an integrated, multi-agency approach to crime control and community safety.

2. Scheme ownership and its responsibilities

Principle: The ownership of public area CCTV schemes must be clear and publicly known.

3. Community consultation

Principle: When considering establishing or significantly expanding a public area CCTV scheme, it is recommended that the relevant concerns of all parties affected are taken into account through an effective community consultation process.

4. Setting clear objectives

Principle: Clear scheme objectives should be set to guide the design, implementation, management and outcomes of public area CCTV. A clear statement of objectives will provide a basis for effective monitoring and evaluation of the scheme, and help to ensure that the use of CCTV is consistent with overall community safety objectives.

5. Police involvement in public area CCTV schemes

Principle: NSW Police Force should be consulted during the assessment and planning phase, including risk analysis and evaluation. The Standard Operating Procedures for the scheme should incorporate protocols covering communication and liaison between the scheme operators and the police.

6. Managing and operating CCTV schemes

Principle: CCTV schemes should be open and accountable and operate with due regard for the privacy and civil rights of individuals and the community. Continuing community support for the operation of CCTV schemes will be influenced by the confidence people have that the scheme is providing the anticipated benefits. It is therefore recommended that:

- the recording and retention of images is undertaken fairly and lawfully;
- the purpose for which the information is being obtained is known;
- the information is not used for any purpose other than that proclaimed;
- people are made aware that they may be subject to CCTV surveillance;
- the CCTV surveillance is not used for general intelligence gathering; and
- the owners of the scheme are known and accountable for its operation.

7. Evaluation

Principle: Effective evaluation of schemes is essential in order to identify whether their formal objectives are being achieved. Evaluation frameworks should be developed at the planning stage of the scheme.

8. Complaints

Principle: Publicly accountable, impartial and fair schemes should have procedures for dealing with complaints.

9. Monitoring and auditing

Principle: Audit is recommended in order to provide an account of the operation of a scheme, by testing its compliance against relevant policy, legislation and procedures, and to be used as the basis of recommendations for improved practice.

Legal Obligations and Privacy in relation to CCTV networks

Local councils in New South Wales are exempt from provisions under the *Privacy and Personal Information Protection Act 1998* (PIIP Act) to use CCTV cameras in public places.

Local councils are exempt from some obligations in the PIIP Act relating to the collection of personal information by using a CCTV camera installed for the purpose of filming in a public place, and the disclosure to NSW Police of that information by way of live transmission.

Summary

If Council was to roll out a network of CCTV cameras at selected Public Amenities and Playgrounds in the Snowy Valleys LGA it would need to amend its current CCTV Policy of December 2019 to align with the NSW Government Policy Statement and Guidelines for CCTV in Public places and publicly exhibit the amended policy for 28 days.

To meet the requirements of the NSW guidelines and an amended CCTV Policy, Council would require additional resources for managing the CCTV network to ensure it meets the policy requirements and the expectations of the Community.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Community Strategic Plan Theme

Theme 4 - Our Infrastructure

Community Strategic Plan Strategic Objectives

CSP4 Our infrastructure includes Council services that plan, manage, maintain and renew our community infrastructure

Delivery Program Principal Activities

4.2 Manage and plan for affordable infrastructure to meet current and future community needs

FINANCIAL AND RESOURCES IMPLICATIONS:

Cost to install and maintain CCTV System

Council currently has only two functional CCTV systems which were installed at the Riverina Building, Tumut, in October 2022 for a cost of \$12,703 plus GST and at the Tumbarumba Office in November 2022 for \$6,715 plus GST.

The ongoing maintenance costs to keep these systems operational is approximately \$1,000 per annum at each property.

The total cost to Council to repair vandal-related damage to Council infrastructure over the last 18 months is as follows:

- \$23,147 in the 2022/2023 Financial Year and
- \$16,755 in 2023/2024 – year to date

The overall cost to install and maintain a CCTV network at the 11 x Public amenities and 5 x playgrounds identified as “High and Very High Risk” is an initial outlay of **\$61,000** with ongoing maintenance costs of **\$9,600** per annum. Refer to Table 6 in this report.

The overall cost to install and maintain upgraded lighting and or the combination of lighting and installation of barriers at the entry to a number of Public amenities facilities at the 11 x Public amenities and 5 x playground sites identified as “High and Very High Risk” is an initial outlay of **\$53,800** with ongoing maintenance costs of **\$8,000** per annum. Refer to Table 6 in this report.

As recommended in the NSW Government Policy statement and guidelines for the establishment and implementation of closed circuit television (CCTV) in public places – NSW Justice Department.

The following is extracted from NSW Government Policy statement on CCTV – Page 5:

“CCTV can be effective in reducing crime if it is part of a broader crime prevention and community safety strategy.”

“CCTV is not recommended as an isolated response to addressing crime in public places.”

It is being recommended that Council first consider look at increasing lighting and also introducing lockable barriers at selected facilities before it considers CCTV as a further preventive measure to decrease vandalism.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

Local councils in New South Wales are exempt from provisions under the *Privacy and Personal Information Protection Act 1998* (PIIP Act) to use CCTV cameras in public places.

Local councils are exempt from some obligations in the PPIP Act relating to the collection of personal information by using a CCTV camera installed for the purpose of filming in a public place, and the disclosure to NSW Police of that information by way of live transmission.

Clause 9 of the PPIP Regulation 2014 says:

Clause 9 – Exemption for local councils in relation to CCTV cameras:

“A local council is exempt from section 11 of the Act with respect to the collection of personal information by using a CCTV camera that the council has installed for the purpose of filming a public place if the camera is positioned so no other land is filmed (unless it is not reasonably practicable to avoid filming the other land when filming the public place).

The local council is also exempt from section 18 of the Act with respect to the disclosure to the NSW Police Force of personal information by way of live transmission from such a CCTV camera.”

In this clause, public place has the same meaning as in the *Local Government Act 1993*.

Local councils are also encouraged to refer to the [NSW Government Policy Statement and Guidelines for Establishment and Implementation of Closed Circuit Television \(CCTV\) in Public Places](http://www.lawlink.nsw.gov.au) available at www.lawlink.nsw.gov.au.

Other Relevant Policies

- Councils Closed Circuit Television Policy – Adopted December 2019
- *Local Government Act 1993*
- *Privacy and Personal Information Protection Act 1998*
- Privacy and Personal Information Protection Regulation 2014
- *Workplace Surveillance Act 2005*
- *Government Information (Public Access) Act 2009*
- *Protection of the Environment Operations Act 1997*
- NSW Government Policy Statement and Guidelines for the Establishment and Implementation of Closed Circuit Television (CCTV) in Public Places, 1994

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

Investigation of the request and recommended actions has identified the following risks.

RISK CATEGORY	RISK/REWARD DESCRIPTION	COST/RISK	BENEFIT/REWARD
Legal	Council's obligations to meet the requirements of the NSW Government Policy Statement and Guidelines for the Establishment and Implementation of Closed Circuit Television (CCTV) in Public Places, 1994.	Initial capital cost an ongoing maintenance cost of a CCTV network	Reduction in vandalism of Council's infrastructure Assets

OPTIONS:

1. Adopt as per recommendations set out in this report - preferred option.
2. Decline the recommendations set out in this report

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

This report is to provide the Mayor, Deputy Mayor and Councillors of the results related to costs and other variables when installing CCTV as a deterrent to stop vandals damaging prime assets within our LGA.

The CCTV guidelines state that the community should be consulted. Camera locations should also be made in consultation with other key stakeholders, such as, the local Police.

Liability Issues: *Local councils should be aware of the potential for increased liability, which may be incurred when considering the installation of CCTV. By taking on the responsibility of ensuring public safety within the monitored area, a local council may be found liable should a person be injured in some way. This is especially so where camera equipment is not working, is not supervised or is pointing in the wrong direction. It is strongly recommended that local councils seek independent legal advice on this issue prior to installing CCTV equipment. [https://www.crimeprevention.nsw.gov.au/Documents/Councils-Publications/CCTV_guidelines.pdf]*

Community engagement will be undertaken if Council resolves to proceed with the installation of CCTV in public places which will require Council existing CCTV policy to be amended and then publicly exhibited for 28 days.

ATTACHMENTS

1. Register of Councils Public Amenities and Playgrounds - Vandalism (Under separate cover)

11.5. STOCKGRID APPLICATION - MEADOW CREEK ROAD MINJARY

REPORT AUTHOR: MANAGER TECHNICAL SERVICES

RESPONSIBLE DIRECTOR: DIRECTOR INFRASTRUCTURE & WORKS

EXECUTIVE SUMMARY:

At its meeting held on 14 December 2023, Council considered a Notice of Motion from Councillor Amour on the installation of a stockgrid 150 metres back from the junction of Gocup Road and Meadow Creek Road, Minjary.

Council has now received an application for the installation of the stockgrid on Meadow Creek Road, approximately 250m from the intersection with Gocup Road, Minjary.

This report assesses the conformance of the application in line with Snowy Valleys Council's *Gates and Grids Policy* - Section 4.2.1 and Section 128 of the *Roads Act 1993*.

RECOMMENDATION:

THAT COUNCIL:

- 1. Reject the application for a stockgrid on Meadow Creek Road Minjary as it does not conform to Snowy Valleys Council's current *Gates and Grids Policy* - section 4.2.1 on New Grids and Section 128 of the *Roads Act 1993*.**

BACKGROUND:

Council, at its meeting held on 14 December 2023, considered a Notice of Motion by Councillor Amour - Item 8.5. NOTICE OF MOTION - ROAD POLICY - CLR HANSIE ARMOUR

The Notice of Motion stated the following:

THAT COUNCIL:

Receive a report that considers allowing a stockgrid to be installed approximately 150 metres back from the junction of Gocup Road and Meadow Creek Road. Installation, cost of grid and maintenance to be paid for by landowner.

Note: *This request is as a result of unique circumstances and for the safety of the traffic on Gocup Road.*

Council resolved - M252/23:

THAT COUNCIL receive a report that considers allowing a stockgrid to be installed approximately 150 metres back from the junction of Gocup Road and Meadow Creek Road. Installation, cost of grid and maintenance to be paid for by landowner.

Prior to the consideration of the Notice of Motion, Council was addressed by Ms Marea Pendergast from 154 Meadow Creek Road, Minjary (land owner) and Mr Brian Clout and Ms Faye Clout from Clout Excavations (who are also property owners on Meadow Creek Road). Ms Pendergast and the Clouts stated that they were representing the Bartons who own the property immediately adjacent to where the stockgrid is proposed to be installed in the roadway. The Barton's property bounds both Gocup Road to the North and Meadow Creek Road to the West. Refer to Figure 1 which shows the location of the proposed stockgrid.

The Bartons did not attend the Council meeting and did not personally make any representations to Council.

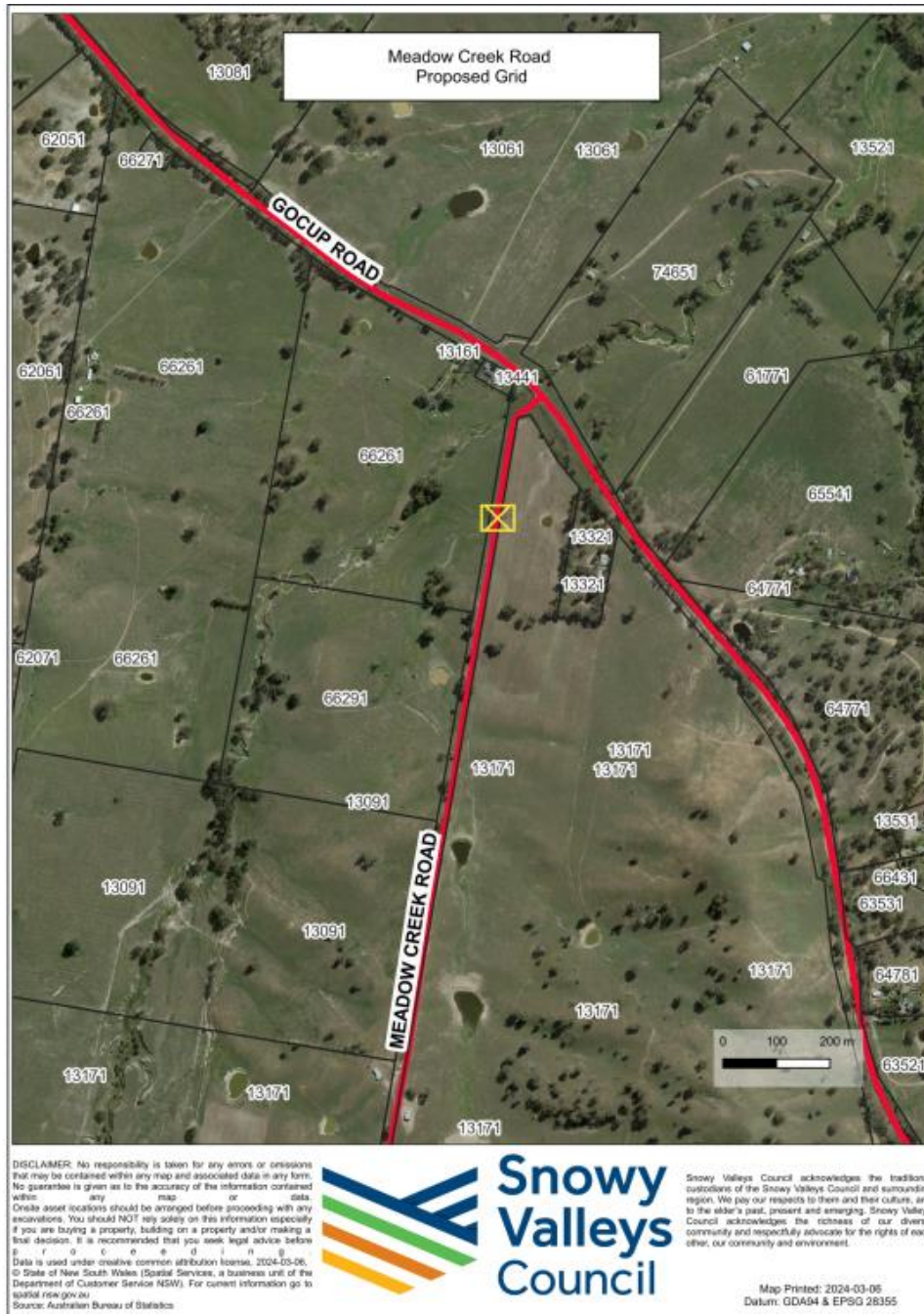
No formal application for a stock grid on Meadow Creek Road had been made to Council prior to the representation made from Ms Pendergast and the Clouts at the 14 December Council meeting.

Council has now received an application from Ms Pendergast on 19 December 2023.

Council's *Gates and Grids Policy* does not allow for the installation of stockgrids in public roads from a maintenance and Public Liability (Risk Management) perspective.

The responsibility for keeping livestock off Public Roads vests with the adjoining landowners to public roads. Landowners under the *Local Land Services Act 2013 (the Act)* - Section 116 must not allow their stock to enter into the public road corridor. Under section 116 of the Act, it is an offence to cause or permit stock to be on a public road, travelling stock reserve or public land without authority. All property owners must maintain their properties and boundary fences in a condition that prevents livestock from entering the road corridor and becoming a traffic and public safety hazard at all times.

Figure1. Location of the proposed stockgrid on Meadow Creek Road, Minjary - 250m from the intersection of Gocup Road with different Property IDs shown:



REPORT:

Council has received an application from Ms Marea Pendergast, property owner at 154 Meadow Creek Road, Minjary for the installation of a stockgrid on Meadow Creek Road, Minjary. The application was received on 19 December 2023.

Meadow Creek Road, Minjary is an unsealed Council Road, maintained by Council. It intersects with the Gocup Road, a Transport for New South Wales maintained Road. The road is within the road corridor and is between a number of privately owned properties. Refer to Figure 1 which shows the suggested location of the proposed stockgrid.

Relevant Legislation that needs to be considered by Council in terms of this report and the proposal to put a stockgrid in Meadow Creek Road - a public road.**1. 128 Roads authority may grant permit**

The *Roads Act 1993* states:

(1) A road authority may permit the occupier of any land through which an unfenced public road passes to erect a gate across the road at any place at which the road intersects a boundary fence.

The application is contradictory under two components of this legislation being that the road corridor is unfenced and the proposed location is not intersecting a boundary fence.

2. Snowy Valleys Council *Gates and Grids Policy* - adopted by Council in 2020 and updated September 2022

Snowy Valleys Council *Gates and Grids Policy* states under section 4.2.1 on New Grids "Fencing out of road corridor is preferred where practical. This removes the need for grids, separates stock from road users and reduces the damage to the road by stock" and "For these reasons, grids will only be permitted where fencing is impractical." It is also a maintenance burden for Council to maintain stock grids in Public Roads as well as a Public Liability issue for Council to ensure that stock grids and associated infrastructure in public roads are maintained in a safe and fit for purpose condition at all times.

3. Local Land Services Act 2013 - Section 116**116 Offence of causing or permitting stock to be on a public road, travelling stock reserve or public land without authority**

(1) If stock (whether attended or unattended) are on a public road, travelling stock reserve or other public land except in accordance with the authority conferred by (and in accordance with any conditions of) a stock permit or by or under any law the owner of the stock, and the person in charge of the stock (if not the owner), are each guilty of an offence.

(2) It is a defence to a prosecution for an offence against this section if the defendant proves that the defendant had taken all reasonable steps to prevent the contravention.

(3) An impounding officer may impound any stock the impounding officer suspects to be on a public road, travelling stock reserve or other public land in contravention of this section in the same way that the impounding officer may impound an animal under [section 9](#) of the [Impounding Act 1993](#).

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****Community Strategic Plan Theme**

Theme 5 - Our Civic Leadership

Community Strategic Plan Strategic Objectives

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

Delivery Program Principal Activities

5.2 Implement efficient and effective systems and processes to drive organisational sustainability and support staff

FINANCIAL AND RESOURCES IMPLICATIONS:

The applicant has paid the application fee for the construction of engineering structures associated with a stockgrid.

Under both the *Roads Act 1993* and Council's *Gates and Grids Policy*, the applicant would be responsible for all costs associated with the installation of the grid and its ongoing maintenance to ensure the grid and all associated infrastructure are kept in a safe and fit for purpose condition at all times.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

Roads Act 1993 Part 9, Division 2

Dividing Fences Act 1991

Biosecurity Act 2015

Snowy Valleys Council *Gates and Grids Policy*

Local Land Services Act 2013 - Section 116 - responsibility of keeping livestock off Public Roads

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

Under both Council Policy and the *Roads Act 1993* the responsibility for the maintenance of a gate or grid is that of the benefitting land holder.

Under the *Local Land Services Act 2013* - Section 116 - it is the responsibility of all private property owners to keep livestock off Public Roads. It is an offence of causing or permitting stock to be on a public road, travelling stock reserve or public land without authority.

OPTIONS:**1. Adopt as per recommendations set out in this report - preferred option.****2. Modify the recommendations (suggestions below)**

1. Approve the application on the basis that the applicant is wholly responsible for the ownership and maintenance of the stock grid on Council's public road and also accepts all responsibility for any Public Liability claims that may arise in the future as a result of the stock grid being installed in this location on Council's public road;

2. A public positive covenant is created by Council for the applicant and owner of the stockgrid in terms of the ownership and maintenance responsibilities associated with the installation of the stockgrid in the public roadway as a Section 88(e) of the *Conveyancing Act 1919*. The Section 88(e) instrument will ensure that the stockgrid and all responsibility for it vests with the applicant (property owner) and not Council.

3. Note that the applicant and all property owners along Meadow Creek Road, Minjary must observe at all times the requirements of Section 116 of the *Local Land Services Act 2013* which states it is an offence of causing or permitting stock to be on a public road, travelling stock reserve or public land without authority; and

4. Notes the installation of a stockgrid on Meadow Creek Road Minjary (Public Road) is contrary to Council's current *Gates and Grids Policy* - section 4.2.1, Section 128 of the *Roads Act 1993* and also notes that under section 116 of the *Local Land Services Act 2013*, it is an offence to cause or permit stock to be on a public road, travelling stock reserve or public land without authority. All property owners must maintain their properties and boundary fences in a condition that prevents livestock from entering the Road Corridor and becoming a traffic and public safety hazard at all times.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

All adjoining property owners to Meadow Creek Road, Minjary have been notified of the application on 14 February 2024. All returned responses have been received by the due by date and are supportive for the installation of the stock grid in the location outlined in the survey.

Table 1 below outlines the results of the survey

Survey Results - Stockgrid installation - Meadow Creek Road - Minjary - 14 February 2024

Table 1

Name	Support / Not Support	Comments
Adjoining Property Owner 1	Support	Nil
Adjoining Property Owner 2	Support	Seems like a good idea
Adjoining Property Owner 3	Support	Nil
Adjoining Property Owner 4	Support	Nil

ATTACHMENTS

1. Sample - Meadow Creek Road - Survey Letter (Under separate cover)

12. MINUTES OF COMMITTEE MEETINGS

12.1. MINUTES - FIRST NATIONS LIAISON COMMITTEE - 28 FEBRUARY 2024

REPORT AUTHOR: COMMUNITY DEVELOPMENT OFFICER

RESPONSIBLE DIRECTOR: DIRECTOR COMMUNITY & CORPORATE

EXECUTIVE SUMMARY:

The First Nations Liaison Committee is an Advisory Committee with the purpose of providing a forum for discussion between Council and the First Nations Community on key issues and reports to Council following each meeting.

RECOMMENDATION:

THAT COUNCIL:

1. **Note the minutes of the First Nations Liaison Committee meeting held on 28 February 2024;**
2. **Adopt the following recommendation/s from the minutes:**
 - a. **Accept member resignations from Uncle John Casey and Lorna Casey; and**
 - b. **Appoint Mark Small as a voting member of the First Nations Liaison Committee and notify applicant of the outcome.**

BACKGROUND:

The First Nations Liaison Committee currently has nine (9) voting members and two (2) non-voting members. In line with Council's Committee Operation Manual, Committees can elect a minimum of three (3) and maximum of twelve (12) voting members.

REPORT:

At the First Nations Liaison Committee meeting held on the 28 February 2024, key agenda items were discussed, and details are included in the attached minutes.

Committee Membership Review:

The Committee recommends that Council accept resignations from Uncle John Casey and Lorna Casey.

The Committee recommends that Council appoint Mark Small as a voting member of the First Nations Liaison Committee and notifies the applicant of the outcome.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

Delivery Program and Operation Plan Strategic Directions

Theme 1 - Our Community

Theme 5 - Our Civic Leadership

Community Strategic Plan Objectives

CSP1 Our communities are connected and inclusive. Supported by services that nurture health, wellbeing and identity

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

Delivery Program Principal Activities

- 1.3 Provide services and support to enhance local arts and culture
- 1.5 Value our heritage and promote civic pride
- 5.1 Communicate with our community and provide opportunities for participation in decision making

FINANCIAL AND RESOURCES IMPLICATIONS:

Preparation for the First Nations Liaison Committee meetings is included in the Community Development budget. Events such as NAIDOC Week, Reconciliation Week and events identified in the RAP and providing remuneration to Elders performing 'Welcome to Country' stated in the First Nations Cultural Protocols is also included in the Community Development budget.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

The *Local Government Act 1993*, Section 375, requires Councils to keep full and accurate minutes of meetings.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

N/A

OPTIONS:

1. Adopt as per recommendations set out in this report.
2. Amend.
3. Decline the recommendations set out in this report.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

N/A

ATTACHMENTS

1. 20240228 - Minutes - First Nations Liaison Committee (under separate cover)

12.2. MINUTES - YOUTH COUNCIL COMMITTEE - 8 FEBRUARY 2024**REPORT AUTHOR: COMMUNITY DEVELOPMENT OFFICER****RESPONSIBLE DIRECTOR: DIRECTOR COMMUNITY & CORPORATE**

EXECUTIVE SUMMARY:

The Youth Council Committee is an Advisory Committee to Council to provide appropriate advice and recommendations on matters relevant to Youth in the Snowy Valleys Local Government Area and to provide a forum for discussion of Youth issues. The Youth Council Committee will report to Council following Committee meetings.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Note the minutes of the Youth Council Committee held on 8 February 2024;**
- 2. Adopt the following recommendation/s from the minutes:**
 - a. Appoint Aiyana Ironside as Chairperson of the Youth Council Committee and notify Aiyana Ironside of the outcome.**

BACKGROUND:

Council resolved (M270/20) at the November 2020 meeting to maintain the Youth Council as an advisory committee of Council. In January 2022, Council resolved (M15/2022) that Cr Hughes be appointed Councillor delegate and the Community Development Officer position as the staff delegate of the Youth Council Committee.

During 2023, Council undertook a recruitment campaign and has successfully approved seven (7) voting members and one (1) Adult Facilitator/ Volunteer, resolution (M185/23) at the September 2023 meeting and (M240/23) at the November 2023 meeting.

The Youth Council Committee currently has seven (7) voting members and one (1) adult facilitator/volunteer. In line with Council's Committee Operation Manual, Committees can elect a minimum of three (3) and a maximum of twelve (12) voting members.

REPORT:

At the Youth Council Committee meeting held on 8 February 2024, key agenda items were discussed, and details are included in the attached minutes.

Election of the Youth Council Committee Chairperson

The Committee discussed and agreed to select Aiyana Ironside as Chairperson of the Youth Council. It is recommended that Council appoint Aiyana Ironside as the Youth Council Committee Chairperson.

LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****Delivery Program and Operation Plan Strategic Directions**

Theme 5 - Our Civic Leadership

Community Strategic Plan Objectives

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community.

Delivery Program Principal Activities

5.1 Communicate with our community and provide opportunities for participation in decision making.

FINANCIAL AND RESOURCES IMPLICATIONS:

Cost associated with the Youth Council will be allocated to the youth development budget.

POLICY, LEGAL AND STATUTORY IMPLICATIONS:

The *Local Government Act 1993*, Section 375, requires Councils to keep full and accurate minutes of meetings.

RISK MANAGEMENT / COST BENEFIT ANALYSIS:

N/A

OPTIONS:

1. Adopt as per recommendations set out in this report.
2. Amend.
3. Decline the recommendations set out in this report.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

N/A

ATTACHMENTS

1. Minutes - Youth Council Committee - 8 February 2024 (Under separate cover)

13. CONFIDENTIAL

Section 10D of the *Local Government Act 1993* provides that Council may close to the public that part of the meeting that deals with matters of a confidential nature. Section 10A(2) lists such matters.

The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

RECOMMENDATION:

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A(2) of the *Local Government Act 1993* for the reasons specified:

13.1 CONFIDENTIAL - RFQ2024/03 - FINANCIAL SUSTAINABILITY REVIEW

Item 13.1 is confidential under the *Local Government Act 1993* Section 10A (2) (d)ii as it relates to commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the council and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

13.2 CONFIDENTIAL - RFT2023/09 - WALTEELA BRIDGE MANNUS CREEK - DESIGN AND CONSTRUCTION

Item 13.2 is confidential under the *Local Government Act 1993* Section 10A (2) (d)ii as it relates to commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the council and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

14. MEETING CLOSURE