

## **12.4 MINUTES - GLENROY HERITAGE RESERVE COMMITTEE - 14 FEBRUARY 2024 - ATTACHMENTS**

### Attachment Titles:

1. Glenroy Heritage Reserve Minutes 14-2-24
2. Income and expenditure - Treasurer Report
3. Income and expenditure 2023 - 2024 - EOY
4. Income and expenditure 2023 - 2024 - Income
5. Income and expenditure 2023 - 2024 - Expenses
6. Glenroy Attachments(2)

**Attachment 1 - Glenroy Heritage Reserve Minutes 14-2-24****Meeting of the Glenroy Reserve Committee**

14<sup>th</sup> February 2024 1:30 PM

**Present:** Stephen Weeks, Brenda Wigget, Anne Thoroughgood, Colleen McAuliffe, Neil Christie, Julia Hamm, Bruce Wright & Sophie Gairn

**Apologies:** Jamie Metcalf & Doug Keiselback

**Minutes of the previous meeting** held on the 4/11/2023 were read by the acting secretary that they are a true record of that meeting. Moved by B. Wright (acting sec) & 2<sup>nd</sup> by S Weeks

**Matters arising from the minutes**

1. Food handlers course
  - a. Cost for supervisors 2 day course is \$288, Doug Keiselback has offered to do this, possibly at TAFE Wagga
2. Adjoining Paddock lease
  - a. Exec committee will meet with the lease holder to reach a mutual agreement between the parties.
3. Dival's clean up works around septic tanks
  - a. Neil reported that it is too small for them. Robbie Livett has completed it and done an excellent job. He hasn't lodged an account yet.
4. Property noxious weeds spraying by SVC
  - a. Sophie reported this has been completed.
5. Sharing cost of electricity
  - a. Much discussion was held on this subject.
  - b. To avoid future possible conflict it was agreed that we will charge both the Pioneer Women's Hut & Glenroy Craft shop \$15/week rent. This includes electricity electricity.
  - c. This will begin at the start of financial year 1<sup>st</sup> July 2024
  - d. Secretary to write to both organisations of this fact.
6. Emails to bus operators
  - a. There is no available list at this point of time – more investigation is needed.
7. Wednesday meetings
  - a. Are deemed to be successful.

**Treasurers Report,**

Presented by Steve Weeks and is attached to this report, and 2<sup>nd</sup> by C. McAuliffe.

**MOU Agreement, SVC, Craft Shop & PWH**

There is a meeting of the PWH on Saturday 17<sup>th</sup> Feb at the PWH, Sophie will attend and assist with this.

**Pioneer Women's Hut report**

Tabled by Anne – Attached. Moved by Anne, 2<sup>nd</sup> by Steve

**Bus Report**

Tabled by Anne – attached. Moved Anne, 2<sup>nd</sup> Brenda

**General Business**

1. How do we get our product out to the tourist industry to increase our income? It was suggested we hold a mini Expo and invite various guest for a morning tea of scones and jam with a tour of the whole facility in the spring this year. Ideas:

**2. Worklist**

B. Wright, J. Metcalf & N. Christie will hold a meeting at the reserve in the next two weeks. They will go through the Anne and Neils list, they will organise the list into

1. who we would like to do the tasks, volunteers, SVC, Mannus Correction staff, a casual employee etc.
2. This list will include what tools, equipment, safety gear etc will be required.
3. A level of importance

**3. Volunteers**

- a. Volunteers of SVC must be registered in the correct manner
- b. Sophie has organised the staff at the Tumbarumba Library to assist with registration . Depending on how busy staff are this shouldn't take long.
- c. Non registered volunteers have no recourse to any accident insurance.

**4. Correspondence**

- a. Acting Secretary read an email from the Craft Shop that we must take on the Xmas luncheon organisation, this was agreed. Moved Anne, 2<sup>nd</sup> by Brenda

**5. Next Meeting**

- a. Wednesday May 15<sup>th</sup> at 1:30 PM at the dining room

**6. Meeting Closed**

- a. 2:50 PM

**Attachment 2 - Income and expenditure - Treasurer Report****Glenroy Heritage Reserve Treasurers Report 2023-2024**

At 31st January , we had funds of \$7,682.17

Major expense during the year were

Gas & Power	\$ 396
Catering	\$343.20

Income came from

Catering	\$1491	(2023 \$3144 )	(2022 \$797 )	( 2011 \$2,848 - 9 )
Entry fees	\$720	(2023 \$1490)	(2022 \$1175 )	(2011 \$1,950 - 13)

Bus tours are slowly coming back and last year we had 12 busses with 280 visitors

Continued Bus visits are expected during this year

Increased advertising and continued support from council in 2024 should attract more visitors

As well as increasing events and Public awareness of the attractions at the reserve

Stephen Weeks

Treasurer

31.1.24







Attachment 6 - Glenroy Attachments

Bus Report 14/2/24

Hopefully there is light at the end of the tunnel for the buses.

We had a wonderful response this week from a tour coach from Sydney - they were having a fantastic trip - stopped two nights in Tamboramba - loved the scenery and little villages and high praise for our venue our catering and hospitality. This was this company's third visit.

Anna Troughton  
Tour co-ordinator



**Report for Meeting****3.2.24**

- The “Charm of Children” display is completed and being enjoyed by many visitors.
- Researchers from Alice Springs, Cairo and more have made contact for assistance with their varied projects, proving our collection is still widely recognised.
- Handyman for Glenroy Reserve to start soon.
- New apron display under construction. More displays will be refreshed soon. We aim to rest our artefacts as time permits and show off items that haven’t been aired for a while.
- Accessioning of donated items of significance is currently up-to-date. We are regularly amazed at the inspirational objects that continue to come in after nearly **40 years**. Many items travelling a long way to find a home where they will continue to be enjoyed and respected.
- The shelves that house our Patterns, Recipes and Household Interest books in the Workroom has had a good tidy up to be more accessible.
- The New Flooring in the Museum is proving to be a worthwhile investment, pest control has been greatly improved and cleaning is much easier. We are constantly looking for ways to better protect and prolong the life of our ‘unique collection’.

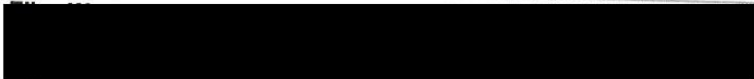
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Gmail - future Christmas parties



**future Christmas parties**

2 messages



Wed, Jan 24, 2024 at 6:13 PM

Dear Neil

The Glenroy Cottage Craft Shop had a committee meeting the other day, and one of the items discussed was the yearly Christmas party.

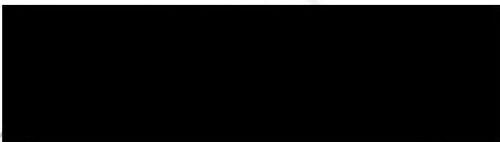
With ever changing regulations, it is not possible for the craft shop to offer a catering service for payment. The craft shop is for craft-related activities only, and insurance does not cover food services.

So we are unable to offer the Christmas party in its current format in the future. However, the members are keen to still get together for a self-catered party.

As the Glenroy Heritage Committee already offers this service as part of bus tours, we would like to request for the Glenroy Heritage Committee to take over the organising of future Christmas parties, including receiving the payment for the food catered at the party. Invited parties would be the Pioneer Women's Hut and Glenroy Craft Shop members and their friends.

Can you please let me know the outcome of this request?

All the best,  
Elien



Thu, Jan 25, 2024 at 11:24 AM

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