



## **ORDINARY MEETING**

## **MINUTES**

**Thursday, 17 April 2025**

THE MEETING WAS HELD AT 4:00 PM  
COUNCIL CHAMBERS 76 CAPPER STREET TUMUT AND VIA  
VIDEO LINK



Thursday, 17 April 2025

Council Chambers 76 Capper Street Tumut and Via Video Link

4:00 PM

## MINUTES

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**PRESENT:** Mayor Julia Ham, Cr James Hayes, Cr Michael Inglis, Cr John Larter, Cr Hugh Packard, Cr David Sheldon, Cr Trina Thomson, Cr Andrew Wortes

**IN ATTENDANCE:** Acting General Manager Jessica Quilty, Acting Director Community, Corporate & Development Nick Wilton, Director Infrastructure & Works Duncan Mitchell, Chief Financial Officer Manna Doshii

## 1. PUBLIC FORUM

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Nil.

## 2. ACKNOWLEDGEMENT OF COUNTRY

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An acknowledgement of the traditional custodians of the land was delivered by Cr Ham.

## 3. APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE

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A Leave of Absence has been received from Cr Grant Hardwick.

**M74/25 RESOLVED** that the Leave of Absence from Cr Grant Hardwick for today's meeting be received and granted.

Cr Packard/Cr Wortes

**CARRIED UNANIMOUSLY**

## 4. DECLARATIONS OF PECUNIARY INTEREST

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Nil.

## 5. CONFIRMATION OF MINUTES

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### 5.1. MINUTES - ORDINARY COUNCIL - 20 MARCH 2025

**M75/25 RESOLVED:**

That the Minutes of the Ordinary Council Meeting held on 20 March 2025 be received and confirmed as an accurate record.

Cr Wortes/Cr Sheldon

**CARRIED UNANIMOUSLY**

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## 6. CORRESPONDENCE/PETITIONS

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Nil.

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## 7. MAYORAL MINUTE

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### 7.1. MAYORAL MINUTE - VALE - FORMER GENERAL MANAGER CHRIS ADAMS

#### M76/25 RESOLVED:

1. To acknowledge former General Manager Chris Adams and his passing.

Cr Ham

**CARRIED UNANIMOUSLY**

### 7.2 MAYORAL MINUTE - APPRECIATION TO VARIOUS ORGANISATIONS

The Mayor tabled letters of thanks to the Khancoban United Volunteer Association (KUVA) for their outstanding efforts in organising and hosting the recent Khancoban Long Lunch and Forestry Corporation for their work on the Bago Forest Nature Tourism Program. The Mayor also thanked the organisers of Mt Tumbarumba Mountain Bike Park and also noted the successful Seniors Week and Youth Week programs.

Cr Ham

**CARRIED UNANIMOUSLY**

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## 8. NOTICE OF MOTION/NOTICE OF RESCISSION

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Nil.

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## 9. URGENT BUSINESS WITHOUT NOTICE

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Nil.

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## 10. GOVERNANCE AND FINANCIAL REPORTS

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### 10.1. COUNCIL RESOLUTIONS ACTION REPORT - APRIL 2025

#### M77/25 RESOLVED:

THAT COUNCIL:

1. Note the report on the Council resolution actions as at April 2025.

Cr Thomson/Cr Sheldon

**CARRIED UNANIMOUSLY**

**10.2. DE-AMALGAMATION UPDATE****M78/25 RESOLVED:**

THAT COUNCIL:

1. Note the report on the De-amalgamation Update as at April 2025.

Cr Sheldon/Cr Wortes

**CARRIED UNANIMOUSLY****10.3. PLANNING & UNDERSTANDING OF LOCAL GOVERNMENT FINANCES FOR COUNCILLORS - 21 MAY & 24 JUNE 2025****M79/25 RESOLVED:**

THAT COUNCIL:

1. Endorse the participation of Cr David Sheldon in the LGNSW Planning for Councillors training course on 21 May 2025;
2. Endorse the participation of Cr David Sheldon and Cr Michael Inglis in the LGNSW Understanding Local Government Finances for Councillors training course on 24 June 2025; and
3. Approve participation of other Councillors wishing to enrol in the above training courses, provided there is sufficient funds within budget allocations at the time of registration.

Cr Thomson/Cr Packard

**CARRIED UNANIMOUSLY****10.4. ENDORSEMENT OF THE DRAFT INTEGRATED PLANNING AND REPORTING SUITE (2025-2029) - FOR PUBLIC EXHIBITION****MOTION:**

THAT COUNCIL:

1. Endorse the following draft Integrated Planning & Reporting suite to be placed on public exhibition for a minimum of 28 days:
  - a. Draft combined Delivery Program (2025-2029) and Operational Plan (2025-2026) incorporating the Operational Budget (2025-2026);
  - b. Draft Revenue Policy (2025-2026);
  - c. Draft Fees & Charges (2025-2026);
  - d. Draft Resourcing Strategy including Draft Long Term Financial Plan (2025-2035), Draft Asset Management Strategy (2025-2029), and Draft Workforce Management Strategy (2025-2029).

Cr Thomson/Cr Sheldon

**M80/25 RESOLVED** to move into Committee of the Whole

Cr Thomson/Cr Sheldon

**CARRIED UNANIMOUSLY**

**M81/25 RESOLVED** to move out of Committee of the Whole

Cr Hayes/Cr Sheldon

**CARRIED UNANIMOUSLY**

**M82/25 RESOLVED:**

THAT COUNCIL:

1. Endorse the following draft Integrated Planning & Reporting suite to be placed on public exhibition for a minimum of 28 days:
  - a. Draft combined Delivery Program (2025-2029) and Operational Plan (2025-2026) incorporating the Operational Budget (2025-2026);
  - b. Draft Revenue Policy (2025-2026);
  - c. Draft Fees & Charges (2025-2026);
  - d. Draft Resourcing Strategy including Draft Long Term Financial Plan (2025-2035), Draft Asset Management Strategy (2025-2029), and Draft Workforce Management Strategy (2025-2029).

Cr Thomson/Cr Sheldon

For: Cr Thomson, Cr Packard, Cr Ham, Cr Hayes, Cr Larter, Cr Inglis, Cr Wortes

Against: Cr Sheldon

**CARRIED**

**7/1**

## **10.5. COUNCILLOR AND COMMUNITY DIRECTORS TO THE BOARD - HYNE COMMUNITY TRUST**

**MOTION:**

THAT COUNCIL:

1. Receive the report on the appointment of a Councillor and community representation to the non-Hyne Director positions to the Hyne Community Trust Board;
2. Note and endorse the current community representation and their continued interest on behalf of Snowy Valleys Council, that being Mr Ian Chaffey, Ms Bernadette Alleyn and Ms Janet Anderson; and
3. Write to the Hyne Community Trust to:
  - a. Advise of the 17 October 2024 resolution M198/24 that Mayor Julia Ham has been nominated as the Councillor non-Hyne Director, in accordance with the requirements of the Deed (2007) and amendment (2016); and
  - b. Advise that Mr Ian Chaffey, Ms Bernadette Alleyn and Ms Janet Anderson have been nominated as community non-Hyne Directors.

Cr Packard/Cr Wortes

**M83/25 RESOLVED** to defer item 10.5 to the 15 May 2025 Ordinary Meeting of Council.

Cr Larter/Cr Sheldon

For Cr Packard, Cr Ham, Cr Hayes, Cr Larter, Cr Inglis, Cr Sheldon

Against: Cr Thomson, Cr Wortes,

**CARRIED**

**6/2**

## **10.6. DRAFT PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR MAYOR AND COUNCILLORS POLICY - FOR PUBLIC EXHIBITION**

**M84/25 RESOLVED:**

THAT COUNCIL:

1. Endorse the Draft Payment of Expenses and Provision of Facilities for Mayor and Councillors Policy - SVC-EXE-PO-002-07 for public exhibition for a period of no less than 28 days;
2. Note if submissions are received during the exhibition, a further report will be provided to Council; and
3. Adopt the Draft Payment of Expenses and Provision of Facilities for Mayor and Councillors Policy if no submissions are received on the day after the completion of the public exhibition period.

Cr Sheldon/Cr Packard

**CARRIED UNANIMOUSLY**

## **10.7. COMMUNITY ENGAGEMENT STRATEGY AND COMMUNITY ENGAGEMENT POLICY - FOR ADOPTION**

**M85/25 RESOLVED:**

THAT COUNCIL:

1. Adopt the Community Engagement Strategy (SVC-RP-STY-003-02); and
2. Adopt the Community Engagement Policy (SVC-EXE-PO-017-03).

Cr Sheldon/Cr Thomson

**CARRIED UNANIMOUSLY**

## **10.8. COUNCIL COMMITTEES POLICY - FOR PUBLIC EXHIBITION**

**M86/25 RESOLVED:**

THAT COUNCIL

1. Endorse the updated Council Committees Policy SVC-GOV-PO-110-02 for public exhibition for a period of no less than 28 days;



2. Note if submissions are received during the exhibition, a further report will be provided to Council;
3. Adopt the Council Committees Policy SVC-GOV-PO-110-02 if no submissions are received on the day after the completion of the public exhibition period.

Cr Packard/Cr Sheldon

**CARRIED UNANIMOUSLY**

## **10.9. STATEMENT OF INVESTMENTS - MARCH 2025**

**M87/25 RESOLVED:**

THAT COUNCIL:

1. Note the report on Statement of Investments - March 2025.

Cr Sheldon/Cr Packard

**CARRIED UNANIMOUSLY**

## **11. MANAGEMENT REPORTS**

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### **11.1. MULTIPURPOSE AND EVACUATION CENTRE PROJECT - UPDATE - APRIL 2025**

**MOTION:**

THAT COUNCIL:

1. Note the Multipurpose and Evacuation Centre Project - Update - April 2025 Report.

Cr Hayes/Cr Wortes

**M88/25 RESOLVED** to move into Committee of the Whole

Cr Sheldon/Cr Thomson

**CARRIED UNANIMOUSLY**

*Cr Hayes left the meeting at 5.09pm and returned at 5.11pm.*

**M89/25 RESOLVED** to move out of Committee of the Whole

Cr Sheldon/Cr Larter

**CARRIED UNANIMOUSLY**

**M90/25 RESOLVED:**

THAT COUNCIL:

1. Note the Multipurpose and Evacuation Centre Project - Update - April 2025 Report.

Cr Hayes/Cr Wortes

**CARRIED UNANIMOUSLY**

**11.2. PROPOSED TELECOMMUNICATION TOWER - TALBINGO RESOURCE RECOVERY CENTRE****MOTION:****THAT COUNCIL:**

1. Note the report on the proposed telecommunications tower and accompanying draft Licence Agreement that Council has negotiated with YLESS4U that is to be located within Council Resources Recovery Centre at Talbingo;
2. Approve the location of telecommunications tower on Council's land at the Talbingo Resource Recovery Centre; and
3. Allocate funds generated through the lease of land for the tower to the Talbingo community.

Cr Thomson/Cr Sheldon

**MOTION** to vote on Item 11.2 Proposed Telecommunications Tower - Talbingo recommendations separately.

Cr Larter

*Lapsed*

**M91/25 RESOLVED:****THAT COUNCIL:**

1. Note the report on the proposed telecommunications tower and accompanying draft Licence Agreement that Council has negotiated with YLESS4U that is to be located within Council Resources Recovery Centre at Talbingo;
2. Approve the location of telecommunications tower on Council's land at the Talbingo Resource Recovery Centre; and
3. Allocate funds generated through the lease of land for the tower to the Talbingo community.

Cr Thomson/Cr Sheldon

For: Cr Thomson, Cr Packard, Cr Ham, Cr Hayes, Cr Inglis, Cr Wortes, Cr Sheldon

Against: Cr Larter

**CARRIED**

7/1

**11.3. DRINKING WATER MANAGEMENT SYSTEM ANNUAL REPORT FOR 2023-2024****MOTION:****THAT COUNCIL:**

1. Note this report on the Drinking Water Management System Annual Report for 2023-2024; and
2. Endorse the Drinking Water Management System Annual Report 2023-2024 for submission to the local Public Health Unit (PHU), NSW Health;
3. Receive a report regarding adding fluoride to the water.

Cr Larter/Cr Sheldon

**M92/25 RESOLVED** to vote on Item 11.3 Drinking Water Management System Annual Report for 2023-2024 recommendation items separately.

Cr Inglis/Cr Packard

**CARRIED UNANIMOUSLY**

**M93/25 RESOLVED:**

THAT COUNCIL:

1. Note this report on the Drinking Water Management System Annual Report for 2023-2024.

Cr Inglis/Cr Packard

**CARRIED UNANIMOUSLY**

**M94/25 RESOLVED:**

THAT COUNCIL:

1. Endorse the Drinking Water Management System Annual Report 2023-2024 for submission to the local Public Health Unit (PHU), NSW Health.

Cr Sheldon/Cr Wortes

**CARRIED UNANIMOUSLY**

**MOTION:**

THAT COUNCIL:

1. Receive a report regarding adding fluoride to the water.

Cr Larter/Cr Sheldon

For: Cr Larter, Cr Sheldon, Cr Hayes

Against: Cr Thomson, Cr Packard, Cr Ham, Cr Inglis, Cr Wortes

**LOST**

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## **12. MINUTES OF COMMITTEE MEETINGS**

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### **12.1. MINUTES - AUDIT RISK AND IMPROVEMENT COMMITTEE - 19 MARCH 2025**

**M96/25 RESOLVED:**

THAT COUNCIL:

1. Note the Minutes of the Audit, Risk and Improvement Committee held on 19 March 2025.

Cr Packard/Cr Sheldon

**CARRIED UNANIMOUSLY**

Cr Larter left the meeting at 5.40pm and did not return.

Cr Hayes left the meeting at 5.40pm and did not return.

## 12.2. MINUTES - YOUTH COUNCIL COMMITTEE - 13 MARCH 2025

### M97/25 RESOLVED:

#### THAT COUNCIL:

1. Note the Minutes of the Youth Council Committee held on 13 March 2025; and
2. Adopt the following recommendation/s from the minutes:
  - a. That the Youth Council Committee Terms of Reference be adopted with no changes.

Cr Wortes/Cr Sheldon

**CARRIED UNANIMOUSLY**

## 12.3. MINUTES - TOOMA RECREATION RESERVE COMMITTEE - 4 MARCH 2025

### M98/25 RESOLVED:

#### THAT COUNCIL:

1. Note the Minutes of the Tooma Recreation Reserve Committee held on 4 March 2025.

Cr Sheldon/Cr Wortes

**CARRIED UNANIMOUSLY**

## 13. CONFIDENTIAL

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**M99/25 RESOLVED** that Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A(2) of the *Local Government Act 1993* for the reasons specified:

### 13.1 CONFIDENTIAL - RFT 2025/01 DESIGN & REPLACEMENT OF FILTER MEDIA AND ASSOCIATED WORKS AT THE TUMUT WATER TREATMENT PLANT

Item 13.1 is confidential under the *Local Government Act 1993* Section 10A (2)(d)(ii) as it relates to commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the council, and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Cr Thomson/Cr Wortes

**CARRIED UNANIMOUSLY**

Cr Sheldon left the meeting at 5.44pm.

The meeting was closed to the public at 5.44pm.

### **13.1. CONFIDENTIAL - RFT 2025/01 DESIGN & REPLACEMENT OF FILTER MEDIA AND ASSOCIATED WORKS AT THE TUMUT WATER TREATMENT PLANT**

#### **M100/25 RESOLVED:**

##### **THAT COUNCIL:**

1. Resolve in accordance with Section 55 of the *Local Government Act 1993* to accept the Tender RFT 2025/01 from Water Treatment Australia for the filter media upgrade at Tumut Water Treatment Plant for the tendered lump sum amount of \$531,153.11 excluding GST;
2. Authorise the Acting General Manager to enter into a contract with Water Treatment Australia for the design and replacement of filter media at the Tumut Water Treatment Plant;
3. Once Council has executed the Contract, information relating to the successful tender be published in Council's Register of Contracts as required by *Government Information (Public Access) Act 2009* - Part 3 Division 5 - Government Contracts with Private Sector;
4. The Confidential Report relating to matters specified in Sections 10A (2)(d)(ii) be treated as confidential and remain confidential until Council determines otherwise; and
5. Write to the unsuccessful tenderers advising of the outcomes of the tender process.

Cr Thomson/Cr Packard

Cr Sheldon left the meeting at 5.45pm.

#### **CARRIED UNANIMOUSLY**

#### **M101/25 RESOLVED** to move back into open session.

Cr Thomson/Cr Packard

#### **CARRIED UNANIMOUSLY**

At this point, the time being 5.54pm the meeting moved back into open session.

The Mayor provided a verbal report of the resolutions made during confidential session.

### **14. MEETING CLOSURE**

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There being no further business to discuss, the meeting closed at 5.56pm.