



SNOWY VALLEYS COUNCIL MEETING
BUSINESS PAPER
16 MAY 2019

THE MEETING WILL BE HELD AT 2.00PM
IN THE COUNCIL CHAMBER BRIDGE STREET, TUMBARUMBA

Disclosure of Pecuniary Interests at meetings

- Item from Bluett Local Government Handbook

[14.125] A Councillor or a Council Committee member who has a pecuniary interest in any matter with which the council is concerned, and who is present at a meeting of the council or committee at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable. The person must not be present at, or in the sight of, the meeting either at any time during which the matter is being considered or discussed or at any time during which a vote is being taken on any question relating to the matter (s 451). A Councillor who has declared a pecuniary interest in a matter before the council but has withdrawn from the meeting because of that declaration is not counted in considering whether the meeting is quorate for that matter.

Disclosure of Political Donations and Gifts

The Environmental Planning and Assessment Act 1979 places obligations on Councillors, staff, applicants and any person who makes a public submission, to disclose information relating to political donations and gifts during the environmental plan making or development assessment process.

Furthermore, for each planning decision made at a Council or Committee Meeting, the names of Councillors who supported the decision and those that oppose the decision must be recorded.

The fact that political donations or gifts have been made by applicants / proponents of a planning application should not affect whether an application is approved or refused. Political donations or gifts should not be relevant in making a determination. The matter should be determined on its merits. Nor do they provide grounds for challenging the determination of any applications.

For further information, visit www.planning.nsw.gov.au/donations

Public Recording of Meetings prohibited without Council authority

A person may use any recording device, including audio and visual recording and any device capable of recording speech, to record the proceedings of a meeting of a council or a committee of a council only by the resolution of the council or committee.

A person may, be expelled from a meeting of a council or a committee of a council or using or having used a tape recorder without consent.

Livestreaming of Meetings

Please be aware that this meeting will be recorded and livestreamed.

Photography

Flash photography is not permitted at a meeting of the Council or a Committee of the council without the consent of the General Manager.

Public Forum (extract from the Code of Meeting Practice)

Residents, ratepayers, applicants, consultants or other persons may request to address Council in relation to any matter which is listed for consideration on a Council Agenda. A person will be permitted to address a meeting of the Council, if the Council so resolves.

- a) A Public Forum may be scheduled prior to each Ordinary Council Meeting.
- b) There is a time limit of five (5) minutes per speaker. One extension of time (maximum 1 minute) may be granted at the discretion of Chairperson. The subject matter only is to be discussed.
- c) Council may limit the number of speakers to address agenda items if there are a large number wishing to speak.
- d) Public Forum should not be used to raise questions, routine matters or complaints. Such matters should be forwarded in writing to Council where they will be responded to by appropriate Council officers.
- e) All requests to speak at a Council meeting must be received by the General Manager (or his or her delegate) no later than 12pm on the day of the Meeting and are listed in order of receipt. Accepting requests received after this time will be at the discretion of the Chairperson.
- f) Speakers on agenda items will be called to address Council by the Chairperson and must provide their full name and suburb of residence before speaking, so that these details can be recorded in the minutes.
- g) Councillor questions to speakers are at the discretion of the Chairperson and for clarification purposes only. Speakers are under no obligation to answer any question put to them.
- h) Speakers will be made aware that their address will be recorded and will be streamed live over the internet. The commencement of their public address will be their agreement of such recording.
- i) The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker makes inappropriate or offensive comments about another person.
- j) Speakers may use and distribute information; photos, maps etc. if submitted to and approved by the General Manager (or his or her delegate) by 12pm on the day of the meeting.



Thursday 16 May 2019
Snowy Valleys Council Chambers
Bridge Street, Tumbarumba
2.00pm

AGENDA

1. ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge the traditional custodians of this land and pay respects to Elders past and present.

2. APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence from Cllr Bruce Wright was granted on 21 March 2019 for this meeting.
Leave of Absence from Cllr Julia Ham was granted on 18 April 2019 for this meeting.

3. DECLARATIONS OF PECUNIARY INTEREST

Pursuant to Section 451 of the Local Government Act (1993), Councillors are required to declare any direct or indirect pecuniary interest in any matters being considered by Council.

4. PUBLIC FORUM

5. CONFIRMATION OF MINUTES

- 5.1 ORDINARY MEETING - 18 APRIL 20193
- 5.2 BUSINESS ARISING

6. CORRESPONDENCE/PETITIONS

7. NOTICE OF MOTION/NOTICE OF RESCISSION

8. MAYORAL MINUTE

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10. MANAGEMENT REPORTS

NIL

11. MINUTES OF COMMITTEE MEETINGS

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12. CONFIDENTIAL

13. MEETING CLOSURE

5. CONFIRMATION OF MINUTES

5.1 Ordinary Meeting - 18 April 2019

Recommendation:

That the Minutes of the Ordinary Council Meeting held on 18 April 2019 be received and confirmed as an accurate record

THE MINUTES OF THE COUNCIL MEETING HELD IN THE TUMUT ROOM 76 CAPPER STREET TUMUT, ON THURSDAY 18 APRIL 2019 COMMENCING AT 2:00 PM.

PRESENT: Mayor James Hayes (Chair), Councillor Andrianna Benjamin, Councillor Cate Cross, Councillor Julia Ham, Councillor Margaret Isselmann, Councillor Geoff Pritchard and Councillor Cor Smit.

IN ATTENDANCE: Acting General Manager Robyn Harvey, Director Assets and Infrastructure Matt Christensen, Acting Director Strategy, Community and Development Shelley Jones and Executive Assistant Susan Ivill.

1. ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Mayor James Hayes.

2. APOLOGIES

A request for leave of absence was received from Cr Julia Ham for 16th May 2019 Council Meeting.

M71/19 RESOLVED that the Leave of Absence received from Cr Julia Ham be accepted and approved.

Cr C Smit/Cr C Cross

Apologies have been received and accepted from Cr John Larter and General Manager Matthew Hyde from the Meeting 18th April 2019

M72/19 RESOLVED:

That the apologies from Cr John Larter and General Manager Matthew Hyde be received and noted and leave of absence be granted

Cr Cor Smit/Cr Cate Cross

Leave of Absence from the Meeting 18th April 2019 was previously granted to Cr Bruce Wright.

3. DECLARATIONS OF INTEREST

Cr Andrianna Benjamin declared a Pecuniary Interest relating to report 10.5 Tumut CBD and Parking Amenity and will leave the room during discussion and voting.

4. PUBLIC FORUM

Nil

5. CONFIRMATION OF MINUTES**M73/19 RESOLVED:**

That the Minutes of the Ordinary Council Meeting held on 21 March 2019 be received.

Cr Julia Ham/Cr Margaret Isselmann

5.1 BUSINESS ARISING

Nil

6. CORRESPONDENCE/PETITIONS

Nil

7. NOTICE OF MOTION/NOTICE OF RESCISSION

Nil

8. MAYORAL MINUTE**8.1 COUNCILLOR REQUEST TO ATTEND THE REGIONS RISING NATIONAL SUMMIT – CANBERRA****M74/19 RESOLVED:**

That Council endorse the approval of the Mayor and General Manager under Section 7 of the Payment of Expenses and the Provision of Facilities to Mayor and Councillors Policy, the attendance of Cr Geoff Pritchard at the Regions Rising National Summit – Canberra on the 4th and 5th April 2019.

Cr Geoff Pritchard/Cr Margaret Isselmann

9. GOVERNANCE AND FINANCIAL REPORTS**9.1 2019 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT CONFERENCE (16TH - 19TH JUNE) 'FUTURE FOCUSED'****M75/19 RESOLVED:**

THAT:

1. Councillors consider attendance at the National General Assembly Conference being held 16th – 19th June 2019 in Canberra.

2. Councillors nominate a voting delegate for voting on motions during the formal business sessions.

Cr Margaret Isselmann/Cr Cor Smit

9.2 CODE OF CONDUCT AND PROCEDURES FOR THE ADMINISTRATION OF THE CODE OF CONDUCT

M76/19 RESOLVED: THAT COUNCIL:

1. Receive the report on Code of Conduct and Procedures for the Administration of the Code of Conduct
2. Adopt the Code of Conduct SVC-RP-STY-001-02
3. Rescind the Code of Conduct SVC-RP-STY-001-01 as a superseded Policy
4. Adopt the Procedures for the Administration of the Code of Conduct SVC-RP-STY-002-02
5. Rescind the Procedures for the Administration of the Code of Conduct SVC-RP-STY-002-01 as a superseded procedure.

Cr Margaret Isselmann/Cr Andrianna Benjamin

9.3 AUDIT, RISK AND IMPROVEMENT COMMITTEE - APPOINTMENTS AND TERMS OF REFERENCE

M77/19 RESOLVED: THAT COUNCIL:

1. Receive the report on Audit, Risk and Improvement Committee – Appointments and Terms of Reference from the Director of Internal Services
2. Approve the changes to the Terms of Reference for the Audit, Risk and Improvement Committee to include committee members and the Chair should be appointed by the Council and in Consultation with the Committee.
3. Appoint Stephen Walker as an independent member of the Audit, Risk and Improvement Committee until March 2021
4. Appoint Glenyce Francis as Chair of the Audit, Risk and Improvement Committee until March 2021
5. Approve the increase in remuneration for independent members of the Audit, Risk and Improvement Committee to \$400 (exc. GST) per meeting inclusive of preparation, attendance, travel time and expenses

6. Approve the remuneration for Chair of the Audit, Risk and Improvement Committee to remain at a base rate of \$3,000 (exc. GST) per annum inclusive of preparation, attendance, travel time and expenses
7. That Mr David Maxwell's contribution as outgoing Chair be formally acknowledged.

Cr Julia Ham/Cr Cate Cross

9.4 CUSTOMER SERVICE POLICY

M78/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on Customer Service Policy
2. Adopt the Customer Service Policy SVC-COR-PO-050-01
3. Rescind the Quality Customer Service Gov.13 (former Tumut Council policy) as a superseded policy
4. Rescind the Customer Service Policy TSC-COR-PO-083 (former Tumberumba Council policy) as a superseded policy

Cr Cor Smit/Cr Cate Cross

9.5 STATEMENT OF INVESTMENTS - MARCH 2019

M79/19 RESOLVED:
THAT COUNCIL:

1. Receive the Statement of Investments as at 31 March 2019

Cr Julia Ham/Cr Andrianna Benjamin

9.6 NCIF/STRONGER COMMUNITIES FUND EXPENDITURE - UPDATE

M80/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on the expenditure of the New Council Implementation Fund (Rounds 1 and 2), Stronger Communities Infrastructure Fund and Stronger Communities Fund (Rounds 1 and 2) from the Director Internal Services.

Cr Margaret Isselmann/Cr Julia Ham

M81/19 RESOLVED:

A motion was moved and seconded that the late report 10.7 Supporting and additional IP&R documents be brought forward for consideration along with report 10.1 Draft 2019-2020 Integrated Planning and Reporting Documents for Public Exhibition combined as one resolution.

Cr Julia Ham/Cr Margaret Isselmann

10. MANAGEMENT REPORTS**10.1 DRAFT 2019-2020 INTEGRATED PLANNING AND REPORTING DOCUMENTS FOR PUBLIC EXHIBITION****M82/19 RESOLVED:
THAT COUNCIL:**

1. Receive the report on supporting and additional draft Integrated Planning and Reporting documents.
2. That Council endorses the following Integrated Planning and Reporting plans along with the supporting and additional reporting documents, and place on public exhibition for a period of 30 days, with submissions closing Saturday 18th May 2019:
 - a. Draft 2019-2020 Operational Plan;
 - b. Draft Fees and Charges 2019-2020;
 - c. Draft minor amendment to the Delivery Program;
 - d. Draft Operational Budget 2019-2020;
 - e. The updated draft Resourcing Strategy 2019-2029 including the:
 - o Draft Long Term Financial Management Plan
 - o Draft Workforce Management Plan
 - o Draft Strategic Asset Management Plan

Cr Julia Ham/Cr Margaret Isselmann

10.2 RIVERINA REGIONAL LIBRARY ADVISORY COMMITTEE MEETING - MARCH 2019**M83/19 RESOLVED:
THAT COUNCIL:**

1. Receive the report on the Riverina Regional Library Advisory Committee Meeting, by the Acting Director Strategy, Community & Development held

in Wagga Wagga in March, 2019.

Cr Margaret Isselmann/Cr Cate Cross

10.3 STATUS REPORT - CAPITAL WORKS PROGRAM 2018/19

M84/19 RESOLVED: THAT COUNCIL:

1. Receive and note this report providing a summary on the capital construction works currently underway across the Snowy Valleys Council Local Government Area

Cr Cor Smit/Cr Cate Cross

M85/19 RESOLVED that Council move into Committee of the Whole for discussion.

Cr Julia Ham/Cr Margaret Isselmann

M86/19 RESOLVED that Council move out of Committee of the Whole.

Cr Julia Ham/Cr C Cross

10.4 TUMBARUMBA AIRSTRIP PROPOSED LEASE

M87/19 RESOLVED: THAT COUNCIL:

1. Receive the report on Tumbarumba Airstrip Proposed Lease from the Director Assets and Infrastructure.
2. Delegate authority to the General Manager to develop and pursue the lease of portions of the land (The northern portion of Lot 1 / DP828964 - currently being subdivided, Lot 3 / DP828964, Lot 4 / DP828964, Lot 5 / DP828964) as shown on the attached plans through expressions of interest.
3. Delegate authority to the General Manager to assess and determine successful expression of interest bids for lease of the site.

Cr Julia Ham/Cr Cor Smit

Cr Andrianna Benjamin left the meeting, the time being 02:42 PM.

10.5 TUMUT CBD AND PARKING AMENITY**M88/19 RESOLVED:**

THAT COUNCIL:

1. Receive the report on Tumut CBD and Parking Amenity from the Acting Director, Strategy, Community and Development.
2. Cease the Snowy Valleys Council project to purchase Part Lot 22 DP 1097085; and Part Lot 2 DP222218 Wynyard Street Tumut, and
3. Proceed with a streetscape upgrade of a section of Wynyard Street and Russell Street Tumut:
 - A. Wynyard Street from Capper Street to Fitzroy St;
 - B. Russell Street from Richmond St to Coles Park entrance; and
 - C. Wayfinding signage and upgrade to the Fuller St car Park
 - D. Wayfinding signage to all CBD toilet facilities
4. Continue to investigate options (buy/lease space) for toilets and car Parking in the Tumut CBD.

Cr Cate Cross/Cr Margaret Isselmann

Cr Andrianna Benjamin returned to the meeting, at 02:47 PM.

11. MINUTES OF COMMITTEE MEETINGS**11.1 MINUTES - AUDIT RISK AND IMPROVEMENT COMMITTEE - 12 MARCH 2019****M89/19 RESOLVED:**
THAT COUNCIL:

1. Receive the report on the Audit Risk and Improvement Committee meeting from Director Internal Services.
2. Note the Minutes of the Audit Risk and Improvement committee meeting held on 12 March 2019.

Cr Julia Ham/Cr Geoff Pritchard

11.2 MINUTES - SALEYARD COMMITTEE MEETING - 11 MARCH, 2019**M90/19 RESOLVED:**
THAT COUNCIL:

1. Receive the report on the Minutes of the Saleyards Committee Meeting held on the 11 March, 2019 from Director Assets and Infrastructure.
2. Note the Minutes of the Saleyards Committee meeting held on 11 March, 2019.

3. Adopt the following recommendation/s from the minutes:
 - a. calls an Extra-Ordinary Saleyard Committee Meeting to consider different operational models for the Tumut Saleyards

Cr Margaret Isselmann/Cr Julia Ham

11.3 MINUTES - TUMUT SPORTS COMMITTEE MEETING HELD 5 MARCH 2019

M91/19 RESOLVED: THAT COUNCIL:

1. Receive the report on the Minutes of the Tumut Sports Committee Meeting held on the 5 March, 2019 from Director Assets and Infrastructure.
2. Note the Minutes of the Tumut Sports Committee meeting held on 5 March, 2019
3. Adopt the following recommendation/s from the minutes:
 1. Approve the nomination and re-nomination from James Carberry - Tumut & District Cricket Association, Liz Crampton - Tumut Netball Association, Jeremy Taituave - Whole Community Wellness Centre, Phil Green - Tumut Clay Target Club Inc. and Bernadette Cahill - Tumut Lawn Tennis Club for the Tumut Region Sports Committee.

Cr Andrianna Benjamin/Cr Cate Cross

M92/19 RESOLVED that Council move into Committee of the Whole for Discussion

Cr Cor Smit/Cr Julia Ham

M93/19 RESOLVED that Council move out of Committee of the Whole for Discussion

Cr Cor Smit/Cr Julia Ham

11.4 MINUTES - BATLOW DEVELOPMENT LEAGUE MEETING - 13 MARCH 2019 AND COMMITTEE MEMBER NOMINATION

M94/19 RESOLVED: THAT COUNCIL:

1. Receive the report on the Batlow Development League minutes from Acting Director Strategy, Community and Development.
2. Note the Minutes of the Batlow Development League meeting held on 13 March 2019.
3. Council look into appropriate signage at RV Park in Memorial Park. This is

to state where they can camp, dates the park is available and the length of time they can stay.

4. Approve the nomination of Angelika Dickinson as a committee member to the Batlow Development League committee.

Cr Julia Ham/Cr Cor Smit

11.5 MINUTES - KHANCOBAN COMMUNITY COMMITTEE MEETING - 5 MARCH 2019

M95/19 RESOLVED: THAT COUNCIL:

1. Receive the report on the Khancoban Community Committee minutes from Director Internal Services.
2. Note the Minutes of the Khancoban Community Committee meeting held on 5 March 2019.

Cr Cor Smit/Cr Julia Ham

11.6 MINUTES - TALBINGO PROGRESS & RATEPAYERS ASSOCIATION - 6 MARCH 2019

M96/19 RESOLVED: THAT COUNCIL:

1. Receive the report on the Minutes of the Talbingo Progress and Ratepayers Association (TPRA) from Director Internal Services.
2. Note the Minutes of the Talbingo Progress and Ratepayers Association meeting held on 6 March 2019.
3. Adopt the following recommendation/s from the minutes:

a. Recommendation:

That Council write to NSW Forestry Corp. requesting a 12 months schedule of actual truck movements on the Talbingo - Batlow link road.

b. Recommendation:

1. That Council provide to Talbingo Progress & Ratepayers Association the recently collected traffic data from Miles Franklin Drive.
2. That a request by Council be passed on to the Traffic Committee to assess the 100 kph section of Miles Franklin Drive for safety with the possibility of reducing the speed to 80 KPH.

c. Recommendation:

That a request by Council be passed on to the Traffic Committee to assess the safety of the Junction of Grove, Ryan and Clayton Streets with the possibility of converting the existing Give-Way sign to a Stop sign.

Cr Cate Cross/Cr Andrianna Benjamin

11.7 MINUTES - TUMBAFEST COMMITTEE MEETINGS - 13 FEBRUARY AND 20 MARCH, 2019

M97/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Minutes of the Tumbafest Committee Meetings held on the 13 February and 20 March, 2019 from the Acting Director Strategy, Community & Development.
2. Note the Minutes of the Tumbafest Committee Meetings held on 13 February and 20 March, 2019.

Cr Julia Ham/Cr Margaret Isselmann

11.8 MINUTES - TUMBARUMBA FRIENDS OF THE LIBRARY COMMITTEE MEETING - 7 MARCH 2019

M98/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Tumbarumba Friends of the Library Committee from Director Internal Services.
2. Note the Minutes of the Tumbarumba Friends of the Library committee meeting held on 7 March 2019

Cr Cor Smit/Cr Cate Cross

11.9 MINUTES - TUMBARUMBA MEN'S SHED COMMITTEE MEETING - 27 FEBRUARY 2019

M99/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on the Tumbarumba Men's Shed minutes from Director Internal Services.
2. Note the Minutes of the Tumbarumba Men's Shed meeting held on 27 February 2019.

Cr Julia Ham/Cr Andrianna Benjamin

11.10 MINUTES - AERODROME COMMITTEE MEETING - 12 MARCH 2019**M100/19 RESOLVED:**
THAT COUNCIL:

1. Receives the report on the Aerodrome Committee Meeting
2. Note the Minutes of the Aerodrome Committee meeting held on Tuesday 12 March 2019.
3. Adopt the following recommendation/s from the minutes:
 - a. Defer adoption of the DRAFT Aerodrome Committee Terms of Reference until review of Section 355 Committees is completed this year in December 2019.
 - b. Adopt Option 1 – ‘Fly Neighbourly’ in the En Route Supplement Australia.
 - c. Facilitate a site visit to the aerodrome with RFS representatives, Aerodrome Committee, and relevant stakeholders to discuss the operations and issues arising from the recent firefighting operations.
4. Call for a further report on the following recommendations of the Aerodrome Committee:
 - a. Commit to the beautification and improvement of the main entrance and upgrade of existing rural fencing along Wee Jasper Road.
 - b. Consider upgrading the fencing around the runway.
 - c. Consider completing the upgrade of runway and apron lighting.

Cr Cor Smit/Cr Andrianna Benjamin

M101/19 RESOLVED that Council move into Committee of the Whole for discussion.

Cr M Isselmann/Cr Cross

M102/19 RESOLVED that Council move out of Committee of the Whole.

Cr M Isselmann/Cr Julia Ham

10.5 KHANCOBAN HALL – LATE REPORT**M103/19 RESOLVED:**
THAT COUNCIL:

1. Receive the report on Khancoban Hall Options Study
2. Proceed with the development of a business case for options for a

community hall for the Township of Khancoban.

3. Seek to fund the business case development for the Khancoban Community Hall within available budgets in the Third Quarter Budget Review.
4. Engage with Snowy Hydro Limited to investigate options for a joint discovery centre and community hall facility in Khancoban.
5. Investigate options for an alternative community space in the interim.
6. Notes that this project is unfunded therefore, Council to investigate funding options.

Cr Cor Smit/ Cr Julia Ham

12. CONFIDENTIAL

M104/19 RESOLVED:

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

12.1 MISSED WATER METER READING

Item 12.1 is confidential under the Local Government Act 1993 Section 10A 2 (b) as it relates to discussion in relation to the personal hardship of a resident or ratepayer and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

12.2 TENDER 2019/01 - ALPINE WAY (MR677) SLOPE REMEDIATION WORKS (SLOPES 11906 & 11967)

Item 12.2 is confidential under the Local Government Act 1993 Section 10A 2 (d)i and (d)ii as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

12.3 RFT 2019/012 - TUMUT BIKE PUMP TRACK

Item 12.3 is confidential under the Local Government Act 1993 Section 10A 2 (d)i and (d)ii as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Cr Margaret Isselmann/Cr Cate Cross

At this stage, the time being 3:35 PM Council went into Confidential.

M105/19 RESOLVED that Council move into Committee of the Whole for discussion.

Cr Margaret Isselmann/Cr Cate Cross

M106/19 RESOLVED that Council move out of Committee of the Whole.

Cr Geoff Pritchard/Cr Julia Ham

12.1 MISSED WATER METER READING

M107/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on Missed Water Meter Readings from the Director Internal Services.
2. Resolve to issue the water charges as per the estimated average consumption and applicable financial year charges.
3. Council donate the total amount of the missed water meter reading for meter number 15D00230.

Cr Andrianna Benjamin/Cr Julia Ham

12.2 TENDER 2019/01 - ALPINE WAY (MR677) SLOPE REMEDIATION WORKS (SLOPES 11906 & 11967)

M108/19 RESOLVED:

THAT COUNCIL:

1. Endorse the decision of the General Manager to accept the tender of Specialised Geo Pty Ltd for the remediation of two slopes (slopes 11906 and 11967) located along the Alpine Way (MR677), being for the lump sum amount of \$778,910.00 including GST
2. Endorse the decision by the General Manager to enter into a contract with Specialised Geo Pty Ltd
3. Advise the unsuccessful tenderers in writing

Cr Cate Cross/Cr Julia Ham

12.3 RFT 2019/012 - TUMUT BIKE PUMP TRACK**M109/19 RESOLVED:
THAT COUNCIL:**

1. Receive this report on the outcomes of the tender process for the design and construction of a new bike pump track in Tumut.
2. Resolve in accordance with Section 55 of the NSW Local Government Act 1993 to accept the tender of Common Ground Trails Pty Ltd for the Design and Construction of the Tumut Bike Pump Track for the lump sum amount of \$270,000 excluding GST
3. Advise the unsuccessful tenderers in writing
4. Authorise the General Manager to enter into a contract with Common Ground Trails Pty Ltd for the Design and Construction of Bike Pump Track

Cr Andrianna Benjamin/Cr Julia Ham

There being no further business to discuss, the meeting closed at 4:10 PM.

8. MAYORAL MINUTE**8.1 RESTORATION OF THE FINANCIAL ASSISTANCE GRANTS (FAGS) TO LOCAL GOVERNMENT**

REPORT AUTHOR: EXECUTIVE ASSISTANT TO GENERAL MANAGER
RESPONSIBLE DIRECTOR: MAYOR JAMES HAYES

PURPOSE

Snowy Valleys Council supports the advocacy efforts of the Australian Local Government Association (and Local Government NSW) to lobby for fairer allocation of the federally funded Financial Assistance Grants (FAGs) to underwrite critical infrastructure renewals in the Local Government Area.

**RECOMMENDATION:
That Council**

- 1. Acknowledges the importance of federal funding through the Financial Assistance Grants (FAGs) program for the continued delivery of council services and infrastructure;**
- 2. Expresses its concern about the decline in the value of Financial Assistance Grants funding at the national level from an amount equal to around 1% of Commonwealth Taxation Revenue in 1996 to a current figure of around 0.55%.; and**
- 3. Calls on all political parties contesting the 2019 Federal Election and their local candidates to support the Australian Local Government Association's call to restore the national value of Financial Assistance Grants funding to an amount equal to at least 1 % of Commonwealth Taxation revenue and therefore to provide a Fairer Share of Federal funding for our local communities.**

REPORT:

Financial Assistance Grants (FAGs) are a vital part of the revenue base of all councils, and this year councils will receive \$2.4 billion from the Australian Government under this important program.

The value of the FAGs has been declining for more than 20 years. In 1996 the level of funding for the FAGs was equal to around 1% of Commonwealth Taxation Revenue but this has steadily fallen since 1996 under successive Federal Governments until it has reached a level now less than 0.55% of Commonwealth Taxation revenue. This decline was exacerbated by a three-year freeze on the indexation of FAGs from 2014-15 to 2016-17 which has cost local government an estimated \$925m in foregone FAGs funding.

FAGs are essential for many councils, particularly those in regional and remote areas of Australia which have very limited access to alternative revenue sources such as rates, user charges levied against council controlled assets like large carparks and complex large scale developments. These councils are dependent on the FAGs for the provision of infrastructure and services for their communities.

At the national level there has been an increasing level of demand from the community for local services and a growing expectation for a higher standard of services. This comes at the same time as cost shifting by state and territory governments onto local government continues to be a problem and state and territory governments in several states impose revenue restrictions on councils through rate capping.

Councils also deliver a wide range of services vital to ensure community wellbeing and social cohesion. We do not have adequate funds to provide the high quality services necessary for growing and ageing populations.

The Australian Local Government Association (ALGA) has made the restoration of the FAGs and the provision of a Fairer Share for local communities a key election initiative. The ALGA and state and territory local government associations are seeking the support of Council for the campaign and asking Council to engage directly with local candidates in the Federal Election to seek their support for a Fairer share of Federal funding for our community.

ATTACHMENTS

Nil

8. MAYORAL MINUTE**8.2 COUNCIL BRING FORWARD 20TH JUNE 2019 COUNCIL MEETING TO 13TH JUNE 2019 IN TUMUT**

REPORT AUTHOR: EXECUTIVE ASSISTANT TO GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

Purpose

The Local Government Week Awards Evening is a significant event in the calendar for local Government in NSW, where community and business awards are presented.

Snowy Valleys Council are finalists in 2 categories therefore Executive will be attending the LG Awards Ceremony representing Council the evening of 20th June 2019 in Sydney.

RECOMMENDATION:

That Council resolve to bring forward the 20th June 2019 meeting of Council to the 13th June 2019 to facilitate attendance of the General Manager and Executive at the LG Awards Ceremony being held in Sydney 20th June 2019..

REPORT:

The LG Awards Dinner shines the spotlight on excellence in the NSW local government sector. The night highlights the exceptional achievements in local government across NSW and celebrates the achievements and milestones of our members both as emerging talent and most respected industry leaders. The awards focus on significant areas of the industry including leadership, environment, community, operational performance, partnerships and more.

ATTACHMENTS

Nil

9. GOVERNANCE AND FINANCIAL REPORTS**9.1 REGIONS RISING 2019 CONFERENCE - DELEGATES REPORT**

REPORT AUTHOR: CLR GEOFF PRITCHARD
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:Introduction

The meeting was over two days and held in the Old Parliament House, Canberra. It was the first such event, bringing together a diverse range of people from across regional Australia, all levels of government, key industry representative, political leaders and community sector leaders.

There was an extraordinary attendance from across our nation from a wide range of bodies. There is a complete list at the end of the policy hack document.

RECOMMENDATION:**THAT COUNCIL:**

- Note the report on the Regions Rising 2019 Conference 4th – 5th April 2019 at Canberra Summit Old Parliament House.**

BACKGROUND:Preface

Our Australian Government has only two levels of government, namely States (which includes Local Government), and the Federal Government which only has those powers conferred on it by agreement by the States or by referendum.

Historically this was fine, but as time went on and growth occurred, regions of common interest developed across State borders. These regions are not recognised in the constitution and their growth is hindered by State borders and the paucity of uniform national laws, regulations, qualifications etc.

There have been attempts to overcome this. For example, by the now-defunct "shed a tier" movement and more recently by the Governments attempting to work around the problem by forming non-constitutional Regional Development structures (RDAs) and cross border commissioners. Very recently the formation of State-based Joint Organisations of Councils which have become defacto regions by allowing councils from adjacent states to join as associate members.

Ideally, major constitutional changes are needed but that is not achievable for the foreseeable future so in the meantime, we have to steadily take a piecemeal approach and look toward to the formal recognition of Regions in a one Australia.

This "Regions Rising" summit was one small but very significant step ahead.

The Regional Australia Institute (RAI) is the nation's first and only independent regional economic think tank specialised in developing and communicating the knowledge, policy and practical solutions required to lift the prosperity of people in regions and Australia overall.

REPORT:Meeting

There was a series of outstanding presentations. These were designed to set the stage for the final "policy hack" sessions where four groups formed to share ideas based on the presentations and to develop solutions to the main identified problems.

- regional jobs
- regional health
- population strategy
- place-based programs

The final document "Policy Hack Outcomes" has been released and summarises the outcomes of the meeting. (Attached under separate cover)

It is a very important document and I think that it is worth being printed separately for future reference.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 4: Communication & Engagement

Delivery Outcomes

2.1 Develop strong relationships with local industry, organisations and government to ensure a sustainable local economy

Attachments

- 1 Regions Rising - Policy Hack Outcomes (under separate cover) [⇨](#)

9. GOVERNANCE AND FINANCIAL REPORTS**9.2 CANBERRA REGION JOINT ORGANISATION - ADOPTED STRATEGIC PLAN 2019-2021 AND STATEMENT OF STRATEGIC PRIORITIES**

REPORT AUTHOR: EXECUTIVE ASSISTANT TO GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

To provide Council with copies of the CRJO Strategic Plan 2019-2021 and Statement of Strategic Regional Priorities adopted by the Canberra Region Joint Organisation at its Board Meeting held on 15 February 2019 in Wagga Wagga NSW.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Note the report on the Canberra Region Joint Organisation Strategic Plan 2019-2021 and CRJO Statement of Strategic Priorities adopted at the Canberra Region Joint Organisation Board Meeting held 15 February 2019 in Wagga Wagga NSW.**

BACKGROUND:

Canberra Region Joint Organisation (CRJO) has developed a Statement of Strategic Regional Priorities after consultation with its key stakeholders. Consultation included:

- A survey of all Mayors;
- Internal workshops with CRJO management, Council's General Managers and representatives of other key stakeholders;
- A review of population and economic forecasts; and
- A review of existing strategic plans and key planning documents that impact on the region.

REPORT:

The CRJO under the Local Government (General) Amendment (Regional Joint Organisations) Regulation 2018 (the Regulation) is required to prepare a statement of strategic regional priorities.

The OLG prepared a 'fact sheet' to guide the preparation of this statement and some of the key points to note are that;

- The statement draws on community strategic plans and other strategic documents to identify the top regional priorities
- It focuses on the highest priorities for the region
- The timeframe for implementation aligns with the integrated planning and reporting cycle
- The statement is supported by the Draft Strategic Plan that sets out milestones for achieving activities and what the outcomes of these priorities will be achieved.
- Once adopted by the Board it will be published on the CRJO website
- The statement will be reviewed annually and completely reviewed every 4 years

The 'Statement' has been kept as a very brief document so that it is easily digestible, however it is supported by a more comprehensive Draft Strategic Plan.

The CRJO Statement of Regional Priorities identifies those priority actions, expected outcomes and performance measures that will be undertaken by the CRJO between 2019-2021 in the following priority areas:

- Leadership
- Economic Development
- Infrastructure
- Community
- Environment
- Cross-border relations

These priorities align with and support Snowy Valleys Council's Community Strategic Plan and the Delivery Program.

Attachments

- 1 CRJO Statement of Strategic Priorities [↓](#)
- 2 CRJO Strategic Plan 2019-2021 (under separate cover) [⇒](#)

STATEMENT OF STRATEGIC REGIONAL PRIORITIES

“Working together to deliver better outcomes for our communities and the region”



PILLAR	LEADERSHIP	ECONOMIC	INFRASTRUCTURE	COMMUNITY	ENVIRONMENT	CROSS-BORDER	
STRATEGIC PRIORITIES	GOALS	CRJO is a recognised leader in regional advocacy and the delivery of regional programs	Our economy is strong and diverse, with extensive business and job opportunities	Our region is connected and serviced by infrastructure that meets contemporary, emerging and future expectations	Our community is resilient and feels informed, connected, capable and valued	Our environment is valued and enhanced for future generations	Our region operates seamlessly across all boundaries
	PRIORITY ACTIONS	<ol style="list-style-type: none"> Develop Regional Advocacy Plan Develop a strategy to influence legislation and government policies Develop Regional Workforce Strategy Develop Regional Project Management Model Investigate opportunities for regional collaboration Develop creative and futuristic 30-year vision for shaping the region 	<ol style="list-style-type: none"> Develop the Canberra Region Economic Development Strategy Support the development of a regional Agrifood Export Precinct 	<ol style="list-style-type: none"> Develop further infrastructure prospectus – recreation and cultural Facilitate funding to eliminate telecommunication blackspots Facilitate regional communities to embrace smart technology Refine and update strategic CRJO infrastructure documents 	<ol style="list-style-type: none"> Advocate for funding to assist Councils manage Crown Land and Native Title issues Provide direct support to assist Councils manage Crown Land and Native Title issues Develop Regional Social Infrastructure Prospectus 	<ol style="list-style-type: none"> Facilitate an increase in the capacity of Councils to deal with biodiversity Advocate for funding support to assist Councils with contaminated land management Develop Regional Waste Action Plan Develop Regional Energy Action Plan Develop Regional Climate Adaptation Plan 	<ol style="list-style-type: none"> Cross-border impacts and opportunities are considered in the delivery of all strategic regional priorities Advocate for positive cross-border connectivity
	2019 - 2021 OUTCOMES	<ol style="list-style-type: none"> Successful implementation of the Regional Advocacy Plan measured by regular meetings, excellent relationships with key stakeholders and successful funding bids Legislation and government policies actively benefit the region, measured by the number of successful submissions resulting in positive changes to legislation and/or policy Staff capability and retention in councils is increased due to effective training programs and attraction/retention strategies, measured by an increase in skill levels and reduction in the number of vacancies and staff turnover compared to sector benchmarks Regional Project Management Model developed, funded and implemented resulting in increased effectiveness and efficiency in delivering projects, measured by the number of projects through a centralised model. Identified opportunities for collaboration implemented with success measured by greater efficiency and cost savings for Councils 30 year Plan to address effective decentralisation for the region is developed in collaboration with futurists and the community, with success measured by acceptance of the Plan by the State and Federal Governments 	<ol style="list-style-type: none"> Successful implementation of the Canberra Region Economic Development Strategy measured by an increase in the regional GDP The Canberra Region is recognised as an export precinct, measured by market awareness and an increase in the volume and type of food and manufactured products exported from the region 	<ol style="list-style-type: none"> Prospectus developed for recreation and cultural infrastructure with success measured by recognition of regional priorities by Councils and State Government agencies Telecommunications black spots in the region minimised or eliminated measured by a reduction in identified black spots and improved coverage Progress towards each LGA implementing smart technology measured by smart technology implemented across community infrastructure Strategic infrastructure documents align with state and regional plans and remain current and up to date measured by increased project grant funding and coordinated delivery of projects across the region 	<ol style="list-style-type: none"> Funding provided to assist Councils manage Crown Land and Native Title issues, measured by the level of funding received Support provided to ensure Councils have appropriate plans of management for crown lands, measured by all NSW member councils demonstrating they have effective management plans in place Support provided to ensure Councils build their capacity to deal with Native Title, measured by an increase in staff awareness and ability to manage Native Title issues Identification of issues, stakeholders and priority actions measured by recognition and support by individual Councils and an improvement in well-being measures over time Voice against Violence and State of Mind programs successfully run in each LGA, measured by a reduction in domestic violence and mental health impacts and an increase in awareness and treatment of mental health issues 	<ol style="list-style-type: none"> Successful biodiversity training programs and procedures developed, measured by increased capacity of Councils to deal with biodiversity matters and the number of staff trained and procedures implemented Successful contaminated land management training programs and procedures developed, measured by an increase in the number of matters resolved Successful implementation of the Regional Waste Action Plan measured by greater community awareness of reuse and recycling options, recycling embedded in council procurement policies and DAs and less construction and demolition waste to landfill Regional Energy Action Plan adopted and stakeholder engagement strategy implemented measured by opportunities for regional collaboration to establish or utilise renewable energy options identified Regional Climate Adaptation Plan developed and implemented with success measured by action taken by councils to manage or reduce the adverse consequences of climate change 	<ol style="list-style-type: none"> Cross-border issues have been considered in the development of all plans and projects outlined herein, measured by the individual outcomes Successful implementation of the MOU with the ACT Government, measured by the level of engagement and satisfaction of both parties Inclusion and funding of priority projects in ACT/NSW/CRJO workplans and agency strategies measured by action taken to provide cross-border transport, utilities, telecom and energy network connections Model developed for borderless government measured by progress towards implementation

See also Canberra Region Joint Organisation Strategic Plan 2019-21

Statement of Regional Strategic Regional Priorities – Final 15 Feb 2019

9. GOVERNANCE AND FINANCIAL REPORTS

9.3 FEES FOR COUNCILLORS AND MAYOR 2019/20 FINANCIAL YEAR

REPORT AUTHOR: DIRECTORATE ADMINISTRATIVE EXECUTIVE SUPPORT
RESPONSIBLE DIRECTOR: DIRECTOR INTERNAL SERVICES

EXECUTIVE SUMMARY:

To inform Council of the Determination of the Local Government Remuneration Tribunal (the Tribunal) and to adopt the Mayor and Councillors fees for the 2019/20 financial year.

RECOMMENDATION:

THAT COUNCIL:

1. Receive the report on Fees for Councillors and Mayor 2019/20 Financial Year from Director Internal Services.
2. Set the annual fees payable to the Mayor and Councillors for the 2019/20 financial year at the maximum level for the Rural Council category based on the 2019 Determination of the Tribunal.

BACKGROUND:

The 2019 Determination of the Tribunal has been released, setting the scale for fees payable to elected representatives for all Councils in NSW under sections 239 and 241 of the *Local Government Act 1993*.

REPORT:

The Tribunal has determined an increase of 2.5% to Mayoral and Councillor Fees for the 2019/20 financial year, with effect from 1 July 2019. Snowy Valleys Council has been deemed to fall under the "Rural Council" category. Currently, the both Mayoral and Councillor fees are paid at the maximum rate against the current determination.

It must be acknowledged that Councillors provide substantial "in kind" work that is unpaid. The

The Tribunal has determined that the range of annual fees payable to Councillors and Mayors for the 2019/20 financial year in the "Rural Council" category is as follows (including the weekly breakdown as well):

Councillor Annual Fee		Mayor Additional Fee	
Minimum	Maximum	Minimum	Maximum
\$9,190	\$12,160	\$9,780	\$26,530
Councillor Weekly Fee		Mayoral Additional Weekly Fee	
Minimum	Maximum	Minimum	Maximum
\$177	\$234	\$188	\$510

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**Integrated Planning and Reporting Framework:****CSP Outcome 2028**

Theme 4: Communication & Engagement

Delivery Outcomes

1.7 Manage Council's resources in a manner which is equitable and ensures organisational sustainability

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	It is important to acknowledge the role of Councillors and to ensure that remuneration rates are appropriate	Nil
Environmental	N/A	N/A
Economic	Annual remuneration increases are expected in line with CPI increases. This is factored into annual budgets	Nil
Governance	Compliance with the Determination, as issued by the Tribunal annually, is a governance requirement.	Nil

Financial and Resources Implications

Annual fees payable to the Mayor and Councillors have been included in the 2019/20 operational budget.

Costs and Benefits:

Financial Costs	Financial Benefits	Benefits	Opportunities
Direct Costs = additional \$3,382 per annum inclusive of Councillor and Mayoral Fees	N/A	Councillors remuneration is appropriate	N/A
No indirect costs	N/A	Councillors work is appropriately acknowledged	SVC is compliant with requirements
No initial Costs	N/A	N/A	N/A

Policy, Legal and Statutory Implications:Sections 248 and 249 of the *Local Government Act 1993* require councils to fix and pay an annual fee based on the Tribunal's determination of a 2.5% increase for the 2019/20 financial year.**RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:**

Nil

OPTIONS:

- Option 1 - Council set the annual fees payable to the Mayor and Councillors for the 2019/20 financial year at the maximum level for the Rural Council category as recommended.

- Option 2 – Council elect to set the fees payable to the Mayor and Councillors for the 2019/20 financial year somewhere between the minimum and maximum rates permissible (outlined above).

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

N/A

Attachments

- 1 Local Government Remuneration Tribunal Annual Report and Determination 2019 (under separate cover) [⇒](#)

9. GOVERNANCE AND FINANCIAL REPORTS**9.4 CODE OF MEETING PRACTICE ADOPTION**

REPORT AUTHOR: COORDINATOR GOVERNANCE & RISK
RESPONSIBLE DIRECTOR: DIRECTOR INTERNAL SERVICES

EXECUTIVE SUMMARY:

The Local Government Act 1993 requires every council to adopt a Code of Meeting Practice that incorporates the provisions of the Model Code of Meeting Practice provided by the Office of Local Government by 14 June 2019.

In the attached Code of Meeting Practice, mandatory provisions are indicated in black font and the non-mandatory provisions are highlighted in grey. Council has agreed through the consultation process that all mandatory provisions be included except those indicated. The numbering has been retained as per the Model Code. Where a clause has not been used then it has been noted as "omitted".

The Code of Meeting practice was prepared in accordance with the NSW Local Government Act. The DRAFT went for endorsement from the Executive Leadership Team on 26 February 2019 and presented and discussed with Councillors at the Councillor workshop on 7 March 2019. All Snowy Valleys Council staff were given the opportunity to comment via 7 days of internal exhibition from 8 March 2019 to 15 March 2019, with one submission received. The document was on public exhibition for 42 days from 22 March 2019 to 3 May 2019 with no submissions received.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on Code of Meeting Practice Adoption from Director Internal Services.**
- 2. Adopt the Code of Meeting Practice SVC-EXE-M-023-03**
- 3. Rescind the Code of Meeting Practice SVC-EXE-M-023-02 as a superseded Manual.**

BACKGROUND:

The 2018 Model Code of Meeting Practice for Local Councils in NSW was prescribed on 14 December 2018.

Adoption

The Model Meeting Code comprises of mandatory and non-mandatory provisions. As per section 360 of the Local Government Act 1993, councils must adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code no later than 12 months after the next ordinary council elections. Councils' adopted code of meeting practice may also incorporate the non-mandatory provisions of the Model Meeting Code and other supplementary provisions as long as they are not inconsistent with the mandatory provisions.

Councils are required to consult with their communities prior to adopting a code of meeting practice. Under section 361 of the Local Government Act 1993 *Snowy Valleys Councils Code of Meeting Practice* must be placed on public exhibition for not less than 28 days with submissions to be received for not less than 42 days.

The Code of Meeting Practice was advertised on the Council website, Facebook and hard copies provided at libraries for the recommended period from 22 March 2019 to 3 May 2019.

Application

The Model Meeting Code applies to all meetings of councils and committees of councils of which all the members are councillors.

Council committees whose members include persons other than councillors may adopt their own rules for meetings, unless the council determines otherwise.

Further information

Circular 18-45 attached, contains further important information.

REPORT:

The Model Meeting Code contains the following new elements:

- new meetings principles (clause 2.1)
- optional rules for pre-meeting councillor briefings (clause 3.32)
- optional rules for public forums (section 4)
- a new requirement for meetings to be webcast (clause 5.19)
- new rules limiting the use of mayoral minutes without notice to cases of urgency (section 9)
- optional rules requiring a staff report for motions seeking decisions that do not align with councils' integrated planning and reporting (IP&R) objectives (3.13)
- optional rules allowing multiple items to be adopted in a block (section 13)
- optional rules allowing rescission motions to be dealt with at the same meeting in cases of urgency and allowing matters to be recommitted to correct an error (section 17)
- optional rules placing time limits on meetings (section 18)

Councillors along with Executive staff opted for Clause 11.11

All voting at council meetings, (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of councillors who voted for and against each motion or amendment, (including the use of the casting vote), being recorded.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.3 Council has sound organisational health and has a culture which promotes action, innovation, accountability and transparency

SUSTAINABILITY ASSESSMENT:

Financial and Resources Implications

There will be no significant increase to budgets or resources by adopting this document. There have been no significant changes to the current documents which have any budget implications.

Training will be provided by the Governance department of Snowy Valley Council.

Costs and Benefits:

Nil changes

Policy, Legal and Statutory Implications:

Complies with section 360, 361, 362, 363, 364 of the Local Government Act 1993

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

By not adopting a Code of Meeting Practice that is based on the Model Code of Meeting Practice is a direct breach of section 360, 361, 362, 363, 364 of the Local Government Act 1993.

The Code of Meeting Practice ensures that meetings are conducted in a consistent and transparent way.

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal Consultation**

Initial discussions took place at the Executive Leadership Team meeting held on 26 February 2019.

The document was then presented to Councillors in the Councillor workshop on 7 March 2019. Councillors given the opportunity to discuss and questions answered as required. A few minor changes were included before the document was placed on Internal Exhibition.

Internal Exhibition was conducted on 8 March 2019 for 7 days and all staff were given the opportunity to review and provide feedback. Feedback received and implemented as follows

- Acting Director Strategy, Community and Development – question regarding Clause 17.10. After consultation with Office of Local Government and the General Manager, the non-mandatory Clause 17.10 was removed from the Code of Meeting Practice and therefore allowing resolutions to be acted upon immediately.

17.10 A notice of motion to alter or rescind a resolution relating to a development application must be submitted to the general manager no later than 3 months after the meeting at which the resolution was adopted.

Response from OLG..."The purpose of clause 17.10 is to provide a "cooling off period" before a formal notice of determination is issued in relation to a development application, to allow any notice of rescission to be lodged. The idea is that a notice of determination will not be issued during this cooling off period. Once formal notice of a determination is issued, the decision cannot be rescinded."

- Acting Director Strategy, Community and Development – question regarding Clause 3.12 and 3.13. After clarification from Office of Local Government, Clause 3.12 and Clause 3.13 remained in the document unchanged.

External Consultation

The Code of Meeting Practice was advertised on the Council website, Facebook and hard copies provided at libraries for the recommended period from 22 March 2019 to 3 May 2019. Notification was given via local newspapers, website and Facebook.

No submissions were received.

Attachments

- 1 Circular No 18-45 The new Model Code of Meeting Practice for Local Councils (provided by Office of Local Government) (under separate cover) [⇒](#)
- 2 DRAFT Code of Meeting Practice (under separate cover) [⇒](#)

9. GOVERNANCE AND FINANCIAL REPORTS

9.5 STATEMENT OF INVESTMENTS - APRIL 2019

REPORT AUTHOR: COORDINATOR FINANCIAL STRATEGY AND REPORTING
RESPONSIBLE DIRECTOR: DIRECTOR INTERNAL SERVICES

EXECUTIVE SUMMARY:

This report is to provide an overview of Council's cash and investment portfolio performance as at 30 April 2019.

Whilst our financial position as at the end of April 2019 is favourable, we are aware of significant expenditure on New Councils Implementation Fund Projects (NCIF) and Stronger Communities Infrastructure Fund Projects (SCIF) which is expected by 30 June 2019 due to completion of capital works programs.

RECOMMENDATION:

THAT COUNCIL:

1. Receive the Statement of Investments as at 30 April 2019

BACKGROUND:

Nil

REPORT:

In accordance with Clause 212 of the Local Government (General) Regulation 2005, a monthly report is required to be submitted to Council detailing all investments of Council.

Combined Cash & Investments Table		30/04/2019					
Cash & 11am at call Accounts	Current Month	Last Month	Movement	Type	Interest Rate%	Maturity Date	
Commonwealth Bank	-\$ 708	\$ 34,784	-\$ 35,492	IWD Gen	1.40%		
AMP	\$ -	\$ 1,000,000	-\$ 1,000,000	31d notice	2.30%		
National Australia Bank	\$ 106,568	\$ 359,101	-\$ 252,533	W/Acct	1.50%		
Commonwealth Bank	\$ 1,500,907	\$ 1,008,492	\$ 492,415	W/Acct	1.40%		
Commonwealth Bank	\$ 9,647,220	\$ 8,733,833	\$ 913,387	At Call (BOS)	1.50%		
Sub Total Cash & 11 am at Call Accounts	\$ 11,253,988	\$ 11,136,210	\$ 117,778		1.62%		
TCorp Investments (at Call)	Balanced Invested \$	Balanced Invested \$		Type	Monthly Interest Rate%	Financial Year Interest Rate (to date)	
Treasury Corporation	\$ 530,919	\$ 529,858	\$ 1,061	at call	0.20%	1.99%	
Treasury Corporation	\$ 1,068,826	\$ 1,066,070	\$ 2,756	at call	0.26%	2.40%	
Treasury Corporation	\$ 3,300,453	\$ 3,263,453	\$ 37,000	MTGF	1.13%	4.83%	
Treasury Corporation	\$ 4,574,706	\$ 4,471,342	\$ 103,364	LTGF	2.31%	6.69%	
Sub Total TCorp Investments at call	\$ 9,474,904	\$ 9,330,723	\$ 144,181		0.98%		
Total Cash & At Call Investments	\$ 20,728,892	\$ 20,466,933	\$ 261,959		1.33%		

The following changes occurred to our term deposit and cash holdings for the month of April as follows:

- Closure of the AMP 31 day saver account
- Reinvestment of 2 x \$1,057m with Bendigo Bank at 2.55% for 6 months

In line with Council's investment policy exposure to an individual institution, AMP is now limited to an exposure of 20% for an A-2 rated investment due to the recent downgrade in rating in March 2019 (current AMP exposure 23%). As these investments are maturing, the holding with AMP will be reduced.

As per policy, we will monitor and as investments fall due in June 2019 we will reduce AMP exposure to within policy.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.3 Council has sound organisational health and has a culture which promotes action, innovation, accountability and transparency.

SUSTAINABILITY ASSESSMENT:

Financial and Resources Implications

Investments are taken out based upon the best rate on the day and after consideration of spreading our risk across various institutions as per our Investment Policy and section 625 of the Local Government Act 1993 (NSW).

Costs and Benefits:

Financial Costs	Financial Benefits	Benefits	Opportunities
N/A	Increased revenue	Higher returns to ensure sustainability of Council	Higher returns on investments are always sought
N/A	Maximise return on investments	Funding of projects	Council reputation is supported by good investment decision making

Policy, Legal and Statutory Implications:

The information provided complies with Council's Investment Policy and Section 625 of the Local Government Act 1993.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Monthly reporting of investments keeps Council informed of the current cash situation and the return on investment.

OPTIONS:

N/A

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Matters arising from this report that require further communication will be addressed at the meeting or taken on notice and a response will be provided.

9. GOVERNANCE AND FINANCIAL REPORTS**9.6 QUARTERLY BUDGET REVIEW AS AT 31 MARCH 2019**

REPORT AUTHOR: COORDINATOR FINANCIAL STRATEGY AND REPORTING
RESPONSIBLE DIRECTOR: DIRECTOR INTERNAL SERVICES

EXECUTIVE SUMMARY:

This report is to provide a summary of Council's financial performance against budget as at 31 March 2019.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive and adopt the 3rd Quarter Budget Review as at 31 March 2019;**
- 2. The Revenue, Expenditure and Capital Budget adjustments as noted in the attached 3rd Quarter Budget Review be adopted and the budgets adjusted.**

BACKGROUND:

Clause 203 (1) of the Local Government (General) Regulation 2005 requires Council's Responsible Accounting Officer to prepare and submit a quarterly budget review statement to the governing body of Council.

The Quarterly Budget Review Statement is designed to reflect the information normally prepared annually as part of the financial statements on a quarterly basis.

All Directors and Division Managers are required to monitor their budgets on a continual and frequent basis throughout the financial year and adjustments are recommended as required.

The 2018/19 annual budget was adopted on 28 June 2018.

REPORT:

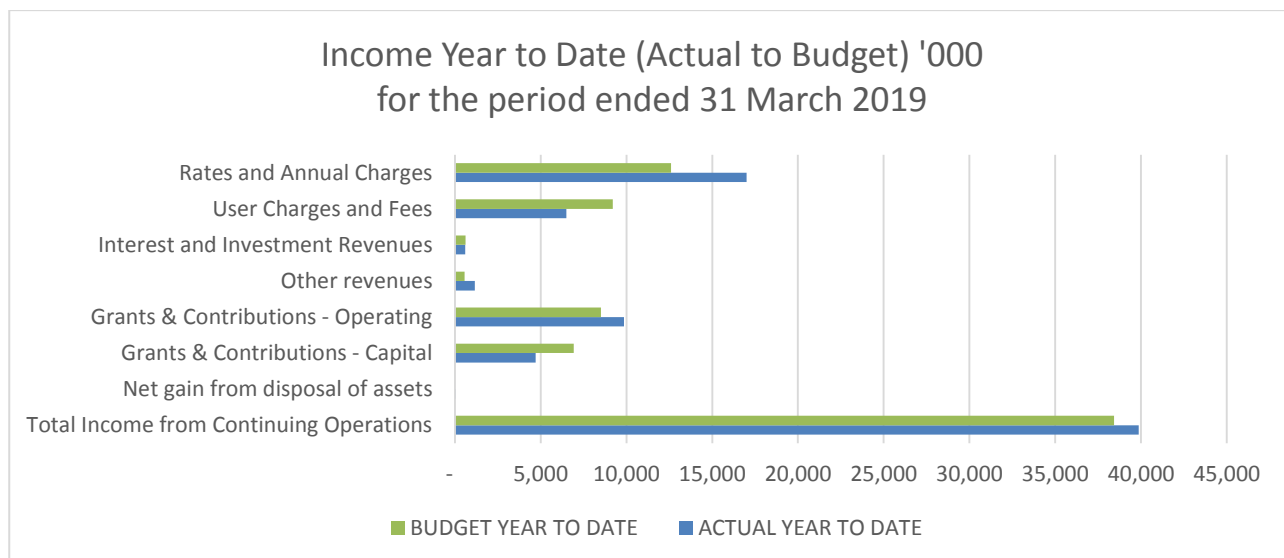
The commentary and recommendations in this report should be read in conjunction with 3rd Quarterly Budget Review attached.

1 Jan 2019 to 31 March 2019 Summary:

Income & Expenses Budget Review Statement				
Budget review for the quarter ended 31 March 2019				
	Revised	Variations	Projected	Actual
(\$000's)	Budget	for this	Year End	YTD
	2018/19	Mar Qtr	Result	figures
Income				
Rates and Annual Charges	16,796		16,796	17,005
User Charges and Fees	12,284		12,284	6,501
Interest and Investment Revenues	821		821	605
Other Revenues	740		740	1,159
Grants & Contributions - Operating	11,352		11,352	9,850
Grants & Contributions - Capital	9,240	(2,400)	6,840	4,710
Net gain from disposal of assets	-		-	33
Share of Interests in Joint Ventures	-		-	
Total Income from Continuing Operations	51,233	(2,400)	48,833	39,863
Expenses				
Employee Costs	16,717		16,717	9,031
	-		-	
Materials & Contracts	11,976	(52)	11,924	10,508
Depreciation	11,336		11,336	8,502
Legal Costs	-		-	
Consultants	-		-	
Other Expenses	4,367		4,367	3,197
Interest & Investment Losses	-		-	-
Net Loss from disposal of assets	-		-	
Share of interests in Joint Ventures	-		-	
Total Expenses from Continuing Operations	44,396	(52)	44,344	31,238
Net Operating Result from Continuing Operations	6,837	(2,348)	4,489	8,625
Discontinued Operations - Surplus/(Deficit)	-		-	
Net Operating Result from All Operations	6,837	(2,348)	4,489	8,625
Net Operating Result before Capital Items	(2,403)	52	(2,351)	3,915

*Net operating result before capital items is calculated using the Net Result from All operations and reducing this by the Grants and Contributions – Capital.

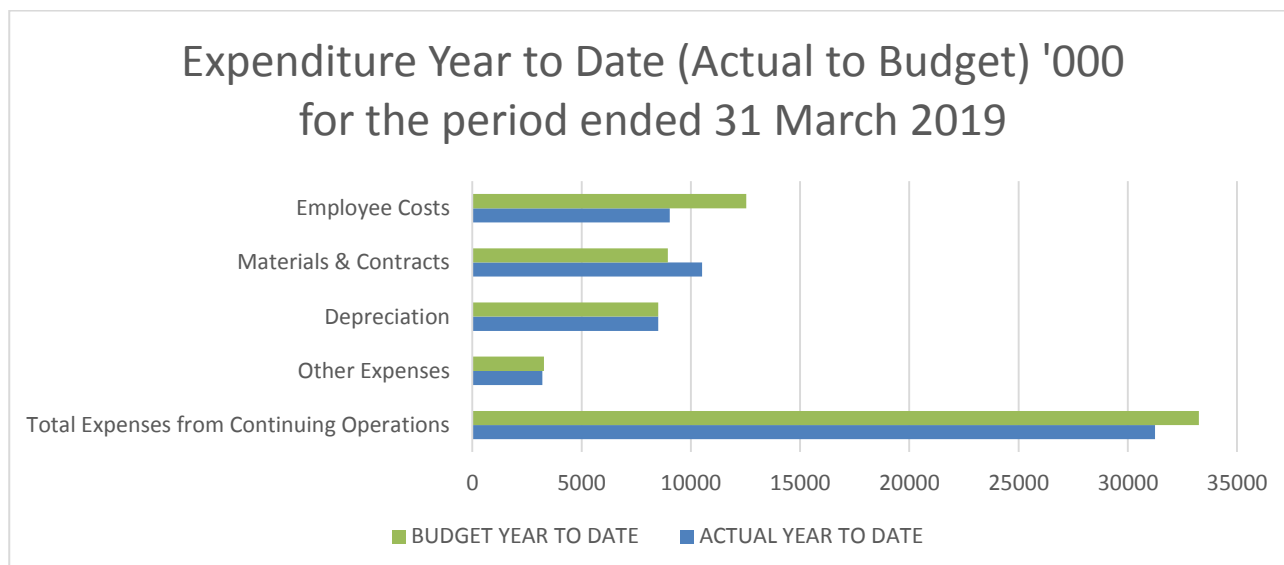
Income



75% of the year has elapsed at the end of the 3rd quarter, to which 82% of income has been received.

Capital grant income is currently at 69% which is expected as a substantial portion of this income is received once projects have been completed and acquitted. Additionally, the capital grant income has been reduced by \$2.4 million reflecting the capital works project relating to the Rail Trail Grant being transferred to 2019/20 in anticipation of when those projects will now be completed.

Expenditure



Operating expenditure is currently at 70% which is satisfactory at the third quarter.

- Direct employee costs are tracking at 74% which reduces to 54% when taking into account employee overheads which reflects primarily a timing issue related to the processing of the monthly overhead allocation journal.
- Material and contracts are greater than budget however the major factor is with respect to the timing of project related expenditure.
- As advised in the 2nd quarter, annual contributions paid in July have contributed slightly to over expenditure in materials and contracts. Accurate forecasting has been highlighted for improvement in the 2019/20 budget process which will provide more accurate forecasts.

Capital

As at the 3rd quarter 88% of the capital works budget has been incurred. A review of projects has identified a number of project for which budget amendments are proposed. These proposed changes however will have a Nil impact on the overall capital works budget. The proposed changes are included in the table below.

Project Description	Original Budget	Expenditure to date	Under	Over	Amended Budgets	Comments
Adelong Cemetery Road Reconstruction Works	\$145,341	\$103,571	\$41,770		\$105,341	Complete – Remaining budget of \$40,000 reallocated to the Coppabella Road and Courabyra Road Projects.
Wondalga Road Pavement Reconstruction	\$207,000	\$183,938	\$23,062		\$187,000	Complete – Remaining budget of \$20,000 reallocated to the Coppabella Road and Courabyra Road Projects
King Street (Bridge & Selwyn)	\$120,000	\$18,666	101,334		\$120,000	Underway – Nil adjustment to budget
Coppabella Road Reconstruction	\$528,460	\$750,374		\$221,914	\$750,460	Complete – Budget adjusted to accommodate over expenditure. Over expenditure was attributed to additional works required to achieve the quality outcomes of the project
Courabyra Road Reconstruction	\$485,000	\$563,969		\$78,969	\$564,000	Complete - Budget adjusted to accommodate over expenditure. Over expenditure was attributed to additional works required to achieve the quality outcomes of the project.
Brungle Road Blackspot 1 - 1.36km	\$250,000	\$239,480	\$10,519		\$250,000	Complete - Nil adjustment to budget. Black spot – federally funded project.
Heavy Patching/Reseal Program	\$1,067,068	\$416,448	\$650,620		\$1,046,068	Underway – It is anticipated that the current heavy patching/reseal program will incur some savings. Savings of \$21,000 reallocated to the Coppabella Road and Courabyra Road and Courabyra Road Projects.
Glen Road Intersection with MR85	\$60,000	\$43,404	\$16,596		\$45,000	Complete – Remaining budget of \$15,000 reallocated to the Coppabella Road and Courabyra Road Projects.
Wee Jasper Road Reconstruction Twomeys Lane	\$687,960	\$647,687	\$40,272		\$687,960	Nearing Completion – Nil adjustment to budget.

Project Description	Original Budget	Expenditure to date	Under	Over	Amended Budgets	Comments
Grahamstown Road Reconstruction	\$650,000	\$592,014	\$57,985		\$595,000	Complete – Remaining budget of \$55,000 reallocated to the Coppabella Road and Courabyra Road Projects.
Tildra Road Culvert	\$402,475	\$0	\$150,000		\$252,325	Not commenced – Budget amended to reflect revised estimate for the culvert. The remaining budget of \$150,000 reallocated to Coppabella Road and Courabyra Road Projects.
Rural Roads Culver Renewals	\$400,000	\$272,978	\$127,022		\$400,000	Underway - Nil adjustment to budget.
Totals	\$5,003,304	\$3,832,529	\$1,219,180	\$300,883	\$5,003,304	

Water Fund

The water fund has received 73% of the expected income. Water usage sales are the major source of income and will increase when the water final water usage is charged noting that the former Tumbarumba Council is on a quarterly billing cycle and the former Tumut Council is on a bi-annual cycle. Expenditure for the water fund is currently 51% of the budget reflecting primarily and issue of timing

Sewer Fund

Consistent with the 2nd quarter, as Sewer annual charges are raised in July it is anticipated that income would reflect this which it is currently 101%. This is expected to increase slightly with water billing as the sewer discharge is billed out. Expenditure for the sewer fund is currently 54% of the budget.

Water and sewer routine projects are either in progress or in the final stages of planning; all are expected to be completed by June 2019 reflecting primarily and issue of timing.

At the completion of the 3rd quarter the information contained in the attached report is satisfactory across all areas which is expected at this stage as outlined above.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.3 Council has sound organisational health and has a culture which promotes action, innovation, accountability and transparency

SUSTAINABILITY ASSESSMENT:

Financial and Resources Implications

Monitoring of the Quarterly Budget Review enables timely financial management

Costs and Benefits:

N/A

Policy, Legal and Statutory Implications:

Clause 203 (1) of the Local Government (General) Regulation 2005 requires Council's responsible account officer to prepare and submit a quarterly budget review statement to the governing body of Council.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Quarterly reporting allows Council to keep informed of the progress of the budget to actual income and costs.

OPTIONS:

N/A

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Matters arising from this report that require further communication will be addressed at the meeting or taken on notice and a response will be provided

Attachments

- 1 3rd Quarterly Budget Review - 1 January 2019 to 31 March 2019 (under separate cover) [⇒](#)

9. GOVERNANCE AND FINANCIAL REPORTS**9.7 COMMUNITY GRANTS POLICY**

REPORT AUTHOR: COORDINATOR COMMUNITY & CULTURAL DEVELOPMENT
RESPONSIBLE DIRECTOR: DIRECTOR STRATEGY, COMMUNITY AND DEVELOPMENT

EXECUTIVE SUMMARY:

In order to continue to support community projects, activities, events and heritage maintenance that reflect a vibrant community in the Council area, Council requires a robust and clear community grants policy that aligns all Councils Community Grants and guides Council's decision making in relation to community grants.

The Community Grants policy will be part of a framework which will include grant guidelines and an application process relevant to each Grant stream.

As agreed with the Hyne Community Trust, the grants guidelines will also include information on the Hyne Community Trust Grants that are available exclusively for the Tumbarumba Region, even though they are not Council grants.

The aim of implementing such a policy is to combine all of the grants that have been previously offered by Council into one uniformed policy with an associated set of guidelines.

Consistent with the principles of the quadruple bottom line, implementing a Community Grants policy will ensure equity, consistency, robust and fair decision making and transparency for the way that Council provides community grants throughout the region.

RECOMMENDATION:**THAT COUNCIL:**

- 1. Receive the report on the Community Grants Policy from the Director Strategy, Community and Development.**
- 2. Adopt the Community Grants Policy for the Snowy Valleys Council.**
- 3. Rescind the Community Strengthening Policy ComDev.06 v1.1 and the Public Arts Policy ComDev.01 v1.1**

BACKGROUND:

Each financial year, Snowy Valleys Council has made funds available through its various grants programs for local not for profit community groups and in some categories individuals and businesses.

Snowy Valleys Council have also partnered with other organisations to deliver these grant programs including Snowy Hydro, Bendigo Bank Tumbarumba and Hyne Community Trust. Hyne Community Trust also run their own grants program specifically for the Tumbarumba Region which Snowy Valleys Council has agreed to promote.

Providing these grants supports a wide range of activities that build community capacity, foster social networks and information exchange, facilitate cooperation and build on existing community strengths.

The various grants that Council provides to the community include:

- Art & Cultural Development Grants (a joint partnership between Council and Snowy Hydro)
- Sport and Recreation Capital Projects
- Local Heritage Grants (joint partnership between Council and Heritage NSW)
- Tumbarumba Community Small Grants (a tripartite agreement between Council, Hyne and the Bendigo Bank)
- Tumut Community Strengthening Grants

Council recognises that community projects and activities typically form part of the fabric of life in a region and can:

- Build community spirit, increase local interest and participation, strengthen local values and tradition and encourage volunteerism.
- Provide opportunities for recreation, fun, entertainment, celebration and education.
- Build on and profile local attractions, products, history, culture and the environment.
- Contribute to a positive image of both Council and the region.

In previous years there has never been one process followed to provide grants to the community.

REPORT:

Community activities, events and projects provide opportunities for people to connect with a community; celebrate and experience the diversity of cultures and foster creativity and innovation. They allow a community to come alive and contribute significantly to areas of community building, lifestyle and leisure enhancement, cultural development, volunteer participation, fundraising, infrastructure and economic development.

Snowy Valleys Council is committed to ensuring that the region provides the community with the opportunity to experience and participate in a diverse range of vibrant and stimulating projects, activities and events. Snowy Valleys Council also recognises the importance of supporting capacity in the community to deliver their own ideas and projects.

With this in mind, Council has a requirement to implement a community grants framework to ensure that the process for providing grants in the Snowy Valleys region is consistent, equitable, transparent, delivers positive outcomes for the community and provides a positive return on investment either tangibly or non-tangibly.

Council has an important role to play in stimulating and supporting the Snowy Valleys region.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.1 Create welcoming towns and villages that are vibrant, accessible and foster a sense of community

1.4 Expand, support and encourage arts and cultural events, activities and creative opportunities

Operational Actions

1.1.8 Review and implement Community Grants program

1.4.4 Review and implement the public arts program including policy and grants

SUSTAINABILITY ASSESSMENT:

	Positive	Negative
Social	Community activities, events and projects provide opportunities for people to connect with a community; celebrate and experience the diversity of cultures and foster creativity and innovation.	<i>Some community activities, events and projects may lead to some form of antisocial behaviour</i>
Environmental	Community activities, events and projects <i>utilise our parks and gardens, recreational facilities and buildings.</i>	<i>Increased waste, impact on facility being utilised</i>
Economic	Community activities, events and projects <i>bring people to our communities which have a positive economic impact</i>	<i>Crowding, lack of accommodation</i>
Governance	<i>Strategic, fair and transparent grant allocation across the Snowy Valleys region</i>	<i>Some community activities, events or projects will no longer receive the annual contribution that was provided to their activity by their former Council and may suffer sustainability issues</i>

Financial and Resources Implications

Approximately \$172,000 is provided through the grant streams annually. This money has been allocated for several years. These funds are allocated in the following ways:

- Art & Cultural Development Grants \$20,000 (\$20,000 Snowy Hydro)
- Capital Sports Grants \$40,000 (\$40,000 Council)
- Community Strengthening Grants \$60,000 (\$60,000 Council)
- Local Heritage Grants \$12,000 (\$6,000 Office of Heritage and Environment, \$6,000 Council)
- Tumbarumba Small Community Grants \$40,000 (\$10,000 Hyne Community Trust, \$10,000 Bendigo Bank Tumbarumba and \$20,000 Council)

Costs and Benefits:

Council will have an understanding of the scale and scope of projects that are funded in the Council area. It meets the quadruple bottom line principle of social equity so everybody has an opportunity to apply for funding. It is a transparent process where all community groups, individuals and heritage owners can apply through a guided procedure, and are all assessed against set criteria.

Policy, Legal and Statutory Implications:

This policy supersedes the Community Strengthening Policy ComDev.06 v1.1 and the Public Arts Policy ComDev.01 v1.1.

The Policy applies to the direct financial assistance provided by Council to support community initiatives, to invest in organisational capacity of community groups, and to support individuals and businesses in certain circumstances.

The Policy does not apply to indirect support such as the provision of buildings, land or facilities, in-kind support, or assistance from Council staff.

The Policy does not apply to donations which are subject to Council's Donations Policy.

The Policy does not apply to Council sponsorship of festivals and events.

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Failure to implement an appropriate policy and framework for community grants may lead to inequity in the distribution of council resources to projects and activities within the region. Without a robust and fair assessment process, the true impact of grants provided for projects and activities on the community, environment and economy may never be captured. Similarly, the true cost to council will not be able to be captured and analysed for sustainability and value for money.

OPTIONS:

Council can opt not to endorse the proposed community grants policy.

Council can opt to endorse the proposed community grants policy, in part or in full.

Council can opt to amend the proposed community grants policy.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal Consultation**

Consultation has occurred internally with previous and current Council Grant Managers, and the Divisional Manager of Strategy and Place. This consultation was undertaken to gain an understanding of how grants have been delivered in both Councils and how they can be brought together to create a framework.

External Consultation

External consultation has occurred with local community groups, Eastern Riverina Arts and numerous local Councils in relation to the grants they provide in their Council area. Consultation has also been undertaken with Snowy Hydro and Hyne Timber Manager of Public Relations. Consultation was undertaken to gain a broad view of how other Councils and organisations deliver grants for community groups and organisations, and also to have an understanding of what information the community groups and organisations would like to receive. The consultation was also undertaken to ensure the partnerships are still in place for future funding and also to confirm that the Hyne Trust Funds are still only available for the Tumbarumba Region since the merger of the Tumbarumba and Tumut Councils.

Attachments

- 1 Community Grants Policy (under separate cover) [⇒](#)

11. MINUTES OF COMMITTEE MEETINGS

11.1 MINUTES - ABORIGINAL LIAISON COMMITTEE - 17 APRIL 2019

REPORT AUTHOR: COORDINATOR COMMUNITY & CULTURAL DEVELOPMENT
RESPONSIBLE DIRECTOR: DIRECTOR STRATEGY, COMMUNITY AND DEVELOPMENT

EXECUTIVE SUMMARY:

To present the minutes of the Aboriginal Liaison Committee meeting held on 17 April 2019.

RECOMMENDATION:

THAT COUNCIL:

1. **Receive the report on Aboriginal Liaison Committee from the Coordinator Community & Cultural Development.**
2. **Note the Minutes of the Aboriginal Liaison Committee meeting held on 17th April 2019.**
3. **Adopt the following recommendation/s from the minutes:**
 - a) **That Council endorse the membership of Bernadette Radford, Rhonda Casey, John Casey, Lorna Casey, Sandra Casey and Craig Wilesmith to the Aboriginal Liaison Committee of Snowy Valleys Council.**
 - b) **That Council provide a letter of support for the application of dual naming of Mount Kosciuszko to incorporate Kunama Namadgi (Snow Mountain), subject to community consultation being undertaken as part of the process.**

BACKGROUND:

The Aboriginal Liaison Committee's purpose is to provide a forum for discussion between Council and the Aboriginal Community on key issues. In July 2007 Council and the Aboriginal Community developed a Memorandum of Understanding (MoU). The MoU provides the agreed wording for the Council Acknowledgment of Country and also led to the development of the Aboriginal Cultural Protocols and Practices Policy (adopted in 2011).

The MOU between the Aboriginal Community and Snowy Valleys Council was adopted on 11th December 2018. The Snowy Valleys Council Aboriginal Cultural Protocols and Practices Policy was adopted on 11th December 2018.

The Aboriginal Liaison Committee meetings are held every two months.

REPORT:

The minutes of the February 2019 Aboriginal Liaison Committee meeting were endorsed as a true and accurate record at this meeting.

The Committee's recommendations are outlined in the table below:

Committee Recommendations	Comment	Action
<i>That Council consider a heavy vehicle detour taking heavy vehicles out of the main street of</i>	The Committee raised safety concerns regarding heavy vehicles in The Parade Tumbarumba. All road safety matters are referred to the SVC Traffic Committee	The matter has been referred to the SVC Traffic Committee for consideration and

Committee Recommendations	Comment	Action
Tumbarumba.	which is scheduled to meet on August 1, 2019	action
That Council endorse the membership of Bernadette Radford, Rhonda Casey, John Casey, Lorna Casey, and Sandra Casey to the Aboriginal Liaison Committee of Snowy Valleys Council.	Five applications for membership from representatives from the Toomaroombah Kunama Namadgi Indigenous Corporation were accepted by the Aboriginal Liaison Committee at the February meeting.	Referred to Council for resolution
That Council endorse the membership of Craig Wilesmith to the Aboriginal Liaison Committee of Snowy Valleys Council.	One application for membership from representatives from the Toomaroombah Kunama Namadgi Indigenous Corporation was accepted by the Aboriginal Liaison Committee at the April meeting.	Referred to Council for resolution
That Council provide a letter of support for the application of dual naming of Mount Kosciuszko to incorporate Kunama Namadgi (Snow Mountain), subject to community consultation being undertaken	<p>The Toomaroombah Kunama Namadgi Indigenous Corporation ICN 8520 has submitted an application to the Geographical Naming Board (GNB) for the dual naming of Mount Kosciuszko. The traditional Ngarigo Indigenous name for this mountain is Kunama Namadgi (Snow Mountain). The application was presented to the committee.</p> <p>The Committee has requested a letter of support from Council for this application. The proposal, will be advertised for 30 days for public comment by the GNB. If any objections are submitted the GNB will seek further advice. A letter of support will mean that Council is supportive for the dual naming to occur and acknowledges that Council has been consulted.</p>	Referred to Council for resolution
Support the application to establish an Interpretive Indigenous Cultural Walk along the Murrays Crossing Travelling Stock Reserve.	<p>Council's Assets Department has reviewed and advised: <i>This would need to be mapped out with the Committee some more to understand the expected impacted parties etc. Council isn't the only land manager here with the Local Land Services (LLS) and some others impacted, pending the route.</i></p> <p><i>There is currently a mountain bike track in this area. Assets don't foresee as being a huge impact and may actually lend the area to more usage by both groups.</i></p>	Schedule a member of Council's Assets Department to attend the next meeting to further explore the proposal.
Support the application to utilise Pioneer Hall at Tumbarumba Showground to establish a Cultural Information Centre.	<p>Council's Assets Department has reviewed and advised: <i>The Pioneer Hall is a suitable location as it is a large space where Council will not be able to provide restricted access to the current and future users of the space.</i></p>	Schedule a member of Council's Assets Department to attend the next meeting to further explore the proposal.

Committee Recommendations	Comment	Action
	<p><i>Wolters Cottages could be a better option. It is a newer building is a modern space with good amenities (2 toilets and kitchenette), plenty of parking and a large outside area where additional activities could be held. This site is currently rarely utilised and while not in the centre of town as Pioneer Hall, it is still reasonably close proximity to town and would provide significant exposure along Albury Street to local and tourist traffic.</i></p>	

NAIDOC WEEK

NAIDOC Week celebrations are planned for both Tumut and Tumbarumba.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework: CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.3 Protect and preserve local history and heritage

Operational Actions

1.3.5 Support Indigenous cultural activities and projects

SUSTAINABILITY ASSESSMENT:

Financial and Resources Implications

Preparation for the Aboriginal Liaison Committee meeting involves staff time taken to prepare the agenda and report, conduct the meetings and write the minutes. This would be approximately 3-4 hours of staff time depending on the length of the meeting. These meetings are held every 2 months.

The Aboriginal Cultural Protocols and Practices Policy provides the option of a payment up to the amount of \$100 to Elders who deliver a Welcome to Country at significant Council events.

Costs and Benefits:

The Aboriginal Liaison Committee provides a link for Council and the Aboriginal Community and also a platform for the Aboriginal Community to raise matters that concern them that Council may be able to assist with. It allows the two parties to work in partnership to develop and deliver a program of Aboriginal Cultural recognition activities and for Council to support Indigenous cultural activities and projects.

Policy, Legal and Statutory Implications:

Nil

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

It is important that Council considers the recommendations of committees to ensure that balanced and objective decisions are made with full knowledge of costs and resources.

OPTIONS:

Council receive the report and adopt the minutes of the Aboriginal Liaison Committee minutes without change.

Council receive the report and nominate changes to the minutes of the Aboriginal Liaison Committee minutes and consult with the Aboriginal Liaison Committee on those amendments.

Council receive the report and not adopt the minutes of the Aboriginal Liaison Committee minutes and consult with the Aboriginal Liaison Committee as to the reasons.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Meetings have been held with Aboriginal community members regarding NAIDOC Week activities.

Attachments

- 1 Minutes - Aboriginal Liaison Committee - 17 April 2019 (under separate cover) [⇒](#)

11. MINUTES OF COMMITTEE MEETINGS**11.2 MINUTES - TUMUT YOUTH COUNCIL COMMITTEE MEETING - 3 APRIL 2019**

REPORT AUTHOR: COORDINATOR COMMUNITY & CULTURAL DEVELOPMENT
RESPONSIBLE DIRECTOR: DIRECTOR STRATEGY, COMMUNITY AND DEVELOPMENT

EXECUTIVE SUMMARY:

To present the minutes of the Tumut Youth Council for 3 April 2019.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on the Tumut Youth Council from Coordinator of Community & Cultural Development.**
2. **Note the Minutes of the Tumut Youth Council meeting held on 3rd April 2019.**
3. **Support the concept of Tumut Youth Council creating and hosting a regional forum for Youth in 2020**

BACKGROUND:

The aim of the Tumut Youth Council Committee is to provide a forum for consultation between Council and the youth (12 -25 years) of the local area to achieve:

- Promotion of a positive profile of young people
- Active involvement in increasing the level and variety of entertainment and recreation for young people
- Provision of a forum where young people can express their views and those views will be heard and respected
- Improved two-way communication between young people and the rest of the community

The Tumut Youth Council meets on the first Wednesday of the month at 4:30pm in the Tumut Room at Council Offices. Every alternate month the meetings are informal and are held in the Tumut Community Support Centre meeting room on 81 Capper Street starting at 4:00pm.

REPORT:**Agenda Item 1 - Community Transport**

Information provided on behalf of Community Transport. Community Transport can provide transport for youth who are considered transport disadvantaged and for Youth Council hosted activities. Tumut Youth Council were informed of the necessary requirements of using the service and process to register.

Agenda item 2 – Tumut Youth Precinct

Youth Council members viewed pictures of and discussed the current condition of the Tumut youth recreation area. Discussions were held around outdated signage that still bares the old Tumut Shire logo. Discussions also took place around how the new pump track and upgrade to the skate park will cater to a wider age range and ability whilst positively creating a family friendly precinct. It is noted that since the meeting backboards at the Youth Precinct have been replaced by Council.

Agenda item 3 – Planning around Youth Based issues

Discussions were held around Tomorrow Man/Gotcha4Life workshops being run in lead up to the Colour Explosion Fun Run as a way to gain community buy in and to provide extra visibility in the community of Tomorrow Man/Gotcha4Life. Funds from the Colour Run will help go to ensuring workshops return to the region in September 2019.

Tumut YC agreed to utilise Batlow Interact as an advisory group, thus providing Batlow Youth the ability to raise concerns/issues through TYC for discussion and provide TYC a better perspective and representation of youth views across the district

Concerns raised from Batlow Interact in relation to Batlow Skate Park were tabled and discussed. Concerns included the inability to use the skate park in summer due to being made from metal and becoming extremely hot and the impractical position of the basketball ring as the skate park impedes the ability to play a game of half-court basketball. Also noted that signage for Batlow Youth Recreation Park still bares the old Tumut Shire logo.

Discussions held around community perceptions about youth crime recently aired on social media. Youth Council members agreed that whilst there is a well-publicised ‘youth crime issue’ in Tumut, the offenders are a small group of individuals and by no means reflect the majority of youth in and around Tumut. Police BOCSAR statistic for Tumut were reviewed, and show whilst there is crime, the rate is not alarming in comparison to the state averages.

Youth Council discussed and welcomed the PCYC fit for life program, noting the success it has previously had for young people.

YC members discussed the possibility of a PCYC in Tumut and whilst they could see the benefits in a fulltime PCYC also raised concerns. ABS statistics were reviewed, showing there are only 745 young people aged between 10 & 19 in the Tumut region, which brings concerns of the ongoing viability of a PCYC or drop in centre in Tumut. YC members agreed that Tumut Youth Council would support the creation of a PCYC in Tumut, if the PCYC offers activities/programs accessible to all young people, not just those considered as disengaged. Members discussed that any implemented program such as a PCYC should not affect the ability for a Youth driven model to be viewed on its own merit.

Clr Cross advised that SVC has made the decision not to continue its membership with REROC and has joined Canberra JO. YC members raised it was disappointing that the regions schools will no longer have access to the youth forums run by REROC. Discussion was held around the opportunity for TYC to host SVC & surrounding regions youth forum in 2020, as a place where youth can come together and discuss/raise youth priority issues as a way to ensure youth still have a voice post separation from REROC. The forum was discussed as being youth run and led, minimising the adult’s attendees as a way to make all attendees feel comfortable.

Agenda item 4 – Youth Week

Colour run update provided. At the time of the meeting over 300 people were registered.

Youth Week Program provided which includes the following activities/events:

- Tomorrow man & Tomorrow women workshops at all SVC high schools
- Night with the blokes (Tomorrow Man & Gotcha4Life)
- Tumut Colour Explosion Fun Run
- Tumut Community Bike Ride
- Tumberumba MTB Rides
- Tumberumba learn to skate hosted by Shredability
- Batlow Learn to Skate hosted by Shredability
- Tumut Shred Fest - Skate/Scoot/BMX Competition hosted by Shredability
- Montreal Movie, How to Train Your Dragon: Hidden World
- Montreal Movie, Captain Marvel
- Batlow Interact Movie Night

The Committee made the recommendation underlined in the below table:

Committee Recommendation	Staff Response	Action
Update signage at the Tumut Youth Precinct/Fitzroy Park to include current SVC branding in consultation with the Youth Council.	Council's Asset Department are responsible for the upgrade and replacement of signage.	The upgrading of signage at facilities and parks are the top priority and are scheduled to be replaced prior to the end of this financial year.
That Council review the current condition of the Tumut Youth Precinct equipment and repair/replace backboards	Council's Asset Department are responsible for the maintenance of these areas.	Assets Department to undertake inspection and report back on current condition of Tumut Youth Precinct.
Investigate the following works at the Batlow Youth Recreation Park: a) Installation of shade sails over the skate park as a temporary measure to ensure the skate park can be used year round, until funding is secured to upgrade. b) Repositioning the basketball ring to a more practical position. c) Update signage to include current SVC branding.	Council's Asset Department are responsible for the maintenance of these recreational areas and the upgrade and replacement of signage.	Assets Department to: 1. Review and report back to the committee on the financial implications of installation option, including a permanent shade structures. 2. Liaise with the Committee to determine the more practical position. Signage as detailed above.
Support the concept of Tumut Youth Council creating and hosting a regional forum for Youth in 2020	The concept of promoting youth development at a regional level is highly supported by the community development staff	Refer to Council for determination.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework: CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.2 Provide accessible services and initiatives which support and contribute to wellbeing across all stages of life

Operational Actions

1.2.8 Facilitate and deliver a program of youth events and activities

SUSTAINABILITY ASSESSMENT:**Financial and Resources Implications**

Preparation for the Youth Council meeting involves staff time taken to prepare the agenda and report, conduct the meetings and write the minutes. This would be approximately 3-4 hours of staff time depending on the length of the meeting. These meetings are held every month

Costs and Benefits:

The Tumut Youth Council provides a link for Council and the youth in the local community and also a platform for the young community members to raise matters that concern them that Council may be able to assist with. It allows the two parties to work in partnership to develop and deliver a program of youth recognition activities and for Council to support youth cultural activities and projects.

Policy, Legal and Statutory Implications:

Nil

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

It is important that Council considers the recommendations of committees to ensure that balanced and objective decisions are made with full knowledge of costs and resources.

OPTIONS:

Council receives the report and adopt the minutes of the Tumut Youth Council minutes without change.

Council receives the report and nominates changes to the minutes of the Tumut Youth Council minutes and consults with the Tumut Youth Council on those amendments.

Council receives the report and not adopt the minutes of the Tumut Youth Council minutes and consult with the Tumut Youth Council as to the reasons.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Youth Council conducted informal consultation with the community as part of the Colour Explosion Fun Run.

Attachments

- 1 Minutes - Tumut Youth Council Committee - 3 April 2019 (under separate cover) [⇒](#)

11. MINUTES OF COMMITTEE MEETINGS**11.3 MINUTES - CIDERFEST - 1 APRIL AND 15 APRIL 2019**

REPORT AUTHOR: COORDINATOR COMMUNITY & CULTURAL DEVELOPMENT
RESPONSIBLE DIRECTOR: DIRECTOR STRATEGY, COMMUNITY AND DEVELOPMENT

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on the Ciderfest Committee from Coordinator Community & Cultural Development.**
2. **Note the Minutes of the Ciderfest Committee meeting held on 1st and 15th of April 2019.**

BACKGROUND:

The Batlow CiderFest committee meets regularly at the Batlow RSL to continue planning of the 2019 event being held on Saturday the 18th of May. In the months of April and May these meetings are held weekly every Monday evening at the Batlow RSL.

The committee submitted their full special events application in January 2019 and has been assisted by Council staff in the process to ensure compliance is met and provide the conduit for organisation of relevant Council staff. Council's Director of Assets and Infrastructure formerly gave approval to hold the event after the Road Safety officer had received confirmation from the RMS and Police after citing the traffic control plans. Council also provides tourism marketing support with assistance from the Tourism Marketing Officer who is coordinating a Council stall promoting the region's Snowy Valleys destination branding.

2019 is the first year that CiderFest have increased the admittance fee from \$5 to \$15 per person. Online ticket sales for the event are also a first time for the organisers this year.

REPORT:

The April 1st CiderFest meeting discussed various topics including;

- Details in relation to the coordination of volunteers for the festival with local view club, Red Cross, Lady Bowlers and Tumut Lions Club.
- Further promotion for the need for more volunteers for the event.
- Further ideas for new merchandise to be produced to sell at the festival.
- Entertainment coordinator to apply for an APRA licence for the event
- The Committee's general consensus not to allocate a stall to a commercial beer as they are not a craft company.

The April 15th CiderFest meeting discussed various topics including;

- Dr Joe McGirr's acceptance to officially open the event on the 18th of May.
- Signed copy of MOU with Cider Australia.
- Treasurer's report.
- Marketing in Adaminaby, Nimmitabel and Bermagui by Harald Tietze.

- Advertises in the Land and Canberra based papers and magazines.
- Bookings from return transport to the event from the Federal Hotel in Nimmitabel.
- Correspondence from Wilsec Security regarding support for liquor licence application to not have one point for take-home sales.
- 60 food and general stalls not including alcohol stalls.
- Update on the InCiders event scheduled for Friday 17th May.
- Shuttle bus tickets to the event now on sale online

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.5 Support and promote community and tourism events and festivals

Operational Actions

1.5.2 Provide event support to community and tourism events

SUSTAINABILITY ASSESSMENT:

Financial and Resources Implications

Council provides sponsorship to this event in monetary and in-kind support. A sponsorship request was granted following a letter to Council's Community and Cultural Development team for assistance in 2019. This contribution is allocated from Council's events budget and is there to assist the committee to continue to provide one of the region's largest events that attracts thousands of visitors to the region each year

Council's Events Officer provides support through attending Committee meetings, liaising with works and other relevant staff regarding any road closures and other services such as rubbish removal and park maintenance required for the festival events. Assistance in design of stallholder forms, special event application, general event management advice and equipment loans from the Community and Cultural Development team's inventory.

The implications of Council's contribution includes time in lieu for the Events Officer on the morning of the event, time of works crew and other relevant Council staff in performing relevant checks on amusement rides, devices and food stalls throughout the event.

Costs and Benefits:

Costs include the above mentioned resource implications and sponsorship commitments.

Benefits of the festival include but are not limited to: socialisation, community engagement opportunities, boost to the local economy, supporting local businesses, increasing a range of destination events in the region, continuing a festival tradition, bringing community groups together and encouraging residents and committees in volunteering.

Policy, Legal and Statutory Implications:

Nil

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

It is important that Council considers the recommendations of committees to ensure that balanced and objective decisions are made with full knowledge of costs and resources.

OPTIONS:

Council receives the report and adopts the minutes of the Ciderfest Committee minutes without change.

Council receive the report and nominate changes to the minutes of the Ciderfest Committee minutes and consult with the Ciderest Committee on those amendments.

Council receive the report and not adopt the minutes of Ciderfest Committee minutes and consult with the Ciderfest Committee as to the reasons.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The CiderFest committee meets to develop action plans for specific areas of the festival including children's and musical entertainment, sponsorship, food and general stallholder bookings. The group engages and manages local volunteer groups to assist on the day with general tasks.

Attachments

- 1 Minutes - CiderFest - 1 April 2019 (under separate cover) [⇒](#)
- 2 Minutes - CiderFest - 15 April 2019 (under separate cover) [⇒](#)
- 3 Treasurers Report - Ciderfest - April 2019 (under separate cover) [⇒](#)

11. MINUTES OF COMMITTEE MEETINGS**11.4 MINUTES - KHANCOBAN COMMUNITY COMMITTEE MEETING - 3 APRIL 2019****REPORT AUTHOR:** GOVERNANCE & COMPLIANCE OFFICER**RESPONSIBLE DIRECTOR:** DIRECTOR INTERNAL SERVICES**RECOMMENDATION:****THAT COUNCIL:**

1. Receive the report on the Khancoban Community Committee meeting from Director Internal Services.
2. Note the Minutes of the Khancoban Community Committee meeting held on 3 April 2019

BACKGROUND:

The Khancoban Community Committee is a Section 355 committee and also the parent committee managing the following subcommittees:

- Khancoban Community Hall committee – Responsible for management of hiring, bookings, key allocation, collection of money and supervisory cleaning after an event.
- OP-Shop committee – Who fundraise from operations of an Opportunity shop in Khancoban for community benefit and to provide funding for assets in the town of Khancoban
- Artisans Group - Artisan workshop - a gallery and workshop space. Where the residents display painting, needlecraft, quilting, scrapbooking, photography and woodturning.
- Khancoban United Volunteers Association running from the Community Transaction Centre – Providing Computer and internet access for residents under the Broadband for Seniors Program, Photocopying and printing services, Publication of the local community paper, the Khancoban Echo, Australian Taxation Office agency services

The Khancoban Community Committee encourages participation in the community for residents and members of all committees. The community provides funding to support a more vibrant Khancoban town centre while providing tourist facilities and attractions in the village.

REPORT:

At the monthly meeting of the Khancoban Community Committee the following items were discussed:

- Minutes of the previous meeting were adopted
- Further investigation required before the purchase of QuickBooks for the committee and sub committees.
- Discussion on the working bee to be held over until next meeting
- Maintenance has been completed for the mural wall.
- The committee received the resignations of both the Treasurer and Vice President. Nomination for replacements were called and both positions filled.
- A donation was made towards the framing of the 33,600 piece jigsaw puzzle.

- A letter of request was received from the local swim coach seeking a letter of recommendation for a scholarship to attend a training seminar. The application for the scholarship was accepted and successful.
- The monthly Councillor cuppa will be combined with the K.U.V.A meetings
- General business discussion topics were:
 - Rearranging and clean-up of the K.U.V.A office
 - Information on regular bus trips to be advertised in the Khancoban Jottings
 - Mural promotions
 - The possibility of setting up a Garden Club to care for the Khancoban Rose Garden
 - Members attendance at the Grant writing workshop
 - Change of signatories required for bank accounts to reflect the changes of the committee executive.

Next meeting to be held on the 1 May 2019.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.5 Council demonstrates strong leadership through a governance framework which drives progress towards achieving the community vision

Operational Actions

4.5.9 Provide support to volunteer groups and section 355 committees

SUSTAINABILITY ASSESSMENT:

Nil

Financial and Resources Implications

Nil

Costs and Benefits:

Nil

Policy, Legal and Statutory Implications:

Local Government Act, 1993

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil

Attachments

- 1 Minutes - Khancoban Community Committee - 3 April 2019 (under separate cover)



11. MINUTES OF COMMITTEE MEETINGS**11.5 MINUTES - FESTIVAL OF THE FALLING LEAF COMMITTEE MEETING - 11 MARCH, 8 APRIL AND 23 APRIL 2019.**

REPORT AUTHOR: COORDINATOR COMMUNITY & CULTURAL DEVELOPMENT
RESPONSIBLE DIRECTOR: DIRECTOR STRATEGY, COMMUNITY AND DEVELOPMENT

EXECUTIVE SUMMARY:

To present the minutes of the Festival of the Falling Leaf Committee General meetings held on the 11th March, 8th April and 23rd April 2019.

RECOMMENDATION:**THAT COUNCIL:**

1. **Receive the report on the Festival of the Falling Leaf Committee from Coordinator Community & Cultural Development.**
2. **Note the Minutes of the Festival of the Falling Leaf Committee meeting held on 11 March, 8 April and 23 April 2019.**
3. **Issue a letter thanking the Committee and their volunteer for a successful festival**

BACKGROUND:

The Festival of the Falling Leaf committee held their meetings on the 11th March, 8th April and 23rd April at the Tumut Community Support Centre meeting room. This report summarises the key actions and outcomes from each meeting.

The Events Officer works with the Committee by attending committee meetings and providing advice and support as necessary when actions and issues require Council's attention and support. The 11th of March meeting included actions for the Events Officer with further promotional material to be developed for the parade, markets and fireworks. Outgoing and incoming Committee members with a resolution made to instate music entertainment officer Sam Phillips to fill the role of Promotions and Publicity. This followed after Andrianna Benjamin had corresponded with the committee about her resignation due to pressing professional commitments.

REPORT:

The March meeting discussed various topics including:

- Council's Events Officer to assist in the development of an all in one flyer for the day of the Festival's activities. Details to be included were the Lions Club market hours, FOFL parade from 2pm, fireworks from 7:30pm, Fireworks and event sponsors First Super and Sounds of the Mountains radio.
- Events Officer to follow up official letter from Council giving approval to Fireworks Company to operate on Council land.
- Treasurer's report.
- Update on sponsorship First Super for the fireworks event and possible sponsorship with McDonalds.

- Radio promotion for the Festival events.
- Change of committee members roles.

April meeting topics discussed included:

- Advertising in Wagga based media outlets.
- Correspondence from Tumut town band and Canberra choir interest in entering the parade for the first time.
- Action for the Events Officer to liaise with the Ranger regarding stallholder applications for interested street stalls during the parade.
- Info from the Events Officer to the Ranger regarding the times and traffic control plans for the street closure.
- Committee preparations for the fireworks event including RFS commitment to provide lighting and liaising with stallholders for the night event.
- Discussion and thoughts on the event date for 2020 considering the clash of dates with next year's Anzac day falling on the last Saturday in April.
- Chairperson's talks with former sponsor Coles including still chasing up unpaid sponsorship commitments from previous festival.
- Volunteer online inductions.
- Information to Lions club markets organisers regarding food stallholders.
- Final promotions before the event.
- Stallholders who responded to the committee's EOI for stallholders for the fireworks event.

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 1: Towns and Villages

Delivery Outcomes

1.4 Expand, support and encourage arts and cultural events, activities and creative opportunities

1.5 Support and promote community and tourism events and festivals

Operational Actions

1.4.3 Facilitate and deliver program of Council led creative and cultural activities and events

1.5.2 Provide event support to community and tourism events and festivals

SUSTAINABILITY ASSESSMENT:

Financial and Resources Implications

The Festival of the Falling Leaf is celebrated annually in the last weekend of April. The committee secretary records the minutes at meetings and forwards them to Council community and cultural development staff members following the meetings.

Council's Events Officer provides support in a range of areas not limited to liaising with other Council staff and external stakeholders in preparation and organisation for the event, the special event application process including risk assessment, traffic control plans distributed to relevant

stakeholders, letterbox drop and notifications about road closures to businesses and residents, the creation of promotional and parade application material and associated printing, information sharing with local networks, de brief and evaluation of events following their completion.

Costs and Benefits:

Benefits of the festival include but are not limited to: socialisation, community engagement opportunities, boost to the local economy, supporting local businesses, increasing a range of free community activities, continuing a local festival tradition, bringing community groups together and encouraging residents and committees in volunteering.

Policy, Legal and Statutory Implications:

Nil

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

It is important that Council considers the recommendations of committees to ensure that balanced and objective decisions are made with full knowledge of costs and resources.

OPTIONS:

Council receives the report and adopts the minutes of the Festival of the Falling Leaf Committee minutes without change.

Council receive the report and nominate changes to the minutes of the Festival of the Falling Leaf Committee minutes and consult with the Festival of the Falling Leaf Committee on those amendments.

Council receive the report and not adopt the minutes of the Festival of the Falling Leaf Committee minutes and consult with the Festival of the Falling Leaf Committee as to the reasons.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

The Festival of the Falling Leaf committee meets to develop action plans for specific areas of the festival including children's entertainment, sponsorship, food and general stallholder bookings, parade coordination, gala day entertainment, fireworks arrangements and liaising with local schools regarding student participation.

Attachments

- 1 Minutes - Festival of the Falling Leaf - 11 March 2019 (under separate cover) ⇨
- 2 Minutes - Festival of the Falling Leaf - 8 April 2019 (under separate cover) ⇨
- 3 Minutes - Festival of the Falling Leaf - 23 April 2019 (under separate cover) ⇨
- 4 20190325 - Cash Book - FOFL (under separate cover) ⇨
- 5 20190501 - P&L - FOFL (under separate cover) ⇨
- 6 Cash Book - Festival of the Falling Leaf - May 2019 (under separate cover) ⇨

11. MINUTES OF COMMITTEE MEETINGS**11.6 MINUTES - TALBINGO PROGRESS AND RATEPAYERS ASSOCIATION COMMITTEE MEETING - 3 APRIL 2019****REPORT AUTHOR:** GOVERNANCE & COMPLIANCE OFFICER**RESPONSIBLE DIRECTOR:** DIRECTOR INTERNAL SERVICES**RECOMMENDATION:****THAT COUNCIL:**

- 1. Receive the report on the Talbingo Progress and Ratepayers Association committee from Director Internal Services.**
- 2. Note the Minutes of the Talbingo Progress and Ratepayers Association meeting held on 3 April 2019**

BACKGROUND:

The Talbingo Progress and Ratepayers Association objectives are to provide civic leadership to the Talbingo community and to stimulate the ongoing economic community, social and cultural prosperity of the community of Talbingo and its environs.

REPORT:

At the April meeting of the Talbingo Progress and Ratepayers Association, the following items of business were discussed:

- Acceptance of the minutes of the previous meeting
- Jack Bridle Walking track – Council has advised this project will commence in either May or June.
- The Walking Track reviews are ongoing
- Waste Management during high visitor times – the committee requests that the Mayor, James Hayes writes to the Minister for Environment NSW to seek assistance.
- A number of projects are still ongoing – Batlow Link Road, Wheel Chair access, flag Poles for Cenotaph Grant application, Community Energy program, Talbingo Cemetery, Public Access to the toilets at the Talbingo School, Hume and Hovell walking track & Cycleway, Community Gardens in the school grounds, Talbingo Library Amenities, Amalgamation grants, Miles Franklin Park Public Toilets, Access to the Batlow Link Road, Draft Terms of Reference and Speed limit on Miles Franklin Drive
- Concern that the trees planted by Council are species not suitable for Talbingo's geology and climate resulting in substantial waste of community funds for their ongoing maintenance, especially during the summer months.
- Community Focus committee meeting date to be set
- Discussions in relation to the new playground to be delayed until the August 2019 meeting
- Treasurer's report was distributed showing a closing balance of \$10,675.66. A copy of this report is attached to the minutes.
- General Business discussions included:
 - the Byatt remembrance plaque to be placed on the wall in the Churchyard
 - TPRA to write to SVC to recommend promoting responsible pet ownership in Talbingo

Next meeting of the TPRA will be held 1 May 2019

LINKS TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:

Integrated Planning and Reporting Framework:

CSP Outcome 2028

Theme 4: Communication & Engagement

Delivery Outcomes

4.5 Council demonstrates strong leadership through a governance framework which drives progress towards achieving the community vision

Operational Actions

4.5.9 Provide support to volunteer groups and section 355 committees

SUSTAINABILITY ASSESSMENT:

Nil

Financial and Resources Implications

Nil

Costs and Benefits:

Nil

Policy, Legal and Statutory Implications:

Local Government Act, 1993

RISK MANAGEMENT – BUSINESS RISK/WHS/PUBLIC:

Nil

OPTIONS:

Nil

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Nil

Attachments

- 1 Minutes - Talbingo Progress and Ratepayers Association meeting - 3 April 2019 (under separate cover) [⇒](#)