

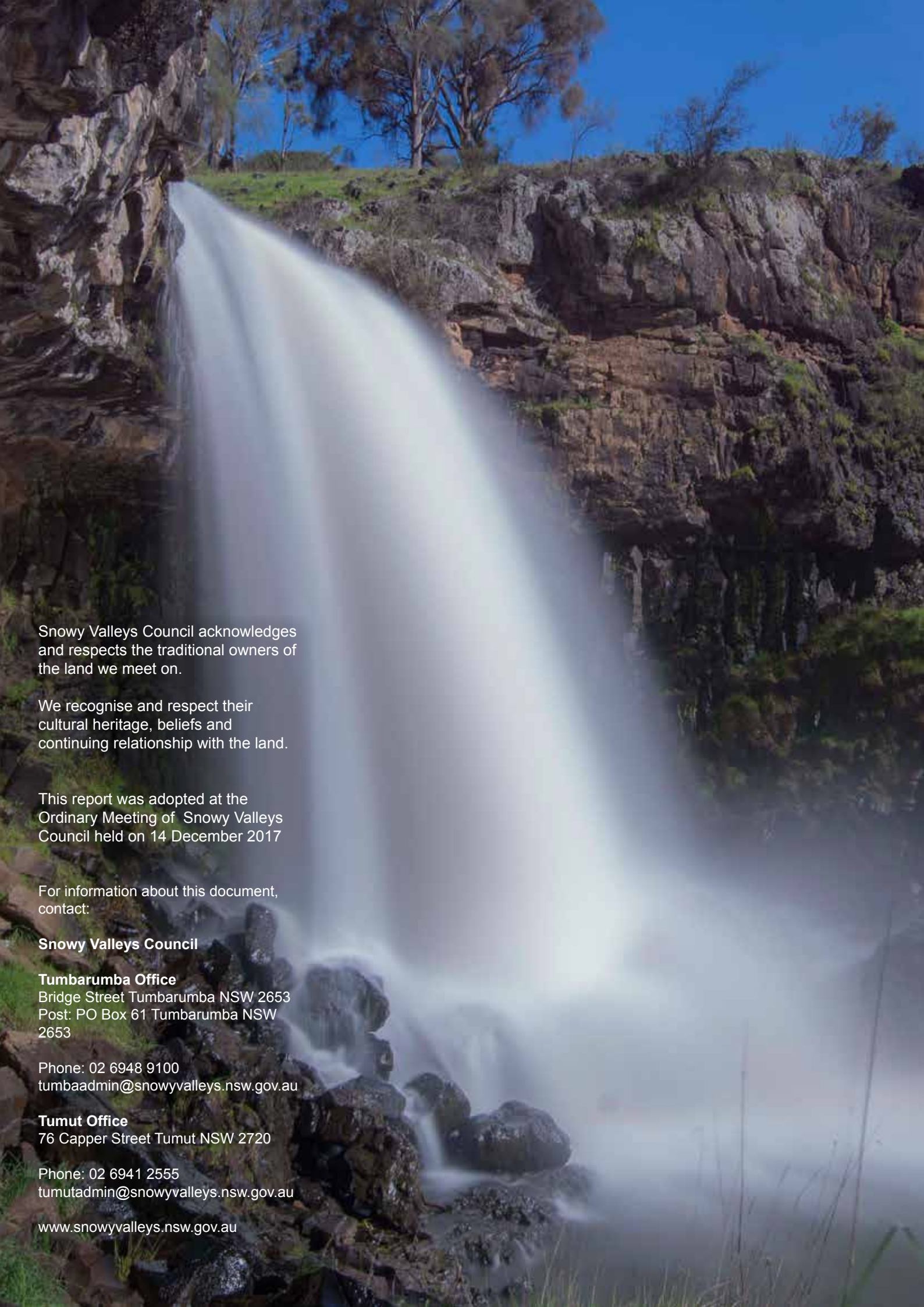
2016 • 2017



# ANNUAL REPORT

LEADING, ENGAGING  
AND SUPPORTING  
STRONG AND VIBRANT  
COMMUNITIES





Snowy Valleys Council acknowledges and respects the traditional owners of the land we meet on.

We recognise and respect their cultural heritage, beliefs and continuing relationship with the land.

This report was adopted at the Ordinary Meeting of Snowy Valleys Council held on 14 December 2017

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**LEADING, ENGAGING  
AND SUPPORTING  
STRONG AND VIBRANT  
COMMUNITIES**



## Projects

**\$988 Thousand**

Merivale Street Reconstruction

**\$611 Thousand**

Wee Jasper Road Reconstruction

**\$554 Thousand**

Tumut Community Labyrinth

**\$330 Thousand**

Tumbarumba Works Depot Upgrade

**\$328 Thousand**

Clarkes Hill Reconstruction

**\$310 Thousand**

Kent Street Drainage

**\$255 Thousand**

Neill Street Kerb and Stormwater

**\$241 Thousand**

Grahamstown Road Rehabilitation

**\$210 Thousand**

Tumut Pool Access Ramp

**\$186 Thousand**

Richmond Street Reconstruction

**\$160 Thousand**

Hammonds Lane Pavement Repair

**\$150 Thousand**

Treatment Plant Upgrade Tumbarumba

**\$133 Thousand**

Paddy's River Falls Road Reconstruction

**\$130 Thousand**

Tumbarumba Dog Pound

**\$120 Thousand**

Investigation Tumbarumba Reservoir

**\$105 Thousand**

Winton Street Pavement Repair

**\$104 Thousand**

Tintaldra Road Pavement Repair

**\$104 Thousand**

Courabyra Road Pavement Repair



# Financial Performance 2016/2017

The first financial statements of Snowy Valleys Council has resulted in a positive operating profit from continuing operations of \$9M. The main contributors to the profit where grants such as the New Council Implementation Fund (\$5M) and Stronger Communities Infrastructure Fund (\$15M) along with an additional allocation of Federal Assistance Grants (\$2M) being received during the year. The main expenditure items included the Stronger Communities Grants provided to community groups (\$1.3M) and a decrease in the fair value of our water infrastructure (\$2.8M).

Council has large cash and investments balance of \$49M which will reduce over the next couple of years when the Stronger Communities Infrastructure Fund and Implementation Fund are spent.

Please note that the start of the financial year for Snowy Valleys Council was 13th May 2016 therefore the result is for a thirteen and a half month period

In accordance with Section 419 of the Local Government Act, 1993, Snowy Valleys Council advises that at the Ordinary Council meeting held on 23/11/17, Council presented the Audited Financial Statements and the Auditor's Reports for the period 13 May 2016 to 30 June 2017.

Copies of the Audited Financial Statements and the Auditor's Reports may be inspected at <http://www.snowyvalleys.nsw.gov.au/Council/Governance/Reports-Plans-Strategies/Financial-Statements>

Total Income	\$71.5M
Total Expenditure	\$62.5M
<b>Operating Result from Continuing Operations</b>	<b>\$9M</b>

Total Assets	\$625.5M
Total Liabilities	\$19.8M
<b>Total Equity</b>	<b>\$605.7M</b>

## Statistics

Total Population – Approx:	15,000
Council Area (sq km)	8,960
No. of Staff	241.5 FTE
No. of Rate Assessments	9,071
No. of Water Assessments	5,729
Non-Rateable Assessments	484







# Statutory Reporting

## Financial Summary

*Local Government Act 1993 – Section 406*

The financial summary is included on page 5 of this report.

## Rates and Charges Written Off

*Local Government (General) Regulations 2005  
Clause 132*

A total of \$32,319.26 was written off for rates and charges during the 2016/2017 financial year. This is broken down as follows:

General Fund Rates & Charges	\$10,216.86
Water Charges	\$21,258.89
Sewerage Charges	\$843.51
<b>Total Written Off</b>	<b>\$32,319.26</b>

## Senior Staff Remuneration

*Local Government (General) Regulations 2005 –  
Clause 217(1)(b&c)*

Snowy Valleys Council employed two senior staff members, both General Managers with a total remuneration package of:

Robert Stewart (Salary and Superannuation) Terminated 04/11/2016	\$348,086.11
Kay Whitehead (Salary and Superannuation) Acting GM from 07/11/2016	\$258,140.00
<b>Total Remuneration</b>	<b>\$606,226.11</b>

## Legal Proceedings

*Local Government (General) Regulations 2005 –  
Clause 217(1)(a3)*

A total of \$113,191.66 was incurred in legal fees during the 2016/2017 financial year.

Broken down as follows:

General	\$13,856.17
Debt Collection	\$97,693.49
Real Estate	\$1,642.00
<b>Total Legal Fees</b>	<b>\$113,191.66</b>

## Audited Financial Statements

*Local Government Act 1993 – Section 428(4)(a)*

A full copy of Council's Audited Financial Statements, for the year ending 30 June, 2017 can be found on our website at <http://www.snowyvalleys.nsw.gov.au/Council/Governance/Reports-Plans-Strategies/Financial-Statements>

## Overseas Visits by Councillors

*Local Government (General) Regulations 2005 –  
Clause 217(1)(a)*

During the financial year 2016/2017, no overseas visits were undertaken by the Administrator or staff.

## Payment of Expenses and Provision of Facilities for Mayor and Councillors Policy

*Local Government Act 1993 – Section 406*

Snowy Valleys Council was in a period of Administration during the 2016/2017 Financial Year. A copy of the Payment of Expenses and Provision of Facilities for Administrator Policy can be found on our website.

## Administrator Fees, Expenses and Provisions

*Local Government (General) Regulations 2005 –  
Clause 217(1)(a1)*

The total amount of Administrator Fees for 2016/2017 was \$167,307.67.

Administrator allowance	\$167,307.67
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The Administrator is entitled to reimbursement for reasonable business expenses when attending conferences, seminars, meetings or functions for any legitimate business conducted on behalf of the Council. The Administrator is reimbursed for travel expenses, accommodation and reasonable sustenance costs.

The total amount of money expended during the 2016/2017 on the provision of Administrator facilities and the payment of expenses was \$15,581.45

## Section 67 Resolution – Works Carried Out on Private Land

*Local Government (General) Regulations 2005 – Clause 217(1)(a4)*

In 2016/2017 Council conducted works on private land with regard to garbage collection, grading of driveways, sealing of driveways, slashing, mowing, tree planting, tree removal, weed spraying, industrial road sweeping and pothole repairs. All private works carried out were in accordance with Council's 2016/2017 Fees and Charges Schedule. Council did not wholly or partially subsidise any of the works.

## Section 356 – Financially Assist Others

*Local Government (General) Regulations 2005 – Clause 217(1)(a5)*

During 2016/2017 Council made a total of \$73,479.82 in assistance, contributions and donations.

Water & Rates Assistance	\$15,007.38
Reimbursement Rates	\$2,267.37
Scholarship	\$3,000.00
Donations	\$3,860.00
TumbaFest	\$11,000.00
Tastebuds	\$3,000.00
Tumbarumba Pipes & Drums	\$3,000.00
Christmas Carnival	\$2,000.00
Community Grants	\$10,000.00
Tourism Grants	\$10,000.00
<b>Total</b>	<b>\$73,479.82</b>

## EEO Management Plan Activities

*Local Government (General) Regulations 2005 Clause 217(1)(a9)*

### Objective 1: Fair working conditions and a workplace culture displaying fair practices and behaviours

A full review of all Human Resource, Risk Management and Work Health and Safety policies and procedures will be undertaken in 2017/2018 for the new Snowy Valleys Council following the Council election in September 2017. Policy reviews will ensure currency and adherence to legislation.

Grievance officers are available across the organisation, to assist or support staff who have complaints in relation to working conditions. These officers are a mix of gender and diversity.

The Equal Employment Opportunity (EEO) Management Plan and the Anti-Discrimination and EEO Policy are in Council's Electronic Records System for all staff to access. All new staff are made aware of this plan and policy upon commencement of employment and shown where they can be located.

Exit interviews are offered for all exiting staff and the process includes assessment of EEO issues.

### Objective 2: Reliable Data for planning and strategy development

Human resource information, advice and input is available for management and executive staff as required and supports the application of EEO principles. EEO related data is extracted for use as needed.

### Objective 3: Needs based programs for EEO groups are provided

All positions, as they become vacant, are assessed for possible redesign and/or adaption to better suit organisational needs and to encourage relevant target group applicants to apply.

Part-time, job-sharing and flexible hours are considered on a case by case basis.

Job evaluation and performance appraisal policies, procedures and practices ensure employees are paid fairly and equitably with fair access to progression and recognition.

### Objective 4: Managers and employees are informed, trained and accountable for EEO

Managers and employees are informed, trained and accountable for EEO.

Training and development requirements for each position is now included as part of the Staff Performance and Development Plan. Specific information and training in relation to EEO principles, is included in the induction process and is incorporated into other training that is delivered.

All employment practices are based solely on the merit of the individual against the specific job requirements. Existing and future employees will not be discriminated against in employment on the grounds of race, colour, national origin, sex, religion, marital status, age, physical and intellectual impairment, political convictions and sexual preference.



Council will, through its EEO Management Plan, ensure any discriminatory practices have been removed from its policies and procedures and will recognise and encourage employees on the basis of their abilities, aptitudes, qualifications and skills through the implementation of effective personnel policies and procedures.

#### The EEO Management Plan

The purpose of this plan is to:

- Eliminate and ensure the absence of discrimination in employment on the grounds of age, pregnancy and breastfeeding, carers' responsibilities, disability, homosexuality, infectious diseases, marital or domestic status, race, sex or transgender status.
- Encourage the development of an organisational culture where discrimination and harassment are unacceptable in any form.
- Promote EEO for women, members of racial minorities and physical and intellectually impaired persons within Council.

This document:

- Identifies Council's EEO objectives;
- Identifies the collection and reading of all necessary demographic information;
- Itemises the manner of review/evaluation of all current practices to identify existing discriminatory practices that might be present;
- Determines the communication/development of policies to reach all staff members;
- Identifies responsible staff and the appointment of persons within Council to implement the Plan.

In implementing the EEO Management Plan, all advertisements for positions have been carefully worded to ensure there is no bias and to encourage all appropriate members of the community to submit an application.

Council's policies and procedures are being reviewed to ensure there is no bias or discrimination in the wording that would cause discrimination or limit opportunities for any member of staff.

There have been no breaches of Council's EEO Policy reported to the Contact Officer in the last twelve months.





## Statement of External Bodies, Companies & Partnerships

### External Body Delegations - Local Government (General) Regulations 2005 – Clause 217(1)(a6)

During 2016/2017, 20 external bodies were Section 355 Committees of Snowy Valleys Council.

Name	Function
Adelong Showground	Delegated to care, control and manage the public reserve known as the Adelong Showground.
Batlow Development League	To advise Council on economic, community, social and cultural matters in Batlow.
Camp Hudson	To manage the booking system for Camp Hudson, prepare and implement an annual building maintenance schedule, ensure the buildings comply with all relevant building codes and prepare and implement a facility improvement plan.
Christmas in Tumut Committee	The Christmas in Tumut Committee is a committee of Council responsive to community needs. The effectiveness of the committee depends on community support. The committee aims to: <ul style="list-style-type: none"> <li>• Raise the profile of Christmas within the Shire;</li> <li>• To decorate the streets of Tumut in celebration of Christmas;</li> <li>• To work with businesses and organisations to make the Shire more festive.</li> </ul>
Tumut and Talbingo Community Transport	This service provides transport for people in our Communities, who are frail aged, people who have a disability, and for their carers.
Festival of the Falling Leaf	To conduct the annual Tumut Festival of the Falling Leaf
Glenroy Heritage Reserve Committee	This Committee has the responsibility for the care, control and management of the Glenroy Heritage Reserve, including letting, cleaning, maintenance and operations and the purchase of furniture and furnishings. Management of the Pioneer Women's Hut - Sub Committee of Glenroy Heritage Reserve Committee.
Khancoban Community Committee with Sub Committees: Khancoban Op Shop Committee and Hall Committee KUVA	Management of Khancoban Community Hall. Maintain management of hiring, bookings, key allocation, collection of money and supervisory cleaning after an event. To manage Community Hall and Bus. To fundraise from operations of an Opportunity shop in Khancoban for community benefit and Artisans Gallery By allowing the group to be a S.355 committee, Council will help to support: <ul style="list-style-type: none"> <li>• Participation in the community by residents</li> <li>• A more vibrant Khancoban town centre</li> <li>• A tourist attraction for visitors to the town.</li> </ul>
Mountain Landcare Committee - Tumbarumba	The group sees their core business, as: <ul style="list-style-type: none"> <li>• Conservation of existing high value areas; such as the Police Paddock</li> <li>• Rehabilitation of damaged high conservation value areas</li> <li>• Weed Management</li> <li>• Rubbish/litter removal and prevention, reuse and recycling;</li> <li>• To provide education about environmental issues, threats to beautiful natural environment</li> <li>• Energy and Waste management.</li> </ul>
Rosewood Community Shed Committee	To manage the facility known as the "old fire shed" for the community of Rosewood. This building is leased by the Council and committee to assist with payment of ongoing costs.
Talbingo Progress Association	To advise Council on economic, community, social and cultural matters in Talbingo.
Tooma Recreation Reserve Committee	Management of Tooma Reserve and Tooma Gymkhana.



Name	Function
Tumbafest Committee	The role of the Tumbafest section 355 Committee is to deliver a successful festival.
Tumbarumba Airfield Committee	This Committee manages the operation of the Tumbarumba Authorised Landing Area.
Tumbarumba Friends of the Library	To assist and encourage enhancement of the Tumbarumba Library and to raise funds to assist in the development of resources within the library.
Tumbarumba Historical Society	The Society's aim is to preserve Tumbarumba and district's history and the management and running of the Tumbarumba Museum.
Tumbarumba Men's Shed	To manage the facility known as the Tumbarumba Men's Shed.
Tumbarumba RSL Memorial Hall Management Committee	Management of the RSL community Hall and facilities.
TumbaTrek Committee	<p>Tumbatrek was originally initiated in 1985 by the then Deputy Prime Minister and Member for Farrer, Tim Fischer. It went into recess in 2007 and was revived by the Member for Riverina, Michael McCormack MP in 2012.</p> <p>Politicians, members of organisations and community members are invited each year to take part in the Trek. Tumbatrek involves a gentle day's trekking in some of the most scenic parts of the former Tumbarumba Shire LGA with outstanding vistas close to some magnificent Upper Murray streams.</p> <p>The aim is to highlight the tourism aspect and provide an opportunity for informal discussion about issues that are important to rural people.</p>
Tumbarumba Musicians and Dramatic Arts Group – Includes Tumbarumba Youth Choir, Tumbarumba Pipes and Drums	Umbrella committee for arts and dramatic groups including Tumbarumba Youth Choir and Tumbarumba Pipes and Drums.

**Controlling Interest** - Local Government (General) Regulations 2005 – Clause 217(1)(a7)

Snowy Valleys Council does not currently have a controlling interest in any companies, but is a shareholder in the Southern Phone company.

**Participated** - Local Government (General) Regulations 2005 – Clause 217(1)(a8)

During 2016/2017, Council had membership in the following organisations.

Name	Purpose
Riverina Regional Library Service	Snowy Valleys Council has a joint library arrangement with the Riverina Regional Library Service, whereby the service undertakes to provide library services to the residents of the Snowy Valleys Council area. This service is provided by static libraries located in the townships of Adelong, Batlow, Talbingo, Tumbarumba and Tumut, and mobile library services in Khancoban, Jingellic, Rosewood and Tooma.
Statewide Municipal Liability Scheme	This Scheme provides for pooling of Council's Public Liability and Professional Indemnity, Insurance and property premiums, together with those premiums payable by other Councils who have elected to participate. The Scheme deals with all Public Liability and Professional Indemnity and Property Claims received by Councils in the Scheme, and settlements, where appropriate up to a predetermined limit, are made from the pool of funds. Claims in excess of this limit are covered through re-insurance arrangements with insurance companies.
Office of Environment and Heritage	Snowy Valleys Council is a partner with the Department of Environment and Conservation for the provision of the Tumut Region Visitor Information Centre. Council makes a contribution toward operations. The Centre is responsible to a joint Committee of Management.
South West Waste Management Group	The South West Waste Management Group is a special multi-Council Committee established under Section 355 of the Local Government Act



## Stormwater Management Services

*Local Government (General) Regulations 2005 – Clause 217(1)(e)*

Stormwater Management had a total expenditure for 2016/2017 of \$223,776, with \$33,821.69 coming from special rate variation income.

Job Description	Expenditure
Fuller & Russell Street Reconstruction	\$29,688.19
Tasma Street, Batlow	\$53,374.09
Merivale Street Reconstruction	\$107,999.59
Richmond Street Reconstruction	\$32,714.13
Total	<b>\$223,776.00</b>

## Contracts Awarded Greater than \$150,000

*Local Government (General) Regulations 2005 – Clause 217(1)(a2)*

The following is a list of all contracts that Council awarded during the financial year of 2016/2017, with a total value of \$150,000 or more (GST exclusive).

Contractor	Description	Amount (\$)
Excell Gray Bruni Pty Ltd	Upper Murray - Clarkes Hill Project - Tooma Road Upgrade	\$3,010,318.00
Murray Valley Piling Pty Ltd	Replacement of three Bridges on Wee Jasper Road	\$649,220.00
Total Creations and Services Pty Ltd	Design and Construction of Khancoban Pool	\$589,370.00
STR Builders Pty Ltd	Redevelopment of Aged Care Units	\$271,767.23
Insituform Pacific Pty Ltd	Sewer Rehabilitation at Adelong, Batlow, Talbingo & Tumut	\$163,071.60

## Environmental and Planning Assessment

*Environmental Planning and Assessment Act 1979 - Section 93G (5)*

There were no planning agreements in force in 2016/2017.





## Companion Animals

*Local Government (General) Regulations 2005 - Clause 217(1)(f)*

The number of Companion Animals that are processed through the pound has increased to its highest level since 2014/2015 (180 dogs and 130 cats). 2016/17 has seen the impound of 349 dogs and 481 cats. With the exception of a few offender complaints about the necessity of chipping and registering the animals prior to release, active patrolling and management, coupled with education programs have been well received in the community and the number of dog and cat complaints has significantly reduced.

The cat trap program and completion of the Cat pound with the drop box has seen a dramatic increase of cats being dealt with by frustrated owners. It is believed however, that a good percentage of cats dumped in the pound are from Tumbarumba and Gundagai and not all from the former Tumut LGA.

The number of dogs and cats that return to their owners from the pound remains relatively low. Many animals, especially cats remain unclaimed as the large number of animals roaming and impounded are generally caught in public housing communities where costs of getting a cheap replacement is less than complying with legislative requirements of chipping, registration and containment. Conversely, the number of registrations, particularly of dogs has increased substantially which is indicative of improved compliance in the Former Tumut LGA.

Although the euthanasia rate for cats remains high, this is due to the significant amount of feral cats being trapped and managed by council. The overall euthanasia rate for dogs has however dropped below 10%. This is due to a very active rehoming program of only suitable dogs and cats abandoned or unclaimed in the pound. 148 cats 168 dogs have been rehomed through rescue organisations across the country.

## Dog Attacks

The number of dog attacks has decreased from 115 in 2015/16 to 74 this year. This is about average with 78 being reported in 2014-15. This reflects the increased confidence in the community and the willingness to make statements regarding attacks that if they do so, effective action will be taken. Community feedback remains positive on the methodology and actions taken with regard to dog attacks.

## Community Education

The education campaign began in 2015 has been quite effective with regard to the use of social media sites and education and free microchipping programs. In particular, microchipping and registration of animals has seen a very positive outcome and better compliance. Once again, there has been an overall increase in the numbers of animals chipped and registered in accordance with the Companion Animals Act.

## Alternatives to Euthanasia

Snowy Valleys Council has an MOU with Snowy Mountains Animal Rescue Team (S.M.A.R.T). We also re-home animals through a number of other animal rescue agencies both in NSW and other States. All agencies must have a NSW gazetted S16(d) registration exemption to be considered by Council as eligible to rehome animals. All animals re-homed are vet checked, vaccinated, microchipped, and desexed.

## Legal Actions

There were no legal actions taken against Council (Ranger services) with regard to the issuance of infringement notices.

## Off Leash Areas

Council has four leash free areas. These are located in Khancoban Sportsground, Jingellic Showground and Bicentennial Park in Tumbarumba and Bila Park in Tumut.



**Bark in the Park**

and our friends from  
**S.M.A.R.T.**

**FREE MICROCHIPPING DAY**

**Sunday 9 April 2017**  
**10am - 3pm**  
**Bila Park, Tumut**  
**Dogs and cats**

All dogs must be on a lead  
All cats must be in a securable  
carry case.

[www.snowyvalleys.nsw.gov.au](http://www.snowyvalleys.nsw.gov.au)





## Impound Data

Companion Animals	2012-13	2013-14	2014-15	2015-16	2016-17
Dogs Impounded	221	428	234	180	350
Cats Impounded	132	151	213	183	481
Dog Attacks	45	41	78	115	74
Euthanasia Rate	35.6%	35.6%	34.3%	22.22%	8.88%
Penalty notices issued	147	137	204	146	131
Penalty Infringement Notices Value	\$55,927	\$45,091	\$56,042	\$53,240	\$50,114

## Budget Summary - Companion Animals

Companion Animal expenditure exceeded budget estimates by \$55k

Fees	Income (\$)	Budgeted (\$)	Expenses (\$)	Budgeted (\$)	Surplus/ (Deficit) (\$)
Fees and charges	19,653	54,350			
Fines	44,840	1,000			
Sundry Income					
Salary and Wages			105,728	77,633	
Travel			6,581	4,000	
Training				0	
Insurance			311	315	
Internal			18,955	9,061	
Animal Control			51,071	35,720	
<b>Total</b>	<b>64,493</b>	<b>55,350</b>	<b>182,646</b>	<b>126,729</b>	<b>(118,153)</b>

## Special Variation

*Local Government Act 1993 – Section 508A*

Council's Special Rates Variation commitments over 2016/2017 assisted in the completion of the following projects. These projects have been chosen to minimise public risk and catch up high priority works previously unfunded.

Job Description	Expenditure
Merivale Street Reconstruction	\$518,200.50
Richmond Street Reconstruction	\$157,957.94
<b>TOTAL</b>	<b>\$676,158.44</b>







# Public Interest Disclosure Act 1994 and Regulation

The Protected Disclosures Act 1994 provides protection for people who come forward with information about the following serious matters concerning the way agencies operate:

- Corrupt Conduct
- Maladministration
- Serious and substantial waste of public money

For more information on the Protected Disclosures Act 1994, visit the NSW Ombudsman's website at [www.ombo.nsw.gov.au/complaints/protectdisclosure](http://www.ombo.nsw.gov.au/complaints/protectdisclosure)

There were no disclosures made during the 2016/2017 financial year.

## Government Information (Public Access) Act 2009 (GIPA)

### Obligations under the GIPA Act

#### 1. Review of proactive release program - *Clause 7(a)*

Under section 7 of the GIPA Act, agencies must review their programs for the release of government information to identify the kinds of information that can be made publicly available. This review must be undertaken at least once every 12 months.

Our agency's program for the proactive release of information involves:

- Publishing information that the public would be interested in/need to be aware of on our website;
- Requesting for information determined as applicable to the wider community that are not published on our website are assessed as to whether they should be published;
- Publishing information on new projects or reports that are applicable to the wider community;
- The use of local and social media to publish Council information.

During the reporting period, we reviewed this program by:

- Assessing the requested information, both formally and informally, to determine if any documents or information should be provided on our website. This is done on an ongoing basis;
- Determining whether new projects or reports published during the reporting year were effectively communicated or available.

As a result of this review, no additional information was released. Being a Regional Council and limited in size it is not possible to place all information on our website at any particular time.

#### 2. Number of access applications received - *Clause 7(b)*

During the reporting period, our agency received a total of 30 access applications (including withdrawn applications but not invalid applications).

#### 3. Number of refused applications for Schedule 1 information - *Clause 7(c)*

During the reporting period, our agency refused 1 formal access application under s60 because the information requested was going to cause significant pressure on our existing resources.



Statistical information about access applications - Clause 7(d) and Schedule 2

Table A: Number of applications by type of applicant and outcome*								
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Media	0	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0
Private Sector Business	0	0	0	0	0	0	0	0
Non for Profit Organisations or community groups	0	0	0	0	0	0	0	0
Members of the public (application by legal representation)	1	0	0	0	0	0	0	0
Members of the public (other)	1	0	0	0	0	0	0	0

\*More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome								
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Personal information applications*	0	0	0	0	0	0	0	0
Access applications (other than personal information applications)	1	0	0	0	0	0	0	0
Access applications that are partly personal information applications and partly other	1	0	0	0	0	0	0	0

\*A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

The total number of decisions in Table B should be the same as Table A.

**Table C: Invalid applications**

Reason for invalidity	Number of applications
Application does not comply with formal requirements (section 41 of the Act)	0
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	0

**Table D: Conclusive presumption of overriding public interest against disclosure: Matters listed in Schedule 1 of the Act**

	Number of times consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	0
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

\*More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application).  
This also applies in relation to Table E.

**Table E: Other public interest considerations against disclosure: Matters listed in table to section 14 of the Act**

	Number of occasions when application not successful
Responsible and effective government	0
Law enforcement and security	0
Individual rights, judicial processes and natural justice	0
Business interests of agencies and other persons	0
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0



Table F: Timeliness	
	Number of applications
Decided within the statutory timeframe (20 days plus any extensions)	0
Decided after 35 days (by agreement with applicant)	0
Not decided within time (deemed refusal)	0
Total	0

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)			
	Decision Varied	Decision upheld	Total
Internal review	0	0	0
Review by Information Commissioner*	0	0	0
Internal review following recommendation under section 93 of Act	0	0	0
Review by ADT	0	0	0
Total	0	0	0

\*The Information Commissioner does not have the authority to vary decisions, but can make recommendation to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made.

Table H: Applications for review under Part 5 of the Act (by type of applicant)	
	Number of applications for review
Applications by access applicants	0
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

Table I: Applications transferred to other Agencies	
	Number of applications transferred
Agency - Initiated transfers	0
Applicant - Initiated transfers	0



## Disability Inclusion Act 2014

*Local Government (General) Regulations 2005 – Clause 217(1)(a4)*

Council is committed to the requirement that disability inclusion action planning is positioned as core business and incorporated into the Integrated Planning and Reporting (IP&R) cycle so that councillors and council staff at every level consider the inclusion of people with disability throughout all areas of council. Council plans to oversee the implementation of the DIAP in the 2017-2021 planning processes.

The Plan recognises the four key focus areas, nominated by people with disability, as being of primary importance in creating an inclusive community. These are:

- Developing positive community attitudes and behaviours
- Creating liveable communities
- Supporting access to meaningful employment
- Improving access to services through better systems and processes

Council has engaged people with disability and their carers as a key part of their commitment to Disability Inclusion Action Planning as prescribed through the Disability Inclusion Act 2014 (DIAP 2014). Council's Disability Inclusion Action Plan

(DIAP) supports the fundamental right of choice for people with disability to choose how they live their lives, to access opportunities and enjoy the benefits of living and working in the Snowy Valleys Council region.

The Disability Inclusion Action Plan was adopted by Council at its Ordinary Meeting held on 29 June 2017 and can be found on our website at <http://www.snowyvalleys.nsw.gov.au/files/assets/public/reports-amp-strategies/disability-inclusion-action-plan-svc-corpplan-pln-001-01.pdf>

