

THE MINUTES OF THE COUNCIL MEETING HELD IN THE TUMUT ROOM 76 CAPPER STREET TUMUT, ON THURSDAY 18 APRIL 2019 COMMENCING AT 2:00 PM.

PRESENT: Mayor James Hayes (Chair), Councillor Andrianna Benjamin, Councillor Cate Cross, Councillor Julia Ham, Councillor Margaret Isselmann, Councillor Geoff Pritchard and Councillor Cor Smit.

IN ATTENDANCE: Acting General Manager Robyn Harvey, Director Assets and Infrastructure Matt Christensen, Acting Director Strategy, Community and Development Shelley Jones and Executive Assistant Susan Ivill.

1. ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Mayor James Hayes.

2. APOLOGIES

A request for leave of absence was received from Cr Julia Ham for 16th May 2019 Council Meeting.

M71/19 RESOLVED that the Leave of Absence received from Cr Julia Ham be accepted and approved.

Cr C Smit/Cr C Cross

Apologies have been received and accepted from Cr John Larter and General Manager Matthew Hyde from the Meeting 18th April 2019

M72/19 RESOLVED:

That the apologies from Cr John Larter and General Manager Matthew Hyde be received and noted and leave of absence be granted

Cr Cor Smit/Cr Cate Cross

Leave of Absence from the Meeting 18th April 2019 was previously granted to Cr Bruce Wright.

3. DECLARATIONS OF INTEREST

Cr Andrianna Benjamin declared a Pecuniary Interest relating to report 10.5 Tumut CBD and Parking Amenity and will leave the room during discussion and voting.

4. PUBLIC FORUM

Nil

5. CONFIRMATION OF MINUTES**M73/19 RESOLVED:**

That the Minutes of the Ordinary Council Meeting held on 21 March 2019 be received.

Cr Julia Ham/Cr Margaret Isselmann

5.1 BUSINESS ARISING

Nil

6. CORRESPONDENCE/PETITIONS

Nil

7. NOTICE OF MOTION/NOTICE OF RESCISSION

Nil

8. MAYORAL MINUTE**8.1 COUNCILLOR REQUEST TO ATTEND THE REGIONS RISING NATIONAL SUMMIT – CANBERRA****M74/19 RESOLVED:**

That Council endorse the approval of the Mayor and General Manager under Section 7 of the Payment of Expenses and the Provision of Facilities to Mayor and Councillors Policy, the attendance of Cr Geoff Pritchard at the Regions Rising National Summit – Canberra on the 4th and 5th April 2019.

Cr Geoff Pritchard/Cr Margaret Isselmann

9. GOVERNANCE AND FINANCIAL REPORTS**9.1 2019 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT CONFERENCE (16TH - 19TH JUNE) 'FUTURE FOCUSED'****M75/19 RESOLVED:****THAT:**

1. Councillors consider attendance at the National General Assembly Conference being held 16th – 19th June 2019 in Canberra.

2. Councillors nominate a voting delegate for voting on motions during the formal business sessions.

Cr Margaret Isselmann/Cr Cor Smit

9.2 CODE OF CONDUCT AND PROCEDURES FOR THE ADMINISTRATION OF THE CODE OF CONDUCT

M76/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on Code of Conduct and Procedures for the Administration of the Code of Conduct
2. Adopt the Code of Conduct SVC-RP-STY-001-02
3. Rescind the Code of Conduct SVC-RP-STY-001-01 as a superseded Policy
4. Adopt the Procedures for the Administration of the Code of Conduct SVC-RP-STY-002-02
5. Rescind the Procedures for the Administration of the Code of Conduct SVC-RP-STY-002-01 as a superseded procedure.

Cr Margaret Isselmann/Cr Andrianna Benjamin

9.3 AUDIT, RISK AND IMPROVEMENT COMMITTEE - APPOINTMENTS AND TERMS OF REFERENCE

M77/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on Audit, Risk and Improvement Committee – Appointments and Terms of Reference from the Director of Internal Services
2. Approve the changes to the Terms of Reference for the Audit, Risk and Improvement Committee to include committee members and the Chair should be appointed by the Council and in Consultation with the Committee.
3. Appoint Stephen Walker as an independent member of the Audit, Risk and Improvement Committee until March 2021
4. Appoint Glenyce Francis as Chair of the Audit, Risk and Improvement Committee until March 2021
5. Approve the increase in remuneration for independent members of the Audit, Risk and Improvement Committee to \$400 (exc. GST) per meeting inclusive of preparation, attendance, travel time and expenses

6. Approve the remuneration for Chair of the Audit, Risk and Improvement Committee to remain at a base rate of \$3,000 (exc. GST) per annum inclusive of preparation, attendance, travel time and expenses
7. That Mr David Maxwell's contribution as outgoing Chair be formally acknowledged.

Cr Julia Ham/Cr Cate Cross

9.4 CUSTOMER SERVICE POLICY

**M78/19 RESOLVED:
THAT COUNCIL:**

1. Receive the report on Customer Service Policy
2. Adopt the Customer Service Policy SVC-COR-PO-050-01
3. Rescind the Quality Customer Service Gov.13 (former Tumut Council policy) as a superseded policy
4. Rescind the Customer Service Policy TSC-COR-PO-083 (former Tumbarumba Council policy) as a superseded policy

Cr Cor Smit/Cr Cate Cross

9.5 STATEMENT OF INVESTMENTS - MARCH 2019

**M79/19 RESOLVED:
THAT COUNCIL:**

1. Receive the Statement of Investments as at 31 March 2019

Cr Julia Ham/Cr Andrianna Benjamin

9.6 NCIF/STRONGER COMMUNITIES FUND EXPENDITURE - UPDATE

**M80/19 RESOLVED:
THAT COUNCIL:**

1. Receive the report on the expenditure of the New Council Implementation Fund (Rounds 1 and 2), Stronger Communities Infrastructure Fund and Stronger Communities Fund (Rounds 1 and 2) from the Director Internal Services.

Cr Margaret Isselmann/Cr Julia Ham

M81/19 RESOLVED:

A motion was moved and seconded that the late report 10.7 Supporting and additional IP&R documents be brought forward for consideration along with report 10.1 Draft 2019-2020 Integrated Planning and Reporting Documents for Public Exhibition combined as one resolution.

Cr Julia Ham/Cr Margaret Isselmann

10. MANAGEMENT REPORTS**10.1 DRAFT 2019-2020 INTEGRATED PLANNING AND REPORTING DOCUMENTS FOR PUBLIC EXHIBITION****M82/19 RESOLVED:
THAT COUNCIL:**

1. Receive the report on supporting and additional draft Integrated Planning and Reporting documents.
2. That Council endorses the following Integrated Planning and Reporting plans along with the supporting and additional reporting documents, and place on public exhibition for a period of 30 days, with submissions closing Saturday 18th May 2019:
 - a. Draft 2019-2020 Operational Plan;
 - b. Draft Fees and Charges 2019-2020;
 - c. Draft minor amendment to the Delivery Program;
 - d. Draft Operational Budget 2019-2020;
 - e. The updated draft Resourcing Strategy 2019-2029 including the:
 - o Draft Long Term Financial Management Plan
 - o Draft Workforce Management Plan
 - o Draft Strategic Asset Management Plan

Cr Julia Ham/Cr Margaret Isselmann

10.2 RIVERINA REGIONAL LIBRARY ADVISORY COMMITTEE MEETING - MARCH 2019**M83/19 RESOLVED:
THAT COUNCIL:**

1. Receive the report on the Riverina Regional Library Advisory Committee Meeting, by the Acting Director Strategy, Community & Development held

in Wagga Wagga in March, 2019.

Cr Margaret Isselmann/Cr Cate Cross

10.3 STATUS REPORT - CAPITAL WORKS PROGRAM 2018/19

M84/19 RESOLVED:
THAT COUNCIL:

1. Receive and note this report providing a summary on the capital construction works currently underway across the Snowy Valleys Council Local Government Area

Cr Cor Smit/Cr Cate Cross

M85/19 RESOLVED that Council move into Committee of the Whole for discussion.

Cr Julia Ham/Cr Margaret Isselmann

M86/19 RESOLVED that Council move out of Committee of the Whole.

Cr Julia Ham/Cr C Cross

10.4 TUMBARUMBA AIRSTRIP PROPOSED LEASE

M87/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on Tumbarumba Airstrip Proposed Lease from the Director Assets and Infrastructure.
2. Delegate authority to the General Manager to develop and pursue the lease of portions of the land (The northern portion of Lot 1 / DP828964 - currently being subdivided, Lot 3 / DP828964, Lot 4 / DP828964, Lot 5 / DP828964) as shown on the attached plans through expressions of interest.
3. Delegate authority to the General Manager to assess and determine successful expression of interest bids for lease of the site.

Cr Julia Ham/Cr Cor Smit

Cr Andrianna Benjamin left the meeting, the time being 02:42 PM.

10.5 TUMUT CBD AND PARKING AMENITY**M88/19 RESOLVED:**

THAT COUNCIL:

1. Receive the report on Tumut CBD and Parking Amenity from the Acting Director, Strategy, Community and Development.
2. Cease the Snowy Valleys Council project to purchase Part Lot 22 DP 1097085; and Part Lot 2 DP222218 Wynyard Street Tumut, and
3. Proceed with a streetscape upgrade of a section of Wynyard Street and Russell Street Tumut:
 - A. Wynyard Street from Capper Street to Fitzroy St;
 - B. Russell Street from Richmond St to Coles Park entrance; and
 - C. Wayfinding signage and upgrade to the Fuller St car Park
 - D. Wayfinding signage to all CBD toilet facilities
4. Continue to investigate options (buy/lease space) for toilets and car Parking in the Tumut CBD.

Cr Cate Cross/Cr Margaret Isselmann

Cr Andrianna Benjamin returned to the meeting, at 02:47 PM.

11. MINUTES OF COMMITTEE MEETINGS**11.1 MINUTES - AUDIT RISK AND IMPROVEMENT COMMITTEE - 12 MARCH 2019****M89/19 RESOLVED:**
THAT COUNCIL:

1. Receive the report on the Audit Risk and Improvement Committee meeting from Director Internal Services.
2. Note the Minutes of the Audit Risk and Improvement committee meeting held on 12 March 2019.

Cr Julia Ham/Cr Geoff Pritchard

11.2 MINUTES - SALEYARD COMMITTEE MEETING - 11 MARCH, 2019**M90/19 RESOLVED:**
THAT COUNCIL:

1. Receive the report on the Minutes of the Saleyards Committee Meeting held on the 11 March, 2019 from Director Assets and Infrastructure.
2. Note the Minutes of the Saleyards Committee meeting held on 11 March, 2019.

3. Adopt the following recommendation/s from the minutes:
 - a. calls an Extra-Ordinary Saleyard Committee Meeting to consider different operational models for the Tumut Saleyards

Cr Margaret Isselmann/Cr Julia Ham

11.3 MINUTES - TUMUT SPORTS COMMITTEE MEETING HELD 5 MARCH 2019

M91/19 RESOLVED: THAT COUNCIL:

1. Receive the report on the Minutes of the Tumut Sports Committee Meeting held on the 5 March, 2019 from Director Assets and Infrastructure.
2. Note the Minutes of the Tumut Sports Committee meeting held on 5 March, 2019
3. Adopt the following recommendation/s from the minutes:
 1. Approve the nomination and re-nomination from James Carberry - Tumut & District Cricket Association, Liz Crampton - Tumut Netball Association, Jeremy Taituave - Whole Community Wellness Centre, Phil Green - Tumut Clay Target Club Inc. and Bernadette Cahill - Tumut Lawn Tennis Club for the Tumut Region Sports Committee.

Cr Andrianna Benjamin/Cr Cate Cross

M92/19 RESOLVED that Council move into Committee of the Whole for Discussion

Cr Cor Smit/Cr Julia Ham

M93/19 RESOLVED that Council move out of Committee of the Whole for Discussion

Cr Cor Smit/Cr Julia Ham

11.4 MINUTES - BATLOW DEVELOPMENT LEAGUE MEETING - 13 MARCH 2019 AND COMMITTEE MEMBER NOMINATION

M94/19 RESOLVED: THAT COUNCIL:

1. Receive the report on the Batlow Development League minutes from Acting Director Strategy, Community and Development.
2. Note the Minutes of the Batlow Development League meeting held on 13 March 2019.
3. Council look into appropriate signage at RV Park in Memorial Park. This is

to state where they can camp, dates the park is available and the length of time they can stay.

4. Approve the nomination of Angelika Dickinson as a committee member to the Batlow Development League committee.

Cr Julia Ham/Cr Cor Smit

11.5 MINUTES - KHANCOBAN COMMUNITY COMMITTEE MEETING - 5 MARCH 2019

M95/19 RESOLVED: THAT COUNCIL:

1. Receive the report on the Khancoban Community Committee minutes from Director Internal Services.
2. Note the Minutes of the Khancoban Community Committee meeting held on 5 March 2019.

Cr Cor Smit/Cr Julia Ham

11.6 MINUTES - TALBINGO PROGRESS & RATEPAYERS ASSOCIATION - 6 MARCH 2019

M96/19 RESOLVED: THAT COUNCIL:

1. Receive the report on the Minutes of the Talbingo Progress and Ratepayers Association (TPRA) from Director Internal Services.
2. Note the Minutes of the Talbingo Progress and Ratepayers Association meeting held on 6 March 2019.
3. Adopt the following recommendation/s from the minutes:
 - a. Recommendation:

That Council write to NSW Forestry Corp. requesting a 12 months schedule of actual truck movements on the Talbingo - Batlow link road.
 - b. Recommendation:
 1. That Council provide to Talbingo Progress & Ratepayers Association the recently collected traffic data from Miles Franklin Drive.
 2. That a request by Council be passed on to the Traffic Committee to assess the 100 kph section of Miles Franklin Drive for safety with the possibility of reducing the speed to 80 KPH.

c. Recommendation:

That a request by Council be passed on to the Traffic Committee to assess the safety of the Junction of Grove, Ryan and Clayton Streets with the possibility of converting the existing Give-Way sign to a Stop sign.

Cr Cate Cross/Cr Andrianna Benjamin

11.7 MINUTES - TUMBAFEST COMMITTEE MEETINGS - 13 FEBRUARY AND 20 MARCH, 2019**M97/19 RESOLVED:
THAT COUNCIL:**

1. Receive the report on the Minutes of the Tumbafest Committee Meetings held on the 13 February and 20 March, 2019 from the Acting Director Strategy, Community & Development.
2. Note the Minutes of the Tumbafest Committee Meetings held on 13 February and 20 March, 2019.

Cr Julia Ham/Cr Margaret Isselmann

11.8 MINUTES - TUMBARUMBA FRIENDS OF THE LIBRARY COMMITTEE MEETING - 7 MARCH 2019**M98/19 RESOLVED:
THAT COUNCIL:**

1. Receive the report on the Tumbarumba Friends of the Library Committee from Director Internal Services.
2. Note the Minutes of the Tumbarumba Friends of the Library committee meeting held on 7 March 2019

Cr Cor Smit/Cr Cate Cross

11.9 MINUTES - TUMBARUMBA MEN'S SHED COMMITTEE MEETING - 27 FEBRUARY 2019**M99/19 RESOLVED:
THAT COUNCIL:**

1. Receive the report on the Tumbarumba Men's Shed minutes from Director Internal Services.
2. Note the Minutes of the Tumbarumba Men's Shed meeting held on 27 February 2019.

Cr Julia Ham/Cr Andrianna Benjamin

11.10 MINUTES - AERODROME COMMITTEE MEETING - 12 MARCH 2019**M100/19 RESOLVED:
THAT COUNCIL:**

1. Receives the report on the Aerodrome Committee Meeting
2. Note the Minutes of the Aerodrome Committee meeting held on Tuesday 12 March 2019.
3. Adopt the following recommendation/s from the minutes:
 - a. Defer adoption of the DRAFT Aerodrome Committee Terms of Reference until review of Section 355 Committees is completed this year in December 2019.
 - b. Adopt Option 1 – 'Fly Neighbourly' in the En Route Supplement Australia.
 - c. Facilitate a site visit to the aerodrome with RFS representatives, Aerodrome Committee, and relevant stakeholders to discuss the operations and issues arising from the recent firefighting operations.
4. Call for a further report on the following recommendations of the Aerodrome Committee:
 - a. Commit to the beautification and improvement of the main entrance and upgrade of existing rural fencing along Wee Jasper Road.
 - b. Consider upgrading the fencing around the runway.
 - c. Consider completing the upgrade of runway and apron lighting.

Cr Cor Smit/Cr Andrianna Benjamin

M101/19 RESOLVED that Council move into Committee of the Whole for discussion.

Cr M Isselmann/Cr Cross

M102/19 RESOLVED that Council move out of Committee of the Whole.

Cr M Isselmann/Cr Julia Ham

10.5 KHANCOBAN HALL – LATE REPORT**M103/19 RESOLVED:
THAT COUNCIL:**

1. Receive the report on Khancoban Hall Options Study
2. Proceed with the development of a business case for options for a

community hall for the Township of Khancoban.

3. Seek to fund the business case development for the Khancoban Community Hall within available budgets in the Third Quarter Budget Review.
4. Engage with Snowy Hydro Limited to investigate options for a joint discovery centre and community hall facility in Khancoban.
5. Investigate options for an alternative community space in the interim.
6. Notes that this project is unfunded therefore, Council to investigate funding options.

Cr Cor Smit/ Cr Julia Ham

12. CONFIDENTIAL

M104/19 RESOLVED:

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10(2) of the Local Government Act 1993 for the reasons specified.

12.1 MISSED WATER METER READING

Item 12.1 is confidential under the Local Government Act 1993 Section 10A 2 (b) as it relates to discussion in relation to the personal hardship of a resident or ratepayer and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

12.2 TENDER 2019/01 - ALPINE WAY (MR677) SLOPE REMEDIATION WORKS (SLOPES 11906 & 11967)

Item 12.2 is confidential under the Local Government Act 1993 Section 10A 2 (d)i and (d)ii as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

12.3 RFT 2019/012 - TUMUT BIKE PUMP TRACK

Item 12.3 is confidential under the Local Government Act 1993 Section 10A 2 (d)i and (d)ii as it relates to commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Cr Margaret Isselmann/Cr Cate Cross

At this stage, the time being 3:35 PM Council went into Confidential.

M105/19 RESOLVED that Council move into Committee of the Whole for discussion.

Cr Margaret Isselmann/Cr Cate Cross

M106/19 RESOLVED that Council move out of Committee of the Whole.

Cr Geoff Pritchard/Cr Julia Ham

12.1 MISSED WATER METER READING

M107/19 RESOLVED:
THAT COUNCIL:

1. Receive the report on Missed Water Meter Readings from the Director Internal Services.
2. Resolve to issue the water charges as per the estimated average consumption and applicable financial year charges.
3. Council donate the total amount of the missed water meter reading for meter number 15D00230.

Cr Andrianna Benjamin/Cr Julia Ham

12.2 TENDER 2019/01 - ALPINE WAY (MR677) SLOPE REMEDIATION WORKS (SLOPES 11906 & 11967)

M108/19 RESOLVED:

THAT COUNCIL:

1. Endorse the decision of the General Manager to accept the tender of Specialised Geo Pty Ltd for the remediation of two slopes (slopes 11906 and 11967) located along the Alpine Way (MR677), being for the lump sum amount of \$778,910.00 including GST
2. Endorse the decision by the General Manager to enter into a contract with Specialised Geo Pty Ltd
3. Advise the unsuccessful tenderers in writing

Cr Cate Cross/Cr Julia Ham

12.3 RFT 2019/012 - TUMUT BIKE PUMP TRACK**M109/19 RESOLVED:
THAT COUNCIL:**

1. Receive this report on the outcomes of the tender process for the design and construction of a new bike pump track in Tumut.
2. Resolve in accordance with Section 55 of the NSW Local Government Act 1993 to accept the tender of Common Ground Trails Pty Ltd for the Design and Construction of the Tumut Bike Pump Track for the lump sum amount of \$270,000 excluding GST
3. Advise the unsuccessful tenderers in writing
4. Authorise the General Manager to enter into a contract with Common Ground Trails Pty Ltd for the Design and Construction of Bike Pump Track

Cr Andrianna Benjamin/Cr Julia Ham

There being no further business to discuss, the meeting closed at 4:10 PM.