



# **SNOWY VALLEYS COUNCIL ORDINARY MEETING**

## **AGENDA**

**Thursday, 15 August 2024**

THE MEETING WILL BE HELD AT 2:00 PM  
COUNCIL CHAMBERS 76 CAPPER STREET TUMUT AND VIA  
VIDEO LINK

## Statement of Ethical Obligations

Councillors are reminded of the oath or affirmation of office they made under section 233A of the *Local Government Act 1993* and the obligation under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

### Disclosure of Pecuniary Interests at meetings (extract from the Code of Conduct – Section 4)

- 4.28** Councillor or a council committee member who has a pecuniary interest in any matter with which the council is concerned, and who is present at a meeting of the council or committee at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.
- 4.29** The councillor or council committee member must not be present at, or in sight of, the meeting of the council or committee:
- (a) at any time during which the matter is being considered or discussed by the council or committee, or
  - (b) at any time during which the council or committee is voting on any question in relation to the matter.
- 4.30** In the case of a meeting of a board of a joint organisation, a voting representative is taken to be present at the meeting for the purposes of clauses 4.28 and 4.29 where they participate in the meeting by telephone or other electronic means.
- 4.31** Disclosure made at a meeting of a council or council committee must be recorded in the minutes of the meeting.

### Disclosure of Political Donations and Gifts

The *Environmental Planning and Assessment Act 1979* places obligations on Councillors, staff, applicants and any person who makes a public submission, to disclose information relating to political donations and gifts during the environmental plan making or development assessment process.

The fact that political donations or gifts have been made by applicants / proponents of a planning application should not affect whether an application is approved or refused. Political donations or gifts should not be relevant in making a determination. The matter should be determined on its merits. Nor do they provide grounds for challenging the determination of any applications.

For further information, visit [www.planning.nsw.gov.au/donations](http://www.planning.nsw.gov.au/donations)

Furthermore, for each planning decision made at a Council or Committee Meeting, the names of Councillors who supported the decision and those that oppose the decision must be recorded. (Sec. 375A of the *Local Government Act 1993*)

**Use of mobile phones and the unauthorised recording of meetings  
(extract from the Code of Meeting Practice – Section 15)**

- 15.21** Councillors, council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the council and committees of the council.
- 15.22** A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.
- 15.23** Any person who contravenes or attempts to contravene clause 15.22, may be expelled from the meeting as provided for under section 10(2) of the Act.
- 15.24** If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

**Livestreaming of Meetings (extract from the Code of Meeting Practice – Section 5)**

This meeting is live streamed on Council's website to allow the community to follow Council debates and decisions without the need to attend meetings in person. Members of the public attending or speaking at a meeting agree to have their image, voice and personal information (including name and address) recorded and publicly broadcast. Snowy Valleys Council does not accept liability for any defamatory remarks or inappropriate comments that are made during the course of a meeting. Any part of the meeting that is held in closed session will not be streamed.

- 5.19** All meetings of the council and committees of the council are to be webcast on the council's website.

**Photography**

Flash photography is not permitted at a meeting of the Council or a Committee of the council without the consent of the General Manager.

**Public Forum (extract from the Code of Meeting Practice – Section 4)**

- 4.1** The Council may hold a public forum prior to each Ordinary Council meeting for the purpose of hearing oral submissions on items of business to be considered at the meeting. All public forums will be audio/visual recorded and live streamed as part of the Council meeting.
- 4.2** Public Forums may be held by audio-visual link.
- 4.3** Public forums are to be chaired by the mayor or their nominee.

Those attending must comply with the terms and conditions of the Code of Meeting Practice which can be viewed on Council's website;

<http://www.snowyvalleys.nsw.gov.au/Council/Governance/Policies>



Thursday, 15 August 2024

Council Chambers 76 Capper Street Tumut and Via Video Link

2:00 PM

## AGENDA

<b>1. PUBLIC FORUM</b> .....	<b>6</b>
<b>2. ACKNOWLEDGEMENT OF COUNTRY</b> .....	<b>6</b>
<b>3. APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE</b> .....	<b>6</b>
<b>4. DECLARATIONS OF PECUNIARY INTEREST</b> .....	<b>6</b>
<b>5. CONFIRMATION OF MINUTES</b> .....	<b>6</b>
5.1. MINUTES - ORDINARY COUNCIL - 18 JULY 2024 .....	6
<b>6. CORRESPONDENCE/PETITIONS</b> .....	<b>18</b>
<b>7. MAYORAL MINUTE</b> .....	<b>18</b>
<b>8. NOTICE OF MOTION/NOTICE OF RESCISSION</b> .....	<b>19</b>
8.1. NOTICE OF RESCISSION - CARAVAN PARKS - EXPRESSIONS OF INTEREST - CRS THOMSON, ARMOUR & CHAFFEY .....	19
8.2. NOTICE OF MOTION - LIBRARIES COST SAVING METHOD - CR HUGHES.....	23
<b>9. URGENT BUSINESS WITHOUT NOTICE</b> .....	<b>26</b>
<b>10. GOVERNANCE AND FINANCIAL REPORTS</b> .....	<b>27</b>
10.1. DE-AMALGAMATION UPDATE .....	27
10.2. REVIEW AND APPROVAL OF 2024/2025 RE-VOTES .....	30
10.3. ATTENDANCE - ALGA 2024 NATIONAL GENERAL ASSEMBLY 1-5 JULY CANBERRA.	34
10.4. PECUNIARY INTEREST RETURNS FOR DESIGNATED STAFF AND ARIC MEMBERS ...	38
10.5. WATER AND WASTEWATER CHARGING POLICY ADOPTION .....	42
10.6. STATEMENT OF INVESTMENTS - JULY 2024 .....	45

---

**11. MANAGEMENT REPORTS .....49**

**12. MINUTES OF COMMITTEE MEETINGS.....50**

    12.1. MINUTES - ADELONG SHOWGROUND COMMITTEE - 13 FEBRUARY 2024 - 8 MAY 2024  
        .....50

    12.2. MINUTES - BATLOW CIDER RAIL TRAIL STEERING COMMITTEE - 24 JULY 2024.....52

    12.3. MINUTES - GLENROY HERITAGE RESERVE COMMITTEE - 10 JULY 2024 .....54

**13. CONFIDENTIAL.....57**

    13.1 CONFIDENTIAL - ADELONG SERVICES & BOWLING CLUB - ADELONG CARAVAN PARK  
        LEASE AGREEMENT .....57

**14. MEETING CLOSURE.....57**

---

## **1. PUBLIC FORUM**

---

## **2. ACKNOWLEDGEMENT OF COUNTRY**

---

*Snowy Valleys Council proudly acknowledges the traditional owners and custodians of this land and water and pay respects to their Elders past and present.*

## **3. APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE**

---

## **4. DECLARATIONS OF PECUNIARY INTEREST**

---

*Pursuant to Section 4 of the Code of Conduct, Councillors are required to declare any direct or indirect pecuniary interest in any matters being considered by Council.*

## **5. CONFIRMATION OF MINUTES**

### **5.1. MINUTES - ORDINARY COUNCIL - 18 JULY 2024**

#### **RECOMMENDATION:**

That the Minutes of the Ordinary Council Meeting held on 18 July 2024 be received and confirmed as an accurate record.

**Attachment 1 - 20240718 - DRAFT Minutes - Ordinary Council**



**ORDINARY MEETING**

**MINUTES**

**Thursday, 18 July 2024**

THE MEETING WILL BE HELD AT 2:00 PM  
BATLOW ROTARY INTERACTIVE CENTRE 31 KURRAJONG AVE  
BATLOW / VIA VIDEO LINK

\_\_\_\_\_  
Deputy Mayor

\_\_\_\_\_  
Interim General Manager



**Thursday, 18 July 2024**

**Batlow Rotary Interactive Centre 31 Kurrajong Ave Batlow / Via Video Link**

**2:00 PM**

## **MINUTES**

<b>1. PUBLIC FORUM</b> .....	<b>4</b>
<b>2. ACKNOWLEDGEMENT OF COUNTRY</b> .....	<b>4</b>
<b>3. APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE</b> .....	<b>4</b>
<b>4. DECLARATIONS OF PECUNIARY INTEREST</b> .....	<b>4</b>
<b>5. CONFIRMATION OF MINUTES</b> .....	<b>4</b>
5.1. MINUTES - ORDINARY COUNCIL - 20 JUNE 2024 .....	4
<b>6. CORRESPONDENCE/PETITIONS</b> .....	<b>4</b>
<b>7. MAYORAL MINUTE</b> .....	<b>5</b>
<b>8. NOTICE OF MOTION/NOTICE OF RESCISSION</b> .....	<b>5</b>
8.1. NOTICE OF MOTION: TUMBARUMBA START STRONG PRESCHOOL - REQUEST FOR REFUND AND WAIVER OF DEVELOPMENT FEES .....	5
<b>9. URGENT BUSINESS WITHOUT NOTICE</b> .....	<b>5</b>
Item 11.1 be brought forward and dealt with.....	5
11.1. DA2023-0129 - PROPOSED SUBDIVISION (4 LOTS INTO 2) GOOBARRAGANDRA ROAD, GOOBARRAGANDRA .....	5
<b>10. GOVERNANCE AND FINANCIAL REPORTS</b> .....	<b>6</b>
10.1. DE-AMALGAMATION UPDATE .....	6
10.2. CANCELLATION OF SEPTEMBER 2024 ORDINARY MEETING OF COUNCIL .....	6

Minutes of the Meeting of the Snowy Valleys Council Ordinary Meeting held in Batlow Rotary Interactive Centre 31 Kurrajong Ave Batlow / Via Video Link on Thursday, 18 July 2024

\_\_\_\_\_  
Deputy Mayor

\_\_\_\_\_  
Interim General Manager

10.3. ATTENDANCE - 2024 LGNSW DESTINATION AND VISITOR ECONOMY CONFERENCE 28-30 MAY .....	6
10.4. 2024 REGIONS RISING NATIONAL SUMMIT 13-15 AUGUST CANBERRA .....	7
10.5. CRIME PREVENTION PLAN UPDATE .....	7
10.6. SVC ZERO WASTE STRATEGY 2024-2030 - FOR PUBLIC EXHIBITION .....	7
10.7. TUMUT AERODROME ACCESS POLICY - FOR ADOPTION .....	8
10.8. REFLECT RECONCILIATION ACTION PLAN 2023/24 UPDATE.....	8
10.9. STATEMENT OF INVESTMENTS - JUNE 2024.....	8
<b>11. MANAGEMENT REPORTS .....</b>	<b>8</b>
11.2. SUCCESSFUL GRANT FUNDING APPLICATION: BLOOM FESTIVAL EVENT .....	8
<b>12. MINUTES OF COMMITTEE MEETINGS.....</b>	<b>9</b>
12.1. MINUTES - FIRST NATIONS LIAISON COMMITTEE - 12 JUNE 2024 .....	9
12.2. MINUTES - TUMUT AERODROME COMMITTEE - 11 JUNE 2024 .....	9
12.3. MINUTES - YOUTH COUNCIL COMMITTEE - 13 JUNE 2024.....	9
12.4. MINUTES - TOOMA RECREATION RESERVE COMMITTEE - 23 MAY 2024.....	10
<b>13. CONFIDENTIAL.....</b>	<b>10</b>
13.2. CONFIDENTIAL - REMOVAL OF AUDIT, RISK AND IMPROVEMENT INDEPENDENT COMMITTEE MEMBER .....	11
13.1. CONFIDENTIAL - MAYORAL MINUTE: NEGOTIATION OF NEW CONTRACT OF EMPLOYMENT - INTERIM GENERAL MANAGER.....	11
<b>14. MEETING CLOSURE.....</b>	<b>11</b>

Minutes of the Meeting of the Snowy Valleys Council Ordinary Meeting held in Batlow Rotary Interactive Centre 31 Kurrajong Ave Batlow / Via Video Link on Thursday, 18 July 2024

\_\_\_\_\_  
Deputy Mayor

\_\_\_\_\_  
Interim General Manager

**PRESENT:** Deputy Mayor Trina Thomson (Chair), Cr Johanna (Hansie) Armour, Cr Julia Ham, Cr James Hayes, Cr Sam Hughes, Cr Mick Ivill, Cr John Larter, Cr Brent Livermore.

**IN ATTENDANCE:** Interim General Manager Steven Pinnuck, Director Community & Corporate Jessica Quilty, Director Infrastructure & Works Duncan Mitchell, Executive Manager Growth & Development Nick Wilton

## 1. PUBLIC FORUM

---

Nil

## 2. ACKNOWLEDGEMENT OF COUNTRY

---

An acknowledgement of the traditional custodians of the land was delivered by Cr Thomson.

## 3. APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE

---

A Leave of Absence for today's meeting has been received from Mayor Ian Chaffey.

**M142/24 RESOLVED** that the Leave of Absence from Mayor Ian Chaffey for today's meeting be received and granted.

Cr Ham / Cr Ivill

**CARRIED UNANIMOUSLY**

## 4. DECLARATIONS OF PECUNIARY INTEREST

---

Cr Ham declared a pecuniary interest in relation to report 8.1 Notice of Motion: Tumbarumba Start Strong Preschool – Request For Refund and Waiver of Development Fees, due to being President of Tumbarumba Start Strong Preschool and will leave the room during discussion.

## 5. CONFIRMATION OF MINUTES

---

### 5.1. MINUTES - ORDINARY COUNCIL - 20 JUNE 2024

**M143 /24 RESOLVED:**

That the Minutes of the Ordinary Council Meeting held on 20 June 2024 be received and confirmed as an accurate record.

Cr Livermore/Cr Ivill

**CARRIED UNANIMOUSLY**

## 6. CORRESPONDENCE/PETITIONS

---

Nil

Minutes of the Meeting of the Snowy Valleys Council Ordinary Meeting held in Batlow Rotary Interactive Centre 31 Kurrajong Ave Batlow / Via Video Link on Thursday, 18 July 2024

---

Deputy Mayor

---

Interim General Manager

## 7. MAYORAL MINUTE

### CONFIDENTIAL MAYORAL MINUTE - NEGOTIATION OF NEW CONTRACT OF EMPLOYMENT - INTERIM GENERAL MANAGER

This report is confidential under the *Local Government Act 1993* Section 10A 2(a) as it relates to personnel matters concerning particular individuals (other than councillors) and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest and will be addressed at the end of the meeting.

## 8. NOTICE OF MOTION/NOTICE OF RESCISSION

### 8.1. NOTICE OF MOTION: TUMBARUMBA START STRONG PRESCHOOL - REQUEST FOR REFUND AND WAIVER OF DEVELOPMENT FEES

*Cr Ham left the meeting at 2.06pm*

Item 8.1 be deferred to the Council Meeting of 15 August 2024. The Notice of Motion did not have the three (3) required signatories necessary for submission into the business paper.

*Cr Ham re-joined the meeting at 2.10pm*

## 9. URGENT BUSINESS WITHOUT NOTICE

### M144/24 RESOLVED

THAT COUNCIL

Item 11.1 be brought forward and dealt with.

Cr Livermore/Cr Armour

**CARRIED UNANIMOUSLY**

### 11.1. DA2023-0129 - PROPOSED SUBDIVISION (4 LOTS INTO 2) GOOBARRAGANDRA ROAD, GOOBARRAGANDRA

#### M145/24 RESOLVED:

THAT COUNCIL:

1. Determine Development Application DA2023/0129 which seeks development consent for a subdivision of four lots into two lots at Lot 1 DP 1287489, Lot 1 DP 1286650 and Lots 5 and 6 DP 1027218 Goobarragandra Road, Goobarragandra by way of approval utilising the provisions of Clause 4.6 Exceptions to Development Standards of the Tumut Local Environment Plan 2012, subject to standard conditions of consent in Attachment 3, as amended below.
2. Amend draft condition 4 and condition 6 to read proposed Lot 7 and Lot 8.
3. Include an additional condition of consent requiring a term to be provided on the section 88E instrument that the proposed access arrangements shall include the party or parties are responsible to bear costs of any road upgrades or maintenance. Snowy Valleys Council shall be nominated as the party to vary, modify or extinguish any term under the restriction. The

Minutes of the Meeting of the Snowy Valleys Council Ordinary Meeting held in Batlow Rotary Interactive Centre 31 Kurrajong Ave Batlow / Via Video Link on Thursday, 18 July 2024

\_\_\_\_\_  
Deputy Mayor

\_\_\_\_\_  
Interim General Manager

instrument shall nominate that the road is a private road and any upgrades or maintenance is to be at no cost to the Council.

4. Include an additional condition of consent requiring the proponent, prior to the issue of any Subdivision Certificate, to provide evidence that the easement for access to proposed Lot 7 and proposed Lot 8 is registered burdening the title of the existing Lot 3 and Lot 4 in Deposited Plan 865358

Cr Livermore/Cr Ham

**Division**

**For:**

Cr Armour, Cr Ham, Cr Hayes, Cr Hughes, Cr Ivill, Cr Larter, Cr Livermore, Cr Thomson

**Against:** Nil

**CARRIED UNANIMOUSLY**

## **10. GOVERNANCE AND FINANCIAL REPORTS**

### **10.1. DE-AMALGAMATION UPDATE**

**M146/24 RESOLVED:**

THAT COUNCIL:

1. Note the report on the De-amalgamation Update.

Cr Hayes/ Cr Larter

**CARRIED UNANIMOUSLY**

### **10.2. CANCELLATION OF SEPTEMBER 2024 ORDINARY MEETING OF COUNCIL**

**M147/24 RESOLVED:**

THAT COUNCIL:

1. Approve the cancellation of the Ordinary Council meeting scheduled for Thursday, 19 September 2024;
2. Schedule an extraordinary meeting in October 2024 to deal specifically with the matters of oath or affirmation of office by councillors, the mayor and deputy mayor election and the filling of vacancies in the Office of a Councillor within the first 18 months following the election; and
3. Schedule an Ordinary Council meeting for Thursday, 17 October 2024.

Cr Ham /Cr Armour

**CARRIED UNANIMOUSLY**

### **10.3. ATTENDANCE - 2024 LGNSW DESTINATION AND VISITOR ECONOMY CONFERENCE 28-30 MAY**

**M148/24 RESOLVED:**

THAT COUNCIL:

---

Minutes of the Meeting of the Snowy Valleys Council Ordinary Meeting held in Batlow Rotary Interactive Centre 31 Kurrajong Ave Batlow / Via Video Link on Thursday, 18 July 2024

---

Deputy Mayor

---

Interim General Manager

1. Note the report on the 2024 LGNSW Destination and Visitor Economy Conference outcomes from Cr Ham.

Cr Ham/Cr Hayes

**CARRIED UNANIMOUSLY**

#### **10.4. 2024 REGIONS RISING NATIONAL SUMMIT 13-15 AUGUST CANBERRA**

**M149/24 RESOLVED:**

THAT COUNCIL:

1. Approve the attendance of Cr Hayes and Cr Larter at the 2024 Regions Rising National Summit on 13-15 August in Canberra.

Cr Hayes/Cr Ivill

**CARRIED UNANIMOUSLY**

#### **10.5. CRIME PREVENTION PLAN UPDATE**

**M150/24 RESOLVED:**

THAT COUNCIL:

1. Note the report on Crime Prevention Plan Update.

Cr Hughes/Cr Ivill

**CARRIED UNANIMOUSLY**

#### **10.6. SVC ZERO WASTE STRATEGY 2024-2030 - FOR PUBLIC EXHIBITION**

**M151/24 RESOLVED:**

THAT COUNCIL:

1. Endorse the Draft SVC Zero Waste Strategy 2024-2030 SVC-ENG-Pln-015-02 for public exhibition for a period of no less than 28 days;
2. Note if submissions are received during the exhibition, a further report will be provided to Council; and
3. Adopt the SVC Zero Waste Strategy 2024-2030 if no submissions are received on the day after the completion of the public exhibition period.

Cr Ham/Cr Armour

**CARRIED UNANIMOUSLY**

---

Minutes of the Meeting of the Snowy Valleys Council Ordinary Meeting held in Batlow Rotary Interactive Centre 31 Kurrajong Ave Batlow / Via Video Link on Thursday, 18 July 2024

---

Deputy Mayor

---

Interim General Manager

**10.7. TUMUT AERODROME ACCESS POLICY - FOR ADOPTION****M152/24 RESOLVED:**

THAT COUNCIL:

1. Adopt the Tumut Aerodrome Access Policy (SVC-ENG-PO-089-02) and;
2. Note the submission that was received and the response to the submitter provided in this report.

Cr Ham/Cr Ivill

**CARRIED UNANIMOUSLY****10.8. REFLECT RECONCILIATION ACTION PLAN 2023/24 UPDATE****M153/24 RESOLVED:**

THAT COUNCIL:

1. Note the report on the Reflect Reconciliation Action Plan 2023/2024 Update.

Cr Hughes/Cr Ivill

**For:** Cr Thomson Cr Armour, Cr Ham, Cr Hayes, Hughes, Cr Ivill, Cr Livermore.**Against:** Cr Larter

7/1

**CARRIED****10.9. STATEMENT OF INVESTMENTS - JUNE 2024****M154/24 RESOLVED:**

THAT COUNCIL:

1. Note the report on Statement of Investments - June 2024.

Cr Livermore /Cr Ham

**CARRIED UNANIMOUSLY****11. MANAGEMENT REPORTS**

Item 11.1 Brought Forward into Item 9 Urgent Business Without Notice.

**11.2. SUCCESSFUL GRANT FUNDING APPLICATION: BLOOM FESTIVAL EVENT****M155/24 RESOLVED:**

THAT COUNCIL:

1. Note the report on the Successful Grant Funding Application: Bloom Festival Event.
2. Cost of Event Planner to be included in the \$150k Grant and not funded by Snowy Valleys Council.

Cr Ham /Cr Armour

**CARRIED UNANIMOUSLY**

Minutes of the Meeting of the Snowy Valleys Council Ordinary Meeting held in Batlow Rotary Interactive Centre 31 Kurrajong Ave Batlow / Via Video Link on Thursday, 18 July 2024

---

Deputy Mayor

---

Interim General Manager

---

## 12. MINUTES OF COMMITTEE MEETINGS

---

### 12.1. MINUTES - FIRST NATIONS LIAISON COMMITTEE - 12 JUNE 2024

**M156/24 RESOLVED:**

THAT COUNCIL:

1. Note the minutes of the First Nations Liaison Committee meeting held on 12 June 2024.

Cr Hughes /Cr Ivill

**CARRIED UNANIMOUSLY**

### 12.2. MINUTES - TUMUT AERODROME COMMITTEE - 11 JUNE 2024

**M157/24 RESOLVED:**

THAT COUNCIL:

1. Note the Minutes of the Tumut Aerodrome Committee held on 11 June 2024.
2. Hold a Councillor Workshop with the Tumut Aerodrome Committee to discuss the economic opportunities of the Aerodrome.

Cr Ham/Cr Ivill

**CARRIED UNANIMOUSLY****M158/24 RESOLVED:** Move into Committee of the Whole

Cr Larter/Cr Ham

**CARRIED UNANIMOUSLY****M159/24 RESOLVED:** Move out of Committee of the Whole

Cr Hughes/Cr Ham

**CARRIED UNANIMOUSLY**

### 12.3. MINUTES - YOUTH COUNCIL COMMITTEE - 13 JUNE 2024

**M160/24 RESOLVED:**

THAT COUNCIL:

1. Note the minutes of the Youth Council Committee held on 13 June 2024; and
2. Adopt the following recommendation/s from the minutes:
  - a. Accept the resignation of Thomas Miranda.

Cr Hughes/Cr Ivill

**CARRIED UNANIMOUSLY**

---

Minutes of the Meeting of the Snowy Valleys Council Ordinary Meeting held in Batlow Rotary Interactive Centre 31 Kurrajong Ave Batlow / Via Video Link on Thursday, 18 July 2024

---

Deputy Mayor

---

Interim General Manager

**12.4. MINUTES - TOOMA RECREATION RESERVE COMMITTEE - 23 MAY 2024****M161/24 RESOLVED:**

THAT COUNCIL:

1. Note the Minutes of the Tooma Recreation Reserve Committee Meeting held on 23 May 2024.

Cr Livermore /Cr Ham

**CARRIED UNANIMOUSLY****13. CONFIDENTIAL****M162/24 RESOLVED:**

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A(2) of the *Local Government Act 1993* for the reasons specified:

Cr Livermore/Cr Amour

**CARRIED UNANIMOUSLY****13.1 CONFIDENTIAL - MAYORAL MINUTE - NEGOTIATION OF NEW CONTRACT OF EMPLOYMENT - INTERIM GENERAL MANAGER**

*Item 13.1* is confidential under the *Local Government Act 1993* Section 10A 2(a) as it relates to personnel matters concerning particular individuals (other than councillors) and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**13.2 CONFIDENTIAL - REMOVAL OF AUDIT, RISK AND IMPROVEMENT INDEPENDENT COMMITTEE MEMBER**

*Item 13.2* is confidential under the *Local Government Act 1993* Section 10A 2(a) as it relates to personnel matters concerning particular individuals (other than councillors) and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

At this stage, the time being 3.20 pm the meeting went into Confidential Session.

**M163/2024 RESOLVED:**

That Item 13.2 be brought forward

Cr Larter/Cr Livermore

**CARRIED UNANIMOUSLY****M164/24 RESOLVED:** to move back into Open Session.

Cr Livermore/Cr Armour

**CARRIED UNANIMOUSLY**

The meeting re-opened to the public at 4.15 pm.

The Interim General Manager advised that during the closed session, Council made the following resolutions:

---

Minutes of the Meeting of the Snowy Valleys Council Ordinary Meeting held in Batlow Rotary Interactive Centre 31 Kurrajong Ave Batlow / Via Video Link on Thursday, 18 July 2024

---

Deputy Mayor

---

Interim General Manager

**13.2. CONFIDENTIAL - REMOVAL OF AUDIT, RISK AND IMPROVEMENT INDEPENDENT COMMITTEE MEMBER****M165/24 RESOLVED:**

## THAT COUNCIL:

1. Remove Melissa Tooke as an Independent Member of the Audit, Risk and Improvement Committee.
2. Acknowledge Ms Tooke's contribution to the Committee.

Cr Larter/Cr Hayes

**CARRIED UNANIMOUSLY**

*Interim General Manager, Executive Manager Growth & Development and Director Community & Corporate left the meeting at 4.01pm.*

**13.1. CONFIDENTIAL - MAYORAL MINUTE: NEGOTIATION OF NEW CONTRACT OF EMPLOYMENT - INTERIM GENERAL MANAGER****M166/24 RESOLVED:**

## THAT COUNCIL:

1. Enter into a new Contract of Employment with the Interim General Manager for a period of six months from 21 August 2024 to 20 February 2025;
2. Confirm that the Contract of Employment will be on the same terms and conditions as the current contract as detailed in the Letter of Offer dated 28 July 2023.
3. Thank the Interim General Manager for his continued work with Snowy Valleys Council.

Cr Ham/Cr Ivill

**CARRIED UNANIMOUSLY**

*Interim General Manager, Executive Manager Growth & Development and Director Community & Corporate re-joined the meeting at 4.14pm*

**14. MEETING CLOSURE**

There being no further business to discuss, the meeting closed at 4.18pm

Minutes of the Meeting of the Snowy Valleys Council Ordinary Meeting held in Batlow Rotary Interactive Centre 31 Kurrajong Ave Batlow / Via Video Link on Thursday, 18 July 2024

---

Deputy Mayor

---

Interim General Manager

## **6. CORRESPONDENCE/PETITIONS**

---

## **7. MAYORAL MINUTE**

---

## 8. NOTICE OF MOTION/NOTICE OF RESCISSION

### 8.1. NOTICE OF RESCISSION - CARAVAN PARKS - EXPRESSIONS OF INTEREST - CRS THOMSON, ARMOUR & CHAFFEY

COUNCILLORS Trina Thomson, Johanna (Hansie) Armour and Ian Chaffey

#### NOTICE OF RESCISSION:

Pursuant to Notice, Councillors Thomson, Armour and Chaffey move that Council rescinds **points 6, 7 and 9 only** from the 20 June 2024 resolution M136/24 Caravan Parks - Expressions of Interest. A copy of the (full) resolution is shown below:

#### 11.4. CARAVAN PARKS - EXPRESSIONS OF INTEREST

##### M136/24 RESOLVED:

##### THAT COUNCIL:

1. a) Enters into a new lease arrangement with the Adelong Services and Citizens Club over the Adelong (Golden Gully) Caravan Park site on a 5 x 5 x 5 year lease;  
b) investigate the option for the lessee to purchase the site;
2. Authorise the Interim General Manager or delegate to enter into direct negotiation and finalise the draft Heads of Agreement with the Adelong Services and Citizens Club for the Adelong (Golden Gully) Caravan Park;
3. Authorise the Interim General Manager at the end of successful negotiations to execute and enter into a new lease arrangement with the Adelong Services and Citizens Club for the Adelong (Golden Gully) Caravan Park site;
4. Authorise the Interim General Manager and Mayor to affix the council Seal and execute all associated documentation to the lease agreement;
5. Upon execution of the lease, advertise information relating to the lease / leases in accordance with the *Government Information (Public Access) Act 2009* - Part 3 Division 5 - Government Contracts with Private Sector;
6. Formally terminate the existing lease at Riverglade Caravan Park, Tumut which expired on 30 December 2023 and extend this lease only to 31 July 2024 to enable the existing operator to transition management of the Caravan Park site over to Council;
7. Note that the termination letter for the lease at the Riverglade Caravan Park prepared by Council's Lawyers gives the current operator six (6) months to remove all cabins from the site;
8. Undertake an independent market valuation on the 34 x cabins at the Riverglade Caravan Park, Tumut;
9. Re-advertise the Expression of Interest in the second quarter of the 2024-2025 financial year as no acceptable submissions were received for the Caravan sites at Batlow and Tumut, with Tumberumba being excluded from this second Expression of Interest process;
10. Treat matters in the Confidential Report specified in Sections 10A(2)(d)(i) as confidential and remain confidential until Council determines otherwise; and
11. Write to the unsuccessful Expression of Interest submitters advising of the outcomes of the Expression of Interest process.

Cr Hayes/Cr Larter

**CARRIED UNANIMOUSLY**

#### RECOMMENDATION:

##### THAT COUNCIL:

1. Rescind Resolution M136/24 points 6, 7 and 9 only;
2. Extend the lease of Riverglade Caravan Park with Riverglade Holdings Pty Ltd for a period of 4 months expiring on 30 November 2024;

- 3. Ensure all existing lease arrangements and the lessee's obligations for the operation of the Caravan Park remain the same, including the monthly rental payments to Council;**
- 4. Acknowledge that the date for the removal of all cabins and caravans described at paragraph 11 of the June letter (being 30 December 2024) no longer applies, however the lessee's obligations stipulated in the lease once the lease comes to an end remains the subject of further negotiations between Riverglade Holdings Pty Ltd and Council, which Council is committed to negotiating in good faith;**
- 5. Advise Riverglade Holdings Pty Ltd that Council is unable to provide a permanent deferment of any action arising from Resolution number M136/24.**

## **ATTACHMENTS**

1. Signed Notice of Rescission - Caravan Parks - Expressions of Interest

**Attachment 1 - Notice of Rescission - Caravan Parks - Expressions of Interest - Cr Thomson**



**NOTICE OF RESCISSION**

As provided by Section 372 of the Local Government Act, 1993, we, the undersigned, hereby give notice to rescind the following:-

Resolution No:	M136/24 – dot points 6, 7 & 9 only
Date of Ordinary Meeting	20 June 2024

<b>SUBJECT:</b>	<b>CARAVAN PARKS – EXPRESSIONS OF INTEREST</b>
-----------------	------------------------------------------------

That the following points of M136/24 be rescinded:

6. Formally terminate the existing lease at Riverglade Caravan Park, Tumut which expired on 30 December 2023 and extend this lease to 31 July 2024 to enable the existing operator to transition management of the Caravan Park site over to Council.

7. Note that the termination letter for the lease at the Riverglade Caravan Park prepared by Council's Lawyers give the current operator six (6) months to remove all cabins from the site.

9. Re-advertise the Expression of Interest in the second quarter of the 2024-2025 financial year as no acceptable submissions were received for the Caravan sites at Batlow and Tumut; with Tumberumba being excluded from this second expression of interest process.

**Notice of Motion**

THAT COUNCIL

1. Extend the lease of Riverglade Caravan Park with Riverglade Holdings Pty Ltd for a period of 4 months expiring on 30 November 2024.
2. All existing lease arrangements and the lessees' obligations for the operation of the Caravan Park remain the same including the monthly rental payments to Council.
3. Acknowledge that the date for the removal of all Cabins and Caravans described at paragraph 11 of the June letter (being 30 December 2024) no longer applies, however the lessee's obligations stipulated in the lease once the lease comes to an end remains the subject of further negotiations between Riverglade Holding and Council, which Council is committed to negotiating in good faith.
4. Advise Riverglade Holding Pty Ltd that Council is unable to provide a permanent deferment of any action arising from Resolution No. M136/24

Signed  
Clr Jane L Thomson  
Jane L Thomson  
Clr Johanna Armour  
JOHANNA ARMOUR  
Clr [Signature]

Date: 5 August 2024

**8.2. NOTICE OF MOTION - LIBRARIES COST SAVING METHOD - CR HUGHES****COUNCILLOR SAMUEL HUGHES**

---

**SUMMARY:**

Pursuant to Notice, Councillor Hughes has submitted the following Motion:

**NOTICE OF MOTION:****THAT COUNCIL:**

1. **Ensure cost saving measures in the Library service area meet the requirements in motion M126/24 and maintain the maximum possible opening hours;**
2. **Applies the Community Engagement Strategy when planning cuts to service levels across the council area;**
3. **Responds effectively and in a meaningful way to petitions from the community, as per the Community Engagement Strategy;**
4. **Ensures efficiency and value for money as key considerations when cuts to services are required as per the Community Engagement Strategy principle 10.**

**GENERAL MANAGER ADVICE:**

In relation to the attached Notice of Motion, the last item regarding staffing matters is of an operational nature.

It should be noted that at the 2 May 2024 Extraordinary meeting the following resolution was adopted:

**M82/24 RESOLVED****THAT COUNCIL:**

1. Request management to prepare a report for the June 2024 meeting outlining opportunities for operational savings.

Cr Ian Chaffey/Cr James Hayes

**CARRIED UNANIMOUSLY**

Subsequently, at the 20 June 2024 Ordinary Meeting of Council, the following was resolved:

**10.5. OPERATIONAL COST SAVINGS MEASURES****M126/24 RESOLVED:****THAT COUNCIL:**

1. Endorse the cost saving initiatives identified in table 1 -

<b>Library Services</b>	<b>\$132,323</b>
Swimming Pool's	\$80,000
Waste Recovery Centre's	\$50,000
Reduction in staff	\$801,345
Grants, Sponsorship & Donations	\$150,000
<b>TOTAL</b>	<b>\$1,213,668</b>

Cr Thomson/Cr Ivill

For: Cr Chaffey, Cr Armour, Cr Ham, Cr Hayes, Cr Ivill, Cr Livermore

Against: Cr Larter, Cr Hughes, Cr Hayes

**CARRIED**

The above measures were recommended to Council to improve Council's long term financial sustainability, and since the adoption of Resolution M126/24, Management has been implementing the cost savings initiatives as outlined in the Operational Cost Savings Measures Report.

**ATTACHMENTS**

1. Notice of Motion - Libraries Cost Saving Method - Cr Hughes

**Attachment 1 - 20240815 Notice of Motion - Libraries cost saving method - Cr Hughes**

20240815 Notice of Motion - Libraries cost saving method - Cr Hughes



**NOTICE OF MOTION**

Under Clause 3.10 of Councils Code of Meeting Practice, I give notice that the following motion be placed on the Council Agenda for the Ordinary Meeting of Council, to be held on:

Day and Date of Ordinary Meeting	15 August 2024
----------------------------------	----------------

<b>SUBJECT:</b>	<b>Library cost saving method</b>
-----------------	-----------------------------------

**Motion -**

- That cost saving measures in the Library service area meet the requirements in motion M126/24 and maintains the maximum possible opening hours.
- That council applies the CEP when planning cuts to service levels across the council area.
- That council staff respond effectively and in a meaningful way to partitions from the community as per the CEP.
- That Efficiency and value for money are key consideration when cuts to services are required as per the CEP principle 10.
- That when council management engage service area staff for submissions regarding the conditions of their workspace, that management consider all opinions put forward with council's values and function in mind.

Councillor Name: Cr Hughes.....

Signature .....

Date: 1/8/24.....

Councillor Name: Cr .....

Signature .....

Date: .....

\* \* \* \* \*

## **9. URGENT BUSINESS WITHOUT NOTICE**

---

## 10. GOVERNANCE AND FINANCIAL REPORTS

### 10.1. DE-AMALGAMATION UPDATE

#### REPORT AUTHOR: INTERIM GENERAL MANAGER

#### EXECUTIVE SUMMARY:

At the 15 February 2024 meeting it was resolved to provide regular updates to Council in relation to the progress of ascertaining the feasibility of de-amalgamating Snowy Valleys Council into the two former Council areas being Tumut and Tumbarumba.

This report serves to provide Councillors with an update.

#### RECOMMENDATION:

##### THAT COUNCIL:

1. Note the report on the de-amalgamation update.

#### BACKGROUND:

Since the February 2024 Council meeting, monthly reports have been submitted to provide an update on the progress of the de-amalgamation, and any associated issues to be addressed by Council.

In this update the following matters will be addressed:

1. Status of the preparation of the De-amalgamation Implementation Plan (DIP) and Financial Sustainability Plan (FSP).

#### REPORT:

##### **Snowy Valleys Council De-amalgamation Implementation (DIP) and Financial Sustainability Plan (FSP)**

Peter Tegart, Always Thinking Advisory, has been appointed to assist Council in the preparation of the DIP and FSP and all required and available data has been provided.

Council has continued to provide financial data to Always Thinking Advisory to assist in the development of a Financial Sustainability Plan for Snowy Valleys Council and the two new Councils. This has been very resource hungry, however, will provide extensive information on the challenges facing Council and potentially the two new Councils.

In relation to the DIP, the following has occurred:

- Establishment of Working Groups to inform the DIP
- Developing a Governance Structure
- Establishing de-amalgamation project costs
- Developing proposed organisational structures for the proposed new Councils
- Development of a risk matrix that encompasses both strategic operation risks

In relation to the FSP, detailed information has been provided to Always Thinking Advisory in the following formats:

- Income statement format
- Project ledger and cost centre format
- New Council area format

- Identifying 'one-off costs' to be excluded and additional recurrent expenditure to be included in de-amalgamation modelling.

In addition, considerable work has been undertaken developing distribution methodologies and applying these to assets, liabilities, unrestricted cash and the 2024/2025 Budget.

Significant investigations have also been carried out with Council's existing Business Software Solutions provider TechOne and a local government major competitor, Council's Insurance provider and other suppliers to ascertain likely de-amalgamation costs and longer-term implications.

A further Councillor Workshop was held on Thursday, 8 August 2024 where a first working draft of both the DIP and FSP was presented for Councillors information.

While it was initially intended to present the DIP and FSP to the 15 August Council meeting, this will no longer be possible due to the challenges in verifying historical financial data. This has delayed the timely provision of information to Always Thinking Advisory.

## **LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**

### **Integrated Planning and Reporting Framework:**

#### **Community Strategic Plan Theme**

Theme 5 - Our Civic Leadership

#### **Community Strategic Plan Strategic Objectives**

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

#### **Delivery Program Principal Activities**

5.5 Provide effective short and long term financial management to deliver financial sustainability

## **FINANCIAL AND RESOURCES IMPLICATIONS:**

At this early stage in the de-amalgamation process, the feasibility and cost of de-amalgamating Snowy Valleys Council are unknown, however, Council has approved funding of up to \$70,000 to complete Stage 1 of the De-amalgamation Implementation Plan.

Funding of \$45,000 has been approved by the Office of Local Government, with the balance being provided by Snowy Valleys Council.

Should Council be able to demonstrate the financial sustainability of two proposed new councils, and ultimately with the approval of the Minister, significant additional funding would then be required to complete the second stage of the De-amalgamation Implementation Plan, along with the actual implementation costs.

## **POLICY, LEGAL AND STATUTORY IMPLICATIONS:**

Under section 218CD (1) of the *Local Government Act 1993* (the Act), Snowy Valleys Council has submitted a business case for the dissolution of Snowy Valleys Council and the re-creation of its former areas of Tumut and Tumbarumba.

As required by section 218CD (2) of the Act, the Minister for Local Government has referred the Business Case to the Local Government Boundaries Commission to conduct an inquiry and report on the matter.

## **RISK MANAGEMENT / COST BENEFIT ANALYSIS:**

The risk has been assessed as high, as at this stage, the De-amalgamation Business Case is before the Local Government Boundaries Commission for examination, and it is unknown whether the State Government will provide funding for Council's wish to de-amalgamate.

Changes to the *Local Government Act 1993*, however, has given the Minister for Local Government the discretion to provide either a grant or a loan to assist with the de-amalgamation costs should a de-amalgamation be approved.

**OPTIONS:**

1. Adopt as per recommendations set out in this report.
2. Amend the recommendations as referred to in this report.
3. Decline the recommendations set out in this report.

**COUNCIL SEAL REQUIRED:**

No.

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

Nil.

**ATTACHMENTS**

Nil.

## **10.2. REVIEW AND APPROVAL OF 2024/2025 RE-VOTES**

**REPORT AUTHOR: COORDINATOR MANAGEMENT ACCOUNTING**

**RESPONSIBLE DIRECTOR: DIRECTOR COMMUNITY & CORPORATE**

---

### **EXECUTIVE SUMMARY:**

This report outlines the project revotes into the 2024/2025 financial year and seeks Council approval to increase the 2024/2025 capital budget by \$2,705,000 for projects that have not yet commenced, and that Council still intends to deliver. The report also presents the commenced projects that will be carried over under clause 211 of the Local Government (General) Regulation 2021, a total of \$3,938,049.

### **RECOMMENDATION:**

#### **THAT COUNCIL:**

- 1. Approve the 2023/2024 re-votes and increase the capital budget for 2024/2025 by \$2,705,000; and**
- 2. Note the carry over projects of \$3,938,049 for capital expenditure in 2024/2025.**

### **BACKGROUND:**

These projects have been approved in Council's 2023/2024 budget. Projects in Table 1 did not commence during 2023/2024 and now request approval to re-vote the allocations into the 2024/2025 budget. Projects in Table 2 have commenced or were contractually committed during 2023/2024, these projects will be completed during 2024/2025.

### **REPORT:**

This report outlines project re-votes into 2024/2025 financial year for capital projects adopted as part of the 2023/2024 budget, but not commenced. It is recommended that the projects (in Table 1) are re-approved for inclusion into the 2024/2025 capital budget for an amount of \$2,705,000.

Any projects already commenced or contractually committed do not required Council approval in accordance with clause 211 of the Local Government (General) Regulation 2021. These projects (in Table 2) are included in the report for Council information for noting as carry-overs. These budget amounts will automatically be transferred to the 2024/2025 financial year for an amount of \$3,938,049.

Project values presented in the report are subject to change depending on adjustments yet to be effected in finalising the 2023/2024 financial statements and the associated external audit.

Unfinished projects externally funded via grants are not presented in this report. Grant funded projects are reported and audited separately. They are presented in the financial statements within the reserve balances.

**Table 1:** Projects that were budgeted for in 2023/2024 that have not commenced but Council wishes to still deliver need to be re-adopted by Council to transfer to the 2024/2025 financial year budget as a re-vote. Proposed re-votes for works not commenced in 2023/2024 are presented for Council approval below:

<b>Not Commenced Projects 2023/2024</b>					
Project Number	Fund	Description	Approved Budget	Expensed	Carry Forward amount
520481 (1)	General	RHB Building Toilet Refurbishment	\$50,000	\$0	\$50,000
530113 (2)	General	Quiltys Bridge Replacement	\$100,000	\$0	\$100,000
520937	Water	SSWP482 Batlow Water Security Project	\$500,000	\$0	\$500,000
520938	Water	SSWP483 Tumbarumba Water Security Project	\$800,000	\$0	\$800,000
520969	Water	2023-24 Bulk Refill Water Stations Elm Drive, Tumut	\$90,000	\$0	\$90,000
520970	Water	2023-24 Bulk Refill Water Stations Yarra	\$90,000	\$0	\$90,000
520977	Water	2023-24 Brungle WTP Chlorine Upgrade	\$80,000	\$0	\$80,000
520975	Water	2023-24 Cloverdale Chlorine Dosing Skid	\$75,000	\$0	\$75,000
520978	Water	2023-24 Talbingo WTP Reservoir Ladder	\$25,000	\$0	\$25,000
520979	Water	2023-24 Khancoban Water Reservoir Ladder	\$35,000	\$0	\$35,000
520980	Water	2023-24 Bulk Refill Water Stations Trave	\$90,000	\$0	\$90,000
520981	Water	2023-24 Talbingo WTP Alum Bund Spill Pad	\$20,000	\$0	\$20,000
520982	Sewer	2023-24 Talbingo WWTP Decant Renewal	\$50,000	\$0	\$50,000
530030	Sewer	2022-23 Khancoban STP Replacement	\$700,000	\$0	\$700,000
					<b>\$2,705,000</b>
520481 (1)	RHB Building Toilet Refurbishment - current budget for 2024/2025 is \$250,000 plus additional re-vote of \$50,000 from 2023/2024.				
530113 (2)	Quiltys Bridge Replacement - re-vote \$100k for bridge repairs. Council is currently seeking funding of \$700k to fully replace the bridge, total project cost \$800k.				

**Table 2:** Outlines the works in progress at 30 June 2024 that have not yet been completed, noting that the unexpended funds will automatically carry-over on 2024/2025 without the need for a Council resolution under clause 211 Local Government (General) Regulation 2021. These projects have started or are contractually committed and the carry-over will result in a capital budget adjustment.

<b>Commenced 2023/2024</b>					
Project Number	Fund	Description	Approved Budget	Expensed	Carry Forward amount
520357	General	Cemeteries Masterplan - Plinths	\$55,883	\$156	\$55,727
520571	General	Technology Uplift Project Phase 3 - Ci to CiA Migration	\$205,000	\$166,572	\$38,428
520619	General	F175 Batlow Institute Facade Repair	\$38,700	\$33,389	\$5,312
520953	General	Lambie Street Stormwater Renewal 2023-24	\$35,000	\$2,026	\$32,974
520995	General	Tumbarumba Sports Hub Cyberlock Renewal	\$33,000	\$26,416	\$6,584
521006	General	2023-24 Khancoban Footpath Renewals	\$54,000	\$31,635	\$22,365
530016	General	Emulsion Bitumen Tanks	\$202,792	\$189,983	\$12,809
530047	General	Renewal Kent Street Stormwater	\$100,000	\$36,648	\$63,352
530048	General	2022-23 Mannus Lake Vegetation Management	\$337,782	\$116,676	\$221,106
530452	General	Batlow Memorial Park Playground - renewal	\$50,000	\$22,724	\$27,276
520325	Water	Tumba Dam Wall	\$569,091	\$99,652	\$469,439
520491	Water	SCADA Upgrades - Water	\$259,490	\$121,169	\$138,320
520939	Water	SSWP484 Khanocban WTP Project	\$600,000	\$75,169	\$524,831
520974	Water	2023-24 Dalhenty Raw Reservoir Roof	\$75,000	\$33,964	\$41,036
520976	Water	2023-24 Brungle Security Fence and Gate	\$195,000	\$4,287	\$190,713
521007	Water	Brungle WTP Chlorine Facility	\$160,000	\$5,824	\$154,176
530005	Water	2022-23 Renewals Water Mains	\$244,890	\$2,776	\$242,114
530006	Water	2022-23 Renewals Water Meters	\$285,000	\$36,584	\$248,416
530027	Water	2022-23 Tumut WTP Augmentation	\$800,000	\$22,400	\$777,600
520145	Sewer	SCADA Expansion (Tumba / Khan) (C)	\$262,545	\$123,796	\$138,749
520632	Sewer	Tumut SPS Murray Glen Emergency Storage Project	\$496,488	\$58,957	\$437,532
520983	Sewer	2023-24 Tumut St SPS Generator Autostart	\$75,000	\$49,429	\$25,571
520984	Sewer	2023-24 Adelong WWTP Security Gates	\$60,000	\$4,073	\$55,927
520985	Sewer	2023-24 Adelong WWTP Aerator Pond	\$30,000	\$22,310	\$7,690
					<b>\$3,938,049</b>

**LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:****Integrated Planning and Reporting Framework:****Community Strategic Plan Theme**

Theme 4 - Our Infrastructure

**Community Strategic Plan Strategic Objectives**

CSP4 Our infrastructure includes Council services that plan, manage, maintain and renew our community infrastructure and transport networks

**Delivery Program Principal Activities**

4.4 Plan and deliver a capital works program to responsibly manage and maintain community infrastructure

**FINANCIAL AND RESOURCES IMPLICATIONS:**

The projects had an approved budget in 2023/2024 financial year.

**POLICY, LEGAL AND STATUTORY IMPLICATIONS:**

Local Government (General) Regulation 2021:

*211 Authorisation of expenditure:*

*(1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subsection (2) or at a later ordinary meeting -*

*(a) has approved the expenditure, and*

*(b) has voted the money necessary to meet the expenditure.*

*(2) A council must each year hold a meeting for the purpose of approving expenditure and voting money.*

*(3) All such approvals and votes lapse at the end of a council's financial year. However, this subsection does not apply to approvals and votes relating to—*

*(a) work carried out or started, or contracted to be carried out, for the council, or*

*(b) any service provided, or contracted to be provided, for the council, or*

*(c) goods or materials provided, or contracted to be provided, for the council, or*

*(d) facilities provided or started, or contracted to be provided, for the council, before the end of the year concerned, or to the payment of remuneration to members of the council's staff.*

**RISK MANAGEMENT / COST BENEFIT ANALYSIS:**

Capital Works Projects will not proceed unless funding is revoked by Council.

**OPTIONS:**

1. Adopt the recommendation as presented, or
2. Consider the uncompleted projects in Table 1 and resolve not to proceed with certain projects or all project work that has not been commenced prior to the end of the financial year 2023/2024.

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

N/A

**ATTACHMENTS**

Nil.

### **10.3. ATTENDANCE - ALGA 2024 NATIONAL GENERAL ASSEMBLY 1-5 JULY CANBERRA**

**REPORT AUTHOR: DEPUTY MAYOR TRINA THOMSON**

**RESPONSIBLE DIRECTOR: INTERIM GENERAL MANAGER**

---

#### **EXECUTIVE SUMMARY:**

Mayor Ian Chaffey and Deputy Mayor Trina Thomson attended the ALGA 2024 National General Assembly and Regional Forum between 1-4 July, with Deputy Mayor Trina Thomson also attending the Australian Council of Local Government on Friday 5 July, at the National Convention Centre, Canberra. This report gives an overview of some of the presentations and acknowledges Snowy Valleys Council's submitted motions were passed without objection.

#### **RECOMMENDATION:**

##### **THAT COUNCIL:**

- 1. Note the report on the ALGA 2024 National General Assembly outcomes from Deputy Mayor Trina Thomson.**

#### **BACKGROUND:**

The National General Assembly (NGA) is a peak annual event for elected representatives and officials of Local Government. It provides the opportunity for Local Government to engage directly with the Federal Government, to develop national policy, and to influence the future direction of our councils and our communities.

The motions submitted to the NGA conference were as follows:

- **Motion number 6 Snowy Valleys Council NSW** - This National General Assembly calls on the Australian Government to provide certainty of the security and timing of Financial Assistance Grant payments to enable local government to better manage their cash flows.
- **Motion number 58 Snowy Valleys Council NSW** - This National General Assembly calls on the Australian Government to develop a forward-thinking 'whole of life cost' approach to the undergrounding of energy transmission infrastructure rather than relying on outdated overhead construction methods.
- **Motion number 60 Snowy Valleys Council NSW** - This National General Assembly calls on the Australian Government to empower the Australian Energy Regulator to provide funding for the establishment of a Community Enhancement Fund in LGAs that are negatively impacted (socially and economically) by nation building energy transmission infrastructure.
- **Motion number 94 Snowy Valleys Council NSW** - This National General Assembly calls on the Australian Government, together with State and Territory Education Minister, to undertake an urgent review (as scheduled) on the impact of the National Teacher Workforce Action Plan to understand whether it is achieving its desired outcomes.
- **Motion number 114 Snowy Valleys Council NSW** - This National General Assembly calls on the Australian Government to alter Australia Post's Statement of Corporate Intent to provide options where Post Offices no longer exist for postal services unable to be delivered to street/roadside addresses, e.g. delivery of parcels.

**REPORT:**

The annual National General Assembly (NGA), Regional Forum and the Australian Council of Local Government (ACLG) were held in Canberra from Tuesday 2 July to Friday 5 July inclusive at the National Convention Centre.

This year's theme was Building Community Trust and with the largest number of registered delegates, this year's Regional Forum on Tuesday was held in the main auditorium of the Convention Centre with a new format including four break out sessions in the afternoon running concurrently to start the NGA. Those sessions included Roads and Transport, Energy Transition, National Housing and Community and Disaster Resilience and Recovery. Mayor Chaffey attended the session on Energy Transition, and it was clear that the issue of social license is a significant concern shared by all with major discrepancies around the difference between the generation of energy then its transmission. Deputy Mayor Thomson attended the session on Disaster Resilience and Recovery and spoke in relation to the impact of various disasters and the impediment of the existing 'like for like' and the need for genuine support to 'build better', reiterating the lack of funding for mitigation of disasters (fire, flood and others) with figures indicating close to 95% of funding directed to disasters is for recovery.

The opening session was addressed by The Hon Kristy McBain MP, Minister for Regional Development, Local Government and Territories and The Hon Darren Chester MP Shadow Minister for Local Government and Territories, Shadow Minister Regional Development and Shadow Minister for Regional Education. Minister McBain outlined many initiatives including remote airstrip funding of \$50M, the target of 1.2 million new homes over the next five years, housing support programs to enable infrastructure for new housing and 20,000 fee free TAFE placements, particularly in trade sectors. Minister McBain also confirmed what people in regional Australia already know that 77% of the nation's roads are in the regions and noted the significant budget increase for Roads to Recovery stating that every community deserves safe local roads.

Darren Chester stated that he believes the wisdom of local people should be respected saying that 'Canberra' needs to trust local council and local people, identifying that Local Government is a critical partner in delivering to communities. He noted it's time to '*harden up*' and not just knock on the front door, need to be prepared to kick in the back door and be forceful in terms of what you need.

The NGA commenced on Wednesday attended by over 1,200 delegates from all states and territories across Australia. Over 160 motions were debated over the course of the two days with SVC's submitted motions passing without objection.

The NGA opened with a Welcome to Country by Paul Girrawah House who noted that '*respect creates people who care for each other*' and said '*we look to see, we listen to hear and learn to understand*' speaking about mutual respect saying that words are powerful so be careful and to take your time, be patient and be polite.

Australia's 28th Governor General, Her Excellency Sam Mostyn AC gave her first public address at the NGA with a focus on encouraging care, kindness and respect and recognised the role Local Government has in local decision making saying that communities crave empathy and care, but we also need to be realistic. She stressed the importance of listening to young people and those who often feel left behind, '*listen to the aspirations of young people, they should be respected and included*'. The Governor-General also identified her shared interest in natural disasters, recovery and mental health.

The program for the two days included speeches and presentations from Ministers and Shadow Ministers and an open discussion between ABC writer and presenter Annabel Crabb and Australian Local Government Association (ALGA) President, Linda Scott around politics and civic engagement which was both interesting and thought provoking. She spoke of 'tribalism' and the way some tell a particular group of people what they want to hear though not necessarily predicated on neutrality. Ms Crabb also noted social media and the way it 'cherry picks' how it influences saying, '*never more than now is every aspect dissected and commented on*' she said, '*media puts on its own spin and loves nothing better than throwing stones at government*'.

Wednesday's afternoon session 'Local Government Report' identified the financial issues being faced by many councils identifying that Local Government has 10 times as many assets as it has income noting assets depreciate and eventually need to be replaced.

The importance of strategic plans was stressed, emphasising the need to know data because, *'if you don't know what you have, you don't know what you need to manage'*.

Thursday's program was exceptional commencing with Simon Kuestemacher who delivered a wonderful presentation on intergeneration equity and fairness, explaining why we should be preparing for a major shift in consumer preferences across generations from pre boomers, to baby boomers, Gen X, Gen Y, Gen Z and Gen Alpha. It was noted that Australia is relying on migration for population growth as well as income from international students as they pay around \$30,000 in fees and contribute \$35,000 in living costs. He spoke about the importance of 'walkability' for people living in communities and the fact that isolation creates mental health issues. It was stated that Australians want to *'age in place'* so they would prefer to move to a 'walkable' community in their early to mid 70's. Lifestyle towns vs functional in that if the services aren't accessible, the population will leave. Walkability must be 'mixed use' and ensure walking distance includes cafes, coffee, entertainment and services.

A highlight of the four days was the keynote presentation by Samuel Johnson OAM – Gold Logie award winning actor, Secret Life of Us and the Molly Meldrum movie – but more he is the co-founder of Love Your Sister – along with his sister Connie who passed away of breast cancer. Since its inception in 2012, Love Your Sister has raised \$20M for cancer research, and it all started with an insane dare to unicycle around the country in an effort to remind every mum in the land to be breast aware and raise \$1M for cancer research. Sam completed the task over 2013-2014 riding 15,478 km around Australia, breaking the world record and raising \$1.4M. In May 2017, the Big Heart Project at Lyneham netball courts raised \$2.57M making the biggest, sparkly heart out of 5 cent pieces. Connie Johnson was awarded the Medal of the Order of Australia OAM on 7 September 2017, and she passed away on 8 September. Sam quit acting in 2018 and in a cruel twist he was in a horrific accident in 2021 and has an acquired brain injury but continues his crusade saying that in 2014, at the end of the unicycle ride, he thought it was over but realised he'd only just begun. Connie's reason for wanting to do what they did, and Sam still does, was so that mums like her don't have to say goodbye to their children. So, what does 'Love Your Sister' have to do with the NGA? Sam's message was *'your word is all you have. Don't make promises you're not going to follow through on and to have verbal will. If you say it out loud you can't go back on your word'. 'You've only got your word, hold onto it'*.

Friday's ACLG was a day that included an address by the Prime Minister Anthony Albanese, panel sessions on communications, renewable energy, skills training, planning and services such as Australia Post and bans in rural and remote centres.

Four invaluable days of information, ideas, motivational speakers, thought provoking discussions and debate, networking during breaks and gathering contacts from throughout the exhibition hall as well as making sure Snowy Valleys Council had a voice at the National level.

The Mayor and Deputy would be happy to share more information with anyone interested and invite open discussion around the four day program of speakers and presentations.

## **LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**

### **Integrated Planning and Reporting Framework:**

#### **Community Strategic Plan Theme**

Theme 5 - Our Civic Leadership

#### **Community Strategic Plan Strategic Objectives**

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

#### **Delivery Program Principal Activities**

5.6 Proactively support and advocate for the needs of the community to other level of government and organisations

**FINANCIAL AND RESOURCES IMPLICATIONS:**

The cost of attendance for Mayor Ian Chaffey and Deputy Mayor Trina Thomson were reported in the March 2024 council meeting. In accordance with Council's *Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy* and Councillor's obligation to undertake professional development, a budget allocation has been established for this purpose.

**POLICY, LEGAL AND STATUTORY IMPLICATIONS:**

Council's *Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy* requires a report to a council meeting on the outcomes of the attended conference within one month of the Councillor's attendance at the conference.

**RISK MANAGEMENT / COST BENEFIT ANALYSIS:**

Nil.

**OPTIONS:**

Nil.

**COUNCIL SEAL REQUIRED:**

No.

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

Nil.

**ATTACHMENTS**

Nil.

## 10.4. PECUNIARY INTEREST RETURNS FOR DESIGNATED STAFF AND ARIC MEMBERS

**REPORT AUTHOR: GOVERNANCE OFFICER**

**RESPONSIBLE DIRECTOR: DIRECTOR COMMUNITY & CORPORATE**

---

### EXECUTIVE SUMMARY:

To present to the Council the Pecuniary Interest Returns for Councillors and Designated Persons in accordance with Section 4.21 of the Snowy Valleys Council *Code of Conduct*.

### RECOMMENDATION:

#### THAT COUNCIL:

1. **Note the following Declarations of Pecuniary Interest Returns from Councillors and Designated Officers as at 30 June 2024 as listed in accordance with the *Code of Conduct*:**
  - **Councillors**: Cr Johanna (Hansie) Armour, Cr Ian Chaffey, Cr Julia Ham, Cr James Hayes, Cr Samuel Hughes, Cr Michael Ivill, Cr John Larter, Cr Brent Livermore, Cr Trina Thomson;
  - **Designated Staff**: Interim General Manager-Sтивен Pinnuck, Director Infrastructure & Works-Duncan Mitchell, Director Community & Corporate-Jessica Quilty, Executive Manager Growth & Development-Nicholas Wilton;
  - **Audit Risk & Improvement Committee** : Chairperson-Kylie McRae and Committee Members-Carolyn Rosetta-Walsh & Dennis Vaccher; and
2. **Approve the redacted Pecuniary Interest Returns for the Councillors and Designated Staff to be placed on Council's website in accordance with the current Information and Privacy Commission Guideline 1 *Returns of Interests*.**

### BACKGROUND:

The *Local Government Act 1993* (the Act) provides for the management of pecuniary interests. It places specific obligations on councillors, council delegates, key council staff and other people involved in making decisions or giving advice on council matters to act honestly and responsibly in carrying out their functions.

Those obligations include the lodgement of disclosure of interest returns annually.

A pecuniary interest in a matter is one where there is a reasonable likelihood or expectation of appreciable financial loss or gain to the person, or to other persons as defined by section 443 of the Act. This calls for an objective judgement in each case as to whether a pecuniary interest exists.

Council also manages pecuniary interests through its application of the adopted *Code of Conduct*. This report on Disclosure of Pecuniary Interest Returns is in compliance with Clause 4.21 of the *Code of Conduct*:

*4.21 A councillor or designated person must make and lodge with the general manager a return in the form set out in schedule 2 of this code, disclosing the council's or designated person's interest as specified in schedule 1 of this code within 3 months after:*

*(a) becoming a councillor or designated person, and*

*(b) 30 June of each year, and*

*(c) the councillor or designated person becoming aware of an interest they are required to disclose under schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).*

**REPORT:**

Pecuniary Interest Returns received as at 30 June 2024 for Councillors, Designated Persons and Audit Risk & Improvement Committee (ARIC) Members are attached in compliance with Clause 4.25 of the *Code of Conduct*.

- *4.25 Returns required to be lodged with the general manager under clause 4.21 (a) and (b) must be tabled at the first meeting of the council after the last day the return is required to be lodged.*

Councillors and designated persons are required under Clause 4.21 of the *Code of Conduct* to lodge an "Annual Return – Disclosures of Pecuniary Interests" for the previous financial year or within 3 months after becoming a councillor or designated person. It is an important mechanism in enhancing public confidence in local administration.

The Council has issued a set of guidelines on the administrative processes associated with the completion of Pecuniary Interest Returns.

The responsibility is with each individual to ensure their Pecuniary Interest Return is completed accurately and in compliance with the regulations and guidelines. The *Code of Conduct* prescribes the manner in which returns are completed, lodged and held. Clause 4.27 states:

- *4.27 Information contained in returns made and lodged under clause 4.21 is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2018 and any guidelines issued by the Information Commissioner.*

Information and Privacy Commission's, *Guideline 1 Returns of Interests* in association with Office of Local Government's Circular No 19/21 states that Councillors and designated persons' returns of interest must be made publicly available free of charge on Council's website.

The combined effect of the *Government Information (Public Access) Act 2009* (GIPA Act) and the GIPA Regulation 2018 is that the information in the returns needs to be disclosed on the website of each local council, unless to do so would impose unreasonable costs on the council, or if the council determines there was an overriding public interest against disclosing the information.

In order to decide whether there is an overriding public interest against disclosure, Council needs to apply the public interest test (GIPA Act 2009 Section 14) and weigh the public interest considerations in favour of and public interest considerations against disclosure.

Clause 3 in the Table in Section 14 of the GIPA Act lists as a consideration against disclosure the fact that information may reveal someone's personal information or would contravene an information privacy principle under the *Privacy and Personal Information Protection Act 1998* (NSW) (PPIP Act).

An individual has a right to protect the privacy of their personal information. Given the amount of personal information that may be contained in the returns, special care should be taken to protect this right.

The type of matter which might be deleted from a return in these circumstances will vary depending on the public interest considerations applied. However, examples might include the signatures or residential address of the individual making the return.

Releasing the information contained in the returns of Councillors and designated persons in this manner facilitates the legitimate public interest in having access to the information, while respecting other considerations against disclosure including privacy.

**LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:****Integrated Planning and Reporting Framework:****Community Strategic Plan Theme**

Theme 5 - Our Civic Leadership

**Community Strategic Plan Strategic Objectives**

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

**Delivery Program Principal Activities**

5.4 Maintain and deliver a governance framework that guides good decision making, accountability and legislative compliance

**FINANCIAL AND RESOURCES IMPLICATIONS:**

Nil

**POLICY, LEGAL AND STATUTORY IMPLICATIONS:**

Snowy Valleys Councils *Code of Conduct* Clause 4.21-4.27.

The NSW Information and Privacy Commission's Information Access Guideline 1 *Return of Interest*.

Snowy Valleys Council Completion of Disclosure of Pecuniary Interest Returns for Councillors and Designated Persons Procedure.

**RISK MANAGEMENT / COST BENEFIT ANALYSIS:**

Compliance with obligations to declare pecuniary interests supports good governance and risk management.

Lack of redaction of some of the information contained within the returns could expose a person to a risk of harm or of serious harassment or serious intimidation.

**OPTIONS:**

1. Adopt as per recommendations set out in this report - preferred option.
2. To release the Pecuniary Interest Returns in FULL for the Councillors and Designated Persons on Council's website in accordance with the adopted Information and Privacy Commission's Guideline 1 *Returns of Interest*.

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

Nil

**ATTACHMENTS**

1. 2024 - Disclosure of Pecuniary Interest Yearly Return - Cr Brent Livermore - Redacted (under separate cover)
2. 2024 - Disclosure of Pecuniary Interest Yearly Return - Cr Johanna (Hansie) Armour - Redacted (under separate cover)
3. 2024 - Disclosure of Pecuniary Interest Yearly Return - Cr Ian Chaffey - Redacted (under separate cover)
4. 2024 - Disclosure of Pecuniary Interest Yearly Return - Cr James Hayes - Redacted (under separate cover)

5. 2024 - Disclosure of Pecuniary Interest Yearly Return - Cr John Larter - Redacted (under separate cover)
6. 2024 - Disclosure of Pecuniary Interest Yearly Return - Cr Julia Ham - Redacted (under separate cover)
7. 2024 - Disclosure of Pecuniary Interest Yearly Return - Cr Michael Ivill - Redacted (under separate cover)
8. 2024 - Disclosure of Pecuniary Interest Yearly Return - Cr Samuel Hughes - Redacted (under separate cover)
9. 2024 - Disclosure of Pecuniary Interest Yearly Return - Cr Trina Thomson - Redacted (under separate cover)
10. 2024 - Disclosure of Pecuniary Interest Yearly Return - Interim General Manager - Steven Pinnuck - Redacted (under separate cover)
11. 2024 - Disclosure of Pecuniary Interest Yearly Return - Director Infrastructure & Works - Duncan Mitchell - Redacted (under separate cover)
12. 2024 - Disclosure of Pecuniary Interest Yearly Return - Director Community & Corporate - Jessica Quilty - Redacted (under separate cover)
13. 2024 - Disclosure of Pecuniary Interest Yearly Return - Executive Manager Growth & Development - Nicholas Wilton - Redacted (under separate cover)
14. 2024 - Disclosure of Pecuniary Interest Initial Return - ARIC Chairperson - Kylie McRae - Redacted (under separate cover)
15. 2024 - Disclosure of Pecuniary Interest Yearly Return - ARIC Member - Carolyn Rosetta-Walsh - Redacted (under separate cover)
16. 2024 - Disclosure of Pecuniary Interest Initial Return - ARIC Member - Dennis Vaccher - Redacted (under separate cover)

## **10.5. WATER AND WASTEWATER CHARGING POLICY ADOPTION**

**REPORT AUTHOR: MANAGER UTILITIES AND WASTE BUSINESS**

**RESPONSIBLE DIRECTOR: DIRECTOR INFRASTRUCTURE AND WORKS**

---

### **EXECUTIVE SUMMARY:**

Snowy Valleys Council provides water supply and wastewater collection services to the community; these services are funded by users through annual access and quarterly usage charges. Access and usage charges are set to recover the cost of providing water and wastewater services, including operations and maintenance activities, and to raise the income necessary for the long-term financial sustainability of the water supply and wastewater businesses, including investment in new and replacement infrastructure.

Council policies are intended to be workable and relatively simple, such that Council has the ability to provide acceptable and efficient customer service. This report follows the closure of a public notification period related to the recent resolution (M132/24) at the Council meeting on 20 June 2024. The existing Policy was reviewed with some minor edits to several sections and changes to the water leak rebate criteria.

The reviewed policy was placed on public exhibition from 8th July 2024 to 5th August 2024. A copy of the exhibited Policy is attached to this report.

### **RECOMMENDATION:**

#### **THAT COUNCIL:**

- 1. Receive the report on the DRAFT Water and Wastewater Charging Policy SVC-ENG-PO-105-03 noting the feedback from public exhibition;**
- 2. Note the two (2) submissions received for the Draft Water and Wastewater Charging Policy;**
- 3. Adopt the exhibited DRAFT Water and Wastewater Charging Policy SVC-ENG-PO-105-03 without changes; and**
- 4. Write to the submitters, thanking them for their input and advising them of the outcome to their submission.**

### **BACKGROUND:**

Snowy Valleys Council provides water supply and wastewater collection services to the community. These services are funded by users through annual access and quarterly usage charges.

Access and usage charges are set to recover the cost of providing water and wastewater services and to raise the income necessary for the long-term financial sustainability of the water supply and wastewater businesses.

Infrastructure required to service developments is funded by developers through construction costs and headworks (developer) charges, as is necessary to ensure that ratepayers are not funding the impact of development on the existing infrastructure.

Council policies are intended to be workable and relatively simple, such that Council has the ability to provide acceptable and efficient customer service, including resolution of water billing disputes. The need to respond quickly to customer enquiries is a Key Performance Indicator (KPI) and this policy enables staff to appropriately respond within set criteria.

This Water and Wastewater Charging policy has been in place from 2013 and underwent a major review in 2020.

A Notice of Motion (M15/24) at the 15 February 2024 Ordinary Council Meeting requested a review into the Water and Wastewater Charging Policy, in particular the sections related to undetected water leak

rebates. The existing Policy was reviewed with some minor edits to several sections and changes to the water leak rebate criteria.

The reviewed policy was presented to Council on the 20 June 2024 and endorsed for public exhibition.

## **REPORT:**

The reviewed Water and Wastewater Charging Policy was placed on public exhibition from 8th July 2024 to 5th August 2024. During this period two brief submissions were received as follows.

Respondent 1

*"The proposal is acceptable but what is sadly lacking is the actual proposed cost for the coming year !"*

Respondent 2

*"Council needs a hard look at them self, patient SWC"*

Referring to the feedback, the costs related to the policy changes are likely to be reduced as the leak rebate criteria limits have been increased, however it is unknown how many rebates applications will be received.

Council staff have considered the feedback and believe no further changes are required to the policy.

## **LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**

### **Integrated Planning and Reporting Framework:**

#### **Community Strategic Plan Theme**

Theme 3 - Our Environment

#### **Community Strategic Plan Strategic Objectives**

CSP3 Our natural environment is cared for and protected to ensure future generations can experience and enjoy its beauty

#### **Delivery Program Principal Activities**

3.2 Deliver best practice water and wastewater services

## **FINANCIAL AND RESOURCES IMPLICATIONS:**

Nil

## **POLICY, LEGAL AND STATUTORY IMPLICATIONS:**

Nil

## **RISK MANAGEMENT / COST BENEFIT ANALYSIS:**

Nil

## **OPTIONS:**

1. Adopt as per recommendations set out in this report - **preferred option**.
2. Make further amendments to the policy and place on public exhibition again.
3. Decline the recommendations set out in this report

## **COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

The policy will be updated on councils website and key staff will be informed of the changes.

**ATTACHMENTS**

1. Exhibited DRAFT Water and Wastewater Charging Policy - SVC-ENG-PO-105-03 (Under separate cover)

## **10.6. STATEMENT OF INVESTMENTS - JULY 2024**

**REPORT AUTHOR: FINANCE OFFICER**

**RESPONSIBLE DIRECTOR: DIRECTOR COMMUNITY & CORPORATE**

---

### **EXECUTIVE SUMMARY:**

This report provides an overview of Council's cash and investment portfolio performance as at 31 July 2024.

### **RECOMMENDATION:**

#### **THAT COUNCIL:**

- 1. Note the report on Statement of Investments - July 2024.**

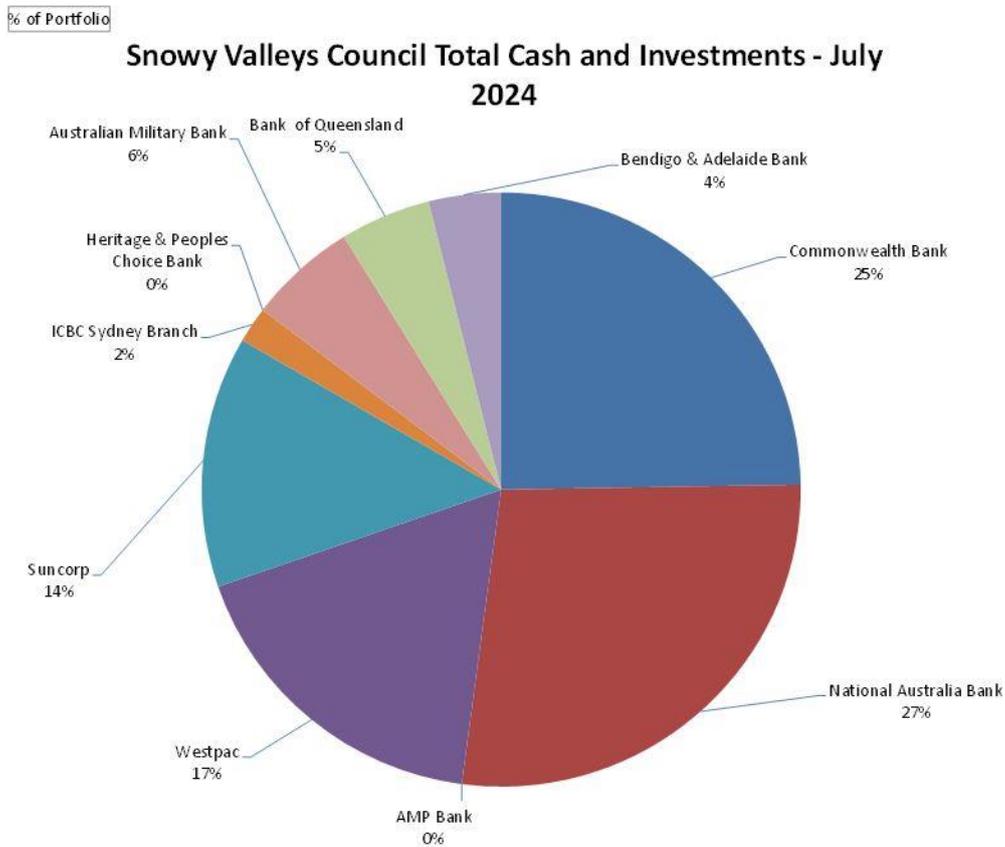
### **BACKGROUND:**

In accordance with section 212 of the Local Government (General) Regulation 2021, a monthly report is required to be submitted to Council detailing all investments of the Council.

### **REPORT:**

The following table contains a list of cash, at call investments and term deposits held by Council as at 31 July 2024.

Combined Cash & Investments Table		31/07/2024					
Cash & 11am at call Accounts	Branch	Current Month	Last Month	Movement	Type	Interest Rate%	Maturity Date
Commonwealth Bank	Tumut	\$ 2,683,260	\$ 11,428,078	-\$ 8,744,818	W/Acct	4.35%	
Commonwealth Bank	Tumut	\$ 9,968,599	\$ 6,950,040	\$ 3,018,559	At Call (BOS)	4.40%	
Commonwealth Bank	Tumut	\$ 266	\$ 200	\$ 66	Gen-Roth	4.35%	
<b>Sub Total Cash &amp; 11 am at Call Accounts</b>		<b>\$ 12,652,125</b>	<b>\$ 18,378,318</b>	<b>-\$ 5,726,193</b>		<b>4.39%</b>	
<b>Total Cash &amp; At Call Investments</b>		<b>\$ 12,652,125</b>	<b>\$ 18,378,318</b>	<b>-\$ 5,726,193</b>		<b>4.39%</b>	
	Branch	Current Month	Last Month	Movement	Lodgement Date	Interest Rate%	Maturity Date
AMP Bank	556	\$ -	\$ 1,000,000	-\$ 1,000,000	18/07/2023	5.75%	18/07/2024
Heritage & Peoples Choice Bank	140	\$ -	\$ 2,000,000	-\$ 2,000,000	01/08/2023	5.50%	31/07/2024
National Australia Bank	375	\$ 1,000,000	\$ 1,000,000	\$ -	15/02/2024	5.16%	15/08/2024
Westpac	916	\$ 1,000,000	\$ 1,000,000	\$ -	29/02/2024	5.05%	28/08/2024
National Australia Bank	375	\$ 2,000,000	\$ 2,000,000	\$ -	07/09/2023	5.23%	09/09/2024
Bank of Queensland	001	\$ 1,000,000	\$ 1,000,000	\$ -	15/03/2024	5.16%	16/09/2024
ICBC Sydney Branch	337	\$ 1,000,000	\$ 1,000,000	\$ -	28/06/2024	5.10%	30/09/2024
Australian Military Bank	564	\$ 1,500,000	\$ -	\$ 1,500,000	02/07/2024	5.10%	02/10/2024
National Australia Bank	375	\$ 1,500,000	\$ 1,500,000	\$ -	31/01/2024	5.14%	31/10/2024
Suncorp	580	\$ 1,000,000	\$ 1,000,000	\$ -	28/11/2023	5.47%	28/11/2024
Suncorp	581	\$ 1,000,000	\$ 1,000,000	\$ -	28/11/2023	5.45%	28/11/2024
National Australia Bank	591	\$ 1,000,000	\$ 1,000,000	\$ -	22/12/2023	5.13%	23/12/2024
Suncorp	588	\$ 1,000,000	\$ 1,000,000	\$ -	22/12/2023	5.15%	23/12/2024
Suncorp	589	\$ 1,000,000	\$ 1,000,000	\$ -	22/12/2023	5.15%	23/12/2024
National Australia Bank	375	\$ 2,000,000	\$ 2,000,000	\$ -	28/06/2024	5.30%	30/12/2024
Suncorp	597	\$ 1,000,000	\$ 1,000,000	\$ -	18/01/2024	5.20%	20/01/2025
National Australia Bank	375	\$ 1,000,000	\$ 1,000,000	\$ -	29/01/2024	5.20%	29/01/2025
National Australia Bank	375	\$ 1,500,000	\$ 1,500,000	\$ -	30/01/2024	5.19%	30/01/2025
National Australia Bank	375	\$ 1,000,000	\$ 1,000,000	\$ -	31/01/2024	5.15%	31/01/2025
National Australia Bank	375	\$ 1,000,000	\$ 1,000,000	\$ -	31/01/2024	5.15%	31/01/2025
Bendigo & Adelaide Bank	633	\$ 2,000,000	\$ -	\$ 2,000,000	31/07/2024	5.20%	31/01/2025
Bank of Queensland	001	\$ 1,500,000	\$ -	\$ 1,500,000	02/07/2024	5.35%	03/03/2025
National Australia Bank	375	\$ 1,000,000	\$ 1,000,000	\$ -	28/06/2024	5.35%	28/03/2025
Westpac	916	\$ 2,000,000	\$ 2,000,000	\$ -	03/04/2024	5.07%	03/04/2025
Westpac	916	\$ 1,000,000	\$ 1,000,000	\$ -	03/04/2024	5.07%	03/04/2025
Westpac	916	\$ 2,000,000	\$ 2,000,000	\$ -	11/04/2024	5.13%	11/04/2025
National Australia Bank	375	\$ 1,000,000	\$ -	\$ 1,000,000	31/07/2024	5.30%	31/07/2025
Australian Military Bank	564	\$ 1,500,000	\$ 1,500,000	\$ -	01/08/2023	5.35%	01/08/2025
Westpac	916	\$ 2,000,000	\$ 2,000,000	\$ -	29/09/2023	5.21%	29/09/2025
Westpac	916	\$ 1,000,000	\$ 1,000,000	\$ -	03/04/2024	4.95%	15/10/2025
Suncorp	590	\$ 2,000,000	\$ 2,000,000	\$ -	22/12/2023	4.93%	22/12/2025
<b>Total TD's</b>		<b>\$ 38,500,000</b>	<b>\$ 35,500,000</b>	<b>\$ 3,000,000</b>		<b>5.18%</b>	
<b>Total Cash &amp; Investments</b>		<b>\$ 51,152,125</b>	<b>\$ 53,878,318</b>	<b>-\$ 2,726,193</b>		<b>4.99%</b>	



It is hereby certified that the above investments have been made in accordance with section 625 of the *Local Government Act 1993* and the regulations thereunder, and in accordance with the Snowy Valleys Council's *Investment Policy*. Cash and Investments decreased \$2.7M in July 2024.

Major cash receipts received during July 2024 included:

- Transport NSW - ARGN 1034 & Fixing Local Roads 4 - Yaven Creek Road - \$654K
- Snowy Monaro - Private Works - Bobeyan Road Section 3 - \$623K
- National Parks & Wildlife Service - Places to Swim Project - Yarrangobilly Thermal Pool - \$205K
- Community Childcare Fund Program - \$164K
- Transport NSW - Road Maintenance Council Contract (RMCC) - \$153K

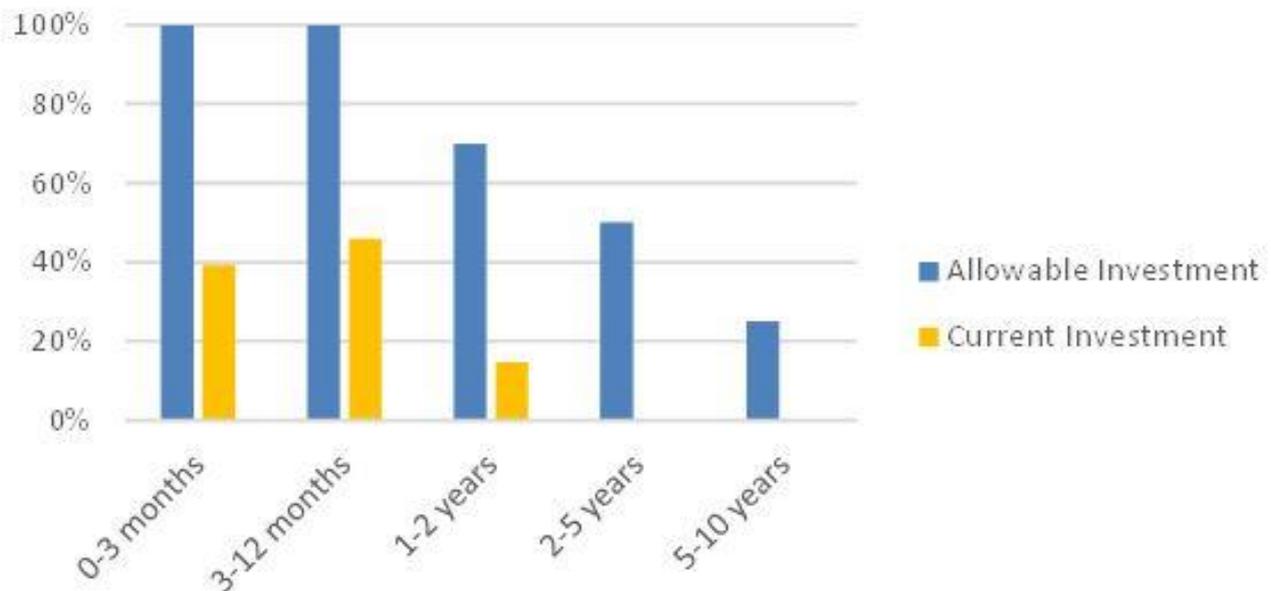
Main cash disbursements (excluding employee costs) during the month included:

- Statewide Mutual - 2024/2025 Insurance - \$1.12M
- Purchase of Fleet - \$218K
- Riverina Regional Library Contribution - 1st Instalment - \$193K
- Private works - Fairway Drive - \$127K
- RFS Station - Talbingo - \$107K

Council's *Investment Policy* requires Council officers to minimise investment risk by spreading investments across several institutions (Institutional credit framework) as well as within its investment portfolio (overall portfolio credit framework). These risk minimisation measures impact the achievable rate of return. Council officers continue to monitor the investment market and regularly receive updates from Council's financial advisors.

This month the report includes a focus on maturity risk. The portfolio remains liquid with 39% of investments maturing within 90 days, 46% of investments maturing within 12 months and a further 15% of investments maturing within 2 years.

### SVC Investment Policy - Maturity Risk



**LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:****Integrated Planning and Reporting Framework:****Community Strategic Plan Theme**

Theme 5 - Our Civic Leadership

**Community Strategic Plan Strategic Objectives**

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

**Delivery Program Principal Activities**

5.5 Provide effective short and long term financial management to deliver financial sustainability

**FINANCIAL AND RESOURCES IMPLICATIONS:**

Investments are undertaken based upon the best rate on the day and after consideration on spreading Council's Investment risk across various institutions as per the *Investment Policy* and section 625 of the *Local Government Act 1993*.

**POLICY, LEGAL AND STATUTORY IMPLICATIONS:**

The information provided complies with Council's *Investment Policy* and section 625 of the *Local Government Act 1993*.

**RISK MANAGEMENT / COST BENEFIT ANALYSIS:**

Monthly reporting of investments keeps Council informed of current cash holdings and return on investments.

**OPTIONS:**

Nil.

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

Matters arising from this report that require further communication will be addressed at the meeting or taken on notice and a response will be provided.

**ATTACHMENTS**

Nil.

## **11. MANAGEMENT REPORTS**

---

Nil

---

## **12. MINUTES OF COMMITTEE MEETINGS**

---

### **12.1. MINUTES - ADELONG SHOWGROUND COMMITTEE - 13 FEBRUARY 2024 - 8 MAY 2024**

**REPORT AUTHOR: MANAGER TECHNICAL SERVICES**

**RESPONSIBLE DIRECTOR: DIRECTOR INFRASTRUCTURE & WORKS**

---

#### **EXECUTIVE SUMMARY:**

The Adelong Showground Committee is a Section 355 Committee of Council and meets on a semi regular basis.

This report seeks adoption of the Adelong Showground Committee Meeting Minutes from the 13 February 2024 and also from 8 May 2024.

#### **RECOMMENDATION:**

##### **THAT COUNCIL:**

- 1. Note the Minutes of the Adelong Showground Committee held on 13 February 2024 and 8 May 2024.**

#### **BACKGROUND:**

The Adelong Showground Committee is a Section 355 Committee formed for the purpose of caring for, controlling and managing the Adelong Showground.

#### **REPORT:**

At the Adelong Showground Committee meeting held on 13 February 2024 and 8 May 2024, key agenda items were discussed with specific focus on developing a long term improvement and renewal program, and details are included in the attached minutes.

#### **LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:**

##### **Integrated Planning and Reporting Framework:**

##### **Delivery Program and Operation Plan Strategic Directions**

Theme 5 - Our Civic Leadership

##### **Community Strategic Plan Objectives**

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

##### **Delivery Program Principal Activities**

5.1 Communicate with our community and provide opportunities for participation in decision making

5.4 Maintain and deliver a governance framework that guides good decision making, accountability and legislative compliance

#### **FINANCIAL AND RESOURCES IMPLICATIONS:**

The Committee raises funds through the hiring out of the facility that allow the Committee to continue operations and contribute to improvements at the Showground.

**POLICY, LEGAL AND STATUTORY IMPLICATIONS:**

Nil.

**RISK MANAGEMENT / COST BENEFIT ANALYSIS:**

Risk Management - All volunteers are required to be registered under Council's volunteer management framework and have completed current volunteer inductions. Council is working with the Committee to formally endorse the updated Terms of Reference.

**OPTIONS:**

1. Adopt as per recommendations set out in this report.
2. Amend the recommendations set out in this report.
3. Decline the recommendations set out in this report

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

Nil.

**ATTACHMENTS**

1. Adelong Showground Committee Minutes 8 May 2024 (Under separate cover)
2. Adelong Showground Committee Treasurers Report 8 May 2024 (Under separate cover)
3. Adelong Showground Committee Minutes 13 February 2024 (Under separate cover)

**12.2. MINUTES - BATLOW CIDER RAIL TRAIL STEERING COMMITTEE - 24 JULY 2024****REPORT AUTHOR: MANAGER TECHNICAL SERVICES****RESPONSIBLE DIRECTOR: DIRECTOR INFRASTRUCTURE & WORKS**

---

**EXECUTIVE SUMMARY:**

The Batlow Cider Rail Trail Steering Committee (the Committee) is a newly established Steering Committee which will meet on a quarterly basis. As per the NSW Government's Rail Trails Framework, the Committee has been formed to provide a forum for discussion of planning issues, advice and recommendations on strategic matters relevant to the Batlow Cider Rail Trail. This report seeks adoption of the Batlow Cider Rail Trail Steering Committee Minutes from 17 April 2024 and endorsement of committee members.

**RECOMMENDATION:****THAT COUNCIL:**

1. **Note the Minutes of the Batlow Cider Rail Trail Steering Committee held on 24 July 2024; and**
2. **Adopt the following recommendation/s from the minutes:**
  - 2a. **The Committee appoints the Chairperson as David Purcell.**

**BACKGROUND:**

In December 2023, M264/23 resolved that Council establish the Batlow Cider Rail Trail Steering Committee. The Batlow Cider Rail Trail Steering Committee is an External Community Committee formed to provide a forum for discussion of planning issues, advice and recommendations on strategic matters relevant to the Batlow Cider Rail Trail.

The Committee follows the NSW Government's Rail Trails Framework for the development of the Batlow Cider Rail Trail.

The proposed Batlow Cider Rail Trail is a 5,600m trail beginning at Banksia Avenue (proposed trail head in the Tracks and Trails Masterplan) past the Batlow Caravan Park, following the rail corridor to Wybalena. The trail is proposed to then extend from the rail corridor at Wybalena and veer along Herrings Road to link to the Apple Thief Cider House.

The proposed lease for the rail corridor is for the 4,400m from Banksia Avenue to Wybalena.

**REPORT:**

At the Batlow Cider Trail Steering Committee meeting held on 24 July 2024, key agenda items were discussed, and details are included in the attached minutes.

**LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:****Integrated Planning and Reporting Framework:****Delivery Program and Operation Plan Strategic Directions**

Theme 1 - Our Community

**Community Strategic Plan Objectives**

CSP1 Our communities are connected and inclusive. Supported by services that nurture health, wellbeing and identity

**Delivery Program Principal Activities**

1.2 Provide and maintain community spaces that encourage activity and wellbeing

**FINANCIAL AND RESOURCES IMPLICATIONS:**

Nil

**POLICY, LEGAL AND STATUTORY IMPLICATIONS:**

NSW Rail Trails Framework

**RISK MANAGEMENT / COST BENEFIT ANALYSIS:**

N/A

**OPTIONS:**

1. Adopt as per recommendations set out in this report.
2. Amend.
3. Decline the recommendations set out in this report

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

Council advertised and called for expressions of interests in February 2024 for four weeks on Councils website, local newspapers and social media for Community to apply to become members of the Batlow Cider Rail Trail Steering Committee.

**ATTACHMENTS**

1. Minutes - Batlow Cider Rail Trail Steering Committee - 24 July 2024 (Under separate cover)

**12.3. MINUTES - GLENROY HERITAGE RESERVE COMMITTEE - 10 JULY 2024****REPORT AUTHOR: COORDINATOR PLACE ACTIVATION****RESPONSIBLE DIRECTOR: DIRECTOR COMMUNITY & CORPORATE**

---

**EXECUTIVE SUMMARY:**

The Glenroy Heritage Reserve Committee is a Section 355 Committee of Council and meets on a quarterly basis. This report seeks adoption of the Glenroy Heritage Reserve Annual General Meeting Minutes from the 10 July 2024.

**RECOMMENDATION:****THAT COUNCIL:**

1. **Note the Minutes of the Glenroy Heritage Reserve Annual General Meeting held on 10 July 2024; and**
2. **Endorse the nominations of the following committee members; and**
  - a. **President: Bruce Wright**
  - b. **Vice President: Neil Christie**
  - c. **Treasurer: Stephen Weeks**
  - d. **Secretary: Jamie Metcalf**

**BACKGROUND:**

The Glenroy Heritage Reserve is a Section 355 Committee formed for the purpose of caring for, controlling and managing the Glenroy Heritage Reserve.

The Committee also controls the letting of the facility, the cleaning of the facility, the daily operations of the museum and craft shop and purchasing of furniture and fittings for the museum.

**REPORT:****Annual General Meeting held at Glenroy Heritage Reserve on 10 July 2024, commencing at 1.39pm.**

A copy of the Glenroy Heritage Reserve Committee Annual General Meeting Minutes are attached to this report.

**NOMINATION/ELECTION of Committee**

- President nomination Bruce Wright nominated by Stephen Weeks. There were no further nominations.
- Vice President nomination Neil Christie (by proxy) nominated by Doug Kieselbach. There were no further nominations.
- Treasurer nomination Stephen Weeks nominated by Colleen McAuliffe. There were no further nominations.
- Secretary nomination Jamie Metcalf nominated by Stephen Weeks. There were no further nominations.

The next general meeting is scheduled for Wednesday, 16 October 2024. This meeting will be held at Glenroy Heritage Reserve.

**LINK TO COMMUNITY STRATEGIC PLAN AND DELIVERY AND OPERATIONAL PLAN:****Integrated Planning and Reporting Framework:****Delivery Program and Operation Plan Strategic Directions**

Theme 5 - Our Civic Leadership

**Community Strategic Plan Objectives**

CSP5 Our Civic leadership and organisation government fosters open and transparent partnership with our community

**Delivery Program Principal Activities**

5.1 Communicate with our community and provide opportunities for participation in decision making

5.4 Maintain and deliver a governance framework that guides good decision making, accountability and legislative compliance

**FINANCIAL AND RESOURCES IMPLICATIONS:**

The Committee raises funds through the craft shop sales, museum visit donations and tour bus catering that allow the Committee to continue operations and contribute to maintenance jobs at the Museum and the Reserve.

- Income generated from museum visits goes to the Pioneer Women's Hut Incorporated;
- Income generated from booked bus tours and catering goes to Glenroy Heritage Reserve Committee; and
- Income generated from craft shop sales goes to Glenroy Cottage Craft Shop.

**POLICY, LEGAL AND STATUTORY IMPLICATIONS:**

Nil.

**RISK MANAGEMENT / COST BENEFIT ANALYSIS:**

Benefits of the Glenroy Heritage Reserve Committee includes, but are not limited to, the opportunity for socialisation of the volunteer group while providing an educational historical facility to bring visitors to the area.

Risk management: All volunteers are registered in Council's Volunteer Management Framework and have completed current volunteer inductions.

**OPTIONS:**

1. Adopt as per recommendations set out in this report.
2. Amend the recommendations set out in this report.
3. Decline the recommendations set out in this report.

**COUNCIL SEAL REQUIRED:**

No

**COMMUNITY ENGAGEMENT AND COMMUNICATION:**

Nil.

## **ATTACHMENTS**

1. 20240710 - AGM Minutes - Glenroy Heritage Reserve (Under separate cover)
2. 20240710 - AGM Reports - Glenroy Heritage Reserve (Under separate cover)
3. 20240710 - AGM Treasurers Report - Glenroy Heritage Reserve (Under separate cover)

**13. CONFIDENTIAL**

Section 10D of the *Local Government Act 1993* provides that Council may close to the public that part of the meeting that deals with matters of a confidential nature. Section 10A(2) lists such matters.

The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

**RECOMMENDATION:**

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A(2) of the *Local Government Act 1993* for the reasons specified:

**13.1 CONFIDENTIAL - ADELONG SERVICES & BOWLING CLUB - ADELONG CARAVAN PARK LEASE AGREEMENT**

*Item 13.1* is confidential under the *Local Government Act 1993* Section 10A (2)(d)(ii) as it relates to commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the council and Council considers that discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**14. MEETING CLOSURE**